

Additions & Corrections to the Agenda

Note: Additional items to this Agenda are shown under the Addendum header.

Declarations of Pecuniary Interest

Presentations & Recognitions

Deputations

1. Deputation by Ms. Sharon King Todd regarding “Cats at large.” Pg.1

Consent Items

2. **Application for Draft Plan of Condominium (19CDMN-2018-01)**
Block 47, Plan 65M-4553 South side of Crossland Gate at Alex Doner Drive
Planning and Building Services
February 5, 2018 Pg. 2
 1. That Development and Infrastructure Services/Planning & Building Services Report 2018-03 dated February 5, 2018 regarding application for Draft Plan of Condominium be received and the following recommendations be adopted:
 - a. That approval be given to draft plan of condominium 19CDMN-2018 001 subject to the Schedule of Conditions attached and forming part of this report; and,
 - b. That Kerigan Kelly, Groundswell Urban Planners Inc., 30 West Beaver Creek Rd., Unit 109, Richmond Hill, ON, L4B 3K1 be notified of this action.

3. **Application for Official Plan and Zoning Bylaw Amendment – 17645 Yonge Street (Redwood Properties)**

Pg. 8

Planning and Building Services
February 5, 2018

1. That Development and Infrastructure Services/Planning and Building Services Report 2018-06 dated February 5, 2018 regarding Application for Official Plan Amendment and Zoning By-law amendment be received and the following recommendations be adopted:
 - a. That the Application for Official Plan Amendment and Zoning By-law amendment as submitted by 17645 Yonge Street Developments Inc. for lands Municipally known as 17645 Yonge Street be approved and that staff be directed to prepare the necessary Official Plan and Zoning By-Law Amendments, including the necessary Holding provisions; and,
 - b. That Kerigan Kelly, Groundswell Planning, 30 West Beaver Creek, Richmond Hill, ON L4B 3K1 be notified of this action.

4. **Request to Demolish a Structure Listed on the Municipal Register of Non-Designated Heritage Properties (353 Ontario Street)**

Pg. 21

Planning and Building Services
February 5, 2018

1. That Development and Infrastructure Services/Planning and Building Services Report 2018-07 dated February 5, 2018 regarding 353 Ontario Street and the owners request to demolish the structure listed on the Municipal Register of Non-Designated Heritage Properties be received and the following recommendations be adopted:
 - a. That Council permit the demolition of 353 Ontario Street, a property listed on the Municipal Register of Non-Designated Heritage Properties of Interest subject to the owner of the property providing a photograph inventory of the dwellings interior and exterior; and,
 - b. That Gina Bianchi, 74 Peter Street, Markham, ON, L3P 2A6 be notified of this action.

5. **Mulock Station Secondary Plan – RFP**

Pg. 24

Planning and Building Services
February 5, 2018

1. That the report entitled Mulock Station Area Secondary Plan - RFP dated

February 5, 2018 be received; and,

2. That the Request for Proposals document included as Attachment 1 to this Report be authorized for release; and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

6. Urban Centres Zoning By-law Project: Status Update and Request for Referral to Public Meeting

Pg. 36

Planning and Building Services
January 22, 2018

1. That the report entitled Urban Centres Zoning By-law Project: Status Update and Request for Referral to Public Meeting, dated January 22, 2018, be received; and,
2. That a Public Charrette be held on March 1, 2018; and,
3. That the draft Urban Centres Zoning By-law be referred to a Statutory Public Meeting in May 2018; and,
4. That a Public Open House immediately precede the Statutory Public Meeting; and
5. That following the Public Meeting and Open House, issues identified in this report, together with comments from the public and Committee, be addressed by staff in a comprehensive report to the Committee of the Whole, if required.

7. Waste Reduction Initiative – Textile Collection Pilot Program – Agreement with the Town of Aurora and Textile Waste Diversion Inc.

Pg. 41

Public Works Services
January 19, 2018

1. That the report entitled Waste Reduction Initiative – Textile Collection Pilot Program – Agreement with the Town of Aurora and Textile Waste Diversion Inc. be received; and,
2. That Council accept this report and authorize the Director, Public Works Services and Manager of Procurement Services to enter into a Single Source agreement with Textile Waste Diversion Inc. until December 31st, 2018 for the provision of a textile waste recycling pilot program subject to the Terms and Conditions established by the Town of Aurora with Textile

Waste Diversion Inc.; and,

3. That the Contractor obtain a license from the Town of Newmarket to locate bins and abide by provisions in accordance with By-law No. 2013-22; and,
4. That Staff continue to discuss textile collection programs with the Northern Six municipalities of York Region to continue collaboration on future waste diversion projects and contracts; and,
5. That staff obtain comments from the Newmarket Environmental Advisory Committee for input into any future Textile Collection Programs and/or Contracts; and,
6. That Staff report back to Council on the results of the pilot program.

8. Ontario Municipal Commuter Cycling Program

Pg. 48

Engineering Services

January 15, 2018

1. That the report entitled Ontario Municipal Commuter Cycling Program dated January 15, 2018 be received; and the following recommendations be adopted:
 - a. That Council endorse the resolution contained in Appendix A.
 - b. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9. Botsford Street Traffic Calming Review

Pg. 53

Engineering Services

February 5, 2018

1. That additional restrictive signage at the Botsford Street/John Street and Botsford Street/Victoria Street intersections be implemented; and,
2. That the narrowing of the Lorne Avenue/Botsford Street (east side) intersection be referred to the Capital Projects business unit for design consideration under the Lorne Avenue reconstruction project scheduled for 2020.

- 10. 2017 Status Update – 2013-2017 Multi-Year Accessibility Plan** Pg. 61
Legislative Services
February 5, 2018
1. That the report entitled “2017 Status Update- 2013-2017 Multi-Year Accessibility Plan” dated February 5, 2018 be received; and,
 2. That Council approve the 2017 Status Update- 2013-2017 Multi-Year Accessibility Plan, attached as Attachment A.
- 11. York Region Administrative Annex Project Noise Exemption Request** Pg. 82
Legislative Services
February 5, 2018
1. That the report entitled York Region Administrative Annex Project Noise Exemption Request dated February 5, 2018 be received; and,
 2. That the request from EllisDon Construction for a noise exemption to perform necessary works for the York Region Administrative Annex project between the hours of 6:00 am to 7:00 am from February 2018 until December 31, 2019, be approved; excluding all statutory holidays; and
 3. That the approval is subject to ongoing staff supervision and community impact assessment and is subject to revocation if community impact is deemed excessive by staff or Council; and
 4. That Staff be authorized to do all things necessary to give effect to this resolution.
- 12. Central York Fire Services- Joint Council Committee Meeting Minutes of November 7, 2017** Pg. 86
1. That the Central York Fire Services- Joint Council Committee Meeting Minutes of November 7, 2017 be received.
- 13. Newmarket Environmental Advisory Committee Meeting Minutes of November 22, 2017** Pg. 91
1. That the Newmarket Environmental Advisory Committee Meeting Minutes of November 22, 2017 be received.

- 14. Accessibility Advisory Committee Meeting Minutes of November 30, 2017** Pg. 95
1. That the Accessibility Advisory Committee Meeting Minutes of November 30, 2017 be received.
- 15. Main Street District Business Improvement Area Board of Management Meeting Minutes of November 28, 2017** Pg. 99
1. That the Main Street District Business Improvement Area Board of Management Meeting Minutes of November 28, 2017 be received.
- 16. Outstanding Matters List** Pg. 105
1. That the list of Outstanding Matters be received.

Action Items

Reports by Regional Representatives

Notices of Motion

Motions

New Business

Closed Session

17. Verbal Update regarding the Clock Tower

[Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality as per Section 239 (2) (e) of the Municipal Act, 2001.]

Public Hearing Matter

Addendum (Additions and Corrections)

18. East Gwillimbury's Green Lane Secondary Plan
Planning and Building Services
February 5, 2018

Pg. 118

1. That the Report 2018-08 entitled East Gwillimbury's Green Lane Secondary Plan dated February 5, 2018 be received; and,
2. That the following be endorsed:
 - a. That the Council of the Town of Newmarket supports the Preferred Land Use Option as it relates to the proposed land use designations adjacent to Newmarket lands; and,
 - b. That the Council of the Town of Newmarket respectfully requests careful and thorough deliberation be given to showing the road connection to Newmarket's Bayview Parkway such that any works required to mitigate potential negative impacts could be undertaken if the connection were ever to go ahead.
3. That the Council of the Town of East Gwillimbury c/o Robin Prentice, Manager of Planning/Policy, Development Services, Town of East Gwillimbury, 19000 Leslie Street, Sharon, Ontario L0G 1V0 be notified of this action before the Public Meeting scheduled for February 21, 2018.

Adjournment

Deputation and Further Notice Request Form

Please complete this form to speak at a meeting of Town Council or Committee of the Whole or to receive further notification regarding an item on the agenda. If filling out by hand please print clearly.

Please email to clerks@newmarket.ca, fax to 905-953-5100 or mail or drop off at Legislative Services Department, Town of Newmarket Municipal Offices, 395 Mulock Drive, PO Box 328, STN Main, L3Y 4X7

Name: Sharon King Todd	
Organization / Group/ Business represented:	
Address:	Postal Code:
Daytime Phone No:	Home Phone:
Email:	Date of Meeting: Feb 5, 2018
Is this an item on the Agenda? <input type="checkbox"/> Yes <input type="checkbox"/> No	Agenda Item No:
<input type="checkbox"/> I request future notification of meetings	<input checked="" type="checkbox"/> I wish to address Council / Committee
Describe in detail the reason for the deputation and what action you will be asking Council/Committee to take (if applicable): I would like to ask council to reconsider the "cat at large" bi-law. From my conversations with animal control this bi law in Newmarket is the only one in place still in the York region and Toronto area. All areas have reconsidered for various reasons. I have spoken to Animal Control twice now this fall about this bi-law, and have been informed that Newmarket is the only town now that is still attempting to enforce this bi-law, very time consuming for animal control, and if individual being fined comes to court to fight the judgment the actual judges feel it is a waste of the courts time. Please reconsider the "cat at large" bi-law.	
Do you wish to provide a written or electronic communication or background information <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please submit all materials at least 5 days before the meeting.	

Deputation Guidelines:

- Deputations related to items on the agenda can be accommodated up to and including the meeting day;
- Deputations related to items not on the agenda may be scheduled within sixty (60) days of receipt of this form;
- Deputations will not be heard on a matter decided upon by Council until ninety (90) days have passed from the date of the matter's disposition by Council;
- Deputations are limited to 5 minutes.

Be advised that all Council and Committee of the Whole meetings are audio-video recorded and live streamed online. If you make a presentation to Council or Committee of the Whole, your presentation becomes part of the public record and you will be listed as a presenter in the minutes of the meeting. We post our minutes online, so the listing of your name in connection with the agenda item may be indexed by search engines like Google.

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Director of Legislative Services/Town Clerk, Town of Newmarket, 395 Mulock Drive, P.O. Box 328, STN Main, Newmarket, ON L3Y 4X7; Telephone 905 895-5193 Ext. 2211 Fax 905-953-5100



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PLANNING AND BUILDING SERVICES

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February 5, 2018

DEVELOPMENT AND INFRASTRUCTURE SERVICES/PLANNING AND BUILDING SERVICES - PLANNING REPORT 2018-03

TO: Committee of the Whole

**SUBJECT: Application for Draft Plan of Condominium (19CDMN-2018-01)
Block 47, Plan 65M-4553
South side of Crossland Gate at Alex Doner Drive**

File Number: D07-NP-17 19

ORIGIN: Planning Services

RECOMMENDATIONS

THAT Development and Infrastructure Services/Planning & Building Services Report 2018-03 dated February 5, 2018 regarding application for Draft Plan of Condominium be received and the following recommendation(s) be adopted:

**THAT approval be given to draft plan of condominium 19CDMN-2018 001 subject to the Schedule of Conditions attached and forming part of this report;
AND THAT Kerigan Kelly, Groundswell Urban Planners Inc., 30 West Beaver Creek Rd., Unit 109, Richmond Hill, ON, L4B 3K1 be notified of this action.**

COMMENTS

Draft plan of condominium 19CDMN-2018 001 relates to a development containing 74 townhouse dwellings. The subject land is located on the south side of Crossland Gate at Alex Doner Drive and is shown on the attached Location Map. A copy of the draft plan of condominium, as recommended for approval, is also attached.

Proposal

An application for draft plan of Condominium has been submitted by Marianneville Development Limited. The developer is intending on providing Parcels of Tied Land (POTLs) to the home purchasers, where the new home owner purchases the POTL which includes the townhouse along with the front and rear yard but the parcels front onto a condominium road. Ultimately the lot dividing lines are established through a part lot control exemption process which occurs once the building foundation is constructed to ensure the dividing line falls exactly on the common wall between townhomes.

Background

The subject lands are being developed by parcels of tied land whereby the only common elements are the private road and associated boulevard areas, visitor parking and amenity areas. The remainder of the lands will be subdivided through the Part Lot Control Exemption process under the Planning Act and would have a freehold tenancy on the private road. The applicant received site plan approval and has

subsequently entered into a site plan agreement dated April 25, 2017 for the development of the residential buildings on this site. The townhomes are now under construction and it is appropriate to approve the draft plan of condominium.

Planning Considerations

This application for draft plan of condominium proposes to identify and create the common elements for the condo corporation which includes the road, visitor parking and all amenity areas which are to be maintained by the condominium corporation. The proposed Draft Plan of Condominium is appended to this report.

Application for site plan approval for the 74 townhouse units on a condominium road was approved in principle by Council on April 20, 2015. The site plan agreement dated April 25, 2017 has been executed by the Town on May 8, 2017 and all payments and securities required by the site plan agreement have been submitted.

The subject property is designated Emerging Residential in the Town's Official Plan. The Emerging Residential designation was put in place by the Ontario Municipal Board through its Order dated November 18, 2014. Townhouse dwellings are a permitted use in the emerging residential designation and the proposed draft plan of condominium application conforms with the purpose and intent of the Official Plan.

The subject property is currently zoned R4-N-124 by the Ontario Municipal Board through its Order dated November 18, 2014, which permits the townhomes as approved through the site plan approval process. Council removed the holding provision from the zoning by-law as it relates to this development through by-law 2017-53 dated September 11, 2017.

Provincial Policy Statement Considerations

The Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest related to land use planning and development. Decisions affecting planning matters "shall be consistent" with this policy statement. The Provincial Policy Statement is intended to be read in its entirety and the relevant policies are to be applied to each situation.

The sections on *Managing and Directing Land use to Achieve Efficient Development and Land Use Patterns*, *Settlement Areas*, and *Housing* are relevant for the subject application. These sections require efficient development and land use patterns, promoting intensification and redevelopment opportunities while taking into account existing building stock, and providing for an appropriate range of housing types and densities that reduce the cost of housing and facilitate compact form. Efficient and varied housing is an important component of successful communities and providing appropriate accommodation for future residents.

Servicing Allocation

Council reaffirmed servicing allocation to this development through Development and Infrastructure Services/Planning and Building Services Report 2017-49 dated May 8, 2017.

Conclusion

Draft plan of condominium 19CDMN-2018 001 is recommended for approval subject to the conditions set out in the Schedule of Conditions attached to and forming part of this Report.

BUDGET IMPACT**Operating Budget (Current and Future)**

The appropriate planning application fees have been received for draft plan of subdivision. The Town will also receive income from development charges and assessment revenue through the development of this subdivision.

Capital Budget

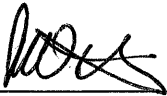
There is no direct capital budget impact as a result of this report.

CONTACT

For more information on this report, contact: Dave Ruggle, Senior Planner – Community Planning, at 905-953-5321, ext 2454; druggle@newmarket.ca



Commissioner, Development and Infrastructure Services



Director of Planning & Building Services



Senior Planner - Community Planning

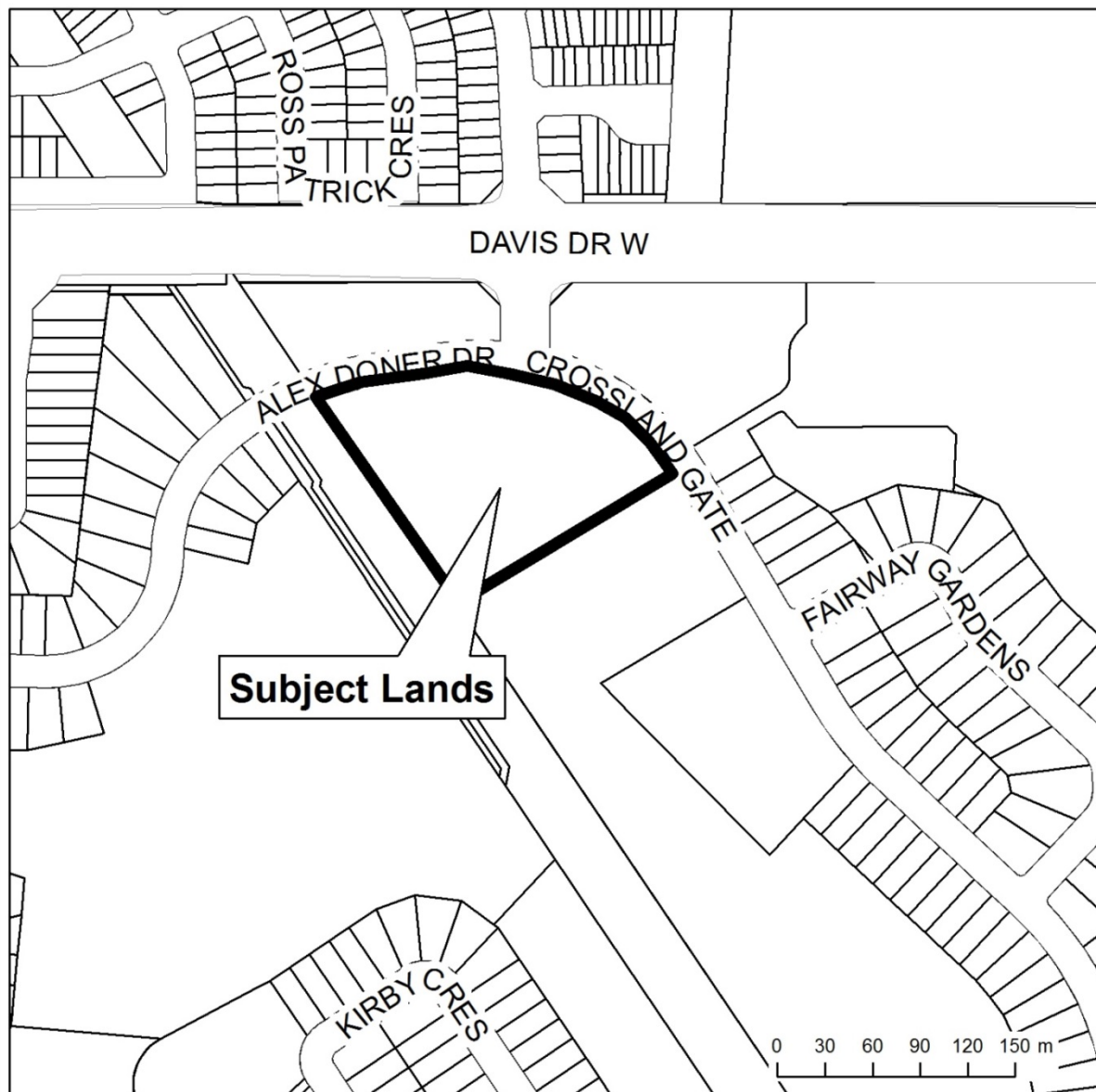
Attachments

- 1 - Conditions of Draft Approval
- 2 - Location Map
- 3 – Proposed Draft Plan of Condominium

SCHEDULE OF CONDITIONS
DRAFT PLAN OF CONDOMINIUM 19CDMN-2018 001
MARIANNEVILLE DEVELOPMENTS LIMITED.

1. Approval shall relate to the draft plan of condominium prepared by J.D. Barnes Limited, Reference Number 15-21-831-00-dp-glenway1, dated August 1, 2017.
2. The Owner shall provide confirmation from the Director of Engineering Services that the Owner has fulfilled all of its obligations under the Site Plan Agreement dated April 25, 2017, as amended from time to time, or in the alternative, that the Owner has provided sufficient financial security and appropriate completion schedules to ensure that the Site Plan Agreement will be complied with in a timely manner.
3. Prior to registration, the Owner shall obtain any required minor variances to recognize any zoning deficiencies, if required.
4. Prior to final approval, the Owner shall submit a survey substantially in conformity with the plan set out in Condition Number 1 and in conformity with the requirements of the Condominium Act.

LOCATION MAP
Block 47 Plan 65M4553
Town of Newmarket
Regional Municipality of York

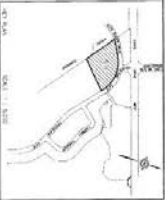


Town of Newmarket Planning Services



Designed & Produced by Information Technology - GIS Printed: January, 2018. Land Parcel Boundaries - © Teranet Inc. and its suppliers. All rights reserved. NOT A PLAN OF SURVEY. 2015. Zoning - Town of Newmarket, 2015. DISCLAIMER: This mapping is based on the POLARIS parcel fabric product compiled using Land Registry System records and recent surveys and control points where available. This mapping is a representation of the earth's surface and provides estimates of area and distance. This map has been produced for illustrative purposes only. It is not a substitute for a legal survey.

T:\DI Services\Planning\Dave\reports\Condominium\glenway\location map block 47 H.mxd





February 5, 2018

**DEVELOPMENT AND INFRASTRUCTURE SERVICES/PLANNING & BUILDING SERVICES REPORT
2018-06**

TO: Committee of the Whole

SUBJECT: **Application for Official Plan and Zoning Bylaw Amendment
17645 Yonge Street
Submitted by: 17645 Yonge Street Developments Inc. (Redwood Properties)
D9-NP 17 14 (Official Plan Amendment), D14-NP17 14 (Zoning By-law Amendment)**

ORIGIN: Planning and Building Services

RECOMMENDATIONS

THAT Development and Infrastructure Services/Planning and Building Services Report 2018-06 dated February 5, 2018 regarding Application for Official Plan Amendment and Zoning By-law amendment be received and the following recommendation(s) be adopted:

- a) THAT the Application for Official Plan Amendment and Zoning By-law amendment as submitted by 17645 Yonge Street Developments Inc. for lands Municipally known as 17645 Yonge Street be approved and that staff be directed to prepare the necessary Official Plan and Zoning By-Law Amendments, including the necessary Holding provisions;**
- b) AND THAT Kerigan Kelly, Groundswell Planning, 30 West Beaver Creek, Richmond Hill, ON L4B 3K1 be notified of this action.**

COMMENTS

Location and Surrounding Land Uses

The Subject Land is located on the east side of Yonge Street, North of Davis Drive (see Location Map attached) and has an area of approximately 1.8 hectares. The property is municipally known as 17645 Yonge Street. The property is a through lot with frontage on both Yonge Street and George Street.

The subject land is currently vacant of buildings and is being used for the storage of vehicles for sale.

Background

This site has previously been under development applications (zoning By-law amendment and draft plan of subdivision) for a mixed use high density development that culminated in approved Minutes of Settlement through the Ontario Municipal Board (OMB). The final OMB order included the Minutes of Settlement and a draft zoning by-law and was issued on November 14, 2014. The OMB approved zoning by-law for the site contained parameters for the development along with conditions for removing the included Holding Provision for each phase of the development. The OMB also provided issues to be addressed though conditions of draft plan approval.

The property has since been sold to 17645 Yonge Street Development Inc, who have now submitted a revised proposal for the development. The required statutory public meeting was held on November 6, 2017.

Proposal

Official Plan and Zoning By-law amendment applications have been submitted to permit a proposed development that has been broken down into 3 Phases. Generally, the applications propose a mixed use development consisting of 3 residential towers of 21 storeys, 19 storeys and 17 storeys on a four storey parking structure. The periphery of the parking structure includes commercial space on the Yonge Street and George Street frontages and townhouse style dwellings facing north and south. The proposal has been divided into three phases with a total Floor Space Index of 3.5. It should be noted that the floor area of the proposed above ground parking garage does not contribute to the overall floor space index.

The following descriptions for each phase are taken from the submitted Planning Justification Report:

Phase	Height	Number of units (people)	Commercial Space	Parking Spaces Provided
1	21 Storeys	185 (361)	475 m2	352
2	19 Storeys	185 (361)	943 m2	228
3	17 Storeys	157 (307)	500 m2	242
Totals		527 (1029)	1918 m2	822

Community Consultation

The statutory public meeting was held on November 6, 2017. While no members of the public spoke at this meeting, Council requested clarification regarding the provision of affordable housing and functionality of parking for the commercial uses.

With regards to the parking for the commercial units, parking is proposed to be accommodated within the parking garage at the ground level and accessed by way of the newly proposed road on the south side of the property as well as by way of George Street.

With regards to the provision of affordable housing, the Urban Centres Secondary Plan (UCSP) indicates that a minimum of 35% of new housing units in the Provincial Urban Growth Centre (PUGC) shall be affordable to low and moderate income households. This 35% is not intended to be achieved on each individual application, but rather within the PUGC as a whole. Affordable housing shall comprise a range and mix of housing forms, unit sizes and tenure and include a significant number of dwelling units which may accommodate households with children, larger families, people with special needs, and rental households.

