

The meeting of the Accessibility Advisory Committee was held on Thursday, November 30, 2017 in Council Chambers, 395 Mulock Drive, Newmarket.

Members Present: Steve Foglia (Chair)  
Linda Jones  
Kelsy McIntosh  
Councillor Bisanz  
Sharron Cooke  
Aaron Firth  
Jeremy Slessor  
Richard Wilson

Absent: Sharron Cooke

Staff Present: K. Saini, Deputy Clerk  
H. Leznoff, Council/Committee Coordinator  
Z. Davidson, Healthy Workplace Program Specialist

The meeting was called to order at 10:30 AM.

Steve Foglia in the Chair.

**Additions and Corrections to the Agenda**

None.

**Declarations of Pecuniary Interest**

None.

**Presentation and Deputations**

None.

## **Approval of Minutes**

1. Accessibility Advisory Committee Meeting Minutes of June September 21, 2017.

Moved by: Richard Wilson  
Seconded by: Linda Jones

1. That the Accessibility Advisory Committee Meeting Minutes of September 21, 2017 be approved.

**Carried**

## **Items for Discussion**

2. Introduction of New Committee Member

Mr. Aaron Firth introduced himself to the committee and introductions were made around the table.

3. Diversity and Inclusivity Charter – Verbal Update

The Healthy Workplace Program Specialist provided an update regarding the York Region Diversity and Inclusivity Charter that is being developed by the Region through a Municipal Diversity and Inclusivity Working Group. She advised that the group is made up of various public sector organizations including municipalities, conservation authorities, school boards, health centers and York Region Police. She further advised that the York Region Diversity Charter is going through additional rounds of community consultation with the estimated timeline for implementation being the first quarter of 2018. In addition, she advised that principles of this Charter will be used to form the Town of Newmarket's internal policies. The Committee provided feedback on the policy and the Chair advised that he had also reviewed the policy at a Regional Accessibility Advisory Committee meeting.

4. National Access Awareness Week 2018 Discussion

The Committee discussed National Access Awareness Week. It was determined that a Sub-Committee would be established at the January 2018 meeting to work with staff on plans for the 2018 National Access Awareness Week.

5. Accessibility Plan – 2017 Status Update

The Committee reviewed the draft Accessibility Plan – 2017 Status Update and provided comments and feedback.

Moved by: Linda Jones  
Seconded by: Jeremy Slessor

1. That the Accessibility Plan- 2017 Status Update be received.

**Carried**

6. Old Town Hall Facility Audit – Update and Review of Checklist

The Committee discussed the recent facility audit of the Old Town Hall and the identification of barriers at the facility. The Committee expressed their frustration that the feedback and comments they provided during the design/consultation stage of the project were not evident during the walk-around. The Committee asked for clarification regarding the consultation process.

The Committee requested that staff attend the January meeting to address some of the concerns raised regarding the Old Town Hall and identify a plan and timeline for resolution, where possible.

The Committee also requested that staff attend a future meeting in 2018 to discuss the process for consultation with the committee for various Town projects including planning, building and capital projects. There was also discussion about the Committee's role in the Site Plan Review process.

7. 2018 Proposed Meeting Schedule

The Committee reviewed the proposed meeting schedule for 2018.

Moved by: Richard Wilson  
Seconded by: Kelsy McIntosh

1. That the proposed 2018 meeting scheduled be received.

**Carried**

8. Sign Discussion

The committee reviewed signs for College Manor Park and suggested that an additional sign be placed at the street entrance where the sidewalk meets the trail, off of the Gaston Place entrance to the park.

9. Workplan Discussion

The Committee reviewed the workplan and gave updates where applicable.

**New Business**

The Deputy Clerk provided an update regarding the Electronic Participation in Meetings Policy that would be going before Council on December 4, 2017. She advised that if approved, the policy would allow for members of the Accessibility Advisory Committee to participate in meetings electronically or remotely. She further advised that this would be a one year trial, and that staff would report back after that time.

**Adjournment**

Moved by:           Jeremy Slessor  
Seconded by:       Linda Jones

1. That the meeting adjourn at 12:15 PM.

**Carried**

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**Date**

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**Steve Foglia, Chair**