

Additions & Corrections to the Agenda

Additional items to this Agenda are shown under the Addendum header.

Declarations of Pecuniary Interest

Presentations & Recognitions

Consent Items

1. Development and Infrastructure Services Report- Planning and Building Services 2017-01 dated February 6, 2017 regarding Urban Centres Parking Standards Zoning By-law Amendment. **PAGE 5**

The Commissioner of Development and Infrastructure Services and the Director of Planning and Building Services recommend:

a) THAT Development and Infrastructure Services Report- Planning and Building Services 2017-01 dated February 6, 2017 regarding Urban Centres Parking Standards Zoning By-law Amendment be received and the following recommendation be adopted:

i) THAT Council adopt By-Law number 2017-05 as contained in Attachment 1.

2. Development and Infrastructure Services Report - Engineering Services 2017-02 dated January 26, 2017 regarding Mosaik Subdivision - Parking Restrictions. **PAGE 18**

The Commissioner of Development and Infrastructure Services and the Director of Engineering Services recommend:

a) THAT Development and Infrastructure Services Report – ES 2017-02 dated January 26, 2017 regarding Mosaik Subdivision – Parking Restrictions be received and the following recommendations be adopted:

i) THAT Schedule X (No Parking) of the Parking By-law 1993-62, as amended, be further amended by adding the following:

No Parking anytime on the south/east side of McGregor Farm Trail between Davis Drive West and Sykes Road;

No Parking anytime on the west side of McGregor Farm Trail between Davis Drive West southerly to a point 35 metres;

No Parking anytime on the east side of Sweetwater Crescent (east arm) between McGregor Farm Trail to the north limit of # 621 Sweetwater Crescent;

No Parking anytime on the west side of Sweetwater Crescent between McGregor Farm Trail to the north limit of # 633 Sweetwater Crescent;

No Parking anytime on the south side of Sweetwater Crescent from the commencement of the side yard of # 606 Sweetwater Crescent to the commencement of the side yard of # 634 Sweetwater Crescent;

No Parking anytime on the east side of Yarfield Crescent(east arm) between McGregor Farm Trail to the north limit of # 725 Yarfield Crescent;

No Parking anytime on the west side of Yarfield Crescent (west arm) between McGregor Farm Trail northerly to a point 100 metres;

No Parking anytime on the south side of Yarfield Crescent from the commencement of the side yard of # 714 Yarfield Crescent to the commencement of the side yard of # 742 Yarfield Crescent;

ii) AND THAT the necessary By-law be prepared and submitted to Council for approval.

3. Development and Infrastructure Services Report- Engineering Services 2017-04 dated January 9, 2017 regarding Thoms Crescent - Parking Restrictions. **PAGE 21**

The Commissioner of Development and Infrastructure Services and the Director of Engineering Services recommend:

a) THAT Development and Infrastructure Services Report- Engineering Services 2017-04 dated January 9, 2017 regarding Thoms Crescent- Parking Restrictions be received and the following recommendation be adopted:

i) THAT the existing parking restrictions on Thoms Crescent remain as they are.

4. Development and Infrastructure Services - Engineering Services 2017-05 dated January 14, 2017 regarding Woodspring Avenue- Bonshaw Avenue to Town Limit Bicycle Lanes and On-Street Parking - Report # 3. **PAGE 24**

The Commissioner of Development and Infrastructure Services and the Director of Engineering Services recommend:

a) THAT Development and Infrastructure Services - Engineering Services 2017-05 dated January 14, 2017 regarding Woodspring Avenue - Bonshaw Avenue to Town Limit Bicycle Lanes and On-Street Parking - Report # 3 be received and the following recommendation be adopted:

i) THAT the existing parking restrictions and lane configurations on Woodspring Avenue, from Bonshaw to the Town Limit remain as they are.

5. Corporate Services Report - (Legal Services) 2017-02 dated January 17, 2017 regarding the Appeal to the Ontario Municipal Board from a Decision of the Committee of Adjustment denying an application for Minor Variance re: Denise Circle. **PAGE 28**

a) THAT Corporate Services (Legal Services) Report 2017-02 dated January 17, 2017 regarding the Appeal to the Ontario Municipal Board by the Owners of 253 Denise Circle ("The Lands") from a decision of the Committee of Adjustment to deny an application for Minor Variance be received and the following recommendations be adopted:

i) THAT staff be directed to advise the Ontario Municipal Board that Council supports the Committee of Adjustment's decision to deny any application for a Minor Variance in connection with the lands;

ii) AND THAT the Town will not be appearing as Party at the OMB hearing in this matter.

6. Main Street Business Improvement Area Board of Management Minutes of November 15, 2016. PAGE 33

The Main Street Business Improvement Area Board of Management recommends:

a) THAT the Main Street Business Improvement Area Board of Management Minutes of November 15, 2016 be received.

7. Newmarket Public Library Board Minutes of November 17 and December 14, 2016. PAGE 40

The Newmarket Public Library Recommends:

a) THAT the Newmarket Public Library Board Minutes of November 17 and December 14, 2016 be received.

8. Central York Fire Services- Joint Council Committee Minutes of November 29, 2016. PAGE 49

The Central Central York Fire Services- Joint Council Committee recommend:

a) THAT the Central York Fire Services- Joint Council Committee Minutes of November 29, 2016 be received.

9. List of Outstanding Matters. PAGE 54

Recommendation:

a) THAT the list of Outstanding Matters be received.

Reports by Regional Representatives

Notices of Motion

Motions

10. Councillor Kwapis:

THAT Council direct staff to review options, best practices and by-laws that are used by towns and cities to prevent and/or manage unsightly vacant storefronts in areas of special interest such as Main Street and report back within 120 days.

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11. Councillor Kwapis:

WHEREAS many citizen sponsors responded very positively to the government's call in late 2015 for Syrian refugees to come to Canada;

AND WHEREAS many groups raised money, undertook training and generally prepared to welcome refugee families;

AND WHEREAS because of change in policy from the federal government, many sponsorship groups are still waiting for refugee families;

AND WHEREAS it has been shown that the best way to integrate refugees into Canadian society is with a group of citizens hosting them;

THEREFORE BE IT RESOLVED that Council requests the federal government to take whatever steps necessary to ensure that refugee families both from Syria and other countries are processed and travel arrangements made, so the sponsorship groups that are ready to host such refugees can welcome those refugee families in a timely manner.

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Closed Session (if required)

12. Office of the Chief Administrative Officer and Corporate Services (Legal Services) Joint (Closed Session)

Report 2017-03 dated January 23, 2017 regarding the potential acquisition of land by the municipality as per Section 239 (2) (c) of the Municipal Act, 2001. (Ward 6)

Closed Session Item # 2 – Litigation or Potential Litigation as per Section 239 (2) e) of the Municipal Act, 2001, Property Acquisition or Disposition of Land by the municipality as per Section 239 (2) (c) of the Municipal Act, 2001, Advice that is subject to solicitor-client privilege as per Section 239 (2) (f) of the Municipal Act, 2001.

New Business

Public Hearing Matters (7:00 p.m.)

13. Development and Infrastructure Services Report- Planning and Building Services 2016-45 dated November 28, 2016 and related Council Extract. Public Meeting Notice Regarding Application for Official Plan and Zoning By-law Amendment- 400 Park Avenue (King George School), 405/407 Botsford Street.

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Addendum (Additions and Corrections)

14. Corporate Services Report - Financial Services 2017-08 dated February 6, 2017 regarding a review of the current vacant unit property tax rebate program. PAGE 74

The Commissioner of Corporate Services and the Director of Financial Services/Treasurer recommend:

a) THAT Corporate Services Report - Financial Services 2017-08 dated February 6, 2017 regarding a review of the current vacant unit property tax rebate program be received and the following recommendations be adopted:

i) THAT Council provide direction to staff of their preliminary position regarding the possible elimination or modifications to the program;

ii) AND THAT staff be directed to participate in the ongoing discussions;

iii) AND THAT staff report back to Council on the final recommendations that will be made to Regional Council and if approved, sent to the Province for regulatory authority.

15. Office of the CAO/Strategic Initiatives Report 2017-02 dated January 31, 2017 regarding the Ontario Community Infrastructure Funding. **PAGE 81**

a) THAT Office of the CAO/Strategic Initiatives Report 2017-02 dated January 31, 2017 regarding the Ontario Community Infrastructure Fund be received and the following recommendations be adopted:

i) THAT Council authorize Robert N. (Bob) Shelton, Chief Administrative Officer and Peter Noehammer, Commissioner, Development and Infrastructure Services to enter into a Contribution Agreement with the Province of Ontario to receive funds through the Ontario Community Infrastructure Fund Formula-based Component.

16. Chief Administrative Officer Report 2017-01 dated January 31, 2017 regarding the Town Wide Flower Program. **PAGE 83**

Recommendation(s):

a) THAT Council consider the following options to continue to deliver the existing town-wide flower program for the proposed 2017 budget year, without impacting the 2017 tax rate, as directed by Council at the January 30, 2017 Special Committee of the Whole meeting.

Options:

i) Fund \$25,000 from reserves for 2017;

ii) Maintain the cost reduction to the base operating budget and re-structure/divide the remaining \$50,000 funding envelop to deliver a Town-wide flower program.

b) AND THAT Council direct staff to review the current flower program in 2017 and recommend a service level standard with a sustainable funding source for the 2018 budget through the creation of a Town-wide standard/policy.

17. Joint CAO/Commissioners and Corporate Services - Financial Services Report 2017-06 regarding the Approval of the 2017 Operating and Capital Budgets. **PAGE 85**

a) THAT Joint CAO/Commissioners and Corporate Services-Financial Services Report 2017-06 dated February 2, 2017 regarding Approval of the 2017 Operating and Capital Budgets be received and the following recommendations be adopted:

i) THAT the proposed 2017 Operating Budget with expenditures of \$121,523,919 be approved, which is comprised of the following components:

- a. \$61,406,177 for the Town portion;
- b. \$30,000 for the Newmarket Downtown Business Development Area (BIA);
- c. \$3,974,018 for the Library portion;
- d. \$16,179,191 for Central York Fire Services (Newmarket's share);
- e. \$35,726,263 for the Water Rate Groups which include an additional \$287,842 for asset replacement funding
- f. \$2,535,415 for the Building Permit Rate Group;
- g. The creation of a Stormwater Management Rate Group with a budget of \$1,672,855;

ii) AND THAT the proposed 2017 Capital Budget with expenditures of \$31,923,242 be approved;

iii) AND THAT the proposed 2017 Operating and Capital Budgets be forwarded to the Council meeting of February 13, 2017 for final approval.

- 18.** Correspondence dated January 31, 2017 from Ms. Kimberly Murdoch, Community Development Coordinator, Ontario SPCA Provincial Education and Animal Centre regarding participation in "National Cupcake Day" on Monday February 27, 2017. **PAGE 98**

Recommendation(s):

a) THAT the correspondence from Ms. Kimberly Murdoch, Community Development Coordinator, Ontario SPCA Provincial Education and Animal Centre regarding participation in "National Cupcake Day" be received and the following recommendations be adopted:

i) THAT the Town of Newmarket proclaim Monday, February 27, 2017 as "National Cupcake Day";

ii) AND THAT the proclamation be advertised in the Town page advertisement and on the Town's website www.newmarket.ca

Adjournment



PLANNING AND BUILDING SERVICES

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February 6, 2017

DEVELOPMENT AND INFRASTRUCTURE SERVICES/PLANNING & BUILDING SERVICES REPORT 2017-01

TO: Committee of the Whole

SUBJECT: Urban Centres Parking Standards - Zoning By-law Amendment
Marketing the Corridors
NP-16-31

ORIGIN: Planning and Building Services

RECOMMENDATIONS

THAT Development and Infrastructure Services/Planning & Building Services Report 2017-01 dated February 6, 2017 regarding the Urban Centres Parking Standards Zoning By-law Amendment be received and that the following recommendation(s) be adopted:

- 1. THAT Council adopt By-law Number 2017-05 as contained in Attachment 1.**

PURPOSE OF THIS REPORT

The purpose of this report is to provide an overview of the public/industry consultation that has taken place, describe how the proposed parking standards for the Urban Centres have been revised, and provide a by-law for Committee's consideration.

As was the goal of this exercise through the requirements of the Secondary Plan, the overall parking requirements are proposed to be reduced from current standards, however in order to provide a realistic starting point, the recommended approach has been revised in various ways as outlined in this Report in order to provide a wide range of parking standards which will accommodate the majority of development proposals.

BACKGROUND

The Urban Centres Parking Standard Background Study is a deliverable of the Marketing the Corridors initiative. The project's goal is to amend the existing zoning by law to introduce reduced parking requirements for lands within the Urban Centres, as required by the Secondary Plan (this project will not change the parking standards elsewhere in the Town including the downtown area). Lower parking requirements are an accepted means to encourage development through the reduction of hard costs,

encourage transit usage and achieve higher densities that help create a highly walkable, complete, vibrant community.

A draft 'recommended approach' was presented to Committee of the Whole on October 18, 2016. Since that time, the draft parking standards have been released for public review and comment, and the statutory Public Meeting was held on November 21, 2016. The draft standards were subsequently revised and are included in the proposed zoning by-law amendment (Attachment 1).

ANALYSIS

This section will identify the submissions received on the parking standards and summarize how the 'recommended approach', as presented at the November 21, 2016 Public Meeting, has been revised.

Submissions Received to Date

Committee of the Whole provided comments at the October 18, 2016 meeting and at the November 21, 2016 Public Meeting. Public submissions were received from BILD GTA, private planning consultants on behalf of landowners (MHBC Planning, Macaulay and Shiomi Howson Ltd.), and one deputation was made at the November 21, 2016 Public Meeting.

Analysis of Committee of the Whole Comments

Reconsider the inclusion of "maximum" parking standards – The practice of including "maximum" parking standards is growing across Ontario as a way to assist municipalities in achieving walkable, high quality public realms. In the local context Markham and Vaughan have begun employing such maximums for their transit accessible downtown centres. In Newmarket's case, the Secondary Plan restricts surface parking to the rear and sides of buildings, but being a high-level planning document, it does not provide a limitation (i.e. a maximum 'run' in metres) of surface parking when abutting a street. Without such a limitation, vast, highly visible areas of parking could be constructed in these areas, which degrade the public realm.

It is therefore recommended that a maximum standard be maintained to provide such a limitation, however to address Committee's concern, the maximum standard for non-residential uses has been increased to levels that are equivalent or only marginally lower than the existing zoning standards. This is the single most significant change that has been made to the proposed approach. This provides a large range of permitted parking rates that is expected to accommodate the majority of proposals. Furthermore, as transit options and densities increase over time, these maximum rates can be reduced, which is a more straightforward process than creating them anew.

Introduce separate parking standards for elementary schools vs. secondary schools – It was agreed that there is a distinct difference between the parking needs of an elementary school vs those of a secondary school. Therefore, separate standards were created for the secondary school use, being higher than those of an elementary school use.

Maintain existing standards for hospital rather than reduce – It is acknowledged that there is, at times, a parking shortage in the hospital and any reduced standards may lead to overflow parking on surrounding streets. Therefore, the existing standards for the hospital have been maintained rather than reduced. However, it remains an objective to reduce these parking standards in the fullness of time as transit options become more available.

Scale back reductions for medical office uses – Similar to the above, it is acknowledged that there is, at times, parking issues on the streets surrounding the hospital. Staff have confirmed that a disproportionate amount of parking tickets are issued on Lundy's Lane, as many hospital users are unable to find parking on site or are unwilling to pay for onsite parking. In order not to exacerbate this situation, the existing standards for medical office uses (many of the uses around the hospital) have been generally maintained rather than reduced. However, it remains an objective to reduce these parking standards in the fullness of time as transit options become more available.

Scale back reductions for restaurant uses – A significant reduction was originally proposed for restaurant uses. The rationale for this reduction was based on a comparison with other municipal parking standard reviews, where it was found that restaurants had the highest reductions with a 73% reduction in Richmond Hill, and a 100% reduction (to 0 spaces minimum) in the City of Toronto. These reductions were found to be logical in transit oriented development areas where restaurants will serve the local population. However, in the immediate future, it is acknowledged that many restaurant customers in the Urban Centres will be coming from further afield where transit options are limited, and therefore such a significant reduction is not warranted at this time. This has been addressed through the application of a maximum parking standard that is only marginally lower than the existing standard in the zoning by-law. However, it remains an objective to reduce these parking standards in the fullness of time as the Urban Centres become more developed through intensification.

Analysis of Public Submissions

BILD GTA – BILD GTA represents the home building, land development and professional renovation industry in the GTA. BILD is supportive of the proposed parking standard reductions, stating that it is “very encouraging from an intensification perspective”.

MHBC Planning (2 submissions, one on behalf of Yonge-Kingston Centre Inc., the other on behalf of Tricap Properties) – MHBC advised that they are encouraged to see the parking study initiative, are in support of the study's proposed minimum parking requirement reductions, and generally support the use of maximum parking rates. Specific comments were offered regarding:

- *Maximum Parking Rates* – A request was made to add a provision that recognizes existing parking provisions as the maximum if it exceeds the maximum parking provision in the future by-law. Such a provision would recognize legal non-confirming uses. This change is not being incorporated into the proposed by-law because the existing Zoning By-law already contains a

“Legal Non-Conforming Uses” section (4.8), that will continue to recognize existing parking facilities that are in excess of what is permitted by the proposed by-law.

- *Higher Order Transit Station Catchment Area* – A request was made to relocate the Higher Order Transit Station Catchment Area from the GO Bus terminal to the Yonge/Davis Centre, and increase the circle radius from 500m to 800m in order to directly match the Metrolinx Mobility Hub Guidelines. This would have the effect of applying the 30% ‘proximity to transit’ reductions to a wider geographical area. At this time, given the incomplete status of the VIVA Rapidway, staff believe that it is appropriate to keep the reductions focused around the existing GO bus terminal and GO train station, and maintain the 500m walking distance rather than 800m. However, it will be appropriate to re-examine the catchment area in the future, in order to maintain alignment with evolving transit options.
- *Provision of Off-site Parking* – A request was made to add a provision to the by law that allows required parking, of a portion thereof, to be accommodated on a separate property than the one that’s proposed for development. This concept was assessed as part of the consultant’s background work, however it was ultimately concluded that the reductions to the minimum parking standards, combined with the reductions available within close proximity to transit (as discussed below) and the shared parking provisions, will largely negate the need for off-site parking. Staff will monitor the requests for off-site parking and should a trend in such requests be noticed, possibly initiate a future amendment to include such standards.

Macaulay and Shiomi Howson Ltd. (on behalf of York North Medical Dental Building Limited) – MSH’s comments speak to a concern regarding the lowering of parking standards as such reductions may “limit or restrict the viability of future development projects in the UC area”. It was specifically requested that flexibility be built into the maximum Urban Centre parking rates to take into account the specific conditions related to the location of sites, the proposed uses, the size of the development sites and the availability of parking spaces in the immediate area. As noted above, the proposed maximum parking standards for non-residential uses has been increased to levels that are equivalent or only marginally lower than the existing zoning standards, thereby providing a wide range of permitted parking rates that are expected to accommodate the majority of proposals. However, should exceptions be required to exceed the range of parking permitted, such an exceedance could be requested through a Minor Variance or Zoning By-law Amendment application.

Deputation at the November 21, 2016 Public Meeting – A member of the public expressed concern regarding a perceived lack of available parking in the area around the hospital, and opined that any further reductions to the parking standards in that area would exacerbate this problem. In response, and as noted above, the existing standards for medical office uses (many of the uses around the hospital) have been maintained rather than reduced.

Parking Reduction in Proximity to Transit

Following the increase in the maximum parking standards for non-residential uses, the second most significant revision to the 'recommended approach' is a lowering of the reduction to parking requirements in proximity to transit. The original recommended approach proposed a 50% reduction to minimum and maximum rates where the development is located within 500m of either the GO Rail Station or GO Bus Terminal. Staff and the consultants have reviewed this proposed reduction and, given the current level of transit and infrastructure in place to provide reasonable alternative forms of transit, it has been confirmed that it would be appropriate for this 50% reduction to be scaled back to 30%.

COMMUNITY CONSULTATION

The statutory Public Meeting was held on November 21, 2016. Notice for which was posted in the October 27, 2016, November 3, 2016 and November 17, 2016 editions of the Newmarket Era.

Project information, including the draft Parking Standards Background Study, has also been provided continuously through the Urban Centres Zoning By-law project's website:

<http://www.newmarket.ca/LivingHere/Pages/Planning%20and%20development/Urban-Centres-Zoning-By-law-Project.aspx>

Notice of this initiative was also provided through email to numerous interested parties, including landowners and developers, who requested to be placed on the project's notification list.

HUMAN RESOURCE CONSIDERATIONS

There are no human resource considerations associated with this report.

BUDGET IMPACT

There are no budget impacts directly associated with this report.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

Living Well

- Contributing to sustainable practices including innovative traffic and growth management strategies.

Well Planned and Connected

- Strategically planning for the future by promoting transportation linkages, transit options and active transportation.

