

Additions & Corrections to the Agenda

Additional items to this Agenda are shown under the Addendum header.

Declarations of Pecuniary Interest

Presentations & Recognitions

1. The Financial Business Analyst to address the Committee with a PowerPoint presentation regarding the Advanced Metering Infrastructure (AMI) Project. (Related to Item 11)

Deputations

2. Mr. Sam Hindel, Leader Laminators Ltd. to address the Committee regarding his property on Steven Court and related issues. p. 1

Consent Items (Items #3 to 25, 30 to 32)

3. Corporate Services Report - Financial Services 2016-37 dated August 18, 2016 regarding 2017 Fees and Charges - Overview. p. 2

The Commissioner of Corporate Services and the Director of Financial Services recommend:

a) THAT Corporate Services Report - Financial Services 2016-37 dated August 18, 2016 regarding 2017 Fees and Charges - Overview be received for information purposes.

4. Joint Corporate Services Report - Legislative Services and Financial Services 2016-32 dated August 10, 2016 regarding 2017 User Fees and Charges - Licensing Fees. p. 4

The Commissioner of Corporate Services and the Directors of Financial Services and Legislative Services recommend:

a) THAT Joint Corporate Services Report - Legislative Services and Financial Services 2016-32 dated August 10, 2016 regarding 2017 User Fees and Charges - Licensing Fees be received and the following recommendations be adopted:

i) THAT the attached Schedule 'A' marked as the '2017 Legislative Services (Licensing) Fees and Charges' be approved and forwarded to Council for final adoption by by-law:

ii) AND THAT the fee adjustments come into full force and effect as of January 1, 2017.

5. Joint Community Services and Corporate Services - Recreation and Culture and Financial Services Report 2016-25 dated August 16, 2016 regarding 2017 Recreation Rates and Fees. p. 11

The Commissioners of Community Services and Corporate Services and the Directors of Financial Services and Recreation and Culture recommend:

a) THAT Joint Community Services and Corporate Services - Recreation and Culture and Financial Services Report 2016-25 dated August 16, 2016 regarding 2017 Recreation Rates and Fees be received and the following recommendations be adopted:

i) THAT the attached Schedules "A(1)" to "A(20)" marked as the Town of Newmarket Recreation & Culture Services Fees and Charges Schedules, be approved and adopted by by-law;

ii) AND THAT the fee adjustments come into full force and effect as of January 1, 2017.

6. Joint Development and Infrastructure Services and Corporate Services - Planning and Building Services and Financial Services Report 2016-27 dated August 29, 2016 regarding Newmarket Parkland Dedication By-law and Marketing the Corridors. p. 56

The Commissioners of Development and Infrastructure Services and Corporate Services and the Directors of Planning and Building Services and Financial Services recommend:

a) THAT Joint Development and Infrastructure Services and Corporate Services - Planning and Building Services and Financial Services Report 2016-27 dated August 29, 2016 regarding Newmarket Parkland Dedication By-law and Marketing the Corridors be received and the following recommendation be adopted:

i) THAT Council adopt the Parkland Dedication By-law for the Town of Newmarket as contained in Attachment 1.

7. Development and Infrastructure Services Report - Planning and Building Services Report 2016-28 dated August 29, 2016 regarding Coordinated Provincial Plans Review. p. 78

The Commissioner of Development and Infrastructure Services and the Director of Planning and Building Services recommend:

a) THAT Development and Infrastructure Services Report - Planning and Building Services Report 2016-28 dated August 29, 2016 regarding Coordinated Provincial Plans Review be received and the following recommendation be adopted:

i) THAT Staff submit Report 2016-28 to York Region and the Province of Ontario as the Town of Newmarket's comments on the draft versions of the Provincial Plans, released by the Province as part of the Coordinated Land Use Planning Review.

8. Development and Infrastructure Services - Planning and Building Services Report 2016-30 dated August 29, 2016 regarding Application for Zoning By-law Amendment - 507 Mulock Drive, Town of Newmarket, Gianni Kinno Developments Inc., File No.: D14NP1605 p. 83

The Commissioner of Development and Infrastructure Services and the Director of Planning and Building Services recommend:

a) THAT Development and Infrastructure Services - Planning and Building Services Report 2016-30 dated August 29, 2016 regarding Application for Zoning By-law Amendment be received and the following recommendations be adopted:

i) THAT the Application for Zoning By-law Amendment as submitted Gianni Kinno Developments Inc. for lands municipally known as 507 Mulock Drive be referred to a public meeting;

ii) AND THAT following the public meeting, issues identified in this Report, together with comments from the public, Committee, and those received through the agency and departmental circulation of the application, be addressed by staff in a comprehensive report to the Committee of the Whole, if required;

iii) AND THAT Ryan Guetter, Weston Consulting, 201 Millway Avenue, Suite 19 Vaughan, ON L4K 5K8 be notified of this action.

9. Development and Infrastructure Services - Engineering Services Report 2016-34 dated August 4, 2016 regarding Ray Twinney LID and Lion's Park Drainage Update. p. 93

The Commissioner of Development and Infrastructure Services and the Director of Engineering Services recommend:

a) THAT Development and Infrastructure Services – Engineering Services Report 2016-34 dated August 4, 2016 regarding “Ray Twinney LID and Lions Park Drainage Update” be received and the following recommendations be adopted:

i) THAT the Ray Twinney Low Impact Development Drainage Improvement budget be increased to \$450,000 (from the original \$350,000), with \$150,000 of the total being funded by the LSRCA, an additional \$100,000 being funded by Environment Canada, and \$200,000 being funded by the Town's Asset Replacement Fund;

ii) AND THAT the Lions Park Drainage Improvement budget be increased to \$615,000 (from the original \$304,000), with \$171,000 being funded by grants from the LSRCA and Environment Canada, and \$444,000 from the Asset Replacement Fund.

10. Development and Infrastructure Services and Corporate Services (Financial Services) Joint Report - Engineering Services 2016-35 dated August 10, 2016 regarding Mosaik Park Development. p. 97

The Commissioners of Development and Infrastructure Services and Corporate Services and the Directors of Engineering Services and Financial Services recommend:

a) THAT Development and Infrastructure Services and Corporate Services (Financial Services) Joint Report - Engineering Services 2016-35 dated August 10, 2016 regarding Mosaik Park Development be received and the following recommendations be adopted:

i) THAT Council authorize early budget approval for the funding of \$700,000.00 to develop the Mosaik Park;

ii) AND THAT the project be funded \$450,000.00 from Development Charges and \$250,000.00 from the Developer's Contribution.

11. Joint Development and Infrastructure Services - Public Works Services and Corporate Services Report - Financial Services 2016-36 dated August 18, 2016 regarding Advanced Metering Infrastructure Update. p. 99

The Commissioners of Development and Infrastructure Services and Corporate Services and the Directors of Public Works Services and Financial Services recommend:

a) THAT Joint Development and Infrastructure Services - Public Works Services and Corporate Services Report - Financial Services 2016-36 dated August 18, 2016 regarding Advanced Metering Infrastructure Update be received and the following recommendations be adopted:

i) THAT authorization be given to continue the Advanced Metering Infrastructure (AMI) Project as outlined in this report, within the limits of the previously approved Water Meter Replacement Program budget;

ii) AND THAT any request for additional funding for the Advanced Metering Infrastructure (AMI) Project be submitted with the 2017 capital budget.

12. Corporate Services Report - Legislative Services 2016-17 dated August 12, 2016 regarding 'Potential Regulation of Driving School Instructors Operating in the Town of Newmarket'. p. 104

The Commissioner of Corporate Services and the Director of Legislative Services recommend:

a) THAT Corporate Services Report - Legislative Services 2016-17 dated August 12, 2016 regarding 'Potential Regulation of Driving School Instructor Operating in the Town of Newmarket' be received and the following recommendations be adopted:

i) THAT staff host a Public Information Centre (PIC) in November, 2016 to seek public and industry input on the potential regulation of driving school instructors operating in the Town of Newmarket;

ii) AND THAT staff continue to work with the Ministry of Transportation (MTO) and driving school instructors operating in the Town of Newmarket to mitigate traffic and perceived safety concerns raised by residents;

iii) AND THAT staff bring back a report in the first quarter of 2017 regarding the potential regulation of driving school instructors operating in the Town of Newmarket.

13. Corporate Services - Legislative Services Report 2016-15 dated August 12, 2016 regarding Ward 5 By-Election - Alternative Vote Method. p. 111

The Commissioner of Corporate Services and Director of Legislative Services/Town Clerk recommend:

a) THAT Corporate Services - Legislative Services Report 2016-15 dated August 12, 2016 regarding Ward 5 By-Election - Alternative Vote Method be received and the following recommendations be adopted:

i) THAT Council endorses the use of Optical Scan Vote Tabulators for the Ward 5 By-election and a by-law be brought forward to authorize the use of alternative voting equipment and an alternative voting method in accordance with Section 42.(1) (a) of the Municipal Elections Act, 1996;

ii) AND THAT a by-law be enacted to include other languages in addition to English and French in order to relay election related information to the general public.

14. Correspondence dated July 11, 2016 from Mr. Nigel Bellchamber, Amberley Gavel Ltd. regarding Investigation of Closed Meeting of Council held on February 22, 2016. p. 115

Recommendation:

a) THAT the correspondence dated July 11, 2016 from Mr. Nigel Bellchamber, Amberley Gavel Ltd. regarding Investigation of Closed Meeting of Council held on February 22, 2016 be received for information.

15. Newmarket Public Library Board Minutes of May 18, 2016. p. 122

Recommendation:

a) THAT the Newmarket Public Library Board Minutes of May 18, 2016 be received.

16. Main Street District Business Improvement Area Board of Management Minutes of May 17 and June 21, 2016. p. 127

Recommendation:

a) THAT the Main Street District Business Improvement Area Board of Management Minutes of May 17 and June 21, 2016 be received.

17. Newmarket Downtown Development Committee Minutes of April 29, 2016. p. 139

Recommendation:

a) THAT the Newmarket Downtown Development Committee Minutes of April 29, 2016 be received.

18. Heritage Newmarket Advisory Committee Minutes of May 3, 2016. p. 142

Recommendation:

a) THAT the Heritage Newmarket Advisory Committee Minutes of May 3, 2016 be received.

19. Correspondence dated June 17, 2016 from Mr. James Papple, Chair, Teachers of English as a Second Language Association of Ontario requesting proclamation of November 20 to 26, 2016 as 'English as a Second Language Week'. p. 149

Recommendations:

a) THAT the correspondence from Mr. James Papple, Teachers of English as a Second Language Association of Ontario be received and the following recommendations be adopted:

i) THAT the Town of Newmarket proclaim November 20 to 26, 2016 as 'English as a Second Language Week';

ii) AND THAT the proclamation be advertised in the Town Page advertisement and on the Town's website at www.newmarket.ca

20. Correspondence dated July 20, 2016 from Ms. Mary Beatson, Executive Director, Bereaved Families of York Region requesting proclamation of 2016 as the 25th Anniversary of this organization serving our communities. p. 151

Recommendations:

a) THAT the correspondence from Ms. Mary Beatson, Bereaved Families of York Region be received and the following recommendations be adopted:

i) THAT the Town of Newmarket proclaim 2016 as the 25th Anniversary of Bereaved Families of York Region serving our communities;

ii) AND THAT the proclamation be advertised in the Town Page advertisement and on the Town's website www.newmarket.ca

21. Correspondence dated July 20, 2016 from Ms. Stephanie Cole, Prostate Cancer Canada requesting proclamation of September, 2016 as 'Prostate Cancer Awareness Month'. p. 154

Recommendations:

a) THAT the correspondence from Ms. Stephanie Cole, Prostate Cancer Canada be received and the following recommendations be adopted:

i) THAT the Town of Newmarket proclaim September, 2016 as 'Prostate Cancer Awareness Month';

ii) AND THAT the proclamation be advertised in the Town Page advertisement and on the Town's website www.newmarket.ca

22. Correspondence dated August 2, 2016 from Ms. Carolyn Demelo, Vice-President Public Relations, The Court of Blarney requesting proclamation of October, 2016 as 'Toastmasters Month' in the Town of Newmarket. p. 156

Recommendations:

a) THAT the correspondence from Ms. Carolyn Demelo be received and the following recommendations be adopted:

i) THAT the Town of Newmarket proclaim October, 2016 as 'Toastmasters Month';

ii) AND THAT the proclamation be advertised in the Town Page advertisement and on the Town's website www.newmarket.ca

23. Correspondence dated August 13, 2016 from Ms. Laurie Osborne requesting proclamation of September 12 to 18, 2016 as 'Terry Fox Week'. p. 158

Recommendations:

a) THAT the correspondence from Ms. Laurie Osborne be received and the following recommendations be adopted:

i) THAT the Town of Newmarket proclaim September 12 to 18, 2016 as 'Terry Fox Week';

ii) AND THAT the proclamation be advertised in the Town Page advertisement and on the Town's website www.newmarket.ca

24. Correspondence dated August 15, 2016 from Ms. Laura Catone-Tarcea, Co-Chair, Family Dispute Resolution Institute of Ontario requesting proclamation of November 21 to 25, 2016 as 'Family Dispute Resolution Week' in the Town of Newmarket. p. 159

Recommendations:

a) THAT the correspondence from Ms. Laura Catone-Tarcea, Family Dispute Resolution Institute of Ontario be received and the following recommendations be adopted:

i) THAT the Town of Newmarket proclaim November 21 to 25, 2016 as 'Family Dispute Resolution Week';

ii) AND THAT the proclamation be advertised in the Town Page advertisement and on the Town's website www.newmarket.ca

25. List of Outstanding Matters. p. 163

Recommendation:

a) THAT the List of Outstanding Matters be received.

Action Items

26. Appointment of Council Member to Newmarket Public Library Board.

Reports by Regional Representatives

Notices of Motion

Motions

New Business

Closed Session

The Closed Session Agenda and Reports will be circulated under separate cover (Goldenrod).

27. A proposed or pending acquisition of land by the municipality as per Section 239 (2) (c) of the Municipal Act, 2001 with respect to Development and Infrastructure Services - Planning and Building Services (Closed Session) Report 2016-26 regarding a potential acquisition of land in Ward 4.
28. A proposed or pending acquisition or disposition of land by the municipality as per Section 239 (2) (c) of the Municipal Act, 2001 with respect to Office of the Chief Administrative Officer and Corporate Services - Legal Services Joint (Closed Session) Report 2016-07 dated August 3, 2016 regarding Strategic Priorities Properties Matters Update.
29. A proposed or pending acquisition of land by the municipality as per Section 239 (2) (c) of the Municipal Act, 2001 with respect to Office of the Chief Administrative Officer and Corporate Services - Legal Services (Closed Session) Report 2016-08 dated August 9, 2016 regarding a Proposed Acquisition of Land by the Town in Ward 6.

Public Hearing Matters - None

Addendum (Additions and Corrections)

- 1a. PowerPoint presentation by the Financial Business Analyst regarding the Smart Water Meters Project. (Related to Items 1 and 11) p. 169
- 6a. Mr. Ron Palmer, Principal, The Planning Partnership to address the Committee regarding the proposed Parkland Dedication By-law. (Related to Item 6)
30. Development and Infrastructure Services - Engineering Services Report 2016-36 dated August 24, 2016 regarding Water Street Crossing - Update #4. p. 181

The Commissioner of Development and Infrastructure Services and Director of Engineering Services recommend:

- a) THAT Development and Infrastructure Services Report - Engineering Services 2016-36 regarding Water Street Crossing – Update #4 be received.

31. Correspondence dated August 23, 2016 from Ms. Rhonda Flanagan, Director of Resource Development, Big Brothers Big Sisters of York requesting proclamation of September, 2016 as 'Big Brother Big Sister' month in the Town of Newmarket. p. 187

Recommendations:

a) THAT the correspondence from Ms. Rhonda Flanagan, Big Brothers Big Sisters of York be received and the following recommendations be adopted:

i) THAT the Town of Newmarket proclaim September, 2016 as 'Big Brother Big Sister' month;

ii) AND THAT the proclamation be advertised in the Town Page advertisement and on the Town's website www.newmarket.ca

32. Correspondence dated August 23, 2016 from Mr. Adam Miller, Rubenstein Communications, requesting that Riverwalk Commons be lit in red from September 5 to 9, 2016 in honour of Stand Up To Cancer. p. 190

Recommendations:

a) THAT the correspondence from Mr. Adam Miller, Rubenstein Communications be received and the following recommendations be adopted:

i) THAT the Riverwalk Commons be lit in red from September 5 to 9, 2016 in honour of Stand Up To Cancer.

