



**Newmarket Public Library Board
Regular Board Meeting
Wednesday, March 19, 2014
Newmarket Public Library Board Room**

Present: Joan Stonehocker – Chair
Tara Brown
Michael Castro (arrived at 5:20 pm)
Tom Hempen
John Taylor

Regrets: Wes Playter
Tom Vegh – Vice Chair

Staff Present: Todd Kyle, CEO
Linda Peppiatt, Deputy CEO
Lianne Bond, Administrative Coordinator

The Chair called the meeting to order at 5:10 p.m.

1. Adoption of Agenda Items

- i) Adoption of Regular Agenda
- ii) Adoption of the Closed Session Agenda
- iii) Adoption of Consent Agenda items

The Chair asked if there were any additions to the agenda.

Motion 14.03.290

**Moved by John Taylor
Seconded by Tome Hempen**

That Agendas i) to iii) be adopted as presented.

Carried

2. Declarations

None were declared.

3. Consent Agenda Items:

- i) Adoption of the Regular Board Meeting Minutes for Wednesday, February 19, 2014
- ii) Strategic Operations Report for February, 2014
- iii) Library Statistical Data
- iv) Monthly Bank Transfer
- v) 2014 Business Plan

Motion 14.03.291

Moved by Tara Brown
Seconded by John Taylor

That Consent Agenda Items i), iii and iv) be received as presented.

Carried

ii) Strategic Operation Report for February 19, 2014

Clarification was provided regarding the preliminary discussions with the Town of Newmarket on potential opportunities to provide library services in Town of Newmarket facilities. A report is being prepared for the Board on options and guidance regarding alternate library services.

Motion 14.03.292

Moved by Tara Brown
Seconded by John Taylor

That the Library Board receive the Strategic Operation Report for February 19, 2014 as presented

Carried

v) 2014 Business Plan Final

Clarification regarding the development of a community advisory plan for the IdeaMarket program was given. The Library Board discussed the formation of a Committee that would continue to develop and promote the program in the community.

Motion 14.03.293

Moved by John Taylor
Seconded by Tom Hепен

THAT the Library Board receive the 2014 Business Plan as presented

Carried

4. Motion to Convene into a Closed Session

There were no Closed Session items.

5. Reports

i) Strategic Plan 2013-2016 Report to the Community, March 2014

The Library Board provided feedback on the formatting of the Strategic Plan 2013-2016 Report to the Community, March 2014. It was recommended that the Report to the Community be presented at an upcoming Town of Newmarket Council meeting and sent out to stakeholders.

6. Business Arising

- i) Letter of Support for York Region Broadband Strategy

A letter of support for the York Region Broadband Strategy from the Library Board Chair will be forwarded to the Chairman and Council Members of the Regional Municipality of York.

- ii) Action List

The Library Board discussed the following Action Items

- a) 3-13: Leading Boards Electronic Document Repository Renewal

The Library Board agreed to continue with the Leading Boards Electronic Repository subscription for one more year. Should there be an increase in the cost of the subscription the Library Board will be advised. The subscription will be reviewed on an annual basis.

- b) 4-13: Library Board Advocacy Group

The Library Board discussed how Board members can advocate and create more awareness of the importance of the Library to the Town of Newmarket Municipal Candidates and the Community of Newmarket.

Motion 14.03.294

Moved by Michael Castro

Seconded by Tara Brown

THAT the Library Board directs the CEO to prepare an information package for the Town of Newmarket Municipal Candidates and bring back to the Library Board for approval.

Carried

7. New Business

- i) 2015 Ontario Library Association Superconference

The CEO is considering presenting a session on Community Engagement at the 2015 Ontario Library Association Superconference.

- ii) 2014 Newmarket Chamber of Commerce Home Show

The Library will be handing out library cards at the upcoming Newmarket Chamber of Commerce Home Show on March 28 to 30th. These cards are designed to allow a 90 day access to the Library's online resources.

8. Date(s) of Future Meetings

The next regular Library Board meeting will be Wednesday, April 16, 2014 at 5:00 pm in the Library Board room

9. Adjournment

Motion 14.03.295

Moved by Michael Castro

Seconded by Tara Brown

THAT there being no further business meeting adjourn at 6:20 pm

Joan Stonehocker
Chair

Todd Kyle, CEO
Secretary/Treasurer