



## **Additions and Corrections to the Agenda**

## **Declarations of Pecuniary Interest**

## **Presentations/Deputations**

## **Approval of Minutes**

1. Accessibility Advisory Committee Minutes of March 23, 2017.

## **Items for Discussion**

2. College Manor Park Update - Manager of Park and Property Services
3. Workplan Discussion - Advisory Committee Workplan Accomplishments Workshop on September 18, 2017
4. Facility Audit - Newmarket Theatre
5. Magna Centre Parking Lot Update
6. Discussion regarding Old Main Street
7. Staff Updates:
  1. Committee Vacancy
  2. Accessible Logo
  3. Accessible Taxi Services
8. National Access Awareness Week Discussion

**New Business**

**Adjournment**

The meeting of the Accessibility Advisory Committee was held on Thursday, March 23, 2017 in the Mulock Room, 395 Mulock Drive, Newmarket.

Members Present:      Coucillor Bisanz  
                                 Sharron Cooke  
                                 Steve Foglia, Chair  
                                 Linda Jones  
                                 Richard Wilson  
                                 Jeremy Slessor

Absent:                    Stephen Mckenzie

Staff Present:            H. Leznoff, Council/Committee Coordinator

Guests:                   Liz McClounie, Interpreter, Canadian Hearing Society

The meeting was called to order at 10:30 AM.

S. Foglia in the Chair.

### **Additions & Corrections to the Agenda**

None.

### **Presentations/Deputations**

None.

### **Declarations of Pecuniary Interest**

None.

### **Approval of Minutes**

1.      Accessibility Advisory Committee Minutes of November 17, 2016.

Moved by:      Sharron Cooke  
Seconded by: Jeremy Slessor

1. That the Accessibility Advisory Committee Minutes of November 17, 2016 be approved.

**Carried**

## **Items for Discussion**

2. Receive the Resignation from Mrs. Gloria Couves

The Committee received Ms. Gloria Couves resignation.

3. Outdoor Patio Project Update

The Chair and Committee members gave feedback and comments regarding the issues at each of the patio locations from the previous summer including crowdedness, wheelchair access to the patio restricted by A frame signs, and lips or stairs. He provided background information about the concern regarding patios being wheelchair accessible. A Planner was present to discuss the designs of the patios from the previous season with the Committee and to provide potential solutions to improve the patio design for the upcoming year. The Planner indicated that he would set up a viewing with Committee members at the four businesses prior to the patios opening in April to identify areas of concern at each location.

Committee members also discussed ways to make downtown Newmarket more accessible.

Moved by: Sharron Cooke

Seconded by: Linda Jones

The Accessibility Advisory Committee recommends to Council:

1. That the committee request that Council consider ways to make as many entrances to Main Street buildings as accessible as possible.
4. Mobile Accessible Washrooms

Councillor Bisanz provided an update regarding the Mobile Accessible Washroom presentation by Mr. Derek Bunn provided to Council in February, 2017. She advised that Council received the presentation and referred the funding request to staff. She further advised that since the presentation to Council, the organization received 50,000.00 from the federal government which covered the cost for such mobile accessible washroom trailer. In addition, the

Regional Accessibility Committee also donated \$5,000.00

The Chair advised that he, Mr. Derek Bunn and Councillor Bisanz met with the management of Upper Canada Mall to discuss renovations to the mall bathrooms and making a fully accessible washroom with lift and table. He provided the Committee with an overview of the current washroom scenario and the discussions with mall management which included input on the renovations and the Committees' involvement in future renovations.

5. Regional Accessibility Advisory Committee Networking Event.

The Chair advised the Regional Accessibility Advisory Committee Networking Event will be on Wednesday, May 31, 2017 at the York Region Offices on Yonge Street from 8:30 to 3:00 PM. He also advised that he is looking for two or three members to attend the event.

6. Accessible Taxi Service Update and Communication Plan Discussion.

The Council/Committee Coordinator provided an overview of the proposed communication plan and asked the Committee for their feedback. A suggestion was made to make posters to display at various Town facilities and at other community organizations. The Committee had a discussion about accessible mobility services. The Council/Committee Coordinator advised that she would work with the Communications Department to develop communication materials and circulate them to the Committee when available.

7. Correspondence from Infrastructure and Environmental Coordinator regarding enhancing accessible parking at Magna.

The Committee reviewed an e-mail and attached drawings and provided feedback. The Committee indicated that the proposed five minute temporary parking would be adequate. However, the Committee does not support either of the two proposed options and indicated that they would like the Infrastructure and Environmental Coordinator to attend the next meeting so that the proposed options can be discussed further.

8. College Manor Park Update.

The Council/Committee Coordinator provided Committee members with a written update from the Director of Engineering Services. Committee Members requested further information and confirmation that a report produced by a Committee Member was circulated to the resident involved. The Committee also requested that staff from the Parks Department attend the next meeting to discuss College Manor Park as well as Glenway development and involve the

Committee with updates regarding Town parks

9. National Access Awareness Week Discussion (deferred from November 17, 2016 Meeting).

The National Access Awareness Week discussion was deferred to the next meeting so that the Recreation Programmer could attend.