- 7a. Correspondence from Mr. Paul Bailey, Bazil Developments Inc. requesting deferral of Development and Infrastructure Services - Planning and Building Services Report 2016-28 regarding Coordinated Provincial Plans Review for one Committee of the Whole cycle. (Related to Item 7) p. 192

- 9a. PowerPoint presentation by the Commissioner of Development and Infrastructure Services and the Director of Engineering Services regarding the Ray Twinney LID and Lion's Park Drainage Update. (Related to Item 9) p. 193

- 12a. Ms. Victoria Curran to address the Committee regarding potential regulation of Driving School Instructors. (Related to Item 12)

- 30a. PowerPoint presentation by the Commissioner of Development and Infrastructure Services and the Director of Engineering Services regarding the Water Street Crossing. (Related to Item 30) p. 202

Adjournment

Good morning Chrisanne

I would like to ask the council to help me protect my property at 589 Steven Ct. lot 13 :

- 1) The owners of 569 Steven Ct. lot 14 are dumping their snow and salt on my lot 13.
- 2) According to the approved sight plan dated May 9, 2002 lot 14 the owners were supposed to install concrete curbs 1.7 meters from the lot line as their tenants are encroaching on my property.
- 3) The neighbors tenants dump garbage and tires in my ditch and I am forced to remove them (pictures will be provided.)
- 4) After I cut the grass on the north side of my lot the tenants of 569 Steven Ct. jump the curb with their vehicles and park on the grass on my lot (pictures will be provided).
- 5) In order to prevent some of the above I installed a snow fence on my property.
told me he deliberately removed it. After he removed the snow fence he continued to dump snow on my property. I would like to know what is an authorized town of Newmarket Snow fence as this will probably be necessary to avoid future problems.
- 6) I would like to fill in the ditch and flatten out the land so we can cut the grass on my vacant lot with a riding lawn mower. Due to the dumping of Jim's snow (569 Steven Ct.) it is creating extra water on my property which takes longer to drain.
My lot was there prior to Jim's construction of his building and was not designed to drain his excess snow and water.

I have hired an Engineer, and an excavator but before we can proceed we want to be sure we are meeting the town's requirements. At this point we have been unable to obtain any thing In writing from the Newmarket's engineering department outlining how a cut and fill can be done. This was suggested by _____ and he mentioned that I would need a permit. This would still mean we would need to know the towns requirements in writing so my contractors can comply.

This would be the only solution as it is too difficult for landscapers to cut the grass in the ditch the way it is.

Regards

Leader Laminators Ltd.

Sam Hindel



**Mike Mayes, Director
Financial Services/Treasurer**

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August 18, 2016

CORPORATE SERVICES REPORT - FINANCIAL SERVICES – 2016-37

TO: Mayor Tony Van Bynen and Members of Council
Committee of the Whole

SUBJECT: 2017 Fees and Charges - Overview

ORIGIN: Director, Financial Services/Treasurer

RECOMMENDATION

THAT Corporate Services Report - Financial Services – 2016-37 dated August 18, 2016 regarding 2017 Fees and Charges - Overview be received for information purposes.

COMMENTS

Purpose

The purpose of this report is to provide an overview of the strategy and reports for 2017 fees and charges that will be coming to Council for approval.

Budget Impact

Adjustments to fees and charges will be included in the 2017 budget submission.

Summary

The following fees and charges are being presented to the Committee of the Whole at this time:

- Licensing Fees (Financial Services report 2016-32)
- Recreation Fees (Recreation report 2016-25)

On November 28, the remaining fees and charges will be presented for approval:

- Water and Wastewater Rates
- Fire Services
- Planning Act Fees
- Building Permit Fees
- General Fees and Charges

Unless otherwise stated, all changes will be effective January 1, 2017.

Background

The annual update of fees and charges includes a review of market conditions, participation rates, external factors and application of the Town's Service Pricing Policy.

The 2017 budget cycle includes two streams for fees and charges updates: Recreation & Culture, and Licensing for early approval on September 12; the remaining fees for December 5. The early stream facilitates advance notice to specialized groups such as sports associations who need to factor our costs into their membership fees.

The goal is to have them all become effective on January 1 of the new fiscal year.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

This report links to Newmarket's key strategic directions in being *Well Managed through fiscal responsibility*.

CONSULTATION

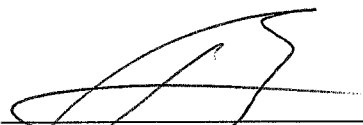
Advertisement on the Town of Newmarket's website has been provided for a three-week period in advance of the public meeting (Council on September 12). In addition, notice has been given through advertisement on the Town Page of the local newspaper in advance of Council's consideration of the fee adjustments. These fees and charges are being presented as part of the Committee of the Whole meeting scheduled for August 29, 2016.

BUDGET IMPACT

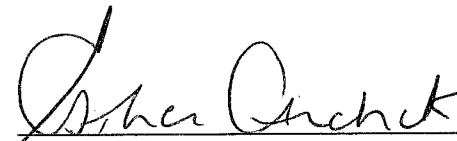
The individual reports will recommend fees and charges that should allow them to achieve their cost recovery targets.

CONTACT

For more information on this report, contact: Mike Mayes at 905-953-5300, ext. 2102 or via e-mail at mmayes@newmarket.ca



Mike Mayes, CPA, CGA, DPA
Director, Financial Services/Treasurer



Esther Armchuk, B.A. (Hons.), LL.B., DPA
Commissioner, Corporate Services

MM/ne



**Mike Mayes, Director
Financial Services**

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August 10, 2016

JOINT CORPORATE SERVICES REPORT - LEGISLATIVE SERVICES AND FINANCIAL SERVICES – 2016-32

TO: Mayor Tony Van Bynen and Members of Council
Committee of the Whole

SUBJECT: 2017 User Fees and Charges – Licensing Fees

ORIGIN: Director, Legislative Services /Town Clerk and Director, Financial Services/Treasurer

RECOMMENDATIONS

THAT Joint Corporate Services Report – Legislative Services and Financial Services – 2016-32 dated August 10, 2016 regarding 2017 User Fees and Charges-Licensing Fees be received and the following recommendations be adopted:

- 1. THAT the attached Schedule “A” marked as the “2017 Legislative Services (Licensing) Fees & Charges” be approved and forwarded to Council for final adoption by by-law;**
- 2. AND THAT the fee adjustments come into full force and effect as of January 1, 2017.**

COMMENTS

Purpose

The purpose of this report is to recommend increases of 3% to the majority of the Licensing Fees for 2017.

Budget Impact

The impact of the proposed increases of 3% to the Licensing Fees is difficult to estimate, as the number of licenses that will be issued in 2017 is unknown.

Summary

Fees and charges are being targeted to increase by 3% on average, resulting from general service cost increases.

Background

All user fees and charges are reviewed annually and adjusted in accordance with the Annual Budget Review Process and application of the Service Pricing Policy.

Based on the Service Pricing Policy, Licensing fees fall into either the Community Supported Good or Consumer Good category, placing them at a 60 -100% cost recovery.

Legislative Services is proposing to increase the majority of 2017 licensing fees by 3%. Over the last three years, Legislative Services have been increasing fees to bring them closer to the 60 - 90% target range. Fees with increases outside the range of 2 - 4% have been highlighted in the attached schedule. At current volumes, the proposed increase is estimated to result in additional revenues of \$10,000.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

The adoption of the 2017 Fees and Charges by-law, implementing adjustments to Licensing fees, is in alignment with Council's strategic theme of Efficiency / Financial Management and is a component of a sustainable financial strategy.

COMMUNITY CONSULTATION POLICY

Notice has been given through advertisement on the Town's website and the Town Page of the local newspaper for a three-week period in advance of the public meeting. The statutory public meeting, which will occur as part of the Committee of the Whole meeting, is scheduled on August 29, 2016.

BUDGET IMPACT (Current and Future)

Operating Budget

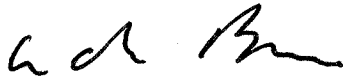
The additional revenue anticipated as a result of the increase in Licensing Fees is difficult to estimate as the number of the licenses that will be issued in 2017 is unknown.

Capital Budget

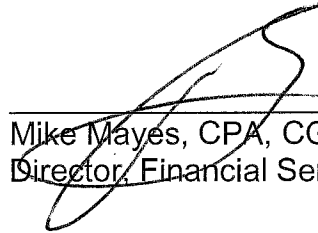
Not applicable.

CONTACT

For more information on this report, contact Andrew Brouwer, Director of Legislative Services/
Town Clerk, 905-953-5300, extension 2211 or abrouwer@newmarket.ca



Andrew Brouwer
Director, Legislative Services/Town Clerk



Mike Mayes, CPA, CGA, DPA
Director, Financial Services/Treasurer



Esther Armchuk, B.A. (Hons.), LL.B., DPA
Commissioner, Corporate Services

FW/ne

Attachment: Legislative Services – Licensing Fees – Schedule A (4 pgs.)

TOWN OF NEWMARKET
2017 USER FEES
Schedule to Bylaw 2016-xx

DEPARTMENT: Legislative Services - Licensing fees **Effective Date: January 1, 2017**

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAX	2017 FEE BEFORE TAX	TOTAL FEE	INCREASE
ADULT ENTERTAINMENT PARLOURS						
Owner*	each	N	\$ 578.00	\$ 595.00	\$ 595.00	3%
Owner/Operator*	each	N	\$ 465.00	\$ 479.00	\$ 479.00	3%
Operator*	each	N	\$ 348.00	\$ 358.00	\$ 358.00	3%
Entertainer	each	N	\$ 237.00	\$ 244.00	\$ 244.00	3%
ADULT VIDEOS						
Store*	each	N	\$ 404.00	\$ 416.00	\$ 416.00	3%
Video Tape Store-where provision of Adult Videotapes is only incidental to the carrying on of the business of the provision of videotapes*	each	N	\$ 358.00	\$ 369.00	\$ 369.00	3%
AMUSEMENT- PLACE OF						
Class A (more than 4)*	each	N	\$ 381.00	\$ 392.00	\$ 392.00	3%
Class B (1 to 4)*	each	N	\$ 275.00	\$ 283.00	\$ 283.00	3%
Class C (Mall up to 10)*	each	N	\$ 387.00	\$ 399.00	\$ 399.00	3%
Family Entertainment Centre*	each	N	\$ 392.00	\$ 404.00	\$ 404.00	3%
ANIMAL LICENSING						
Standard Dog or Cat over 4 months (non-refundable)	each	N	\$ 35.00	\$ 35.00	\$ 35.00	0%
Seniors/Special Rate Dog or Cat over 4 months (non-refundable)	each	N	\$ 30.00	\$ 30.00	\$ 30.00	0%
Dog or Cat transfer from other Municipality (non-refundable)	each	N	\$ 5.00	\$ 5.00	\$ 5.00	0%
Dog or Cat replacement tag (non-refundable)	each	N	\$ 5.00	\$ 5.00	\$ 5.00	0%
AUCTIONEERS*	each	N	\$ 191.00	\$ 197.00	\$ 197.00	3%

TOWN OF NEWMARKET
2017 USER FEES
Schedule to Bylaw 2016-xx

DEPARTMENT: Legislative Services - Licensing fees **Effective Date: January 1, 2017**

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAX	2017 FEE BEFORE TAX	TOTAL FEE	INCREASE
BILLIARDS (MORE THAN 4 TABLES)*	each	N	\$ 280.00	\$ 288.00	\$ 288.00	3%
BILLIARDS (1 - 4 TABLES)*	each	N	\$ 225.00	\$ 232.00	\$ 232.00	3%
BODY RUB PARLOUR						
Body-Rub Parlour Owner*	each	N	\$ 578.00	\$ 595.00	\$ 595.00	3%
Body-Rub Parlour Owner/Operator*	each	N	\$ 578.00	\$ 595.00	\$ 595.00	3%
Body-Rub Parlour Operator*	each	N	\$ 403.00	\$ 415.00	\$ 415.00	3%
Body-Rub Attendant	each	N	\$ 285.00	\$ 294.00	\$ 294.00	3%
BOWLING ALLEYS*	each	N	\$ 375.00	\$ 386.00	\$ 386.00	3%
CARNIVAL	each	N	\$ 257.00	\$ 265.00	\$ 265.00	3%
CATERING/REFRESHMENT VEHICLES						
Cart/Vehicle/Bicycle*	each	N	\$ 296.00	\$ 305.00	\$ 305.00	3%
Cart/Vehicle/Bicycle operator*	each	N	\$ 124.00	\$ 128.00	\$ 128.00	3%
Refreshment Special Occasion Permit	each	N	\$ 75.00	\$ 78.00	\$ 78.00	4%
Lost Refreshment Vehicle Plate	each	N	\$ 85.00	\$ 85.00	\$ 85.00	0%
Lost Refreshment Vehicle Operator ID	each	N	\$ 25.00	\$ 25.00	\$ 25.00	0%
Refreshment Cart Location - change to or additional location	each	N	\$ 54.00	\$ 56.00	\$ 56.00	4%
Refreshment Vehicle Transfer	each	N	\$ 170.00	\$ 175.00	\$ 175.00	3%
Clothing Donation Bin	each	N	\$ 212.00	\$ 218.00	\$ 218.00	3%
Clothing Donation Bin - Charities	each	N	\$ 79.00	\$ 81.00	\$ 81.00	3%
Clothing Donation Bin - Change Location	each	N	\$ 54.00	\$ 56.00	\$ 56.00	4%
Clothing Donation Bin - Impound Fee per Bin	each	N	\$ 100.00	\$ 100.00	\$ 100.00	0%

TOWN OF NEWMARKET
2017 USER FEES
Schedule to Bylaw 2016-xx

DEPARTMENT: Legislative Services - Licensing fees **Effective Date: January 1, 2017**

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAX	2017 FEE BEFORE TAX	TOTAL FEE	INCREASE
Clothing Donation Bin - Daily Storage Fee per Bin	each	N	\$ 20.00	\$ 20.00	\$ 20.00	0%
FIREWORKS						
Mobile Sales Premise	each		\$ 347.00	\$ 357.00	\$ 357.00	3%
Temporary Sales Premise	each		\$ 347.00	\$ 357.00	\$ 357.00	3%
Permanent Sales Premise	each		\$ 347.00	\$ 357.00	\$ 357.00	3%
HAWKERS & PEDLAR						
Class A operator	each	N	\$ 394.00	\$ 406.00	\$ 406.00	3%
Employer License	each	N	\$ 285.00	\$ 294.00	\$ 294.00	3%
Class B "Special Sale" Per Day	each	N	\$ 103.00	\$ 106.00	\$ 106.00	3%
Class B "Special Sale" Maximum of 7 days	each	N	\$ 347.00	\$ 357.00	\$ 357.00	3%
Class C "Shopping Mall"	each	N	\$ 407.00	\$ 419.00	\$ 419.00	3%
Class D "Shopping Mall"	each	N	\$ 364.00	\$ 375.00	\$ 375.00	3%
Class E "Show Sale"	each	N	\$ 387.00	\$ 398.00	\$ 398.00	3%
Lost Picture ID	each	N	\$ 25.00	\$ 25.00	\$ 25.00	0%
HORSE-RIDING ESTABLISHMENTS*	each	N	\$ 448.00	\$ 461.00	\$ 461.00	3%
LOUD SPEAKERS	each	N	\$ 185.00	\$ 190.00	\$ 190.00	3%
NEWSPAPER BOXES	each	N	\$ 52.00	\$ 54.00	\$ 54.00	4%
Impound Fee	each	N	\$ 57.00	\$ 59.00	\$ 59.00	4%
OUTDOOR SERVING AREAS*	each	N	\$ 337.00	\$ 347.00	\$ 347.00	3%
SECOND HAND GOODS SHOPS & DEALERS*	each	N	\$ 414.00	\$ 426.00	\$ 426.00	3%
TAXI						
Taxi Owner License (Plate)*	each	N	\$ 3,476.00	\$ 3,580.00	\$ 3,580.00	3%
Taxi Owner License Renewal (Plate)*	each	N	\$ 522.00	\$ 538.00	\$ 538.00	3%

TOWN OF NEWMARKET
2017 USER FEES
Schedule to Bylaw 2016-xx

DEPARTMENT: Legislative Services - Licensing fees **Effective Date: January 1, 2017**

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAX	2017 FEE BEFORE TAX	TOTAL FEE	INCREASE
Taxi Broker*	each	N	\$ 583.00	\$ 600.00	\$ 600.00	3%
Taxi Plate Owner Transfer (Sale)	each	N	\$ 448.00	\$ 461.00	\$ 461.00	3%
Taxi Driver New or after renewal date	each	N	\$ 173.00	\$ 178.00	\$ 178.00	3%
Taxi Driver Renewal before May 1st	each	N	\$ 103.00	\$ 106.00	\$ 106.00	3%
Taxi Driver Priority List	each	N	\$ 80.00	\$ 82.00	\$ 82.00	2%
Reinspection of Taxi Vehicle	each	N	\$ 56.00	\$ 58.00	\$ 58.00	4%
Vehicle transfer	each	N	\$ 170.00	\$ 175.00	\$ 175.00	3%
Lost Taxi Plate	each	N	\$ 85.00	\$ 85.00	\$ 85.00	0%
Lost Taxi Driver ID	each	N	\$ 25.00	\$ 25.00	\$ 25.00	0%
Lost Tariff Sheet	each	N	\$ 15.00	\$ 15.00	\$ 15.00	0%
Taxi test fee (per test)	each	N	\$ 27.00	\$ 28.00	\$ 28.00	4%
*Late Payment Fee for some classes of licenses		N	\$ 25.00	\$ 25.00	\$ 25.00	0%



COMMUNITY SERVICES – RECREATION & CULTURE
 TOWN OF NEWMARKET
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 info@newmarket.ca
 905.895.5193

August 16, 2016

**JOINT REPORT #2016-25
 COMMUNITY SERVICES – RECREATION & CULTURE
 AND CORPORATE SERVICES - FINANCE**

TO: Committee of the Whole

SUBJECT: 2017 Recreation and Culture Rates and Fees

ORIGIN: Community Services - Recreation and Culture
 Corporate Services - Financial Services

RECOMMENDATIONS

THAT Joint Community Services - Recreation and Culture and Corporate Services - Financial Services Report #2016-25 dated August 16, 2016 regarding 2017 User Fees and Charges – Recreation & Culture be received and the following recommendations be adopted:

- 1. THAT the attached Schedules “ A(1)” to “A(20)” marked as the Town of Newmarket Recreation & Culture Services Fees and Charges Schedules, be approved and adopted by Bylaw;**
- 2. AND THAT the fee adjustments come into full force and effect as of January 1, 2017.**

COMMENTS

All Recreation and Culture fees and charges are categorized by user and type of service. Cost recovery levels are established and reviewed against targeted cost recovery ranges. The attached Schedules represent Recreation & Culture Services fees and charges levied by the municipality that are not linked to specific legislation. Approval of the Recreation and Culture rates and fees at this time enables the fees to take effect as of January 1, 2017, and be included in the Winter Guide that is in development.

