



Town of Newmarket **AGENDA**

ACCESSIBILITY ADVISORY COMMITTEE

Thursday, March 23, 2017 at 10:30 a.m.
Mulock Room, 395 Mulock Drive

Agenda Compiled on March 15, 2017 at 9:00 a.m.

Additions and Corrections to the Agenda

Declarations of Pecuniary Interest

Presentations/Deputations

Approval of Minutes

- 1 Accessibility Advisory Committee Minutes of November 17, 2016.

Items for Discussion

- 2 Mobile Accessible Washrooms Update.
- 3 Verbal update by the Chair regarding a meeting at Upper Canada Mall - Updating Accessible Washroom.
- 4 Regional Accessibility Advisory Committee Networking Event.
- 5 Outdoor Patio Project Update- Planner.
- 6 Accessible Taxi Service Update and Communication Plan Discussion.
- 7 Correspondence from Infrastructure and Environmental Coordinator regarding enhancing accessible parking at the Magna Centre.
- 8 National Access Awareness Week Discussion (deferred from November 17, 2016 meeting).
- 9 College Manor Park Update.
- 10 Confirmation of Accessibility Advisory Committee 2017 Meeting Schedule.
- 11 Workplan Discussion.

New Business

Adjournment

The meeting of the Accessibility Advisory Committee was held on Thursday, November 17, 2016 in the Mulock Room, 395 Mulock Drive, Newmarket.

Members Present: Councillor Bisanz
Sharron Cooke (10:43 to 11:47 a.m.)
Steve Foglia, Chair
Gloria Couves
Linda Jones
Richard Wilson

Absent: Stephen Mckenzie
Jeremy Slessor

Staff Present: C. Finnerty, Council/Committee Co-ordinator
H. Leznoff, Elections Assistant

Guests: Carolyn Lesonsky, Interpreter, Canadian Hearing Society

The meeting was called to order at 10:35 a.m.

S. Foglia in the Chair.

Additions & Corrections to the Agenda

The Council/Committee Co-ordinator advised of the addendum item, being a presentation by Mr. Derek Bunn on constructing a Barrier Free Fully Accessible Washroom Trailer.

Presentations/Deputations

1. Ms. Diane Ward, Mr. Derek Bunn and Mr. Wilf Morley addressed the Committee with respect to construction of a Barrier Free Fully Accessible Washroom Trailer, including background on the project, project proposal, proposed layout, cost and operational expenses, community support, funding needs and current fundraising achievements. Discussion ensued regarding means of obtaining Council support for the project, scheduling rental of the trailer and deputations to Council in support of the project.

Moved by: Sharron Cooke
Seconded by: Linda Jones

THAT the presentation by Ms. Diane Ward, Mr. Derek Bunn and Mr. Wilf Morley regarding the construction of a Barrier Free Fully Accessible Washroom Trailer be received;

AND THAT the Accessibility Advisory Committee express support for the project and encourage Council to provide funding assistance as part of the 2017 budget discussions.

Carried

2. Mr. Tom Ungar, Capital Projects Engineer, Town of Newmarket provided a verbal presentation with respect to reconstruction of Park Avenue and issues related to sidewalk access. Discussion ensued regarding narrowing the width of the existing staircase or replacing with a ramp, cost and potential impacts associated with the proposed Clock Tower development. Mr. Ungar advised of next steps, being providing the Committee's feedback to the project consultant, relocation of gas lines and hydro poles and commencement of construction in 2018.

Moved by: Richard Wilson
Seconded by: Sharron Cooke

THAT the verbal presentation by Mr. Tom Ungar, Capital Projects Engineer, Town of Newmarket regarding reconstruction of Park Avenue be received.

Carried

Declarations of Pecuniary Interest

None.

Approval of Minutes

2. Accessibility Advisory Committee Minutes of June 16, 2016.

Moved by: Sharron Cooke
Seconded by: Linda Jones

THAT the Accessibility Advisory Committee Minutes of June 16, 2016 be approved.

