



**Newmarket Public Library Board
Regular Board Meeting
Wednesday, February 15, 2017
Newmarket Public Library Board Room**

Present: Joan Stonehocker, Chair
Tara Brown, Vice Chair
Kelly Broome
Darcy McNeill (arrived at 5:36 pm)
Venkatesh Rajaraman (arrived at 5:38 pm)
Jane Twinney
Tom Vegh

Staff Present: Todd Kyle, CEO
Linda Peppiatt, Deputy CEO
Lianne Bond, Administrative Coordinator

The Library Board Chair called the meeting to order at 5:35 pm

Adoption of Agenda Items

1. Adoption of Regular Agenda
2. Adoption of the Closed Session Agenda
3. Adoption of Consent Agenda items

The Chair asked if there were any additions to the agenda.

Motion 17.02.182

Moved by Jane Twinney

Seconded by Kelly Broome

That Agenda items 1) to 3) be adopted as presented.

Carried

Declarations

None were declared.

Consent Agenda Items:

4. Adoption of the Regular Board Meeting Minutes for Wednesday, January 18, 2017
5. Strategic Operations Report for January, 2017
6. Library Statistical Data for January, 2017
7. Monthly Bank Transfer

Motion 17.02.183
Moved by Tara Brown
Seconded by Tom Vegh

That Consent Agenda items 4) to 7) be received and approved as presented.

Carried

Closed Session

8. There were no Closed Session items.

Reports

9. Impact Survey

Results from the Impact Survey conducted on Library public access technology was presented to the Library Board.

Motion 17.02.184
Moved by Tom Vegh
Seconded by Darcy McNeill

That the Library Board receive the report on the Impact Survey.

Carried

Business Arising

10. Leadership by Design e-Learning

a) Knowledge Gap Analysis

Deferred to the next Regular Library Board meeting.

11. Library Board Action List

The Library Board reviewed and updated the Action list.

Motion 17.02.185
Moved by Kelly Broome
Seconded by Venkatesh Rajaraman

That the Library Board received the Library Board Action List.

Carried

New Business

12. Interdepartmental and Hydro Budgets

The CEO reviewed the report regarding over expenditures in Hydro, interdepartmental labour and equipment budgets, due to unexpected emergencies.

Motion 17.02.186
Moved by Jane Twinney
Seconded by Venkatesh Rajaraman

That the Library Board receive the report on interdepartmental and hydro budgets;

And That the Library Board authorize the over expenditures as reported;

And That the C.E.O. follow-up with Town of Newmarket Staff regarding future interdepartmental cost allocations.

Carried

13. Newmarket Chamber of Commerce Home Show, March 31 to April 2, 2017

The Library will be participating in the Newmarket Chamber of Commerce Home Show being held at the Ray Twinney Centre March 31 to April 2, 2017. Board members were invited to assist with this year's Library booth.

Date(s) of Future Meetings

14. The next regular Library Board meeting is scheduled to March 15, 2017 at 5:30 in the Library Board room.

Adjournment

Motion 17.02.187
Moved by Tara Brown
Seconded by Darcy McNeill

That there being no further business meeting adjourned at 6:05 pm.

Carried

Joan Stonehocker
Chair

Todd Kyle, CEO
Secretary/Treasurer