The proposed development is planned to be entirely rental in tenure. The residential units will include a range of unit types and sizes with approximately 50% being two bedrooms, 25% one bedroom and 25% will be three bedrooms. Rents for these units have not yet been established and will be determined through a marketing program closer to project completion.

In their submission, the applicant indicates that the proposal will meet two underserved market segments, being younger renters who desire space to start a family but are unable to afford substantial down payments, and a mature demographic wishing to downsize. They indicate that this proposal will allow young buyers to live in a secure home with sufficient space to allow a family to grow in place for a flexible period of time.

They also indicate that being strategically located on Yonge Street north of Davis Drive, allows tenants to decrease their cost of living as the location provides for easy access to transit, services and amenities. This location allows tenants to consider the option of not having a vehicle.

Finally, the applicant has cited housing statistics in the Region identifying the Region is on track to achieve their affordable housing goals. According to the Region of York Housing Solutions 2016 Progress Report 5% of new ownership units in Newmarket met the affordability threshold while 100% of new rental units were affordable. York Region as a whole provided 43% of ownership units and 100% of new rental units at or below the affordability threshold. Statistics for 2017 are not yet available.

We have confirmed with the applicant that they are continuing to have discussions with York Region Housing regarding the potential for partnerships for subsidised units.

The proposed development will provide rental units in a range of sizes to meet a market demand. While not anticipating meeting the maximum rent thresholds for affordable housing under the Region of York metrics, it remains in conformity with the secondary plan as the provision for affordable housing is determined on a broader geographical area and not site specific. Staff are encouraged that the applicant is continuing discussion with the Region of York for subsidised units within the proposal. Any outcome from these discussions can be formalized through the necessary site plan agreement.

As Newmarket's redevelopment of the Urban Centres is just beginning the town continues to encourage development through various incentives over the short term. As the urban centers develop, we anticipate a range of unit sizes, finishes and tenures allowing Newmarket to meet its affordable housing targets over the long term.

Provincial Policy Statement

The Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest related to land use planning and development. As a key part of Ontario's policy-led planning system, the PPS sets the policy foundation for regulating the development and use of land. It also supports the provincial goal to enhance the quality of life for the citizens of Ontario.

The PPS supports and promotes intensification in designated growth areas taking advantage of existing and planned infrastructure. The proposed development is consistent with the PPS by providing a mix of housing types within the settlement area of the Town of Newmarket that has been identified in the Official Plan/Secondary Plan for intensification and redevelopment. The proposal provides for a compact form and a mix of uses allowing for the efficient use of land, infrastructure and public service facilities.

Growth Plan

The Growth Plan directs growth to built-up areas designated within municipal official plans. The Growth Plan identifies the Yonge-Davis area as an Urban Growth Centre. The boundaries of the Urban Growth Centre (Yonge-Davis Provincial Urban Growth Centre) have been delineated by the Town in its approved Urban Centres Secondary Plan. Urban Growth Centres are intended to:

- be the focus of intensification;
- accommodate and support major transit infrastructure;
- serve as high density major employment centres;
- accommodate a significant share of population and employment; and
- ensure orderly progression of development in conjunction with provision of infrastructure;

The Growth Plan requires that Urban Growth Centres be planned to achieve a minimum gross density target of 200 residents and jobs per ha by 2031, or earlier. The Growth Plan does not address densities beyond 2031.

The Growth Plan contains policies directing that municipalities create complete communities, reduce the dependence on private automobile through mixed use, transit supportive development, provide for high quality public spaces, support transit, walking, and cycling, implements minimum affordable housing target in accordance with the PPS, and achieve an appropriate transition of built form to adjacent uses. The proposed development conforms to the provisions of the Growth Plan.

Official Plan Considerations

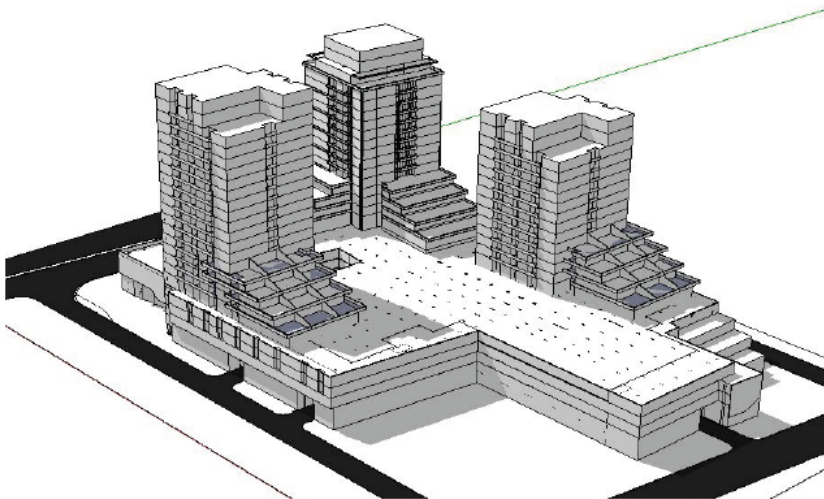
The subject property is located within the Provincial Urban Growth Centre (PUGC) and designated Mixed Use on “Schedule 3: Land Use” plan in the Urban Centres Secondary Plan (UCSP) permitting a broad range of residential and commercial uses. The UCSP also identifies the property as being High Density adjacent to Yonge Street and Medium Density adjacent to George Street and subject to an exception based on the OMB order discussed further below. This site is also identified as a Priority Commercial Area.

Section 15 of the UCSP identifies an exception for the subject lands as follows:

Notwithstanding the height and density provisions of the Secondary Plan, the maximum building height on lands municipally known in 2014 as 17645 Yonge Street, and as identified in the approved Zoning By-law as Block B and C, shall not exceed 58 m and 64 m, respectively, and that the site density for the entire property shall not exceed 3.5 FSI. This density shall be calculated on the basis of subject property only and will be applied to the overall density calculation for the applicable density designation. All other applicable provisions of the Secondary Plan shall apply.

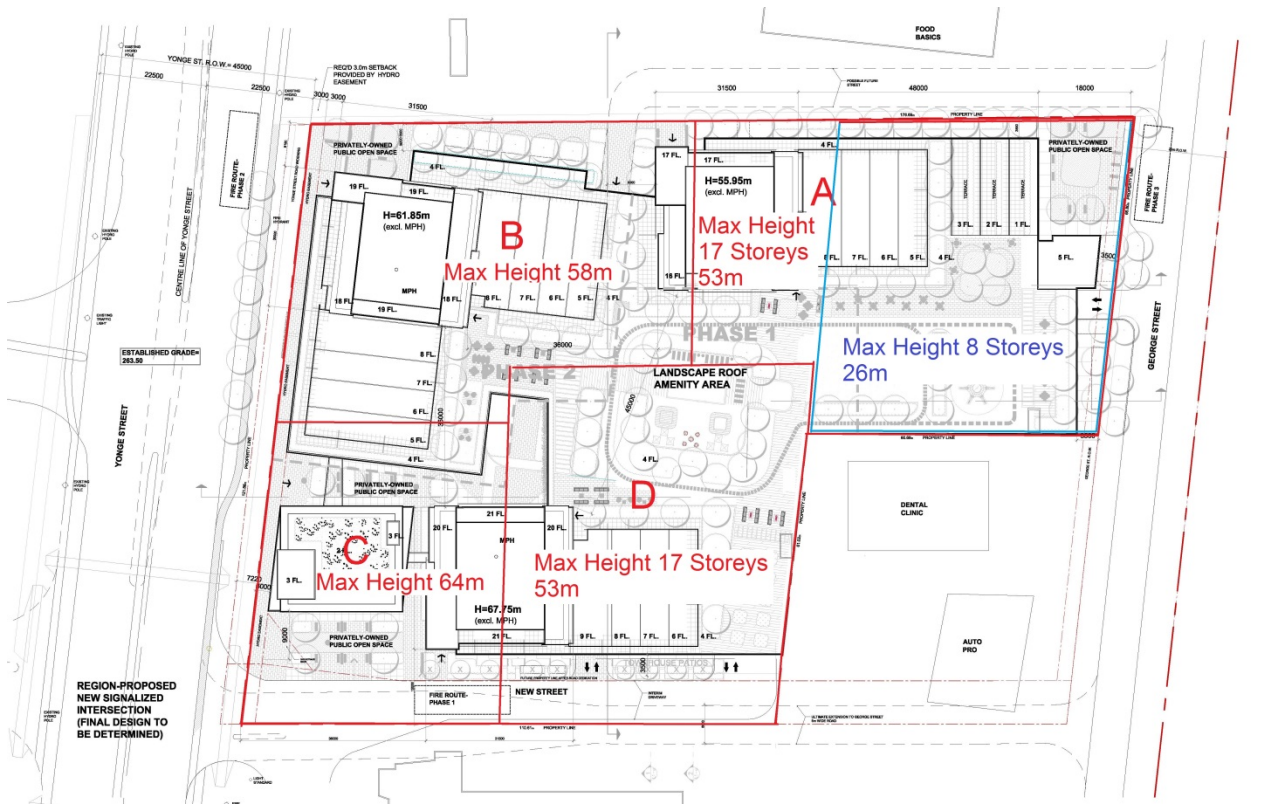
The above exception is based on the OMB order implementing the previous proposal for the site. As the current proposal exceeds these height limits in certain areas, an Official Plan Amendment is required to reflect the revised heights within a revised block configuration. The Floor Space Index remains at 3.5 as the density has been shifted from the previously approved buildings for Blocks A and D of 8 and 9 storeys respectively, to the 17 storey tower stepping down toward George Street. We note again that the floor area of the proposed above ground parking garage does not contribute to the overall floor space index. Below is a perspective drawing detailing the current proposal.

Current Proposal – Redwood on Yonge -View from Southeast



The exception identifies 4 blocks on the site based on the schedule contained in the OMB order and provides a maximum height on Blocks B and C, adjacent to Yonge Street. The remaining parcels would be

subject to the height requirements identified in the UCSP. The Blocks identified and their height limits are superimposed on the current development plan below. The site is designated High Density with the exception of a portion located adjacent to George Street which is designated Medium Density identified in blue on the below plan



Block A

- UCSP Maximum Height High Density 17 Storeys 53m
Medium Density 8 Storeys 26m (Blue)
- Proposed Height High Density 17 Storeys – 55.95m
Medium Density 8 Storeys (28.8m) (Blue)
- Relief requested High Density 2.95m
Medium Density 2.8m (Blue)

Block B

- OMB/UCSP Maximum Height - 58m
- Proposed Height of 19 Storeys - 61.85m
- Relief requested 2.85m

Block C

- OMB/UCSP Maximum Height 64m
- Proposed Height 3 storey building at Yonge Street and a portion of a 21 Storey Tower - 67.75m
- Relief requested for Tower 3.75m

Block D

- UCSP Maximum Height of 17 Storeys -53m

- Proposed Height of 17 Storeys - 55.95m
- Relief requested 2.95m

The UCSP also contains a number of policies relating to:

Priority Commercial Areas – this property is identified as a Priority Commercial Area, specifically along Yonge Street, in the Secondary Plan. The Priority Commercial Areas are identified to ensure that retail and service uses are provided to support the people who live, work and recreate in the Urban Centres and provides for an active street with a balance of residential and commercial uses. The proposed development includes a total of approximately 2,000 m² of commercial floor area with approximately 1,500 m² adjacent to Yonge Street and 500 m² adjacent to George Street.

Urban design – the UCSP has a number of urban design objectives to ensure a high quality of design that is sensitive to the surrounding land uses and create the distinct, livable and vibrant urban place that Newmarket is seeking to achieve. The applicant has submitted an Urban Design Rationale identifying the Secondary Plan requirements and how they have been achieved through this proposal. Staff are satisfied that the proposed plans generally conform to the Urban Design policies of the UCSP.

Angular Plane – The policies of the UCSP indicate that to ensure that new development is sensitive to and compatible with the existing or planned context and provides for an appropriate transition in scale, new development located directly adjacent to the rear or side yard of an existing *lowrise* residential area within the Stable and Emerging Residential Areas shall be designed to limit the maximum height, including mechanical units, balconies, railings, overhangs and other projections, to generally not exceed an angular plane of 45 degrees measured from the property line of the adjacent residential or parkland property.

The elevations submitted with the application and appended to this report detail the angular plane from George Street to be less than 37.5%.

Shadow Impact – the submitted Shadow study indicates that the proposed development will have little impact on the adjacent low density residential to the east during the spring, summer and fall months. Shadow impacts during the winter months appear to be similar to the impact from the previously approved proposal, casting shadows over the adjacent residential community in the evening hours.

Sustainability – the UCSP requires the incorporation of certain sustainability measures. The proposal includes water reduction techniques such as rainwater retention and re-use, rain gardens and landscaping on the periphery of the site and terrace/podium. Heated pathways are proposed to reduce salt usage. Staff will insure the sustainability requirements of the Secondary Plan are complied with through the necessary site plan approval process.

Communication Technology- the Secondary plan requires that all mixed use buildings will be designed to facilitate advanced telecommunication. The submission indicates that the owner and developer is committed to providing a high-quality rental housing product that will be attractive to a large number of groups who wish to reside in this development. By ensuring that leading-edge communication technology is included, the owners will be able to attract a broad range of renters who may rely on and expect high speed data. Detailed working drawings will identify these conduits within the design of the proposed development.

The proposed development proposal for this site is in general conformity with the Urban Centre Secondary Plan.

Zoning Bylaw Consideration

The Subject Property is currently zoned with a site specific Provincial Urban Centre Zone with the Holding Provision to be lifted once certain conditions have been fulfilled. The existing zoning on the property was approved by the OMB based on minutes of settlement for the previous development proposal.

As the site specific zoning was based on a specific plan, a zoning by-law amendment is necessary to implement the proposal as it relates to height, parking, coverage and setbacks.

The following Holding Provisions will be included in the zoning by-law to ensure the appropriate studies are updated and accepted by the Town and that servicing allocation has been provided:

Servicing Allocation - That Prior to lifting the “H” on each phase, servicing capacity shall be demonstrated to be made available and has been allocated by the Town.

Sanitary Drainage – That prior to the lifting of the “H” on each phase, it shall be demonstrated to the satisfaction of the Town that there is sufficient existing sanitary sewer conveyance capacity available or through a detailed calculation demonstration that there is sufficient capacity conveyance and that the necessary downstream sanitary improvement works have been completed to the satisfaction of the Town.

Stormwater Management and Storm Drainage – That prior to lifting the “H” on each phase, a detailed stormwater management plan shall be submitted to the satisfaction of the Town, the Region, and the Lake Simcoe Region Conservation Authority.

Water Servicing – Prior to lifting the “H” on each phase, a water supply analysis shall be submitted to the satisfaction of the Town and that the necessary watermain improvements required to accommodate the proposal have been completed to the satisfaction of the Town.

Site Plan Agreement – That prior to lifting the “H” on each phase, a site plan agreement shall be entered into between the Owner of the lands and the Town, and the performance security contemplated therein has been posted.

Traffic and Parking – prior to lifting the “H” on Phases 2 and 3 of the development, an updated Transportation Mobility Plan (TMP) will be prepared and submitted to the satisfaction of the Town. The updated plan will determine the impacts that proposed network improvements (e.g widening of Yonge Street) may have on the study area; confirm the trip generation rates and growth assumptions as development occurs; confirm the pedestrian travel operations and ensure that the Level of Service (LOS) for pedestrian movements are maintained as a reasonable LOS in this area. The updated TMP for Phase 2 and 3 is to also review parking and vehicular queuing.

Parkland

Parkland dedication will be required in accordance with the Town’s By-Law to provide for the conveyance of land and/or cash-in-lieu thereof for park and other purposes (2016-61) through the Site Plan Approval process if these applications are approved. The parkland dedication bylaw would require the developer to provide 0.44 hectares (4400m²) in land area, cash in lieu or a combination of both, noting that the current rate for parkland dedication has an interim dedication cap at 25% of the developable area.

The current plan includes 3 privately owned publicly accessible spaces (POPS) and Pedestrian Mews totalling 0.25 ha (2500m²) and a privately owned private accessible space (rooftop amenity space) of 0.61 hectares (6100m²). While the POPS would contribute to the parkland dedication requirements at 50% of the land area, the rooftop amenity space would not contribute as it would not be publicly available as per the Parkland Dedication By-law. The developer would be responsible to provide a cash in lieu of parkland

amount equivalent to the value of 0.315 ha of land payable prior to a building permit being issued for each phase.

The applicant has provided a submission regarding parkland dedication contending that the provision of privately owned open space should contribute towards parkland dedication requirements under the Planning Act. As such, the applicant would be providing approximately 0.86 ha of space for outdoor recreation, nearly double what is required under the By-law. The submission further indicates that "...the provision of this [private amenity] space is a positive attribute to the residents of this building and to the Town as well. There is a solid basis to contend that this open space will capture the daily attention of the residents and significantly minimize the needs that they would otherwise have for publicly owned parkland or open space in the vicinity of their home..." minimizing their demand for public parkland and open space.

The submission continues by indicating other recent developments in the Town have very little or no space for parkland dedication and have relied on cash in lieu. As the applicant is proposing to provide a significant amount of private recreational space and is also expected to provide cash in lieu of parkland, the applicant purports that it appears to be an uneven application of the Town's By-law.

While staff are appreciative of the comments and efforts provided by the developer, it is the position of staff that the cash in lieu amounts as described by the town's parkland dedication bylaw are appropriate to collect to ensure the needs of all Newmarket residents are considered and accommodated. As council is aware, the collection of funds from cash in lieu of parkland can be applied town wide and be dedicated to the maintenance of existing parks and facilities as well as the provision of future parks and facilities necessary to meet the needs of the growing community.

Servicing Allocation

In November 2017 Council referred the overall matter of servicing allocation to a Special Committee of the Whole meeting, to be held as part of the Town's 2018 annual review of servicing allocation; as such, staff recommends that the consideration of servicing allocation for this development be deferred and considered at the upcoming Special Committee of the Whole meeting, expected to be in April or May 2018.

Engineering Services Review

As noted in the preliminary report, Engineering Services have reviewed the submitted material and have no objection to the proposed official plan and zoning by-law amendment applications. They have identified a number of holding provisions to be included in the bylaw relating to the provision of services and transportation. These proposed holding provisions are included in the above zoning by-law discussion.

Region of York

The Region of York has provided no objection to the proposed Official Plan and Zoning By-law amendments. They indicate the site is designated as "Urban Area", "Regional Centre", and along a Regional Corridor and is designated "Yonge Davis Urban Centre" in the Town of Newmarket Official Plan. Combined, these policies contemplate future development that is compact, mix-use, and transit-oriented. The site is within Wellhead Protection Area A, Recharge Management Area, and partially within the boundaries of a Highly Vulnerable Aquifer. The site is also located within the Lake Simcoe watershed and subject to the policies of the Lake Simcoe Protection Plan.

Regional Water Resources and Transportation Planning have a number of technical comments that are to be addressed through the necessary Site Plan process if these applications are approved.

York Region Development Planning staff are of the opinion that proposed OPA and ZBA applications are in keeping with 2010 York Region Official Plan.

Lake Simcoe Region Conservation Authority

This development is considered to be “major development” as defined the by the Lake Simcoe Protection Plan (LSPP). Accordingly, the proposed stormwater management plan will be required to be prepared in accordance with Designated Policies 4.8-4.11 of the LSPP. Additionally, current environmental mapping illustrates that the subject lands are within the Recharge Management Area as per the South Georgian Bay Lake Simcoe Source Protection Plan, therefore the Applicant will be required to demonstrate post to pre development water balance on the site. We understand the Applicant will be submitting an application for Site Plan Approval in the future to permit the proposed development. LSRCA technical comments with respect to stormwater management and hydrogeology will be provided at the time of Site Plan Application.

The LSRCA are satisfied from a watershed management perspective that this application is consistent with the intent of the PPS, is in conformity with the Growth Plan and the LSPP, and that the relevant environmental policies would not be offended. On this basis, the LSRCA has no objection to the approval of the proposed Official Plan and Zoning By-law Amendments.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

These applications have linkages to the Community Strategic Plan as follows:

Living Well

- Traffic and growth management strategies

Well Balanced

- Meeting the needs of all life-cycle stages

Well-equipped & managed

- Efficient management of capital assets and municipal services to meet existing and future operational demands
- Varied housing types, affordability and densities

Well planned & connected

- Long-term strategy matched with a short-term action plan
- Improving interconnectivity and interaction amongst neighbours and neighbourhoods.

COMMUNITY CONSULTATION POLICY

The applicant held their own public information centre in late October 2017 and the statutory public meeting was held on November 6, 2017.

BUDGET IMPACT Operating Budget (Current and Future)

The appropriate planning application fees have been received for Official Plan amendment and zoning bylaw amendment. The Town will also receive revenue from development charges and assessment revenue with the development of this proposal in the event the applications are approved.

Capital Budget

There is no direct capital budget impact as a result of this report.

CONTACT

For more information on this report, contact: Dave Ruggle, Senior Planner – Community Planning, at 905-953-5321, ext 2454; druggle@newmarket.ca

Attachments

- 1 - Location Map
- 2 - Proposed Site Plan
- 3- Perspective Elevations



Commissioner Development and Infrastructure
Services



Director of Planning and Building Services



Senior Planner – Community Planning

LOCATION MAP
17645 Yonge Street
East Side of Yonge Street
North of Davis Drive

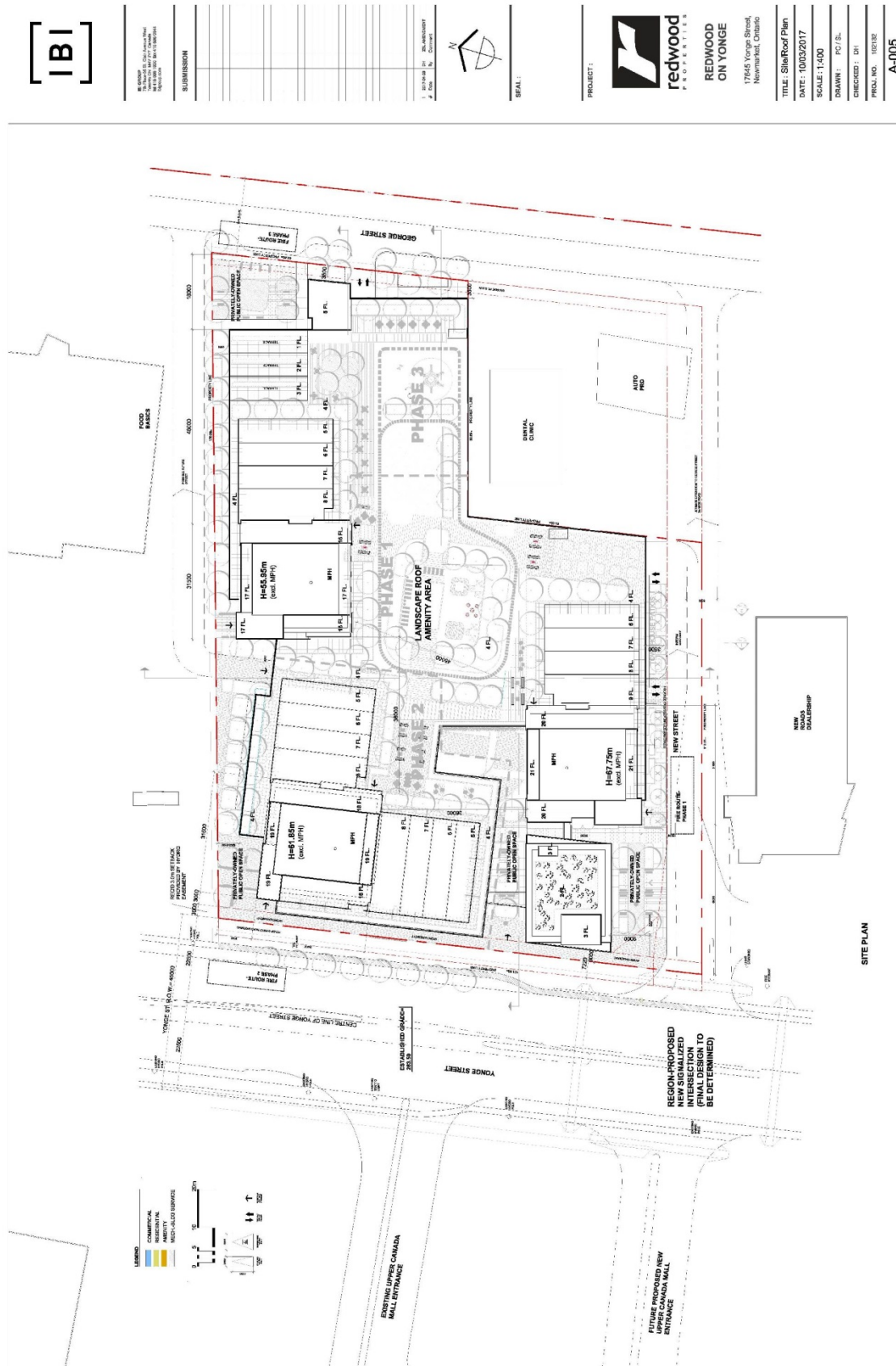


Subject Lands

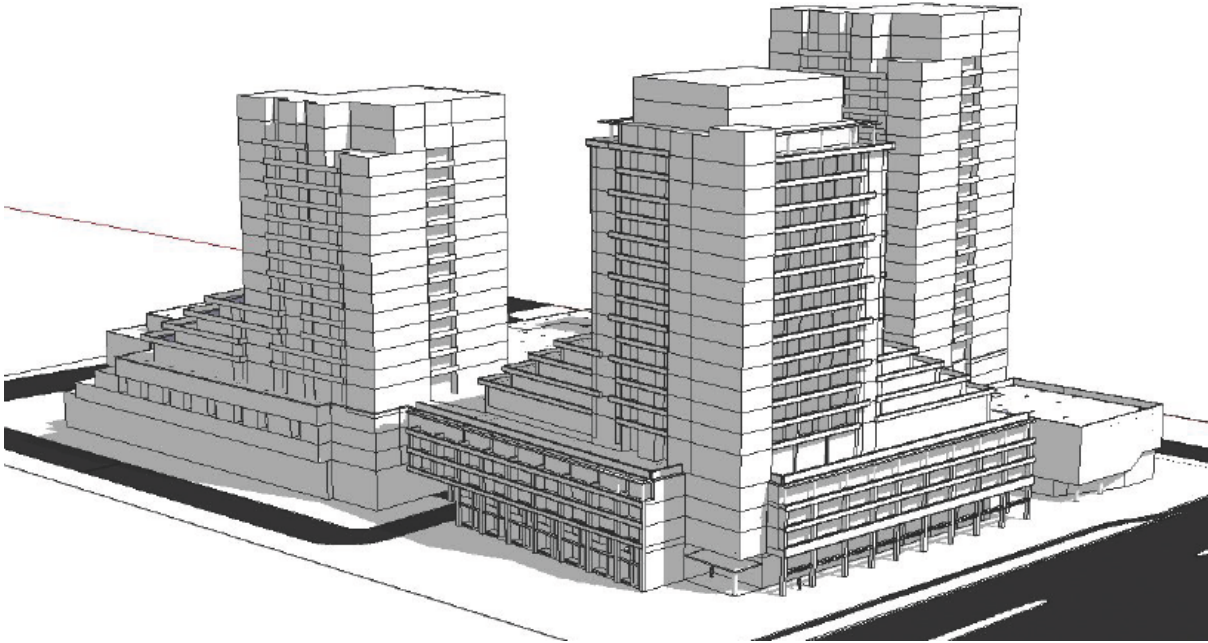
TOWN OF NEWMARKET PLANNING DEPARTMENT

Designed & Produced by Information Technology – GIS Printed: June, 2017. Land Parcel Boundaries - © Teranet Inc. and its suppliers. All rights reserved. NOT A PLAN OF SURVEY. 2015. Zoning - Town of Newmarket, 2015.
 DISCLAIMER: This mapping is based on the POLARIS parcel fabric product compiled using Land Registry System records and recent surveys and control points where available. This mapping is a representation of the earth's surface and provides estimates of area and distance. This map has been produced for illustrative purposes only. It is not a substitute for a legal survey.