The 2017 budget process identified an overall 1% revenue increase. This represents an increase in revenue totaling approximately \$63,000 over 2016 budgeted revenues. For the 2016 budget process, total revenues were targeted to increase by 3.5%. Please note that budgeted revenue increases can be achieved through increased volumes of participation or through fee increases. For the 2016 budget process, not all fees were increased. There was considerable feedback from the programs and services that increased in fee in 2016 that the Town of Newmarket continues to be on the higher end of fees. We have seen significant volume increases in a variety of program delivery areas in 2016 where fees were not increased. As such, the department remains in a strong position to meet revenue targets.

A comprehensive review of all fees benchmarked against other municipalities is underway as well as the review of the service pricing policy. As such, only modest increases in services that can demonstrate support for a fee increase are recommended for 2017.

NOTE:

For ease of review, any individual rate that increases or decreases more than 1.0% has been highlighted on the attached schedules.

In the establishment of any and all fees, Recreation and Culture review includes:

- Registration history of a program/service and potential impact, if any, of a fee increase on future participation numbers;
- Program life cycle (ie: new program vs well established program);
- Marketplace considerations (including target market for any given program);
- Price sensitivity points for any program; potential for participation to drop based on price (points of diminishing return);
- Specific demographic considerations and trends;
- Special considerations (ie: inclusion program opportunity, etc);
- Linkage with the Recreation Playbook recommendations.

Specifically, the Recreation Playbook put forth a variety of recommendations with respect to fees and rates. These recommendations will be examined and implemented where feasible through future budgeting processes.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

Living Well

- Emphasis on active lifestyles and recreational opportunities

Well Balanced

- Recreational facilities and services

Well Equipped and Managed

- Fiscal responsibility
- Service excellence
- Efficient management of capital assets and municipal services to meet existing and future operational demands

COMMUNITY CONSULTATION POLICY

Public notice has been placed in the Town Page and on the website, in compliance with applicable legislation and our bylaws that require a three-week notice period in the summer prior to the passing of the by-law. The proposed bylaw, outlining the fee changes, will be effective January 1, 2017.

BUDGET IMPACT(Current and Future)

Operating Budget

Recreation and Culture proposes a 1.0% increase in revenues related to rates and fees related in the 2017 operating budget. This revenue will be realized through modest fee increases in specific program service areas and an overall increase in volumes of participants and permit holders.

Capital Budget

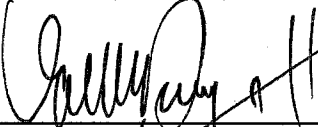
Not applicable.

CONTACT

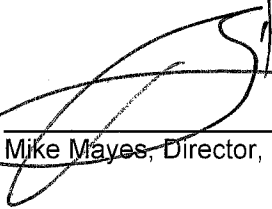
For more information on this report, please contact the Commissioner of Community Services or the Director, Financial Services.




Colin Service, Director, Recreation & Culture



Ian McDougall, Commissioner of Community Services



Mike Mayes, Director, Financial Services



Esther Armchuk, Commissioner of Corporate Services

Attachments: Schedules "A(1)" to "A(20)"

**TOWN OF NEWMARKET
2017 USER FEE
Schedule A (1)**

Department: Recreation & Culture
Key Business: Administration Fees

Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE	TOTAL FEE BEFORE TAXES
Refundable Security Deposit*	per event	Yes	\$2,500.00	\$2,500.00		\$2,500.00
SOCAN Administration Fee	per day	Yes	\$5.00	\$5.00		\$5.00
SOCAN ReSound Fee	per day	Yes	Varies	Varies		
Insurance administration fee	per policy	Yes	\$5.00	\$5.00		\$5.00
Special Event Insurance Administration Fee	per policy	Yes	\$10.00	\$10.00		\$10.00
Indoor Banner Hanging		Yes	\$84.40	\$84.40		\$84.40
Cheque Refund Fee		Yes	\$25.00	\$25.00		\$25.00
Annual Park Mobile Vendor (15 minutes)		Yes	\$150.00	\$150.00		\$150.00
Membership Card Replacement		No	\$5.00	\$5.00		\$5.00
Bookings						
Cancellation Admin Fee	per hour		\$25.00	\$25.00		\$25.00
Cancellation Fee	per hour					\$0.00
Key sign out (refundable)	per event	Yes	\$54.60	\$54.60		\$54.60
Equipment & Event Support Fees						
Forklift and Driver (min. 3 hours)	per hour	Yes	\$76.80	\$76.80		\$76.80
Gym Equipment rental charge	Per hour	Yes	\$28.10	\$28.10		\$28.10
Sledge & Stick rental	Per use	Yes	\$6.90	\$6.90		\$6.90
Ice cart rental-incl. staff (min 8 hrs)	per hour	Yes	\$118.20	\$118.20		\$118.20
Garbage Cans/Recycling- extra fee	for 5	Yes	\$28.70	\$28.70		\$28.70
Special Event Hydro	Per box	Yes	\$43.60	\$43.60		\$43.60
Park staff with utility vehical	Per Hour	Yes	\$50.00	\$50.00		\$50.00
Port-o-Potty	Per Event	Yes	\$175.00	\$175.00		\$175.00

* Refundable Security Deposit applicable to all indoor and outdoor facilities as deemed appropriate up to a maximum of \$2,500.
Cancellation fee is 15% of the total time cancelled.

**TOWN OF NEWMARKET
2017 USER FEE
Schedule A (2)**

Effective Date: January 1, 2017

Department: Recreation & Culture
Key Business: The Tim Hortons Gym Rentals

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE	TOTAL FEE BEFORE TAXES
Non prime gym/ rate after 9 pm Weekdays/Sat & Sun 5 - 11 pm	Per hour	Yes	\$66.80	\$66.80	\$3.00	\$69.80
Prime time (4pm - 9pm, Mon-Fri, all day sat and sun)	Per hour	Yes	\$121.40	\$121.40	\$3.00	\$124.40
Prime Commercial/Non-Resident	Per hour	Yes	\$155.20	\$155.20	\$3.00	\$158.20
Adult Tournaments/Resident 5 hrs, up to 10 hours	per rental	Yes	\$562.80	\$562.80	\$3.00	\$565.80
Youth Tournaments/Resident 5 hrs, up to 10 hours	per rental	Yes	\$450.20	\$450.20	\$3.00	\$453.20
Special Event Not for Profit	per hour	Yes	\$66.80	\$66.80	\$3.00	\$69.80

Please note RAS is charged per hour

TOWN OF NEWMARKET
2017 USER FEE
Schedule A (3)

Department: Recreation & Culture
Effective Date: January 1, 2017
Key Business: Arenas - Magna Centre, RJT, Hollingsworth Civic

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE	TOTAL FEE BEFORE TAXES
Non prime youth ice rental	Per hour	Yes	\$119.40	\$119.40	\$15.00	\$134.40
Non prime adult ice rental	Per hour	Yes	\$119.40	\$119.40	\$25.00	\$144.40
Non prime Commercial	Per hour	Yes	\$192.80	\$192.80	\$25.00	\$217.80
Mid-Prime Youth Ice Rental	per hour	Yes	\$165.10	\$165.10	\$15.00	\$180.10
Mid Prime Adult Ice Rental	per hour	Yes	\$165.10	\$165.10	\$25.00	\$190.10
Prime time youth ice rental	Per hour	Yes	\$165.10	\$165.10	\$15.00	\$180.10
Prime time adult ice rental	Per hour	Yes	\$266.68	\$266.68	\$25.00	\$291.68
Prime Commercial*/Non-Res ice rental	Per hour	Yes	\$279.70	\$279.70	\$25.00	\$304.70
Summer Ice Weekend			\$103.50	\$103.50	\$15.00	\$118.50
Summer Ice Day Weekday(9:00-4:00pm)	per hour	Yes	\$163.90	\$163.90	\$15.00	\$178.90
School rental rate	per hour	Yes	\$31.10	\$31.10	\$15.00	\$46.10
Arena Special Event set up (ice in)**	Per day	Yes	\$1,960.60	\$1,960.60	\$25.00	\$1,985.60
Arena Special Event (ice in)	Per day	Yes	\$3,278.10	\$3,278.10	\$25.00	\$3,303.10
Non Profit Special Event Set up	per day	Yes	\$1,147.30	\$1,147.30	\$15.00	\$1,162.30
Non Profit Special Event	per day	Yes	\$2,008.40	\$2,008.40	\$15.00	\$2,023.40
Special Events surcharge (per Ticket)	each	No	\$1.00	\$1.00	\$0.00	\$1.00
Special Events surcharge (per Ticket)	family	No	\$3.00	\$3.00	\$0.00	\$3.00
Rental of Floor Boards	per day	Yes	\$2,794.50	\$2,794.50	\$0.00	\$2,794.50
Moving Floor Boards (RJT to Magna)	per day	Yes	\$2,277.00	\$2,277.00	\$0.00	\$2,277.00
Equipment Moving (1 truck, 2 staff)	per hour	Yes	\$50.00	\$50.00	\$0.00	\$50.00
Dressing Room Fee	per day	Yes	\$31.10	\$31.10	\$1.00	\$32.10

*10 % reduction for Lease agreement in direct correlation with the operation of their lease.

* Statutory holidays will be 1.5 times the regular rate. New Year's Eve will be 2 times the regular rate.

* Administration fees could apply towards bookings

TOWN OF NEWMARKET
2017 USER FEE
Schedule A (4)

Department: Recreation & Culture
Key Business: Floor - Magna Centre, RJT, Hollingsworth Civic

Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO GST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE	TOTAL FEE BEFORE TAXES
Non Prime time	Per hour	Yes	\$48.54	\$48.54	\$15.00	\$63.54
Youth Prime	Per hour	Yes	\$57.61	\$57.61	\$15.00	\$72.61
Adult Prime	Per hour	Yes	\$75.90	\$75.90	\$25.00	\$100.90
Commercial*/Non-Res Prime floor rental	Per hour	Yes	\$117.60	\$117.60	\$25.00	\$142.60
Non-Profit special event	per day	Yes	\$1,120.00	\$1,120.00	\$25.00	\$1,145.00
Arena Floor Special Event set up (ice out)	Per day	Yes	\$1,369.10	\$1,369.10	\$25.00	\$1,394.10
Arena Floor Special Event (ice out)**	Per day	Yes	\$1,993.90	\$1,993.90	\$25.00	\$2,018.90

*10 % reduction for Lease agreement in direct correlation with the operation of their lease.

* Statutory holidays will be 1.5 times the regular rate. New Year's Eve will be 2 times the regular rate.

* Administration fees could apply towards bookings

**TOWN OF NEWMARKET
2017 USER FEE
Schedule A (5)**

Department: Recreation & Culture
Key Business: Fields & Parks (Community Services)

Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE	TOTAL FEE BEFORE TAXES
Lawn Bowling User Fees	per Resident	Yes	\$22.40	\$22.40	\$4.00	\$26.40
Lawn Bowling User Fees	per Non-Res.	Yes	\$56.10	\$56.10	\$15.00	\$71.10
Pitch/Diamond Use Youth	per hour	Yes	\$16.45	\$16.45	\$1.00	\$17.45
Pitch/Diamond Use Youth with lights	per hour	Yes	\$20.57	\$20.57	\$1.00	\$21.57
Pitch/Diamond Use Adult	per hour	Yes	\$30.88	\$30.88	\$1.00	\$31.88
Pitch/Diamond Use Adult with lights	per hour	Yes	\$36.64	\$36.64	\$1.00	\$37.64
Pitch/Diamond Commercial/Non-Res	per hour	Yes	\$36.88	\$36.88	\$15.00	\$51.88
Pitch/Diamond Commercial/Non-Res with lights	per hour	Yes	\$40.99	\$40.99	\$15.00	\$55.99
Park Booking	per day	Yes	\$32.40	\$32.40	\$15.00	\$47.40
Park Booking Non Res	per day	Yes	\$45.90	\$45.90	\$15.00	\$60.90
Park Booking Special Event Commercial (1 Area)	per day	Yes	\$176.70	\$176.70	\$15.00	\$191.70
Park Booking Special Event/Non-profit (1 Area)	per day	Yes	\$130.70	\$130.70	\$15.00	\$145.70
Park Booking Special Event (Multiple areas)	per day	Yes	\$202.10	\$202.10	\$15.00	\$217.10
Park Booking Special Event Commercial (Multiple areas)	per day	Yes	\$327.80	\$327.80	\$15.00	\$342.80
Park Fitness Use	per day	Yes	\$10.40	\$10.40	\$15.00	\$25.40
Tournament Rate	per event	Yes	\$217.40	\$217.40	\$216.30	\$433.70

* Statutory holidays will be 1.5 times the regular rate. New Year's Eve will be 2 times the regular rate.