CONTACT

For more information on this report, contact: Adrian Cammaert, Senior Planner, Policy, at 905-953-5321, ext. 2459; acammaert@newmarket.ca



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Peter Noehammer, P. Eng.
Commissioner Development & Infrastructure
Services

Attachment(s):

Attachment 1 – Draft By-law Number 2017-05



CORPORATION OF THE TOWN OF NEWMARKET

BY-LAW NUMBER 2017-05

A BY-LAW TO AMEND BY-LAW NUMBER 2010-40, AS AMENDED, BEING A ZONING BY-LAW (Parking Standards – Urban Centres), BY-LAW 1979-50 AS IT APPLIES TO THE LANDS LOCATED AT 631 DAVIS DRIVE, AND BY-LAW 1981-96 AS IT APPLIES TO THE LANDS LOCATED AT 17360, 17380, 17390, 17410 YONGE STREET, AND 25, 45, 47 MILLARD AVENUE WEST

WHEREAS it is deemed advisable to amend the parking standards in the Urban Centres contained in By-Law Number 2010-40 as amended;

AND WHEREAS By-Law 1979-50 as it applies to the lands located at 631 Davis Drive, and By-Law 1981-96 as it applies to the lands located at 17360, 17380, 17390, 17410 Yonge Street, and 25, 45, 47 Millard Avenue West are still in effect;

THEREFORE BE IT ENACTED by the Municipal Council of the Corporation of the Town of Newmarket:

THAT this by-law amends the parking standards for all properties within the Urban Centres as shown on Schedule A of this By-law;

AND THAT the parking standards within By-Law 1979-50 as it applies to the lands located at 631 Davis Drive, and By-Law 1981-96 as it applies to the lands located at 17360, 17380, 17390, 17410 Yonge Street, and 25, 45, 47 Millard Avenue West are repealed and the following sections of By-law 2010-40 as amended below now apply to these lands;

AND THAT By-law Number 2010-40, is amended by:

1. Amending Section 3.0 'Definitions' by adding the definition for 'Mixed Use Building':

"Dwelling, Mixed Use Building

Means a *building* containing 4 or more *dwelling units* and a non-residential use. A *mixed use building* is not an *apartment building*."

2. Amending Section 3.0 'Definitions' by adding the definition for 'Financially Assisted Dwelling Unit':

"Financially Assisted Dwelling Unit

Means a *dwelling unit* in a *mixed use building* or an *apartment building* which is operated or owned by a government agency, a registered charitable corporation, or a registered non-profit corporation as a residential accommodation for persons who require financial assistance towards the regular costs of renting or owning such *dwelling unit*."

3. Deleting Section 5.3.3 and replacing it with:

"5.3.3 Parking Standards for the Urban Centres

Notwithstanding Sections 5.3.1 and 5.3.2 of this By-law, the parking standards for the lands located within the Urban Centres, as shown more particularly on Schedule 'C' attached hereto and forming part of this By-law, shall be in accordance with the following:

5.3.3.1 Residential Uses in the Urban Centres

The minimum and maximum off-street parking requirements for permitted residential uses in the zones in the Urban Centres shall be as follows:

Type or Nature of Use	Minimum Off-Street Parking Requirements	Maximum Off-Street Parking Requirements
<i>Accessory Dwelling Unit</i>	1.0 parking space per accessory dwelling unit	n/a
<i>Dwelling, Detached</i>	2.0 parking spaces per dwelling unit ^(*)	n/a
<i>Dwelling, Link</i>	2.0 parking spaces per dwelling unit ^(*)	n/a
<i>Dwelling, Semi-Detached</i>	2.0 parking spaces per dwelling unit ^(*)	n/a
<i>Dwelling, Duplex</i>	2.0 parking spaces per dwelling unit ^(*)	n/a

Type or Nature of Use	Minimum Off-Street Parking Requirements	Maximum Off-Street Parking Requirements
<i>Dwelling, Quadruplex, or Masonette</i>	1.5 parking spaces per dwelling unit plus 0.25 visitor spaces per dwelling unit	n/a
<i>Dwelling, Townhouse or Stacked Townhouse on Private Road</i>	1.0 parking spaces per dwelling unit plus 0.15 visitor spaces per dwelling unit ^(*)	1.2 parking spaces per dwelling unit plus 0.15 visitor spaces per dwelling unit ^(*)
<i>Dwelling, Townhouse or Stacked Townhouse on Public Road</i>	1.0 parking spaces per dwelling unit plus 0.15 visitor spaces per dwelling unit ^(*)	1.2 parking spaces per dwelling unit plus 0.15 visitor spaces per dwelling unit ^(*)
<i>Apartment Building or a Mixed Use Building – Bachelor Unit</i>	0.70 parking spaces per dwelling unit plus 0.15 visitor spaces per dwelling unit ^(*)	0.85 parking spaces per dwelling unit plus 0.15 visitor spaces per dwelling unit ^(*)
<i>Apartment Building or a Mixed Use Building- One Bedroom Unit</i>	0.80 parking spaces per dwelling unit plus 0.15 visitor spaces per dwelling unit ^(*)	1.00 parking spaces per dwelling unit plus 0.15 visitor spaces per dwelling unit ^(*)
<i>Apartment Building or a Mixed Use Building- Two Bedroom Unit</i>	0.90 parking spaces per dwelling unit plus 0.15 visitor spaces per dwelling unit ^(*)	1.10 parking spaces per dwelling unit plus 0.15 visitor spaces per dwelling unit ^(*)
<i>Apartment Building or a Mixed Use Building- Three or more Bedroom Unit</i>	1.10 parking spaces per dwelling unit plus 0.15 visitor spaces per dwelling unit ^(*)	1.30 parking spaces per dwelling unit plus 0.15 visitor spaces per dwelling unit ^(*)
<i>Bed and Breakfast Establishment</i>	1.0 parking space for each room or suite used for the purposes of lodging for the travelling public, in addition to the required parking for the dwelling	n/a
<i>Dormitory</i>	0.5 parking spaces for each rooming unit	n/a
<i>Group Home Halfway House</i>	2.0 parking spaces	4.0 parking spaces
<i>Home Occupation in a: Dwelling, Detached; Dwelling, Link; Dwelling, Semi-Detached; Dwelling, Duplex; Dwelling, Quadruplex; or Dwelling, Masonette</i>	Where the area occupied by the home occupation exceeds 24m ² , 1.0 parking space shall be required for every 9m ² above the 24m ² of the dwelling unit used for the home occupation	n/a
<i>Special Needs Facility</i>	2.0 parking spaces	4.0 parking spaces

(*1) Where in combination with an *accessory dwelling unit*, the required *parking spaces* shall be in addition to the required *parking space* for the *accessory dwelling unit*.

(*2) Where a *dwelling unit* is a *financially assisted dwelling unit*, the minimum *parking space* rate and the maximum *parking space* rate for the *dwelling unit* may be reduced by 50% of the standard minimum and maximum *parking space* rates for the applicable *dwelling unit* type. This reduction does not apply to the visitor parking space per *dwelling unit* rates.

5.3.3.2 Non-Residential Uses in the Urban Centres

The minimum and maximum off-street parking requirements for permitted non-residential uses shall be as follows:

Type or Nature of Use	Minimum Off-Street Parking Requirements	Maximum Off-Street Parking Requirements
Art gallery Museum	1.0 <i>parking space</i> per 100m ² of <i>gross floor area</i>	2.0 <i>parking spaces</i> per 100m ² of <i>gross floor area</i>
Banquet facility	1.0 <i>parking space</i> per 9m ² of <i>gross floor area</i>	n/a
Commercial Athletic Centre Community Centre Outdoor Recreation Facility Sports Arena	1.0 <i>parking space</i> per 28m ² of <i>gross floor area</i>	2.0 <i>parking spaces</i> per 28m ² of <i>gross floor area</i>
Commercial School	1.0 <i>parking space</i> per 40m ² of <i>gross floor area</i>	2.0 <i>parking spaces</i> per 40m ² of <i>gross floor area</i>
Convenience Store	1.0 <i>parking space</i> per 40m ² of <i>gross floor area</i>	2.0 <i>parking spaces</i> per 40m ² of <i>gross floor area</i>
Day Nursery	1.0 <i>parking space</i> per classroom, plus 1.0 <i>parking space</i> for every 8 children licensed capacity	2 times the minimum off-street parking requirement
Domestic Animal Care Facility	1.0 <i>parking space</i> per 40m ² of <i>gross floor area</i>	2.0 <i>parking spaces</i> per 40m ² of <i>gross floor area</i>
Dry Cleaning Depot Dry Cleaning Establishment Laundromat	1.0 <i>parking space</i> per 40m ² of <i>gross floor area</i>	2.0 <i>parking spaces</i> per 40m ² of <i>gross floor area</i>
Financial Institution	1.0 <i>parking space</i> per 40m ² of <i>gross floor area</i>	2.0 <i>parking spaces</i> per 40m ² of <i>gross floor area</i>
Funeral Home	30.0 <i>parking spaces</i> for the first 30m ² of <i>gross floor area</i> , plus 1.0 <i>parking space</i> for each additional 15m ² of <i>gross floor area</i>	n/a
Garden Centre	1.0 <i>parking space</i> per 30m ² of <i>gross floor area</i>	n/a
Hospital	1.0 <i>parking space</i> per 42m ² of <i>gross floor area</i>	n/a

Type or Nature of Use	Minimum Off-Street Parking Requirements	Maximum Off-Street Parking Requirements
<i>Hotel</i>	The aggregate of: <ul style="list-style-type: none"> 1.0 <i>parking space</i> per guest room for the first 20 guest rooms 1.0 <i>parking space</i> per two guest rooms for guest rooms beyond the first 20 1.0 <i>parking space</i> per 10m² of gross floor area dedicated to administrative, banquet and meeting facilities 	n/a
<i>Institutional Day Centre</i>	1.0 <i>parking space</i> per 20m ² of gross floor area	n/a
<i>Library</i>	1.0 <i>parking space</i> per 20m ² of gross floor area	2.0 <i>parking spaces</i> per 20m ² of gross floor area
<i>Light Equipment Sales and Rental</i>	1.0 <i>parking space</i> per 40m ² of gross floor area	2.0 <i>parking spaces</i> per 40m ² of gross floor area
<i>Long Term Care Facility</i>	0.25 <i>parking spaces</i> per dwelling unit or rooming unit, plus 1.0 <i>parking space</i> per 200m ² of gross floor area used for medical, health or personal services	2 times the minimum off-street parking requirement
<i>Medical Clinic Medical Office Medical and Dental Laboratories</i>	1.0 <i>parking space</i> per 35m ² of gross floor area	2.0 <i>parking spaces</i> per 35m ² of gross floor area
<i>Medical Practitioner, Sole</i>	6.0 <i>parking spaces</i>	n/a
<i>Motor Vehicle Rental Establishment</i>	1.0 <i>parking space</i> per 35m ² of gross floor area	2.0 <i>parking spaces</i> per 35m ² of gross floor area
<i>Motor Vehicle Sales Establishment</i>	1.0 <i>parking space</i> per 40m ² of gross floor area excluding showroom	2.0 <i>parking spaces</i> per 40m ² of gross floor area excluding showroom
<i>Motor Vehicle Repair Facility</i>	1.0 <i>parking space</i> per 13m ² of gross floor area including the service bays	n/a
<i>Motor Vehicle Service Shop</i>	1.0 <i>parking space</i> per 13m ² of gross floor area including the service bays	n/a
<i>Motor Vehicle Service Station</i>	<ul style="list-style-type: none"> 2.0 <i>parking spaces</i> where the gross floor area of the kiosk is 25m² or less or 1.0 <i>parking space</i> per 18m² where the kiosk is greater than 26m² with a minimum of 2.0 <i>parking spaces</i> 	n/a
<i>Passenger Transportation Terminal</i>	0.5 <i>parking space</i> per 100m ² of gross floor area	n/a
<i>Office Office, Conversion</i>	1.0 <i>parking space</i> per 50m ² of gross floor area	2.0 <i>parking spaces</i> per 50m ² of gross floor area
<i>Personal Service Shop</i>	1.0 <i>parking space</i> per 40m ² of gross floor area	2.0 <i>parking spaces</i> per 40m ² of gross floor area
<i>Place of Entertainment</i>	1.0 <i>parking space</i> per 20m ² of gross floor area	2.0 <i>parking space</i> per 20m ² of gross floor area
<i>Place of Worship</i>	1.0 <i>parking space</i> per 9m ² of the aggregate	2.0 <i>parking spaces</i> per 9m ² of the aggregate

Type or Nature of Use	Minimum Off-Street Parking Requirements	Maximum Off-Street Parking Requirements
	<i>gross floor area</i> of the nave, public hall, banquet hall or other community/ multi-use hall used as a <i>place of assembly</i>	<i>gross floor area</i> of the nave, public hall, banquet hall or other community/ multi-use hall used as a <i>place of assembly</i>
<i>Private Club</i>	1.0 <i>parking space</i> per 9m ² of <i>gross floor area</i>	n/a
<i>Restaurant</i>	1.0 <i>parking space</i> per 50m ² of <i>gross floor area</i> , excluding any porch, veranda and/or patio dedicated as seasonal serving areas	4.0 <i>parking spaces</i> per 50m ² of <i>gross floor area</i> , excluding any porch, veranda and/or patio dedicated as seasonal serving areas
<i>Retail Store</i>	1.0 <i>parking space</i> per 40m ² of <i>gross floor area</i>	2.0 <i>parking spaces</i> per 40m ² of <i>gross floor area</i>
<i>Retail Warehouse Store</i>	1.0 <i>parking space</i> per 20m ² of <i>gross floor area</i>	n/a

Type or Nature of Use	Minimum Off-Street Parking Requirements	Maximum Off-Street Parking Requirements
<i>School, Elementary</i>	1.0 <i>parking space</i> per classroom, plus an additional 10% of the total parking requirement to be dedicated to visitor parking	2 times the minimum off-street parking requirement
<i>School, Secondary</i>	1.5 <i>parking space</i> per classroom, plus an additional 10% of the total parking requirement to be dedicated to visitor parking	2 times the minimum off-street parking requirement
<i>School, Post Secondary</i>	1.0 <i>parking space</i> per 200m ² of <i>gross floor area</i> used for instructional and/or academic purposes	2.0 <i>parking spaces</i> per 200m ² of <i>gross floor area</i> used for instructional and/or academic purposes
<i>Service or Repair Shop</i>	1.0 <i>parking space</i> per 28m ² of <i>gross floor area</i>	n/a
<i>Shopping Mall, Regional (Upper Canada Mall)</i>	1.0 <i>parking space</i> per 21m ² of <i>gross leasable floor area</i>	n/a
<i>Studio</i>	1.0 <i>parking space</i> per 20m ² of <i>gross floor area</i>	n/a
<i>Veterinary Clinic</i>	1.0 <i>parking space</i> per 27m ² of <i>gross floor area</i>	n/a

5.3.3.3 Reduced Parking Standards for Proximity to Transit in the Urban Centres

Notwithstanding Sections 5.3.3.1 and 5.3.3.2 of this By-law, the parking standards for lands located within the Urban Centres as shown more particularly on Schedule 'C' attached hereto and forming part of this By-law, the minimum and maximum parking rates for each of the permitted residential and non-residential uses identified in Sections 5.3.3.1 and 5.3.3.2 may be reduced by 30% if the property of such use is within a walking distance of 500 metres of either the GO train station or a GO bus terminal properties.

5.3.3.4 Carpooling Parking Space for certain Non-residential uses in the Urban Centres

Notwithstanding Section 5.3.3.2 and 5.3.7 of this By-law, the required parking for developments involving *financial institution, hospital, library, medical clinic, medical office building, medical and dental laboratories, office, elementary school, secondary school, or post secondary school* uses must provide carpooling *parking spaces* as the lesser of:

- i) 5% of the total required parking supply for any of these non-residential uses, or
- ii) 2.0 *parking spaces*.

5.3.3.5 Car-Share Parking Space for certain Residential uses in the Urban Centres

Notwithstanding Section 5.3.3.1 of this By-law, any development of a *mixed use building* or *apartment building* providing *parking spaces* for the purposes of car-share parking and does not include any *financially assisted dwelling units*, the applicable minimum *parking space* requirement may be reduced by up to 3 *parking spaces* for each dedicated car-share *parking space*. The limit on the *parking space* reduction is calculated as the greater of:

- i) $4 \times (\text{total number of units} / 60)$, rounded down to the nearest whole number, or
- ii) 1.0 *parking space*."

ENACTED THIS ____ DAY OF _____, 2017.

Tony Van Bynen, Mayor

Lisa Lyons, Town Clerk

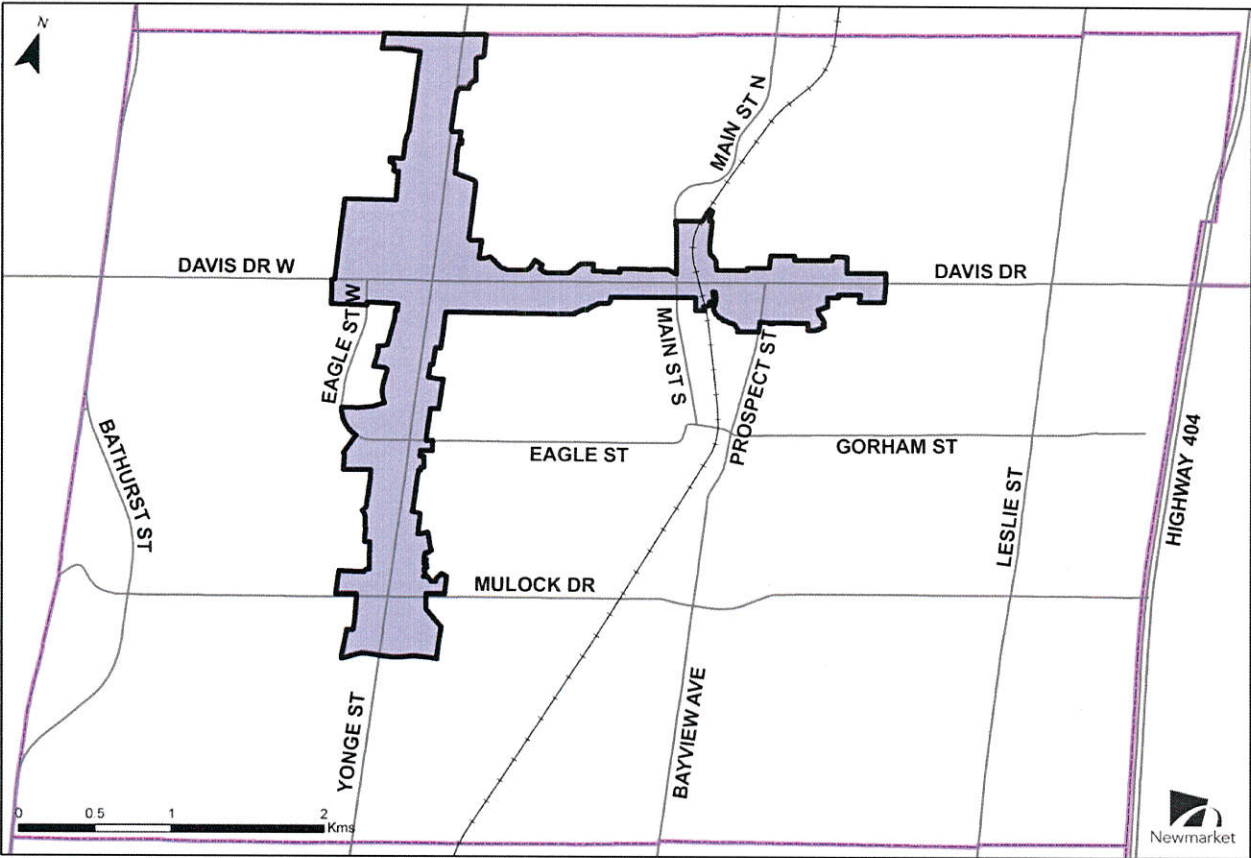
Schedule A of By-law 2017-05

TOWN OF NEWMARKET
REGIONAL MUNICIPALITY OF YORK
URBAN CENTRES – SECTION 5.3.3
OF BY-LAW 2010-40

This is Schedule ‘C’
to By-law 2010-40
Passed this ____ Day
of _____, 2017.

MAYOR

CLERK



Legend
Section 5.3.3 Area Major Road
Municipal Boundary Railway

Designed & Produced by Information Technology - GIS.
Sources: Roads, Railway, Municipal Boundaries, Water Features - Geomatics
Division, Planning and Development Services Department © The Regional
Municipality of York, 2016; Landmarks - Town of Newmarket, 2016.
DISCLAIMER: This document is provided by the Town of Newmarket for
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to accurately depict the information, data-gathering errors may exist. This map
has been produced for illustrative purposes only. IT IS NOT A SUBSTITUTE
FOR A LEGAL SURVEY. Printed: October, 2016.

Schedule ‘C’ to By-law 2010-40
Town of Newmarket Planning Department

**ENGINEERING SERVICES**

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January 3, 2017

**DEVELOPMENT & INFRASTRUCTURE SERVICES REPORT
ENGINEERING SERVICES 2017 - 02**

TO: Committee of the Whole

SUBJECT: Mosaik Subdivision – Parking Restrictions
File No.: T08 – McGregor Farm Trail, Sweetwater Crescent, Yarfield Crescent

ORIGIN: Director, Engineering Services

RECOMMENDATIONS

THAT Development and Infrastructure Services Report – ES 2017-02 dated January 3, 2017 regarding “Mosaik Subdivision – Parking Restrictions” be received and the following recommendations be adopted:

1. THAT Schedule X (No Parking) of the Parking By-law 1993-62, as amended, be further amended by adding the following:

ROAD	SIDE	BETWEEN	PROHIBITED TIMES
McGregor Farm Trail	South/ East	Davis Drive West and Sykes Road	Anytime
McGregor Farm Trail	West	Davis Drive West southerly to a point 35 metres	Anytime
Sweetwater Crescent (east arm)	East	McGregor Farm Trail to the north limit of #621 Sweetwater Crescent	Anytime
Sweetwater Crescent (west arm)	West	McGregor Farm Trail to the north limit of #633 Sweetwater Crescent	Anytime
Sweetwater Crescent	South	From the commencement of the side yard of #606 Sweetwater Crescent to the commencement of the side yard of #634 Sweetwater Crescent	Anytime
Yarfield Crescent (east arm)	East	McGregor Farm Trail to the north limit of #725 Yarfield Crescent	Anytime
Yarfield Crescent (west arm)	West	McGregor Farm northerly to a point 100 metres	Anytime
Yarfield Crescent	South	From the commencement of the side yard of #714 Yarfield Crescent to the commencement of the side yard of #742 Yarfield Crescent	Anytime

2. AND THAT the necessary By-law be prepared and submitted to Council for approval.

COMMENTS

These parking amendments are simply a housekeeping exercise to recognize the new subdivision parking restrictions, as outlined by the subdivision's Transportation Plan, into the Comprehensive Parking Bylaw. Without these amendments, the parking restrictions cannot be enforced. The correct parking signage to reflect the restrictions has been put in place by the developer.

