



Minutes

Tuesday, November 7, 2017 at 9:30 AM

Town of Aurora, Holland Room
100 John West Way, Aurora

The meeting of the Central York Fire Services - Joint Council Committee was held on Tuesday, November 7, 2017 in the Holland Room, Town of Aurora, 100 John West Way, Aurora, Ontario.

Members Present

Newmarket: Councillor Hempen
Councillor Bisanz

Aurora: Councillor Thompson, Vice Chair
Councillor Abel
Councillor Mrakas

Regrets: Councillor Twinney, Chair

Staff Present

Newmarket: R. Shelton, Chief Administrative Officer
M. Mayes, Director of Financial Services/Treasurer
D. Schellenberg, Manager of Finance & Accounting
K. Saini, Deputy Town Clerk, Recording Secretary

Aurora: D. Nadorozny, Chief Administrative Officer
A. Downey, Director of Parks, Recreation, and Cultural Services
D. Elliot, Director of Financial Services/Town Treasurer

Central York Fire Services: I. Laing, Fire Chief
R. Volpe, Deputy Fire Chief
R. Comeau, Deputy Fire Chief

Guests: Paul McIntosh, Thomas Brown Architects
Chris Kubbinga, Thomas Brown Architects

The meeting was called to order at 9:36 AM with Councillor Thompson in the Chair.

Additions & Corrections to the Agenda

Moved by: Councillor Abel
Seconded by: Councillor Bisanz

1. That the agenda be approved as distributed.

Carried

Declarations of Pecuniary Interest

None.

Presentation

1. Central York Fire Services Fire Station 4-5 Presentation

Mr. Paul McIntosh and Mr. Chris Kubbinga presented the final drawings of fire station 4-5. It was noted that occupied spaces will have access to natural daylight and that the building have a full generator to ensure that it can during power outages.

There was discussion regarding green, sustainable technologies, rain water harvesting, parking, and accessibility.

It was noted that the design still needs to go through site plan review process to ensure storm water designs are appropriate.

Mr. Al Downey, advised that Mr. McIntosh and Mr. Kubbinga would present to the Councils of Aurora and Newmarket on the design of Fire Station 4-5.

Moved by: Councillor Bisanz
Seconded by: Councillor Hempen

1. That the presentation regarding the final design of the Central York Fire Services Fire Station 4-5 provided by Mr. Paul McIntosh and Mr. Chris Kubbinga of Thomas Brown Architects be received.

Carried

Deputations

None.

Approval of Minutes

2. Central York Fire Services - Joint Council Committee Meeting Minutes of September 26, 2017

Moved by: Councillor Mrakas
Seconded by: Councillor Abel

1. That the Central York Fire Services - Joint Council Committee Meeting Minutes of September 26, 2017 be approved.

Carried

3. Central York Fire Services - Joint Council Committee (Special Budget) Meeting Minutes of October 25, 2017

Moved by: Councillor Hempen
Seconded by: Councillor Abel

1. That the Central York Fire Services - Joint Council Committee (Special Budget) Meeting Minutes of October 25, 2017 be approved.

Carried

Items

4. Central York Fire Services Headquarters Station 4-5

Moved by: Councillor Mrakas
Seconded by: Councillor Bisanz

1. That Report no. PRCS17-039 be received; and,
2. That the Joint Council Committee recommend approval of the design for the Central York Fire Services Station 4-5 presented by Thomas Brown Architects Inc.; and,
3. That Joint Council Committee recommend that staff be authorized to proceed with Phase 2 of the RFP submitted by Thomas Brown Architects Inc. for the preparation of detailed drawings, specifications and tender documents in the amount of \$165,000, excluding disbursements and taxes.

Carried

5. Outdoor Burning By-law

There was no discussion on this matter, and it was recommended that this matter be postponed to the next scheduled Central York Fire Services Joint Council Committee Meeting.

Moved by: Councillor Mrakas
Seconded by: Councillor Abel

1. That reconsideration of Fire Services Report 2017-04 be postponed to the next Central York Fire Services - Joint Council Committee meeting.

Carried

6. Forecast for Multi-Year Budget Discussion

Mr. Mike Mayes provided an update on the capital asset replacement fund, and general considerations for multi-year budgeting.

There was discussion regarding the onboarding of additional firefighters over the next 5 years. It was suggested that the Fire Chief provide a report Central York Fire Services - Joint Council Committee to a future meeting regarding staffing for Fire Station 4-5.

Moved by: Councillor Mrakas
Seconded by: Councillor Bisanz

1. That the discussion regarding multi-year budget be received; and,
2. That the Fire Chief be directed to report back on the operationalization and staffing of Fire Station 4-5.

Carried

7. Proposed Meeting Schedule for 2018

It was noted that the May 8, 2018 may require rescheduling due to potential conflicts with the Ontario Association of Fire Chiefs annual general meeting.

Moved by: Councillor Hempen
Seconded by: Councillor Mrakas

1. That the following proposed meeting schedule for 2018 be received:
 - Tuesday, January 9, 2018 – Town of Newmarket;
 - Tuesday, March 6, 2018 – Town of Aurora;
 - Tuesday, May 8, 2018 – Town of Newmarket;
 - Tuesday, June 26, 2018 – Town of Aurora; and,
 - Tuesday, September 4, 2018 – Town of Newmarket.

Carried

New Business

8. Bill 148 & Bill 160

The Chief advised that a report on these Bills would be presented at a future meeting.

Closed Session

Councillor Thompson advised that there was no requirement to resolve into a Closed Session.

Adjournment

Moved by: Councillor Mrakas
Seconded by: Councillor Bisanz

1. That the Central York Fire Services Joint Council Committee Meeting adjourn at 10:25 AM.

Carried

Date

Councillor Thompson, Vice Chair