* Administration fees could apply towards bookings

**TOWN OF NEWMARKET
2017 USER FEE
Schedule A (6)**

Effective Date: January 1, 2017

Department: Recreation & Culture
Key Business: Halls & Meeting Rooms

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE	TOTAL FEE BEFORE TAXES
Non-profit ½ day meeting (3 hrs or less)	per event	Yes	\$68.70	\$68.70	\$15.00	\$83.70
Non profit - Full Day Meeting	per event	Yes	\$103.00	\$103.00	\$15.00	\$118.00
Profit Full day Meeting	per event	Yes	\$139.90	\$139.90	\$15.00	\$154.90
Profit 1/2 day Meeting (3 hours or less)	per event	Yes	\$104.50	\$104.50	\$15.00	\$119.50
Profit Full Day Meeting Non Res	per event	Yes	\$179.10	\$179.10	\$15.00	\$194.10
Profit 1/2 Day Meeting Non Res	per event	Yes	\$135.80	\$135.80	\$15.00	\$150.80
Party no alcohol (3 hrs or less) Before 7pm	per event	Yes	\$68.70	\$68.70	\$15.00	\$83.70
Party no alcohol (3 -5 hrs) Before 7pm	per event	Yes	\$103.00	\$103.00	\$15.00	\$118.00
Community/Culture Organizations/Association (regular scheduled meetings) cost per session consisting of 12 weeks or less	per event	Yes	\$61.00	\$61.00	\$15.00	\$76.00
Community Sport Association cost per week in conjunction with a minimum of 3hr per day ice rental for the purpose of operating a summer camp	per event	Yes	\$61.00	\$61.00	\$15.00	\$76.00
Access charge before 11:00a.m. for any hall rental	per event	Yes	\$72.90	\$72.90	\$0.00	\$72.90
Small Hall*	per event	Yes	\$196.70	\$196.70	\$15.00	\$211.70
Small Hall Commercial/Non-Resident*	per event	Yes	\$255.00	\$255.00	\$15.00	\$270.00
Medium Hall*	per event	Yes	\$354.70	\$354.70	\$15.00	\$369.70
Medium Hall Commercial/Non-Resident*	per event	Yes	\$467.20	\$467.20	\$15.00	\$482.20
Large Hall*	per event	Yes	\$416.90	\$416.90	\$15.00	\$431.90
Large Hall Commercial/Non-Resident*	per event	Yes	\$554.10	\$554.10	\$15.00	\$569.10

**TOWN OF NEWMARKET
2017 USER FEE
Schedule A (6)**

Effective Date: January 1, 2017

Department: Recreation & Culture
Key Business: Halls & Meeting Rooms

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE	TOTAL FEE BEFORE TAXES
SOCAN - no dancing - additional to room rental per event	per event	Yes	\$39.40	\$39.40	\$0.00	\$39.40
SOCAN - with dancing additional to room rental per event	per event	Yes	\$78.80	\$78.80	\$0.00	\$78.80
Parking Lot Rental	per day	Yes	\$99.40	\$99.40	\$15.00	\$114.40
Parking Lot Rental Non Profit	per day	Yes	\$38.20	\$38.20	\$15.00	\$53.20
Parking Lot Rental Commercial	per day	Yes	\$256.80	\$256.80	\$25.00	\$281.80
Outdoor/Parking Lot Rental	per day	Yes	\$96.50	\$96.50	\$15.00	\$111.50
Outdoor/Parking Lot Rental Non Profit	per day	Yes	\$37.20	\$37.20	\$15.00	\$52.20
Outdoor/Parking Lot Rental Commercial	per day	Yes	\$249.40	\$249.40	\$25.00	\$274.40

*SOCAN fees regulated or established by either Provincial legislation or third party.

* Statutory holidays will be 1.5 times the regular rate. New Year's Eve will be 2 times the regular rate.

50% discount for non-profit/community groups/no alcohol events on small/medium/large hall fees (max. - 8 hour rentals)

TOWN OF NEWMARKET
2017 USER FEE
Schedule A (7)

Effective Date: January 1, 2017

Department: Recreation & Culture
Key Business: Museum

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE	TOTAL FEE BEFORE TAXES
Early Settlers Outreach	per person	No	\$3.50	\$3.50	\$0.00	\$3.50
Early Settlers with craft	per person	No	\$4.00	\$4.00	\$0.00	\$4.00
Easter Eggsstraordinary	per person	No	\$5.00	\$5.00	\$0.00	\$5.00
Family Day Fun	per person	No	\$3.00	\$3.00	\$0.00	\$3.00
Haunted Halloween History Outreach	per group	Yes	\$35.00	\$35.00	\$0.00	\$35.00
History Hunt & Museum Tour	per person	No	\$3.00	\$3.00	\$0.00	\$3.00
History Hunt & Museum Tour for Adults	per group	Yes	\$35.00	\$35.00	\$0.00	\$35.00
History Hunt & Museum Tour for Adults with refreshments	per group	Yes	\$40.00	\$40.00	\$0.00	\$40.00
History of Teawares	per group	Yes	\$35.00	\$35.00	\$0.00	\$35.00
Local Government	per person	No	\$3.50	\$3.50	\$0.00	\$3.50
Main St. Scavenger Hunt	per person	No	\$3.00	\$3.00	\$0.00	\$3.00
March Break'N It Craft Day 1	per person	No	\$5.50	\$5.50	\$0.00	\$5.50
March Break'N It Craft Day 2	per person	No	\$5.50	\$5.50	\$0.00	\$5.50
Spooktacular Halloween Party	per person	No	\$5.50	\$5.50	\$0.00	\$5.50
Traditional Rhymes & Songs	per person	No	\$3.25	\$3.25	\$0.00	\$3.25
Valentine Outreach	per group	Yes	\$35.00	\$35.00	\$0.00	\$35.00
Victorian Valentines Card	per person	Yes	\$5.50	\$5.50	\$0.00	\$5.50
What Is It?	per group	Yes	\$35.00	\$35.00	\$0.00	\$35.00
Winter Celebrations in Victorian Newmarket	per person	No	\$3.50	\$3.50	\$0.00	\$3.50

Note: These programs must have a minimum of 12 to 30 participants.

**TOWN OF NEWMARKET
2017 USER FEE
Schedule A (8)**

Effective Date: January 1, 2017

Department: Recreation & Culture

Key Business: Camps

All fees indicated are for residents - all non residents add \$30.00 non resident fee to total fee
RAS is applied to each program registration

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2016 FEE BEFORE TAXES	RAS - SURCHARGE (Maximum charge \$5.00 per program)	TOTAL FEE BEFORE TAXES
Town Camps						
ABC CampCamp (Full Day)	per person per class	No	\$33.10	\$33.10	\$5.00	\$38.10
Are you Trippin?	per person per class	No	\$37.30	\$37.30	\$5.00	\$42.30
Art Attack Camp	per person per class	No	\$37.30	\$37.30	\$5.00	\$42.30
Art Studio	per person per class	No	\$39.30	\$39.30	\$5.00	\$44.30
Basketball Camp	per person per class	No	\$37.30	\$37.30	\$5.00	\$42.30
Camp Extreme	per person per class	No	\$41.40	\$41.40	\$5.00	\$46.40
Camp Newlaka Camp	per person per class	No	\$30.00	\$30.00	\$5.00	\$35.00
Cooking Camp	per person per class	No	\$37.30	\$37.30	\$5.00	\$42.30
Counselor In Training	per person per class	No	\$37.30	\$37.30	\$5.00	\$42.30
Envi-Sci Camp	per person per class	No	\$30.00	\$30.00	\$5.00	\$35.00
Extended Care	per person per class	No	\$5.00	\$5.00	\$0.00	\$5.00
Floor Hockey Camp	per person per class	No	\$33.10	\$33.10	\$5.00	\$38.10
Glee Camp	per person per class	No	\$33.10	\$33.10	\$5.00	\$38.10
Hockey School	per person per class	No	\$49.70	\$49.70	\$5.00	\$54.70
Inclusion Sports & More	per person per class	No	\$48.60	\$48.60	\$5.00	\$53.60
Kids Place Camp Jr & Sr	per person per class	No	\$30.00	\$30.00	\$5.00	\$35.00
Last Blast	per person per class	No	\$33.10	\$33.10	\$5.00	\$38.10
Leader in Training Camp	per person per class	No	\$34.20	\$34.20	\$5.00	\$39.20
Lifesaving Camp	per person per class	No	\$46.60	\$46.60	\$5.00	\$51.60
Minor Leaguers	per person per class	No	\$33.10	\$33.10	\$5.00	\$38.10
Move It (Mini, Jr, Sr)	per person per class	No	\$33.10	\$33.10	\$0.00	\$33.10

**TOWN OF NEWMARKET
2017 USER FEE
Schedule A (8)**

Effective Date: January 1, 2017

Department: Recreation & Culture

Key Business: Camps

All fees indicated are for residents - all non residents add \$30.00 non resident fee to total fee
RAS is applied to each program registration

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2016 FEE BEFORE TAXES	RAS - SURCHARGE (Maximum charge \$5.00 per program)	TOTAL FEE BEFORE TAXES
PanAm Ignited Camp	per person per class	No	\$33.10	\$33.10	\$5.00	\$38.10
Playgrounds program	per person per class	No	Free	Free	\$0.00	Free
Read It or Not	per person per class	No	\$33.10	\$33.10	\$5.00	\$38.10
School Break daily rate	per person per class	No	\$39.30	\$39.30	\$1.00	\$40.30
School Break weekly	per person per class	No	\$33.10	\$33.10	\$5.00	\$38.10
Sledge Hockey Camp	per person per class	No	\$47.60	\$47.60	\$5.00	\$52.60
Soccer Camp	per person per class	No	\$33.10	\$33.10	\$5.00	\$38.10
Sports Camp (Jr. & Sr.)	per person per class	No	\$33.10	\$33.10	\$5.00	\$38.10
Sports on the Turf (Jr & Sr)	per person per class	No	\$33.10	\$33.10	\$5.00	\$38.10
Spy Camp	per person per class	No	\$33.10	\$33.10	\$5.00	\$38.10
Summer Kick Off Camp	per person per class	No	\$30.00	\$30.00	\$5.00	\$35.00
Swim Camp	per person per class	No	\$58.00	\$58.00	\$5.00	\$63.00
Swimcycle Camp	per person per class	No	\$46.60	\$46.60	\$5.00	\$51.60
Tennis	per person per class	No	\$37.30	\$37.30	\$5.00	\$42.30
Theatre Camp	per person per class	No	\$33.10	\$33.10	\$5.00	\$38.10

TOWN OF NEWMARKET
2016 USER FEE
Schedule A (9)

Department: Recreation & Culture

Effective Date: January 1, 2017

Key Business: Daily Admissions & Member Passes - All Facilities except Youth Centre & Seniors Meeting Place

Aquatic Admissions - All pools, excluding Rogers Wading Pool (no charge)

As a pilot project for 2013 a 25% discount will be given to those individuals who have a disability for drop in activities only. To qualify for this discount an application must be completed and approved before the discount is applied. This process could take up to 4 weeks depending on the demand.

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE	TOTAL FEE BEFORE TAXES
Special Event Admissions						
Special Event Admissions	per person	Yes	\$4 to \$8	\$4 to \$8		\$4 to \$8
Gym Admissions						
Preschool Daily Gym	per person	Yes	\$1.33	\$1.33		\$1.33
Senior Gym admission	Per person	Yes	\$1.33	\$1.33		\$1.33
Child/Youth Gym admission	Per person	Yes	\$1.33	\$1.33		\$1.33
Adult Gym admission	Per person	Yes	\$2.65	\$2.65		\$2.65
Track Admissions						
Senior/Child/Youth Track admission	Per person	Yes	\$1.33	\$1.33		\$1.33
Adult Track admission	Per person	Yes	\$1.33	\$1.33		\$1.33
Ice Admissions						
Preschool Daily Ice	per person	Yes	\$1.33	\$1.33		\$1.33
Parent Tot Skate and PT Shinney	Per family	Yes	\$3.54	\$3.54		\$3.54
Senior Public Skate per skate	Per person	Yes	\$2.65	\$2.65		\$2.65
Child/Youth Public Skate per skate	Per person	Yes	\$2.65	\$2.65		\$2.65
Adult Public Skate per skate	Per person	Yes	\$2.65	\$2.65		\$2.65
Family Shinney	Per Family	Yes	\$6.42	\$6.42		\$6.42
Shinney Hockey	Per person	Yes	\$4.87	\$4.87		\$4.87
Ticket Ice	Per person	Yes	\$7.08	\$7.08		\$7.08
Shinney Hockey 1.5 hr	per person	Yes	\$6.63	\$6.63		\$6.63
AQUATIC ADMISSIONS - All pools, excluding Rogers Wading Pool (no charge)						
Public Swimming:						
Adult (18 - 54 yrs.)	Per Adult	Yes	\$2.65	\$2.65		\$2.65
Youth (15 - 17 yrs.)	Per Youth	Yes	\$2.65	\$2.65		\$2.65
Child (4 - 14 yrs.)	Per Child	Yes	\$2.65	\$2.65		\$2.65
Preschool (3 years & under)	Per Child	Yes	\$1.33	\$1.33		\$1.33
Senior (55 yrs. +)	Per Senior	Yes	\$2.65	\$2.65		\$2.65

TOWN OF NEWMARKET
2016 USER FEE
Schedule A (9)

Department: Recreation & Culture

Effective Date: January 1, 2017

Key Business: Daily Admissions & Member Passes - All Facilities except Youth Centre & Seniors Meeting Place

Aquatic Admissions - All pools, excluding Rogers Wading Pool (no charge)

As a pilot project for 2013 a 25% discount will be given to those individuals who have a disability for drop in activities only. To qualify for this discount an application must be completed and approved before the discount is applied. This process could take up to 4 weeks depending on the demand.

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE	TOTAL FEE BEFORE TAXES
Aquatics - Adult:						
1 visit	Per Adult	Yes	\$6.19	\$6.19		\$6.19
Fit Forever - Senior:						
1 visit	Per Senior	Yes	\$5.75	\$5.75		\$5.75
FITNESS CENTRE MONTHLY MEMBERSHIPS						
Single Adult	Per person	Yes		\$30.00		\$30.00
Cardiac Rehab	Per person	Yes		\$20.00		\$20.00
Single Student (16 years of age and older)	Per person	Yes		\$20.00		\$20.00
Household (up to 2 adults, children living in same house)	Per household	Yes		\$55.00		\$55.00
Single Adult Assisted (for those who qualify to receive financial assistance through income test)	Per person	Yes		\$17.00		\$17.00
Single Student Assisted (for those who qualify to receive financial assistance through income test)	Per person	Yes		\$12.00		\$12.00
Household Assisted (Up to 2 adults, children living in same house, for those who qualify to receive financial assistance through income test)	Per household	Yes		\$30.00		\$30.00
Day Passes	Per person	Yes		\$8.00		\$8.00
Multi Use Passes - Includes Shinney and Ticket ice						
10 + Visits	Per Person	Yes	% off 1 visit pass			20% off 1 visit pass
20 + Visits	Per Person	Yes	% off 1 visit pass			25% off 1 visit pass
30 + Visits	Per Person	Yes	% off 1 visit pass			30% off 1 visit pass
100 + Visits-Track, Pool, Gym, Skate	Per Person	Yes	% off 1 visit pass			55% off 1 visit pass
100 + Visits-AquaFit	Per Person	Yes	% off 1 visit pass			60% off 1 visit pass

TOWN OF NEWMARKET
2017 USER FEE
Schedule A (10)

Department: Recreation & Culture
Key Business: Shared Use Schools

Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE	TOTAL FEE BEFORE TAXES
Shared Use School Fees: Private rentals, adult group and for - profit youth group	per hour	Yes	\$31.30	\$31.30	\$3.00	\$34.30
Sports and community organizations	per hour	Yes	\$20.80	\$20.80	\$3.00	\$23.80
Brownies, Guides, Cubs and Scouts (15 weeks)	per session	Yes	\$51.70	\$51.70	\$3.00	\$54.70
Non Resident Shared Use School Fees: Private rentals, adult group and for - profit youth group	per hour	Yes	\$65.10	\$65.10	\$3.00	\$68.10
Non Resident Sports and community organizations	per hour	Yes	\$54.60	\$54.60	\$3.00	\$57.60
Non Resident Brownies, Guides, Cubs and Scouts (15 weeks)	per session	Yes	\$85.50	\$85.50	\$3.00	\$88.50

All Non Resident rentals add \$30.00 per hour

**TOWN OF NEWMARKET
2017 USER FEE
Schedule A (11)**

Department: Recreation & Culture

Effective Date: January 1, 2017

Key Business: Seniors Meeting Place

RAS is applied to each program registration

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE	TOTAL FEE BEFORE TAXES
Membership fees Resident 55 years of age and over	per year	Yes	\$35.00	\$35.00	\$0.00	\$35.00
Membership fees Non-Resident 55 years of age and over	per year	Yes	\$55.00	\$55.00	\$0.00	\$55.00
Hall Rental Fees						
Hall 1 (Non-Resident)	per use	Yes	\$96.70	\$96.70	\$15.00	\$111.70
Hall 2 (Non-Resident)	per use	Yes	\$96.70	\$96.70	\$15.00	\$111.70
Hall 3 (Non-Resident)	per use	Yes	\$410.90	\$410.90	\$15.00	\$425.90
Hall 4 (Non-Resident)	per use	Yes	\$117.20	\$117.20	\$15.00	\$132.20
Hall 5 (Non-Resident)	per use	Yes	\$117.20	\$117.20	\$15.00	\$132.20
Hall 1,2,3,4,5, (Non-Resident)	per use	Yes	\$838.60	\$838.60	\$15.00	\$853.60
Craft room (Non-Resident)	per use	Yes	\$126.30	\$126.30	\$15.00	\$141.30
Lounge (Non-Resident)	per use	Yes	\$171.60	\$171.60	\$15.00	\$186.60
Patio (Non-Resident)	per use	Yes	\$343.20	\$343.20	\$15.00	\$358.20
Hall 1 (Resident)	per use	Yes	\$82.20	\$85.00	\$15.00	\$100.00
Hall 2 (Resident)	per use	Yes	\$82.20	\$85.00	\$15.00	\$100.00
Hall 3 (Resident)	per use	Yes	\$349.20	\$350.00	\$15.00	\$365.00
Hall 4 (Resident)	per use	Yes	\$99.60	\$100.00	\$15.00	\$115.00
Hall 5 (Resident)	per use	Yes	\$99.60	\$100.00	\$15.00	\$115.00
Hall 1,2,3,4,5, (Resident)	per use	Yes	\$712.90	\$712.90	\$15.00	\$727.90
Craft room (Resident)	per use	Yes	\$107.30	\$107.30	\$15.00	\$122.30
Lounge (Resident)	per use	Yes	\$145.90	\$150.00	\$15.00	\$165.00
Patio (Resident)	per use	Yes	\$291.70	\$295.00	\$15.00	\$310.00