PUBLIC CONSULTATION

No public consultation was undertaken in the preparation of this bylaw, as the amendments follow the subdivision's Transportation Plan and the signage is in place.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

- Well-planned and connected...strategically planning for the future to improve information access and enhance travel to, from and within Newmarket.

HUMAN RESOURCE CONSIDERATIONS

No impact on current staffing levels.

IMPACT ON BUDGET

Operating Budget (Current and Future)

No impact on the Operating Budget.

Capital Budget


No impact on the Capital Budget.


CONTACT

For more information on this report, please contact Bill Gould at 905-895-5193 extension 2512; bgould@newmarket.ca.

Prepared by:


Bill Gould, A.Sc.T.
Senior Transportation Coordinator,
Transportation Services


M. Kryzanowski, M.C.I.P., R.P.P.
Manager, Transportation Services


R. Prudhomme, M.Sc., P. Eng.
Director, Engineering Services


P. Noehammer, P.Eng., Commissioner,
Development & Infrastructure Services



No Parking Zone

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January 9, 2017

**DEVELOPMENT & INFRASTRUCTURE SERVICES REPORT
ENGINEERING SERVICES 2017-04**

TO: Committee of the Whole

SUBJECT: Thoms Crescent – Parking Restrictions
File No.: T.08 T.30 Thoms Crescent

ORIGIN: Director, Engineering Services

RECOMMENDATIONS

THAT Development and Infrastructure Services Report – ES 2017-04 dated January 9, 2017, regarding “Thoms Crescent – Parking Restrictions” be received and the following recommendation be adopted:

THAT the existing parking restrictions on Thoms Crescent remain as they are.

COMMENTS

Through the Ward Councillor, Engineering Services received a request from a resident on Thoms Crescent asking the Town to introduce parking restrictions on one side (inside) of Thoms Crescent. Engineering Services undertook the process outlined in the Corporate Parking Policy by contacting the community for feedback. It was concluded that the majority of residents on Thoms Crescent are against any changes to the current parking regulations. Several residents expressed concerns that the introduction of parking restrictions could result in safety issues for school pedestrians on Thoms Crescent. Another resident was concerned that introducing parking restrictions may exacerbate drivers' sight lines adjacent to parked vehicles.

Therefore, it is recommended that there be no changes to the existing parking restrictions on Thoms Crescent at this time.

PUBLIC CONSULTATION

A letter was sent to a total of 95 households in the Thoms Crescent community on November 10, 2016, to solicit their comments on the proposed parking restrictions. Out of the households contacted, 25 were against any changes, and four (4) were in favour of the changes.

A copy of this report will be forwarded to affected residents prior to the Committee of the Whole Meeting so that residents may attend the meeting or present a deputation if they so wish.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

- Well-planned and connected...strategically planning for the future to improve information access and enhance travel to, from and within Newmarket.

HUMAN RESOURCE CONSIDERATIONS

No impact on current staffing levels.

IMPACT ON BUDGET

Operating Budget (Current and Future)

No impact on the Operating Budget.

Capital Budget

No impact on the Capital Budget.


CONTACT


For more information on this report, please contact Bill Gould at 905-895-5193 extension 2512; bgould@newmarket.ca.

Prepared by:


B. Gould, A.Sc.T.
Senior Transportation Coordinator


M. Kryzanowski, M.C.I.P., R.P.P.
Manager, Transportation Services


R. Prudhomme, M.Sc., P.Eng.
Director, Engineering Services


P. Noehammer, P.Eng., Commissioner
Development & Infrastructure Services



Thoms Crescent Study Area

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January 14, 2017

**DEVELOPMENT & INFRASTRUCTURE SERVICES REPORT
ENGINEERING SERVICES 2017-05**

TO: Committee of the Whole

SUBJECT: Woodspring Avenue – Bonshaw Avenue to Town limit
Bicycle Lanes and On-street Parking – Report #3
File No.: T.08 T.30 Woodspring

ORIGIN: Director, Engineering Services

RECOMMENDATIONS

THAT Development and Infrastructure Services Report – ES 2017-05 dated January 14, 2017, regarding “Woodspring Avenue – Bonshaw Avenue to Town limit – Bicycle Lanes and On-street Parking – Report #3” be received and the following recommendation be adopted:

- 1. THAT the existing parking restrictions and lane configurations on Woodspring Avenue, from Bonshaw to the Town Limit remain as they are.**

BACKGROUND

At its regular meeting of June 7, 2016, Town Council adopted the following recommendation:

- a) THAT Development and Infrastructure Services Report – Engineering Services 2016-26 dated May 11, 2016 regarding “Woodspring Avenue – Bonshaw Avenue to Town limit – Bicycle Lanes and On-street Parking – Report # 2” be received and the following recommendations be adopted:

- i) THAT the existing parking restrictions and lane configurations on Woodspring Avenue from Bonshaw Avenue to the Town Limit remain as they are pending a Public Information Centre to allow consideration of the issue and other options

In accordance to the Council direction above, Transportation Services held a Public Information Centre (PIC) at the Town offices to consider and discuss the issues with Woodspring community residents and other affected stakeholders. The PIC was deemed the most effective approach to engage stakeholders who reside both within and outside the Woodspring community. The PIC was advertised to the public as per the Town's policy on holding PIC's.

PUBLIC CONSULTATION

The above-noted PIC was held in the Council Chambers on November 9, 2016, from 7:00 p.m. to 9:00 p.m. The PIC provided an opportunity for residents and other stakeholders to discuss the need to connect our communities with cycling facilities. Staff communicated detailed aspects of the existing roadway geometry, and explained the need to provide safe cycling facilities, while at the same time provide limited, on-street resident parking.

Twenty-four residents attended the PIC. Mayor Van Bynen, Councillor Bisanz and Councillor Kwapis also attended, and four (4) staff were present. Twenty-one PIC comments from residents were received by staff. The following summarizes the comments:

WOODSPRING BICYCLE LANES PIC	Woodspring Community Residents	Residents Living Outside Woodspring Community
Residents NOT in favour of on-street parking	3	13
Residents in favour of on-street parking	5	-

While the PIC attendees generally agreed that on-street parking is desirable, the written comments confirm that most attendees were not in favour of changing the current parking facilities. In addition, most of the comments confirm that attendees wish to have the bike lanes remain in place.

It is therefore recommended that there be no changes to the existing parking restrictions and cycling facilities on the subject section of Woodspring Avenue at this time.

Prior to the Committee of the Whole Meeting, a copy of this report will be forwarded to Woodspring Avenue residents, as well as the PIC attendees

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

- Well-planned and connected...strategically planning for the future to improve information access and enhance travel to, from and within Newmarket.

HUMAN RESOURCE CONSIDERATIONS

No impact on current staffing levels.

IMPACT ON BUDGET**Operating Budget (Current and Future)**

No impact on the Operating Budget.

Capital Budget

No impact on the Capital Budget.


CONTACT

For more information on this report, please contact Bill Gould at 905-895-5193 extension 2512; bgould@newmarket.ca.

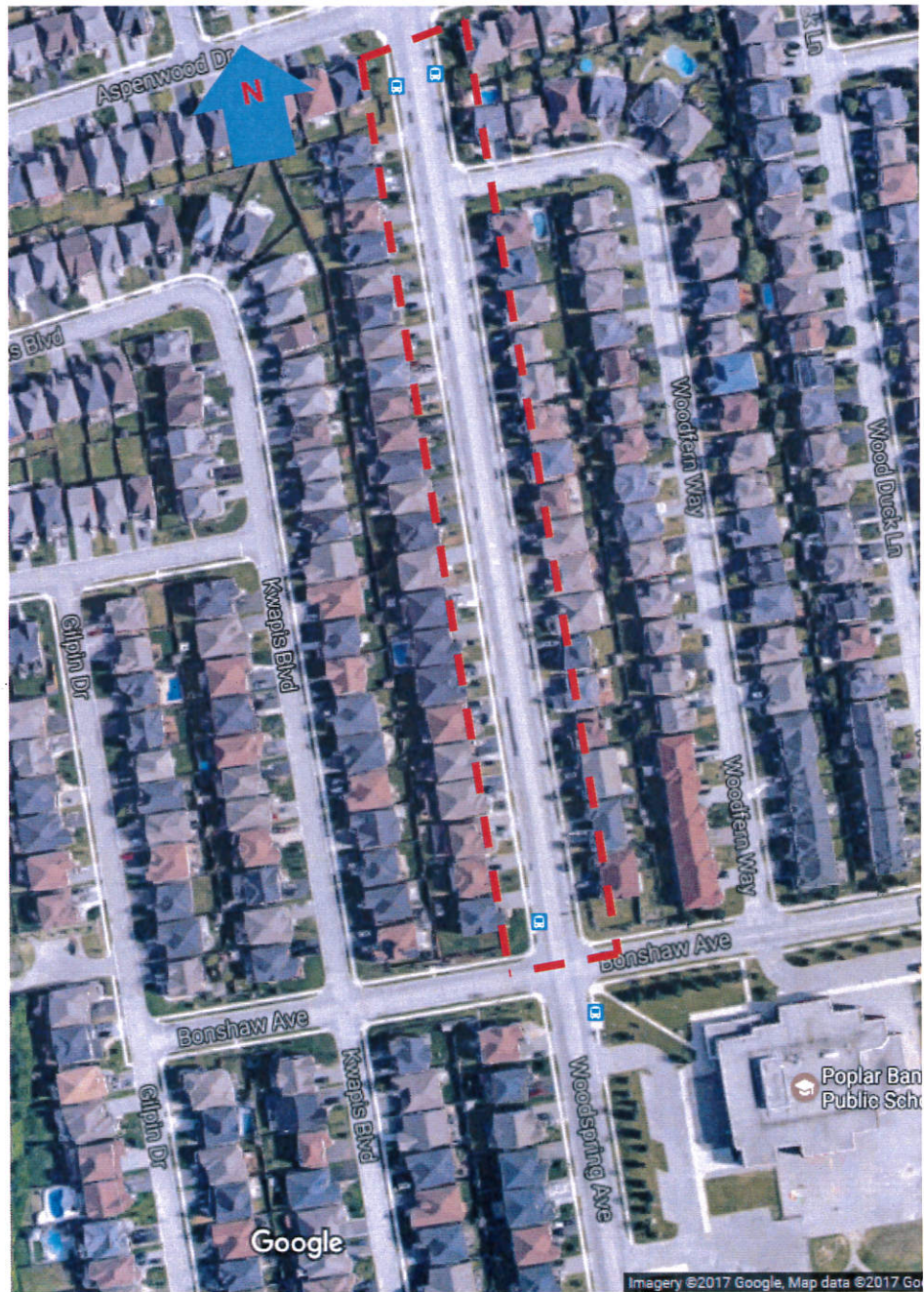
Prepared by:


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Senior Transportation Coordinator


M. Kryzanowski, M.C.I.P., R.P.P.
Manager, Transportation Services


R. Prudhomme, M.Sc., P.Eng.
Director, Engineering Services


P. Noehammer, P.Eng., Commissioner
Development & Infrastructure Services



Woodspring Avenue Study Area



Paul Voorn, B.A. (Hons.), LL.B.

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January 17, 2017

CORPORATE SERVICES (LEGAL SERVICES) REPORT 2017-02

TO: Committee of the Whole

SUBJECT: Appeal to the Ontario Municipal Board from a decision of the Committee of Adjustment denying an application for Minor Variance re: 253 Denise Circle

ORIGIN: Associate Solicitor, Legal Services

THAT Corporate Services (Legal Services) Report 2017-02 dated January 17, 2017 regarding the appeal to the Ontario Municipal Board by the Owners of 253 Denise Circle ("the Lands") from a decision of the Committee of Adjustment to deny an application for Minor Variance be received, and the following recommendations be adopted:

- 1. THAT staff be directed to advise the Ontario Municipal Board that Council supports the Committee of Adjustment's decision to deny an application for a Minor Variance in connection with the Lands;**
- 2. AND THAT the Town will not be appearing as Party at the OMB hearing in this matter.**

COMMENTS

The Lands are located on Denise Circle, north of Clearmeadow Boulevard, as shown on the attached overhead map at Schedule "A" and the Google streetview photo at Schedule "B". The Lands are north of Mulock Drive and west of Yonge Street. The homes on Denise Circle, including the Lands, are residential townhouses with shared driveways. The Lands are in Ward 6.

The Owners of the Lands sought a Minor Variance application to obtain relief from Zoning By-Law 2010-40 as amended to permit a driveway width of 5.4 meters, notwithstanding the By-Law maximum of 3.0 meters. Given that the property is 6 meters in width, the non-conforming driveway covers approximately 90% of the lot frontage.

Prior to commencing the application, the Owners of the lands had already widened the driveway in contravention of the By-Law. The purpose of the Minor Variance request was thus to legalize the widening that had already occurred. The depiction of the driveway at Schedule "B" is prior to the driveway expansion having occurred.

Planning staff reviewed the application for Minor Variance and prepared a report dated August 9, 2016 in which staff recommended denial of the variance. While Planning staff believed that the variance conformed with the official plan and that it was minor in nature, the staff report concluded that the general intent of the zoning by-law was not met and that the proposed variance was not a desirable development of the Lands.

On August 17, 2016, the Committee of Adjustment reviewed the application. The request for Minor Variance was automatically denied due to a tie vote of 2-2.

The Owner of the Lands subsequently appealed the decision of the Committee of Adjustment to the Ontario Municipal Board. A hearing date of **February 21, 2017** has been scheduled by the OMB.

The Owners of the Lands has the burden of proving its case before the OMB through evidence that the following Planning Act criteria for the Minor Variance Application have been satisfied:

- (a) the Application conforms to the Official Plan;
- (b) the general intent of Zoning By-Law 2010-40 as amended is maintained;
- (c) the proposed development is desirable and permitted by the Official Plan and the Zoning By-Law; and
- (d) the requested variances are minor in nature.

On that basis, it is not necessary for the Town to participate as a party. The Planning staff report submitted to the Committee of Adjustments provided detailed recommendations arguing against granting the requested variance. That report, along with all other materials that were originally before the Committee of Adjustments, will be considered by the OMB together with any other evidence submitted by the Owners of the Lands.

Should Council adopt the recommendations in this Report, Town staff will advise the Owners (or its solicitor if it retains one) and the OMB that the Town will not participate in the appeal.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

The recommendations support the well-equipped and managed objectives of the strategic plan by providing for the efficient management of litigation involving the Town.

CONSULTATION

The Planning department was consulted.

HUMAN RESOURCE CONSIDERATIONS

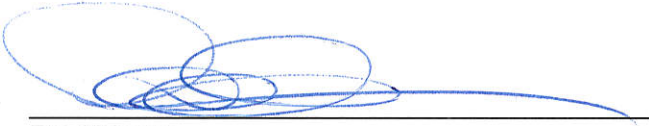
There are no Human Resource requirements as a result of the recommendations in this Report.

BUDGET IMPACT

There is no budget impact as a result of the recommendations in this Report.

CONTACT

For more information on this report, please contact: Paul Voorn, Associate Solicitor, Legal Services at 905-953-5300, Ext. 2436.



Paul Voorn
Associate Solicitor, Legal Services



Karen Reynar
Director, Legal Services/Municipal Solicitor



Esther Armchuk
Commissioner, Corporate Services

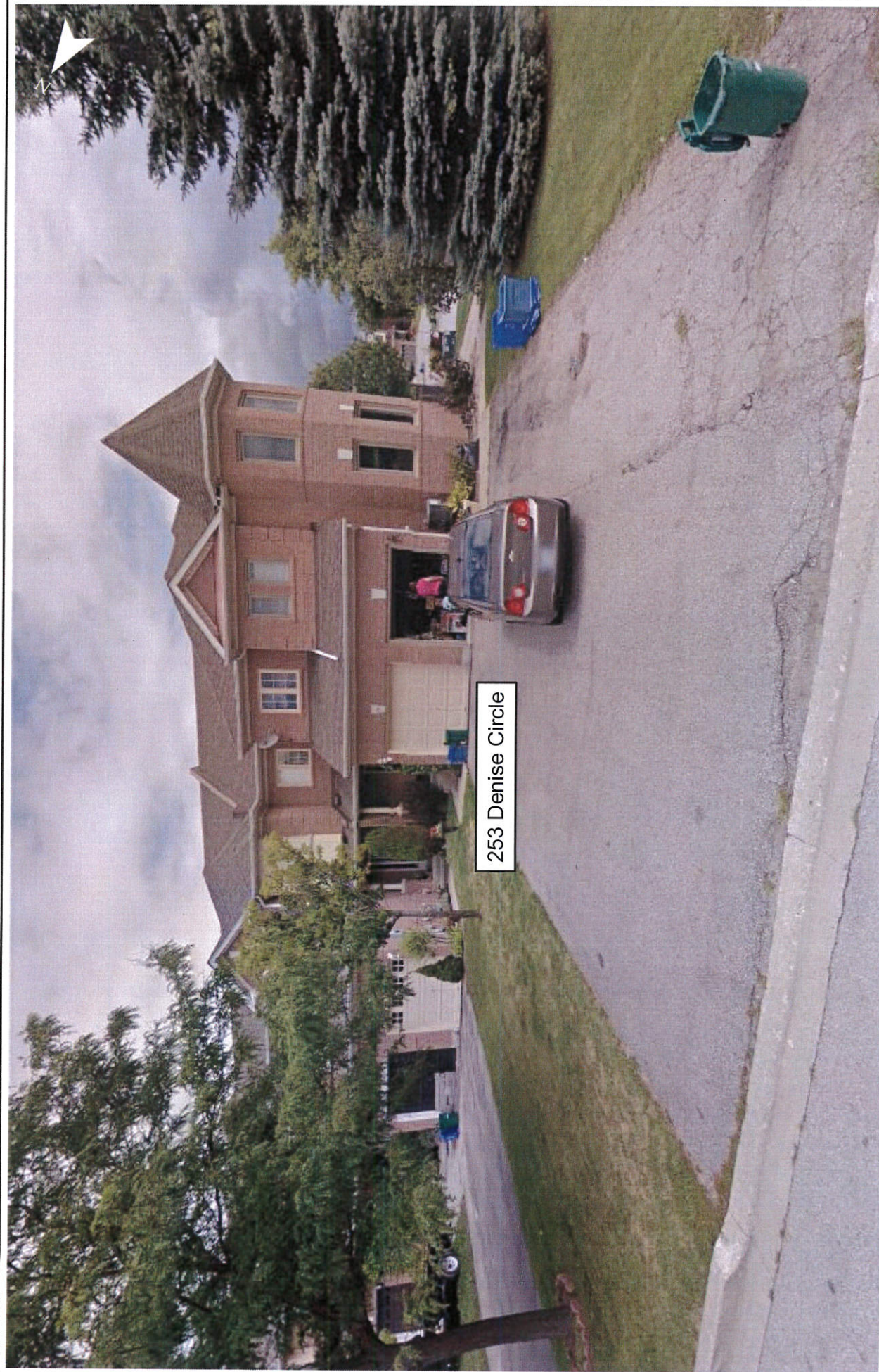


Schedule "A" - 253 Denise Circle

Property of Interest
 Property Lines



SOURCES: 2016 Colour Ortho Imagery - First Base Solutions Inc., 2016 Orthophotography, Land Parcel Boundaries - © Teranet Inc. and its suppliers. All rights reserved. NOT A PLAN OF SURVEY. 2017: Roads, Railway, Water Features, Municipal Boundary, Data, Analytics and Visualization Services Branch, Corporate Services ©The Regional Municipality of York, 2017; All other data - © Town of Newmarket, 2017. DISCLAIMER: This mapping is based on the POLARIS parcel fabric product compiled using Land Registry System records and recent surveys and control points where available. This mapping is a representation of the earth's surface and provides estimates of area and distance. The information depicted on this map has been compiled from various sources. While every effort has been made to accurately depict the information, data/mapping errors may exist. This map has been produced for illustrative purposes only. It is not a substitute for a legal survey. Designed & produced by Information Technology - GIS. Printed: January, 2017 Document Path: G:\Projects 10\Corporate Services\Legal\Map Documents\253 Denise Circle Schedule A.mxd



Schedule "B" - 253 Denise Circle

NOTE: This Google Street View photo was taken prior to the Owners of 253 Denise Circle widening their driveway without seeking prior approval.
(Google Image capture: Aug 2015.)

SOURCES: Google Street View imagery. Image capture: Aug 2015. © 2017 Google. **DISCLAIMER:** The information depicted on this map has been compiled from various sources. While every effort has been made to accurately depict the information, data/mapping errors may exist. This map has been produced for illustrative purposes only. It is not a substitute for a legal survey. Designed & produced by Information Technology - GIS. Printed: January 2, 2017. Document Path: C:\Projects 10\Corporate Services\LegalMap Documents\253 Denise Circle_Schedule B.mxd

Tuesday, November 15, 2016 at 7:30 PM
Community Centre, Hall # 3
200 Doug Duncan Drive

The meeting of the Main Street District Business Improvement Area Board of Management was held on Tuesday, November 15, 2016 in the Community Centre, Hall # 3, 200 Doug Duncan Drive, Newmarket.

Members Present: Glenn Wilson, Chair
Councillor Bob Kwapis
Elizabeth Buslovich
Anne Martin
Peter Mertens
Olga Paiva
Carmina Pereira
Jackie Playter
Siegfried Wall

Absent: Rory Rodrigo

Guests: Bill Wolske
Ness Daniel
Annemarie Lourenco

Staff Present: C. Kallio, Economic Development Officer
L. Moor, Council/Committee Coordinator

The meeting was called to order at 7:33 p.m.

G. Wilson in the Chair.

Additions/Corrections to Agenda

- a) Jackie Playter requested that the Newmarket Winter Wonderland Sponsorship item be added to the agenda.
- b) The Chair advised that the Financial Verbal Update/Account Balance item is added to the agenda.
- c) The Chair advised Mr. Bill Wolske requested deputation status at this meeting and added it to the agenda.

Declarations of Pecuniary Interest

None.

Presentations

None.