Carried

Items for Discussion

3. Report to the Accessibility Advisory Committee on potential accessibility measures at College Manor Park.

R. Wilson provided a written report and verbal update with respect to the College Manor Park. He advised that he attended the site in June and provided a summary of the park layout and observations related to accessibility and safety concerns that he included in the written report. Discussion ensued regarding remediation of accessibility and safety matters noted in the report, requirements for consultation with the Committee when upgrading park equipment. The Committee requested that a staff member from the Parks department attend to discuss plans for new parks in the Glenway development.

Moved by: Councillor Bisanz

Seconded by: Linda Jones

THAT the report by Mr. Richard Wilson be provided to staff for consideration and a report back to the Accessibility Advisory Committee.

Carried

4. 2016 Status Update - Town of Newmarket Multi-year Accessibility Plan.

The Council/Committee Coordinator provided an overview of the contents of the 2016 Status Update to the Town of Newmarket Multi-year Accessibility Plan.

Moved by: Richard Wilson

Seconded by: Gloria Couves

a) THAT the 2016 Status Update - Town of Newmarket Multi-year Accessibility Plan be received;

b) AND THAT the 2016 Status Update - Town of Newmarket Multi-year Accessibility Plan be forwarded to Council for consideration.

Carried

5. 2017 National Access Awareness Week Plan Discussion.

The 2017 National Access Awareness Week Plan Discussion was deferred to the next meeting.

6. Committee Workplan

Discussion regarding the Committee Workplan was deferred to the next meeting.

New Business

- a) The Chair advised that he attended an open house at the Quaker Meeting Place and provided a verbal summary of accessibility upgrades to the building.

Adjournment

Moved by: Sharron Cooke
Seconded by: Councillor Bisanz

THAT the meeting adjourn.

Carried

There being no further business, the meeting adjourned at 11:47 a.m.

Date

Steve Foglia, Chair

Leznoff, Hannah

From: [REDACTED]
Sent: March-14-17 1:59 PM
To: Leznoff, Hannah
Cc: [REDACTED]
Subject: RE: Town Contact for Accessibility Committee
Attachments: Bollards - Parking 1.pdf; Drop Off - Parking 1.pdf; City of Toronto Partial Guideline (Accessible Design) (Lay-by Drop-off Figure).pdf

Hey Hannah:

We are eager to enhance accessibility to our Magna Center (limited to the western entrance for now) and could use the help of the Accessibility Committee for feedback regarding our plans.

Attached are two drawings. Both drawings show reconfigured accessible parking located immediately south of the western entrance to the Magna Center. There is also proposed seven new accessible parking stalls (configuration and numbers not exactly as shown) on the other side (west) of the island, in the parking lot closest to Mulock.

