



**Newmarket Public Library Board
Regular Board Meeting
Wednesday, November 16, 2017
Newmarket Public Library Board Room**

Present: Joan Stonehocker, Chair
Tara Brown, Vice Chair
Kelly Broome
Darcy McNeill
Jane Twinney
Tom Vegh
Venkatesh Rajaraman

Staff Present: Todd Kyle, C.E.O.
Linda Peppiatt, Deputy C.E.O.
Lianne Bond, Administrative Coordinator

The Library Board Chair called the meeting to order at 5:35 pm

Adoption of Agenda Items

1. Adoption of Regular Agenda
2. Adoption of the Closed Session Agenda
3. Adoption of Consent Agenda items

The Chair asked if there were any additions to the agenda.

Motion 17.11.238

Moved by Tara Brown

Seconded by Venkatesh Rajaraman

That Agenda items 1) to 3) be adopted as presented.

Carried

Declarations

None were declared.

Consent Agenda Items:

4. Adoption of the Regular Board Meeting Minutes for Wednesday, October 18, 2017
5. Strategic Operations Report for October, 2017

6. Library Statistical Data for October, 2017
7. Monthly Bank Transfer

Motion 17.10.239

Moved by Jane Twinney

Seconded by Tom Vegh

That Consent Agenda items 4) to 7) be received and approved as presented.

Carried

Closed Session

8. Motion to move into Closed Session

Motion 17.10.240

Moved by Darcy McNeill

Seconded by Kelly Broome

That the Library Board move in to a Closed Session at 5:37 pm for the purpose of discussing Labour Relation matters.

Carried

Motion 17.11.241

Moved by Venkatesh Rajaraman

Seconded by Tara Brown

That the Library Board move out of Closed Session at 5:40 pm.

Carried

Motion arising from the Closed Session meeting.

Motion 17.11.242

Moved by Tom Vegh

Seconded by Jane Twinney

That the Library Board receive the report on 2018 economic adjustments for non-union employees and authorize the economic adjustment as described in the report.

Carried

Reports

There were no reports.

Business Arising

9. 2017 Operating Budget Adjustment

The C.E.O. reviewed the Operating Budget Adjustments for the 2017 fiscal year with Library Board members.

Motion 17.11.243

Moved by Darcy McNeill

Seconded by Jane Twinney

That the Library Board approve and confirm the detailed Operating Budget Adjustments detailed in the report.

Carried

10. Efficiencies Report – Joint Library Board/Town of Newmarket Council Committee Meeting
Newmarket Public Library Board members will attend the Joint Library Board/Town of Newmarket Council Workshop on the completed Efficiency Study scheduled for Monday, December 11th at 5:30 pm in the Town of Newmarket Council Chambers. Questions regarding the Efficiency Study arose from Board members and a second motion to enter into a Closed Session was requested to review the draft Efficiencies Report as it pertains to specific organizational changes.

Motion 17.11.244

Moved by Tom Vegh

Seconded by Venkatesh Rajaraman

That the Library Board meeting move into a Closed Session at 5:55 pm for the purpose of discussing Labour Relation matters.

Carried

Motion 17.11.245

Moved by Jane Twinney

Seconded by Darcy McNeill

That the Library Board meeting move out of Closed Session at 6:25 pm.

Carried

11. Leadership by Design e-Learning

a) Library Management, Stewardship and Accountability

Deferred to January 17, 2017 Regular Library Board meeting

12. Library Board Action List

The Library Board reviewed the Action list.

Motion 17.11.246

Moved by Kelly Broome

Seconded by Tara Brown

That the Library Board receive the Library Board Action List.

Carried

New Business

There was no New Business.

Date(s) of Future Meetings

- 13.** The next regular Library Board meeting is re-scheduled to Monday, December 11, 2017 at 5:00 pm. The meeting will be held at Town of Newmarket Municipal Offices, 395 Mulock Drive in meeting room Cane A&B.

Adjournment

Motion 17.11.246

Moved by Kelly Broome

Seconded by Darcy McNeill

That there being no further business meeting adjourned at 6:45 pm.

Carried

Joan Stonehocker
Chair

Todd Kyle, CEO
Secretary/Treasurer