



MINUTES

Central York Fire Services - Joint Council Committee

Tuesday, May 16, 2017 at 10:30 AM

Town of Aurora, Leksand Room
100 John West Way, Aurora

The meeting of the Central York Fire Services - Joint Council Committee was held on Tuesday, May 16, 2017 in the Leksand Room, Town of Aurora, 100 John West Way, Aurora, Ontario.

Members Present

Newmarket:

Councillor Hempen
Councillor Bisanz

Aurora:

Councillor Thompson, Vice Chair
Councillor Abel
Councillor Mrakas

Regrets

Newmarket:

Councillor Twinney, Chair

Staff Present

Newmarket:

L. Georgeff, Director of Human Resources
M. Mayes, Director of Financial Services/Treasurer
D. Schellenberg, Manager, Finance & Accounting
K. Saini, Deputy Town Clerk, Recording Secretary

Aurora:

D. Nadorozny, Chief Administrative Officer
D. Elliott, Director of Financial Services/Treasurer
M. Crawford, Manager of By-law Services
A. Downey, Director of Parks, Recreation, and Cultural Services

Central York Fire Services:

I. Laing, Fire Chief
R. Schell, Chief Fire Prevention Officer

The meeting was called to order at 10:35 AM with Councillor Thompson in the Chair.

Additions & Corrections to the Agenda

None.

Declarations of Pecuniary Interest

None.

Presentation

1. Central York Fire Services (CYFS) 2016 Annual Report

The Fire Chief provided a PowerPoint Presentation with regards to the CYFS 2016 Annual Report. The report highlighted aspects of the following:

- Fire protection services;
- Stay Fire Smart campaign;
- Vulnerable occupancies;
- Fire Code and Ontario Building Code inspections;
- Staff training;
- Emergency response data, types and times;
- Budget; and,
- Continuing challenges.

Moved by: Councillor Bisanz
Seconded by: Councillor Mrakas

1. That the PowerPoint presentation provided by the Fire Chief entitled “Annual Report 2016” be received.

Carried

Deputations

None.

Approval of Minutes

2. Central York Fire Services - Joint Council Committee Meeting Minutes of February 7, 2017.

Moved by: Councillor Mrakas
Seconded by: Councillor Abel

1. That the Central York Fire Services - Joint Council Committee Meeting Minutes of February 7, 2017 be approved.

Carried

3. Verbal Report from the Fire Chief regarding the East Gwillimbury Fire Services Agreement.

The Fire Chief provided a verbal update on the Fire Protection Services agreement between CYFS and East Gwillimbury regarding the provision of first run coverage to the Highway 404 northbound corridor from Davis Drive to Queensville Sideroad. It was noted that the agreement has been terminated, and East Gwillimbury will only require CYFS to provide services in a major collision or rescue event. These incidents will be covered under the Ontario Mutual Aid Agreement.

Moved by: Councillor Bisanz
Seconded by: Councillor Mrakas

1. That the verbal report provided by the Fire Chief regarding the agreement between Central York Fire Services and East Gwillimbury Fire Services be received.

Carried

4. Joint CYFS - Corporate Services Report - Financial Services 2017-10 dated March 16, 2017 regarding CYFS Final Budget Report - Fourth Quarter.

Moved by: Councillor Mrakas
Seconded by: Councillor Hempen

1. That the Joint CYFS, Corporate Services - Financial Services 2017-10 dated March 16, 2017 regarding CYFS Final Budget be received for information purposes.

Carried

5. Joint CYFS - Corporate Services - Financial Services Report 2017-14 dated March 16, 2017 regarding Capital and Asset Replacement Fund Forecast.

Moved by: Councillor Mrakas
Seconded by: Councillor Hempen

1. That Joint CYFS - Corporate Services - Financial Services Report 2017-14 dated March 16, 2017 regarding Capital and Asset Replacement Fund Forecast be received.

Carried

Moved by: Councillor Mrakas
Seconded by: Councillor Bisanz

2. That the Central York Fire Services Joint Council Committee recommends that staff proceed with reviewing existing funding for Asset Replacement Fund contributions; and,
3. That Central York Fire Services Joint Council Committee recommend that staff proceed with allocating \$100,000 (funded internally) towards the Asset Replacement Fund each year until 2026.

Carried

6. Joint Central York Fire Services and Corporate Services Report - Finance 2017-28 dated April 18, 2017 regarding 2017 Central York Fire Services Budget Report - First Quarter.

Moved by: Councillor Hempen
Seconded by: Councillor Abel

1. That Joint Central York Fire Services and Corporate Services Report - Finance 2017-28 dated April 18, 2017 regarding 2017 Central York Fire Services Budget Report - First Quarter be received for information purposes.

Carried

7. Town of Aurora General Committee Report No. PRCS17-008 dated March 21, 2017 regarding Engagement of a Design architect and Scheduling for the new Central York Fire Services Fire Hall, Headquarters and Training Centre.

Moved by: Councillor Bisanz
Seconded by: Councillor Abel

1. That Town of Aurora General Committee Report No. PRCS17-008 dated March 21, 2017 regarding Engagement of a Design architect and scheduling for the new Central York Fire Services Fire Hall, Headquarters and Training Centre be received for information.

Carried

8. Town of Aurora Joint Council Committee Report PRCS17-022 dated May 10, 2017 regarding Fire Station 4-5 Task Force Terms of Reference.

Moved by: Councillor Hempen
Seconded by: Councillor Mrakas

1. That Town of Aurora Joint Council Committee Report No. PRCS17-022 be received; and,
2. That Joint Council Committee approve the Fire Station 4-5 Task Force Terms of Reference.

Carried

9. Discussion regarding meeting schedule and frequency of Central York Fire Services Joint Council Committee meetings.

It was noted that the Central York Fire Services Joint Council Committee's agreement states that the Committee will meet on a regular monthly basis in conjunction with Council's meeting schedule. It was further noted that any amendments to this agreement would require a motion from the Committee and by-law amendments to be brought forward to both Councils.

Moved by: Councillor Bisanz
Seconded by: Councillor Mrakas

1. That, going forward, the Central York Fire Services Joint Council Committee meet on a bi-monthly basis with the exception of meeting called by the Chair; and,
2. That Town of Newmarket and Town of Aurora staff be requested to prepare a by-law to amend the meeting schedule within the Committee's existing agreement; and,
3. That by-laws be presented to both Town of Newmarket and Town of Aurora Councils for endorsement.

Carried

10. Central York Fire Services Joint Council Committee June meeting discussion.

The Committee discussed this matter in relation to item 9, and requested that Members provide their availability to the Recording Secretary, to meet in July in lieu of meeting in June.

11. Outdoor Burning By-law.

Moved by: Councillor Bisanz
Seconded by: Councillor Abel

1. That Fire Services Report - 2017-04 dated May 9, 2017, regarding Outdoor Burning By-law be received; and,
2. That there be no amendments made to the current Outdoor Burning By-laws 2009-64 and 5111-09; and,
3. That an education and communication plan be implemented.

Carried

New Business

12. Radio Replacement.

The Fire Chief advised that CYFS was going to partner with York Regional Police (YRP) to acquire new radios; however, YRP has decided not to move forward with replacing their radios, so CYFS will have to purchase the new equipment on their own.

Adjournment

Moved by: Councillor Mrakas
Seconded by: Councillor Hempen

1. That the Central York Fire Services Joint Council Committee Meeting adjourn at 11:48 AM.

Carried

Date

Councillor Thompson, Vice Chair