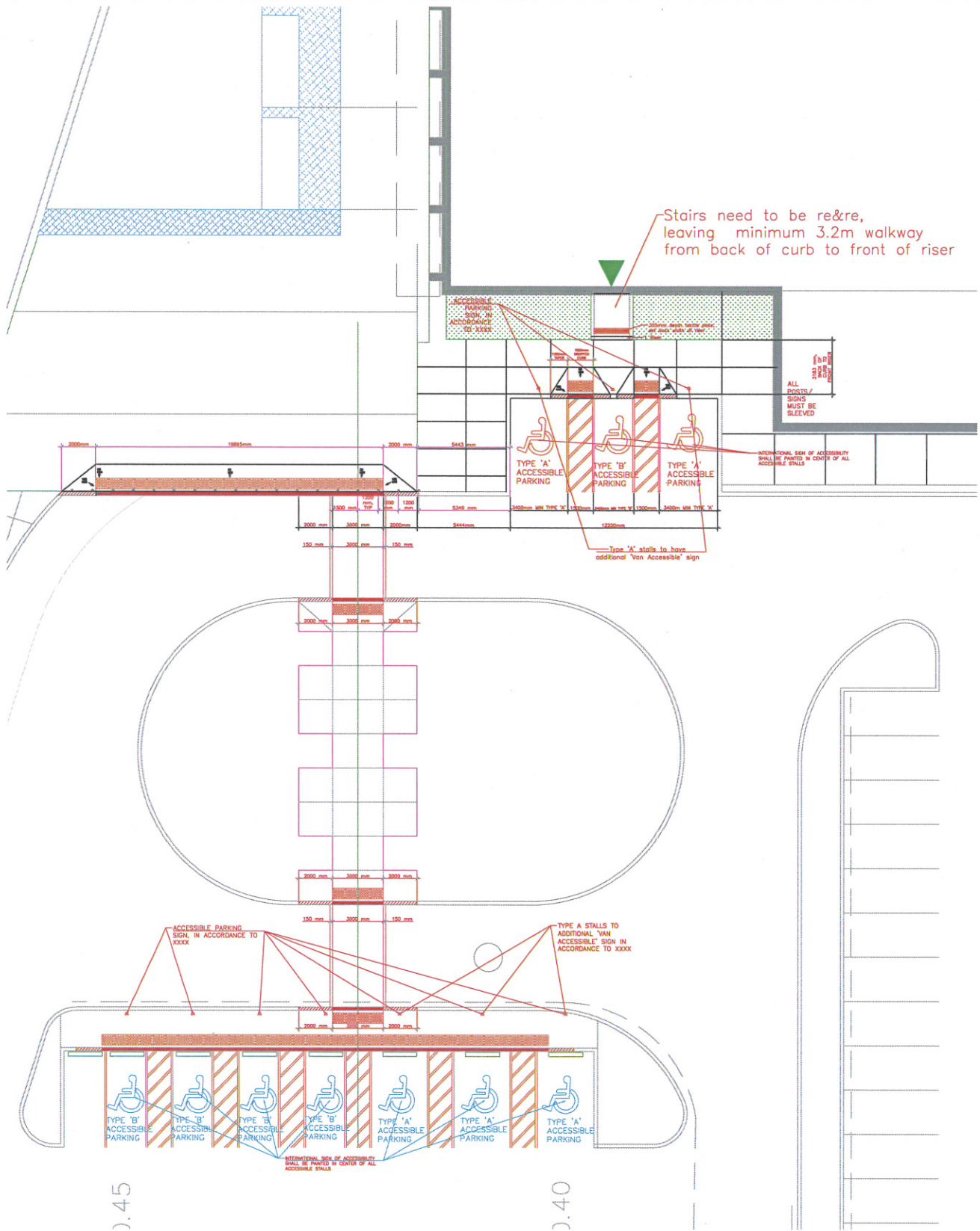
Where we need feedback and comments from the Accessibility Committee is around the proposed lay-by/drop-off area to be located just north of the entrance walkway leading into the building. Concept No. 1 is shown on the attached drawing named "Bollards – Parking 1". This scenerio shows a depressed curb along the entire length of the walkway, and is finished with tactile plates and bollards. The area is meant to be used as a drop-off area only; no temporary parking. Concept No. 2 is shown on the attached drawing named "Drop off - Parking" and illustrates a different configuration with a full curb with access ramps, which will allow for temporary parking (accessibility only) for up to a limited amount of time (ie: five minutes). This will allow time for the driver to enter the building and assist with bringing individual(s) out to the vehicle. Please note that the configuration shown is not the final configuration. These plans are only conceptual, at this point, and will be updated prior to tender. To help illustrate the intended function though, I've included a lay-by/drop-off figure from the City of Toronto. Please note we have temporary parking space for one vehicle only.