Moved by: Councillor Bisanz

Seconded by: Sharron Cooke

The Accessibility Advisory Committee recommends to Council:

1. That the Town of Newmarket proclaim National Access Awareness Week as May 28 to June 4, 2017.

10. Confirmation of the Accessibility Advisory Committee 2017 Meeting Schedule.

The Council Committee Coordinator advised of the proposed 2017 Meeting Schedule. The Committee suggested a few modifications to the dates and meeting locations of the meetings, which included a vote to use the Municipal Offices rather than the Magna Centre for future meetings. The Council/Committee Coordinator advised that she would circulate the new meeting schedule.

11. Workplan Discussion

The Council/Committee Coordinator reviewed the 2014-2018 Workplan and Committee members provided background information, context and updates on for various workplan projects. The Committee requested that Newmarket Theatre be the next facilities to be audited. The Council/Committee Coordinator indicated that she would set up a day and time for the audit and would advise Committee members once it was arranged. The Committee requested an update on the Accessible Logo be provided at the next meeting.

## **New Business**

None.

## **Adjournment**

The meeting adjourned at 12:23 PM.

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Date

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Steve Foglia, Chair

Project Description		Priority	Link to Council's Strategic Priorities and/or Corporate Strategic Goals	Target for Completion	Status
1.	Public Awareness Campaign		Community Engagement <ul style="list-style-type: none"> <li>i. Engaging our changing resident demographics</li> </ul> Well-balanced <ul style="list-style-type: none"> <li>• Increased accessibility for persons with disabilities</li> </ul>	Ongoing  Logo Contest – June, 2016	September 17, 2015 Committee to review options related to other methods of engaging people (closed captioning, etc.) September 17, 2015 Committee to conduct a logo contest in order to engage the community and spread awareness of disabilities. See initiative sheet. March 2017- Due to lack of applicants to the Logo Contest, the Committee has requested the Logo be developed in collaboration with the Communications Department
2.	StopGap Ramp Project <ul style="list-style-type: none"> <li>• Initiate a community ramp project with local businesses to prevent physical barriers</li> </ul>		Well-balanced <ul style="list-style-type: none"> <li>• Increased accessibility for persons with disabilities</li> </ul>	May, 2016	June 18, 2015 Tyler Barker to be invited to a future AAC Meeting to provide information on the project. September 17, 2015 The Chair provided a project update. The Deputy Clerk advised that collaboration with the Chamber of Commerce and the BIA would be ideal. Tyler to attend in November or January. January 7/March 10, 2016



Project Description		Priority	Link to Council's Strategic Priorities and/or Corporate Strategic Goals	Target for Completion	Status
					Staff arranging for a representative to attend a future meeting. Not available to attend on Thursdays.
3.	Annual Accessibility Award(s) <ul style="list-style-type: none"> <li>Creation of an award for presentation during National Access Awareness Week</li> </ul>		Community Engagement <ul style="list-style-type: none"> <li>Engaging our changing resident demographics</li> </ul> Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	June, 2016	See initiative sheet.
4.	York Region Area Accessibility Advisory Committee <ul style="list-style-type: none"> <li>Newmarket to host a meeting of all York Region AAC Committees</li> </ul>		Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	Fall, 2016 or later.	
5.	<i>Municipal Act, 2001 Amendments</i> <ul style="list-style-type: none"> <li>Proposal to amend the <i>Municipal Act</i> to permit alternate forms of meeting attendance (for example Skype, video conferencing, alternate treatments to permit flexibility)</li> </ul>		Community Engagement <ul style="list-style-type: none"> <li>Engaging our changing resident demographics</li> </ul> Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	Ongoing/Outstanding	September 22, 2014 Councillor Twinney made a motion requesting amendments to the <i>Municipal Act</i> which was ratified by Council on September 29, 2014. Letters sent to Hon Kathleen Wynne, Premier of Ontario, Hon Brad Dugiod, Minister of Economic Development, Employment and Infrastructure, Hon. Ted McMeekin, Minister of Municipal Affairs and Housing, Mr. Chris Ballard, MPP, municipalities in York Region, Durham Region and

Project Description		Priority	Link to Council’s Strategic Priorities and/or Corporate Strategic Goals	Target for Completion	Status
					Halton Region, City of Toronto and the Association of Municipalities of Ontario in September 2014.
6.	Accessibility Audit of Town Facilities		Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	Ongoing	June 18, 2015 List of facilities that require audits has been compiled.  Next facility: Newmarket Theatre
7.	Accessible Taxi Cabs		Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	April 4, 2016	September, 2016 Agreement has been completed – staff to begin working on a communication plan to advise the public of the availability of accessible taxis.
8.	National Access Awareness Week <ul style="list-style-type: none"> <li>Event held the first week in June</li> </ul>		Community Engagement <ul style="list-style-type: none"> <li>Engaging our changing resident demographics</li> </ul> Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	Ongoing – Annual Event	Recommendation to have closed captioning at public presentation/meetings and accommodation for the disabled/hearing impaired. September 17, 2015 Subcommittee for NAAW to include all members. Each meeting to commence at 9:00 a.m. immediately prior to the AAC meeting.