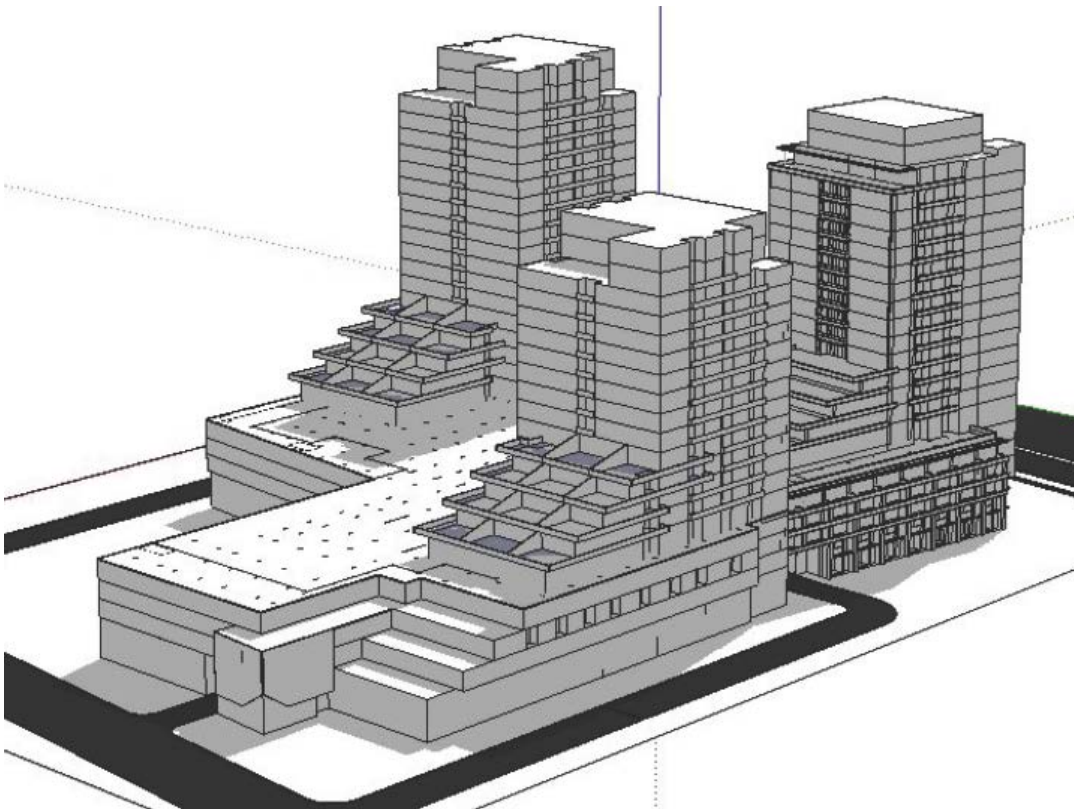
T:\DI Services\Planning\Dave\related documentation\17645 Yonge Street Redwood Prop (slessor)\Complete application documents\Location m



Perspective Elevation – View from Northwest



Perspective Elevation – View From Northeast



**PLANNING & BUILDING SERVICES**

TOWN OF NEWMARKET

395 Mulock Drive

P.O. Box 328

Newmarket, ON L3Y 4X7

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info@newmarket.ca

905.895.5193

February 5, 2018

**DEVELOPMENT AND INFRASTRUCTURE SERVICES/PLANNING & BUILDING SERVICES - REPORT
2018-07**

TO: Committee of the Whole

SUBJECT: 353 Ontario Street
Request to demolish a structure listed on the Municipal Register of Non-Designated
Heritage Properties

ORIGIN: Planning and Building Services

RECOMMENDATIONS

THAT Development and Infrastructure Services/Planning and Building Services Report 2018-07 dated February 5, 2018 regarding 353 Ontario Street and the owners request to demolish the structure listed on the Municipal Register of Non-Designated Heritage Properties be received and the following recommendation(s) be adopted:

- 1. THAT Council permit the demolition of 353 Ontario Street, a property listed on the Municipal Register of Non-Designated Heritage Properties of Interest subject to the owner of the property providing a photograph inventory of the dwellings interior and exterior.**
- 2. AND THAT Gina Bianchi, 74 Peter Street, Markham, ON, L3P 2A6 be notified of this action.**

COMMENTS

The owner of 353 Ontario Street has submitted a demolition request through Building Services on December 20, 2017. The property is listed on the Town's Municipal Register of Non-Designated Properties in accordance with the Ontario Heritage Act. The demolition of a building that is listed on the Register requires Council's approval. Owners of listed properties must give the Council at least 60 days notice of their intention to demolish or remove a building or structure on the property. This allows time for council to decide whether to begin the designation process or consent to the permit request. If Council does not proceed to initiate the process to designate the property, the property will be removed from the Register and the demolition will be permitted.

353 Ontario Street contains a 1.5 storey frame residence with a vinyl clad exterior built in 1916. It has a gable roof with a gable on the side of the garage and on the front façade which also includes a covered porch.



Committee of Adjustment

An application for severance and Minor Variance were submitted to Committee of Adjustment in December 2016. The hearing occurred on January 18, 2017 where the committee approved the applications to allow the lot to be severed and a dwelling constructed on each remaining portion with the necessary relief from the by-law.

The decision of Committee has lapsed due to the applicant not fulfilling the conditions of the consent within the allotted one year time frame. The demolition of the house was one of a number of conditions imposed on the applicant. A further hearing will be necessary if the owner continues to desire the severance. Regardless, as the application for demolition has been submitted, Council are required to either consent to the requested permit or proceed through a process to designate the property under the Ontario Heritage Act.

Heritage Newmarket

The notice of the hearing was provided to Heritage Newmarket; however, it was deferred pending a new hearing date. As Heritage Newmarket had not made any recommendations regarding the applications, the request for demolition was provided to Heritage Newmarket for comment at their meeting on January 23, 2018. While the minutes of this meeting have not been approved, the Committee recommended Council consent to the demolition subject to the Owner providing a photographic inventory of the interior and exterior of the dwelling.

Property Evaluation

Staff have reviewed the property and structure against the Heritage Evaluation criteria and have determined that while there is some contextual value in that the property is a decent example of a “workers cottage” it is staff’s opinion that the heritage value present for this property does not warrant full Heritage Designation under the Ontario Heritage Act.

BUDGET IMPACT (CURRENT AND FUTURE)

There are no budget impacts associated with the recommendations of this report.

CONTACT

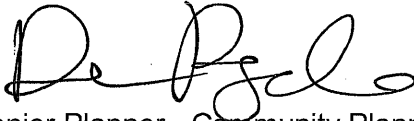
For more information on this report, contact: Dave Ruggle, Senior Planner – Community Planning, at 905-953-5321, ext 2454; druggle@newmarket.ca



Commissioner, Development & Infrastructure Services



for Director of Planning & Building Services



Senior Planner - Community Planning



Town of Newmarket
395 Mulock Drive P.O. Box 328,
Newmarket, Ontario, L3Y 4X7

Email: info@newmarket.ca | Website: newmarket.ca | Phone: 905-895-5193

Mulock Station Area Secondary Plan - RFP Staff Report

Report Number: 2018-05

Department(s): Planning and Building Services

Author(s): Adrian Cammaert

Meeting Date: February 5, 2018

Recommendations

1. That the report entitled Mulock Station Area Secondary Plan - RFP dated February 5, 2018 be received; and,
2. That the Request for Proposals document included as Attachment 1 to this Report be authorized for release; and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Purpose

The purpose of this Report is to provide information to Council regarding an RFP that will be issued regarding the preparation of a Secondary Plan for the Mulock Station Area and gain direction to release the attached RFP document.

Background

On June 28, 2016 the Province announced that five new stations would be constructed along the Barrie rail corridor, one of which being in Newmarket in the vicinity of the rail corridor and Mulock Drive.

Following this announcement, on August 4, 2016 Metrolinx requested that the Town provide a Council resolution that commits the Town to the following, in principle:

- *agreement with the station location;*
- *commitment to implementing transit supportive planning regime around the station, if such does not already exist; and*
- *sustainable, multi-modal station access solutions."*

This resolution was subsequently provided to Metrolinx. The RFP that is the subject of this Report addresses the aforementioned commitment to implement a “*transit supportive planning regime around the station*”.

Staff Report 2016-37 discussed a range of studies that could be considered in providing the transit supportive planning regime, including:

- a) a Mobility Hub Study for the station area;
- b) a Secondary Plan for the Station area, to be implemented through a Zoning By-law Amendment;
- c) a Secondary Plan for a wider geography (to be determined) including the station area, to be implemented through a Zoning By-law Amendment; or
- d) a combination of the above.

Discussions have taken place with Metrolinx and it has been confirmed that completing a Mobility Hub Study for the station area would not be supported by Metrolinx because the area has not been identified as a designated Mobility Hub as part of the Big Move Regional Transportation Plan. Therefore, a Secondary Plan is being pursued and is the subject of this RFP. It should be noted that this project has already been allocated budget.

Discussion

Scope of the Mulock Station Area Secondary Plan

As noted in the RFP document, included as Attachment 1, the Secondary Plan is envisioned to present a long-term redevelopment of the lands surrounding the future Mulock GO Station site. This area is to retain its focus as an employment area for the Town, although where appropriate, other forms of employment and uses than those that currently exist shall be examined and considered. In addition, limited mixed use elements should be explored, and all future density must be consistent with provincial density requirements.

The Secondary Plan shall:

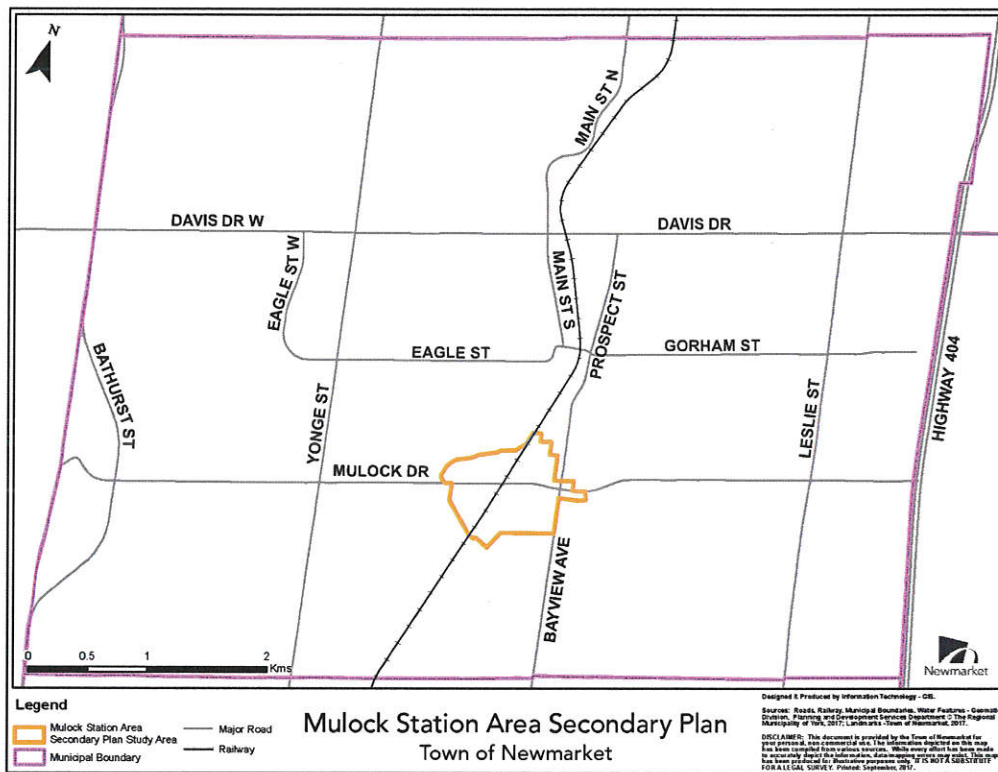
- Include a robust public consultation program;
- Determine the highest and best long-term land uses;
- Determine the future road network;
- Meet provincial density requirements;
- Facilitate transit-oriented design for the area;
- Provide a high standard of urban design;
- Provide a highly walkable urban form;
- Ensure compatibility and integration with the future Mulock Station and the surrounding lands;

- Implement sustainable, multi-modal station access solutions to the future Mulock Station;
- Ensure adequate integration of the future Mulock Station with existing and planned transit systems; and
- Be prepared in consultation with the Regional Municipal Comprehensive Review (MCR), as led by York Region.

As outlined in the RFP, it is anticipated that this Secondary Plan will commence on April, 2018 and conclude in September 2019 (17 months).

Geographic Scope of the Mulock Station Area Secondary Plan

The area included in this Secondary Plan is outlined below:



This area extends from Cane Parkway in the west to Willowick Drive in the east, the northern boundary of the industrial properties along Penrose Street in the north to the southern boundary of the industrial properties along Steven Court in the south. Consistent with the previously provided Council Resolution, this boundary is focused on the lands around the station, and is based largely on lands having employment designations in the Town's Official Plan.

This area does not include the employment lands located along Newpark Boulevard or the commercially designated lands on Mulock Drive towards Yonge Street. The boundary of the study has been kept specific to the lands around the station in accordance with the resolution, and recognizes that the future planning of these areas

would be better considered through the Regional Municipal Comprehensive Review (MCR) and future Town-wide Official Plan review.

Conclusion

An RFP for the Mulock Station Area Secondary Plan has been prepared in accordance with the Town's previous commitment to Metrolinx to implement a "*transit supportive planning regime around the station*". This RFP has been designed to present a long-term redevelopment of the lands surrounding the future Mulock GO Station site. This project has been allocated funds in the 2018 budget.

Business Plan and Strategic Plan Linkages

Well-planned & Connected:

- Planning and managing growth through long-term plans and strategies.

Consultation

The RFP requires that proposals include details on how public consultation for this project is to be completed. Following project commencement, the communications and engagement plan will be finalized and executed.

Human Resource Considerations

None.

Budget Impact

The Mulock Station Area Secondary Plan has been budgeted for in the 2018 budget.

Attachments

1 - Mulock Station Area Secondary Plan RFP

Approval



Adrian Cammaert, MCIP, RPP, CNU-A
Senior Planner, Policy



Jason Unger, MCIP, RPP
Assistant Director of Planning



Rick Nethery, MCIP, RPP
Director of Planning & Building Services



Peter Noehammer, P. Eng.
Commissioner of Development &
Infrastructure Services

Mulock Station Area Secondary Plan - RFP

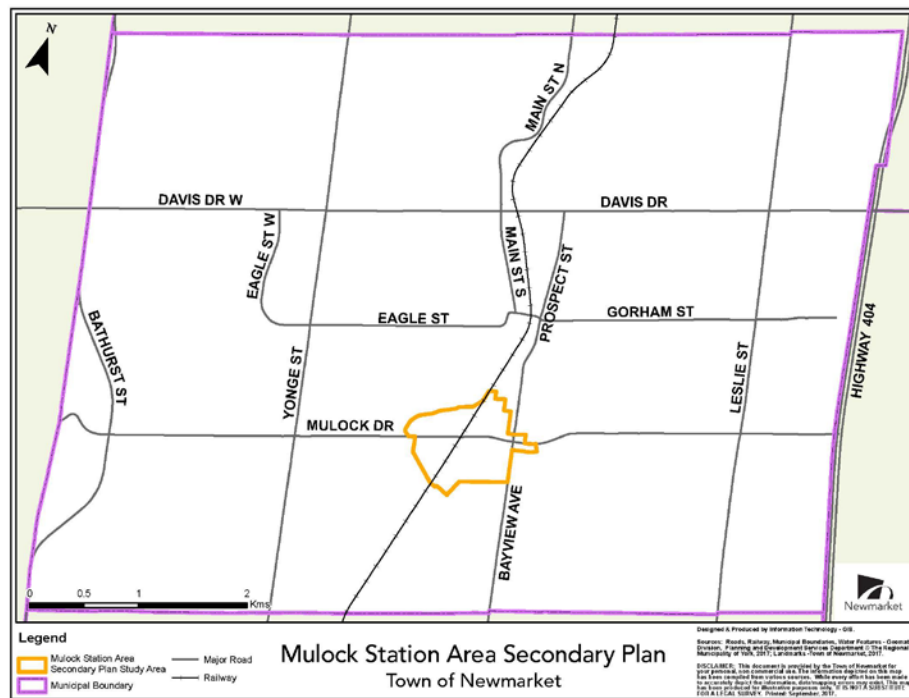
Contact

Adrian Cammaert, Senior Planner, Policy (acammaert@newmarket.ca)

INTRODUCTION

It has been confirmed by Metrolinx that a Council adopted Secondary Plan would satisfy the commitment to establish the transit supportive planning regime. The Mulock GO Station Area Secondary Plan project includes the completion of all technical reports, policy development, mapping and amendments.

The Town of Newmarket is seeking proposals from qualified consulting teams to develop a Secondary Plan for the area of the Town located in the vicinity of the Metrolinx Rail Corridor and Mulock Drive (Study Area), as outlined below:



TOWN OF NEWMARKET
395 Mulock Drive
PO Box 328 STN Main
Newmarket, ON L3Y 4X7

www.newmarket.ca
planning@newmarket.ca
 905.953.5321

BACKGROUND INFORMATION

This area was developed in the 1970s and 1980s in a vehicle-oriented manner with little regard for walkability. Consistent with the Town's Official Plan and Zoning By-law, the area of the Secondary Plan consists largely of low density, ground-oriented industrial and light industrial land uses. With the announcement of the Mulock GO Station by Metrolinx, an appropriate transit supportive planning regime must be established for this area.

Such a planning regime is to be established by a Station Area Secondary Plan which will define the long-term land uses and densities appropriate for this area. This Secondary Plan will be used in the future as the basis of an amendment to the Town's Official Plan to formally implement a planning regime around the station site.

Station Area Secondary Plan

The Secondary Plan is envisioned to present a long-term redevelopment of the lands surrounding the future Mulock GO Station site, as shown as "Study Area" above. This area is to retain its focus as an employment area for the Town, although where appropriate, other forms of employment and uses than those that currently exist shall be examined and considered. In addition, limited mixed use elements should be explored, and all future density must be consistent with provincial density requirements.

The Secondary Plan shall:

- Include a robust public consultation program;
- Determine the highest and best long-term land uses;
- Determine the future road network;
- Meet provincial density requirements;
- Facilitate transit-oriented design for the area;
- Provide a high standard of urban design;
- Provide a highly walkable urban form;
- Ensure compatibility and integration with the future Mulock Station and the surrounding lands;
- Implement sustainable, multi-modal station access solutions to the future Mulock Station;
- Ensure adequate integration of the future Mulock Station with existing and planned transit systems; and
- Be prepared in consultation with the Regional Municipal Comprehensive Review (MCR), as led by York Region.

Mulock Station Draft Concept Plan

Metrolinx, with various agencies including the Town, has prepared a draft Concept Plan for the station site. As this is an ongoing project, the final design will differ than the concept. The draft Concept Plan will be available for public review in early 2018.

The future Mulock Station will anchor the Station Area Secondary Plan, and surrounding uses and densities are to be supportive of the station as exhibited through transit-oriented design.

PROJECT SCOPE

The scope of work shall include the following phases:

Phase 1: Project Start-up and Background Information Review.

The consultant shall review background planning documents, studies and by-laws as provided by the Town and/or Metrolinx or other agencies.

This phase shall also include a kick-off meeting with the Project Team which will be comprised of, but not limited to, representatives from the following organizations:

- Town
- York Region
- York Region Transit
- Metrolinx
- Lake Simcoe Region Conservation Authority

Phase 2: Public Notification and Technical Report Preparation.

The Consultant shall work with Town staff to notify landowners within the Study Area as well as the general public about the commencement of the Study.

This phase will also include the completion of the following technical reports, at a minimum:

- Planning and urban design including determining the preferred community character and structure, and integration with Mulock Station and the surrounding areas;
- Traffic impact, including the possible future grade separation of Mulock Drive from the rail corridor, as determined by Metrolinx, York Region and the Town;
- Retail/commercial needs assessment;
- Environmental impact;
- Stormwater management, including Low Impact Design (LID) considerations;
- Municipal servicing;
- Shadow impacts;
- Flood risk;
- Environmental risks (ie. sources of contamination); and
- Source Water Protection.

This phase shall also include, at a minimum, one Visioning Session with landowners within the Secondary Plan area.

Phase 3: Draft Secondary Plan Concept Plan and Policy Summary Document.

The consultant shall prepare a Draft Secondary Plan Concept Plan that identifies through mapping, at a minimum, the following:

- Future road network;
- Long-term land uses;
- Minimum and maximum building heights and densities (densities expressed in floor space index);
- Integration with the existing and planned active transportation network;
- Multi-modal station access points; and
- Artistic renderings related to the long-term build out of the Secondary Plan area, including any redevelopment opportunities.

In addition, the Consultant shall prepare a Policy Summary Document that summarizes key policies to be addressed by the Secondary Plan, including but not limited to the future vision of the area, land use designations, urban design, sustainability, street network, transportation, parks / open space and natural heritage and servicing.

This phase shall also include at a minimum, one Public Information Centre (PIC 1) and one Project Team meeting.

Phase 4: Council Orientation.

The Consultant shall present the Draft Secondary Plan Concept Plan and Policy Summary Document to Council at either a Committee of the Whole meeting or a Council Workshop.

This phase shall also include one Project Team meeting.

Phase 5: Prepare the Draft Mulock Station Area Secondary Plan.

Based on the Draft Secondary Plan Concept Plan and Policy Summary Document, the Consultant will prepare a Draft Mulock Station Area Secondary Plan, reflecting the background information, technical analysis and feedback from Town staff and Council, public and agency consultation. This draft shall be in the form of a local Official Plan Amendment, in order to transfer (i.e. add, amend and/or delete) the proposed policies and mapping for the Mulock Station Area into the applicable sections of the Town Official Plan.

This phase shall then include a review of the draft by Town staff and the Project Team, and the presentation by the Consultant of the Secondary Plan at a second Public Information Centre (PIC 1).

Phase 6: Final Recommendation and draft Official Plan Amendment.

The Consultant will refine and finalize the Draft Mulock Station Area Secondary Plan (i.e. local Official Plan Amendment) based on input received to date.

The final Draft Mulock Station Area Secondary Plan will then be presented by the Consultant at the statutory Public Meeting. This presentation shall include a summary of the process completed, technical reports' findings and recommendations, a summary of the consultation process, and an overview of the final Mulock Station Area Secondary Plan.

Following approval by Council, the consultant will finalize the deliverables.