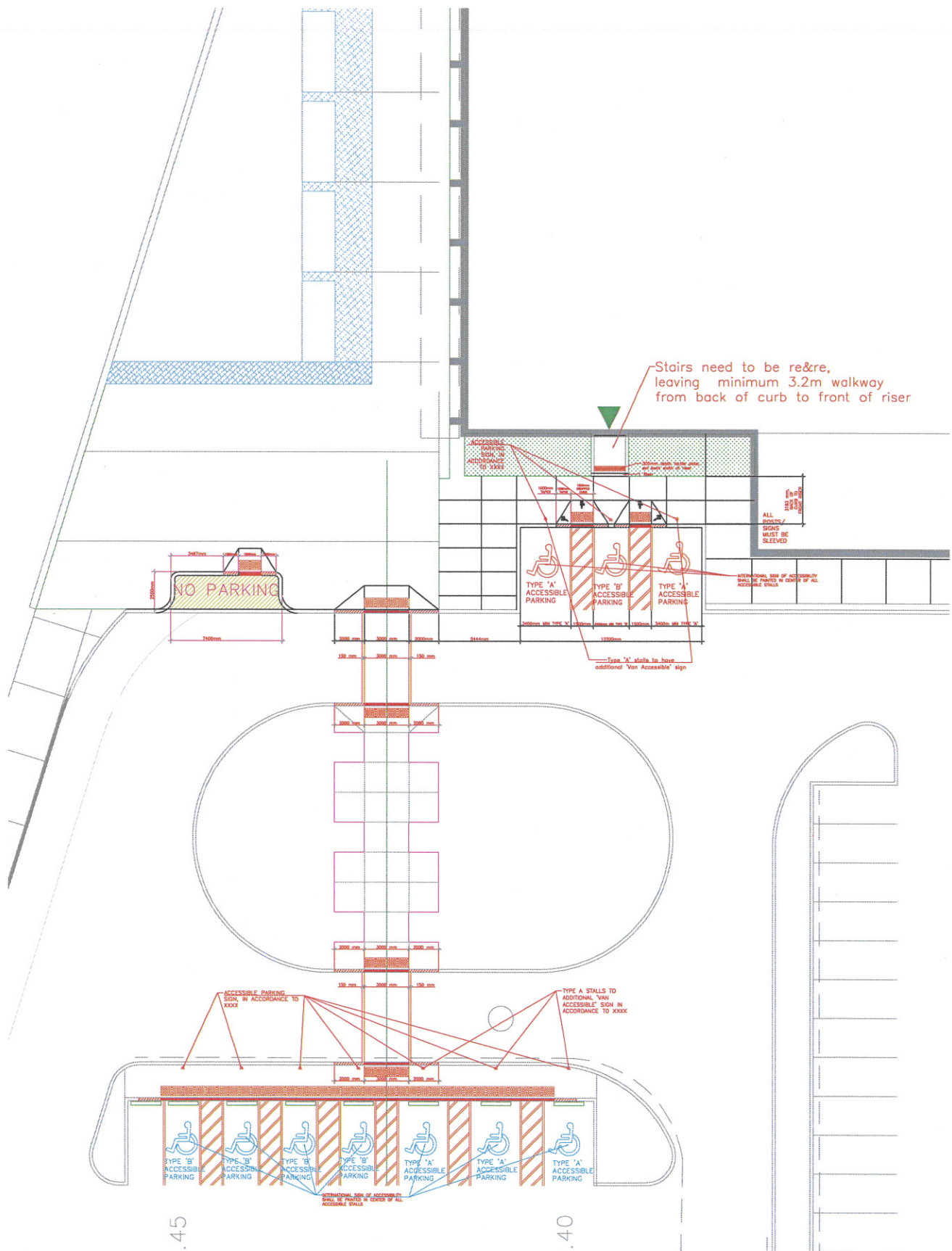
Please seek Committee comments as to preference of the two concepts. Also, we could use some help in understanding the appropriate amount of time individuals would need for temporary parking. Perhaps that's another question you could pose to the Committee members? Any and all comments from the Committee are welcome.

Please let me know if you need any help understanding the drawings. I'm here till Friday and can make myself available to come over and discuss the proposed designs further, if needed.

