



Newmarket Public Library Board
Regular Board Meeting
Wednesday, January 18, 2017
Newmarket Public Library Board Room

Present: Joan Stonehocker, Chair
Tara Brown, Vice Chair
Kelly Broome (arrived at 5:50 pm)
Darcy McNeill
Venkatesh Rajaraman
Tom Vegh

Regrets: Jane Twinney

Staff Present: Todd Kyle, CEO
Linda Peppiatt, Deputy CEO
Lianne Bond, Administrative Coordinator

The Library Board Chair called the meeting to order at 5:35 pm

Adoption of Agenda Items

1. Adoption of Regular Agenda
2. Adoption of the Closed Session Agenda
3. Adoption of Consent Agenda items

The Chair asked if there were any additions to the agenda. One item was added under Business Arising.

Motion 17.01.176

Moved by Venkatesh Rajaraman

Seconded by Darcy McNeill

That Agenda items 1) to 3) be adopted as amended.

Carried

Declarations

None were declared.

Consent Agenda Items:

4. Adoption of the Regular Board Meeting Minutes for Wednesday, December 14, 2016
5. Strategic Operations Report for December, 2016
6. Library Statistical Data for December
7. Monthly Bank Transfer

Motion 17.01.177
Moved by Tara Brown
Seconded by Tom Vegh

That Consent Agenda items 4) to 7) be received and approved as presented.

Carried

Closed Session

8. There were no Closed Session items.

Reports

9. 2016 Business Success Plan Report

The CEO reviewed the 2016 Business Success Plan Report with the Library Board.

Motion 17.01.178
Moved by Tom Vegh
Seconded by Venkatesh Rajaramen

That the Library Board receive the 2016 Business Plan Success Report as presented.

Carried

Business Arising

10. 2013-2016 Strategic Plan Review

The Library Board in reviewing the current Strategic Plan, agreed to build on the current plan in place and create a new action plan. The Board would like to meet with Town of Newmarket Senior Staff to discuss the Town of Newmarket's priorities in order to ensure the Library's Strategic goals align with the Town of Newmarket's.

11. Strategic Technology Committee

A revised draft Terms of Reference for a Strategic Technology Subcommittee was reviewed by the Library Board.

Motion 17.01.179
Moved by Tara Brown
Seconded by Tom Vegh

That the Library Board approved the Strategic Technology Committee Terms of reference as presented.

Carried

12. Library Board Action List

The Library Board reviewed the Action List.

13. Leadership by Design e-Learning

a) Demonstrating Value Video

It was decided not to view this video.

b) Knowledge Gap Analysis

Library Board members will complete the Knowledge Gap Analysis for the next regularly scheduled Board meeting. Results from the Analysis will be reviewed at this meeting.

14. Library Efficiencies Review

The Library Board was asked to reconsider participating in an efficiency review conjointly with the Town of Newmarket. (September 7, 2016. Library Board meeting, motion 16.09.143).

Motion 17.01.180

Moved by Darcy McNeil

Seconded by Venkatesh Rajaraman

That the Board authorize the C.E.O. to participate in the commissioning of a study conjointly with the Town of Newmarket as described in the report with a view to operating a new and or joint library facility;

And that the Board authorize in principle the expenditure of up to \$25,000 as the Library's 50% share of the related costs, to be transferred from the Operating Reserve as needed at the end of the fiscal year.

Carried

New Business

There was no new business.

Date(s) of Future Meetings

15. The next regular Library Board meeting is rescheduled to February 15, 2017 at 5:30 in the Library Board room.

Adjournment

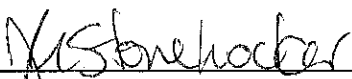
Motion 16.12.175

Moved by Tom Vegh

Seconded by Kelly Broome

That there being no further business meeting adjourned at 6:45 pm.

Carried



Joan Stonehocker
Chair



Todd Kyle, CEO
Secretary/Treasurer