DELIVERABLES

The Mulock Station Area Secondary Plan project will result in 5 main deliverables:

- **Deliverable 1:** Notices of study commencement and Public Information Meetings.
- **Deliverable 2:** Agendas and minutes for all meetings, as well as comments received.
- **Deliverable 3:** One hardcopy and pdf of the Draft Secondary Plan Concept and Policy Summary Document.
- **Deliverable 4:** PowerPoint presentations to Committee of the Whole and/or Council.
- **Deliverable 5:** Web compatible, AODA compliant (pdf) versions of all technical background reports and the final Mulock Station Area Secondary Plan.
- **Deliverable 6:** Ten hardcopies of all technical background reports and the Mulock Station Area Final Secondary Plan.
- **Deliverable 7:** All relevant digital mapping files (GIS, 3D model, and/or CAD or other acceptable format).

The consultant will be responsible for providing this list of deliverables and other deliverables mentioned in the Terms of Reference to the satisfaction of the Town. All deliverables will become the property of the Town.

PROJECT MANAGEMENT

The project management structure for the Secondary Plan will involve a Consulting Team consisting of a consulting project manager and sub-consultants (as required). An identified Town staff person will act as the Consulting Team's liaison with the Town.

CONSULTANT RESOURCES

The successful consulting team shall have demonstrated knowledge and ability in the areas of:

- Public/stakeholder consultation;
- Project management;
- Provincial, regional and local planning policy interpretation and implementation;

- Application of advanced urban design principles, with particular expertise in transit-oriented design;
- Policy preparation; and
- Graphic and Illustrative skills.

TASKS AND PROPOSED TIMELINE

PHASE	TASK	DATE
Phase 1: Project Start-up and Background Information Review	Project Team Meeting 1	Mid-April, 2018
	Background Information Review	April to May, 2018
Phase 2: Public Notification and Technical Report Preparation	Project notification	Mid-May, 2018
	Visioning Session with local landowners	June, 2018
	Preparation of Technical Reports	June to September, 2018
Phase 3: Preparation of the Draft Secondary Plan Concept Plan and Policy Summary Document	Public Information Centre (PIC 1)	Late-September, 2018
	Project Team Meeting 2	October, 2018
	Prepare Draft Secondary Plan Concept Plan	October to December, 2018
	Prepare Policy Summary Document	November, 2018 to January, 2019
Phase 4: Council Orientation	Project Team Meeting 3	Early February, 2019
	Presentation of the Draft Secondary Plan Concept Plan and Policy Summary Document at Committee of the Whole / Council Workshop.	February, 2019
Phase 5: Preparation of the Draft Mulock Station Area Secondary Plan	Prepare the Draft Mulock Station Area Secondary Plan	February to May, 2019
	Review / Revisions of Draft Secondary Plan Concept Plan and Policy Summary Document by Project Team	Late-May, 2019
	Presentation of the Draft Mulock Station Area Secondary Plan at a Public Information Centre (PIC 2)	June, 2019
Phase 6: Final Recommendation and draft Official Plan Amendment	Refine and finalize Draft Mulock Station Area Secondary Plan	July to August, 2019
	Presentation of final draft Mulock Station Area Secondary Plan at the statutory Public Meeting	September, 2019

EVALUATION CRITERIA AND RATING SYSTEM

The following scoring system shall be used to develop a short list and/or determining the recommended consulting team:

Criteria	Rating
a) Quality and Completeness of Proposal Submission	5 points
b) Organization and Proposed Staff	20 points
c) Previous Experience (specifically related to urban design / transit-oriented design and the preparation of Secondary Plans)	40 points
d) Proposed Methodology	25 points
e) Proposed Costs	10 points
TOTAL	100 POINTS
Presentation, if required	50 points



Town of Newmarket
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Urban Centres Zoning By-law Project: Status Update and Request for Referral to Public Meeting Staff Report

Report Number: 2018-04

Department(s): Planning and Building Services

Author(s): Matthew Peverini & Adrian Cammaert

Meeting Date: February 5, 2018

Recommendations

1. That the report entitled Urban Centres Zoning By-law Project: Status Update and Request for Referral to Public Meeting, dated January 22, 2018, be received;
2. That a Public Charrette be held on March 1, 2018;
3. That the draft Urban Centres Zoning By-law be referred to a Statutory Public Meeting in May 2018;
4. That a Public Open House immediately precede the Statutory Public Meeting; and
5. That following the Public Meeting and Open House, issues identified in this report, together with comments from the public and Committee, be addressed by staff in a comprehensive report to the Committee of the Whole, if required.

Purpose

This Report will provide a general status update on the Urban Centres Zoning By-law Project, provide a meeting date for a planned Public Charette, and recommend referral of the draft Zoning By-law to a Statutory Public Meeting that would immediately follow a Public Open House.

Background

The Urban Centres Zoning By-law Project consists of four phases.

- Phase 1 – Project Start-up and Parking Standard Background Study
- Phase 2 – Background Review and Directions Report Preparation
- Phase 3 – Draft By-law Preparation
- Phase 4 – By-law Refinement and Enactment

Phase 1 was completed in February, 2017. As outlined in Staff Report 2016-31, it consisted largely of a Parking Standard Background Study and associated amendment to the existing Zoning By-law to introduce new parking standards. The by-law adopting these new standards was approved by Council on February 13, 2017.

Phase 2 was completed in June, 2017. As outlined in Staff Report 2017-14, this phase largely included the preparation of a Directions Report which determined that a stand-alone area-specific Zoning By-law that does not form part of the Town's Zoning By-law 2010-40, would best achieve the goals of effectively implementing the Secondary Plan.

Phase 3 is underway, and will see the project team bring forward a draft version of the Urban Centres Zoning By-law. A Public Charette for residents and stakeholders is planned to occur on March 1, 2018, and an Open House and Statutory Public Meeting are planned to take place in May 2018. These sessions are intended to generate input for consideration in finalizing the Urban Centres Zoning By-law.

Phase 4 will include the finalizing of the Zoning By-law document, presentation of the draft to Committee, finalizing the By-law and obtaining approval from Council.

A project schedule detailing the four Phases of the Newmarket Urban Centres By-law Project is included as **Attachment 1**.

Discussion

A draft of the Urban Centres Zoning By-law is being prepared and will require further input from stakeholders, residents, and commenting agencies prior to its finalization and implementation across the Secondary Plan Area. This By-law will combine major components of a Form-based Zoning By-law (graphics focused, progressive) and a conventional zoning by-law (familiar layout, accepted within the industry).

Project Status Update

The consulting team is currently addressing tasks in Phase 3 of the Project, as seen below:

- **Task 17:** Determining regulations to be brought forward from Zoning By-law 2010-40 and identified Phase 1 housekeeping regulations.
- **Task 18:** Identifying non-Mixed Use zones within the By-law area.
- **Task 19:** Identifying how regulations will be illustrated.
- **Task 23:** Establish Holding provisions for conversion to Mixed Use zones.
- **Task 24:** Establish overall format of by-law document.

These tasks parallel the ongoing Zoning By-law 2010-40 (and By-law Numbers 1979-50 & 1986-91) Review Project, overseen by Town Staff. As Council will recall, the Town's current Zoning By-law (2010-40) is being updated to address technical errors, improve clarity and enforceability, respond to changing

legislative and judicial decisions, address new circumstances and consolidate the Zoning By-laws. Much of the research gathered through the review of Zoning By-law 2010-40 is transferable to the creation of the Urban Centres Zoning By-law.

Following completion of the tasks 17, 18, 19, 23 and 24 outlined previously, and in addition to housekeeping items, the project team moving forward will focus on the remaining tasks in Phases 3 and 4 to bring forward a Draft Zoning By-law.

As the project spans two key corridors within the Town, community consultation is important to ensure an informed and effective final document is drafted and implemented.

Public Charrette with Residents and Stakeholders

A public charrette with residents and stakeholders is planned to occur in Halls 4 and 5 at the Newmarket Seniors' Meeting Place, located at 474 Davis Drive, on March 1, 2018, from 6:30 PM to 9:00 PM. This session will provide an update on the project's progress to date, present new ideas, and aim to generate discussion and feedback from stakeholders and residents that the project consulting team will consider in further drafting the Urban Centres Zoning By-law.

Referral to an Open House and Statutory Public Meeting

In accordance with the requirements of the *Planning Act*, Staff are requesting that a draft version of the Urban Centres Zoning By-law be referred to a statutory Public Meeting in May 2018, with an Open House occurring on the same date, immediately preceding the Public Meeting.

Being a large-scale project, the intent of the Open House is to generate a large turnout, and facilitate dialogue and engagement that will provide for greater discussion at the Public Meeting that follows.

Conclusion

This project is sufficiently advanced to start planning elements of the final consultation strategy including:

- The Public Charrette Workshop on March 1, 2018;
- A Statutory Public Meeting in May 2018; and
- The Public Open House immediately preceding the Statutory Public Meeting planned to occur in May 2018.

Business Plan and Strategic Plan Linkages

Economic Development/Jobs

- Supporting innovative projects and partnerships with various sectors

- Creating a strategy for vibrant and livable corridors along Davis Drive and Yonge Street

Community Engagement

- Aligning ourselves with communications best practices

Consultation

Previous consultation measures associated with this project have been outlined in Staff Reports 2016-31 and 2017-14.

As detailed in this report, March 1, 2018 and a date to be determined in May 2018, are two key dates that that will hold the (1) Public Charrette, (2) Open House and (3) Public Meeting, for further consultation from internal and external stakeholders.

Human Resource Considerations

There are no human resource considerations associated with this report.

Budget Impact

There are no budget impacts directly associated with this report. This project has already been budgeted for and is tracking to be completed within budget.

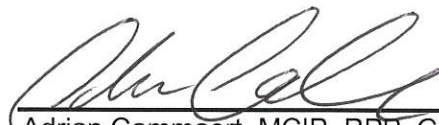
Attachments

1. Project Schedule for creation of the Newmarket Urban Centres Zoning By-law.

Approval



Matthew Peverini, BURPI, B.Sc.
Planner



Adrian Cammaert, MCIP, RPP, CNU-A
Senior Planner, Policy



Rick Nethery, MCIP, RPP
Director of Planning & Building Services



Peter Noehammer, P. Eng.
Commissioner Development and Infrastructure
Services

Contact

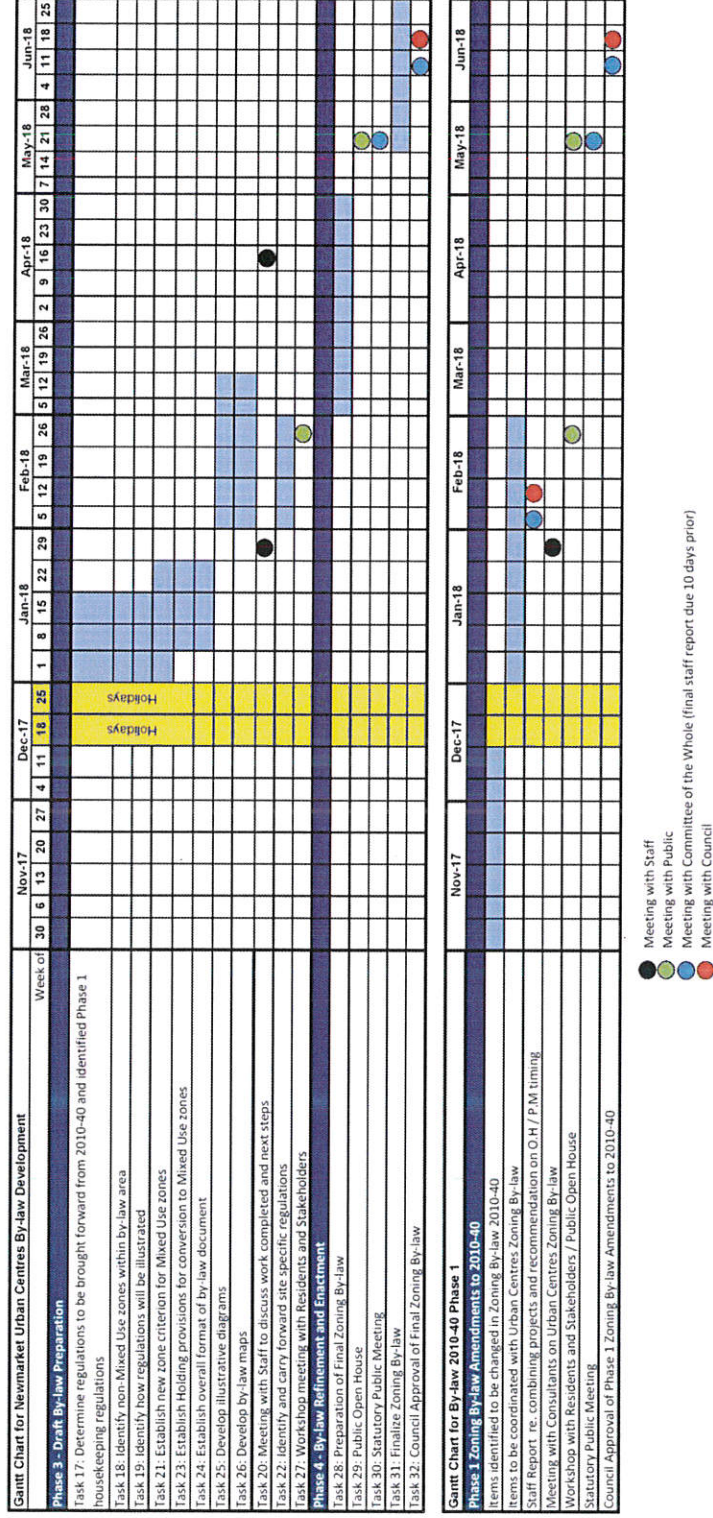
For more information on this report, contact: Adrian Cammaert, Senior Planner, Policy, at 905-953-5321, ext. 2459; acammaert@newmarket.ca.



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Attachment 1: Project Schedule





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Waste Reduction Initiative – Textile Collection Pilot Program Agreement with the Town of Aurora and Textile Waste Diversion Inc. Staff Report

Report Number: 2018-07

Department(s): Development and Infrastructure Services – Public Works Services

Author(s): Chris Kalimootoo, Director, Public Works Services & Sunny Khemai, Manager, Procurement Services

Meeting Date: February 5, 2018

Recommendations

1. That the report entitled Waste Reduction Initiative – Textile Collection Pilot Program – Agreement with the Town of Aurora and Textile Waste Diversion Inc. be received; and,
2. That Council accept this report and authorize the Director, Public Works Services and Manager of Procurement Services to enter into a Single Source agreement with Textile Waste Diversion Inc. until December 31st, 2018 for the provision of a textile waste recycling pilot program subject to the Terms and Conditions established by the Town of Aurora with Textile Waste Diversion Inc.; and,
3. That the Contractor obtain a license from the Town of Newmarket to locate bins and abide by provisions in accordance with By-law No. 2013-22; and,
4. That Staff continue to discuss textile collection programs with the Northern Six municipalities of York Region to continue collaboration on future waste diversion projects and contracts; and,
5. That staff obtain comments from the Newmarket Environmental Advisory Committee for input into any future Textile Collection Programs and/or Contracts; and,
6. That Staff report back to Council on the results of the pilot program.

Purpose

The purpose of this report is to provide Council with information on the progress of the textile waste collection pilot program in the Town of Aurora, and to obtain approval to enter into an agreement with Textile Waste Diversion Inc. by leveraging Aurora's

contract for the collection and recycling of textiles in the Town of Newmarket to December 31, 2018. The Town of Newmarket will utilize a formal bid solicitation process individually or co-operatively with the N6 in 2018 to establish a long term contract for these services in 2019.

Background

In the interest of addressing the need to divert textile waste from landfill, the Town received two deputations in June 2017 from two separate organizations: Diabetes Canada and Steps to Recovery. Both organizations expressed interest in developing a textile diversion program in partnership with the Town which indicates that there is a growing concern and need to address textile recycling and diversion.

As part of the Town's 2018 waste reduction initiatives, staff are working towards implementing a textile recycling collection pilot program by way of drop-off bins at two or three Town facilities as well as a curbside collection program throughout Newmarket. The proposed facilities that would accommodate the addition of textile collection bins include the Magna Centre and Ray Twinney Recreation Complex and possibly Community Centre.

The Town of Aurora and the City of Markham have recently had success with similar textile collection and diversion programs. The Town of Whitchurch-Stouffville recently implemented a textile collection program in partnership with the Region of York and Textile Waste Diversion Inc., piggybacking on the Town of Aurora's contract.

It is anticipated that during the first half of 2018 the Northern six municipalities of York Region (N6) will continue to discuss the optimal process of textile diversion and release a collective Request for Proposal (RFP) for a future textile collection contract for services into 2019 and beyond. The data and experience gained through the 2018 pilot project would be greatly beneficial in developing the RFP so that the textile material can be diverted as efficiently and ethically as possible.

In September 2013, the SM4RT Living Plan was approved and endorsed by Region of York Council. The implementation of the SM4RT Living Plan is coordinated by Region of York staff among all local municipalities and is being accomplished through partnering, pilot programs and sharing resources as new innovations are tested and benchmarked. A textile collection program would be one of those programs.

Discussion

The collection and recycling/re-use of textiles was identified through the SM4RT Living Plan as an opportunity to divert a considerable portion of wastes that are not currently

included in the Blue Box program. The SM4RT Living Plan also identified that the average York Region household throws away 13 kg of textile materials annually.

Town staff have reviewed the textile collection program in the Town of Aurora and the City of Markham for best practices.

Focus group surveys conducted in the City of Markham identified five factors that are important to increasing textile diversion:

1. Residents put most of their used textiles in curbside garbage;
2. Residents that chose to donate their used textiles, most often used 24/7 drop-off bins for their convenience;
3. Residents had no allegiance to charitable organizations and were skeptical that donations actually benefitted charity;
4. Residents wanted more information about textile recycling; and
5. Residents indicated strong support for a municipally managed and controlled textile recycling program.

The City of Markham has proceeded with a textile collection program by partnering with two charitable organizations (Canadian Diabetes Association and The Salvation Army) to place municipally branded drop-off bins throughout the City. The facilities are actively managed to maintain a professional appearance.

The Town of Aurora obtained drop-off bins as well as piloted a curb-side collection service through a formal Request for Proposal (RFP) process. After initially receiving no bids for the service, Aurora sought out qualified companies and charities to perform the work and negotiated directly with the service providers. A private recycling company, Textile Waste Diversion Inc. (TWD Inc.), was successful in being awarded the contract under the same terms and conditions as the RFP document. The Region of York has provided support to the Town of Aurora during the pilot program. From January to July 2017, 61.8 metric tonnes of textile waste had been diverted through Aurora's program.

The Town of Aurora selected Textile Waste Diversion Inc. as the vendor due to the extra value offered in terms of research and data gathering such as Key Performance Indicators (KPIs) which helps determine optimal and most efficient processes as well as their flexibility in trying out different service levels regarding curbside collection and servicing of the drop-off bins. Insight into what happens to the textile waste after it has been collected in terms of end markets and diversion rate was also provided. There is also revenue from the diversion that is made by the municipalities. Other collection corporations do not provide this data and analysis or produce any revenue for the municipalities.

The Town of Whitchurch-Stouffville recently entered into an agreement with TWD Inc., piggybacking on The Town of Aurora's contract. The program includes six drop-off bins,

a curbside collection program (on scheduled dates), and extensive promotion, all managed by the service provider. The curbside collection program will initially target a small area determined by the Contractor and best management practices and approved by Town staff, and if successful, could be expanded.

Drop-off bins added to Town facilities would be labelled with the Town and Region logos with the bin wrap designed and provided by the Region of York (please see photos attached of Aurora bins). The drop-off bins would be decorated in such a manner that would complement the surrounding locations and residents can be confident that all textiles deposited in the box will be responsibly managed through the municipal program. Contents of the bins will be manually emptied by TWD Inc. and any items left around the bin would be removed as well and will not become unsightly. The Contractor will also be required to obtain a License from the Town to place, collect and maintain the bins in accordance with Town of Newmarket By-law No 2013-22.

Textile Waste Diversion Inc. identified that curbside collection programs are costly to administer and must be supported with the lower cost drop-off bins. The service provider also reports that in the Aurora pilot program they have had greater success with drop-off bins than through the curbside collection program which takes place once a month. Through the experience in Aurora, it is recommended that Newmarket schedule curbside collection quarterly and that the dates will be advertised by both the Contractor and the Town Communications Department. Staff will report back at the end of the pilot program with all tonnages collected and other key performance indicators such as maintenance issues and resident satisfaction.

Conclusion

Using the same vendor as the Towns of Aurora and Whitchurch-Stouffville would provide consistent service offerings and programs across neighbouring municipalities and allow for a quick implementation of the service. Staff will also work with our N6 partners to release a collective RFP in 2018 once a better understanding of logistics, public expectations and diversion rates are understood through this pilot program.

Business Plan and Strategic Plan Linkages

This report aligns with the Town's key strategic directions in Living Well, being Well-equipped and Managed, and Well-respected through encouraging environmental protection, being fiscally responsible, providing service excellence, enhanced community engagement and promoting partnership opportunities.

This report also aligns with Council's 2014-2018 Strategic Priorities in regards to Ensuring Effective & Efficient Services: explore partnerships and collaborative projects with other agencies and service providers as identified.

Additionally, this report aligns with the Town's Official Plan in the following manner:

14.8 Environmentally Progressive Services

Environmentally progressive services will help reduce current resource inputs and outputs to and from homes and buildings. Such practices will help decrease impacts on the environment, water cycle, and climate. Environmentally progressive services are encouraged to be incorporated into developments and may include: reduced waste production and increased recycling.

Consultation

Consultation has taken place with multiple Departments within the Town as well as with staff at both the local and regional levels throughout York Region. Public Works Staff also attended the Textile Symposium held in the City of Markham which included representatives from both profit and non-profit organizations throughout the industry and academic experts. Staff have also met with different organizations throughout the industry one on one.

Human Resource Considerations

Staffing levels are not impacted as a result of the recommendations in this report.

Budget Impact

Operating Budget (Current and Future)

There are no immediate financial implications related to this report. The textile diversion program would be operated at no cost to the Town. All drop-off bins, collection, promotion and customer service will be managed by Textile Waste Diversion Inc.

The Region of York has agreed to pay all initial costs associated with the design and signage on the collection bins. The Towns of Aurora and Whitchurch-Stouffville are currently compensated at a rate of \$0.05 for each pound (lb) of textiles collected. From January to August 2017, the Town of Aurora generated total revenue of \$7,870 from their textile diversion program. Any Newmarket revenue generated from this program could be reinvested into other waste diversion initiatives/projects.

Efforts to reduce waste will also result in cost savings of lower collection costs due to a reduction in overall tonnage collected in the waste stream.

Capital Budget

There are no immediate or long-term financial implications related to this report.

Attachments


Attachment A – Photos of drop off bins.

Approval


for 
 Amanda Romano, BES
 Curbside Collection Inspector


 Christopher Kalimootoo, P. Eng, BA, MPA
 Director, Public Works Services




 Peter Noehammer, P. Eng,
 Commissioner, Development & Infrastructure Services


 Sunny Khemai
 Manager, Procurement Services


 Esther Armchuk, LL.B.
 Commissioner, Corporate Services

Contact

For more information on this report, contact: Chris Kalimootoo, Director, Public Works Services at 905-953-5300 ext. 2551 or via email at ckalimootoo@newmarket.ca

Appendix A





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Ontario Municipal Commuter Cycling Program Staff Report

Report Number: 2018-05

Department(s): Development & Infrastructure Services - Commission

Author(s): Peter Noehammer, Commissioner, Development & Infrastructure Services

Meeting Date: February 5, 2018

Recommendations

1. That the report entitled Ontario Municipal Commuter Cycling Program dated January 15, 2018 be received; and the following recommendations be adopted:
2. That Council endorse the resolution contained in Appendix A.
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Purpose

As part of funding approvals for the Ontario Municipal Commuter Cycling (OMCC) Program, the Ministry of Transportation Ontario (MTO) requires a Town Council resolution supporting the program.

Background

The Town adopted Official Plan Amendment #11, which is the Active Transportation Plan as set out in the Official Plan. The OMCC program grant will partly fund the completion of the active transportation network.

Discussion

As part of funding approvals for OMCC program, MTO requires a Town Council resolution supporting the program. The approval requirements are similar to the Ontario Municipal Cycling Infrastructure Program (OMCIP) which partly funded the implementation of the 2017 East-West bike route.

The OMCC program is similar to OMCIP in terms of requirements; however, there are some differences:

1. Provincial funding is for commuter cycling infrastructure only;
2. The program timeframe is spread over 3 years;
3. The program application required a list of projects to be undertaken;
4. Projects can be completed within the time frame, in any order, and there is an annual requirement to verify participation and/or up-date the project list.
5. The funding is up to 80% of the eligible costs for implementation of cycling routes.

Essentially, the OMCC program is more flexible and allows for changes to timing, budgets and choice of projects.

The current OMCC program projects list and completion dates are as follows:

2018	Woodspring Avenue (Ray Snow Boulevard to Bathurst Street)
	Main Street North (Bristol Road to London Road)
2019	Main Street North (London Road to Davis Drive)
	Harry Walker Parkway, Mulock Drive to Ringwell Drive
2020	Western Trail (hydro corridor from Mulock Drive to Bathurst Street)
	Mulock Drive multi-use path (Cane Parkway to Yonge Street)
	Mulock Drive multi-use path (Leslie Street to Harry Walker Parkway)

The OMCC program has granted \$290,659.89 to the Town of Newmarket towards the projects on the list. This funding would not be sufficient to cover the costs (80% of the costs) for all of the projects listed, but would be applied annually until funding resources are depleted.