TOWN OF NEWMARKET
2017 USER FEE
Schedule A (11)

Department: Recreation & Culture

Effective Date: January 1, 2017

Key Business: Seniors Meeting Place

Programs									
Acrylic Art, Beginner	per class	Yes	\$11.00	\$11.00		\$5.00		\$16.00	
Balance Training	per class	Yes	\$4.00	\$4.00		\$5.00		\$9.00	
Drawing/Pen & Ink	per class	Yes	\$11.00	\$11.00		\$5.00		\$16.00	
1 hour Fitness Classes	per hour	Yes	\$4.00	\$4.00		\$5.00		\$9.00	
Floral Design	per hour	Yes		\$12.00		\$1.00		\$13.00	
Gentle Stretching	per hour	yes	\$4.00	\$4.00		\$5.00		\$9.00	
Guitar Lessons	per hour	Yes		\$6.25		\$5.00		\$11.25	
Happy Hoppers	per class	Yes	\$5.82	\$5.82		\$5.00		\$10.82	
Indian Cuisine	per hour	Yes		\$8.00		\$5.00		\$13.00	
Line Dancing, Beginners	per hour	Yes	\$5.82	\$5.82		\$5.00		\$10.82	
Line Dancing, Intermediate	per hour	Yes	\$5.82	\$5.82		\$5.00		\$10.82	
Line Dancing, Progressive	per hour	Yes	\$5.82	\$5.82		\$5.00		\$10.82	
Osteoporosis Exercise (V)	per hour	Yes	\$4.00	\$4.00		\$5.00		\$9.00	
Pen & Ink	per class	Yes	\$11.00	\$11.00		\$5.00		\$16.00	
Pilates	per hour	Yes	\$4.00	\$4.00		\$5.00		\$9.00	
Tai Chi	per hour	Yes	\$4.00	\$4.00		\$5.00		\$9.00	
T.I.M.E.	per class	Yes	\$10.00	\$10.00		\$5.00		\$15.00	
Watercolour Art, Beginner, Inter. & Adv.	per class	Yes	\$11.00	\$11.00		\$5.00		\$16.00	
Yoga, Chair	per hour	Yes	\$4.00	\$4.00		\$5.00		\$9.00	
Yoga	per hour	Yes	\$5.82	\$4.00		\$5.00		\$9.00	
Zumba Gold	per hour	Yes	\$4.00	\$4.00		\$5.00		\$9.00	
Zumba Gold	per hour	Yes	\$4.00	\$4.00		\$5.00		\$9.00	
Zumba toning	per hour	Yes	\$4.00	\$4.00		\$5.00		\$9.00	
Zumba Gold	per hour	Yes	\$4.00	\$4.00		\$5.00		\$9.00	

TOWN OF NEWMARKET
2017 USER FEE
Schedule A (11)

Department: Recreation & Culture

Effective Date: January 1, 2017

Key Business: Seniors Meeting Place

RAS is applied to each program registration

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE	TOTAL FEE BEFORE TAXES
Membership fees Resident 55 years of age and over	per year	Yes	\$35.00	\$35.00	\$0.00	\$35.00
Membership fees Non-Resident 55 years of age and over	per year	Yes	\$55.00	\$55.00	\$0.00	\$55.00

Hall Rental Fees

Hall 1 (Non-Resident)	per use	Yes	\$96.70	\$96.70	\$15.00	\$111.70
Hall 2 (Non-Resident)	per use	Yes	\$96.70	\$96.70	\$15.00	\$111.70
Hall 3 (Non-Resident)	per use	Yes	\$410.90	\$410.90	\$15.00	\$425.90
Hall 4 (Non-Resident)	per use	Yes	\$117.20	\$117.20	\$15.00	\$132.20
Hall 5 (Non-Resident)	per use	Yes	\$117.20	\$117.20	\$15.00	\$132.20
Hall 1,2,3,4,5, (Non-Resident)	per use	Yes	\$838.60	\$838.60	\$15.00	\$853.60
Craft room (Non-Resident)	per use	Yes	\$126.30	\$126.30	\$15.00	\$141.30
Lounge (Non-Resident)	per use	Yes	\$171.60	\$171.60	\$15.00	\$186.60
Patio (Non-Resident)	per use	Yes	\$343.20	\$343.20	\$15.00	\$358.20
Hall 1 (Resident)	per use	Yes	\$82.20	\$85.00	\$15.00	\$100.00
Hall 2 (Resident)	per use	Yes	\$82.20	\$85.00	\$15.00	\$100.00
Hall 3 (Resident)	per use	Yes	\$349.20	\$350.00	\$15.00	\$365.00
Hall 4 (Resident)	per use	Yes	\$99.60	\$100.00	\$15.00	\$115.00
Hall 5 (Resident)	per use	Yes	\$99.60	\$100.00	\$15.00	\$115.00
Hall 1,2,3,4,5, (Resident)	per use	Yes	\$712.90	\$712.90	\$15.00	\$727.90
Craft room (Resident)	per use	Yes	\$107.30	\$107.30	\$15.00	\$122.30
Lounge (Resident)	per use	Yes	\$145.90	\$150.00	\$15.00	\$165.00
Patio (Resident)	per use	Yes	\$291.70	\$295.00	\$15.00	\$310.00

**TOWN OF NEWMARKET
2017 USER FEE
Schedule A (11)**

Department: Recreation & Culture **Effective Date: January 1, 2017**
Key Business: Seniors Meeting Place

Programs									
Acrylic Art, Beginner	per class	Yes	\$11.00		\$11.00		\$5.00		\$16.00
Balance Training	per class	Yes	\$4.00		\$4.00		\$5.00		\$9.00
Drawing/Pen & Ink	per class	Yes	\$11.00		\$11.00		\$5.00		\$16.00
1 hour Fitness Classes	per hour	Yes	\$4.00		\$4.00		\$5.00		\$9.00
Floral Design	per hour	Yes			\$12.00		\$1.00		\$13.00
Gentle Stretching	per hour	yes	\$4.00		\$4.00		\$5.00		\$9.00
Guitar Lessons	per hour	Yes			\$6.25		\$5.00		\$11.25
Happy Hoppers	per class	Yes	\$5.82		\$5.82		\$5.00		\$10.82
Indian Cuisine	per hour	Yes			\$8.00		\$5.00		\$13.00
Line Dancing, Beginners	per hour	Yes	\$5.82		\$5.82		\$5.00		\$10.82
Line Dancing, Intermediate	per hour	Yes	\$5.82		\$5.82		\$5.00		\$10.82
Line Dancing, Progressive	per hour	Yes	\$5.82		\$5.82		\$5.00		\$10.82
Osteoporosis Exercise (V)	per hour	Yes	\$4.00		\$4.00		\$5.00		\$9.00
Pen & Ink	per class	Yes	\$11.00		\$11.00		\$5.00		\$16.00
Pilates	per hour	Yes	\$4.00		\$4.00		\$5.00		\$9.00
Tai Chi	per hour	Yes	\$4.00		\$4.00		\$5.00		\$9.00
T.I.M.E.	per class	Yes	\$10.00		\$10.00		\$5.00		\$15.00
Watercolour Art, Beginner, Inter. & Adv.	per class	Yes	\$11.00		\$11.00		\$5.00		\$16.00
Yoga, Chair	per hour	Yes	\$4.00		\$4.00		\$5.00		\$9.00
Yoga	per hour	Yes	\$5.82		\$4.00		\$5.00		\$9.00
Zumba Gold	per hour	Yes	\$4.00		\$4.00		\$5.00		\$9.00
Zumba Gold	per hour	Yes	\$4.00		\$4.00		\$5.00		\$9.00
Zumba toning	per hour	Yes	\$4.00		\$4.00		\$5.00		\$9.00
Zumba Gold	per hour	Yes	\$4.00		\$4.00		\$5.00		\$9.00

TOWN OF NEWMARKET
2017 USER FEE
Schedule A (12)

Department: Recreation & Culture
Effective Date: January 1, 2017
Service Area: Recreation Youth Centre & Sk8 Park

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE (Maximum charge \$5.00 per program)
RYC MEMBERSHIP FEES					
Resident	per year	Yes	\$15.93	\$15.93	\$0.00
Non Resident	per year	Yes	\$33.63	\$33.63	\$0.00
INSTRUCTIONAL PROGRAMS					
Cooking Club	per class	No	\$5.25	\$5.25	\$5.00
Fitness/Wellness	per class	No	\$5.00	\$5.25	\$5.00
Teen Cuisine	per class	No	\$10.00	\$10.00	\$5.00
Drop Zone	per class	No	\$4.43	\$1.00	\$0.00
The Directors Cut Workshop	per class	No	\$45.00	\$45.00	\$5.00
Youth Employment Workshops	per class	No	\$9.00	\$9.00	\$5.00
Bike Club	per class	No	\$3.50	\$3.50	\$1.00
After School Sports	per session	No	\$9.00	\$9.00	\$1.00
Ultimate Dodgeball	per class	No	\$2.50	\$2.50	\$5.00
SK8 PARK LESSONS					
SK8 Park Lessons (member)	per class	No	\$8.75	\$8.75	\$5.00
SK8 Park Lessons (private)	per class	No	\$22.50	\$22.50	\$5.00
SK8 PARK DROP IN SESSION PASS					
Youth 13+ (member)	per day	Yes	\$4.43	\$4.43	\$0.00
Youth 13+ (non member)	per day	Yes	\$5.31	\$5.31	\$0.00
Youth 12 & Under	per day	Yes	\$4.43	\$4.43	\$0.00

TOWN OF NEWMARKET
2017 USER FEE
Scheduel A (12)

Department: Recreation & Culture
Service Area: Recreation Youth Centre & Sk8 Park

Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE (Maximum charge \$5.00 per program)
YOUTH CENTRE DROP IN					
Youth Centre Drop In (Excluding Sk8 Park)	per day	Yes	\$1.00	\$1.00	\$0.00
EVENT / TRAINING FEES					
SK8 Park Competition Day of	Per player	No	\$19.00	\$19.00	\$1.00
SK8 Park Competition Pre-register	Per player	No	\$14.00	\$14.00	\$1.00
RENTALS (RESIDENT)					
Gymnasium	Per hour	Yes	\$67.30	\$67.30	\$15.00
MPR #1	Per hour	Yes	\$53.80	\$53.80	\$15.00
Lounge	Per hour	Yes	\$36.20	\$36.20	\$15.00
Sk8Park	Per hour	Yes	\$91.10	\$91.10	\$15.00
Lobby	Per hour	Yes	\$53.80	\$53.80	\$15.00
Entire Facility - For Profit	Per hour	Yes	\$232.90	\$232.90	\$15.00
Non resident rental surcharge	per rental	Yes	\$31.10	\$31.10	\$0.00
MP#2	Per hour	Yes	\$52.00	\$53.80	\$15.00

TOWN OF NEWMARKET
2017 USER FEE
Schedule A (12)

Department: Recreation & Culture
Service Area: Recreation Youth Centre & Sk8 Park
Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE (Maximum charge \$5.00 per program)
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Note: A \$10.00 Resident/Non-Member Fee will be applied to registered programs. A \$30.00 Non-Resident/Non-Member Fee will be applied to registered programs. Youth Programs for Non-Resident/Members rate for programs is to be charged at the Non-Member rate.

TOWN OF NEWMARKET
2017 USER FEE
Schedule A (13)

Department: Recreation & Culture
Service Area: Aquatics

Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS SURCHARGE	TOTAL FEE BEFORE TAXES
Rentals - RJT Complex Pool and Metro Aquatic Centre						
Pool with slide - Youth Resident - Prime	Per hour	Yes	\$182.30	\$182.30	\$15.00	\$197.30
Pool with slide - Youth Non-Resident - Prime	Per hour	Yes	\$255.20	\$255.20	\$15.00	\$270.20
Pool with slide - Youth Resident - Non-Prime	Per hour	Yes	\$109.40	\$109.40	\$15.00	\$124.40
Pool with slide - Youth Non-Resident - Non-Prime	Per hour	Yes	\$153.10	\$153.10	\$15.00	\$168.10
Pool with slide - Adult Resident - Prime	Per hour	Yes	\$291.70	\$291.70	\$25.00	\$316.70
Pool with slide - Adult Non-Resident - Prime	Per hour	Yes	\$408.40	\$408.40	\$25.00	\$433.40
Pool with slide - Adult Resident - Non-Prime	Per hour	Yes	\$182.30	\$182.30	\$25.00	\$207.30
Pool with slide - Adult Non-Resident - Non-Prime	Per hour	Yes	\$255.20	\$255.20	\$25.00	\$280.20
Tot Pool/Metro Teach Pool - Youth Resident - Prime	Per hour	Yes	\$99.00	\$99.00	\$15.00	\$114.00
Tot Pool/Metro Teach Pool - Youth Non-Resident - Prime	Per hour	Yes	\$138.60	\$138.60	\$15.00	\$153.60
Tot Pool/Metro Teach Pool - Youth Resident - Non-Prime	Per hour	Yes	\$59.40	\$59.40	\$15.00	\$74.40
Tot Pool/Metro Teach Pool - Youth Non-Resident - Non-Prime	Per hour	Yes	\$83.20	\$83.20	\$15.00	\$98.20
One lane or diving well - Youth Resident - Prime	Per hour	Yes	\$26.50	\$26.50	\$15.00	\$41.50
One lane or diving well - Youth Non-Res - Prime	Per hour	Yes	\$37.10	\$37.10	\$15.00	\$52.10
One lane or diving well - Youth Resident - Non-Prime	Per hour	Yes	\$15.90	\$15.90	\$15.00	\$30.90
One lane or diving well - Youth Non-Res - Non-Prime	Per hour	Yes	\$22.30	\$22.30	\$15.00	\$37.30
One lane or diving well - Adult Resident - Prime	Per hour	Yes	\$42.50	\$42.50	\$25.00	\$67.50
One lane or diving well - Adult Non-Res - Prime	Per hour	Yes	\$59.40	\$59.40	\$25.00	\$84.40
One lane or diving well - Adult Resident - Non-Prime	Per hour	Yes	\$26.50	\$26.50	\$25.00	\$51.50
One lane or diving well - Adult Non-Res - Non-Prime	Per hour	Yes	\$37.10	\$37.10	\$25.00	\$62.10
Rentals - Gorman Pool						
Pools without slide - Youth Resident - Prime	Per hour	Yes	\$148.60	\$148.60	\$15.00	\$163.60
Pools without slide - Youth Non-Resident - Prime	Per hour	Yes	\$208.00	\$208.00	\$15.00	\$223.00
Pools without slide - Youth Resident - Non-Prime	Per hour	Yes	\$89.10	\$89.10	\$15.00	\$104.10
Pools without slide - Youth Non-Resident - Non-Prime	Per hour	Yes	\$132.90	\$132.90	\$15.00	\$147.90
Pools without slide - Adult Resident - Prime	Per hour	Yes	\$237.70	\$237.70	\$25.00	\$262.70
Pools without slide - Adult Non-Resident - Prime	Per hour	Yes	\$332.80	\$332.80	\$25.00	\$357.80
Pools without slide - Adult Resident - Non-Prime	Per hour	Yes	\$148.60	\$148.60	\$25.00	\$173.60
Pools without slide - Adult Non-Resident - Non-Prime	Per hour	Yes	\$208.00	\$208.00	\$25.00	\$233.00

