



**Newmarket Public Library Board
Regular Board Meeting
Wednesday, May 17, 2017
Newmarket Public Library Board Room**

- Present:** Joan Stonehocker, Chair
Tara Brown, Vice Chair
Kelly Broome
Jane Twinney
- Regrets:** Darcy McNeill
Venkatesh Rajaraman
Tom Vegh
- Staff Present:** Todd Kyle, CEO
Linda Peppiatt, Deputy CEO
Lianne Bond, Administrative Coordinator

The Library Board Chair called the meeting to order at 5:35 pm

Adoption of Agenda Items

1. Adoption of Regular Agenda
2. Adoption of the Closed Session Agenda
3. Adoption of Consent Agenda items

The Chair asked if there were any additions to the agenda.

Motion 17.05.200

Moved by Kelly Broome

Seconded by Jane Twinney

That Agenda items 1) to 3) be adopted as presented.

Carried

Declarations

None were declared.

Consent Agenda Items:

4. Adoption of the Regular Board Meeting Minutes for Wednesday, April 19, 2017
5. Adoption of the Closed Session Minutes for April 19, 2017
6. Strategic Operations Report for April, 2017
7. Library Statistical Data for April, 2017
8. Monthly Bank Transfer

Motion 17.05.201
Moved by Tara Brown
Seconded by Jane Twinney

That Consent Agenda items 4) to 8) be received and approved as presented.

Carried

Closed Session

9. Motion to move into Closed Session

Motion 17.05.202
Moved by Jane Twinney
Seconded by Tara Brown

That the Library Board move into a Closed Session for matters pertaining to Labour Relations and matters pertaining to an identifiable individual at 5:38 pm.

Carried

Motion 17.05.203
Moved by Tara Brown
Seconded by Jane Twinney

That the Library move out of Closed Session at 6:00 pm

Carried

Motions arising from Closed Session:

Motion 17.05.204
Moved by Tara Brown
Seconded by Jane Twinney

That the Library Board receive the reports pertaining to Labour Relations and matters pertaining to an identifiable individual.

Carried

Reports

10. 2016 Draft Audited Financial Statements

The Library Board reviewed the draft Audited Financial Statements for 2016 completed by BDO Canada LLP.

Motion 17.05.206
Moved by Tara Brown
Seconded by Jane Twinney

That the Library Board approve the 2016 draft Audited Financial Statement as presented.

Carried

Business Arising

11. Leadership by Design e-Learning

a) Knowledge Gap Analysis

The Library Board will discuss the sections identified in the Board governance knowledge gap analysis over the next three Board meetings.

12. Facility Needs Update

The Town of Newmarket Council at the May 8, 2017 Committee of the Whole deferred considering proceeding with the Facility Needs Study until the joint Newmarket Public Library and Town of Newmarket Efficiency review has been completed.

13. Library Board Action List

The Library Board reviewed and updated the Action list.

Motion 17.05.207

Moved by Jane Twinney

Seconded by Kelly Broome

That the Library Board receive the Library Board Action List.

Carried

New Business

14. York Region Public Library Partnership

All nine York Region Public Libraries have entered into a reciprocal membership agreement and library memberships are now free at all York Region Libraries to those who live, work, attend school, or own property in any York Region municipality as of April, 2017.

Motion 17.05.208

Moved by Tara Brown

Seconded by Kelly Broome

That the Library Board receive the report on the York Region Public Library Partnership.

Carried

15. Preview of Newmarket Public Library's new Website

The Library Board previewed the Newmarket Public Library's new website which is planned to go live May 19, 2017.

Date(s) of Future Meetings

16. The next regular Library Board meeting is scheduled to June 21, 2017 at 5:30 in the Library Board room.

Adjournment

Motion 17.05.209

Moved by Kelly Broome

Seconded by Jane Twinney

That there being no further business meeting adjourned at 6:50 pm.

Carried

Joan Stonehocker
Chair

Todd Kyle, CEO
Secretary/Treasurer