Deputations

1. Mr. Bill Wolske addressed those present with a proposal of a children's writing competition with the topic being 'What Does Main Street Mean to You?' Discussion ensued regarding possible prize awards for the top three entries. A suggestion was made to have Mr. Wolske contact the Chair of the Marketing Sub-committee to advance the contest concept.

Moved by: Carmina Pereira
 Seconded by: Olga Paiva

THAT the deputation by Mr. Bill Wolske regarding a children's writing competition be received.

Carried

Approval of Minutes

2. Main Street District Business Improvement Area Board of Management Minutes of October 18, 2016.

Moved by: Jackie Playter
 Seconded by: Elizabeth Buslovich

THAT Main Street District Business Improvement Area Board of Management Minutes of October 18, 2016 be approved.

Carried

Items

3. Marketing Sub-committee Report.

Carmina Pereira provided a verbal update regarding the Marketing Sub-committee actions and street events.

Moved by: Siegfried Wall

Seconded by: Olga Paiva

THAT the verbal update regarding the Marketing Sub-committee actions and street events be received.

Carried

Anne Martin provided information related to the Main Street Merchants Christmas reception scheduled for December 12, 2016 at the Old Town Hall. She advised there will be a slide show presentation by Mr. Wes Playter highlighting historical photographs of Main Street and surrounding area, food stations and a recognition plaque ceremony.

4. Newmarket Downtown Development Committee Update.

The Economic Development Officer provided an update and advised that as there have been no new application submissions there was nothing to report at this time.

Moved by: Elizabeth Buslovich

Seconded by: Councillor Kwapis

THAT the verbal update by the Economic Development Officer regarding the Newmarket Downtown Development Committee be received.

Carried

5. Street Events Update.

Carmina Pereira advised that she will be meeting with Ms. Sher St. Kitts in the near future to discuss the feasibility of the Jazz Festival returning to the Riverwalk Commons and Main Street in 2017.

6. Photograph Licensing Fees Discussion. (Deferred from the October 18, 2016 meeting)

The Chair requested that this item be deferred to the next scheduled Main Street District Business Improvement Area Board of Management meeting. Jackie Playter advised that she would contact Mr. Greg King and ask that he meet with the Chair to discuss future photograph applications.

7. Financial Verbal Update/Account Balance.

The Economic Development Officer distributed copies of the current balance sheet dated October 31, 2016 and provided a verbal financial update.

Moved by: Olga Paiva
Seconded by: Siegfried Wall

THAT the financial balance sheet as distributed by the Economic Development Officer and the verbal financial update be received.

Carried

8. Annual General Meeting Date Discussion.

The Economic Development Officer informed those present of the requirement to hold an Annual General Meeting prior to the end of the year. He provided three possible dates.

Discussion ensued regarding providing ample notice to all Members of the Business Improvement Area and the agenda providing opportunity for Members' participation.

Moved by: Peter Mertens
Seconded by: Elizabeth Buslovich

THAT the Main Street District Business Improvement Area Annual General Meeting be scheduled for Wednesday, December 7, 2016 with the venue to be determined upon availability, with the first location choice being the Community Centre and Lions Hall, the second being the Public Library and the third being the Old Town Hall;

AND THAT the 2017 Main Street District Business Improvement Area Annual General Meeting be scheduled in October, 2017.

Carried

Closed Session

There was no requirement for a Closed Session.

New Business

a) Jackie Playter requested approval of sponsorship funding in the amount of \$500.00 for Winter Wonderland lighting in Riverwalk Commons.

Moved by: Jackie Playter
Seconded by: Olga Paiva

THAT an amount of \$500.00 be approved for the sponsorship of Winter Wonderland lighting in Riverwalk Commons.

Carried

b) The Chair advised of an inclusive invitation to the Town of Newmarket Sponsorship Appreciation Event scheduled for December 2, 2016 from noon to 2:00 p.m. at the Old Town Hall.

c) Anne Martin requested approval of a plaque purchase to recognize former Mayor of Newmarket, Mr. Tom Taylor for his involvement and dedication to Newmarket.

Moved by: Anne Martin
Seconded by: Jackie Playter

THAT Anne Martin be authorized to purchase a recognition plaque for Mr. Tom Taylor to be presented at the Main Street Merchants' Christmas reception on December 12, 2016.

Carried

d) The Economic Development Officer advised that the Town's Audit Committee has queried some aspects of the Main Street District Business Improvement Area Board of Management's financial statements and the Audit Committee will be formally requesting audited statements on a go forward basis. He provided information related to accurate practice of invoice submission and Harmonized Sales Tax qualifications.

e) Siegfried Wall queried Councillor Kwapis regarding future Council updates to the Main Street District Business Improvement Area Board of Management, specifically related to Ward 5 matters. Councillor Kwapis advised he would provide Council updates to the Board of Management as they become available.

Mr. Wall queried Councillor Kwapis specifically about the Main Street Clock Inc. re-development application and the Ward 5 election process and results. Mr. Wall imparted his personal opinion regarding this matter and on a point of order, Peter Mertens suggested that the Chair call Mr. Wall out of order. The role of the Chair in his capacity chairs the meeting in an objective manner in accordance with the Town's Procedure By-law and decides to acknowledge and rule on whether a point of order or a point of privilege is in order. The Chair ruled Mr. Wall out of order and terminated Mr. Wall's opportunity to continue dialogue.

f) Carmina Pereira requested an expense allotment of \$600.00 for a two year subscription to 'Picture This' advertising maps.

Moved by: Jackie Playter
Seconded by: Peter Mertens

THAT an amount of \$600.00 be expended for the purchase of a two year subscription to 'Picture This' advertising maps.

Carried

g) The Chair advised of a local publisher of a magazine entitled 'Look Local' who endorsed the Main Street District Business Improvement Area in the September issue with various business ads in that edition.

h) Radio Advertising.

Moved by: Olga Paiva
Seconded by: Anne Martin

THAT the Main Street District Business Improvement Area Board of Management approves an amount of up to \$1500.00 to purchase holiday season advertising on The Jewel 88.5 radio station.

Carried

i) Carmina Pereira advised that she will be meeting with representatives of VivaNext for potential advertising opportunities on area buses and will report back to a future meeting.

Adjournment

Moved by: Jackie Playter
Seconded by: Olga Paiva

THAT the meeting adjourn.

Carried

There being no further business, the meeting adjourned at 9:50 p.m.

JANUARY 17, 2017
Date


G. Wilson, Chair

**Newmarket Public Library Board
Regular Board Meeting
Wednesday, November 17, 2016
Newmarket Public Library Board Room**

Present: Joan Stonehocker, Chair
Tara Brown, Vice Chair
Kelly Broome (joined by phone at 5:45 pm)
Darcy McNeill
Venkatesh Rajaraman
Tom Vegh

Regrets: Jane Twinney

Staff Present: Todd Kyle, CEO
Linda Peppiatt, Deputy CEO
Lianne Bond, Administrative Coordinator

The Library Board Chair called the meeting to order at 5:30 pm

Adoption of Agenda Items

1. Adoption of Regular Agenda
2. Adoption of the Closed Session Agenda
3. Adoption of Consent Agenda items

The Chair asked if there were any additions to the agenda. One item was added under Business Arising.

Motion 16.11.159

Moved by Darcy McNeill

Seconded by Tara Brown

That Agenda items 1) to 3) be adopted as amended.

Carried

Declarations

None were declared.

Consent Agenda Items:

4. Adoption of the Regular Board Meeting Minutes for Wednesday, October 19, 2016
5. Strategic Operations Report for October, 2016
6. Library Statistical Data for October
7. Monthly Bank Transfer
8. Correspondence from Eleanor McMahon, Minister of Tourism Culture and Sport

Motion 16.11.160

Moved by Venkatesh Rajaraman

Seconded by Darcy McNeill

That Consent Agenda items 4) to 8) be received and approved as presented.

Carried

Closed Session**Motion 16.11.161**

Moved by Tara Brown

Seconded by Tom Vegh

That the Library Board move into a Closed Session meeting at 5:40 pm to discuss matters pertaining to Labour Relations.

Carried

Motion 16.11.162

Moved by Darcy McNeill

Seconded by Venkatesh Rajaraman

That the Library Board move out of a Closed Session meeting at 6:00 pm.

Carried

Motion arising from the Closed Session meeting.

Motion 16.11.163

Moved by Venkatesh Rajaraman

Seconded by Tara Brown

That the Library Board receive the report on 2017 economic adjustments for non-union employees and authorize the economic adjustment as described in the report.

Carried

Reports**9. Sunday Usage**

A report showing an increase in Sunday usage year over year for all periods was reviewed by the Library Board.

Motion 16.11.164**Moved by Tom Vegh****Seconded by Tara Brown**

That the Library Board received the report on Sunday usage.

Carried

Business Arising**10. Library Board Action List**

The Library Board reviewed the Action List.

Motion 16.11.165**Moved by Darcy McNeill****Seconded by Tara Brown**

That the Library Board received the Library Board Action List as presented.

Carried.

11. Strategic Technology Committee

A draft Terms of Reference for a Strategic Technology Subcommittee of the Newmarket Public Library Board was reviewed by the Library Board. Revisions to the draft was suggested and will be brought back to the next regularly scheduled Library Board meeting.

New Business**12. Leadership by Design**

Ontario Library Board Association has a series of Leadership by Design e-learning modules available to Library Board members. Board members were interested in the e-learning series and asked for further information on the topics be forwarded to them.

13. 2017 Ontario Library Association (OLA) Super Conference

The 2017 OLA Super Conference is being held from February 1 – 4, 2017. Library Board members were invited to attend the Conference. Further information regarding the conference will be forwarded to Board members.

Date(s) of Future Meetings

- 14.** The next regular Library Board meeting is rescheduled to December 14, 2016 at 5:30 in the Library Board room.

Adjournment

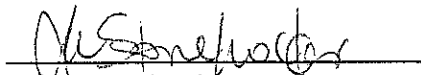

Motion 16.11.166

Moved by Venkatesh Rajaraman

Seconded by Darcy McNeill

That there being no further business meeting adjourned at 6:50 pm.

Carried


Joan Stonehocker
Chair
Todd Kyle, CEO
Secretary/Treasurer



Newmarket Public Library Board
Regular Board Meeting
Wednesday, December 14, 2016
Newmarket Public Library Board Room

Present: Joan Stonehocker, Chair
Tara Brown, Vice Chair
Darcy McNeill
Venkatesh Rajaraman (joined by phone)
Tom Vegh
Jane Twinney

Regrets: Kelly Broome

Staff Present: Todd Kyle, CEO
Linda Peppiatt, Deputy CEO
Lianne Bond, Administrative Coordinator

The Library Board Chair called the meeting to order at 5:40 pm

Adoption of Agenda Items

1. Adoption of Regular Agenda
2. Adoption of the Closed Session Agenda
3. Adoption of Consent Agenda items

The Chair asked if there were any additions to the agenda.

Motion 16.12.167

Moved by Darcy McNeill

Seconded by Jane Twinney

That Agenda items 1) to 3) be adopted as presented.

Carried

Declarations

None were declared.

Consent Agenda Items:

4. Adoption of the Regular Board Meeting Minutes for Wednesday, November 16, 2016
5. Adoption of the Closed Session meeting Minutes for Wednesday, November 16, 2016
6. Strategic Operations Report for November, 2016
7. Library Statistical Data for November
8. Monthly Bank Transfer

Motion 16.12.168**Moved by Tara Brown****Seconded by Tom Vegh**

That Consent Agenda items 4), 5), 7) and 8) be received and approved as presented.

Carried

The Strategic Operations Report was pulled from the Consent Agenda. The CEO provided further information on the Robotics Program and Hoopla downloadable video service.

Motion 16.12.169**Moved by Tara Brown****Seconded by Jane Twinney**

That the Strategic Operations Report for November, 2016 be received and as presented.

Carried

Closed Session

9. There were no Closed Session items.

Policies**10. Expense Reimbursement Policy**

Revisions were made to the Expense reimbursement Policy to align with the Town of Newmarket rates.

Motion 16.12.170**Moved by Darcy McNeill****Seconded by Tara Brown**

That the Library Board approve a revision to the Expenses Reimbursement Policy effective January 1, 2017 to adjust the maximum meal expense allowances to consistently match that of Town of Newmarket staff.

Carried

Reports**11. Strategic Plan Renewal Options**

The Library Board reviewed the options presented on the renewal of the current Strategic Plan. The Library Board requested that a review of the current Strategic Plan be conducted at the regularly scheduled Board meeting in January, 2017.

Motion 16.12.171**Moved by Tom Vegh****Seconded by Tara Brown**

That the Library Board receive the report on Strategic Plan renewal options.

Carried

12. Building Maintenance Account

It was reported that a number of unplanned building repair and maintenance expenses has meant that the Library has spent most of its emergency contingency beyond the 2016 budget in this area.

Motion 16.12.171**Moved by Tom Vegh****Seconded by Jane Twinney**

That the Library Board receive the report on emergency expenditures in the Building Repairs and Maintenance budget line in the 2016 budget year;

And that the Library Board authorize the further expenditure in the 2016 budget year of up to \$3000 in the Building Repairs and Maintenance budget line, such expenditures to be offset by cost reductions elsewhere in the same year.

Carried

Business Arising**13. Leadership by Design e-Learning: Module 3: Board Development**

The Library Board agreed to go through Module 3 of the Leadership by Design e-Learning series after the adjournment of the Board meeting.

14. Fundraising Reserve

In order to contribute to fundraising goals it is proposed that year-end Donation revenue be transferred into the Fundraising Reserve.

Motion 16.12.172**Moved by Darcy McNeill****Seconded by Jane Twinney**

That the Library Board approve the transfer of unspent Donations revenue at the end of each fiscal year to the Fundraising reserve.

Carried

15. Strategic Technology Committee

A revised draft Terms of Reference for a Strategic Technology Subcommittee of the Newmarket will be presented at the next regularly scheduled Library Board meeting.

16. Library Board Action List

The Library Board reviewed the Action List.

Motion 16.12.173

Moved by Tara Brown

Seconded by Tara Brown

That the Library Board received the Library Board Action List as presented.

Carried

New Business

17. Economic Impact Study

The Library has completed an economic impact study and results from the survey were presented to the Library Board.

Motion 16.12.174

Moved by Darcy McNeil

Seconded by Jane Twinney

That the Library Board receive the report on the economic impact study;

And that the Library Board authorize the sharing of the study results with the wider Newmarket and public library communities;

And that the Library Board Action List to be revised to reflect the ongoing comparative measurement work as described in the report.

Carried

Date(s) of Future Meetings

18. The next regular Library Board meeting is rescheduled to January 18, 2017 at 5:30 in the Library Board room.

Adjournment

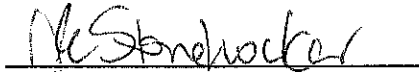
Motion 16.12.175

Moved by Jane Twinney

Seconded by Darcy McNeill

That there being no further business meeting adjourned at 6:50 pm.

Carried



Joan Stonehocker
Chair



Todd Kyle, CEO
Secretary/Treasurer



MINUTES

CYFS - JCC

Tuesday, November 29, 2016 at 9:30 AM
Cane A & B

The meeting of the CYFS - JCC was held on Tuesday, November 29, 2016 in Cane A & B, 395 Mulock Drive, Newmarket.

Members Present:	Newmarket:	Councillor Hempen Councillor Twinney (9:56 to 11:05 a.m.) Councillor Bisanz
	Aurora:	Councillor Abel Councillor Mrakas
Regrets:	Aurora:	Councillor Thompson
Staff Present:	Newmarket:	R.N. Shelton, Chief Administrative Officer M. Mayes, Director of Financial Services L. Georgeff, Director of Human Resources D. Schellenberg, Manager/Accounting & Finance
	Aurora:	D. Nadorozny, Chief Administrative Officer I. Simanovskis, Director of Infrastructure & Engineering Services D. Elliott, Director of Financial Services L. Lyons, Town Clerk
	CYFS:	I. Laing, Fire Chief R. Volpe, Deputy Fire Chief C. Duval, Assistant Deputy Chief
Guest:		P. McIntosh, Thomas Brown Architects

The meeting was called to order at 9:32 a.m.

Councillor Abel in the Chair.

Open Forum

None.

Additions & Corrections to the Agenda

None.

Declarations of Pecuniary Interest

None.

Presentation

1. Mr. Paul McIntosh, Thomas Brown Architects provided a PowerPoint Presentation Preliminary Report dated November 15, 2016 regarding the Proposed Central York Fire Services Headquarters Station 4-5.

Moved by: Councillor Bisanz
Seconded by: Councillor Mrakas

THAT the PowerPoint Presentation Preliminary Report by Mr. Paul McIntosh, Thomas Brown Architects regarding the Proposed Central York Fire Services Headquarters Station 4-5 be received.

Carried

Approval of Minutes

2. Central York Fire Services - Joint Council Committee Minutes of October 4, 2016.

Moved by: Councillor Hempen
Seconded by: Councillor Mrakas

THAT the Central York Fire Services – Joint Council Committee Minutes of October 4, 2016 be approved.

Carried

Items

3. Central York Fire Services Report 2016-02 dated November 8, 2016 regarding Fire Station 4-5 Project Plan.

The Fire Chief provided an overview of the report including the history associated with the proposed project along with options that have been presented at past meetings of CYFS-JCC. Discussion ensued regarding the proposed preferred Option A contained within the report.

Moved by: Councillor Bisanz
Seconded by: Councillor Twinney

a) THAT Central York Fire Services Report 2016-02 dated November 8, 2016 regarding Fire Station 4-5 Project Plan be received and the following recommendations be adopted:

i) THAT Joint Council Committee (JCC) approve and recommend to the Councils of Aurora and Newmarket that staff proceed with the design of a fire hall in Aurora which includes administration, fire suppression and training services (Option A).

Carried

Moved by: Councillor Mrakas
Seconded by: Councillor Twinney

i) THAT Central York Fire Services Report 2016-02 dated November 1, 2016, Fire Station 4-5 Project Plan be received for information purposes;

ii) AND THAT a budget of \$495,000 be approved to complete the detailed design phase, including project support;

iii) AND THAT staff be authorized to negotiate a single source procurement with Thomas Brown Architects to complete the detailed design;

iv) AND THAT staff report back to JCC prior to issuing the tender to provide a project update and seek approval for the final construction project.

Carried

4. Joint Central York Fire Services/Corporate Services - Finance Report 2016-54 dated November 11, 2016 2016 CYFS Budget Report - Third Quarter.

The Manager, Accounting & Finance, Newmarket provided an overview of the report and advised of an expected surplus at the end of 2016.

Moved by: Councillor Mrakas
 Seconded by: Councillor Bisanz

a) THAT Joint CYFS/Corporate Services Report - Financial Services 2016-54 dated November 11, 2016 regarding 2016 CYFS Budget Report - Third Quarter be received for information purposes.

Carried

5. Fire Services Report 2016-05 dated November 14, 2016 regarding Medical Oversight of CYFS Medical Program.

Assistant Deputy Chief Duval provided an overview of the report and requested an increase to the level of service due to the amount of medical calls being handled by CYFS. Discussion ensued and a suggestion was made for staff to provide cost comparisons and advantages of working directly with physicians' licenses versus the Red Cross medical program or a similar organization.

Moved by: Councillor Hempen
 Seconded by: Councillor Mrakas

THAT Fire Services Report 2016-05 dated November 14, 2016 regarding Medical Oversight of CYFS Medical Program be received and referred to the next scheduled Central York Fire Services – Joint Council Committee meeting with more information to be provided.

Carried

6. Central York Fire Services - Joint Council Committee 2017 Meeting Schedule.

Moved by: Councillor Twinney
 Seconded by: Councillor Mrakas

a) THAT the Central York Fire Services - Joint Council Committee 2017 Meeting Schedule be approved.

Carried

New Business

a) Councillor Bisanz requested an update with respect to the Central York Fire Services presentation made to the Newmarket Taxpayers Advocacy Group. The Fire Chief advised that he and Deputy Chief Volpe attended the Advocacy Group's meeting recently.

This was the second time staff have met with the group. A PowerPoint Presentation was presented and budget items were discussed as well as cost containment measures.

Closed Session

Moved by: Councillor Twinney
Seconded by: Councillor Mrakas

a) THAT the Central York Fire Services – Joint Council Committee resolve into Closed Session for the purpose of discussing personal matters about identifiable individuals, including municipal or local board employees as per Section 239 (2) (b) of the Municipal Act, 2001.

Carried

The Central York Fire Services – Joint Council Committee resolved into Closed Session at 10:56 a.m.

The Central York Fire Services – Joint Council Committee (Closed Session) Minutes recorded under separate cover.

The Central York Fire Services – Joint Council Committee resumed into Open Session at 11:04 a.m.

The Town Clerk, Aurora advised that JCC, in Closed Session considered two reports with respect to identifiable individuals and the staff direction provided was confirmed.

Adjournment

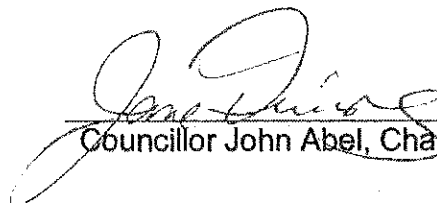
Moved by: Councillor Bisanz
Seconded by: Councillor Twinney

THAT the meeting adjourn.

Carried

There being no further business, the meeting adjourned at 11:05 a.m.

