



# MINUTES

## CYFS - JCC

Tuesday, November 29, 2016 at 9:30 AM  
Cane A & B

The meeting of the CYFS - JCC was held on Tuesday, November 29, 2016 in Cane A & B, 395 Mulock Drive, Newmarket.

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|------------------|------------|---|
| Members Present: | Newmarket: | Councillor Hempen<br>Councillor Twinney (9:56 to 11:05 a.m.)<br>Councillor Bisanz   |
|                  | Aurora:    | Councillor Abel<br>Councillor Mrakas  |
| Regrets:         | Aurora:    | Councillor Thompson   |
| Staff Present:   | Newmarket: | R.N. Shelton, Chief Administrative Officer<br>M. Mayes, Director of Financial Services<br>L. Georgeff, Director of Human Resources<br>D. Schellenberg, Manager/Accounting & Finance   |
|                  | Aurora:    | D. Nadorozny, Chief Administrative Officer<br>I. Simanovskis, Director of Infrastructure & Engineering Services<br>D. Elliott, Director of Financial Services<br>L. Lyons, Town Clerk |
|                  | CYFS:      | I. Laing, Fire Chief<br>R. Volpe, Deputy Fire Chief<br>C. Duval, Assistant Deputy Chief   |
| Guest:           |            | P. McIntosh, Thomas Brown Architects  |

The meeting was called to order at 9:32 a.m.

Councillor Abel in the Chair.

### Open Forum

None.

## **Additions & Corrections to the Agenda**

None.

## **Declarations of Pecuniary Interest**

None.

## **Presentation**

1. Mr. Paul McIntosh, Thomas Brown Architects provided a PowerPoint Presentation Preliminary Report dated November 15, 2016 regarding the Proposed Central York Fire Services Headquarters Station 4-5.

Moved by: Councillor Bisanz  
Seconded by: Councillor Mrakas

THAT the PowerPoint Presentation Preliminary Report by Mr. Paul McIntosh, Thomas Brown Architects regarding the Proposed Central York Fire Services Headquarters Station 4-5 be received.

**Carried**

## **Approval of Minutes**

2. Central York Fire Services - Joint Council Committee Minutes of October 4, 2016.

Moved by: Councillor Hempen  
Seconded by: Councillor Mrakas

THAT the Central York Fire Services – Joint Council Committee Minutes of October 4, 2016 be approved.

**Carried**

## **Items**

3. Central York Fire Services Report 2016-02 dated November 8, 2016 regarding Fire Station 4-5 Project Plan.

The Fire Chief provided an overview of the report including the history associated with the proposed project along with options that have been presented at past meetings of CYFS-JCC. Discussion ensued regarding the proposed preferred Option A contained within the report.

Moved by: Councillor Bisanz  
Seconded by: Councillor Twinney

a) THAT Central York Fire Services Report 2016-02 dated November 8, 2016 regarding Fire Station 4-5 Project Plan be received and the following recommendations be adopted:

i) THAT Joint Council Committee (JCC) approve and recommend to the Councils of Aurora and Newmarket that staff proceed with the design of a fire hall in Aurora which includes administration, fire suppression and training services (Option A).

**Carried**

Moved by: Councillor Mrakas  
Seconded by: Councillor Twinney

i) THAT Central York Fire Services Report 2016-02 dated November 1, 2016, Fire Station 4-5 Project Plan be received for information purposes;

ii) AND THAT a budget of \$495,000 be approved to complete the detailed design phase, including project support;

iii) AND THAT staff be authorized to negotiate a single source procurement with Thomas Brown Architects to complete the detailed design;

iv) AND THAT staff report back to JCC prior to issuing the tender to provide a project update and seek approval for the final construction project.

**Carried**

4. Joint Central York Fire Services/Corporate Services - Finance Report 2016-54 dated November 11, 2016 2016 CYFS Budget Report - Third Quarter.

The Manager, Accounting & Finance, Newmarket provided an overview of the report and advised of an expected surplus at the end of 2016.

Moved by: Councillor Mrakas  
Seconded by: Councillor Bisanz

a) THAT Joint CYFS/Corporate Services Report - Financial Services 2016-54 dated November 11, 2016 regarding 2016 CYFS Budget Report - Third Quarter be received for information purposes.

**Carried**

5. Fire Services Report 2016-05 dated November 14, 2016 regarding Medical Oversight of CYFS Medical Program.

Assistant Deputy Chief Duval provided an overview of the report and requested an increase to the level of service due to the amount of medical calls being handled by CYFS. Discussion ensued and a suggestion was made for staff to provide cost comparisons and advantages of working directly with physicians' licenses versus the Red Cross medical program or a similar organization.

Moved by: Councillor Hempen  
Seconded by: Councillor Mrakas

THAT Fire Services Report 2016-05 dated November 14, 2016 regarding Medical Oversight of CYFS Medical Program be received and referred to the next scheduled Central York Fire Services – Joint Council Committee meeting with more information to be provided.

**Carried**

6. Central York Fire Services - Joint Council Committee 2017 Meeting Schedule.

Moved by: Councillor Twinney  
Seconded by: Councillor Mrakas

a) THAT the Central York Fire Services - Joint Council Committee 2017 Meeting Schedule be approved.

**Carried**

**New Business**

a) Councillor Bisanz requested an update with respect to the Central York Fire Services presentation made to the Newmarket Taxpayers Advocacy Group. The Fire Chief advised that he and Deputy Chief Volpe attended the Advocacy Group's meeting recently.

This was the second time staff have met with the group. A PowerPoint Presentation was presented and budget items were discussed as well as cost containment measures.

## **Closed Session**

Moved by: Councillor Twinney  
Seconded by: Councillor Mrakas

a) THAT the Central York Fire Services – Joint Council Committee resolve into Closed Session for the purpose of discussing personal matters about identifiable individuals, including municipal or local board employees as per Section 239 (2) (b) of the Municipal Act, 2001.

## **Carried**

The Central York Fire Services – Joint Council Committee resolved into Closed Session at 10:56 a.m.

The Central York Fire Services – Joint Council Committee (Closed Session) Minutes recorded under separate cover.

The Central York Fire Services – Joint Council Committee resumed into Open Session at 11:04 a.m.

The Town Clerk, Aurora advised that JCC, in Closed Session considered two reports with respect to identifiable individuals and the staff direction provided was confirmed.

## **Adjournment**

Moved by: Councillor Bisanz  
Seconded by: Councillor Twinney

THAT the meeting adjourn.

## **Carried**

There being no further business, the meeting adjourned at 11:05 a.m.

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Date

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Councillor John Abel, Chair