**TOWN OF NEWMARKET
2017 USER FEE
Schedule A (13)**

Department: Recreation & Culture
Service Area: Aquatics

Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS SURCHARGE	TOTAL FEE BEFORE TAXES
Lifeguards - Additional						
1 additional Lifeguard	Per hour	Yes	\$21.30	\$21.30	\$0.00	\$21.30
2 additional Lifeguards	Per hour	Yes	\$42.60	\$42.60	\$0.00	\$42.60
3 additional Lifeguards	Per hour	Yes	\$64.00	\$64.00	\$0.00	\$64.00
USER GROUPS - NON-PROFIT/SCHOOL/RESIDENT USERS						
Fee includes 1 guard, however all rentals require a minimum of 3 guards (legislated)- See additional guard fees						
Competitive / YR Schools/Res Swim Team/Synchro - Youth Full Pool	Per hour	Yes	\$68.70	\$68.70	\$15.00	\$83.70
Competitive - Adult Full Pool	Per hour	Yes	\$156.60	\$156.60	\$25.00	\$181.60
Lane/diving well/deep - Youth	Per hour	Yes	\$9.80	\$9.80	\$15.00	\$24.80
Lane/diving well/deep - Adult	Per hour	Yes	\$22.40	\$22.40	\$25.00	\$47.40
USER GROUPS - NON-PROFIT /OUT OF REGION SCHOOLS (O.O.R.)NON-RESIDENT USERS/COMMERCIAL						
Competitive / O.O.R. Schools/Non-Res Swim Team/Synchro - Non-Profit - Youth Full Pool -Prime	Per hour	Yes	\$109.90	\$109.90	\$15.00	\$124.90
Competitive / O.O.R. Schools/Non-Res Swim Team/Synchro - Non-Profit - Youth Full Pool - Non-Prime	Per hour	Yes	\$65.90	\$65.90	\$15.00	\$80.90
Competitive Non-resident/non-profit Adult Masters - Full Pool - Prime	Per hour	Yes	\$252.80	\$252.80	\$25.00	\$277.80
Competitive Non-resident/non-profit Adult Masters - Full pool - Non-Prime	Per hour	Yes	\$109.90	\$109.90	\$25.00	\$134.90
Non-resident/Non-Profit Lane / Diving well - Youth - Prime	Per hour	Yes	\$15.70	\$15.70	\$15.00	\$30.70
Non-resident/Non-Profit Lane / Diving well - Youth - Non-Prime	Per hour	Yes	\$9.40	\$9.40	\$15.00	\$24.40
Non-resident/Non-Profit Lane / Diving well - Adult - Prime	Per hour	Yes	\$36.10	\$36.10	\$25.00	\$61.10
Non-resident/Non-Profit Lane / Diving well - Adult - Non-Prime	Per hour	Yes	\$15.70	\$15.70	\$25.00	\$40.70
Business User/Profit (Scuba/Other) with Slide - Prime	Per hour	Yes	\$355.10	\$355.10	\$25.00	\$380.10
Business User/Profit (Scuba/Other) without Slide - Non-Prime	Per hour	Yes	\$255.20	\$255.20	\$25.00	\$280.20
Business User/Profit (Scuba/Other) without Slide - Prime	Per hour	Yes	\$300.50	\$300.50	\$25.00	\$325.50
Business User/Profit (Scuba/Other) without Slide -Non- Prime	Per hour	Yes	\$208.00	\$208.00	\$25.00	\$233.00
Lane/Deep/Well - Business User/Profit (Scuba/Other) - Prime	Per hour	Yes	\$66.10	\$66.10	\$5.00	\$71.10
Lane/Deep/Well - Business User/Profit (Scuba/Other) - Non-Prime	Per hour	Yes	\$37.10	\$37.10	\$5.00	\$42.10

**TOWN OF NEWMARKET
2017 USER FEE
Schedule A (13)**

Department: Recreation & Culture
Service Area: Aquatics

Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS SURCHARGE	TOTAL FEE BEFORE TAXES
INSTRUCTIONAL - RESIDENTS						
Red Cross Swim Preschool - Swim Kids 4 (30 min)	1 class	No	\$8.80	\$8.80	\$5.00	\$13.80
Swim Kids 5 - 7 (45 min)	1 class	No	\$10.10	\$10.10	\$5.00	\$15.10
Swim Kids 8 - 10 (1 hr.)	1 class	No	\$11.10	\$11.10	\$5.00	\$16.10
Rookie/Ranger/Star Patrol (1 hr.)	1 class	No	\$11.10	\$11.10	\$5.00	\$16.10
Special Needs - Private (30 min)	1 class	No	\$20.00	\$20.00	\$5.00	\$25.00
Teen/Adult Swim Basics/Strokes/Sports (45 min)	1 class	Yes	\$13.70	\$13.70	\$5.00	\$18.70
Aquatic Volunteer Program (3hrs)	1 class	No	\$31.10	\$31.10	\$5.00	\$36.10
Adult Private (H1O) Lessons (30 min)	1 class	Yes	\$30.00	\$30.00	\$5.00	\$35.00
Child Private (H1O) Lessons (30 min)	1 class	No	\$30.00	\$30.00	\$5.00	\$35.00
Family Swim Lessons - (45 min) (per person)	1 class	No	\$10.40	\$10.40	\$5.00	\$15.40
Child Semi-Private Lessons (30 min.)	1 class	No	\$20.00	\$20.00	\$5.00	\$25.00
Lifesaving Sport	1 class	No	\$12.00	\$12.00	\$5.00	\$17.00
H2O Personal Training (45 min.)	1 hour	Yes	\$36.20	\$36.20	\$5.00	\$41.20
Instructional/Electives - Schools - York Region :						
Red Cross Swim Program - 30 min.	1 class	No	\$5.00	\$5.00	\$2.50	\$7.50
Swim to Survive - set of 3 lessons	1 class	No	\$5.00	\$5.00	\$2.50	\$7.50
AQUATIC LEADERSHIP RESIDENTS** - Please note exam fees, admin fees, and materials are extra and costs implemented by Lifesaving Society and Red						
Bronze Medallion/Emerg. First Aid course fee only	Per person	Yes	\$123.32	\$123.32	\$5.00	\$128.32
Bronze Cross/Standard First Aid course fee only	Per person	Yes	\$141.02	\$141.02	\$5.00	\$146.02
NLS Preparation Course (4 classes)	Per person	Yes	\$87.50	\$87.50	\$5.00	\$92.50
National Lifeguard Service (NLS) course fee only	Per person	Yes	\$182.61	\$182.61	\$5.00	\$187.61
AWSI Skills Screening (1 Class)	Per person	Yes	*	*	\$5.00	
AWSI Stroke Improvement Course (4 classes)	Per person	Yes	*	*	\$5.00	
Red Cross AWSI with High Five course fee only	Per person	Yes	*	*	\$5.00	
Red Cross Water Safety Instructor (WSI) & Lifesaving Instructor (LSI) course fee only	Per person	Yes	*	*	\$5.00	
NLS Recert course only	Per person	Yes	\$51.64	\$51.64	\$5.00	\$56.64
Red Cross WSI recert course only	Per person	Yes	\$51.64	\$51.64	\$5.00	\$56.64
Lifesaving Standard First Aid (SFA) & CPR C course fee only	Per person	Yes	\$89.25	\$89.25	\$5.00	\$94.25
Lifesaving Standard First Aid/CPR C Recert course fee only	Per person	Yes	\$41.24	\$41.24	\$5.00	\$46.24
Aquatic Supervisor Training (AST)	Per person	Yes	\$102.30	\$102.30	\$5.00	\$107.30

TOWN OF NEWMARKET
2017 USER FEE
Schedule A (13)

Department: Recreation & Culture
Service Area: Aquatics

Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS SURCHARGE	TOTAL FEE BEFORE TAXES
Advanced Instructor/Examiner Standards Clinic (ESC)	Per person	Yes	\$44.78	\$44.78	\$5.00	\$49.78
Tri Recertification (NLS, WSI, SFA)	Per person	Yes	\$70.00	\$70.00	\$5.00	\$75.00
NLS Instructor	Per person	Yes	\$125.00	\$125.00	\$5.00	\$130.00
Bronze Star (1.5 hr.)	per Person	No	\$99.46	\$99.46	\$5.00	\$104.46
Instructional-Non Resident: Non-Residents pay additional \$30.00 per course +						
RAS + applicable taxes						
Bronze Cross Recertification Fee	Per person		\$37.01	\$37.01	\$5.00	\$42.01
Daytime Instructor Course 1	per person		\$110.00	\$110.00	\$5.00	\$115.00
Distinction			\$123.32	\$123.32	\$5.00	\$128.32
Lifesaving Sport Coach	Per Person		\$50.00	\$50.00	\$5.00	\$55.00
Pool officials	Per person		\$15.00	\$15.00	\$5.00	\$20.00
Lifeguard Competition			\$ 40.00	\$ 40.00	\$0.00	\$40.00

**TOWN OF NEWMARKET
2017 USER FEE
Schedule A (14)**

Department: Recreation & Culture
Key Business: Mobile Stage Trailer

Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE	TOTAL FEE BEFORE TAXES
Rental - Not for Profit Newmarket Groups	4 Hours	Yes	\$308.94	\$308.94		\$308.94
Rental - Not for Profit Newmarket Groups	8 Hours	Yes	\$427.00 (\$100.00 each additional hour past 8 hours)	\$427.00 (\$100.00 each additional hour past 8 hours)		Varies by number of hours
Rental - For Profit Groups (events in Newmarket)	4 Hour Min.	Yes	\$995.00 (\$100.00 each additional hour)	\$995.00 (\$100.00 each additional hour)		Varies by number of hours
Rental - Non-resident Groups (events outside Newmarket)	8 Hour Min. (incl.. Transport)	Yes	\$3,582.00 (\$100.00 each additional hour)	\$3,582.00 (\$100.00 each additional hour)		Varies by number of hours

Note: A \$0.60 per km will also apply on any travel outside Newmarket.

**TOWN OF NEWMARKET
2017 USER FEE
Schedule A (14)**

Department: Recreation & Culture
Key Business: Mobile Stage Trailer

Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE	TOTAL FEE BEFORE TAXES
Rental - Not for Profit Newmarket Groups	4 Hours	Yes	\$308.94	\$308.94		\$308.94
Rental - Not for Profit Newmarket Groups	8 Hours	Yes	\$427.00 (\$100.00 each additional hour past 8 hours)	\$427.00 (\$100.00 each additional hour past 8 hours)		Varies by number of hours
Rental - For Profit Groups (events in Newmarket)	4 Hour Min.	Yes	\$995.00 (\$100.00 each additional hour)	\$995.00 (\$100.00 each additional hour)		Varies by number of hours
Rental - Non-resident Groups (events outside Newmarket)	8 Hour Min. (incl. Transport)	Yes	\$3,582.00 (\$100.00 each additional hour)	\$3,582.00 (\$100.00 each additional hour)		Varies by number of hours

Note: A \$0.60 per km will also apply on any travel outside Newmarket.

**TOWN OF NEWMARKET
2017 USER FEE
Schedule A (15)**

Department: Recreation & Culture

Key Business: TRAIN

Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE	TOTAL FEE BEFORE TAXES
Rental - Not for Profit - Newmarket Groups	half day	Yes	\$304.90	\$304.90	\$25.00	\$329.90
Rental - Not for Profit - Newmarket Groups	full day	Yes	\$429.40	\$429.40	\$25.00	\$454.40
Rental - For Profit Groups - in Newmarket	4 hr. min.	Yes	\$765 + \$90 each additional hour	\$765 + \$90 each additional hour	\$25.00	Varies

Charges include - 1 train driver, 1 hostess & transport to and from event.

* A \$0.60 per km will also apply on any travel outside Newmarket.

TOWN OF NEWMARKET
2017 USER FEE
Schedule A (16)

Department: Recreation & Culture
Key Business: Programs

Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE (Maximum charge \$5.00 per program)
Adult Programs					
Basketball Coed Comp/Rec	per class	Yes	\$6.70	\$6.70	\$5.00
Fencing	per class	Yes	\$11.00	\$11.00	\$5.00
Soccer - Indoor	per class	Yes	\$6.58	\$6.58	\$5.00
Volleyball Adult League Play	per class	Yes	\$7.89	\$7.89	\$5.00
Volleyball Adult Recreational/Intermediate	per class	Yes	\$6.58	\$6.58	\$5.00
Leagues					
Basketball League	per class	Yes	\$5.60	\$5.60	\$5.00
Hockey League	per class	Yes	\$16.40	\$16.40	\$5.00
Volleyball League	per class	Yes	\$16.40	\$16.40	\$5.00
Family Programs					
Archery	per class	Yes	\$9.80	\$9.80	\$5.00
Disc Golf Drop - In	once	Yes	\$2.00	\$2.00	\$0.00
Family Karate (V)	per class	Yes	\$12.00	\$12.00	\$0.00
Family Yoga	per class	Yes	\$7.60	\$7.60	\$5.00
Family Zumba	per class	Yes	\$7.60	\$7.60	\$5.00
Pre-School Programs					
Baby Sign Language	per class	No	\$9.60	\$9.60	\$5.00

TOWN OF NEWMARKET
2017 USER FEE
Schedule A (16)

Department: Recreation & Culture

Effective Date: January 1, 2017

Key Business: Programs

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE (Maximum charge \$5.00 per program)
Fidget	per class	No	\$8.30	\$9.30	\$5.00
Gymcraftics	per class	No	\$9.80	\$9.80	\$5.00
Kiddies Corner	per class	No	\$9.80	\$9.80	\$5.00
Kindergym (level 1-3)	per class	No	\$8.30	\$8.30	\$5.00
Learn to Play Sports	per class	No	\$7.00	\$7.00	\$5.00
Mini Preschool Program	per class	No	\$4.10	\$4.10	\$5.00
Playball	per class	No	\$16.00	\$16.00	\$5.00
Science Spectacular	per class	No	\$7.00	\$7.00	\$5.00
Tiny Tot Time	per class	No	\$7.00	\$7.00	\$5.00
Toddler Gym & Swim	per class	No	\$10.00	\$10.00	\$5.00
Tot Karate (V)	per class	No	\$10.00	\$10.00	\$5.00
Tot Soccer	per class	No	\$6.70	\$6.70	\$5.00
Tot/Pre-school Gymnastics (V)	per class	No	\$18.75	\$18.75	\$5.00
Yoga for Preschoolers	per class	No	\$7.50	\$7.50	\$5.00
Zumba Kids Jr.	per class	No	\$7.50	\$7.50	\$5.00
Children's Programs					
Basketball Children's Instructional	per class	No	\$6.70	\$6.70	\$5.00
Fencing	per class	Yes	\$9.80	\$9.80	\$5.00
Go Girl Yoga	per class	No	\$7.60	\$7.60	\$5.00

**TOWN OF NEWMARKET
2017 USER FEE
Schedule A (16)**

Department: Recreation & Culture
Key Business: Programs

Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE (Maximum charge \$5.00 per program)
Junior Gymnastics	per class	No	\$18.75	\$18.75	\$5.00
Kids Sports Trio	per class	No	\$6.70	\$6.70	\$5.00
Power Skating for Children	per class	No	\$12.70	\$12.70	\$5.00
Recreational Badminton	per class	No	\$6.70	\$6.70	\$5.00
Soccer Skills	per class	No	\$6.70	\$6.70	\$5.00
Volleyball Children's Instructional Level 1 & 2	per class	No	\$6.70	\$6.70	\$5.00
Yoga for Children/Kids	per class	No	\$7.60	\$7.60	\$5.00
Zumba Kids	per class	No	\$7.50	\$7.50	\$5.00

**TOWN OF NEWMARKET
2017 USER FEE
Schedule A (17)**

Department: Recreation & Culture

Effective Date: January 1, 2017

Service Area: Special Needs & Inclusion

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE (Maximum charge \$5.00 per program)
Adult Programs					
Adult Body Fit & Swim	per class	Yes	\$13.60	\$13.60	\$5.00
Adult Dance & Rhythm Plus	per class	Yes	\$8.60	\$8.60	\$5.00
Adult Gym & Swim	per class	Yes	\$12.60	\$12.60	\$5.00
Adult Music & Rhythm	per class	Yes	\$8.60	\$8.60	\$5.00
Adult Sit Fit & Swim	per class	Yes	\$12.60	\$12.60	\$5.00
Adult Social Bowling	per class	Yes	\$14.50	\$14.50	\$5.00
Social Active Club	per class	Yes	\$7.80	\$7.80	\$5.00
The Recreation Club	per class	Yes	\$5.50	\$5.50	\$0.00
Stepping Stone Dance	per class	Yes	\$7.90	\$7.90	\$5.00
The Base Day Program	per day	Yes	\$48.50	\$48.50	\$5.00
The Base PA Day Program	per day	Yes	\$49.10	\$49.10	\$1.00
The Base Day 1:3 support	per day	Yes	\$70.78	\$70.78	\$5.00
The Base Day 1:1 support	per day	Yes	\$100.00	\$100.00	\$5.00
The Base Extended Day	per day	Yes	\$20.00	\$20.00	\$0.00
The Base JR	per day	Yes	\$46.70	\$46.70	\$5.00
The Base Summer Camp	per day	Yes	\$46.70	\$46.70	\$5.00
The Base Holiday Day Program					
Social Dance (Drop in)	per day	Yes	\$7.52	\$7.52	\$0.00
The Recreation Club	per day	Yes	\$5.75	\$5.75	\$0.00