06/01/2017
Date


Councillor John Abel, Chair



TOWN OF NEWMARKET

Outstanding Matters Schedule A

	Item Subject	Recommendations & Responsibility	Date to come back to Committee	Comments
1.	Council – April 20, 2015 – Item 7 Committee of the Whole – May 9, 2016 – Item 15 – Motion – Regional Councillor Taylor	<p>THAT staff provide a report within six months related to internet voting.</p> <p>THAT Council direct staff to bring back a report within 180 days that examines the process and issues related to a ban on corporate and union donations in Newmarket Municipal Elections.</p> <p>➤ Legislative Services</p>	<p>Q2, 2016 Q3, 2016</p> <p>November, 2016</p> <p>January, 2017</p> <p>March, 2017</p>	<p>Workshop held October 5, 2015</p> <p>Special CoW scheduled for January 30, 2017 (9:00 a.m.) and will address Internet Voting & Ranked Ballots</p>
2.	Committee of the Whole – February 22, 2016 – Item 27 Motion – Councillor Hempen Welcome Entrance Sign	<p>THAT staff report back on the feasibility and suitable location for the installation of a community welcome entrance sign at the intersection of Longford Drive and Davis Drive;</p> <p>AND THAT staff also provide a suitable design for the welcome sign. The cost of the sign will be covered by private fundraising.</p> <p>➤ Development and Infrastructure Services</p>	<p>Q2/Q3, 2016 Q4, 2016 Q1, 2017</p>	
3.	Council – April 4, 2016 – Item 5 Joint Report Community Services - Recreation and Culture, Development and Infrastructure Services - Public Works, Engineering, Corporate Services - Finance 2016-14 dated March 31, 2016 regarding Implementation Plan - Future Facilities and Land Use.	<p>THAT Phase 2 of the Recreation Playbook Implementation Plan be approved as outlined in the report, with public consultation done as part of applicable design processes;</p> <p>AND THAT Phase 3 of the Recreation Playbook Implementation Plan be shared with the community through a public consultation process and that staff then report back;</p> <p>AND THAT future Council Workshops be done to consider specific uses and negotiation strategies on potential property acquisitions, as outlined in the report;</p> <p>AND THAT as part of the 2016 Capital Budget, the design for an outdoor basketball court at Ken Sturgeon Park be undertaken, and funding for construction be requested in the 2017 Capital Budget funded from Development Charges and Capital Reserves, in order to include this project in Phase 2 of the Recreation Playbook implementation plan.</p> <p>➤ Recreation and Culture</p>	<p>Q4, 2016 Q2, 2017</p>	

Strikethrough indicates that the item will be removed from the outstanding list prior to the next OLT meeting

Bold indicates that the item will be on the upcoming agenda

Last revisions made on January 25, 2017

(Updated and including the Committee of the Whole Minutes of January 16, 2017)

	Item Subject	Recommendations & Responsibility	Date to come back to Committee	Comments
4.	Council – June 7, 2016 – Item 35 Joint Office of the CAO and Commissions of Development and Infrastructure Services, Community and Corporate Services Report 2016-08 – Federal Infrastructure Funding	<p>THAT staff provide Council with a prioritized list of infrastructure projects currently not funded through Development Charges, the Asset Replacement Fund or Other Reserve Funds for implementation between 2018 to 2025 that augment existing priorities, strategies and master plans or leverage grant funding for initiatives that achieve our Corporate Vision of a 'Community Well Beyond the Ordinary'</p> <p>➤ Strategic Initiatives</p>	Q2, 2017	Awaiting next phase of funding announcements
5.	Committee of the Whole – June 20, 2016 – Motion – Councillor Bisanz	<p>THAT staff be directed to explore various alternative methods of conducting Committee of the Whole and Council meetings in order to respond to community needs and ensure maximum public participation, by providing greater access to Council's deliberations, and that a report be provided to Council by the end of Q4.</p> <p>➤ Legislative Services/Communications</p>	Q1/Q2, 2017 -connected to procedure by-law review	Report 2016-21
6.	Council – June 27, 2016 – Item 34 Development and Infrastructure Services Report – ES 2016-24 regarding Savage Road/Sandford Street Traffic Review	<p>THAT Item 4 – Active Transportation Plan (bicycle lanes) on Sandford Street from Mullock Drive to Savage Road with a possible extension along Savage Road to Paul Semple Park entrance be deferred in order to provide an opportunity to work with residents to monitor and evaluate the traffic calming measures.</p> <p>➤ Engineering Services</p>	Q2, 2017	
7.	Committee of the Whole – August 29, 2016 – Item 20 – Corporate Services Report – Legislative Services 2016-17 regarding 'Potential Regulation of Driving School Instructors'	<p>THAT staff host a PIC in November, 2016 to seek Council, public and industry input on the potential regulation of driving school instructors operating in the Town of Newmarket;</p> <p>AND THAT staff continue to work with the MTO and driving school instructors operating in the Town of Newmarket to mitigate traffic and perceived safety concerns raised by residents;</p> <p>AND THAT staff bring back a report in the first quarter of 2017 regarding the potential regulation of driving school instructors operating in the Town of Newmarket.</p> <p>➤ Legislative Services</p>	Q1, 2017	Public Information Centre scheduled for Tuesday, December 6, 2016 – 7:00 p.m. – Municipal Offices
8.	Development and Infrastructure Services Information Report – ES 2016-41 Solar Powered Pole Mounted Radar Speed Displays – Pilot Project	<p>THAT staff explore the pilot project initiated by the Town of Aurora regarding solar powered pole mounted radar speed displays;</p> <p>AND THAT staff follow up with each Ward Councillor with respect to proposed placement of existing speed display boards;</p> <p>AND THAT a further update report be brought back to a future meeting.</p>	Q2, 2017	
9.	Committee of the Whole – November 7, 2016 – Item 3 Tree Preservation Deputation	<p>THAT the matter of tree preservation and protection be referred to staff to report back within a 90 day time frame on the previous review of tree preservation and measures undertaken to sustain the tree canopy and available options related to the Region of York's forestry management initiative.</p> <p>➤ Planning and Building Services</p>	February 2017	

	Item Subject	Recommendations & Responsibility	Date to come back to Committee	Comments
10.	Council – December 5, 2016 – Item 44 Development & Infrastructure Services – Planning & Building Services Report 2016- 25 – 178, 180, 184, 188, 190 and 194 Main Street	<p>THAT in 120 days, staff be directed to bring back an amendment to the Heritage Conservation District Plan and By-law for consideration of Council that would outline the criteria which would need to be met by applicants in order to be considered for approval for a fourth storey set back from the street by a minimum of 15 (fifteen) feet.</p> <p>➤ Planning and Building Services</p>	April, 2017	



TOWN OF NEWMARKET

Outstanding Matters Schedule B

	Item Subject	Recommendations & Responsibility	Date to come back to Committee	Comments
1.	<p>Council – December 14, 2015 – Item 35 – Joint Development and Infrastructure Services – Planning and Building Services/ES 2015-44 – Proposed Trail from Yonge Street to Rita's Avenue</p> <p>Council – January 18, 2016 – Item 35</p>	<p>THAT staff provide alternate trail options for this area at a lower cost.</p> <p>THAT Item 35 of the Council Minutes of December 14, 2015 being Joint Development and Infrastructure Services - Planning and Building Services and Engineering Services Report 2015-44 dated November 19, 2015 regarding a proposed trail from Yonge Street to Rita's Avenue be reconsidered.</p> <p>THAT staff provide alternate trail options for this area at a lower cost, including the option of extending the trail through George Luesby Park along Clearmeadow Boulevard to Yonge Street and further connecting the trail from Flanagan Court/Rita's Avenue to the George Luesby Park Trail;</p> <p>AND THAT staff also include in the report the option of installing lighting along the George Luesby Park Trail.</p> <p>➤ Planning and Building Services</p>	Timeline to be determined	Deferred subsequent to VivaNext construction
2.	<p>Committee of the Whole – November 28, 2016 – Item 23</p> <p>Development & Infrastructure Services Report – ES 2016-54 Public Consultation and Support Plan – Transportation Services Update</p>	<p>THAT the Public Consultation and Support Plan as outlined in Appendix A be adopted for use starting January 1, 2017;</p> <p>AND THAT the Public Consultation and Support Plan be reviewed both internally and by the public throughout 2017 for improvements for 2018, if necessary.</p> <p>➤ Engineering Services</p>	Q1, 2018	

Councillor Kwapis:

THAT Council direct staff to review options, best practices and by-laws that are used by towns and cities to prevent and/or manage unsightly vacant storefronts in areas of special interest such as Main Street. This report to be brought back to Council within 120 days.

Councillor Kwapis:

WHEREAS many citizen sponsors responded very positively to the government's call in late 2015 for Syrian refugees to come to Canada;

AND WHEREAS many groups raised money, undertook training and generally prepared to welcome refugee families;

AND WHEREAS because of change in policy from the federal government, many sponsorship groups are still waiting for refugee families;

AND WHEREAS it has been shown that the best way to integrate refugees into Canadian society is with a group of citizens hosting them;

THEREFORE BE IT RESOLVED that Council requests the federal government to take whatever steps necessary to ensure that refugee families both from Syria and other countries are processed and travel arrangements made, so the sponsorship groups that are ready to host such refugees can welcome those refugee families in a timely manner.


PLANNING & BUILDING SERVICES

Town of Newmarket www.newmarket.ca
 395 Mulock Drive planning@newmarket.ca
 P.O. Box 328, STN Main T: 905.953.5321
 Newmarket, ON L3Y 4X7 F: 905.953.5140

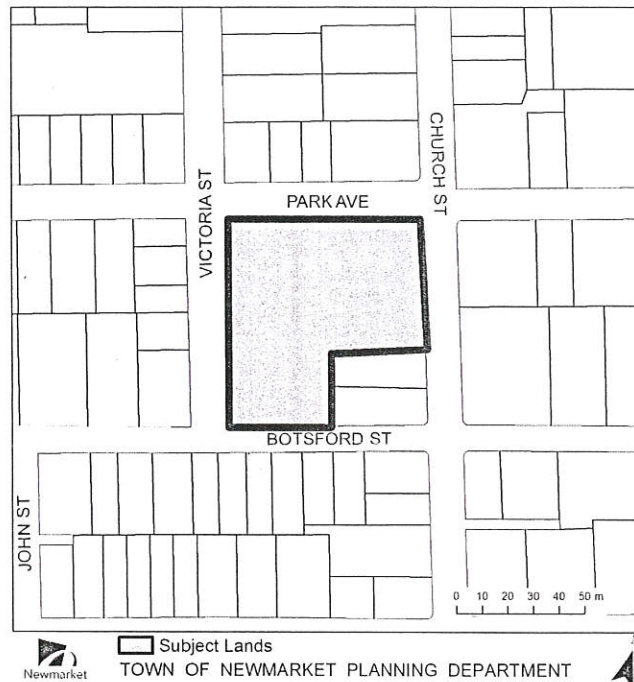
**PUBLIC MEETING CONCERNING
 PROPOSED OFFICIAL PLAN AND ZONING BY-LAW AMENDMENTS**

TAKE NOTICE that the Council of the Corporation of the Town of Newmarket will hold a Public Meeting on:

MONDAY FEBRUARY 6, 2017 AT 7:00 P.M.

in the **Council Chambers at the Municipal Offices, 395 Mulock Drive**, to consider a proposed Zoning By-Law Amendment under Section 34 of the Planning Act, RSO 1990, c. P. 13 as amended and a proposed Official Plan amendment under Section 17 of the Planning Act, RSO 1990, c. P. 13 as amended.

An application has been submitted for an Official Plan Amendment and Zoning By-Law Amendment for lands bounded by Park Avenue to the north, Victoria St. to the west, Church Street to the east and Botsford Street to the south, municipally known as 400 Park Avenue, 405 and 407 Botsford Street. The net effect of this application is to permit a proposed development consisting of 11 apartment units within the former King George School building and 14 Townhomes of which 8 are proposed to front Church Street and 6 are proposed to front Botsford Street



ANY PERSON may attend the public meeting to make written or verbal representation either in support of or in opposition to the proposed Official Plan and Zoning By-Law Amendments. If you wish to use the Town's audio/visual system, please contact the Clerk's Office not later than noon on the day of the meeting to make the appropriate arrangements. Should you be unable to attend the public meeting, your written submission will be received up to the time of the meeting.

IF YOU WISH TO BE NOTIFIED of the adoption of the proposed Official Plan and Zoning By-Law Amendments, you must make a written request to the Town of Newmarket, 395 Mulock Drive, P.O. Box 328, STN MAIN NEWMARKET, ON L3Y 4X7

IF A PERSON OR PUBLIC BODY does not make oral submissions at a public meeting or make written submissions to the Town of Newmarket before the by-law is passed, the person or public body is not entitled to appeal the decision of the Town of Newmarket to the Ontario Municipal Board.

IF A PERSON OR PUBLIC BODY does not make oral submissions at a public meeting, or make written submissions to the Town of Newmarket before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there is reasonable grounds to do so.

ADDITIONAL INFORMATION relating to the proposed Official Plan and Zoning By-Law Amendments is available for inspection between 8:30 a.m. and 4:30 p.m. on weekdays at the Municipal Offices, 395 Mulock Drive, Newmarket.

Dated January 17, 2017

Direct any inquiries to the
 Planning Department 905-953-5321
 Please refer to File No. D09NP1616,
 D14NP1616



Town of Newmarket
COUNCIL EXTRACT

Extract from the Minutes of the Council
Meeting held on Monday, December 5,
2016

-
30. Development and Infrastructure Services - Planning and Building Services Report 2016-45 dated November 28, 2016 regarding Application for Official Plan Amendment and Zoning By-law Amendment - 400 Park Avenue (King George School), 405/407 Botsford Street.
- a) THAT Development and Infrastructure Services – Planning and Building Services Report 2016-45 dated November 28, 2016 regarding Application for Official Plan Amendment and Zoning By-law Amendment be received and the following recommendations be adopted:
- i) THAT the Application for Official Plan Amendment and Zoning By-law Amendment as submitted by Rose Park Avenue for lands municipally known as 400 Park Avenue, 407 and 407 Botsford Street be referred to a public meeting;
- ii) AND THAT following the public meeting, issues identified in this report, together with comments of the public, Committee and those received through the agency and departmental circulation of the application, be addressed by staff in a comprehensive report to the Committee of the Whole, if required;
- iii) AND THAT Ms. Lucila Sandoval, Groundswell Urban Planning, 30 West Beaver Creek Road, Richmond Hill, ON L4B 3K1 be notified of this action.



PLANNING AND BUILDING SERVICES

Town of Newmarket
395 Mulock Drive
P.O. Box 328, STN Main
Newmarket, ON L3Y 4X7

www.newmarket.ca
planning@newmarket.ca
T: 905.953.5321
F: 905.953.5140

November 28, 2016

DEVELOPMENT AND INFRASTRUCTURE SERVICES/PLANNING & BUILDING SERVICES REPORT 2016-45

TO: Committee of the Whole

SUBJECT: **Application for Official Plan and Zoning Bylaw Amendment
400 Park Avenue (King George School), 405/407 Botsford Street
Submitted by: Rose Park Avenue
D9-NP1616 (Official Plan Amendment), D14-NP1616 (Zoning By-law Amendment)**

ORIGIN: Planning and Building Services

RECOMMENDATIONS

THAT Development and Infrastructure Services/Planning and Building Services Report 2016-45 dated November 28, 2016 regarding Application for Official Plan Amendment and Zoning By-law amendment be received and the following recommendation(s) be adopted:

- a) THAT the Application for Official Plan Amendment and Zoning By-law amendment as submitted by Rose Park Avenue for lands Municipally known as 400 Park Avenue, 405 and 407 Botsford Street be referred to a public meeting.
- b) AND THAT following the public meeting, issues identified in this Report, together with comments of the public, Committee, and those received through the agency and departmental circulation of the application, be addressed by staff in a comprehensive report to the Committee of the Whole, if required.
- c) AND THAT Lucila Sandoval, Groundswell Planning, 30 West Beaver Creek, Richmond Hill, ON L4B 3K1 be notified of this action.

COMMENTS

Location and Surrounding Land Uses

The Subject Lands are bounded by Park Avenue to the north, Victoria St. to the west, Church Street to the east and Botsford Street to the south (See Location Map attached). The property has an area of approximately 0.52 hectares and includes the entire block bounded by the above noted streets with the exception of 182 Church St and 417 Botsford Street at the southeast corner of the block. The properties are municipally known as 400 Park Avenue, 405 and 407 Botsford Street.

The subject properties currently contain the former King George School and 2 semi detached dwelling units. The adjacent land uses are generally low density residential dwellings with the exception of a daycare on the east side of Church Street zoned Institutional. Main Street is located a block to the east.

Proposal

Official Plan and Zoning By-law amendment applications have been submitted to permit a proposed development consisting of 11 apartment units within the former King George School building and 14 Townhomes of which 8 are proposed to front Church Street and 6 to front Botsford Street. The applicant is proposing to amend the existing Stable Residential designation to allow for the proposed townhouse dwelling type and apartment units within the former school building. The application also proposes to rezone the subject lands from the Minor Institutional (I-B) and Residential Semi Detached Dwelling (R2-K) zone to the Residential Townhouse Dwelling (R4-R) zone and the Residential Apartment (R5-T) zone to accommodate the uses.

Parking for the apartment units and the rear yard garages for the townhomes are proposed to be accessed by way of a condominium road with ingress/egress points on both Victoria Avenue and Park Avenue.

The former school building, designated under the Ontario Heritage Act, is intended to be preserved and restored and internally renovated to accommodate the 11 condominium apartment units. The proposed two storey townhome units are intended to front onto the public streets with a rear lane garage accommodating 2 vehicles per unit.

A site plan, landscape plan and elevations have been submitted in support of the applications and are appended to this report.

Preliminary Review

Provincial Policy Statement

The Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest related to land use planning and development. As a key part of Ontario's policy-led planning system, the PPS sets the policy foundation for regulating the development and use of land. It also supports the provincial goal to enhance the quality of life for the citizens of Ontario.

Planning decisions shall be consistent with the Provincial Policy Statement. The PPS provides for appropriate development while protecting resources of provincial interest, public health and safety, and the quality of the natural environment. The PPS supports improved land use planning and management, which contributes to a more effective and efficient land use planning system.

The Provincial Policy Statement is intended to be read in its entirety and the relevant policies are to be applied to each situation.

The first section of the PPS (Policy 1.0) relates to building strong communities. The preamble to this policy provides "Ontario's long-term prosperity, environmental and social well-being depend on wisely managing change and promoting efficient land use and development patterns".

Policy 1.1.1 sets out how "healthy, liveable and safe communities are to be sustained". This includes "promoting efficient development and land use patterns which sustain financial well-being of the Province and municipalities over the long term" and "accommodating an appropriate range and mix of residential...employment...recreation, park and open space and other uses to meet long term goals".

Policy 1.1.2 provides "sufficient land shall be made available to accommodate an appropriate range and mix of land uses to meet projected needs for a time horizon of up to 20 years." And that this land shall be made available "through intensification and redevelopment, and, if necessary, designated growth areas".

Policy 1.1.3.1 provides “settlement areas shall be the focus of growth and development, and their vitality and regeneration shall be promoted”. “Settlement areas” are defined as “urban areas...within municipalities... that are (a) built up areas where development is concentrated and which have a mix of land uses; and b) land which have been designated in an official plan for development over the long term planning horizon...”.

The proposed development is consistent with the PPS by providing a mix of housing types within the settlement area of the Town of Newmarket that has been identified in the Official Plan for residential development.

Policy 2.6 – titled “Cultural Heritage and Archaeology” relate to the conservation of cultural heritage and in particular the following policies relate to built heritage.

2.6.1 Significant built heritage resources and significant cultural heritage landscapes shall be conserved.

2.6.3 Planning authorities shall not permit development and site alteration on adjacent lands to protected heritage property except where the proposed development and site alteration has been evaluated and it has been demonstrated that the heritage attributes of the protected heritage property will be conserved.

While the proposal continues to be reviewed, it appears to be consistent with this section of the PPS by conserving, restoring and adaptively reusing the designated school building.

Official Plan Considerations

The subject property is designated Stable Residential on Schedule “A” Land Use Plan in the 2006 Official Plan. The Stable Residential permitted uses include single and semi detached dwellings, but would preclude townhouses and apartment units. The applicant is applying to amend the existing designation on the subject lands to permit the proposed residential land uses.

Section 3.9 of the Official Plan regarding intensification in stable residential areas indicates that the creation of new lots for the purposes of infilling shall be permitted subject to compatibility with the scale of the surrounding neighbourhood, the physical suitability of the site to accommodate the proposed infill housing, availability of hard services and road access requirements.

The proposed development appears to be generally compatible with the surrounding uses being, for the most part, low density residential dwellings including single detached, semi detached and multiple family dwellings typically in the form of converted houses. This proposal also makes use of a structure that has existed in the community for many years. There is some concern with the internal side yard setbacks for the proposed townhouse dwellings where they abut the existing residential lots on this block. The proposed setbacks range from 1.0 to 1.2 metres which provide little space for accommodating an appropriate landscaped buffer. The overall compatibility of the proposal will be further reviewed through the process.

With regard to the physical suitability of the site to accommodate the proposed development, the lands are relatively flat with little grading challenges. A retaining wall is proposed where the site abuts the existing residential dwelling lots ranging from 1 – 1.5 metres.

The availability of hard services to accommodate the development and road access are not anticipated to cause any issues however they will continue to be reviewed by Engineering Services and reported on in a comprehensive report after the statutory public meeting is held.

Zoning Bylaw Consideration

The Subject Property is currently zoned Minor Institutional (I-B) and Residential Semi Detached Dwelling (R2-K) zone by Bylaw Number 2010-40, as amended. The Applicant wishes to rezone the Subject Property to a site specific Residential Townhouse Dwelling (R4-R) zone and Residential Apartment (R5-T) to implement the proposed plan. The applicant has requested additional relief from the performance standards that will continue to be reviewed as the application is processed.

Staff will utilise Section 16.1.1, policy 3 in the Town's Official Plan with regards to the Zoning By-Law Amendment:

- "3. In considering an amendment to the Zoning By-Law, Council shall be satisfied that:
- a. the proposed change is in conformity with this Plan;
 - b. the proposed use is compatible with adjacent uses, and where necessary, buffering is provided to ensure visual separation and compatibility between uses;
 - c. potential nuisance effects upon adjacent uses are mitigated;
 - d. adequate municipal services are available;
 - e. the size of the lot is appropriate for the proposed use;
 - f. the site has adequate road access and the boundary roads can accommodate the traffic generated;
 - g. the on-site parking, loading and circulation facilities are adequate; and,
 - h. public notice has been given in accordance with the *Planning Act*."

As this development proposal does not have servicing allocation, the Holding (H) provisions of the Planning Act may be required in the event the property is rezoned and allocation is not made available at that time.