Conclusion

It is recommended that Town Council adopt the recommendations to allow funding sources to flow to the Active Transportation Plan for the projects listed in this report.

Business Plan and Strategic Plan Linkages

This report links to Newmarket's Strategic Plan direction, Well Planned & Connected, by improving travel within Newmarket through inter-connected neighbourhoods, as well as providing varied transit options, including cycling trails, paths, and lanes.

This report also aligns with Council's 2014-2018 Strategic Priority - Traffic Safety & Mitigation, by ensuring safe streets, improving traffic congestion, and supporting major transit service enhancements.

Consultation

During preparation of the Expression of Interest application, consultations were held with staff from Engineering and Planning & Building Services departments, as well as the Regional Municipality of York's Active and Sustainable Transportation team.

The Legal Department has been consulted regarding the contents of the agreement.

Human Resource Considerations

Not applicable to this report.

Budget Impact

Operating Budget - There is no operating budget impact at this time

Capital Budgets - As noted above, the OMCC program grant amount is \$290,658.89, which is 80% of total project costs. The Town's corresponding portion (20% of the project costs) would be \$72,664.78 and would be drawn from Development Charges, as would further funding required to complete the projects as part of the Active Transportation Plan.

A report to Town Council will be provided for each project, including costing and public consultation.

Attachments

Schedule 'A' – OMCC Program Resolution

Approval



Mark Kryzanowski, Manager
Transportation Services



Rachel Prudhomme, Director
Engineering Services



Peter Noehammer, Commissioner
Development & Infrastructure Services

Contact

For more information on this report, contact Mark Kryzanowski, Manager, Transportation Services, at 905-953-5300 ext. 2208.

Appendix A

February 12, 2018

Moved by: _____

Seconded by: _____

RESOLUTION

WHEREAS The Province of Ontario is supporting commuter cycling as part of the Provincial cycling initiatives in the form of an Ontario Municipal Commuter Cycling program grant;

AND WHEREAS The Ontario Municipal Commuter Cycling program grant will fund commuter cycling projects up to 80% of the eligible costs;

AND WHEREAS the Town's Active Transportation Network plans for all types of cycling including commuter cycling;

AND WHEREAS Council wishes to grant authority to staff to sign an Ontario Municipal Commuter Cycling Program Transfer Payment Agreement on behalf of Municipal Council to receive funding from the Ministry of Transportation, Ontario;

THEREFORE BE IT RESOLVED by the Municipal Council of the Corporation of the Town of Newmarket as follows:

THAT the Council of the Corporation of the Town of Newmarket approve and authorize Robert N. (Bob) Shelton, Chief Administrative Officer and Peter Noehammer, Commissioner, Development and Infrastructure Services to enter into a Transfer Payment Agreement with the Ministry of Transportation, Ontario to receive funds through the Ontario Municipal Commuter Cycling program for seven projects and funding amounts approved under the Ontario Municipal Commuter Cycling Program:

- a) Woodspring Avenue (Ray Snow Boulevard to Bathurst Street)
- b) Main Street North (Bristol Road to London Road)
- c) Main Street North (London Road to Davis Drive)
- d) Harry Walker North and South
- e) Western Trail (hydro corridor from Mulock Drive to Bathurst Street)
- f) Mulock Drive multi-use path (Cane Parkway to Yonge Street)
- g) Mulock Drive multi-use path (Leslie Street to Harry Walker Parkway)

Tony Van Bynen, Mayor



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Botsford Street Traffic Calming Review Staff Report

Report Number: 2018-01

Department(s): Development & Infrastructure Services - Engineering

Author(s): Rachel Prudhomme, Director, Engineering Services

Meeting Date: February 5, 2018

Recommendations

1. THAT additional restrictive signage at the Botsford Street/John Street and Botsford Street/Victoria Street intersections be implemented;
2. AND THAT the narrowing of the Lorne Avenue/Botsford Street (east side) intersection be referred to the Capital Projects business unit for design consideration under the Lorne Avenue reconstruction project scheduled for 2020.

Purpose

The purpose of this report is to share results of the Botsford Street Traffic Calming Review and to recommend mitigation measures.

Background

At its regular Committee of the Whole meeting of August 28, 2017, Town Council received a petition from the Botsford Street community requesting traffic calming measures such as: chicanes/bulb-outs, alternate side parking, speed humps, narrowed road entrance, an all-way stop at John Street and some associated signage. The petition was signed by a majority of the residents on the street.

In accordance with the Town's Public Support and Consultation Policy, all residents on Botsford Street were contacted for additional input. The consultation resulted in two additional items for review (establishing a one-way direction on John Street, and implementing an official school zone).

This report provides a summary of the various traffic calming suggestions and reviews the traffic operations of Botsford Street.

Discussion

As noted by the residents signing the petition, Botsford Street between Lorne Avenue and Church Street is a unique road section. The street is one-way eastbound, with an asphalt width of about 5.5 metres. Parking is allowed on the south side, and there are sidewalks on both sides between Lorne Avenue and Victoria Street. The street has minor street stop controls at John Street and at Church Street, and there is an all-way stop control at Victoria Street. The street was reconstructed in 2005.

The residences are predominantly older style, single-family homes, with driveways to accommodate two or more vehicles. The exception is the Botsford Day Care Centre located on the north side, just west of the Botsford Street/John Street intersection.

Speeds:

Traffic surveys for speed and volume were undertaken on Botsford Street. The most relevant counters were installed between Lorne Avenue and John Street. A count near Lorne Avenue was undertaken in October and, as requested by the community, a second counter was installed in November near John Street. Additional counters were also installed between John Street and Victoria Street, and between Victoria Street and Church Street. Unfortunately, the counter between John Street and Victoria Street did not gather any data because of damage that occurred to the counter tubes after installation.

It was expected that the counter between Victoria Street and Church Street would yield lower speeds because of the all-way stop control at Victoria Street and because of the short distance to the stop sign at Church Street. Therefore, this counter was used mainly for validation of volumes rather than to verify speeds.

The table below indicates the daily volume (averaged over 7 days), the recorded operating speeds, the percentage of vehicles travelling above the posted speed of 40 km/h, and the percentage of vehicles travelling above the policy speed for local roads, which is 50 km/h.

Botsford Street	Daily Volume	Operating Speed	% 41 to 50 km/h	% 50+ km/h
Near Lorne Avenue	390	38 km/h	5.10%	< 0.1%
Near John Street	350	38 km/h	7.00%	0.40%

It should be noted that the daily volume for the location near Lorne Avenue was higher than expected. This may be due to the closure of Main Street for a few days to allow for the production of a commercial film. It was noted that traffic volumes on all streets in the area increased to compensate for Main Street being closed.

The operating speed (i.e. the speed at which 85% of vehicles are travelling) is below the posted speed. The percentage of vehicles travelling above the posted speed is low, and the percentage above the policy limit is very low. In real terms, there were 10 cars that exceeded 50 km/h over a 7-day period from the count location near John Street. Furthermore, there was no pattern visible for the higher-speed vehicles based on time of day or day of the week.

Right-of-Way:

Right-of-way control was reviewed for an all-way stop condition at the Botsford Street/John Street intersection. The number of vehicles travelling westbound (i.e. the “wrong” way) was of specific interest.

A standard all-way stop control review was undertaken for the Botsford Street/John Street intersection. This intersection is in the shape of a “T”, so the entrance to the Botsford Day Care Centre was used to form the fourth leg of the intersection.

For intersections to have an all-way stop control, 100% of all hours for Warrants 3A and 3B must be met. Based on the review, the traffic and pedestrian volumes for the intersection did not meet the warrants for an all-way stop control. Warrant 3A (for the “all approach” volumes) achieved only 54% of the required score. The scores for Warrant 3B (for the “minor” approach at John Street), exceeded 100% of the warrant volume for two hours during the four-hour measurement period, but this was primarily due to the large number of children and parents crossing the intersection on their way to and from Stuart Scott Public School to the south.

Many vehicles were confirmed to be travelling the wrong way down Botsford Street, mainly from the Botsford Street/John Street intersection. Based on the 5-hour traffic count, it was noted that one car and one truck turned left to travel westbound (wrong way) down Botsford Street. This confirmed residential correspondence indicating that some of the parents of the Botsford Day Care Centre turn left and access the site from the western driveway.

The volume and speed counters were installed to gather data for both directions. The majority of the westbound traffic consisted of cars backing up out of driveways since the recorded speeds were very low (below 20 km/h). However, there was one vehicle recorded at over 25 km/h and one at over 40 km/h which were probably vehicles deliberately travelling in the wrong direction. These two cases occurred after 11:00pm and before 2:00am.

Collisions:

The Town's collision database revealed only three (3) collisions since 2000. Two of the collisions involved a school bus hitting a parked car, and one involved someone backing out of their driveway into an eastbound traveling car. Despite these three incidents, the collision rate on Botsford Street is considered to be very low for a residential road.

Community Traffic Calming Requests:

Travel speeds, traffic volumes and collision rates on Botsford Street were found to be very low. Furthermore, traffic speeds are well below the policy limit that triggers any mitigation measures to be considered.

Chicanes – Chicanes are effective if there is two-way traffic of a sufficiently high volume to create a traffic calming effect. Chicanes would not have any impact on a one-way street with low speeds and low volumes such as those found on Botsford Street.

Bulb-outs – Similar to chicanes, bulb-outs can be placed at mid-block locations or at intersections. Bulb-outs operate in a similar way to on-street parked cars by providing a narrowing at specific points along the route. For Botsford Street, a bulb-out would not have any more impact than the current on-street parking, and it would have the negative effect of reducing the availability of on-street parking.

Alternate side parking – Alternating the parking zones from one side to the other has been tried in the Town with some degree of success. It works only when there are cars parked on the street. Furthermore, transition zones would need to be created ("No Parking" on both sides) to allow cars to freely move from one side to the other. This could have some impact on speeds on Botsford Street, but it would be at the expense of on-street parking. As well, since the sidewalks are close to the curb, there may be some concern for pedestrian safety due to affected visibility when dealing with weaving cars.

Narrow Road entrance – Narrowing the Botsford Street entrance at Lorne Avenue could slow the traffic coming off Lorne Avenue onto Botsford Street. Because Botsford is a one-way street, the entrance can be modified to reduce inbound speeds, which would enhance pedestrian safety at the Lorne Avenue/Botsford Street intersection. Currently, Lorne Avenue is planned for reconstruction in 2020, subject to approvals and budget. This would be an ideal time to narrow the entrance onto Botsford Street.

All-way stop control at John Street – As noted above, the Botsford Street/John Street intersection did not warrant an all-way stop control. All-way stop controls are for right-of-way control and traffic flow, and they are not recommended to be used to mitigate speeds.

School Zone – This request was made specifically for the Botsford Day Care Centre. Unfortunately, school zones and respective signage are reserved for elementary and secondary schools, and day care centres cannot be considered for this type of designation.

One-way on John Street – This is outside of the study area since it would impact both John Street and Timothy Street residents. Creating one-way streets does not reduce speeds. It simply adjusts the traffic patterns. It could decrease traffic on one street while increasing traffic on another. This is not recommended as a traffic calming measure for Botsford Street.

Signage – The only additional signs that might improve traffic safety are a ‘No Left-Turn’ sign on John Street at Botsford Street, and a ‘No Right-Turn’ sign on Victoria Street at Botsford Street. This would augment the existing signage and reinforce that Botsford Street is a one-way eastbound street.

Conclusion

Given the low volumes and speeds, and the few collisions on Botsford Street, no mitigation measures are recommended at this time. The street is already naturally “traffic calmed” by being a one-way street with a narrow road allowance and parking on the south side. This fact is corroborated by the low operating speeds that were measured in this study.

It is recommended that the narrowing of the Botsford Street/Lorne Avenue intersection be undertaken during the reconstruction of Lorne Avenue in the near future. This would reduce inbound speeds into Botsford Street and reduce the crossing distance for pedestrians on Lorne Avenue at the intersection. As well, additional signage at John Street and Victoria Street would help indicate the one-way travel direction on Botsford Street.

Business Plan and Strategic Plan Linkages

This report links to Newmarket’s Strategic Plan direction, Well Planned & Connected, by improving travel within Newmarket through inter-connected neighbourhoods, as well as providing varied transit options, including biking trails, paths, and lanes.

This report also aligns with Council’s 2014-2018 Strategic Priority - Traffic Safety & Mitigation, by ensuring safe streets, improving traffic congestion, and supporting major transit service enhancements.

Consultation

The Town received a petition at the Committee of the Whole on August 28, 2017, requesting traffic calming measures on Botsford Street between Lorne Avenue and Church Street. The petition was signed by most of the residents. As per the Town's policy, a letter (dated September 26, 2017) was sent to each household within the study area soliciting any additional input. The Town received 18 follow-up emails.

Given that the recommendations (narrowing of road entrance and signage) are operational in nature, no additional public support is required. The requested narrowing of the Botsford Street/Lorne Avenue intersection will be considered as part of the Lorne Street Reconstruction Project and, if incorporated, it will be presented at a future Public Information Centre to be held for that particular project.

A copy of this report will be forwarded to the community prior to the Committee of the Whole meeting so that residents may attend the meeting or present a deputation if they so wish.

Human Resource Considerations

Not applicable to this report.

Budget Impact

Operating Budget - There is no operating budget impact at this time

Capital Budgets - The additional signage would be less than \$500.00 to supply and install. The cost of narrowing the intersection entrance, if applicable, would be included in the Lorne Avenue reconstruction budget in the future.

Attachments

Map – The Map is an aerial photograph of the Botsford community area with a highlighted red circle around the specific area from Lorne Avenue to Church Street.

Approval



Mark Kryzanowski, Manager
Transportation Services



Rachel Prudhomme, Director
Engineering Services

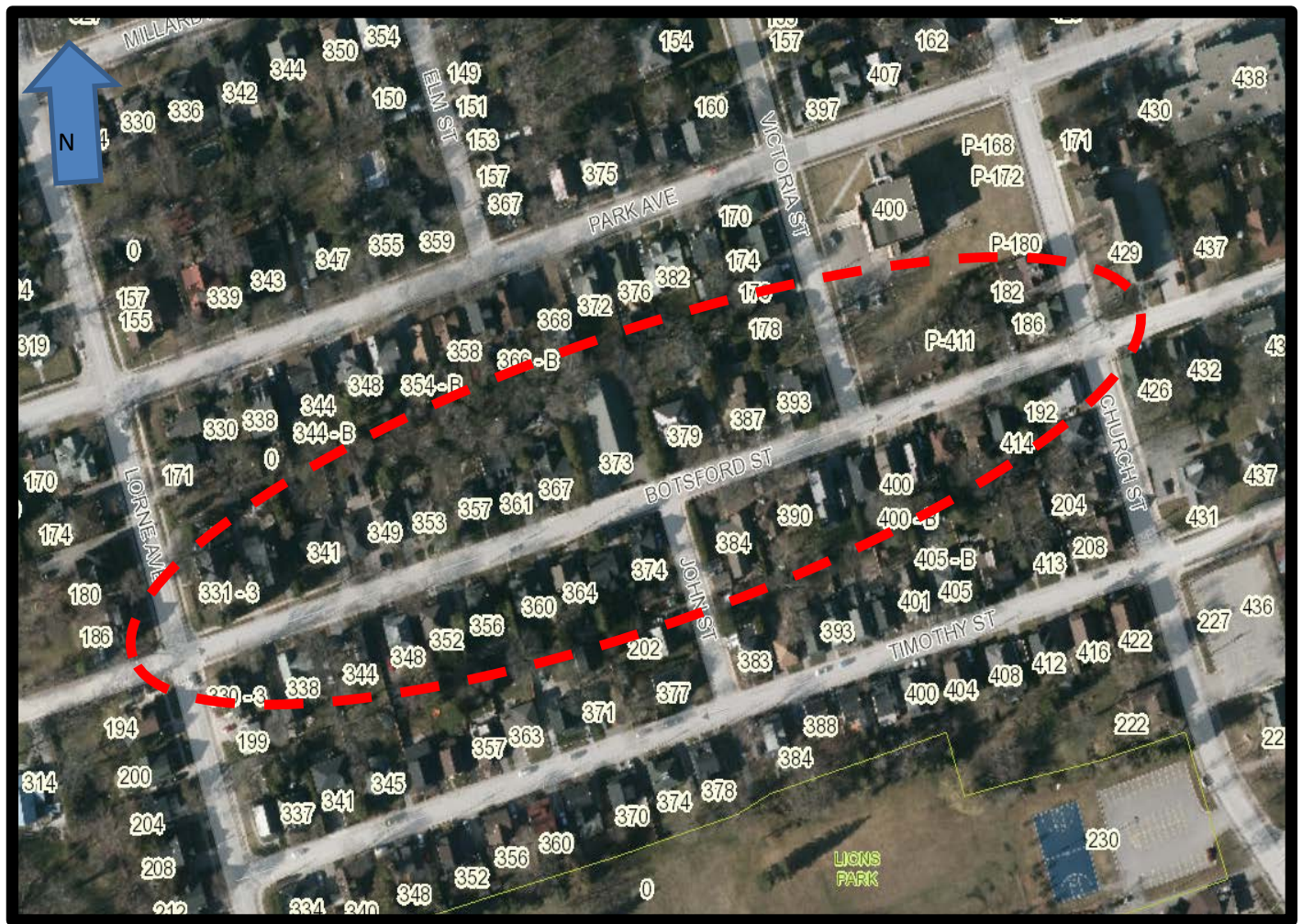


Peter Noehammer, Commissioner
Development & Infrastructure Services

Contact

For more information on this report, contact Mark Kryzanowski, Manager, Transportation Services, at 905-953-5300, press "2", then ext. 2508.

ATTACHMENT - MAP



Study Area



Town of Newmarket
395 Mulock Drive P.O. Box 328,
Newmarket, Ontario, L3Y 4X7

Email: info@newmarket.ca | Website: newmarket.ca | Phone: 905-895-5193

2017 Status Update – 2013-2017 Multi-Year Accessibility Plan Staff Report

Report Number: 2018-02

Department(s): Legislative Services

Author(s): Kiran Saini, Deputy Clerk
Hannah Leznoff, Council/Committee Coordinator

Meeting Date: February 5, 2018

Recommendations

1. That the report entitled “2017 Status Update - 2013-2017 Multi-Year Accessibility Plan” dated February 5, 2018 be received; and,
2. That Council approve the 2017 Status Update – 2013-2017 Multi-Year Accessibility Plan, attached as **Attachment A**.

Purpose

The purpose of this report is to present the 2017 Status Update - 2013-2017 Multi-Year Accessibility Plan (attached as **Attachment A**) for Council's approval.

Background

Ontario Legislation Requires Accessibility Planning

The Integrated Accessibility Standards Regulation (IASR) requires the municipality to establish, maintain and document a Multi-Year Accessibility Plan and provide annual reporting on the plan's progress. Council approved the Multi-Year Accessibility Plan on December 16, 2013. The 2017 Status Update attached as Appendix 'A' is the fourth annual report on achievements since the approval of the Multi-year Accessibility Plan. As 2017 is the final year of the 2013-2017 Multi-Year Accessibility Plan, a new multi-year plan will developed in 2018.

Discussion

The development of the status update included input from staff across the organization. ‘Accessibility Champions’ were appointed from each department to ensure all staff has access to accessibility related information/tools and that achievements and barriers are captured in each status update.

In addition to providing an annual status update on the Town’s Multi-Year Accessibility Plan, the Town is required to submit an accessibility compliance report with the Accessibility Directorate of Ontario at the end of each year. The 2017 compliance report was filed prior to the December 31, 2017 deadline, and has been posted on the Town’s [website](#).

Conclusion

Following Council approval of the Status Update for 2017, staff will:

1. Post the Council approved 2017 Status Update on the Town’s website; and,
2. Draft a new Multi-Year Accessibility Plan in consultation with the Newmarket Accessibility Advisory Committee and all Town departments; and,
3. Seek Council approval for the new Multi-Year Accessibility Plan prior to the end of 2018.

Business Plan and Strategic Plan Linkages

This Status Update to the Multi-Year Accessibility Plan relates to the Well-equipped and managed link of the Town’s Community vision.

Consultation

Consultation has taken place with staff and the Newmarket Accessibility Advisory Committee in the development of the 2017 Status Update. Additionally, staff maintains membership in the Ontario Network of Accessibility Professionals (ONAP), which provides the opportunity to share accessibility planning resources and initiatives province-wide.

Human Resource Considerations

There are no Human Resources considerations related to this report.

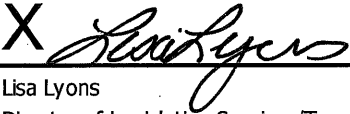
Budget Impact

Costs to implement requirements of the Multi-Year Accessibility Plan will continue to be addressed by the various responsible departments.

Attachments

Attachment A – 2017 Status Update – Multi-Year Accessibility Plan

Approval

X 

Lisa Lyons
Director of Legislative Services/Town Clerk

X 

Esther Armchuk
Commissioner, Corporate Services

Contact

For more information on this report, contact Kiran Saini, Deputy Clerk at 905-953-5300 extension 2203 or via email at ksaini@newmarket.ca.

2017 Status Update

Town of Newmarket

Multi-year Accessibility Plan



Equal Opportunity | Integration | Independence | Dignity



This document is available in an accessible
alternate format by request

A Message from Newmarket Council

Council is pleased to present the 2017 Status Report to the Town's Multi-year Accessibility Plan. The Town continues its efforts to improve its services, facilities and programs in order to encourage accessibility for everyone that lives in and visits Newmarket.

We remain committed to working with Newmarket's Accessibility Advisory Committee, staff, and business partners to enhance and foster a community that meets the needs of people with disabilities and supports the vision of the Town of Newmarket being a community 'Well Beyond the Ordinary'.

A Message from the Newmarket Accessibility Advisory Committee

The Town of Newmarket's Accessibility Advisory Committee's mandate is to encourage and facilitate accessibility for all persons with disabilities in Newmarket by providing advice, recommendations and assistance to Council and staff to develop and facilitate strategies for the identification and elimination of barriers for citizens with disabilities. We are pleased to act on the community's behalf by advising Council on a number of key initiatives that support achieving an accessible Newmarket. The 2017 Status Report to the Town's 2013-2017 Multi-year Accessibility Plan demonstrates the work that has been completed to identify and remove barriers in accordance with the Accessibility for Ontarians with Disabilities Act (AODA). We encourage residents to review this Status Report to learn more about how Newmarket is working to create an accessible community.

Accessibility Advisory Committee Members

Members	Staff
Aaron Firth Councillor Christina Bisanz Jeremy Slessor Kelsy McIntosh Linda Jones, Vice Chair Richard Wilson Sharron Cooke Steve Foglia, Chair	Pat McIntosh Recreation Programmer Hannah Leznoff Council/Committee Coordinator Kiran Saini Deputy Clerk

66 Accessibility Advisory Committee Update

The Newmarket Accessibility Advisory Committee continues to provide valuable advice and feedback to Council and staff, in addition to participating in various accessibility-related activities. Since the implementation of the Multi-year Accessibility Plan, the Newmarket Accessibility Advisory Committee has:

- Consulted, reviewed plans and provided recommendations for the initiatives and projects which include the following:
 - Main Street Outdoor Patio Project
 - Accessibility enhancement to the Magna Centre parking lot and entrance
 - Proposed new play equipment and park improvements to the following public spaces:
 - Seneca Cook Parkette
 - Fairgrounds Park
 - Drew Doak Park
 - Sunnyhill Park
 - Jacarandah Park
 - Frank Stronach Splash Pad and Park updates
 - Meeting room audio/visual renovations and upgrades, including:
 - Three styles of assisted hearing devices in the Council Chambers
 - Closed Captioning on archived video streams
 - Internet and Telephone Voting for the 2018 Municipal Election
 - Accessible washroom renovation at Upper Canada Mall
 - New signage for Historic Downtown Main Street
 - York Region Diversity and Inclusivity Charter
 - New signage for College Manor Park
- Conducted audits of Town facilities including:
 - The Newmarket Theatre
 - Old Town Hall
- Reviewed Site Plan applications and provided recommendations on accessibility related conditions to staff.
- Provided advice on the Town of Newmarket's Accessibility Plan update.

- Provided ongoing public awareness of accessibility.
- The Committee made recommendations that were adopted by Town of Newmarket Council regarding the following:

- 1. Improving the Accessible Taxi Services for the Town of Newmarket**

A contract is now in place with the City of Vaughan to provide accessible taxi services to Newmarket residents.

- 2. Making Downtown Newmarket more accessible**

A staff working group has been established and will report back to the Committee in 2018.

Update on 2013- 2017 Initiatives

Outlined in the following pages are the projects associated with the prevention and removal of barriers specifically to persons with disabilities that live, work and visit Newmarket. By removing barriers for persons with disabilities, we are removing barriers for everyone.

This Status Report outlines which accessibility initiatives have been addressed in 2017 and which initiatives are being targeted for the future. Similar to the Multi-year Accessibility Plan, this Status Report lists projects that are associated with each of the accessibility standards under the AODA.