Thanks,
Michelle

From: O'Brien, Michelle
Sent: Tuesday, March 14, 2017 12:50 PM





1.2 ARRIVAL AND DEPARTURE AREAS

1.2.3 Bus Stops

- Waiting areas at bus stops should be of level and firm materials, at least 2000 mm wide by 12000 mm long, in order to accommodate waiting persons.
- Bus stop areas should be free of all street furniture, e.g., dispensers, vending machines, waste boxes, planters, posts, signs and guy wires.

1.2.4 Emergency Routes

- Vehicular routes, used by emergency vehicles (e.g., fire trucks and ambulances), should be clearly identified by suitable signage and should avoid crossing primary pedestrian routes to the main entrance or other accessible entrances wherever possible.

1.2.5 Parking

POLICY

Designated accessible parking space(s), whether external or internal, should be provided within 30m of the main accessible entrance and/or any other accessible entrances.

- Provide a protected, or designated route from the accessible parking spaces to the main accessible entrance and/or any other accessible entrances.
- Parking meters to be accessible for persons with disabilities.

- In no case should the number of accessible parking spaces be less than 4 for the first 100 spaces (i.e. 1:25 parking spaces) plus 2 spaces for each additional 100 parking spaces (i.e. 1:50). No less than 1 accessible parking space should be provided where the number of parking spaces provided is less than 25.
- At least one accessible parking space for wheelchair vans, a minimum of 3660 mm wide and 5385 mm long, should be provided for each 100 spaces. (See Figures 24 and 28)
- Headroom clearance for van parking spaces should be at least 2750 mm.
- In multi-storey or underground parking garages, at least one level of parking should include easy to locate accessible parking spaces.
- The walkway from designated parking to the accessible entry to the building should be no less than 1100 mm in width and must be firm, level, non-slip material with a texture contrasted with the adjacent surfaces.