# Accessibility Checklist

Location:	<input type="checkbox"/> Newmarket Theatre
Date of Inspection:	Thursday, June 8, 2017 at 9:00 AM

**Inspected by:** Hannah Leznoff and the Accessibility Advisory Committee  
Members Present: Steve and Linda

		Application					
Description		Compliance				Mandatory	
		Yes	No	N/A	Comments	Yes	No
Construction	Any road construction going-on/planned?	X			-Renovations scheduled for July include upgrades to lobby lighting, floor and concession counter		
Exterior Signage	Is the building identifier (name or address) clearly visible from the street and sidewalk?	X			Entrance sign is clear. Signs on roads leading to the theatre help to direct traffic		
Parking	Is there parking available on site?	X					
Accessible Parking	Is there accessible parking available?	X			5 accessible spots in front of the school (short walk from theatre entrance)		
	Are there an appropriate number of accessible parking spaces?	X					
	Is there appropriate signage for the accessible parking spaces?	X			All accessible parking spots are signed		
	Are the parking spaces firm and level?	X					
Service Animals	Is there signage indicating that service animals are permitted to enter the building?		X				

		Application					
	Description	Compliance				Mandatory	
		Yes	No	N/A	Comments	Yes	No
Exterior Accessible Route	Is the pedestrian path entrance accessible to parking and drop-off areas, including appropriate curb cuts?	X			Front entrance way (between parking lot and doors) has been cut to be accessible		
	Are there any abrupt changes in the level of the pedestrian pathway?		X				
	Are there any protrusion hazards?		X				
	Is the approach to the area easy to travel in and in good condition (no broken pavement slabs, gravel, potholes)?	X			- Road and pavement along entrance route seem to be in good condition		
Entrances	Are the entrances well marked and centrally located?	X					
	Is the entrance accessible and barrier free?	X					
	Are the doors power-operated?	X			- Automatic Door opens both front doors for 20 seconds (only requires user to push the button once)		
	If there is no power-door operator, can the doors be opened with a closed-fist hand? (i.e. level handles or push plate door pulls)			X			
	Is the doorway opening adequate for wheelchair users?	X					

		Application					
Description	Compliance				Mandatory		
	Yes	No	N/A	Comments	Yes	No	
	Are the entrances well lit?	X					
Ramps	Are ramps provided as an alternative to stairs?		X		There are no ramps in the facility as the majority of areas are ground level		
	Is the ramp wide enough for a wheelchair?			X			
	Are handrails provided on each side of the ramp?			X			
	Is there a level landing space at the top and bottom of the ramp?			X			
Stairs (stairs are in theatre auditorium)	Are the stair risers closed in?			X			
	Is there colour or texture contrasted tread nosing?	X			The theatre stairs are lit and have white on them to show the steps		
	Are handrails provided on both sides of the stairs?		X		Handrails are not possible with the theatre seats		
Elevators	Are the elevators clearly marked?			X	No elevators in the building		
	Are the controls accessible to wheelchair users and operable by one hand?			X			
	Do the doors stay open for at least 7 seconds			X			
	Does the elevator require a key to operate?			X			
	Are the control or floor buttons raised and in Braille?			X			

		Application					
	Description	Compliance				Mandatory	
		Yes	No	N/A	Comments	Yes	No
Washrooms	Are washroom facilities provided?	X					
Accessible Washrooms	Are there accessible stall(s) located within the washroom?		X		The men's and women's washrooms do not have an accessible stall		
	If there is NO accessible stall: Is there an accessible washroom(s) available to both males and females?	X			One accessible unisex washroom		
	Are grab bars mounted to the wall behind the urinal and side wall?				Grab bar is beside the toilet paper dispenser – location would make it challenging for someone to transfer themselves from wheelchair to toilet – should be moved		
	Are faucets, fixtures, dispensers and light switches at an appropriate height?	X			Garbage needs to move to the other side of the sink to provide wheelchair access to the sink		

<p>Additional Comments/ Observations</p>	<ul style="list-style-type: none"> <li>- The Newmarket Theatre rents the facility but puts on approximately 8 Newmarket shows a year. Building is over 20 years old</li> <li>- Wheelchairs seats are sold at the box office only (not online) to ensure that those requiring the seats get priority</li> <li>- A free ticket is provided for a personal support worker (for Newmarket run shows)</li> <li>- Assisted hearing devices are available for attendees (over the ear loop or ear buds)</li> <li>- The upper and lower seating and control room are the only parts of the building that are not wheelchair accessible</li> <li>- There is no visual fire alarm</li> <li>- There is a wheelchair available at the facility for someone to request</li> <li>- Stage is fully accessible (performers in wheelchairs can have full access to stage area)</li> <li>- Box office counter is slightly high but can be reach with wheelchair</li> <li>- Dressing rooms are wheelchair accessible with the exception of the showers</li> <li>- LED lights were added to increase visibility of stairs in the theatre auditorium</li> <li>- Rick Koury (Theatre Manager has indicated they can look into moving the grab bar in the accessible washroom when they do the July</li> </ul>
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