**TOWN OF NEWMARKET
2017 USER FEE
Schedule A (17)**

Department: Recreation & Culture

Service Area: Special Needs & Inclusion

Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE (Maximum charge \$5.00 per program)
Programs for All Ages					
Sledge Ice Hockey	per class	No	\$12.70	\$12.70	\$5.00
Drum Circle	per class	Yes	\$13.00	\$13.00	\$5.00
Wheelchair Dancing	per class	Yes	\$12.00	\$12.00	\$5.00
Youth Programs					
Chef's Corner	per class	No	\$16.60	\$16.60	\$5.00
Play without Borders Gym	per class	No	\$11.90	\$11.90	\$5.00
Play without Borders Swim	per class	No	\$11.90	\$11.90	\$5.00
Teen FUNDamentals of Sport					
Teen Social Club	per class	No	\$7.50	\$7.50	\$5.00
Children's					
Learn to Skate (Special Abilities)	per class	No	\$12.30	\$12.30	\$5.00
Play without Borders Gym	per class	No	\$11.90	\$11.90	\$5.00
Play without Borders Swim	per class	No	\$11.90	\$11.90	\$5.00
Music therapy	per class	No	\$15.00	\$15.00	\$5.00
Musical Theatre Fall (9- 14Y)		No	\$15.25	\$15.25	\$5.00
Musical Theatre Winter spring (9 - 14Y)		No	\$17.25	\$17.25	\$5.00

**TOWN OF NEWMARKET
2017 USER FEE
Schedule A (17)**

Department: Recreation & Culture
Service Area: Special Needs & Inclusion

Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE (Maximum charge \$5.00 per program)
Lego Club		No	\$7.00	\$7.00	\$5.00
FUNDamentals for Children					
Social Baseball			\$7.80	\$7.80	\$5.00
Inclusion Counsellor in Training	per class	No	\$12.40	\$12.40	\$5.00
Adult Lunchtime Café	per class	yes	\$14.00	\$14.00	\$5.00
Adult Arts & Crafts Social	per class	yes	\$12.10	\$12.10	\$5.00
Social Afternoon Club	per class	yes	\$9.29	\$9.29	\$0.00
Musical Theatre Fall 15Y+	per class	Yes	\$18.50	\$18.50	\$5.00
Musical Theatre Winter spring 15Y+	per class	Yes	\$18.50	\$18.50	\$5.00
Saturday Social Club		No	\$34.50	\$34.50	\$5.00
Adult Fit Mix	per class	Yes	\$8.60	\$8.60	\$5.00
Adult Drama Club	per class	Yes	\$10.10	\$10.10	\$5.00
Adult Sports Club	per class	Yes	\$7.80	\$7.80	\$5.00
Adult Sports Social	per class	Yes	\$7.80	\$7.80	\$5.00
Chef's Corner	per class	No	\$16.60	\$16.60	\$5.00
Lego Builder/ Stem Builder (V)	per class	Yes	\$23.00	\$23.00	\$5.00
Lifestyle Recreation (V)	per class	Yes	\$50.00	\$50.00	\$5.00
Rhythmic Circle/ Musical Movement	per class	Yes	\$15.00	\$15.00	\$5.00
FUNDamentals of Sport	per class	Yes	\$11.90	\$11.90	\$5.00
Personal Style	per class	Yes	\$12.10	\$12.10	\$5.00

TOWN OF NEWMARKET
2017 USER FEE
Schedule A (17)

Department: Recreation & Culture

Effective Date: January 1, 2017

Service Area: Special Needs & Inclusion

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE (Maximum charge \$5.00 per program)
Hobbies & Crafts	per class	Yes	\$12.10	\$12.10	\$5.00
Tai Chi	per class	Yes	\$8.60	\$8.60	\$5.00
Yoga for Teens	per class	No	\$9.29	\$9.29	\$5.00
Zumba for Teens	per class	No	\$9.29	\$9.29	\$5.00

TOWN OF NEWMARKET
2017 USER FEE
Schedule A(18)

Department: Recreation & Culture

Effective Date: January 1, 2017

Service Area: Arts & Culture Programs

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE (Maximum charge \$5.00 per program)
Adult Programs					
Acrylic Fine Art	per class	yes	\$11.80	\$11.80	\$5.00
Ballroom Latin Dance 1 & 2 – 1 hr	per class	yes	\$7.50	\$7.50	\$5.00
Ballroom Latin Dance 3 – 1.5 hrs.	per class	yes	\$11.25	\$11.25	\$5.00
Cooking with Ease – Casual Weeknight dinners	per class	yes	\$20.00	\$20.00	\$5.00
Cooking with Ease – Intro to Cooking for Men	per class	yes	\$20.00	\$20.00	\$5.00
Cooking with Ease – Holiday Apps	per class	yes	\$18.15	\$18.15	\$5.00
Photography – DSLR Creative and Master Class	per person	yes	\$107.43	\$107.43	\$5.00
Line Dancing – Progressive & Beg	per class	yes	\$8.50	\$8.50	\$5.00
Poetry for Teens	per class	yes	\$11.25	\$11.25	\$5.00
Poetry Workshop Series	per class	yes	\$20.63	\$20.63	\$5.00
Watercolour - Advanced	per class	yes	\$12.20	\$12.20	\$5.00
Write Now Creative Writing	per class	yes	\$14.20	\$14.20	\$5.00
Women and Aging – Through Literature and Film	per class	yes	\$17.50	\$17.50	\$5.00
Children and Preschool					
Acro	per class	No	\$6.92	\$6.92	\$5.00
Art Attack	per class	No	\$8.75	\$8.75	\$5.00

TOWN OF NEWMARKET
2017 USER FEE
Schedule A(18)

Department: Recreation & Culture

Effective Date: January 1, 2017

Service Area: Arts & Culture Programs

Baby Sign Language	per class	No	\$10.00	\$10.00	\$5.00
Baby Stars	per class	No	\$6.92	\$6.92	\$5.00
Ballet	per class	No	\$6.92	\$6.92	\$5.00
Cooking with Ease – Kids	per class	No	\$12.00	\$12.00	\$5.00
Cooking with Ease – Christmas Baking	per class	No	\$16.50	\$16.50	\$5.00
Cooking with Ease – Munchkins Around the World	per class	No	\$12.00	\$12.00	\$5.00
Creative Movement	per class	No	\$6.92	\$6.92	\$5.00
Drama Club	per class	No	\$8.50	\$8.50	\$5.00
Exploring Theatre	per class	No	\$8.50	\$8.50	\$5.00
Every Child a Super Hero	per class	No	\$10.00	\$10.00	\$5.00
Future Coders	per person	No	\$146.00	\$146.00	\$5.00
Glee Club	per class	No	\$9.50	\$9.50	\$5.00
Gluten Free Cooking for Kids	per class	yes	\$17.62	\$17.62	\$5.00
Funtastic French	per class	No	\$10.40	\$10.40	\$5.00
Hip Hop Dance	per class	No	\$6.92	\$6.92	\$5.00
Inventions in Minecraft	per person	No	\$220.00	\$220.00	\$5.00
Kindertheatre	per class	No	\$8.50	\$8.50	\$5.00
Little Beethovens	per class	No	\$11.56	\$11.56	\$5.00
Movie Making on the Go	per class	No	\$10.00	\$10.00	\$5.00
Movie Making on the Go – Advanced	per class	No	\$10.00	\$10.00	\$5.00
3 D Printing – Family Time	per 2 persons	No	\$215.00	\$215.00	\$5.00
Online Java Level 1	per person	No	\$249.73	\$249.73	\$5.00
Paint and Draw Nature and Figures	per class	No	\$12.59	\$12.59	\$5.00

**TOWN OF NEWMARKET
2017 USER FEE
Schedule A(18)**

Department: Recreation & Culture

Effective Date: January 1, 2017

Service Area: Arts & Culture Programs

Play with Clay Level 1 and Intermediate	per class	No	\$9.05	\$9.05	\$5.00
Robotics and Engineering	per person	No	\$146.00	\$146.00	\$5.00
Soft Shoe Tap Dance	per class	No	\$6.92	\$6.92	\$5.00
Shakespeare Then and Now	per class	No	\$13.50	\$13.50	\$5.00
The Magic in Me – Enchanted Princesses	per class	No	\$10.00	\$10.00	\$5.00
Total Dance Revolution	per class	No	\$6.92	\$6.92	\$5.00

TOWN OF NEWMARKET
2017 USER FEE
Schedule A(19)

Department: Recreation & Culture
Key Business: Birthday Party Rentals

Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE	TOTAL FEE BEFORE TAXES
Birthday Party Packages						
Public Skate and Public Swim	Per 20 attendee's	Yes	\$212.20	\$212.20	\$0.00	\$212.20
Private Gym and Skate Park	Per 20 attendee's	Yes	\$249.30	\$249.30	\$0.00	\$249.30
Birthday Extra Guest	Per Person	Yes	\$12.40	\$12.40	\$0.00	\$12.40
Birthday Party Additional Facility - E.g. Add Gym to Sk8 Park	per booking	Yes	\$64.80	\$64.80	\$0.00	\$64.80

TOWN OF NEWMARKET
2017 USER FEE
Schedule A(20)

Department: Recreation & Culture
Key Business: Special Events

Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2016 FEE BEFORE TAXES	2017 FEE BEFORE TAXES	RAS - SURCHARGE	TOTAL FEE BEFORE TAXES
Non Profit Vendor	per vendor per day	No	\$30.00	\$30.00		\$30.00
Profit Vendor	per vendor per day	No	\$60.00	\$60.00		\$60.00
Profit Vendor - Tables and chairs required	per vendor per day	No	\$80.00	\$80.00		\$80.00
Park Clean Up (1 Truck & 2 Staff)	per hour	Yes		\$50.00		\$50.00
Food Truck at Special Events	per vendor	Yes	\$150.00	\$150.00		\$150.00
Food Truck at Canada Day Event	per vendor	Yes	\$300.00	\$300.00		\$300.00

TOWN OF NEWMARKET
2017 USER FEE
Schedule A(21)

Department: Recreation & Culture
Key Business: Old Town Hall

Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	Duration/Time Unit	2017 FEE BEFORE TAXES	RAS - SURCHARGE	TOTAL FEE BEFORE TAXES	SUBJECT TO HST YES/NO	TOTAL FEE TAXES Included if applicable
Studios and Atrium (Backstage)	Single Studio Resident use	Up to 3 hours	\$68.70	\$15.00	\$ 83.70	Yes	\$ 94.58
		Greater than 3 hours, 8 hrs. max	\$ 196.70	\$15.00	\$ 211.70	Yes	\$ 239.22
	Single Studio Non resident	Up to 3 hours	\$ 135.80	\$15.00	\$ 150.80	Yes	\$ 170.40
		Greater than 3 hours, 8 hrs. max	\$ 255.00	\$15.00	\$270.00	Yes	\$305.10
	Both Studios Resident (includes Kitchen)	Up to 8 hours	\$416.90	\$15.00	\$ 431.90	Yes	\$ 488.05
	Both Studios Commercial/Non-resident (includes Kitchen)	Up to 8 hours	\$ 554.10	\$15.00	\$569.10	Yes	\$ 643.08
Commercial Art Display/Installation	Art Exhibit, Set Up time within any room(s) within building	Hourly, Daily max of \$200	\$ 25.00	N/A	\$ 40.00	Yes	N/A
	Art Exhibit, Public Access (no admission fee)	Commission Per sale	\$0.40	N/A	N/A	Yes	TBD
	Resident Kitchen Use - Minimum 2 hours	Per hour	\$50.00	\$15.00	\$ 65.00	Yes	\$ 73.45
Kitchen	Non Resident Kitchen Use - Minimum 2 hours	Per hour	\$ 50.00	\$15.00	\$ 65.00	Yes	\$ 73.45

TOWN OF NEWMARKET
2017 USER FEE
Schedule A(21)

Department: Recreation & Culture
Key Business: Old Town Hall

Effective Date: January 1, 2017

SERVICE PROVIDED	UNIT OF MEASURE	Duration/Time Unit	2017 FEE BEFORE TAXES	RAS - SURCHARGE	TOTAL FEE BEFORE TAXES	SUBJECT TO HST YES/NO	TOTAL FEE TAXES Included if applicable
Entire Building	Set-up Day	Any part of single day	\$1,000.00	\$15.00	\$1,015.00	Yes	\$ 1,146.95
	Event Day Resident	Full Day Access to regular business hours	\$ 2,500.00	\$15.00	\$ 2,515.00	Yes	\$ 2,841.95
	Event Day Non resident	Full Day Access to regular business hours	\$ 3,000.00	\$15.00	\$ 3,015.00	Yes	\$ 3,406.95

Notes:

Some Rentals may prevent use of other rooms due to nature of use.
 Minimum Hourly booking is 1.5 hrs. Room will be set up by town staff, but must be vacated by end of allotted time.

**TOWN OF NEWMARKET
2017 USER FEE
Schedule A(21)**

Department: Recreation & Culture
Key Business: Old Town Hall

Effective Date: January 1, 2017

OTH MAIN AUDITORIUM	Proposed Newmarket Rates		
	SET-UP/ REHEARSAL 9am - 12am Each hour/ 3 hour minimum	PERFORMANCE 9am - 12am Each hour/ 4 hour minimum	SAMPLE - Single Day 4 Hr set up + 4 Hr Performance One Technician included
Resident Subsidized	\$38	\$75	\$508.50
Non Resident Subsidized	\$50	\$100	\$678.00
Resident Standard	\$50	\$100	\$678.00
Non Resident Standard	\$63	\$125	\$847.50

55

OTH MAIN AUDITORIUM	WEEKLY RATES* 40 hours with:	
	3 performances maximum 12 perf hrs.	4 performances maximum 16 perf hrs.
Resident Subsidized	\$1,294	\$1,594
Non Resident Subsidized	\$1,725	\$2,125
Resident Standard	\$1,725	\$2,125
Non Resident Standard	\$2,156	\$2,656

Notes:
Auditorium renals include backstage area
Box office fees are the same as N.T.

**PLANNING AND BUILDING SERVICES****Town of Newmarket**

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August 29, 2016

JOINT REPORT # 2016 - 27**DEVELOPMENT AND INFRASTRUCTURE SERVICES – PLANNING
CORPORATE SERVICES - FINANCE**

TO: Committee of the Whole

SUBJECT: Newmarket Parkland Dedication By-law and Marketing the Corridors

ORIGIN: Planning and Building Services and Finance

RECOMMENDATIONS

THAT Development and Infrastructure Services/Planning and Corporate Services/Finance Report 2016-27 dated August 29, 2016 regarding the Town of Newmarket's Parkland Dedication By-law be received and the following recommendation(s) be adopted:

- 1. THAT Council adopt the Parkland Dedication By-law for the Town of Newmarket as contained in Attachment 1.**

PURPOSE OF THIS REPORT

The purpose of this report is to provide an update regarding the draft Parkland Dedication By-law that was presented to Committee of the Whole on June 20, 2016. As directed by the Committee, the draft by-law was posted on the Town's website for 30 days to receive public and stakeholder comments. Following this period, staff were directed to report back to Committee of the Whole at the August 29, 2016 meeting. The final draft Parkland Dedication By-law is included as Attachment 1.

BACKGROUND

Staff Report 2016-21 was presented to Committee of the Whole on June 20, 2016. This report provided a detailed analysis of the Parkland Dedication's proposed approach.

Following the June 27, 2016 Council meeting, a webpage was created for the Parkland Dedication By-law project. This webpage provided the draft Parkland Dedication By-law as well as background information including Staff Report 2016-21, the Parks Policy Development Manual, and the PowerPoint presentation presented to Committee of the Whole on June 20, 2016. The

draft by-law was available on this webpage from June 28 to July 28. This 30-day period formed the public and stakeholder consultation period for this project.

Notice of the 30-day public/stakeholder consultation period was provided through newspaper postings, social media and email circulation to interested parties.

In total, five submissions were received from the development industry, developers/planning consultants, Town staff and the Town's parkland consultant. Below is a summary of the comments received, both implemented and not implemented.

COMMENTS RECEIVED

Overall, there was a large degree of support expressed for the intent and direction of the draft by-law, and it was agreed that the proposed approach offered a reasonable and effective means to help reduce soft costs of development within the corridors.

Recommended Changes Implemented

Town authority over Cash-in-Lieu

- It was suggested that the by-law be reworded to more clearly state that the *The Town* shall determine whether a project is eligible for either a full or partial cash-in-lieu contribution. This change was implemented.

Off-site dedication

- It was suggested that consideration be given to allowing part of the parkland dedication to be provided off-site with the balance being provided by way of cash-in-lieu. As originally written, the By-law required off-site dedication to provide all of the parkland dedication requirement, rather than allowing a partial off-site contribution in concert with on-site and/or cash-in-lieu contributions. This change was implemented.