Heritage

The former King George School located at 400 Park Avenue is designated under the Ontario Heritage Act by By-law 1986-149. The by-law describes the reasons for the heritage designation as follows:

The property known as King George Public School at 400 Park Avenue is worthy of designation for architectural and historical reasons. King George School, as the Town's oldest functioning public school building, is a well preserved example of early twentieth century public school architecture. It was constructed in 1912 to 1913 by Mr. McIntosh, contractor, to the plans and specifications of O.E. Trench, architect. This red brick, two storey school, which rests on a limestone block foundation, was built on the site of an earlier school, both of which were designed to serve the primary grades. Projecting two storey entrances, with exterior stairways, sided in limestone block to match the foundation, are on each of the Victoria and Park facades. The entrance bays have concrete quoins and ornamental projections above the flat roof of the building. The top of the walls of this square building incorporate decorative moulding and brick banding. The corners of the building have quoins simulated brick. Large windows, surmounted by concrete lintels, illuminate the six classrooms in this school.

The applicant has indicated that the proposal is an adaptive reuse of the existing school and in keeping with heritage conservation principles. The general character of the building is being maintained and a restoration of the exterior fabric is intended.

The applicant has presented the proposal to the Heritage Newmarket Advisory Committee on October 11, 2016. The committee provided comments relating to the replacement of windows, opportunities for adaptive reuse of interior features and concerns with the interface between the proposed townhouses and the existing homes within the block. The committee indicated they will work with the applicant sourcing historic photographs and providing suggestions for the restoration of the former school building.

Both a stage one and stage two archaeological assessments have been carried out for the subject lands. The report recommends that, based on the findings, no further archaeological assessment for the property is required.

Tree Inventory and Replacement Plan

The submitted tree inventory has identified 35 trees on and within 6 metres of the subject property. Of this, 12 trees are proposed to be removed to accommodate the proposed development. There is one tree proposed to be removed on adjacent private property. The removal of this Black Walnut tree will require the homeowners consent. The report indicates protection measures in the event this tree is to be preserved.

The arborist report has been peer reviewed by the town which has identified some deficiencies with the report that will be addressed through the process. The peer review has also indicated that the above noted Black Walnut tree on private property should be preserved.

Traffic and Parking

The submitted traffic study has indicated that the proposed development will have no impact on the intersection operations, capacity and delay during both weekday AM and PM peak hours of the surrounding road network.

The townhouses are proposed to accommodate parking for two vehicles per unit in a laneway garage separated from the dwelling unit by a private outdoor amenity space. The proposed apartment units are supplied with 11 surface parking spaces for a total parking ratio of 1.3 spaces per unit.

The traffic operations and parking analysis is currently under review by Engineering Services.

Parkland

No parkland dedication is proposed for this development however a private parkette is proposed at the southwest corner of Park Avenue and Victoria Street. Lions Park is approximately 200 metres to the south and River Walk Commons is approximately 320 metres to the east. The Town will require cash in lieu of parkland in accordance with By-Law 2016-42.

Departmental and Agency Comments

Comments from various agencies and departments will be reviewed throughout the process and summarized in the comprehensive report to come forward after the statutory public meeting.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

This application has linkages to the Community Strategic Plan as follows:

Well-equipped and Managed: by providing opportunities for varied housing types, affordability and densities

COMMUNITY CONSULTATION POLICY

The recommendations of this report refer the applications to the statutory public meeting as required by the Planning Act.

BUDGET IMPACT Operating Budget (Current and Future)

The appropriate planning application fees have been received for Official Plan amendment and zoning bylaw amendment. The Town will also receive revenue from development charges and assessment revenue with the development of this proposal in the event the applications are approved.

Capital Budget

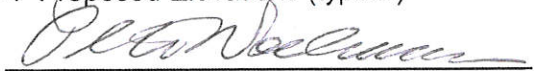
There is no direct capital budget impact as a result of this report.

CONTACT

For more information on this report, contact: Dave Ruggle, Senior Planner – Community Planning, at 905-953-5321, ext 2454; druggle@newmarket.ca

Attachments

- 1 - Location Map
- 2 - Proposed Site Plan
- 3- Proposed Landscape Plan
- 4- Proposed Elevations (typical)



Commissioner Development and Infrastructure
Services

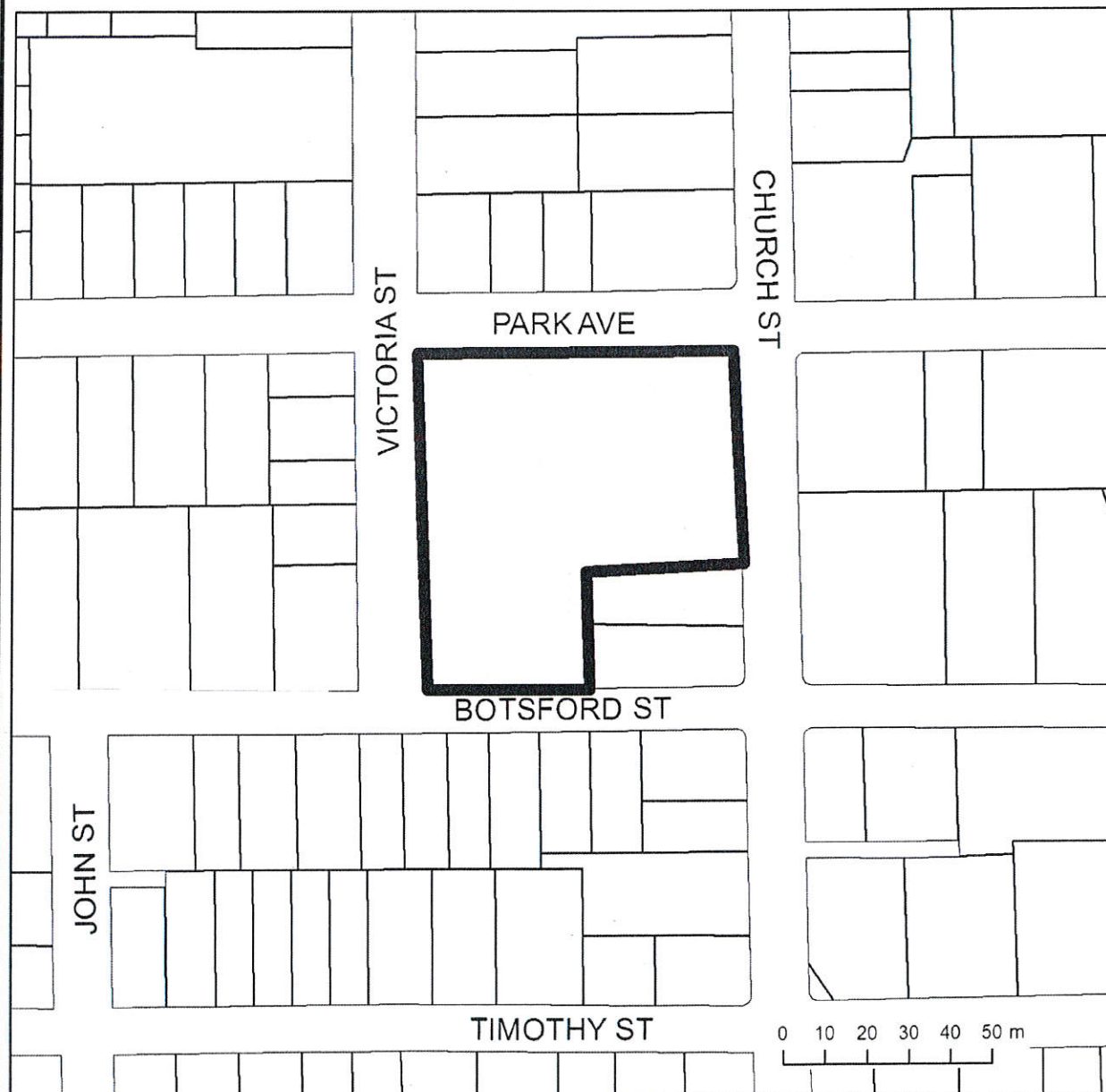


Director of Planning and Building Services



Senior Planner – Community Planning

LOCATION MAP **400 park Avenue** **405 and 407 Botsford Street**

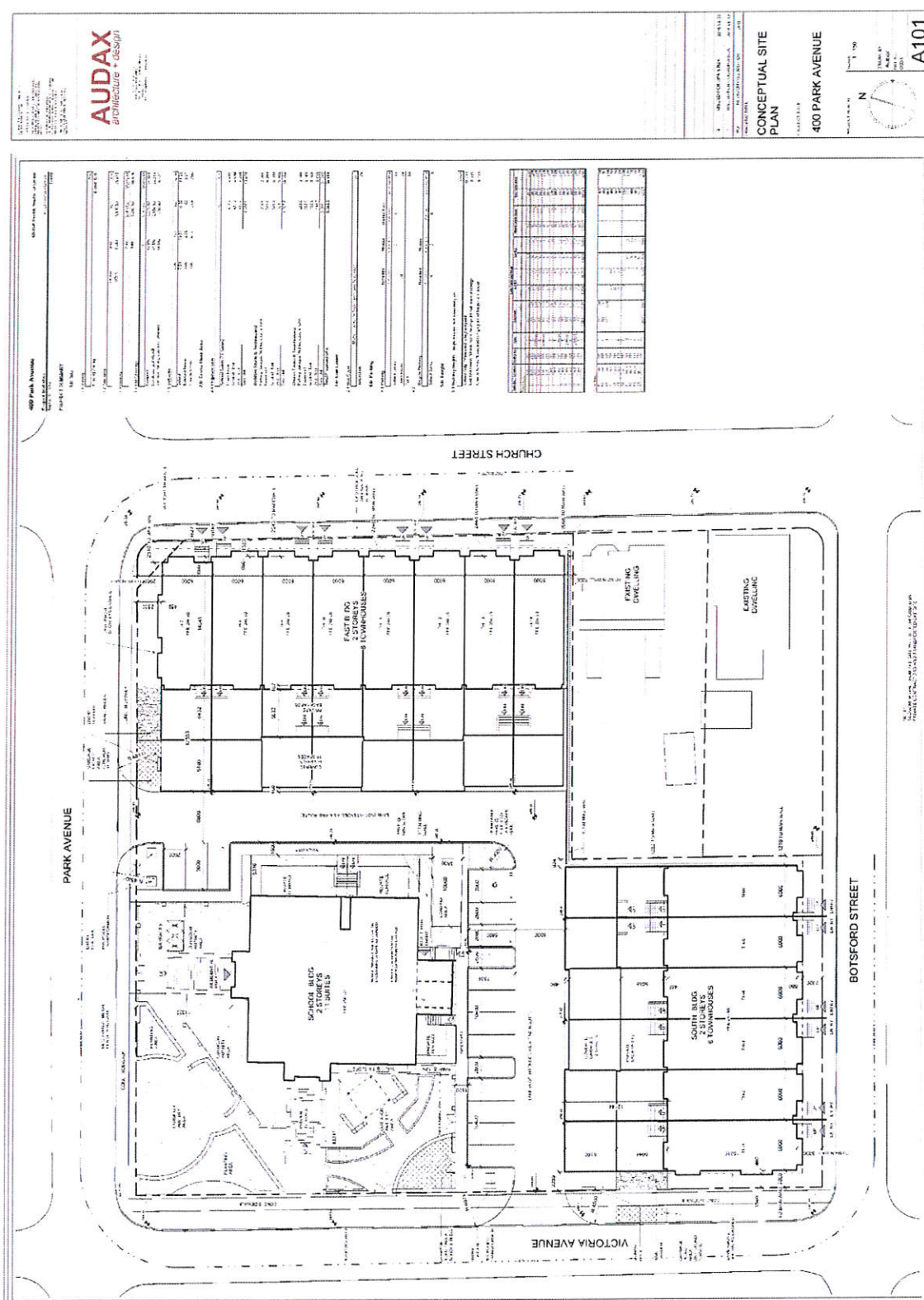


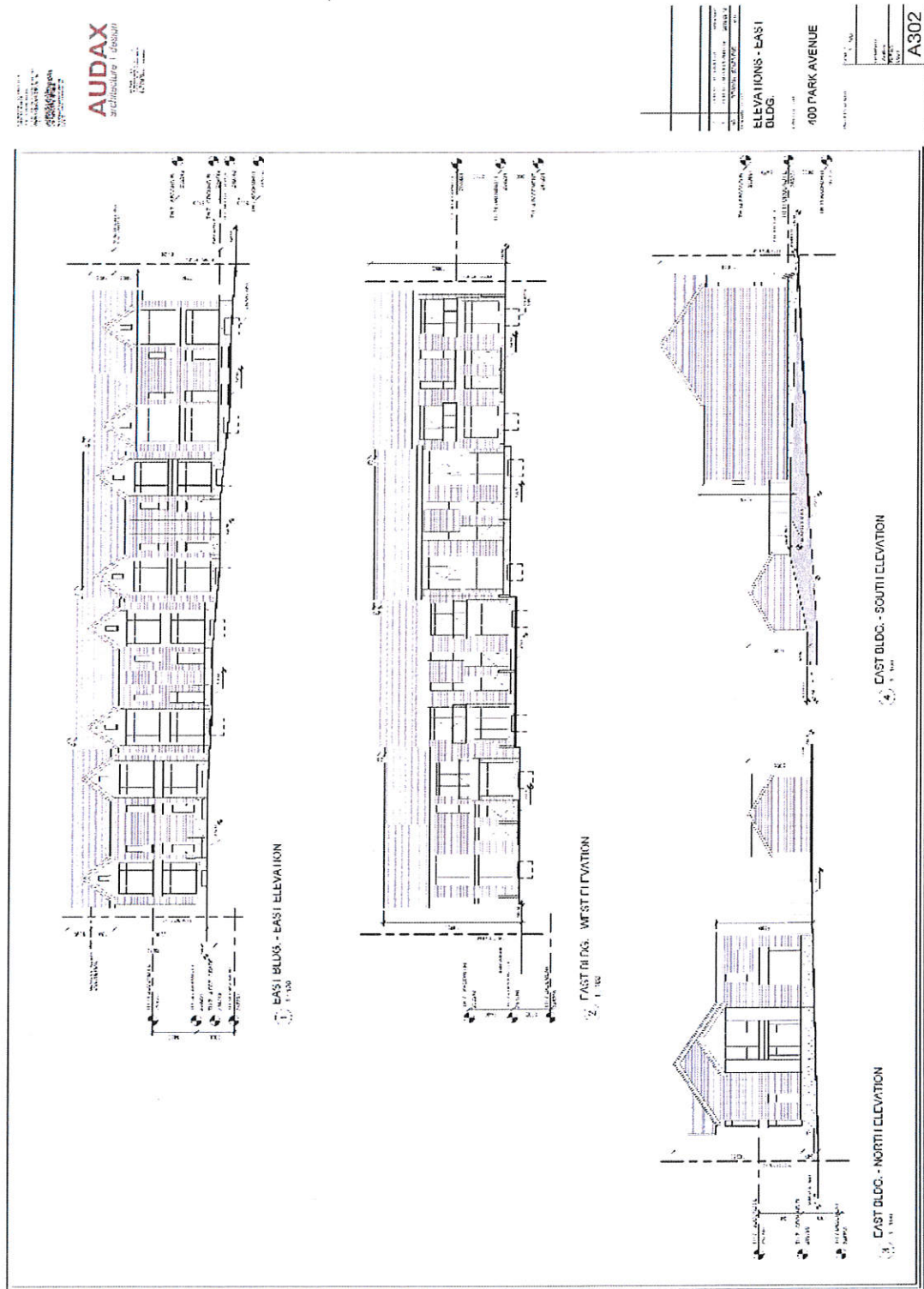
Subject Lands

TOWN OF NEWMARKET PLANNING DEPARTMENT

Designed & Produced by Information Technology – GIS Printed: November 2016. Land Parcel Boundaries – © Teranet Inc. and its suppliers. All rights reserved. NOT A PLAN OF SURVEY. 2015 Zoning - Town of Newmarket 2015. DISCLAIMER: This mapping is based on the POLARIS parcel fabric product compiled using Land Registry System records and recent surveys and control points where available. This mapping is a representation of the earth's surface and provides estimates of area and distance. This map has been produced for illustrative purposes only. It is not a substitute for a legal survey.

T:\DI Services\Planning\CaseFile related documentation\King George School\location map for report.mxd









CORPORATE SERVICES COMMISSION
Financial Services

TOWN OF NEWMARKET
395 Mulock Drive
P.O. Box 328
Newmarket, ON L3Y 4X7

www.newmarket.ca
mmayes@newmarket.ca
905.895.5193 ext 2102

February 6, 2017

CORPORATE SERVICES REPORT – FINANCIAL SERVICES – 2017-08

TO: Mayor Tony Van Bynen and Members of Council

SUBJECT: Vacant Unit Property Tax Rebate Program Review

ORIGIN: Supervisor, Property Tax & Assessment

RECOMMENDATIONS:

- a) **THAT Corporate Services Report-Financial Services – 2017-08 dated February 6, 2017 regarding a review of the current vacant unit property tax rebate program be received and the following recommendations be adopted:**
- i. **That Council provide direction to staff of their preliminary position regarding the possible elimination or modifications to the program, and**
 - ii. **That staff be directed to participate in the ongoing discussions, and**
 - iii. **That staff report back to Council on the final recommendations that will be made to Regional Council, and if approved, sent to the Province for regulatory authority.**

COMMENTS:

Purpose

The purpose of this report is to provide Council with background on the current program in place to provide annual property tax rebates to vacant commercial and industrial properties; and to seek Council's direction regarding new flexibility being offered to municipalities by the Ministry of Finance to modify or eliminate the program in accordance with local circumstances.

Budget Impact

The last five years show an average budgetary impact for the Town of approximately \$112,100 per year. Any modifications to the program would seek to reduce or eliminate this impact.

Summary

Council approval of this report will provide staff with the direction and authority to engage in discussions with the property tax policy representatives of the nine area municipalities, and the Region of York, with a goal to having York Region Council submit a proposal to the Ministry of Finance along with their resolution for program modifications, effective for tax year 2017.

BACKGROUND

Since 1998, the Vacant Unit Rebate program has provided tax rebates to property owners who have vacancies in commercial or industrial buildings only. The program is based on an annual application and is administered by Town staff. The current rebate is equal to 30% of the taxes levied on the commercial space and 35% of taxes levied on industrial space. This is consistent among the 9 area municipalities, and most of the Province.

The table below provides a five year history of the application volumes and financial impacts for both the Town and the Region. Note: Applications are received in the year following their effective date; therefore the impact of applications for the 2016 tax year will not be known until late 2017.

Tax Year	Number of Applications	Total Refund (including education portion)	Region of York Portion	Town of Newmarket Portion
2015	82	\$534,655	\$127,460	\$121,961
2014	70	\$472,365	\$112,612	\$106,336
2013	84	\$553,980	\$133,250	\$123,654
2012	71	\$468,824	\$113,852	\$102,126
2011	76	\$501,639	\$121,801	\$106,641
Totals	383	\$2,531,463	\$608,975	\$560,718
Average/Year	76	\$506,293	\$121,795	\$112,144

In response to municipal and other stakeholders' requests, the Province is providing municipalities (at the upper tier level) with the flexibility to implement changes through regulation when accompanied by an upper tier Council resolution.

At a recent meeting of the area municipal Treasurers, the Region requested that a staff group be formed to:

- review the Provincial guidelines and checklist for program changes such as
 - engagement of the local business community
- determine if there is a consensus among the local municipalities for change
- create an action plan with regard to the consultation, deadlines and implementation steps

Changes

Staff has consulted with colleagues in our peer associations as well as the area municipalities regarding some of the potential changes that could be considered during the review phase such as:

- completely eliminating the property tax rebates
- reducing the percentage of tax that is rebated for all applicants
- phasing down the percentage of rebates over 2-5 years for repeat applicants

- increasing the information/documentation required with the application in order to reduce the administration and enhance reliability of the applications
- realigning the funding of the rebates so that the residential taxpayer is not bearing the burden of commercial/industrial rebates

Items that Council may wish to consider are:

- This is a business benefit that is subsidized by the residential class, particularly in municipalities like Newmarket with a high ratio of residential vs. commercial/industrial assessment.
- This is not a benefit provided to other types of vacant properties such as residential or multi-residential.
- When MPAC prepares the property assessments for taxation purposes, chronic vacancy, reduced income and economically obsolete (unused) areas are factors considered when establishing the value for taxation purposes. These are also items which are often targeted for a larger allowance during property assessment appeals. When a rebate is granted, on top of the assessment value consideration, this could be seen as “double-dipping”.
- The current program requires a minimum period of 90 days continuous vacancy. This requirement discourages landlords from accepting requests for short term uses, which may generate additional income, or more importantly, which they may have otherwise granted on a charitable basis. For example, a storefront vacancy in a BIA area may be requested for use for advertising or special event promotion and, if granted, the owner would lose eligibility for the rebate. This could be viewed as detrimental to the existing businesses in the surrounding area.
- Although difficult to quantify, there is the opinion that the program actually goes so far as to discourage the leasing of some vacant property, where a landlord may simply be waiting for increased equity for sale purposes.
- The entire program is highly administrative as designed.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

This report links to Newmarket’s key strategic directions in being Well Managed through fiscal responsibility.

CONSULTATION

Staff are actively engaged with peer associations such as the Ontario Municipal Tax & Revenue Association (OMTRA), along with all 9 area municipalities finance staff and the Region of York finance and analysis staff. Staff are also receiving and reviewing Council resolutions being forwarded from our jurisdictions and monitoring social media around this issue.

HUMAN RESOURCE CONSIDERATIONS

Staffing levels will remain the same subject to whatever changes are finally implemented. Any reduction in this administrative process will allow additional time to be dedicated to the protection of our tax and assessment base through our Pro-active Assessment Management strategy.

BUDGET IMPACT

Operating Budget (Current and Future)

The elimination or modification of this program will result in a budgetary saving of up to approximately \$112,100 per year starting as early as 2018 for applications from the 2017 tax year.

