



Minutes

Tuesday, January 8, 2018 at 9:30 AM

Town of Newmarket

The meeting of the Central York Fire Services - Joint Council Committee was held on Tuesday, January 9, 2018 in the Cane Room, Town of Newmarket, 395 Mulock Drive, Newmarket, Ontario.

Members Present

Newmarket:

Councillor Twinney, Chair
Councillor Bisanz

Aurora:

Councillor Thompson, Vice Chair
Councillor Abel

Regrets:

Councillor Hempen
Councillor Mrakas

Staff Present

Newmarket:

R. Shelton, Chief Administrative Officer
M. Mayes, Director of Financial Services/Treasurer
D. Schellenberg, Manager of Finance & Accounting
L. Georgeff, Director of Human Resources
L. Long, Supervisor of By-law Services
K. Saini, Deputy Town Clerk, Recording Secretary

Aurora:

D. Nadorozny, Chief Administrative Officer
D. Elliot, Director of Financial Services/Town Treasurer
M. Eddie, Manager of By-law Services

Central York Fire Services:

I. Laing, Fire Chief
R. Volpe, Deputy Fire Chief
R. Comeau, Deputy Fire Chief
R. Schell, Chief Fire Prevention Officer

Guests:

The meeting was called to order at 9:32 AM with Councillor Twinney in the Chair.

Additions & Corrections to Agenda

There were no additions or corrections to the agenda.

Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

Presentations

There were no presentations.

Deputations

There were no deputations.

Approval of Minutes

1. Central York Fire Services – Joint Council Committee Meeting Minutes of November 7, 2017

Moved by: Councillor Abel
Seconded by: Councillor Bisanz

1. That the Central York Fire Services - Joint Council Committee Meeting Minutes of November 7, 2017 be approved.

Carried

Items

2. Presentation regarding Central York Fire Services Framework for Multi-Year Budgeting

Mr. Mike Mayes provided a presentation entitled “Central York Fire Services Framework for Multi-Year Budgeting”. The presentation provided a background on the budget process, assumptions, trends and drivers, and a structure for a 10-year financial plan. He advised that a draft Asset Management Plan is being developed for Central York Fire Services, and it will be presented to the Joint Council Committee in March.

Moved by: Councillor Thompson
Seconded by: Councillor Bisanz

1. That the presentation provided by Mr. Mike Mayes entitled “Central York Fire Services Framework for Multi-Year Budgeting” be received.

Carried

3. Verbal Report regarding Bill 148, Fair Workplaces, Better Jobs Act

Ms. Lynn Georgeff provided a verbal update regarding Bill 148, Fair Workplaces, Better Jobs Act. It was noted that a number of changes resulting from the legislation were now in effect as of January 1, 2018, and that a second phase of amendments would take place April 1, 2018 followed by further amendments January 1, 2019. She noted that amendments included policies and requirements regarding matters such as personal emergencies, extended pregnancy leave, vacation pay, public holiday pay calculation, access to information, process for changes to schedules or established shifts and equal pay for equal work.

Moved by: Councillor Abel
Seconded by: Councillor Thompson

1. That the verbal report provided by Ms. Lynn Georgeff regarding Bill 148, Fair Workplaces, Better Jobs Act be received.

Carried

4. Firefighter/Paramedic Proposal

Fire Chief Laing provided information regarding the report, and discussion ensued. There was discussion regarding the dispatch process for emergency services, and the Association of Ontario Municipalities' (AMO) and Emergency Services Steering Committee (ESSC) position on the firefighter/paramedic proposal. He further noted that Central York Fire Services (CYFS) would be moving forward with providing Symptom Relief at medical incidents as authorized by the department's Medical Director. Currently, CYFS is trained and equipped to administer Naloxone and the additional protocols would include using Epinephrine (Epi-pens) for individuals who are in anaphylactic shock, and providing 80 mg. of Aspirin to individuals with cardiac or stroke symptoms.

It was recommended that staff report back to the Joint Council Committee with further information regarding AMO's position at a future meeting.

Moved by: Councillor Thompson
Seconded by: Councillor Abel

1. That Joint Chief Administrative Officer's (Newmarket & Aurora) and CYFS Fire Chief, Corporate Services Report – Financial Services 2017-59 dated December 14, 2017 regarding Firefighter/Paramedic Proposal be received for information purposes; and,
2. That staff continue to monitor developments and update Joint Council Committee, as required.

Carried

5. Burning By-law

Deputy Chief Comeau, Chief Prevention Officer Schell, Ms. Mandie Eddie, and Ms. Lesley Long provided information regarding this report. There was discussion regarding nuisance smoke, items that can and cannot be burned under Aurora and Newmarket's by-laws, and the complaints process for residents. There was discussion about the Towns of Aurora and Newmarket's by-law departments working together with Central York Fire Services to develop a communication plan and joint process for handling complaints regarding outdoor burning.

Moved by: Councillor Bisanz
Seconded by: Councillor Thompson

1. That Fire Services Report 2017-04 dated May 9, 2017, regarding Outdoor Burning By-law be received; and,
2. That there will be no amendments to the current Outdoor Burning By-laws 2009-64 and Bylaw 511-09; and,
3. **That staff be directed to present an education and communication plan at a future Joint Council Committee meeting along with a joint process for handling complaints.**

Carried

New Business

6. Carbon monoxide detectors for individuals in need

Fire Chief Laing reminded the Committee that Central York Fire Services is being presented with a cheque for \$5100 to be used towards supplying carbon monoxide detectors for individuals in need. The presentation of the cheque will occur at Fire Station 4-1 at 3:30 PM on January 9, 2018.

7. Recovery of expenses related to motor vehicle collisions

Fire Chief Laing advised the Committee that Central York Fire Services will be reviewing opportunities to recover costs associated with attending motor vehicle collisions. He noted that information would be presented to a future Committee meeting.

8. Projected 2017 Year-End Financial Results

Ms. Dawn Schellenberg advised that due to higher than budgeted payment of lieu time and legal invoices, the projected year-end financial results will be closer to a break even versus a \$50,000 surplus as previously forecasted at the end of the third quarter.

Closed Session (if required)

Councillor Twinney advised that there was no requirement for a closed session.

Adjournment

Moved by: Councillor Thompson
Seconded by: Councillor Abel

1. That the Central York Fire Services Joint Council Committee adjourn at 11:10 AM.

Carried

Date

Councillor Twinney, Chair