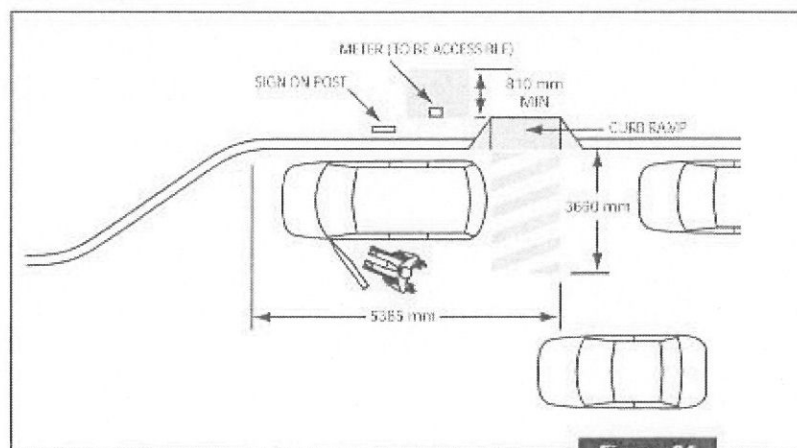


Figure 24

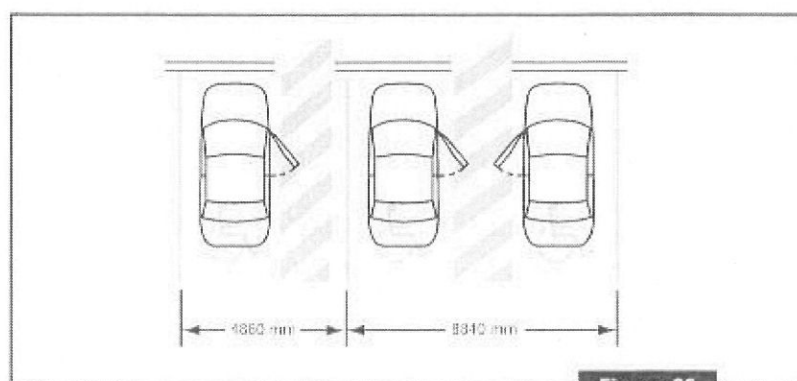


Figure 25

Project Description		Priority	Link to Council's Strategic Priorities and/or Corporate Strategic Goals	Target for Completion	Status
1.	Public Awareness Campaign		Community Engagement i. Engaging our changing resident demographics Well-balanced <ul style="list-style-type: none"> Increased accessibility for persons with disabilities 	Ongoing Logo Contest – June, 2016	September 17, 2015 Committee to review options related to other methods of engaging people (closed captioning, etc.) September 17, 2015 Committee to conduct a logo contest in order to engage the community and spread awareness of disabilities. See initiative sheet.
2.	StopGap Ramp Project <ul style="list-style-type: none"> Initiate a community ramp project with local businesses to prevent physical barriers 		Well-balanced <ul style="list-style-type: none"> Increased accessibility for persons with disabilities 	May, 2016	June 18, 2015 Tyler Barker to be invited to a future AAC Meeting to provide information on the project. September 17, 2015 The Chair provided a project update. The Deputy Clerk advised that collaboration with the Chamber of Commerce and the BIA would be ideal. Tyler to attend in November or January. January 7/March 10, 2016 Awaiting response from Tyler Barker regarding attendance at an upcoming AAC meeting June 14, 2016 Staff arranging for a representative to attend a future meeting.

Project Description		Priority	Link to Council's Strategic Priorities and/or Corporate Strategic Goals	Target for Completion	Status
3.	Annual Accessibility Award(s) <ul style="list-style-type: none"> Creation of an award for presentation during National Access Awareness Week 		Community Engagement <ul style="list-style-type: none"> i. Engaging our changing resident demographics Well-balanced <ul style="list-style-type: none"> Increased accessibility for persons with disabilities 	June, 2016	See initiative sheet.
4.	York Region Area Accessibility Advisory Committee <ul style="list-style-type: none"> Newmarket to host a meeting of all York Region AAC Committees 		Well-balanced <ul style="list-style-type: none"> Increased accessibility for persons with disabilities 	Fall, 2016 or later.	
5.	<i>Municipal Act, 2001</i> Amendments <ul style="list-style-type: none"> Proposal to amend the <i>Municipal Act</i> to permit alternate forms of meeting attendance (for example Skype, video conferencing, alternate treatments to permit flexibility) 		Community Engagement <ul style="list-style-type: none"> i. Engaging our changing resident demographics Well-balanced <ul style="list-style-type: none"> Increased accessibility for persons with disabilities 	Ongoing/Outstanding	September 22, 2014 Councillor Twinney made a motion requesting amendments to the <i>Municipal Act</i> which was ratified by Council on September 29, 2014.
6.	Accessibility Audit of Town Facilities		Well-balanced <ul style="list-style-type: none"> Increased accessibility for persons with disabilities 	Ongoing	June 18, 2015 List of facilities that require audits has been compiled.
7.	Accessible Taxi Cabs		Well-balanced <ul style="list-style-type: none"> Increased accessibility for persons with disabilities 	April 4, 2016	September, 2016 Agreement has been completed – staff to begin working on a communication plan to advise the public of the availability of accessible taxis.

Project Description		Priority	Link to Council's Strategic Priorities and/or Corporate Strategic Goals	Target for Completion	Status
8.	National Access Awareness Week <ul style="list-style-type: none"> Event held the first week in June 		Community Engagement <ul style="list-style-type: none"> i. Engaging our changing resident demographics Well-balanced <ul style="list-style-type: none"> Increased accessibility for persons with disabilities 	Ongoing – Annual Event	Recommendation to have closed captioning at public presentation/meetings and accommodation for the disabled/hearing impaired. September 17, 2015 Subcommittee for NAAW to include all members. Each meeting to commence at 9:00 a.m. immediately prior to the AAC meeting.