Capital Budget

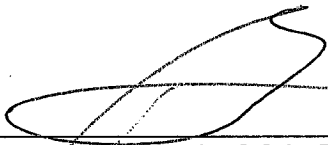
No impact on the capital budget.

CONTACT

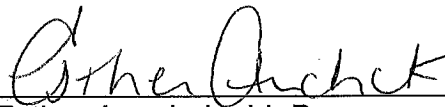
For more information on this report, contact: Grace Marsh at 905-953-5300, ext. 2143 or via e-mail at gmarsh@newmarket.ca



Grace Marsh, CMTP, CMM III, Licenced Paralegal
Supervisor, Property Tax & Assessment



Mike Mayes, CPA, CGA, DPA
Director, Financial Services/Treasurer



Esther Armchuk, LL.B.
Commissioner, Corporate Services

GM/he
Attachment:

- a) Ministry of Finance Bulletin, Vacant Unit Rebate and Vacant/Excess Land Subclasses



VACANT UNIT REBATE AND VACANT/EXCESS LAND SUBCLASSES

January 2017

Since 1998, the Vacant Unit Rebate and Vacant/Excess Land Subclasses have provided tax rebates and reductions to property owners who have vacancies in commercial and industrial buildings or land.

- **Vacant Unit Rebates:** The Vacant Unit Rebate provides a tax rebate to property owners who have vacancies in commercial and industrial buildings. This application-based program is administered by municipalities. The current rebate is 30% of the property tax for vacant commercial space and 35% for vacant industrial space.
- **Vacant and Excess Land Property Tax Subclass:** Commercial and industrial properties or portions of these properties in the Vacant and Excess Land Property Tax Subclasses are taxed at a fixed percentage rate below the tax rate of the broad class. These properties are discounted at 30% to 35% of the full Commercial and/or Industrial rate.

Currently, upper- and single-tier municipalities may choose to apply the same percentage of relief (between 30% - 35%) to both the commercial and industrial property classes.

NEW MUNICIPAL FLEXIBILITY FOR 2017 AND FUTURE YEARS

The Province has reviewed the Vacant Unit Rebate and the Vacant/Excess Land Subclasses in consultation with municipal and business stakeholders.

In response to municipal and other stakeholders' requests, the Province is now moving forward with providing municipalities broad flexibility for 2017 and future years. This change, announced in November 2016, is intended to allow municipalities to tailor the vacant rebate and reduction programs to reflect community needs and circumstances, while considering the interests of local businesses.

In order to provide the most flexibility for municipalities, changes to the rebate and reduction programs will be implemented through regulation. Upper- and single-tier municipalities that have decided to change the programs can notify the Minister of their intent to utilize this flexibility and provide details of the proposed changes along with a council resolution.

To support implementation of changes to the vacant rebate and reduction programs, municipalities should review the attached checklist prior to submitting a request for changes to the Minister.

IMPLEMENTATION

Municipalities wishing to utilize the flexibility available to them must submit details of proposed changes to the Minister along with a council resolution by one of the following dates to ensure amendments are included in a regulation as soon as possible.

- March 1, 2017
- April 1, 2017
- July 1, 2017

Municipalities will be notified when the regulation implementing the requested changes has been enacted.

Note that in two-tiered municipalities, any program changes to be implemented will be an upper-tier municipal decision, consistent with the flexibility currently available to upper-tier municipalities, to determine the rebate and reduction percentage between 30% and 35%.

The Province has an interest in continuing to ensure tax competitiveness and consistency for taxpayers and as such, the Minister will consider proposed program changes within this context.

FURTHER INFORMATION

For general information about the vacant rebate and reduction programs, please contact the Ministry of Finance at info.propertytax@ontario.ca.

**VACANCY REBATE AND REDUCTION PROGRAM CHANGES
CHECKLIST
January 2017**

BUSINESS COMMUNITY ENGAGEMENT

- ✓ Have you engaged the local business community?
- ✓ Can you provide details on how and when you have engaged the local business community?
- ✓ Have you considered the potential impacts the proposed changes may have on local businesses?
- ✓ Have you communicated potential impacts of proposed changes to the business community?
- ✓ Has Council been made aware of the potential impacts on the business community?

PROGRAM DETAILS

- ✓ Have you outlined details of program changes in your submission?
- ✓ For municipalities in a two-tiered system, have you discussed proposed changes with lower-tier municipalities?
- ✓ Have you considered how you will implement or administer any potential changes to the vacancy programs?
- ✓ Have you considered these changes as part of a multi-year strategy?
- ✓ Has Council passed a resolution indicating approval of these changes?

FURTHER INFORMATION

If you have any questions about implementation of changes to the vacant rebate and reduction programs, please contact the Ministry of Finance at info.propertytax@ontario.ca.



OFFICE OF THE CAO/STRATEGIC INITIATIVES
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905.895.5193

January 31, 2017

OFFICE OF THE CAO/STRATEGIC INITIATIVES REPORT 2017-02

TO: Mayor Van Bynen and Members of Council

SUBJECT: Ontario Community Infrastructure Funding

ORIGIN: Strategic Initiatives Office

RECOMMENDATIONS

THAT Office of the CAO/Strategic Initiatives Report 2017-02 dated January 31, 2017 regarding the Ontario Community Infrastructure Fund be received and the following recommendations be adopted:

THAT Council authorizes Robert N. (Bob) Shelton, Chief Administrative Officer and Peter Noehammer, Commissioner, Development and Infrastructure Services to enter into a Contribution Agreement with the Province of Ontario to receive funds through the Ontario Community Infrastructure Fund Formula-based Component.

COMMENTS

Under the Delegation of Authority Bylaw #2016-17, Council has granted authority to staff for funding applications made by Town to make subsequent submissions for further processing the application under Schedule A.3, Page 4 of 34, which states:

"Applications to any Federal or Provincial Government department, Ministry, agency or fund for compensation, funding or other forms of subsidy related to any Town programs, operations or approved capital project and subsequent submissions, declarations or representations required for processing the application or the receipt of funds."

Although Council has granted authority to staff for this purpose, the Province of Ontario requires formal documentation indicating Council has specifically approved two designated signatories to enter into the Contribution Agreement. For all intents and purposes, this action by Council will enable the Town to receive funding from the Ministry of Agriculture, Food and Rural Affairs (OMAFRA) through the Ontario Community Infrastructure Fund formula-based component.

For 2017, the Town expects to receive a total of \$679,021 in grant monies through this program. Staff are recommending that \$80,000 be allocated for the Asset Management Strategy Implementation; \$30,000 for Asset Management Consulting Services; and \$20,000 for Asset Management -Data Collection/Mapping in the Water/Wastewater area for a total of \$130,000. The remaining \$549,021 is to be used to fund a 2017 road rehabilitation project, specifically Lundy's Lane which includes needed water, wastewater and road rehabilitation.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

This report supports the Town's Strategic Plan's vision of "Being Well beyond the ordinary" in in the strategic directions "Well-equipped and managed", as well as Council's Strategic Priority theme of Efficiency / Financial Management.

CONSULTATION

This report has been prepared in consultation with the Strategic Leadership Team.

HUMAN RESOURCE CONSIDERATIONS

The recommendations contained in this report have no impact on staffing levels.

BUDGET IMPACT

Operating Budget (Current and Future)

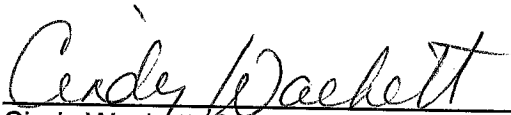
The recommendations contained in this report have no direct impact on the Town's operating budget. It is expected that the rehabilitation of Lundy's Lane watermain will reduce potential future operating costs associated with responses to broken watermain.

Capital Budget (Current and Future)

The recommendations contained within this report will have the impact of reducing the Town's capital budget needs for 2017 for the Lundy's Lane project (totaling \$900,000) by \$549,021 upon approval of the project through the OCIF formula-based funding agreement.

CONTACT

For more information on this report, contact Cindy Wackett, Strategic Initiatives at 905-953-5300 Ext. 2048 cwackett@newmarket.ca.



Cindy Wackett, Corporate Project Consultant
Strategic Initiatives



Peter Noehammer
Commissioner, Development and Infrastructure Services



Robert N. (Bob) Shelton, Chief Administrative Officer



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January 31, 2017

CHIEF ADMINISTRATIVE REPORT 2017-01

TO: Mayor Tony Van Bynen and Members of Council

SUBJECT: Town Wide Flower Program

ORIGIN: Chief Administrative Officer

RECOMMENDATIONS

THAT Chief Administrative Report 2017-01 dated January 31, 2017 regarding the Town-Wide Flower Program be received and the following recommendations be adopted:

a) THAT Council consider the following options to continue to deliver the existing town-wide flower program for the proposed 2017 budget year, without impacting the 2017 tax rate, as directed by Council at the January 30, 2017 Special Committee of the Whole meeting:

Options:

i) Fund \$25,000 from reserves for 2017;

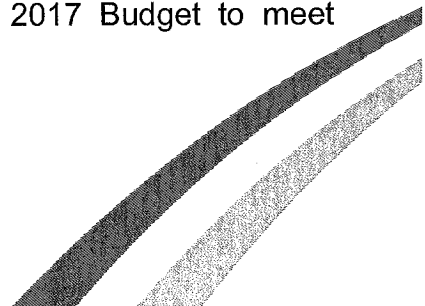
ii) Maintain the cost reduction to the base operating budget and re-structure/divide the remaining \$50,000 funding envelop to deliver a Town-wide flower program.

b) AND THAT Council direct staff to review the current flower program in 2017 and recommend a service level standard with a sustainable funding source for the 2018 budget through the creation of a Town-wide standard/policy.

COMMENTS

A \$25,000 operational cost reduction of the overall \$75,000 flower program was recommended by staff to meet the 2017 tax rate target. Of the \$75,000 budget for the flower program, \$50,000 is typically allocated to the downtown core. Depending on Council's direction, the BIA could opt to supplement program enhancements for the area.

Balancing significant cost drivers and funding Council's Strategic Priority areas within the allotted target was a difficult challenge for the 2017 budget. For over nine months, OLT and SLT met weekly to identify further cost-cutting and efficiency measures for the 2017 Budget to meet Council's target.



For the 2017 budget, we provided Council with four options ranging from 2.2% to a 4.88% tax increase. Staff was able to provide options to meet Council's target of 2.8% by finding \$1 million in reductions through the implementation of efficiency measures, deferrals, cost-cutting and innovative measures to avoid costs and increase revenues. With reduced core budgets across the board for the past several years to meet targets, in the face of growth, we are at the point where further reductions to the core budget cannot be sustained without impacting service levels, introducing high levels of risk and potentially affecting community satisfaction. Staff will also have to find \$50,000 for three-months of the new waste contract in the last quarter of 2017. We do not recommend absorbing anything further in the operating budget at this time. Staff will continue to look for efficiency measures and savings and will be recommending a budget policy for Council in 2017 to assist in future, sustainable financial management and process.

BACKGROUND

In 2015 we right-sized expenses to generally reflect five-year trend lines. In 2016, to right-size revenue and meet the target, over \$1.5 million in cost reductions and efficiencies were implemented without significant service level reductions.

This year, our primary goal was to meet the target by reviewing all lines of business with the criteria of finding savings with the least amount of impact on municipal services. The top priority with this goal was to maintain public safety, comply with legislation and reasonably maintain high community satisfaction ratings.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

This initiative supports the Town's Vision, Mission and Community Strategic Plan goal of being well-equipped and managed by undertaking processes that reflect sound and accountable governance and fiscal responsibility in achieving service excellence.

CONSULTATION

The information in this report is a result of consultation with members of Council and the Strategic and Operational Leadership Teams.

HUMAN RESOURCE CONSIDERATIONS

There is no impact to Human Resources as a result of this report.

BUDGET IMPACT

Operating Budget (Current and Future)

CONTACT

For more information on this report contact Bob Shelton, Chief Administrative Officer (CAO) at bshelton@newmarket.ca or extension 2031.



Robert N. Shelton, Chief Administrative Officer



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Financial Services

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February 2, 2017

**JOINT CAO/COMMISSIONERS AND CORPORATE SERVICES REPORT
FINANCIAL SERVICES – 2017-06**

TO: Mayor Tony Van Bynen and Members of Council
Committee of the Whole

SUBJECT: Approval of the 2017 Operating and Capital Budgets

ORIGIN: Director, Financial Services/Treasurer

RECOMMENDATIONS:

THAT Joint CAO/Commissioners and Corporate Services - Financial Services Report – 2017-06 dated February 2, 2017 regarding Approval of the 2017 Operating and Capital Budgets be received and the following recommendations be adopted:

- 1. THAT the proposed 2017 Operating Budget with expenditures of \$121,523,919 be approved, which is comprised of the following components:**
 - a. \$61,406,177 for the Town portion;
 - b. \$30,000 for the Newmarket Downtown Business Development Area (BIA);
 - c. \$3,974,018 for the Library portion;
 - d. \$16,179,191 for Central York Fire Services (Newmarket's share);
 - e. \$35,726,263 for the Water and Wastewater Rate Groups which includes an additional \$287,842 for asset replacement funding;
 - f. \$2,535,415 for the Building Permit Rate Group;
 - g. The creation of a Stormwater Management Rate Group with a budget of \$1,672,855;
- 2. AND THAT the proposed 2017 Capital Budget with expenditures of \$31,923,242 be approved;**
- 3. AND THAT the proposed 2017 Operating and Capital Budgets be forwarded to the Council meeting of February 13, 2017 for final approval.**

COMMENTS:

Purpose

This report is to obtain Committee of the Whole approval of the 2017 Operating and Capital Budgets so that they may be recommended to Council for final approval and adoption.

Budget Impact

The 0.39% tax increase, plus the newly created Stormwater Management charge, is equivalent to a 2.99% tax increase.

Background

There were Special Committees of the Whole on January 16 and January 30 to deal with the Draft 2017 Operating and Capital Budgets. This report will supplement the information provided at these meetings and note any subsequent changes.

OPERATING BUDGETS

Joint CAO/Commissioners, Corporate Services Report - Financial Services – 2017-04 provided the details on the 2017 Draft Operating Budgets.

There have been no changes to the Operating Budgets, with the exception of some housekeeping issues with the list of Decision Packages. A revised list is provided as Appendix A.

The Tax Levy Increase is 0.39%

Providing transparent information on the budget and relating it to the Council target while contemplating the transfer of costs to rate-supported budgets was a challenge. It was decided early in the process that the transfer would be done on a revenue neutral basis – the creation of a separate stormwater rate would not increase the town's total revenues and additional expenses would not fill the tax room created.

The Path to a 0.39% tax increase	
2.80%	Proposals to meet Council's target were presented on December 5, 2016 and January 16, 2017.
0.19%	An Enhanced Option was suggested by Committee of the Whole (December 5) to address Council priorities.
2.99%	Tax increase "equivalent"
(2.60%)	Transfer of \$1.4 million to new Stormwater Management Rate, which was been adopted by Council on December 12, 2016.
0.39%	Actual tax increase

Consolidated Operating Budgets

The following table summarizes the proposed expenses and expenditures:

SUMMARY OF OPERATING EXPENSES AND EXPENDITURES					
Area	Expenses based on PSAB	Principal Repayment on Long-term Debt	Capital Financing	Transfer to Reserves/ Reserve Funds	Total Expenditures
Town	\$49,108,815	\$2,495,702	\$443,400	\$9,358,260	\$61,406,177
BIA	30,000				30,000
Library	3,708,354			265,664	3,974,018
CYFS	15,251,853		6,600	920,738	16,179,191
Tax-supported	\$68,099,022	\$ 2,495,702	\$450,000	\$10,544,662	\$ 81,589,386
Water/Wastewater	28,083,357	481,240		7,161,666	35,726,263
Building	2,535,415				2,535,415
Stormwater	1,672,855				1,672,855
Rate-supported	32,291,627	481,240		7,161,666	39,934,533
TOTAL	\$100,390,649	\$2,976,942	\$450,000	\$17,706,328	\$121,523,919

Expenses based on PSAB are used for financial statement reporting as regulated by the Public Sector Accounting Board (PSAB), but do not include amortization.

Principal Repayment on Long-term Debt excludes interest which is included in *Expenses*.

Capital Financing is the amount transferred from the Operating to the Capital Budget. It does not include the operating and maintenance costs of new infrastructure, which is included in *Expenses*.

Transfer to Reserves/ Reserve Funds includes \$16,247,250 contributed to the Asset Replacement Fund.

Total Expenditures are an expanded fund-based approach used for budgeting and management purposes.

CAPITAL BUDGET

Joint CAO and Commissioners, Corporate Services - Financial Services Report – 2017-03 provided details on the 2017 Draft Capital Budget.

Reviewing the capital program has resulted in the following changes (references are to the lines in Appendix C – Capital Budget Summary):

- Restructuring of the financing for the Glenway Park (item 32) and the National Homes Park (item 34) to eliminate the tax impact
- Additional funding for the Asset Management Program - \$130,000 from the formula-based OCIF grant (item 41)
- Add project Lundy's Lane Reconstruction - \$549,021, funded from OCIF grant (item 40)
- Correction to funding of the Lion's Park Drainage project (item 64)
- Correction to allocations of funding (DC's and Aurora's share) on CYFS projects (items 73 & 74)
- Reduction to the 2018 operating budget impact of projects – a net of \$34,000 (items 19, 30 & 31)

2017 Draft Capital Budget (in \$millions)

	ARF	DC's	Other	Infrastructure Grants	General	Total
Replacement	9.9		6.9			16.8
Growth		6.4	2.2		0.3	8.9
Grants	1.4	(0.2)		2.6	0.7	4.5
Other			0.9		0.8	1.7
Total	11.3	6.2	10.0	2.6	1.8	31.9

The 2017 Capital Budget includes \$31,923,242 in new expenditures. Appendix C provides a list of the capital projects.

Operating Budget Impact

Starting in 2017, the preparation of the Capital budget is taking a more proactive approach to its impact on the Operating Budget.

YEAR IMPACTED	TAX FUNDED	GROWTH FUNDED	RATE FUNDED	TOTAL
2017	\$ 46,000	\$ 51,500	\$ 58,760	\$ 156,260
2018		223,500	46,000	269,500
	\$ 46,000	\$ 275,000	\$ 104,760	\$ 425,760

Next Steps

The recommendations, as may be revised by Committee of the Whole, will proceed to Council on February 13, 2017 for adoption.

Council will be presented with a report reconciling the approved budget to the budget as presented on the financial statements in April. This is in compliance with PSAB standards.

These recommended budgets, along with the 2016 Capital Carryovers, will formulate the Reserves and Reserve Funds budget which will be presented in April.

The final tax rate will be set and the all-in total will be known when we receive the Regional and School Board tax rates and obtain confirmation of the tax ratios. The setting of the Town's tax rates (previously referred to as "mill rates") will be in June.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

This report links to Newmarket's key strategic directions in being Well Equipped and Well Managed through fiscal responsibility.

CONSULTATION

All members of the Senior and Operational Leadership Teams participated in the preparation of the budgets.

Newmarket Public Library Board

The Newmarket Public Library Board approved the Library's base budget at their meeting on June 22, 2016; capital and enhancements were approved on September 7, 2016.

Joint Council Committee (JCC)

Joint Council Committee recommended the Central York Fire Services (CYFS) budget on October 4, 2016. In compliance with the Joint Services Agreement, the budget was forwarded to Aurora Council for review; which they did on November 8 with no comments to add.

If Council adopts the budget as recommended, JCC will need to be informed that their request to increase contributions to the CYFS Asset replacement Fund by \$225,000, has been deferred.

Water and Wastewater Budgets

The Water and Wastewater budgets are in accordance with their 6-year financial plans, as amended for changes in the rate structure.

HUMAN RESOURCE CONSIDERATIONS

The budget includes appropriate staffing levels to meet legislated requirements and Council.

New staffing requests are included in the Decision Packages in Appendix A. Details were provided in Joint CAO/Commissioners, Corporate Services Report - Financial Services – 2017-04, 2017 Draft Operating Budgets, which was presented to Special Committee of the Whole (Budget) on January 30, 2017.

BUDGET IMPACT

Tax-Supported Operating Budget

The recommended draft operating budgets would result in a 1.33% “all-in” (Region, School Board, Town) tax increase to the average residential taxpayer.

	2016	2017	\$ CHANGE	% CHANGE
Town portion	\$1,719.46	\$ 1,726.17	\$ 6.71	0.39%
Region portion	1,774.18	1,825.10	50.92	2.87%
Municipal sub-total	\$3,493.64	\$ 3,551.27	\$ 57.63	1.65%
School Board Portion	839.83	839.83	0.00	0.00%
TOTAL	\$4,333.47	\$4,391.10	\$ 57.63	1.33%

- Based on an average assessment of \$450,702
- The Region and School Boards changes do not include an estimate for the impact of tax-shifting.

The tax increase has been reduced by the transfer of costs to Stormwater Management, which will be a new fee in 2017. The combination of the tax increase with this new fee is equivalent to a 2.99% tax increase.

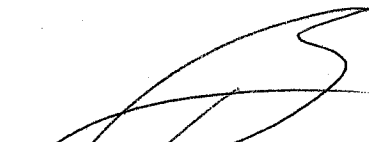
Capital Budget

The recommended draft capital budget includes \$31,923,242 in expenditures, for which there is adequate financing provided.

The projects included in the proposed 2017 capital program will increase operating expenses. Accordingly, \$156,760 has been included in the appropriate 2017 operating budgets and \$269,500 will have to be considered for inclusion in the 2018 operating budgets.

CONTACT

For more information on this report, contact: Mike Mayes at 905-953-5300, ext. 2102 or via e-mail at mmayes@newmarket.ca



Mike Mayes, CPA, CGA, DPA
Director, Financial Services/Treasurer



Esther Armchuk, LL.B.
Commissioner, Corporate Services



Ian McDougall
Commissioner, Community Services



Peter Noehammer
Commissioner, Development and
Infrastructure Services



Robert N. Shelton
Chief Administrative Officer

MM/ne
Attachments:

- Appendix A – 2017 Decision Packages Summary (3 pgs.)
- Appendix B – 2017 Capital Budget Request List (3 pgs.)