Update on 2013 – 2017 Initiatives

General Initiatives			
Project Title	Description	Status	Update
Accessibility Plans (s.4)	An outline of Newmarket's strategy to remove and prevent barriers and meet the requirements and obligations of the AODA.	Complete	Newmarket's 2013 – 2017 Multi-year Accessibility Plan was presented to Council and approved on December 16, 2013.
	An annual status report on the progress of the initiatives identified in Newmarket's 2013 – 2017 Multi-year Accessibility Plan must be completed and reviewed and updated at least once every five years.	Ongoing	This is Newmarket's Fourth annual status report for the 2013 – 2017 Multi-year Accessibility Plan. The Plan is reviewed annually by the Accessibility Advisory Committee.
	Accessibility plans must be posted on the website and provided in an alternate format upon request.	Ongoing	All accessibility plans have been posted on the Town's website in an accessible format and are available in an alternate format upon request.
Training (s.7)	<p>Develop, deliver and coordinate mandatory accessibility training for all employees, volunteers and third party vendors.</p> <p>Staff is responsible for delivering standards and in-depth training appropriate to the duties of the employees, volunteers and other persons.</p>	Complete	An in house video was produced to train staff accessibility standards referred to in this Regulation and on the Human Rights Code as it pertains to persons with disabilities. Staff completed a short quiz at the end of the video. All staff was trained before January 1, 2014 and the training is included in mandatory new employee orientation.

Update on 2013 – 2017 Initiatives

Information and Communications Standards			
Project Title	Description	Status	Notes
Feedback (s.11)	Accessible formats and communication supports shall be provided, upon request, to those with disabilities.	Complete	Communications has been placing the statement "If you require this information in an alternate format, please contact 905-895-5193" in previous years on all print materials and added the statement to all media releases. Media releases are distributed electronically and posted on the Town's website.
Accessible formats and communication supports (s.12)	Upon request, provide or arrange for accessible formats and communication supports for persons with disabilities in a timely fashion with no additional costs.	Ongoing	Communications has been placing the statement "If you require this information in an alternate format, please contact 905-895-5193" in previous years on all print materials and added the statement to all media releases. Media releases are distributed electronically and posted on the Town's website.
	Responsible for consulting the person making a request for alternate formats to determine the suitable accessible format or communication support.	Ongoing	Town of Newmarket staff will consult with persons with disabilities to determine the suitability of accessible formats and communication supports on an on-going basis when such formats or supports are requested.
Accessible websites and web content (s.14)	In accordance with legislation, ensure that the Town's website is accessible and include further enhancements and improvements as outlined by the IASR.	Complete, with additional web based content and documents to be added once converted to an accessible format.	All PDF documents on the website from 2014 to present have been made accessible. Efforts will be made to make all PDF's accessible (2013 and earlier), where possible. In the event that some documents are not accessible, for example, documents created by third parties, the Communications department will take measures to make the document accessible, upon request, in a timely fashion. Report templates have been developed to improve screen readability of all agenda/minutes

			documents and reports posted on the website. Staff has received training focused on using the templates to create accessible documents in Microsoft Word. This will ensure that content posted to the website is properly tagged and accessible.
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Update on 2013 – 2017 Initiatives

Employment Standards			
Project Title	Description	Status	Notes
Performance Management (s.30) Career development and advancement (s.31) Redeploying (s.32)	Performance management, career development and redeployment take into consideration the accessibility/accommodation needs of employees with disabilities.	Complete	Human Resources have drafted and implemented policies and procedures related to performance management, career development and redeployment/return to work. Review of any individual accommodation plans is required prior to completion of performance reviews and supervisory training is required to assist Supervisors in identifying the difference between performance and disability related issues.

Design of Public Spaces Standards (Accessibility Standards for the Built Environment)			
Project Title	Description	Status	Notes
Application (s.80.2)	Applies to any newly constructed or redeveloped public spaces on or after the legislated dates.	Ongoing	The Design of Public Spaces Standards is under review with a strategy being developed for each requirement.

Barrier Identification Update

Initiatives have taken place in the Town of Newmarket to identify, remove and prevent barriers to persons with disabilities. Since 2003, there have been over 100 actions completed through the accessibility planning process. These actions are identified in past Accessibility Plans which are available on the Town of Newmarket website, www.newmarket.ca/accessibility

Actions completed in 2017:

Town Facilities		
Magna Centre		Renovations to Magna Centre parking lot to improve accessibility.
		Magna Fitness Centre ramp lengthened to meet anticipated 2020 accessibility standards.
		All current or newly installed doors widened to accessible requirements as of January 2017.

Town Departments and Programming		
Department	Item	Notes
Corporate Communications	Accessible documents and templates	Both Corporate Communications and the Information Technology departments have developed corporate-wide accessible templates. The templates projects involved creating accessible templates (Staff Report, Information Reports, letters, posters, Power Point Presentations, Public Information Centre notices etc.) for employees to use and ensure that these documents are accessible for the Town's website. Accessibility training provided across the organization for making documents accessible and posting them to the Town's website. Made accessible templates for Media Releases, Public Service Announcements, Community Event Listings and Media Advisories issued by the Town.
	Website and print media	Complied with accessibility standards (font size, contrast, images etc) when designing print and digital materials for the Town and put together an accessibility standards guide that was distributed to all staff. Posted the following on the Town website and communications materials where required: "If you require this document in an alternative format, please contact the Town at 905-895-5193."

Town Departments and Programming		
Department	Item	Notes
		<p>Switched to MailChimp for distribution of media materials to ensure accessibility when posting to the website.</p> <p>The Corporate Communications department will continue to work on making print and digital communications tools, including the Town's website accessible for all. The Corporate Communications department continues to review current materials to ensure they meet the AODA standards. In addition, the Corporate Communications department continues to align our practices by following the WACG 2.0 and Integrated Accessibility Standards Regulation.</p>
Customer Service	Customer Service	<p>Customer Services continues to be committed to adhering to all applicable legislation and corporate accessibility related policies. In addition, Customer Service areas throughout the Town offer accessible counters. If an accessible counter is not available, accommodations are easily made. Customer Service also reports any issues that may impact visitors to Town facilities in order to ensure that public areas are well-maintained and that any issues are reported and resolved in a timely manner, as necessary.</p>
Human Resources	Recruitment and Corporate Policies	<p>Human Resources works with and supports employees who require Individual Accommodation Plans.</p> <p>A mental health program, "Not Myself Today" was recently implemented to promote a healthy and safe work environment.</p> <p>The Corporate Policy template was updated to ensure WCAG compliance.</p> <p>Organizations such as the March of Dimes have been engaged to employ those with varying abilities.</p> <p>Interview questions were reviewed to identify and eliminate systemic barriers.</p> <p>An ergonomic program was implemented for staff requiring support for varying abilities. Currently working on implementing an employee self-serve solution that will be WCAG compliant with</p>

Town Departments and Programming		
Department	Item	Notes
		<p>appropriate colour schemes.</p> <p>Reviewing options for access to Human Resources Department given the physical limitations of the door. Currently keeping door open during regular business hours to allow greater access for the public.</p> <p>Researching grants to provide work experience to those with varying abilities.</p>
Information Technology	Training Initiatives	IT Staff procured accessibility training for Microsoft Word and Acrobat users who manage content on the Town's website to ensure that each document posted online is accessible.
	Website	The Town launched a new website in August, 2015. Web design and content meet Level A and Level AA WCAG 2.0 requirements as they related to the AODA. The Town utilizes a service to monitor and evaluate the website's accessibility ratings.
Legal Services	Customer Service	Magnifying sheets are available at the Legal Services public counter in order to assist those with visual disabilities.
Legislative Services	Internet and Telephone Voting for 2018 Municipal Elections	Recommended internet and telephone voting as the voting method for the 2018 municipal election to provide improved accessibility. This was adopted by Council. The Internet and Telephone voting platform will allow voters to cast their vote remotely, from any devices and from their own home.
	Council Chambers Audio/Visual Upgrades	Provided feedback regarding audio visual upgrades and renovations to the Council Chambers for improved accessibility. Three new assisted listening devices were acquired. Prioritizing accessibility and accessibility features when utilizing and procuring new meeting management software, for example accessible agenda and minute documents.
	Meeting Management Solution	Utilize YouTube to provide closed captioning on archived Committee of the Whole/Council Meeting videos
	Closed Captioning on archived Committee of the Whole/Council Meetings	All online PDFs have been converted to accessible format and staff have been trained on accessible document creation.
	Website and administrative	New website is fully accessible to WCAG 2.0 standard.

Town Departments and Programming		
Department	Item	Notes
	initiatives	<p>Assisting IT/Communications in developing accessible templates for Staff Reports, Information Reports, Memorandums etc. Support other departments in posting accessible documents such as information reports to the website</p> <p>Developed an Electronic Participation in Meetings Policy for use by the Accessibility Advisory Committee in 2018 as a pilot project. This Policy allows remote participation during Committee meetings, which enhances overall accessibility of these meetings.</p>
Library	Training and Website	All online PDFs have been converted to accessible format and staff have been trained on accessible document creation. New Website is accessible to WCAG 2.0 standard
	Procurement	Procurement of new self-service checkout stations will be height adjustable
Procurement Services	Bid Opportunities	<p>Staff is required to state whether there will be any barriers to accessibility in the pre-authorization form prior to the development of any bid documents.</p> <p>Bid documents contain sections which relate to accessibility.</p> <p>Examples of AODA compliant equipment procured include Sit and Stand desks, accessible playground equipment, accessible portable washrooms and transit wheelchairs.</p>
	Website	The Bid Opportunities website has been updated to comply with the AODA.
Public Works Services	Parks	<p>Joe Persechini washroom renovated to be fully accessible.</p> <p>Accessible upgrades made to Ken Sturgeon Park washroom.</p> <p>Family change room opening in 2018 at Ray Twinney Complex.</p> <p>Condition assessments completed on each park washroom to make them fully accessible.</p>

Town Departments and Programming		
Department	Item	Notes
		<p>Purchase of two adult change tables to be installed at the Magna Centre and Ray Twinney Complex in 2018.</p> <p>Kitchen renovation at the Youth Centre for cooking classes including accessible features.</p>
Engineering Services	Capital Projects	<p>Water Street Pedestrian Crossing</p> <ul style="list-style-type: none"> Installed a Pedestrian Refuge Island (PRI) on Water Street to improve pedestrian crossing. The PRI meets AODA requirements. <p>Lundy's Lane</p> <ul style="list-style-type: none"> Removed and replaced 1.2 m sidewalk with 1.5 m sidewalk Added Tactile Walking Surface Indicators. <p>Carlson Drive</p> <ul style="list-style-type: none"> Removed and replaced 1.2 m sidewalk with 1.8 m sidewalk. Added Tactile Walking Surface Indicators. <p>Queen Street</p> <ul style="list-style-type: none"> Removed and replaced 1.2 m sidewalk with 1.5 m sidewalk. Added 1.5 m sidewalk on a side of the road sidewalk was not currently on. <p>Frank Stronach Splash Pad</p> <ul style="list-style-type: none"> Splash pad has access via a ramp and is compliant with AODA regulations. Tables around the splash pad have fixed seating with one seat open for accessibility. <p>Various Intersections</p> <ul style="list-style-type: none"> Improved line painting via Ladder Markings at various intersections throughout the Town. <p>Various Capital Works</p> <ul style="list-style-type: none"> Regardless of the scope of work, projects are assessed to include AODA features where possible. <p>Various Developments (ongoing)</p> <ul style="list-style-type: none"> Ensure during the design/review process Consultants are made aware AODA/Building

Town Departments and Programming		
Department	Item	Notes
		<p>Code regulations are followed.</p> <p>2018 Projects</p> <p>Longford Drive</p> <ul style="list-style-type: none"> Revising some existing intersection line painting to improve crossing conditions. Removing and replacing sidewalk and curb at intersections to accommodate AODA compliance at road crossings. George Street - Adding in Tactile Walking Surface Indicators as required. Project is currently in the design stage. Park Avenue- Adding a 1.5 m sidewalk on both sides of the road. Tactile Walking Surface Indicators as required.
Recreation and Culture	Facilities	Transit wheelchairs have been provided at all buildings.
	Programming	<p>Ice Programs:</p> <p>A push sledge is available for use at public skates and family skates</p> <p>Family Stick n' puck and Family skate</p> <ul style="list-style-type: none"> Under previous rules we required an adult/guardian to be on the ice participating in the program. To accommodate families where it is not possible for the adult to participate on the ice, we have allowed kids to participate as long as that parent/guardian supervises the child/children at ice level (example: player's bench). <p>Festival and Events:</p> <ul style="list-style-type: none"> Each municipal event is planned with accessibility as a key component. For example, designing site plans to accommodate various levels of mobility and setting up vendors or rows with appropriate clearance. <p>Kanata (Canada Day) Festival</p> <ul style="list-style-type: none"> Due to ground conditions were required to change venues 3 days prior to the event. With the new event location, our new site plan/layout was planned to

Town Departments and Programming		
Department	Item	Notes
		<p>ensured that event was 100% accessible.</p> <p>Working with community events (which we liaise with) we recommend and enforce various accessible expectations and standards through their event delivery.</p> <p>Training for all aquatics staff regarding operation of the Hoyer lift for individuals with accessibility needs completed in the summer of 2017.</p>
Strategic Initiatives	Grants	Continued corporate support to the preparation of grant applications serving to improve the accessibility of Town facilities through both the physical environment and program experiences of participants. The intent of the applications is to assist to accelerate capital projects that remove barriers to accessibility. The Town has received funding which served to improve accessibility within four playgrounds through the Canada 150 Community Infrastructure Program.
	Policy	Providing corporate support to create new policy and procedure document formats and templates for new, and revisions to existing, policies in compliance with AODA legislation. Providing support to Human Resources with updating employment related policies using the new document formats, applying a plain language approach for improved clarity, simplicity, transparency, and readability for all employees.
Planning	Application Processes and Design of Public Spaces Standard	<p>In support of accessibility improvements among other objectives, Planning Services is undertaking several initiatives:</p> <ul style="list-style-type: none"> • An update to the Site Plan Process Manual, which now includes accessibility-related development standards drawn from the AODA and the IASR. • A review of the Town's zoning by-laws to ensure that AODA standards are integrated and that less-accessible standards are replaced by those of the AODA. • Implementing the Urban Centres Secondary Plan, one of the policies of which reads "All development, streetscapes and boulevards shall

Town Departments and Programming		
Department	Item	Notes
		<p>be designed to be accessible to people with disabilities in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) and the Ontario Building Code.” This work includes the review of private development to ensure accessibility, and in the public realm the development of new standards for roads in the Secondary Plan area that will implement the planned transportation network while prioritizing accessibility.</p>
	Website and Web Content Accessibility	<p>The Planning Department has ensured that Town-owned or managed documents are provided in an accessible format or are made available in an accessible format upon request. Web documents that are not provided by the Town include the statement that they are available in an accessible format upon request.</p> <p>Planning areas of the website are developed with appropriate WCAG 2.0 formats as per the Town’s website architecture. Documents that the Town has developed or has the ability to modify are provided in an accessible format. Documents that are not developed by the Town and that we do not have the ability to modify are provided with a notice that an accessible format is available upon request.</p>
	Training	<p>Training in accessibility as it relates to the Town’s obligations as an employer is provided by the Human Resources Department. Training in accessibility as it relates to Planning is undertaken by staff members as part of their professional certification.</p> <p>One member of staff has completed an online course in the Accessibility Standard for the Design of Public Spaces and the requirements of the IASR as it relates to public space offered by the Global Alliance on Accessibility Technologies & Environments.</p>

Other Ways Newmarket Continues to Remove Barriers and Improve Access

In addition to working through the requirements of Ontario's accessibility legislation, we are committed to improving our programs and services through other means.

The Town continues to ensure compliance in the following areas:

- Policies and procedures on providing goods or services to persons with disabilities
- Communication with persons with disabilities in a manner that takes into consideration their disability
- Policies related to persons with disabilities using assistive devices, service animals and support persons to access services
- Training for all staff and each person that interacts with members of the public or other third parties on behalf of the Town
- Customer feedback regarding the provision of customer service to persons with disabilities
- Notice of service disruptions when facilities or services that are accessed by the public are temporarily disrupted
- Town documents are available in an alternate format upon request

As outlined in this Status Report, many initiatives are underway with more anticipated to be completed in the future. The Town of Newmarket will continue to identify and remove barriers in order to create accessible spaces and services that everyone can use. Newmarket is committed to moving forward and ensuring that the town continues with its commitment to being a community 'Well Beyond the Ordinary'.

The Town of Newmarket is committed to meeting the needs of persons with disabilities in a timely manner through the implementation of policies and to ensure that persons with disabilities shall have equitable access to all Town programs, goods, services and facilities allowing them to benefit from the same services, in the same place and in a similar way as other customers, respecting the four core principles of:

- Independence
- Dignity
- Integration
- Equal Opportunity

The Town of Newmarket's policies related to accessibility align with the Town's Strategic Plan directions through:

- the enrichment of lives
- increased accessibility
- service excellence
- improved inter-connectivity
- being well respected in achieving balanced living

The Town of Newmarket welcomes your comments regarding this report. Feedback on this report and accessibility related matters can be provided to info@newmarket.ca

www.newmarket.ca



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York Region Administrative Annex Project Noise Exemption Request Staff Report

Report Number: 2018- 03

Department(s): Legislative Services

Author(s): Lesley Long Supervisor of Bylaw Enforcement

Meeting Date: February 5, 2018

Recommendations

1. That the report entitled York Region Administrative Annex Project Noise Exemption Request dated February 5, 2018 be received; and,
2. That the request from EllisDon Construction for a noise exemption to perform necessary works for the York Region Administrative Annex project between the hours of 6:00 am to 7:00 am from February 2018 until December 31, 2019, be approved; excluding all statutory holidays; and
3. That the approval is subject to ongoing staff supervision and community impact assessment and is subject to revocation if community impact is deemed excessive by staff or Council; and
4. That Staff be authorized to do all things necessary to give effect to this resolution.

Purpose

The purpose to this report is to seek Council's approval of request for an exemption from the Noise By-law (2017- 76) from EllisDon Construction in regards to the York Region Administrative Annex project located at the NW corner of Yonge Street and Eagle Street.

Background

On June 29, 2017, EllisDon Construction received a noise exemption for the use of three (3) cranes on the York Region Administrative Annex project to start at 6am. Since the approval, we have received (4) noise complaints in the area. The Customer Service

Department received and forwarded noise complainants regarding work taking place before 6am. Staff investigated but was unable to confirm the location of the noise:

- August 2nd – received noise complainant regarding overnight work but staff were unable confirm the source.
- November 16th – complaint received regarding work starting before 7am and often before 6am, the complaint was in relation to noise caused by back up beepers, and banging of trucks. Staff confirmed this was a valid complaint and Region rectified the issue.
- November 24th an anonymous complaint was received but staff were unable to confirm the source.
- December 5th - an enquiry whether the Annex project had a noise exemption as the workers were starting at 6:15am.

The Town and Ward Councillor have not received any further complaints.

Through the contact at the Region of York, Manager, Annex Project the Property Manager and the Regions Communication Specialist staff were able to respond to complaints. The Region has confirmed that the only activities taking place prior to 7am is operation of the crane to unload the rebar, as permitted in the exemption.

The request is to continue to use the cranes at 6:00 am to facilitate rebar deliveries and other minimal activities. The exemption from the Noise By-law 2017-76 would be from February 12, 2018 to December 31, 2019 to start at 6:00 am from Monday through Friday excluding the following Statutory Holiday's.

Year 2018	Year 2019
February 19, 2018 (Family Day)	February 18, 2019 (Family Day)
March 30, 2018 (Good Friday)	April 19, 2019 (Good Friday)
April 2, 2018 (Easter Monday)	April 23 2019 (Easter Monday)
May 21, 2018 (Victoria Day)	May 20, 2019 (Victoria Day)
July 2	July 1, 2019 (Canada Day)
August 6, 2018 (Civic Holiday)	August 6, 2019 (Civic Holiday)
September 3, 2018 (Labour Day)	September 2, 2019 (Labour Day)
October 8, 2018(Thanksgiving Day)	October 14, 2019(Thanksgiving Day)
December 25,2018(Christmas Day)	December 25, 2019 (Christmas Day)
December 26, 2018 (Boxing Day)	December 26, 2019(Boxing Day)

Discussion

The Noise By-law restricts the operation of construction equipment or the conduct of any alteration or repair of any building between 8 p.m. and 7 a.m. Monday through Friday and 8 p.m. to 9 p.m. on Saturdays, Sundays and holidays.

Council has granted similar noise exemption requests since January 2013. Under the new Noise By-law Council is approval authority as the request is for over 6 months.

The Region of York will continue to communicate and notify the surrounding residents.

Conclusion

Following Council approval of the Noise Exemption staff will:

1. Ensure the Region of York notifies the residents of the noise exemption; and
2. Notifying York Regional Police; and
3. Post the exemption on the Town's website.
4. Staff continues to monitor any further complaints.

Business Plan and Strategic Plan Linkages

The initiative relates to the Well-equipped and managed link of the Town's Community Vision-implementing policy and process that reflect sound and accountable governance.

Consultation

Through our Customer Service Department, we have been advised that the Town has received, four (4) complaints regarding noise in the area of the York Region Annex Project.

Human Resource Considerations

There are no human resources considerations related to this report.

Budget Impact

There is no budget related to this report.

Attachments

None

Approval

X 

Lisa Lyons
Director of Legislative Services/Town Clerk

X 

Esther Armchuk
Commissioner, Corporate Services

Contact

For information on this report, contact Lesley Long, Supervisor of Bylaw Enforcement at 905-953-5300 extension 2222 or via email at llong@newmakret.ca .



Minutes

Tuesday, November 7, 2017 at 9:30 AM

Town of Aurora, Holland Room
100 John West Way, Aurora

The meeting of the Central York Fire Services - Joint Council Committee was held on Tuesday, November 7, 2017 in the Holland Room, Town of Aurora, 100 John West Way, Aurora, Ontario.

Members Present

Newmarket:

Councillor Hempen
Councillor Bisanz

Aurora:

Councillor Thompson, Vice Chair
Councillor Abel
Councillor Mrakas

Regrets:

Councillor Twinney, Chair

Staff Present

Newmarket:

R. Shelton, Chief Administrative Officer
M. Mayes, Director of Financial Services/Treasurer
D. Schellenberg, Manager of Finance & Accounting
K. Saini, Deputy Town Clerk, Recording Secretary

Aurora:

D. Nadorozny, Chief Administrative Officer
A. Downey, Director of Parks, Recreation, and Cultural Services
D. Elliot, Director of Financial Services/Town Treasurer

Central York Fire Services:

I. Laing, Fire Chief
R. Volpe, Deputy Fire Chief
R. Comeau, Deputy Fire Chief

Guests:

Paul McIntosh, Thomas Brown Architects
Chris Kubbinga, Thomas Brown Architects

The meeting was called to order at 9:36 AM with Councillor Thompson in the Chair.

Additions & Corrections to the Agenda

Moved by: Councillor Abel
 Seconded by: Councillor Bisanz

1. That the agenda be approved as distributed.

Carried

Declarations of Pecuniary Interest

None.

Presentation

1. Central York Fire Services Fire Station 4-5 Presentation

Mr. Paul McIntosh and Mr. Chris Kubbinga presented the final drawings of fire station 4-5. It was noted that occupied spaces will have access to natural daylight and that the building have a full generator to ensure that it can during power outages.

There was discussion regarding green, sustainable technologies, rain water harvesting, parking, and accessibility.

It was noted that the design still needs to go through site plan review process to ensure storm water designs are appropriate.

Mr. Al Downey, advised that Mr. McIntosh and Mr. Kubbinga would present to the Councils of Aurora and Newmarket on the design of Fire Station 4-5.

Moved by: Councillor Bisanz
 Seconded by: Councillor Hempen

1. That the presentation regarding the final design of the Central York Fire Services Fire Station 4-5 provided by Mr. Paul McIntosh and Mr. Chris Kubbinga of Thomas Brown Architects be received.

Carried

Deputations

None.

Approval of Minutes

2. Central York Fire Services - Joint Council Committee Meeting Minutes of September 26, 2017

Moved by: Councillor Mrakas
 Seconded by: Councillor Abel

1. That the Central York Fire Services - Joint Council Committee Meeting Minutes of September 26, 2017 be approved.

Carried

3. Central York Fire Services - Joint Council Committee (Special Budget) Meeting Minutes of October 25, 2017

Moved by: Councillor Hempen
 Seconded by: Councillor Abel

1. That the Central York Fire Services - Joint Council Committee (Special Budget) Meeting Minutes of October 25, 2017 be approved.

Carried

Items

4. Central York Fire Services Headquarters Station 4-5

Moved by: Councillor Mrakas
 Seconded by: Councillor Bisanz

1. That Report no. PRCS17-039 be received; and,
2. That the Joint Council Committee recommend approval of the design for the Central York Fire Services Station 4-5 presented by Thomas Brown Architects Inc.; and,
3. That Joint Council Committee recommend that staff be authorized to proceed with Phase 2 of the RFP submitted by Thomas Brown Architects Inc. for the preparation of detailed drawings, specifications and tender documents in the amount of \$165,000, excluding disbursements and taxes.

Carried

5. Outdoor Burning By-law

There was no discussion on this matter, and it was recommended that this matter be postponed to the next scheduled Central York Fire Services Joint Council Committee Meeting.

Moved by: Councillor Mrakas
Seconded by: Councillor Abel

1. That reconsideration of Fire Services Report 2017-04 be postponed to the next Central York Fire Services - Joint Council Committee meeting.

Carried

6. Forecast for Multi-Year Budget Discussion

Mr. Mike Mayes provided an update on the capital asset replacement fund, and general considerations for multi-year budgeting.