Appendix A - 2017 DECISION PACKAGES SUMMARY

Focus Area	Department	Initiative	Category	Decision Package Form #	Staffing Request Amount	Other Request Amount	Total Amount	Revenues/ Funding	Net Tax Impact	Status
Community Centre Lands & Downtown Parking	Planning	Urban Design review	Growth	2017-1	-	30,000	30,000	(30,000)	-	Included
Economic Development - Corridors	Building	Structural Inspector	Enhancement	2017-2	103,560	10,000	113,560	(113,560)	-	Included
Economic Development - Corridors	Building	Business & Application Analyst	Enhancement	2017-3	78,381	10,000	88,381	(88,381)	-	Included
Economic Development - Corridors	Water & Wastewater	Yonge St. Rapid Link Support-Contract Position	Growth	2017-4	70,200	-	70,200	(70,200)	-	Included
Economic Development - Corridors	EDO	Marketing Plan for Corridor Development	Growth	2017-5	-	50,000	50,000	(50,000)	-	Included
Economic Development - Corridors	Public Works	Signs- Community Service Groups & Entrances	Enhancement	2017-6	-	30,000	30,000	-	30,000	Deferred
Economic Development - Corridors	Communications	Communications Specialist	Growth	2017-7	87,004	-	87,004	-	87,004	Deferred
Enhanced Recreational Opportunities	Public Works	Artificial Turf Maintenance	Mandatory	2017-8	-	20,000	20,000	-	20,000	Included
Enhanced Recreational Opportunities	Recreation & Culture	Magna Centre Fitness Facility	Enhancement	2017-9	258,108	125,000	383,108	(383,108)	-	Included
Enhanced Recreational Opportunities	Public Works	Reconstruction of Facility Walkways	Enhancement	2017-10	-	30,000	30,000	(30,000)	-	Included
Enhanced Recreational Opportunities	Public Works	Snow Clearing of Facility Entrances	Enhancement	2017-11	-	15,000	15,000	-	15,000	Deferred
Enhanced Recreational Opportunities	Public Works	Playground Equipment Replacement	Enhancement	2017-12	-	75,000	75,000	(75,000)	-	Included
Enhanced Recreational Opportunities	Public Works	Cleaning Park Washrooms	Enhancement	2017-13	20,563	-	20,563	-	20,563	Deferred
Enhanced Recreational Opportunities	Public Works	Public Works Special Events	Enhancement	2017-14	-	6,000	6,000	-	6,000	Deferred
Traffic Safety	Public Works	Sidewalk Snow Clearing, 3rd phase of 2015 enhancement	Enhancement	2017-15	-	100,000	100,000	-	100,000	Included
Traffic Safety	Water & Wastewater	Manhole Adjustment	Enhancement	2017-16	-	50,000	50,000	(50,000)	-	Included
Traffic Safety	Public Works	Increase Sidewalk Spot Repair	Growth	2017-17	-	32,000	32,000	(32,000)	-	Included
Traffic Safety	Public Works	Snow Clearing of Courts and Wide Elbows	Enhancement	2017-18	-	70,000	70,000	-	70,000	Deferred
Traffic Safety	Engineering	Traffic Management, 3rd phase of 2015 enhancement	Enhancement	2017-19	-	50,000	50,000	-	50,000	Included
Traffic Safety	Public Works	Sidewalk Snow Clearing growth	Growth	2017-20	-	55,000	55,000	-	55,000	Included
Organizational Readiness 2020	Engineering	Capital Projects Coordinator	Growth	2017-21	113,920	-	113,920	(113,920)	-	Included
Organizational Readiness 2020	Engineering	Senior Environmental Coordinator	Growth	2017-22	100,000	-	100,000	(100,000)	-	Included
Organizational Readiness 2020	Water & Wastewater	Water Quality Analyst	Enhancement	2017-23	79,918	-	79,918	(79,918)	-	Included

Focus Area	Department	Initiative	Category	Decision Package Form #	Staffing Request Amount	Other Request Amount	Total Amount	Revenues/ Funding	Net Tax Impact	Status
Organizational Readiness 2020	Human Resources	Health & Safety Coordinator and Mental Wellness	Mandatory	2017-24		95,000	95,000	(95,000)	-	Included
Organizational Readiness 2020	Finance	Financial Business Analyst	Growth	2017-25	100,000		100,000	(100,000)	-	Included
Organizational Readiness 2020	Engineering	Green Space Development Coordinator From Part-time to Full-time	Growth	2017-55	26,880	-	26,880	(26,880)	-	Included
Organizational Readiness 2020	Public Works	Roll Over of Contract Horticulture Staff to Full time	Growth	2017-26	9,568		9,568	-	9,568	Deferred
Organizational Readiness 2020	Building	Casual Building Maintenance Worker	Growth	2017-27	27,668		27,668	-	27,668	Deferred
Organizational Readiness 2020	Public Works	Natural Heritage Coordinator	Enhancement	2017-28	105,184	-	105,184	-	105,184	Deferred
Organizational Readiness 2020	Public Works	Roll Over of 2 Contract Park Staff to Full time	Enhancement	2017-29	40,435		40,435	-	40,435	Deferred
Organizational Readiness 2020	Public Works	Facility Worker-Old Town Hall	Growth	2017-30	70,486		70,486	-	70,486	Deferred
Organizational Readiness 2020	Human Resources	Job Description Analyst	Growth	2017-31	58,520		58,520		58,520	Deferred
Organizational Readiness 2020	IT	GIS Analyst	Growth	2017-32	98,973	6,000	98,973	-	98,973	Deferred
N/A	IT	Increase Cell Phone Account Budget	Mandatory	2017-33		24,000	24,000	-	24,000	Included
N/A	Public Works	EAB Program	Mandatory	2017-34		262,000	262,000	-	262,000	Included
N/A	Public Works	Hydro SWM Pond Lease	Mandatory	2017-35		15,000	15,000	-	15,000	Included
N/A	Water & Wastewater	Catholic Protection	Enhancement	2017-48		200,000	200,000	(200,000)	-	Included
N/A	Water & Wastewater	Storm Hydrant Conversion Program	Enhancement	2017-49		50,000	50,000	(50,000)	-	Included
N/A	Water & Wastewater	Computer Hardware & Software	Enhancement	2017-50		5,000	5,000	(5,000)	-	Included
N/A	Water & Wastewater	Community Engagement and Outreach - Water	Enhancement	2017-51		50,000	50,000	(50,000)	-	Included
N/A	Water & Wastewater	Increased Maintenance Request	Enhancement	2017-52		170,773	170,773	(170,773)	-	Included
Fire	CYFS	4 Additional Fire Fighters	Growth	2017-36	356,456		356,456	(144,721)	211,735	Included
Fire	CYFS	Fire Prevention Life Safety Educator	Growth	2017-37	89,114	4,200	93,314	(37,885)	55,429	Included
Fire	CYFS	Administrative Summer Student	Growth	2017-38	8,000		8,000	(3,248)	4,752	Included
Fire	CYFS	Medical Oversight	Growth	2017-39		15,000	15,000	(6,090)	8,910	Included
						1,896,938	3,551,911	2,105,685	1,446,226	

Focus Area	Department	Initiative	Category	Decision Package Form #	Staffing Request Amount	Other Request Amount	Total Amount	Revenues/Funding	Net Tax Impact	Status
N/A	Public Works	6 Months Lead Hand Position for Grass Cutting Program	Growth	2017-40	35,811	-	35,811	-	35,811	for future consideration
N/A	Public Works	General Parks Response Crew	Enhancement	2017-41	115,663	48,000	163,663	-	163,663	for future consideration
N/A	Public Works	Part-time Operations Yard Worker	Growth	2017-42	20,000	-	20,000	-	20,000	for future consideration
N/A	Public Works	Environmental Monitoring –contamination prevention & control	Enhancement	2017-43	-	30,000	30,000	-	30,000	for future consideration
N/A	Public Works	Spring Grass Cutting	Enhancement	2017-44	18,432	10,000	28,432	-	28,432	for future consideration
N/A	Public Works	Energy Consultant (CDM Plan)	Enhancement	2017-45	-	20,000	20,000	-	20,000	for future consideration
N/A	Public Works	Increasing Grass Cutting on Private Blvd.	Enhancement	2017-46	-	10,000	10,000	-	10,000	for future consideration
N/A	TBD	Community Energy Plan Implementation	Enhancement	2017-47	75,000	190,000	265,000	-	265,000	for future consideration
Organizational Readiness 2020	Customer Services	Community Survey	Growth	2017-53	-	20,000	20,000	-	20,000	for future consideration
Organizational Readiness 2020	Human Resources	Parental & WSIB Leave Coverage	Enhancement	2017-54	76,800	-	76,800	-	76,800	for future consideration
Organizational Readiness 2020	Public Works	Management Development and Training	Enhancement	2017-56	-	10,000	10,000	-	10,000	for future consideration
Organizational Readiness 2020	Public Works	Roads Operator	Growth	2017-57	79,407	-	79,407	-	79,407	for future consideration
	TOTAL				2,318,051	1,992,973	4,311,024	2,105,685	2,205,339	

Appendix B - 2017 CAPITAL BUDGET REQUEST LIST

Line #	Commission	Project Name	Priority Ranking	Category	Project Cost	ARF	DC	Reserves & Reserve Funds	Gas Tax	General	Other Funding Source	Infrastructure Grant	Operating Impact - 2017	Operating Impact - 2018	Additional Capital Needs
1	Corporate Services	CRM Corporate Review	3	Other	50,000					50,000					
2	Corporate Services	Upgrade Desktop and Peripheral Equipment	2	Replacement	155,297	155,297									
3	Corporate Services	Server Room Equipment Replacement/Upgrades	2	Replacement	135,767	135,767									
4	Corporate Services	Software Licenses	2	Replacement	93,179	93,179									
5	Corporate Services	Replace/Upgrade ERP systems	2	Replacement	400,000	400,000									
6	Corporate Services	Open Data Project	3	Other	25,000					25,000					
7	Corporate Services	Enterprise Data Strategy	3	Other	100,000					100,000					
8	Corporate Services	Replace/Upgrade Tax Billing System	2	Replacement	300,000	300,000									
9	DIS	Ray Twinnery Complex - Facility Improvements	2	Infra. Grant	2,865,000	1,285,000				277,500		1,302,500	46,000		
10	DIS	Youth Centre - Facility Improvements	2	Infra. Grant	86,500	46,867				11,000		28,833			
11	DIS	Newmarket Theater - Facility Improvements (CIF)	2	Infra. Grant	140,000			70,000				70,000			
12	DIS	Playground Improvements	2	Infra. Grant	605,000					302,500		302,500			
13	DIS	Magna Centre - Facility Improvements	3	Infra. Grant	265,500					77,835		187,665			
14	DIS	Improvement of Old Town Hall	3	Infra. Grant	200,000					100,000		100,000			
15	DIS	Artificial Turf	2	Infra. Grant	200,000		(200,000)	(100,000)				500,000			
16	DIS	Seniors - Integrated Audio System	3	Infra. Grant	15,000							15,000			
17	DIS	Netting for Ball diamonds	1	Infra. Grant	160,000	80,000						80,000			
18	DIS	Magna Center - Western Entrance	1	Replacement	120,000	120,000								10,000	
19	DIS	Gorham Fire Station-Passive Reactive Barrier	1	Other	315,000					315,000					
20	DIS - Water & Wastewater	Pressure Zone Bypass/Auto Flushers	3	Growth	100,000						100,000				
21	DIS - Storm Water	Bridge and Culvert Inspection, Repair and Replacement	1	Replacement	1,500,000	1,500,000									
22	DIS - Storm Water	Stormwater Infrastructure Design and Stormwater Facilities	3	Other	200,000						200,000			TBD	
23	DIS - Storm Water	Stormwater Infrastructure Design and Maintenance	2	Replacement	400,000	400,000									
24	DIS - Storm Water	Wayne/Warrior SWM Facilities	3	Growth	600,000		400,000				200,000				
25	DIS	Parking Sub Committee Studies - CCL	3	Growth	150,000		150,000								
26	DIS	Urban Design Guidelines	3	Growth	50,000		45,000			5,000					
27	DIS	Yonge Street/VRTC Project Consulting	1	Growth	300,000		300,000								
28	DIS - Water & Wastewater	Water/Wastewater Master Servicing Study Implementation	3	Growth	366,000						366,000		58,760		60,000
29	DIS	Recreation Playbook Implementation	3	Growth	750,000		675,000			75,000			20,000	50,000	
30	DIS	Trail Implementation	3	Growth	300,000		270,000			30,000				62,000	175,000
31	DIS	Sundial Parks - Development	1	Growth	TBD		TBD							10,000	
32	DIS	Glenway Park - Development	1	Growth	970,000		873,000			97,000				20,000	
33	DIS	Moskalk Park Development	1	Growth	700,000		450,000				250,000			20,000	
34	DIS	National Homes Parks - Development	1	Growth	600,000		810,000			90,000				20,000	
35	DIS	Implementation of Bike Lanes in Existing Roads Network	1	Growth	725,000		400,000				325,000		23,000		
36	DIS	Hasket Park Breathing Space	3	Growth	400,000		400,000						8,500		
37	DIS	Maintenance Access - Bagtown Curve	3	Other	55,000					55,000					
38	DIS	Irrigation - Parks	3	Growth	50,000		45,000			5,000					
39	DIS	Parks Satellite Accommodation Study	3	Growth	25,000		22,500			2,500					
40	DIS	Lundy's Lane Reconstruction	2	Replacement	549,021						549,021				
41	DIS	Asset Management Program	1	Other	130,000						130,000				
42	DIS	Accessible Upgrade to Park Washrooms	1	Replacement	50,000	50,000									
43	DIS	Municipal Infrastructure Projects	2	Replacement	1,550,000	750,000			800,000						
44	DIS	Roads Resurfacing	2	Replacement	1,300,000				1,300,000						
45	DIS	Equipment replacement	2	Replacement	1,550,000	1,550,000									
46	DIS	Land Use & Building Tracking System	2	Replacement	1,000,000	200,000		800,000							

Appendix B - 2017 CAPITAL BUDGET REQUEST LIST

Line #	Commission	Project Name	Priority Ranking	Category	Project Cost	ARF	DC	Reserves & Reserve Funds	Gas Tax	General	Other Funding Source	Infrastructure Grant	Operating Impact - 2017	Operating Impact - rates	Operating Impact - 2018	Additional Capital Needs
47	DIS	Capital Projects - Engineering Staff Time	2	Replacement	900,000	900,000										
48	DIS	Engineering/Design for Future Projects	2	Replacement	770,000	770,000										
49	DIS	Road & Related Infrastructure Needs Study & Programming	2	Replacement	400,000	400,000										
50	DIS	395 Building Maintenance Needs	2	Replacement	110,000	110,000										
51	DIS	Update Fuel Management System	2	Replacement	90,000	90,000										
52	DIS	Magna Starting Blocks	2	Replacement	45,000	45,000										
53	DIS	Gorman Pool - Roof Shingles	2	Replacement	45,000	45,000										
54	DIS	Fairy Lake Parking Lot	2	Replacement	29,000	29,000										
55	DIS	Emergency Site Generator Study	1	Other	20,000					20,000						
56	DIS	Ops Works Yard - Material Storage	3	Other	100,000					100,000						
57	DIS	CC - Outside Drinking Fountain	3	Other	7,500					7,500						
58	DIS	Centaph Brick Expansion	3	Other	40,000					40,000						
59	DIS	IT Integration	3	Other	15,000					15,000						
60	DIS	Sensors - Secured Art Hanging Wall	3	Other	6,000					6,000						
61	DIS	Ops - Automatic Doors	3	Other	12,000					12,000						
62	DIS	Consultant to design SKA Park Ramps	3	Other	7,500					7,500						
63	DIS	Advanced Metering Infrastructure	2	Replacement	3,300,000						3,300,000					
64	DIS	Design & Construction for Lions Park Drainage	2	Replacement	(304,000)						(304,000)					
65	DIS	Design & Construction for Lions Park Drainage	2	Replacement	615,000	444,000					171,000					
66	DIS	Drainage Improvement (RJT)	2	Replacement	300,000	50,000					250,000					
67	Community Services	Riverwalk Commons Lighting Art Project	3	Other	50,000						50,000					
68	Community Services	Leasehold renovation at Main Centre	3	Other	300,000						300,000					
69	Community Services	Renovations, Newmarket Theatre	3	Other	250,000			250,000								
70	CYFS	Bunker Gear for New Recruits	1	Growth	16,000		9,504				6,496					
71	CYFS	Implementation of Station Security System	3	Other	30,000			17,820			12,180					
72	CYFS	2 Light Vehicles Replacement	2	Replacement	60,000	60,000										
73	CYFS	1999 Freightliner Fire Truck Replacement	2	Replacement	946,000	946,000										
74	CYFS	Replacement of Thermal Imaging Cameras	2	Replacement	96,000	96,000										
75	CYFS	Life Cycle Replacement of Bunker Gear	2	Replacement	37,178	37,178										
76	CYFS	Replacement of Equipment	2	Replacement	65,000	65,000										
77	CYFS	Replacement of Mobile Data Terminals, Modems & Antennas	2	Replacement	40,000	40,000										
78	CYFS	Station 4-6 Construction	3	Growth	2,500,000		1,500,000				1,000,000					
79	Library	Computer Hardware & Software Replacement	2	Replacement	105,500	105,500										
80	Library	Furniture & Equipment Replacement	2	Replacement	13,300	13,300										
TOTAL					\$31,923,242	\$11,316,488	\$6,150,004	\$1,037,820	\$2,100,000	\$1,825,335	\$6,905,697	\$2,568,488	\$97,500	\$58,760	\$269,500	

Appendix B - 2017 CAPITAL BUDGET REQUEST LIST

Line #	Commission	Project Name	Priority Ranking	Category	Project Cost	ARF	DC	Reserves & Reserve Funds	Gas Tax	General	Other Funding Source	Infrastructure Grant	Operating Impact - 2017	Operating Impact - rates	Operating Impact - 2018	Additional Capital Needs
Projects Deferred																
81	DIS	Bathurst Sidewalk	3	Growth	1,550,000		1,550,000									
82	DIS	Install Street Lights on Bathurst Street	1	Growth	50,000		50,000									
83	DIS	Secondary Plan - Historic Park Design & Implementation	3	Growth	150,000		135,000				15,000		192,000		192,000	150,000
84	DIS	CC - Mill Pit Upgrade	3	Other	17,500					17,500						
85	DIS	Reverse Osmosis Softwater System	3	Other	74,000					74,000						
86	DIS	Kingdale Shoulder Rehabilitation	3	Other	70,000					70,000						
87	DIS	Greenhouse Operating System	3	Other	20,000					20,000						
88	DIS	Charging Station	3	Other	18,000					18,000						
89	DIS	Self Cleaning Washroom	3	Other	150,000					150,000						
90	DIS	Outdoor Train	3	Other	100,000					100,000						
91	DIS	Gorman Pool Outdoor Furniture	3	Other	7,000					7,000						
92	DIS	Asphalt Paving of Old Bathurst Street	3	Other	275,000					275,000						
93	DIS	Urban Centre Roads Preliminary Design & Implementation for future years (Deferred)	3	Growth	200,000		200,000						TBD		TBD	TBD
Total Deferred					\$2,651,500	\$0	\$1,935,000	\$0	\$0	\$0	\$15,000	\$0	\$192,000	\$0	\$217,000	\$150,000

Subject: Proclamation request for The Ontario SPCA Provincial Education & Animal Centre for National Cupcake Day

From: Kimberley Murdoch [<mailto:kmurdoch@ospca.on.ca>]

Sent: January 31, 2017 11:07 AM

To: Mayor Van Bynen

Subject: Proclamation request for The Ontario SPCA Provincial Education & Animal Centre for National Cupcake Day

Good morning,

I am hoping to have a proclamation for Monday February 27th for National Cupcake Day™ for the Ontario SPCA Provincial Education & Animal Centre. National Cupcake Day™ for SPCAs & Humane Societies is the first-ever National Canadian fundraiser campaign for animal welfare. Initially launched by the RSPCA in Australia, New South Wales – National Cupcake Day™ has been brought to Canada as a gift to the Ontario SPCA and the British Columbia SPCA. Sponsored by Hills Science Diet, Agency59, BMO Bank of Montreal and Used.ca, National Cupcake Day™ is designed to help raise much needed funds for all fuzzy friends, big and small, that have been abused, abandoned or in need of help.

Participants can choose to direct all their fundraising dollars from a list of participating SPCA or Humane Societies of their choice. The Provincial Education & Animal Centre supports the York Region, GTA and surrounding areas. You are welcome to visit our website at www.nationalcupcakeday.ca and can contact me for additional information.

We are pleased to announce that the Ontario SPCA Provincial Education & Animal Centre is the winner of the Business Excellence awards from the Newmarket Chamber of Commerce as Charity of the Year! We thank everyone in the community who nominated our animal centre for this prestigious award and for helping us continue our life-saving work.

Thank you and have a great day,

Kim

Kimberley Murdoch

Community Development Coordinator

Ontario SPCA Provincial Education & Animal Centre

16586 Woodbine Avenue

Stouffville, ON L4A 2W3

Peac.ontariospca.ca

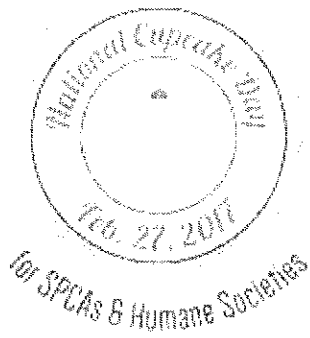
Land: 905-898-7122 ext. 367

Toll: 1-888-668-7722 ext 367

Mobile: 1-905-868-7508

www.ontariospca.ca

ontariospca.ca shelterhealthpro.com



Cupcakes
to the rescue
www.nationalcupcakeday.ca

Show your love of animals by baking a difference at National Cupcake Day in support of SPCA's and Humane Societies across Canada. Register at nationalcupcakeday.ca to make it the sweetest day of the year!



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