There was discussion regarding the onboarding of additional firefighters over the next 5 years. It was suggested that the Fire Chief provide a report Central York Fire Services - Joint Council Committee to a future meeting regarding staffing for Fire Station 4-5.

Moved by: Councillor Mrakas
Seconded by: Councillor Bisanz

1. That the discussion regarding multi-year budget be received; and,
2. That the Fire Chief be directed to report back on the operationalization and staffing of Fire Station 4-5.

Carried

7. Proposed Meeting Schedule for 2018

It was noted that the May 8, 2018 may require rescheduling due to potential conflicts with the Ontario Association of Fire Chiefs annual general meeting.

Moved by: Councillor Hempen
Seconded by: Councillor Mrakas

1. That the following proposed meeting schedule for 2018 be received:
 - Tuesday, January 9, 2018 – Town of Newmarket;
 - Tuesday, March 6, 2018 – Town of Aurora;
 - Tuesday, May 8, 2018 – Town of Newmarket;
 - Tuesday, June 26, 2018 – Town of Aurora; and,
 - Tuesday, September 4, 2018 – Town of Newmarket.

Carried

New Business

8. Bill 148 & Bill 160

The Chief advised that a report on these Bills would be presented at a future meeting.

Closed Session

Councillor Thompson advised that there was no requirement to resolve into a Closed Session.

Adjournment

Moved by: Councillor Mrakas
Seconded by: Councillor Bisanz

1. That the Central York Fire Services Joint Council Committee Meeting adjourn at 10:25 AM.

Carried

Date

Councillor Thompson, Vice Chair



Town of Newmarket

Minutes

Newmarket Environmental Advisory Committee

Wednesday, November 22, 2017 at 6:30 PM
Council Chambers

The meeting of the Newmarket Environmental Advisory Committee was held on Wednesday, November 22, 2017 in the Council Chambers, 395 Mulock Drive, Newmarket.

Members Present: John Birchall
Catherine Ethier
Jill King
Ben Longstaff
Steven Kovecevic
Dena Farsad

Absent: Councillor Vegh

Staff Present K. Saini, Deputy Clerk
M. White, Planner
A. Walkom, Council/Committee Coordinator

The meeting was called to order at 6:33 PM.

Ben Longstaff in the Chair.

Additions and Corrections to the Agenda

- (1) Item 1: Five Year Conservation Demand and Management Plan (CDM) was moved from Presentations to Items.

Declarations & Pecuniary Interest

None.

Presentation

None.

Approval of Minutes

Moved by: John Birchall
 Seconded by: Dena Farsad

1. Newmarket Environmental Advisory Committee Meeting Minutes of September 13, 2017

1. That the Newmarket Environmental Advisory Committee Meeting Minutes of September 13, 2017 be approved.

Carried

Correspondence

None.

Items

2. Town of Newmarket Tree Policy update

The Planner provided a brief overview of the revised Town of Newmarket Tree Policy, including a list of changes and a timeline update for the policy.

Moved by: John Birchall
 Seconded by: Steven Kovecevic

1. That the Newmarket Environmental Advisory Committee thank the Town Planning Department for the presentation on the Tree Policy.

Carried

3. Update from Regional Environmental Advisory Committee (EAC) meeting

Dena Farsad, Catherine Ethier and John Birchall provided an update on the Regional EAC meeting including an overview of the projects which have been completed by other York Region municipalities, pollinator projects, greenhouse gas challenges and textile recycling programs.

4. Public events – pre-planning for 2018

The Committee discussed possible events to be held in 2018. The Committee reviewed the events which have been conducted annually in the past and discussed which should be continued in the future. There was discussion on whether multiple events could be combined into one day, such as in conjunction with Environment Day in the spring. The Committee agreed to focus efforts on a single outreach event in 2018 that could combine e-recycling, community repair event and garage sale.

5. Recycling Bin Discussion

This item was deferred to the next meeting.

6. Resignation of Petra Vollmerhausen

Moved by: John Birchall
Seconded by: Dena Farsad

1. That the Newmarket Environmental Advisory Committee accept the resignation of Petra Vollmerhausen and thank her for her years of service; and,
2. That the Newmarket Environmental Advisory Committee recommend the vacancy be filled.

Carried

7. Five Year Conservation Demand and Management Plan (CDM)

The Planner provided an update on the Municipal Greenhouse Gas Challenge Fund and the applications which have been submitted by the Town. Discussion ensued on the projects which can be completed by residents to achieve energy savings. The Planner provided a timeline for when the Town can expect to hear back on the results of the applications.

8. Appointment of Chair and Vice Chair

Moved by: Ben Longstaff
Seconded by: John Birchall

1. That Dena Farsad be appointed as Chair; and,
2. That Steven Kovecevic be appointed as Vice-Chair.

Carried

New Business**Adjournment**

The Newmarket Environmental Advisory Committee adjourned at 8:15 PM.

Date

Ben Longstaff, Chair

The meeting of the Accessibility Advisory Committee was held on Thursday, November 30, 2017 in Council Chambers, 395 Mulock Drive, Newmarket.

Members Present: Steve Foglia (Chair)
Linda Jones
Kelsy McIntosh
Councillor Bisanz
Sharron Cooke
Aaron Firth
Jeremy Slessor
Richard Wilson

Absent: Sharron Cooke

Staff Present: K. Saini, Deputy Clerk
H. Leznoff, Council/Committee Coordinator
Z. Davidson, Healthy Workplace Program Specialist

The meeting was called to order at 10:30 AM.

Steve Foglia in the Chair.

Additions and Corrections to the Agenda

None.

Declarations of Pecuniary Interest

None.

Presentation and Deputations

None.

Approval of Minutes

1. Accessibility Advisory Committee Meeting Minutes of June September 21, 2017.

Moved by: Richard Wilson
 Seconded by: Linda Jones

1. That the Accessibility Advisory Committee Meeting Minutes of September 21, 2017 be approved.

Carried

Items for Discussion

2. Introduction of New Committee Member

Mr. Aaron Firth introduced himself to the committee and introductions were made around the table.

3. Diversity and Inclusivity Charter – Verbal Update

The Healthy Workplace Program Specialist provided an update regarding the York Region Diversity and Inclusivity Charter that is being developed by the Region through a Municipal Diversity and Inclusivity Working Group. She advised that the group is made up of various public sector organizations including municipalities, conservation authorities, school boards, health centers and York Region Police. She further advised that the York Region Diversity Charter is going through additional rounds of community consultation with the estimated timeline for implementation being the first quarter of 2018. In addition, she advised that principles of this Charter will be used to form the Town of Newmarket's internal policies. The Committee provided feedback on the policy and the Chair advised that he had also reviewed the policy at a Regional Accessibility Advisory Committee meeting.

4. National Access Awareness Week 2018 Discussion

The Committee discussed National Access Awareness Week. It was determined that a Sub-Committee would be established at the January 2018 meeting to work with staff on plans for the 2018 National Access Awareness Week.

5. Accessibility Plan – 2017 Status Update

The Committee reviewed the draft Accessibility Plan – 2017 Status Update and provided comments and feedback.

Moved by: Linda Jones
Seconded by: Jeremy Slessor

1. That the Accessibility Plan- 2017 Status Update be received.

Carried

6. Old Town Hall Facility Audit – Update and Review of Checklist

The Committee discussed the recent facility audit of the Old Town Hall and the identification of barriers at the facility. The Committee expressed their frustration that the feedback and comments they provided during the design/consultation stage of the project were not evident during the walk-around. The Committee asked for clarification regarding the consultation process.

The Committee requested that staff attend the January meeting to address some of the concerns raised regarding the Old Town Hall and identify a plan and timeline for resolution, where possible.

The Committee also requested that staff attend a future meeting in 2018 to discuss the process for consultation with the committee for various Town projects including planning, building and capital projects. There was also discussion about the Committee's role in the Site Plan Review process.

7. 2018 Proposed Meeting Schedule

The Committee reviewed the proposed meeting schedule for 2018.

Moved by: Richard Wilson
Seconded by: Kelsy McIntosh

1. That the proposed 2018 meeting scheduled be received.

Carried

8. Sign Discussion

The committee reviewed signs for College Manor Park and suggested that an additional sign be placed at the street entrance where the sidewalk meets the trail, off of the Gaston Place entrance to the park.

9. Workplan Discussion

The Committee reviewed the workplan and gave updates where applicable.

New Business

The Deputy Clerk provided an update regarding the Electronic Participation in Meetings Policy that would be going before Council on December 4, 2017. She advised that if approved, the policy would allow for members of the Accessibility Advisory Committee to participate in meetings electronically or remotely. She further advised that this would be a one year trial, and that staff would report back after that time.

Adjournment

Moved by: Jeremy Slessor
Seconded by: Linda Jones

1. That the meeting adjourn at 12:15 PM.

Carried

Date

Steve Foglia, Chair

The meeting of the Main Street District Business Improvement Area Board of Management was held on Tuesday, November 28, 2017 in Hall # 3 of the Community Centre – 200 Doug Duncan Drive, Newmarket.

Members Present: Glenn Wilson, Chair
Anne Martin
Carmina Pereira
Siegfried Wall
Elizabeth Buslovich
Councillor Kwapis
Olga Paiva
Peter Mertens
Rory Rodrigo
Jackie Player (9:05 PM – 10:09 PM)

Staff Present: C. Kallio, Economic Development Officer
H. Leznoff, Council/Committee Coordinator

The meeting was called to order at 7:38 PM.

G. Wilson in the Chair.

Additions & Corrections to the Agenda

Three additional items were added:

1. Discussion regarding the Historic Downtown Newmarket Sign (report distributed at meeting).
2. Discussion Regarding Downtown Waste Management (report distributed at meeting)
3. Deputation by Mr. Michael Haflin, Newmarket National Ten Minute Play Festival
4. Staff Update to include update regarding Soofa Bench placement.

Moved by: Peter Mertens

Seconded by: Siegfried Wall

1. That the additions to the agenda be approved.

Carried

Declarations of Pecuniary Interest

None.

Presentations & Recognitions

None.

Deputations

The deputation was addressed under Items, See Item 8.

Approval of Minutes

1. **Main Street District Business Improvement Area Board of Management Minutes of October 17, 2017**

Moved by: Siegfried Wall
Seconded by: Elizabeth Buslovich

1. That the Main Street District Business Improvement Area Board of Management Minutes of October 17, 2017 be approved.

Carried

2. **Marketing Sub-Board Report/Minutes**

None.

Items

3. Light Post Banner Policy

Councillor Kwapis advised that although there is no formal policy regarding light post banners, inquiries have been made to examine what the potential costs would be for the BIA to place banners (seasonal or generic) on the street. He advised that discussion was around replacing the banners at the same time that previous banners are being removed, to save costs. Discussion ensued regarding the Remembrance Day banners.

Moved by: Carmina Pereira
Seconded by: Elizabeth Buslovich

1. That the update on the Light Post Banners be received.

Carried

4. Street Events Update

Carmina Pereira provided an update on the recent Candlelight parade. She advised that in summary, the event was well attended and that feedback was positive. There was discussion about holding the event slightly earlier next year and possibly changing the design of the base of the tree to prevent people from climbing in it. A suggestion was made regarding donations to charity and a “Guess how many lights are on the tree” game. In addition, it was noted that it might be necessary to contact Town staff prior to the event next year to discuss garbage collection and ensure garbage left behind from events is properly disposed of in a timely matter. The Board agreed this should be brought forward as a reminder for the October or November meeting in 2018.

Moved by: Peter Mertens
Seconded by: Siegfried Wall

1. That the street events update be received.

Carried

5. Financial Update

The Economic Development Officer provided a financial update including expenses, surplus balance and total unpaid commitments for the year.

Moved by: Olga Paiva
Seconded by: Rory Rodrigo

1. That the financial update be received.

Carried**6. Newmarket Downtown Development Board Update**

No update.

7. Heritage Conservation District – Gateway Signage

A staff report entitled “Heritage Conservation District Signage” was distributed to Board Members for comment. Discussion ensued regarding the design and placement of the sign.

The Board provided the following comments to be sent to the Senior Planner for consideration:

- The BIA supports the removal of the existing sign and replacement with the new sign
- The BIA suggests that consideration be given to the following:
 - Increasing the font size for the words “Historic,” “Newmarket” and “Settled In 1801.”
 - Consider revisiting colour options for the sign (alternative colours other than black such as forest green, navy, maroon etc. were suggested)

Moved by: Siegfried Wall

Seconded by: Olga Paiva

1. That the report regarding Heritage Conservation District – Gateway Signage be received.

Carried**8. Staff Update – Soofa benches**

The Economic Development Officer provided an update regarding the Soofa benches. He distributed a map of all the proposed location to Board Members for feedback. Discussion ensued regarding the number of and placement of the benches or units, and the potential for purchasing additional Soofa benches to place near other high traffic downtown locations such as the Library or Old Town Hall. The Economic Development Officer advised that he would seek clarification regarding the placement of two of the units, placed closely together, and provide the BIA with an update at the next meeting. Councillor Kwapis provided information regarding the data collection, reporting function and access to the data obtained from the Soofa benches and units.

Moved by: Peter Mertens
 Seconded by: Siegfried Wall

1. That the staff update be received

Carried

9. Deputation by Mr. Michael Haflin, Newmarket National Ten Minute Play Festival

Mr. Michael Haflin addressed the Board to provide an overview of the success of the Ten Minutes Play Festival. He thanked the Board for their contribution and provided some information regarding festival attendance, the number of people visiting Main Street during the festival, and the amount of money spent on Main Street during the festival by festival employees. He further advised that the festival has been approved for permanent festival status and outlined the model for next year's festival being sixteen performances over five days (Wednesday to Sunday). He asked the BIA to consider re-investing for the festival next year.

Moved by: Carmina Pereira
 Seconded by: Councillor Kwapis

1. That the deputation by Mr. Michael Halfin be received.

Carried

10. Downtown Waste Management Report

A copy of Development & Infrastructure Services – Public Works, Community Services and Economic Development and Corporate Services – Finances report 2017-39 was circulated to members. Discussion ensued regarding the proposed pilot project. Board Members expressed concerns with the project including the lack of consultation with the BIA and Main Street restaurant owners, the removal of two parking spots, and the ten year length of the pilot project

The Economic Development officer advised that the agreement stipulates that the Town can terminate the contract if a review after a certain number of years suggests that is necessary.

Councillor Kwapis advised the Board that the proposal is a garbage solution that comes at no impact to the tax payer and once implemented, will provide any business on Main Street the opportunity to participate as part of a cost sharing system. He further advised that the land being used for the proposed project is Town property.

Discussion ensued regarding the collection of commercial garbage on Main Street and what other private garbage collection options might be available for consideration.

Councillor Kwapis advised that if a neutral party surveys the BIA restaurateurs and determines that the majority of them are opposed to the project, he will consider bringing the report to Council. The Chair suggested Mr. Peter Mertens be the neutral party.

Moved by: Olga Paiva
Seconded by: Jackie Player

1. That Mr. Peter Mertens be appointed as a neutral party to canvass the restaurant owners on Main Street and advise if the majority are in support or opposition of the Downtown Waste Management pilot project.

Carried

New Business

- (1) The Chair provided an update regarding the website. He advised that the website is down and he has not been able to contact the account holder who had developed and hosted the website. He advised that he will continue to try to contact the individual and attempt to re-activate the website, and will provide an update to the Board at the next meeting.

Closed Session

None.

Adjournment

Moved by: Jackie Playter
Seconded by: Olga Paiva

1. That the meeting adjourn at 10:09 PM.

Carried

Date

G. Wilson, Chair

Town of Newmarket

Outstanding Matters List Schedule A: Items for the 2014-2018 Term of Council

	Meeting Date and Subject	Recommendation and Responsible Department	Date for reporting back to Committee of the Whole	Staff Comments
1.	Meeting Date: Council – December 5, 2016 Subject: Item 44 Development & Infrastructure Services – Planning & Building Services Report 2016-25 – 178, 170, 184, 188, 190 and 194 Main Street s	That in 120 days, staff be directed to bring back an amendment to the Heritage Conservation District Plan and By-law for consideration of Council that would outline the criteria which would need to be met by applicants in order to be considered for approval for a fourth storey set back from the street by a minimum of 15 (fifteen) feet. ➤ Planning and Building Services	Q1, 2019 OMB Hearing Scheduled for August 2018.	This direction has been deferred as it will be Council's position at the Ontario Municipal Board hearing related to 178-194 Main Street South
2.	Meeting Date: Council – April 4, 2016 Subject: Joint Report Community Services - Recreation and Culture, Development and Infrastructure Services - Public Works, Engineering, Corporate Services - Finance 2016-14 dated March 31, 2016 regarding Implementation Plan - Future Facilities and Land Use	Recommendation: <ol style="list-style-type: none"> 1. That Phase 2 of the Recreation Playbook Implementation Plan be approved as outlined in the report, with public consultation done as part of applicable design processes; and, 2. That Phase 3 of the Recreation Playbook Implementation Plan be shared with the community through a public consultation process and that staff then report back; and, 3. That future Council Workshops be done to consider specific uses and negotiation strategies on potential property acquisitions, as outlined in the report; and, 4. That as part of the 2016 Capital Budget, the design for an outdoor basketball court at Ken Sturgeon Park be undertaken, and funding for construction be requested in the 2017 Capital Budget funded from Development Charges and Capital Reserves, in order to include this project in Phase 2 of the Recreation Playbook implementation plan. Responsible Department: ➤ Recreation and Culture	Q4, 2016 Q2, 2017 Q4, 2017 Q1, 2018	An information report will be forthcoming in Q1, 2018 outlining a series of PIC's that will be related to various aspects of Phase 3 of the Recreation Playbook

	Meeting Date and Subject	Recommendation and Responsible Department	Date for reporting back to Committee of the Whole	Staff Comments
3.	Meeting Date: Committee of the Whole – November 28, 2016 Subject: Development & Infrastructure Services Report – ES 2016-54 Public Consultation and Support Plan – Transportation Services Update	Recommendation: <ol style="list-style-type: none"> 1. That the Public Consultation and Support Plan as outlined in Appendix A be adopted for use starting January 1, 2017; and, 2. That the Public Consultation and Support Plan be reviewed both internally and by the public throughout 2017 for improvements for 2018, if necessary. Responsible Department: ➤ Engineering Services	Q1, 2018	Information report to be circulated.

	Meeting Date and Subject	Recommendation and Responsible Department	Date for reporting back to Committee of the Whole	Staff Comments
4.	<p>Meeting Date: Committee of the Whole – February 27, 2017</p> <p>Committee of the Whole - November 6, 2017</p> <p>Subject: Residential Parking</p>	<p>Recommendation:</p> <p>1. That staff prepare a report on options and opportunities to address residential on street and off street parking challenges. Specifically, the report should consider the impact that changing economics and demographics have on housing occupancy and ways in which the Town of Newmarket can better balance reasonable parking needs with streetscape aesthetics, active transportation objectives and effective by laws enforcement.</p> <p>1. That Development and Infrastructure Services Engineering Services and Planning and Building Services - Report 2017-45 dated November 6th, 2017 regarding Residential Parking Review be received and the following recommendations be adopted:</p> <p>a. That staff be directed to include in the 2018 budget a provision for contracting a planning and engineering consultant to undertake a review of parking matters discussed in this report; and,</p> <p>b. That, subject to budget approval, staff be directed to undertake a review of the Parking By-law and report back to Committee of the Whole with recommendations on improvements to parking matters discussed in this report.</p> <p>c. That staff be directed to organize a Council Workshop to present options based on Council's comments and feedback received at the November 6, 2017 Committee of the Whole meeting and that staff receive Council direction regarding the scope, scale and expected deliverables of a parking review prior to moving forward with issuing a Request for Proposal.</p> <p>Responsible Department: ➤ Planning and Building Services</p>	<p>Q3/Q4, 2017 November 6, 2017 Committee of the Whole</p> <p>Q1-Q2, 2018</p>	Workshop to be Scheduled

	Meeting Date and Subject	Recommendation and Responsible Department	Date for reporting back to Committee of the Whole	Staff Comments
5.	Meeting Date: Committee of the Whole – February 27, 2017 Subject: Development & Infrastructure Services – Planning & Building Services and Public Works Services Report 2017-05 – Tree Removal, Protection Policies and Regulations	Recommendation: <ol style="list-style-type: none"> 1. That Council direct staff to update the existing Tree Preservation, Protection, Replacement and Enhancement Policy. 2. That Council direct staff to prepare and bring to a future meeting a by-law regulating and protecting significant trees on private property; and, 3. That Council direct staff to prepare and bring to a future Council meeting a by-law protecting trees on municipal property. Responsible Department: <ul style="list-style-type: none"> ➤ Planning and Building Services 	Q3/Q4, 2017/November 27 Committee of the Whole – Q1, 2018 Q3, 2018 November 13, 2017 – Council	
6.	Meeting Date: Council – March 27, 2017 Subject: Zoning By-law Review	Recommendation: <ol style="list-style-type: none"> 1. That staff review Zoning By-law 2010-40 and 2013-40 to address best practices related to infill development standards across the Town as a whole. Responsible Department: <ul style="list-style-type: none"> ➤ Planning & Building Services 	Q3/Q4, 2017 Q1, 2018	Workshop to be Scheduled
7.	Meeting Date: Committee of the Whole – May 8, 2017 Subject: Community Services – Commissioner and Newmarket Public Library Joint Report 2017-07 regarding Library Facility Needs Assessment	Recommendation: <ol style="list-style-type: none"> 1. That the library facility needs assessment be referred to staff to be brought forward with the operational efficiency review. Responsible Department: <ul style="list-style-type: none"> ➤ Community Services – Commissioner/Library 	Q1, 2018	To follow Efficiency Review Workshop. Joint Council/ Library Board Workshop Scheduled for January 30, 2018.

	Meeting Date and Subject	Recommendation and Responsible Department	Date for reporting back to Committee of the Whole	Staff Comments
8.	Meeting Date: Committee of the Whole – May 8, 2017 Subject: Information Document for Residents Related to Construction Sites	Recommendation: <ol style="list-style-type: none"> 1. That Council approve the following motion in principle: 2. That staff be directed to prepare an information document that can be provided to residents in the vicinity of new construction sites, the purpose of which is to advise and to communicate to the residents, the various activities, potential impacts and expected timelines associated with each phase of construction, from site clearing through to house construction; and, 3. That developers, through their consulting engineers, be required to ensure that residents, and the relevant Ward Councillor, in adjacent areas receive advance written notice of construction events to take place, so that they can be better informed and prepared for any disruption that may occur as a result; and, 4. That the aforementioned motions be referred to staff for a report back including options and resource requirements. Responsible Department: <ul style="list-style-type: none"> ➤ Planning & Building Services 	Q4, 2017 Q1, 2018	

	Meeting Date and Subject	Recommendation and Responsible Department	Date for reporting back to Committee of the Whole	Staff Comments
9.	<p>Meeting Date: Committee of the Whole – May 8, 2017</p> <p>Subject: Development and Infrastructure Services Report – Engineering Services Information Report 2017-15 regarding 2017 Newmarket East-West Bikeway PIC Report</p> <p>Committee of the Whole – September 25, 2017</p> <p>Subject: East West Bike Lanes on Park Avenue</p>	<p>Recommendation:</p> <ol style="list-style-type: none"> 1. That Development and Infrastructure Services Report – Engineering Services Information Report 2017-15 regarding 2017 Newmarket East-West Bikeway PIC Report be received; and, 2. That staff monitor the implementation of the bike lanes, analyze the impacts for a one year period and provide a report back to Council in one year. <p>1. That staff review proposed modifications to the east-west bike lane and report back in the Spring of 2018.</p> <p>Responsible Department: ➤ Engineering Services</p>	<p>Q2, 2018</p> <p>Q2, 2018</p>	
10.	<p>Meeting Date: Committee of the Whole – May 8, 2017</p> <p>Subject: Corporate Services Report – Legislative Services 2017-07 – “Restricted Area for Driving Schools and Instructors”</p>	<p>Recommendation:</p> <ol style="list-style-type: none"> 1. That Option 1 of the Report be implemented; and, 2. That staff provide a status report on the “Restricted Area” within 12 months of implementing Option 1 of the Report. <p>Responsible Department: ➤ Legislative Services</p>	<p>February 26, 2018 Committee of the Whole meeting</p>	
11.	<p>Meeting Date: Committee of the Whole - June 19, 2017</p> <p>Subject: Textile Diversion Program</p>	<p>Recommendation:</p> <ol style="list-style-type: none"> 1. That the PowerPoint presentation entitled “Diabetes Canada – Textile Diversion Program for the Town of Newmarket” by Mr. Ryan Michaels and Mr. Blaine Hobson be received and referred to staff. <p>Responsible Department: ➤ Public Works Services</p>	<p>February 5, 2018 Committee of the Whole meeting</p>	

	Meeting Date and Subject	Recommendation and Responsible Department	Date for reporting back to Committee of the Whole	Staff Comments
12.	Meeting Date: Committee of the Whole – August 28 – Motion Subject: Item 3 of Accessibility Advisory Committee Meeting Minutes of March 23 re: Accessibility in the downtown area	Recommendation: That the Operational Leadership Team recommends that the follow recommendation be referred to staff for review and report: 1. That The Accessibility Advisory committee recommends to Council that Council consider ways to make as many entrances to Main Street buildings as accessible as possible. Responsible Departments: ➤ Legislative Services (lead), Planning and Building Services, Engineering Services & Legal Services	Q1-Q2 2018	
13.	Meeting Date: Committee of the Whole – August 23-, 2017 Subject: Flooding Concerns	Recommendation: 1. That staff bring forward a report looking at subsidies or other methods/options for homeowners dealing with flooding issues. Responsible Department: ➤ Public Works Services/ Corporate Communications	Q2, 2018	This item is related to backflow preventers
14.	Meeting Date: Committee of the Whole September 25, 2017 Subject: Diversity and Inclusivity Strategy	Recommendation: 1. That the report entitled “Diversity and Inclusivity Programs” be deferred to a future Committee of the Whole meeting, as York Region is currently amending its Diversity and Inclusivity Charter. Responsible Department: ➤ Human Resources Department	Q4 2017 Q3, 2018	York Region conducting further public consultation
15.	Meeting Date: Committee of the Whole – September 25, 2017 Subject: Petition regarding Speed and Traffic Mitigation near Queen Street/Lorne Avenue	Recommendation: 1. That the petition be referred to staff in accordance with the Public Consultation and Support Plan – Transportation Services Policy. Responsible Department: ➤ Engineering Services	Q2, 2018	

	Meeting Date and Subject	Recommendation and Responsible Department	Date for reporting back to Committee of the Whole	Staff Comments
16.	Meeting Date: Committee of the Whole - September, 25, 2017 Subject: That Corporate Services – Legislative Services Report 2017-16 Vacant Building Report – Window Wrap Program	Recommendation: <ol style="list-style-type: none"> 1. That Corporate Services – Legislative Services Report 2017-16 dated September 14, 2017 entitled “Vacant Buildings/Storefronts” be received; and, 2. That staff be directed to report back on Option 2, a Window Wrap program. Responsible Departments: <ul style="list-style-type: none"> ➤ Legislative Services/Economic Development 	Q1, 2018	
17.	Meeting date: Committee of the Whole – September 25, 2017 Subject Welcome Sign on Longford Drive	Recommendation: <ol style="list-style-type: none"> 1. That staff be directed to schedule a meeting for the Mayor, Deputy Mayor & Regional Councillor, Councillor Hempen, Councillor Broome and the property owner to discuss the potential signage on Longford Drive; and, 2. That staff provide an alternative signage and seating area option that would be as cost effective as possible. Responsible Department <ul style="list-style-type: none"> ➤ Engineering Services 	Q1, 2018	Meeting held – Signage is subject to funding. Seating area to be removed after feedback from meeting.

	Meeting Date and Subject	Recommendation and Responsible Department	Date for reporting back to Committee of the Whole	Staff Comments
18.	<p>Meeting date: Committee of the Whole – October 16, 2017</p> <p>Subject Development and Infrastructure Services/Planning & Building Services Report 2017-39- Newmarket GO Station – Draft Mobility Hub Station Area Plan</p>	<p>Recommendation:</p> <ol style="list-style-type: none"> 1. That Development and Infrastructure Services/Planning & Building Services Report 2017-39 dated October 16, 2017 regarding Newmarket GO Station – Draft Mobility Hub Station Area Plan be received and the following recommendations be adopted, as amended: <ol style="list-style-type: none"> a. That Council direct staff to submit Report 2017-39 to Metrolinx as the Town of Newmarket's comments on the Newmarket GO Station- Draft Mobility Hub study; and, b. That "Improved Wayfinding" along the Tom Taylor Trail be included in Phase 1; and, c. That Subject to York Region Transit (YRT) comments, on-site local bus accommodations through either the sharing of the on-site Mobility Plus spaces with other YRT busses, and/or creating other on-site YRT bus accommodation be included in Phase 1; and, d. That Metrolinx be directed to assess the width of the north/south road connection through the station lands with an understanding that this area is to be pedestrian-focused and maximize opportunities for re-development; and, e. That Metrolinx, through the Technical Transportation Report, thoroughly examine all grade separation options for implementation over the medium and long-term, including road over/under rail and rail over/under road scenarios; and, f. That the Mobility Hub Study address the future Viva usage, GO Bus usage and York Region Transit usage of the existing bus facility on Eagle Street, given the transit improvements that are envisioned, including additional GO Train service, the new Mulock Station, and the Yonge Street Viva Rapidway. <p>Responsible Department ➤ Planning and Building Services</p>	Q1, 2018	Report from Metrolinx expected Q1, 2018

	Meeting Date and Subject	Recommendation and Responsible Department	Date for reporting back to Committee of the Whole	Staff Comments
19.	<p>Meeting date: Committee of the Whole – September 25, 2017</p> <p>Committee of the Whole – October 16, 2017</p> <p>Subject Development and Infrastructure Services Report – Engineering Services 2017-32- Town Wide Traffic Mitigation Strategy – 2017</p>	<p>Recommendation:</p> <ol style="list-style-type: none"> 1. That Development and Infrastructure Services Report – Engineering Services 2017-32, dated October 2, 2017, entitled “Town-wide Traffic Mitigation Strategy 2017 - Timing” be received and the following recommendations be adopted: <ol style="list-style-type: none"> a. That the final report be brought back to Council by early Quarter 3 2018; and, b. That staff continue to expedite the process to provide the report sooner, if possible; and, c. That all current road safety, speed management and traffic calming programs that are currently underway, and are in accordance with the principles set out in “Appendix A” (draft strategy) from Development and Infrastructure Services Report ES 2017-29 (Town-wide Traffic Mitigation Strategy 2017), continue as planned throughout the consultation period and until the final strategy document is approved by Council, at which time the programs will be reviewed to plan their conformance with the new approved strategy. <p>Responsible Department ➤ Engineering Services</p>	Q3, 2018	
20.	<p>Meeting date: Committee of the Whole – October 16, 2017</p> <p>Subject Low Impact Development</p>	<p>Recommendation:</p> <ol style="list-style-type: none"> 1. That staff be directed to report to Council in 2018 with best practices and opportunities to implement Low Impact Development (LID) in relation to flooding, flood mitigation, and storm water management in residential neighbourhoods. <p>Responsible Department ➤ Engineering Services</p>	Q3, 2018	

	Meeting Date and Subject	Recommendation and Responsible Department	Date for reporting back to Committee of the Whole	Staff Comments
21.	Meeting Date: Committee of the Whole – November 6 Subject: All-way stop at Sawmill Valley Drive and Peter Hill Drive	Recommendation: 1. That staff be directed to review and report back on the potential for an all-way stop at Sawmill Valley Drive and Peter Hall Drive and opportunities for crosswalk enhancements. Responsible Department ➤ Engineering Services	Q2, 2018	
22.	Meeting Date: Committee of the Whole – November 27 Subject: Servicing Allocation Update Report 2017-49	Recommendation: 1. That Development & Infrastructure Services/Planning and Building Services Report 2017-49 dated November 27, 2017 regarding the servicing allocation update be received; and, 2. That Council grant the requested servicing allocation to the following properties: a. King George School b. 680 Gorham; and, 3. That the staff report back on servicing allocation in May 2018 and that this report be brought to a Special Committee of the Whole relating to the topic. 4. That Council grant the requested servicing allocation to the property known as 260 Eagle Street. Responsible Department: ➤ Planning and Building Services	May, 2018	Special Committee of the Whole to be scheduled.
23.	Meeting Date: Council – December 4, 2017 Subject: Property at intersection of Davis Drive and Patterson Street	Recommendation: 1. That staff be directed to work with the property owner at Davis Drive and Patterson Street to maintain the property in accordance with the Town's applicable By-laws. Responsible Department: ➤ Legislative Services	Q1, 2018	Information Report to be provided.



TOWN OF NEWMARKET

Outstanding Matters Schedule B: Items for the 2018-2022 Term of Council

Item	Subject	Recommendations & Responsibility	Date to come back to Committee	Comments
1.	<p>Meeting Date: Council – December 14, 2015</p> <p>Subject: Item 35 - Joint Development and Infrastructure Services – Planning and Building Services/ES 2015-44 – Proposed Trail from Yonge Street to Rita's Avenue</p> <p>Council – January 18, 2016 – Item 35</p>	<p>Recommendation:</p> <ol style="list-style-type: none"> 1. That staff provide alternate trail options for this area at a lower cost; and, 2. That Item 35 of the Council Minutes of December 14, 2015 being Joint Development and Infrastructure Services - Planning and Building Services and Engineering Services Report 2015-44 dated November 19, 2015 regarding a proposed trail from Yonge Street to Rita's Avenue be reconsidered; and, 3. That staff provide alternate trail options for this area at a lower cost, including the option of extending the trail through George Luesby Park along Clearmeadow Boulevard to Yonge Street and further connecting the trail from Flanagan Court/Rita's Avenue to the George Luesby Park Trail; and, 4. That staff also include in the report the option of installing lighting along the George Luesby Park Trail. <p>Responsible Department: ➤ Planning and Building Services</p>	<p>Timeline to be determined</p>	<p>Deferred subsequent to VivaNext construction</p> <p>October 24, 2017 P. Noehammer advised this item should be moved to Schedule B</p>
2.	<p>Meeting Date: Special Committee of the Whole- January 30, 2017</p> <p>Subject: Internet Voting and Ranked Ballots</p>	<p>Recommendation:</p> <ol style="list-style-type: none"> 1. That staff report back on Internet Voting and Ranked Ballots in 2019 immediately following the 2018 Municipal Election. <p>Responsible Departments: ➤ Legislative Services</p>	<p>Q1, 2019</p>	

3.	<p>Meeting Date: Council – June 7, 2016 – Item 35</p> <p>Subject: Federal Infrastructure Funding (Joint Office of the CAO and Commissions of Development and Infrastructure Services, Community and Corporate Services Report 2016-08)</p>	<p>Recommendation:</p> <ol style="list-style-type: none"> 1. That staff provide Council with a prioritized list of infrastructure projects currently not funded through Development Charges, the Asset Replacement Fund or Other Reserve Funds for implementation between 2018 to 2025 that augment existing priorities, strategies and master plans or leverage grant funding for initiatives that achieve our Corporate Vision of a 'Community Well Beyond the Ordinary' <p>Responsible Departments:</p> <ul style="list-style-type: none"> ➤ Strategic Initiatives 	2018	Awaiting next phase of funding announcements
4.	<p>Meeting Date: Council – June 26, 2017- Item 10</p> <p>Subject: Application for Official Plan Amendment and Zoning By-law Amendment – 260 Eagle Street</p>	<p>Recommendation:</p> <ol style="list-style-type: none"> 1. That traffic impacts be monitored post construction. <p>Responsible Departments:</p> <ul style="list-style-type: none"> ➤ Engineering Services 	Development is estimated to not be completed before 2020	
5.	<p>Meeting Date: Committee of the Whole – November 27</p> <p>Subject: Procedure By-law Amendment and Electronic Participation in Meetings Policy</p>	<p>Recommendation:</p> <ol style="list-style-type: none"> 1. That the Corporate Services – Legislative Services Report - 2017-26 entitled "Procedure By-Law Update and Draft Electronic Participation in Meetings Policy" be received; and, 2. That Council adopt the amendments to the Procedure By-law attached as Appendix A with an effective date of January 1, 2018; and, 3. That Council approve the Electronic Participation in Meetings Policy attached as Appendix B, with an effective date of January 1, 2018; and, 4. That the Town Clerk be authorized to administer the Electronic Participation in Meetings Policy and develop the necessary Procedures to implement the Policy, as required; and, 5. That Council permit the Accessibility Advisory Committee to participate using the Electronic Participation in Meetings Policy effective January 1, 2018 for a trial period of one year; and, 6. That staff be directed to report back in 2019 with a review of the Electronic Participation in Meetings Policy. <p>Responsible Department:</p> <ul style="list-style-type: none"> ➤ Legislative Services 	2019	



Town of Newmarket
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Newmarket, Ontario, L3Y 4X7

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East Gwillimbury's Green Lane Secondary Plan Staff Report

Report Number: 2018-08

Department(s): Planning & Building Services

Author(s): Meghan White

Meeting Date: February 5, 2018

Recommendations

1. That the Report 2018-08 entitled East Gwillimbury's Green Lane Secondary Plan dated February 5, 2018 be received; and,
2. That the following be endorsed:
 - a. That the Council of the Town of Newmarket supports the Preferred Land Use Option as it relates to the proposed land use designations adjacent to Newmarket lands; and,
 - b. That the Council of the Town of Newmarket respectfully requests careful and thorough deliberation be given to showing the road connection to Newmarket's Bayview Parkway such that any works required to mitigate potential negative impacts could be undertaken if the connection were ever to go ahead.
3. That the Council of the Town of East Gwillimbury c/o Robin Prentice, Manager of Planning/Policy, Development Services, Town of East Gwillimbury, 19000 Leslie Street, Sharon, Ontario L0G 1V0 be notified of this action before the Public Meeting scheduled for February 21, 2018.

Purpose

The purpose of this report is to establish Council's comments on the Town of East Gwillimbury's Secondary Plan process for the Green Lane corridor.

Background

Newmarket staff were invited to sit on the Technical Advisory Committee (TAC) for the Secondary Plan process. Staff have attended several TAC meetings as well as the public information sessions and public open houses.

Staff and some members of Council attended the initial public open house on January 18, 2017. There was correspondence between staff and Council after that meeting which resulted in an initial set of comments submitted to East Gwillimbury's planning department. That letter, dated January 31, 2017, is attached for easy reference.

Discussion

Proposed Plan

The intent of the Green Lane Secondary Plan is similar to Newmarket's Urban Centres Secondary Plan. Through the Secondary Plan, the Green Lane corridor is slated to host multi-use and higher density developments, while still being a corridor to move goods and people east-west through the Region. The draft Plan is proposing to accommodate approximately 28,794 people and 4,307 jobs, which is 72.48 persons and jobs per hectare. Newmarket's Urban Centres Secondary Plan aims to accommodate 33,000 people and 32,000 jobs, which is approximately 225 persons and jobs per hectare. East Gwillimbury's draft Plan has proposed allowing buildings as high as 20 storeys at the intersection of Green Lane and Yonge Street. Newmarket's Urban Centres Secondary Plan permits buildings as high as 20 storeys with bonusing, and 17 without, at the intersections of Yonge and Davis and Yonge and Mulock.

Boundary with Newmarket

The land uses proposed along the boundary with Newmarket have remained the same throughout the Plan's various iterations. Proposed along the residential lots which back onto the East Gwillimbury/Newmarket boundary is either similar low density residential uses or natural heritage. This is in keeping with the Town's comments submitted during the process and staff support this aspect of the Plan.

Proposed Road Connection

The initial Secondary Plan discussion materials, presented in January 2017, highlighted the limited opportunities to create vehicle connections from the Plan area into Newmarket. Vehicle and pedestrian connections provide access between the neighbourhoods and allow residents from both municipalities to easily access services and stores in both towns. Ultimately, these neighbourhoods could function as one, similarly to the neighbourhoods along Woodspring Avenue, which crosses the East Gwillimbury/Newmarket boundary.

As the Plan developed, a road connection from Newmarket's Bayview Parkway to Green Lane was shown. As directed by Council and reiterating Council's position from 2010, staff repeatedly submitted comments, which noted that Council is not in support of this vehicular connection. On the most recent version of the Preferred Land Use Option, this connection has been highlighted to note that it will require further study as it crosses a Natural Heritage System and it may prove too disruptive to that system and too environmentally costly to implement.

Trail Connections

Another aspect of interconnectivity between the two towns is pedestrian and bicycle connections through trails. The extension of the Tom Taylor Trail will be connected to several east-west trails. There is another north-south trail connection proposed mid-way between Yonge and 2nd Concession possibly ending at the Newmarket/East Gwillimbury boundary, at the north end of the Denne Woodlot (405 Bristol Road). This trail is intersected by three east-west connections, as shown on the Draft Preferred Land Use Plan, attached as Appendix B. This also supports comments provided during the process and staff support this aspect of the Plan.

All of the supporting documents (including the Draft Official Plan Amendment and the Preferred Land Use Option Report) are available for review [online](#).

Conclusion

East Gwillimbury is looking for comments on their draft Secondary Plan for the Green Lane corridor. The statutory Public Meeting is going to be held on February 21, providing the last opportunity to formally submit comments on the Plan.

Business Plan and Strategic Plan Linkages

Connects to Council's aim to be well respected by fostering a positive relationship with a neighbouring municipality.

Consultation

None.

Human Resource Considerations

None.

Budget Impact

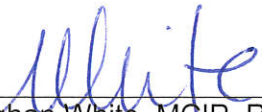
None.

Attachments

Appendix A - Comments previously submitted during process.

Appendix B – Draft Preferred Option Land Use Plan


Approval




Meghan White, MCIP, RPP
Planner



Jason Unger, MCIP, RPP
Assistant Director of Planning & Building Services



Rick Nethery, MCIP, RPP
Director of Planning & Building
Services



Peter Noehammer, P. Eng.
Commissioner Development and Infrastructure
Services

Contact

Meghan White at mwhite@newmarket.ca or 905-953-5300 x 2460.

Appendix A – correspondence previously submitted**PLANNING AND BUILDING SERVICES****Town of Newmarket**

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January 31, 2017

Ms. Robin Prentice, MCIP RPP
 Development Services
 Town of East Gwillimbury
 19000 Leslie Street
 Sharon, ON L0G 1V0

Dear Ms. Prentice,

Subject: **Green Lane Secondary Plan
 Preliminary Comments**

Thank you for inviting us to sit on the Technical Advisory Committee for the Green Lane Secondary Plan. Further to our comments made at the preliminary meeting we are re-submitting comments made during consultations for previous versions of the GLSP and during the update to the Official Plan.

1. We respectfully requested that a policy be included specifically related to the Newmarket/East Gwillimbury boundary that will require any future development immediately adjacent to Newmarket residences to have a physical character similar to the existing neighbourhoods in terms of density, lot sizes, maximum building heights, and minimum setbacks.
2. We respectfully request that a policy be included which speaks to Green Lane functioning as a Primary Arterial Goods Movement Corridor (as shown on Map 11 of the Region's Transportation Master Plan) and speaks to traffic movement and access/intersection restrictions on Green Lane.
3. We respectfully request that policies be included to encourage trail and sidewalk connections to Newmarket; and that east-west trail connections be encouraged.
4. To-date the Town has not supported additional local road connections into East Gwillimbury beyond those that exist today. This position was confirmed by Council most recently in March 2010.

Please consider these requests as you develop your various land use and transportation concepts for discussion. We look forward to working with you through this process.

Sincerely,

Meghan White, MCIP RPP
 Planner

cc: Mayor and Members of Council
 Bob Shelton, CAO
 Peter Noehammer, Commissioner Development and Infrastructure Services

**PLANNING AND BUILDING SERVICES****Town of Newmarket**

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March 21, 2017

Ms. Robin Prentice, MCIP RPP
 Development Services, Town of East Gwillimbury
 19000 Leslie Street
 Sharon, ON
 L0G 1V0

Dear Ms. Prentice,

**Subject: Green Lane Secondary Plan
 Land Use and Transportation Options and Evaluation Criteria**

Further to our comments made at the last Technical Advisory Group meeting, we would like to provide the following on how the two options relate to our previously submitted comments. We will provide comments on the preferred elements of each option after they are finalized.

1. We respectfully requested that a policy be included specifically related to the Newmarket/East Gwillimbury boundary that will require any future development immediately adjacent to Newmarket residences to have a physical character similar to the existing neighbourhoods in terms of density, lot sizes, maximum building heights, and minimum setbacks.

In both options either low density or natural heritage features are proposed next to Newmarket residents; this addresses our original comment.

2. We respectfully request that a policy be included which speaks to Green Lane functioning as a Primary Arterial Goods Movement Corridor (as shown on Map 11 of the Region's Transportation Master Plan) and speaks to traffic movement and access/intersection restrictions on Green Lane.

Clarity is required as to how the options will be evaluated with respect to keeping Green Lane functioning as a Primary Arterial Goods Movement Corridor. Perhaps a third criteria is appropriate under Transportation in the Evaluation Criteria which provides measures of how trucks will travel through the corridor.

3. We respectfully request that policies be included to encourage trail and sidewalk connections to Newmarket; and that east-west trail connections to the Nokiidaa Trail system be encouraged.

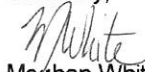
No additional comments on the evaluation criteria for trail connections. Both options show trail connections, we will comment on our preferences once the options have been finalized.

4. To-date, the Town has not supported additional local road connections into East Gwillimbury beyond those that exist today. This position was confirmed by Council most recently in March 2010.

Option 1 shows a connection to Bayview Parkway. Council will prefer the road connections from Option 2, which does not show a connection to Bayview Parkway.

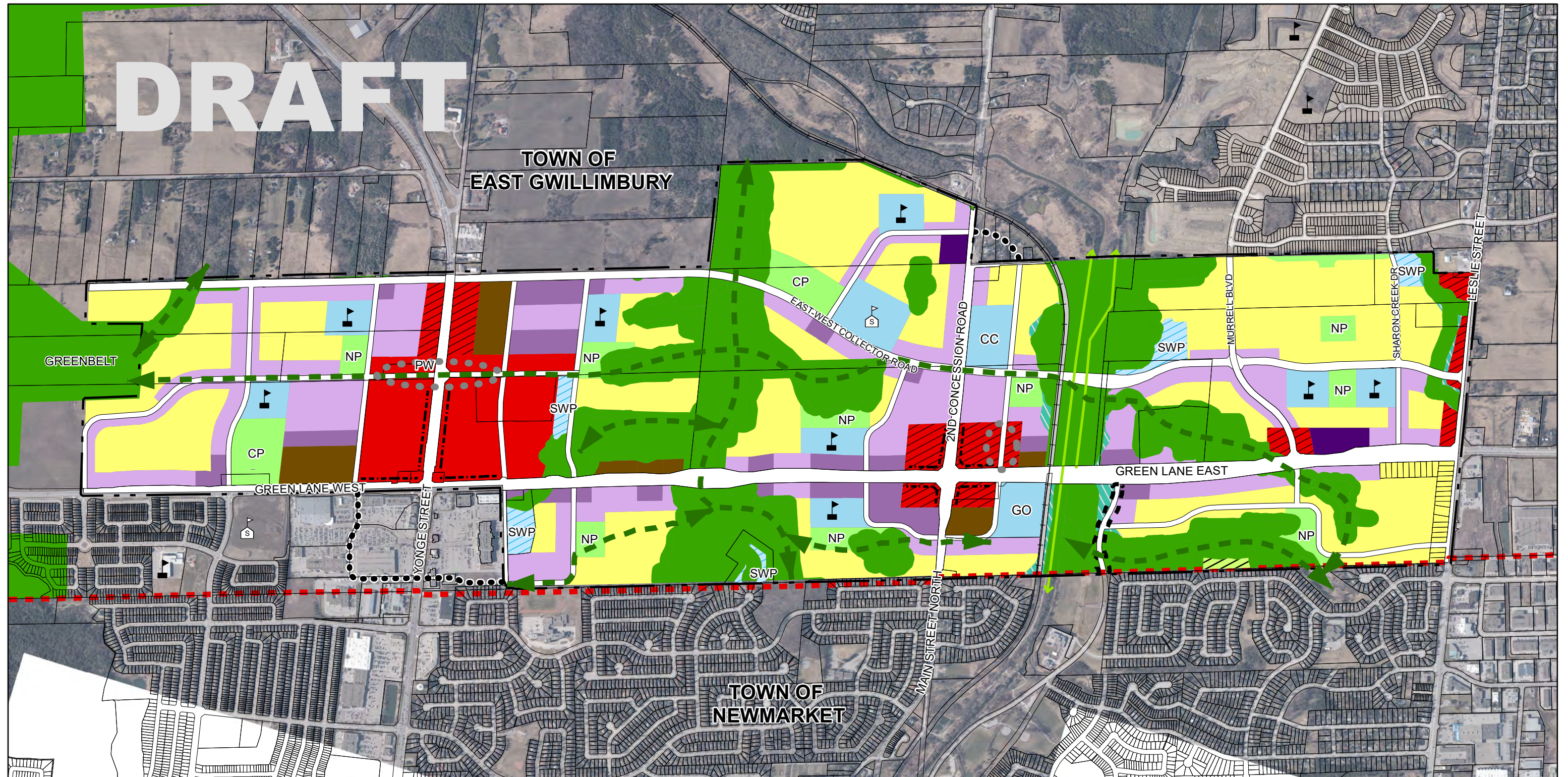
Please consider these comments as you finalize the land use and transportation concepts for the Open House in April. We look forward to continuing to work with you through this process.

Sincerely,

A handwritten signature in black ink, appearing to read "M White", is positioned above the printed name.

Meghan White, MCIP RPP
Planner

Appendix B – Draft Preferred Land Use Option



Legend

- Municipal Boundary
- Green Lane Secondary Plan Area
- Collector & Arterial Roads
- Proposed Road Alignment
- Road Alignment Subject to Further Study

- Railway
- Existing Trails
- Proposed Trails
- Pedestrian Oriented
- Retail Priority
- Pedestrian Oriented Streetscape

- Low Density
- Medium Density 1
- Medium Density 2
- High Density
- Commercial Mixed Use
- Residential Mixed Use
- Institutional
- Community Centre
- Place of Worship
- Neighbourhood Commercial
- Elementary School
- Secondary School

- Institutional
- Community Centre
- Place of Worship
- Neighbourhood Commercial

- SWP Existing Stormwater Pond
- NHS
- Restoration Area
- Floodplain

- NP Neighbourhood Park
- CP Community Park

Draft Preferred Land Use Plan Green Lane Secondary Plan

Town of
East Gwillimbury

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