Parkland Credit percentage for strata parks and POPS

- It was suggested that the 20% parkland credit for strata parks and Privately Owned Public Spaces (POPS) was too low and would therefore be unlikely to incentivize their development, and therefore a higher percentage be used. This change was implemented; more appropriate percentages were researched by staff and assigned as follows: 50% for POPS and 80% for strata parks.
 - 50% for POPS: This credit percentage is seen to be sufficiently high enough to incentivize the development of these types of parkland but also account for restrictions on the Town's abilities to design, manage and program the space for public purposes,

- 80% for strata parks: This credit percentage is seen to be sufficiently high enough to incentivize the development of these types of parkland but accurately reflects use limitations and potential additional costs associated with their maintenance.

Lands not acceptable for parkland conveyance

- It was suggested that contaminated lands be added to the list of lands not acceptable for parkland conveyance. This change was implemented.
- It was also suggested that wording be revised to more explicitly state that lands used for utility corridors or any other infrastructure are not acceptable towards parkland contribution, except lands dedicated to the Town for the undergrounding of hydro infrastructure. This change was implemented.

Exemptions

- It was suggested that wording be revised to state that the enlargement of existing commercial, industrial, or institutional buildings or structures are exempt if the total floor area of an enlargement is 10% or less than the current size of the building(s) or structure(s) *that are under the same ownership or leasing structure*. This change was implemented.

Clarification regarding types of parkland acceptable and associated credit

- It was suggested that the by-law be revised to more clearly state that *all forms* of urban parkland that are conveyed to the Town (with the exception of strata parks and POPS) receive 100% credit of the value of the land toward the parkland dedication and/or cash-in-lieu requirement. This change was implemented.

Clarity regarding Transition By-law Review provisions

- It was suggested that the by-law be revised to more clearly indicate that it will be applicable to all development applications submitted and deemed complete *on or after* the Effective Date of the by-law. This change was implemented.
- It was suggested that the by-law be revised to more clearly indicate that sections related specifically to the Urban Centres be reviewed at least every 3 years. This change was implemented.

Formatting

- Various formatting revisions were made to provide a more logical framework and make the by-law more user friendly.

Recommended Changes Not Implemented

Application of a Town-wide alternative requirement

- It was suggested that consideration be given to applying the same alternative requirement (0.7 hectares per 1000 residents, up to a maximum of 25% of the developable area of any

site, whichever is less) to high density developments on a Town-wide basis. This change was not implemented because the alternative requirement, including the 25% cap, was specifically created to incentivize development within the corridors, where higher-density intensification is most desired and focused.

Mandatory land conveyance.

- It was suggested that the by-law's mandatory land conveyance requirement for all development sites over 1,000 sq m within the corridors, be rewritten as an encouragement rather than mandatory provision. This change was not implemented because physical land is prioritized in order to contribute to the urban parks system, and the by-law permits and recognizes a range of physical parkland forms, many of which are deemed to be highly achievable on small urban lots as found throughout the corridors (including "Sliver Spaces" or "Pocket Parks" having at least 7.5m wide frontages and total areas of at least 75 sq m).

Lands not acceptable for parkland conveyance

- It was suggested that the by-law be revised to allow lands designated Natural Heritage and lands zoned Environmental Protection to be acceptable for a parkland conveyance. These lands were deemed to be not acceptable for parkland conveyance due to their natural heritage value, potential Provincial Policy Statement issues and limited usability, therefore this change was not implemented.

Use of dwelling units rather than resident population for alternative rate calculation

- It was submitted that the by-law be revised to use dwelling units rather than resident population in the alternative rate calculation. This change was not implemented because the use of resident population, calculated based on PPU numbers provided by the Region (as is the current practice), is deemed to result in more accurate numbers than through the use of raw dwelling unit numbers.

FINANCIAL CONSIDERATIONS

A financial analysis of the proposed approach was included in Staff Report 2016-21, presented to Committee of the Whole on June 20, 2016. This section provides some follow-up information as requested by Committee. Please note, due to the changes to the draft By-law, the financial numbers vary from the previous report.

First, staff was asked to provide further information on the assumptions used to project the parkland dedication revenue. See tables 1-3 for an illustration of the general, dwelling construction, and land assumptions found on the following page.

Second, staff was asked how much land is expected to be developed over the next 10 years. In total, approximately 19 hectares are expected to be developed. Broken out, that means 9 hectares will be developed as low density, 5 as medium density, 3 as medium-high density and 2 as high density.

Third, staff was asked to provide the revenue collection difference between the marketing the corridors option with and without the 25% cap. The benefit with the cap is projected to be \$18.8 million. The revenue without the cap is projected to be \$32.0 million. The difference in revenue is \$13.2 million over a ten-year time horizon. For a consistent comparison, this calculation assumes the Town will experience the same level of development regardless of the parkland dedication contribution required. Since developers are sensitive to price, this calculation overestimates the amount developers would be willing to build without the cap. Moreover, the lower level of development would be compounded because development typically attracts more development.

Table 1: General Assumptions

	Population Growth	Cost of Land Outside Urban Centres (Hectares)
	10,356	\$ 2,500,000
Description	Total projected population growth between 2016 and 2025	Cost of land outside the Urban Centres Secondary Plan Area per hectare
	Based on Capital Financing Sustainability Strategy construction projections and 2011 Census results	General industry knowledge
Source		

Table 2: Dwelling Construction Assumptions by Density Designation

Density Designation	Percent of Construction	People Per Unit	Unit Size (Square Feet)
Low	34%	2.63	1,400
Medium	22%	2.29 ¹	1,000
Medium-high	22%	1.95	800
High	22%	1.95	700
Description	Percent of Construction that falls under each density designation	Average number of people living in one dwelling unit	Average Size of one dwelling unit
	Based on Capital Financing Sustainability Strategy construction projections	2011 Census results and York Region servicing allocation figures	Review of recent architectural plans submitted in the Urban Centres
Source			

¹This number is a blend between that average row house and the average apartment people per unit.

Table 3: Land Assumptions by Density Designation

Density Designation	Floor Space Index	Total Land Area (Hectares)	Value of Land per hectare
Low	2	55.0	\$2,500,000
Medium	2	92.3	\$4,000,000
Medium-high	2.5	65.4	\$5,000,000
High	3.5	19.5	\$6,000,000
Description	The ratio of a building's gross floor area to the size of the piece of land that it was built upon	Total Land in Hectares in the Urban Centres with respective density designation	The value of land per hectare by density designation
Source	Urban Centres Secondary Plan	Urban Centres Secondary Plan	General industry knowledge

BUDGET IMPACT

The proposed parkland dedication by-law will have a positive impact on revenue for the Town. Using 10-year growth projections provided for the 2014 Capital Financing Sustainability Strategy, Staff estimated the total amount of revenue through parkland dedication over the next 10 years.

For the status quo projection, 50% of the contribution was estimated to come as physical land from low density development, and 15% of the contribution was estimated to come as physical land from medium density and higher. The remaining percent of the contribution was estimated to come from cash-in-lieu.

For the marketing the corridors projection, 50% of the contribution was estimated to come as physical land from low density development, and 15% of the contribution was estimated to come as physical land from medium density and higher. For all densities, 15% of contribution was estimated to come from POPS, and the remaining percent of the contribution was estimated to come from cash-in-lieu. This will achieve the 0.7 hectare per 1,000 people service level.

The revenue forecast is illustrated in the table below:

Table 2: 10-Year Parkland Dedication Contribution Forecast

	5% rate (Status Quo)	0.7ha:1,000 residents, capped at 25% (Marketing the Corridors)
Cash Revenue	\$ 900,000	\$ 7,7000,000
Land Value Benefit	\$ 2,600,000	\$ 11,100,000
Total Benefit	\$ 3,500,000	\$ 18,800,000

COMMUNITY CONSULTATION

To date, significant public/stakeholder consultation has occurred on the matter of parks and open space and parkland dedication through:

- the development of the parks policy manual;
- the Secondary Plan;
- the 2015 draft parkland dedication by-law;
- consultation with BILD; and
- 30-day public/stakeholder consultation period between June 28 and July 28, 2016, as summarized in this report.

HUMAN RESOURCE CONSIDERATIONS

None directly applicable to this report.

ADDITIONAL CONSIDERATIONS

At the June 20, 2016 Committee of the Whole meeting, staff were asked to consider two additional considerations specific to the Urban Centres:

1. The benefit of only applying the proposed parkland dedication by-law for a small number of early development applications.

As proposed, the approach specific to the Urban Centres is already limited in time to a maximum of three years. In order to gain traction, it is recommended that the approach be applied consistently for this three year period rather than for a set number of initial applications. In addition, such an approach may result in practical questions and challenges, including the determination as to whether such an approach applies if an application is appealed or denied. Finally, the proposed by-law was revised to include a built-in safety mechanism which allows the re-examination of the strategy at least every 3 years. This provides the opportunity for staff

to modify the sections of the by-law should the need be determined during implementation, rather than waiting for the 3-year review date.

2. The ability to review and if needed, modify the provisions of the by-law in the event that an excessive number of development applications are received.

As noted above, a safety mechanism has been included in the proposed approach which allows the re-examination of the strategy at least every 3 years; therefore, if an excessive number of applications are filed, staff would have the ability to revise the by-law when the need is determined. However, there are also other planning considerations which would reduce the likelihood of such a situation arising, including the servicing allocation limitations, and the Secondary Plan's development coordination and phasing policies.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

Living well

- Emphasis on active lifestyles and recreational opportunities.

Well Balanced

- Providing recreational facilities and services.

Well equipped & managed

- Leadership excellence and leading-edge management.
- Clear vision of the future and align corporate/business plans.

Well Planned and Connected

- Long term strategy matched with a short term action plan(s).
- Improved interconnectivity and interaction amongst neighbours and neighbourhoods.
- Walking and biking trails, paths and lanes.

Well Respected

- Being an influential contributor to regional and provincial affairs.
- Discovering innovative and creative solutions for future well-being.

CONTACT

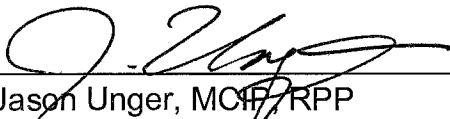
For more information on this report, contact: Adrian Cammaert, Senior Planner, Policy, at 905-953-5321, ext. 2459; acammaert@newmarket.ca



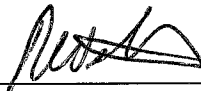
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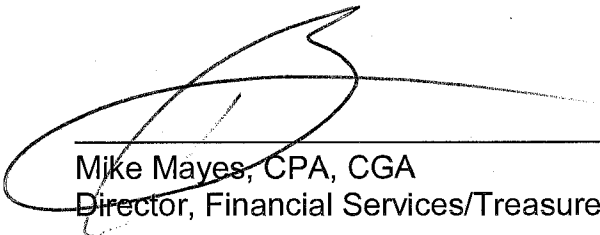
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Commissioner Development and
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Esther Armchuk B.A. (Hons.), LL.B., DPA
Commissioner, Corporate Services

Attachments:

- Attachment 1 - Parkland Dedication By-law (final draft)

ATTACHMENT 1

The Corporation of the Town of Newmarket

Parkland Dedication By-law (draft)

CORPORATION OF THE TOWN OF NEWMARKET**BY-LAW NUMBER 2016-XX****A BY-LAW TO PROVIDE FOR THE CONVEYANCE OF LAND AND CASH-IN-LIEU THEREOF FOR PARK AND OTHER PURPOSES**

WHEREAS sections 42, 51.1 and 53 of the *Planning Act*, as amended, authorize local municipalities to pass by-laws requiring that land or cash-in-lieu thereof be conveyed to the local municipality as a condition of development or redevelopment of land, the subdivision land, or the granting of provisional consent over land;

AND WHEREAS the Council for the Corporation of the *Town* of Newmarket has adopted policies within its Official Plan pertaining to the conveyance of land or cash-in-lieu thereof to the *Town* as a condition of development or redevelopment under the *Planning Act*, as amended;

AND WHEREAS Council for the Corporation of the Town of Newmarket deems it necessary and expedient to enact a by-law to provide for the provision of lands for park or other public recreational purposes and the use of alternative requirements therefor;

**NOW THEREFORE THE COUNCIL OF THE TOWN OF NEWMARKET
ENACTS AS FOLLOWS:**

Definitions:

In this by-law:

- (a) "Building permit" means a building permit issued pursuant to the Ontario *Building Code Act*, as amended.
- (b) "Cash-in-lieu" means a payment of money for park or other public recreational purposes which is collected in lieu of a conveyance of land which would otherwise be required to be conveyed pursuant to the parkland provisions of the *Planning Act* as incorporated into this By-law.
- (c) "Development" means the construction, erection or placing of one or more buildings or structures on land or the making of an addition or alteration to a building or structure that has the effect of substantially increasing the size or usability thereof, or the laying out and establishment of a commercial parking lot.

- (d) “Dwelling unit” means any property that is used or designed for use as a domestic establishment in which one or more persons may sleep and prepare and serve meals.
- (e) “Land area” means the area of an entire *development* or redevelopment site, including the parcel of land which is to be conveyed for park purposes, but shall not include any natural heritage feature or hydrologic feature including the buffers identified in the Official Plan or Zoning By-Law in effect at the time of determination; or any natural heritage feature or hydrologic feature including the buffers identified by a required Environmental Impact Study and where lands are conveyed into public ownership; stormwater management areas; or floodplain lands.
- (f) “Owner” means the registered owner of the land to be developed, redeveloped, or subdivided.
- (g) “Pocket Park” means a small park that accommodates passive recreation activities and other unstructured activities. *Pocket Parks* are between 70 and 2500 square metres in size, have frontage on at least one public street, and are primarily hard surfaced, with limited soft surface elements.
- (h) “Privately Owned Public Space” means physical space that is privately owned but appears and functions as public space. These spaces are secured through an easement in favour of the *Town*. These spaces must be designed and maintained to the standards established by the *Town*, and remain open and accessible to the public, or on a schedule established by agreement with the *Town*.
- (i) “Sliver Space” means physical space that adds to the width of the abutting public sidewalk system. They create plazas or forecourts between the face of the building and the abutting street right-of-way.
- (j) “Strata Park” means publicly owned parkland or a publicly accessible privately owned open space located on top of buildings or structures, including but not limited to parking garages. The Strata component of this definition refers to the horizontal delineation of ownership, as it is described in the Ontario Condominium Act.
- (k) “Pedestrian Mews” means a short, pedestrian-only laneway having a minimum width of 6 metres.
- (l) “Temporary” in reference to a building or structure, means a building or structure constructed, erected or placed on land with the explicit understanding that that such

building or structure is to be demolished by a set time, as indicated in a legal agreement with the *Town*.

(m) “Town” means the Corporation of the Town of Newmarket.

Part 1 – Conveyance Required as a Condition of Development or Redevelopment

- 1.1 As a condition of development or redevelopment of land, the *Town* shall require the conveyance of land to the Town or a cash-in-lieu equivalent to the value of the land required to be conveyed under this by-law for park or other public recreational purposes.
- 1.2 Conveyance, including the location and configuration shall be in the form of land, cash-in-lieu or a combination of cash and land, at the discretion of the *Town*.

Part 2 – Applicability

- 2.1 This By-law applies to all lands within the corporate limits of the Town of Newmarket.

Part 3 – Calculation of Conveyance

- 3.1 As a condition of development or redevelopment of land, the Town shall require the conveyance of land or cash-in-lieu to the *Town* for parks and other public recreational purposes as follows:
 - (a) In the case of development or redevelopment for **commercial or industrial** purposes, an amount of land or cash-in-lieu equal to 2% of the *Land area* proposed for developed or redeveloped.
 - (b) In the case of development or redevelopment for **mixed use** purposes e.g., residential and commercial, the 2% will be calculated based on the value of the land derived from the percentage of the gross floor area of the building dedicated to the commercial use. For example if 10% of the gross floor area of the building is dedicated to commercial use(s), then 10% of the land value shall be subject to the 2% calculation.
 - (c) In the case of development or redevelopment for uses **other than commercial, industrial or mixed use** purposes, an amount of land or cash-in-lieu equivalent to 5% of the *land area* proposed for development or

redevelopment. Alternatively, the amount of *land area* or cash-in-lieu to be conveyed to the *Town* shall be calculated as follows:

- i. Within areas of the *Town* located outside of the Urban Centres, an amount of *land area* calculated at 1 hectare per 300 *dwelling units*, or cash-in-lieu equivalent of 1 hectare per 500 *dwelling units*.
- ii. Within the areas subject to the Urban Centres Secondary Plan, an amount of land or cash-in-lieu equivalent to 0.7 hectares per 1000 residents, up to a maximum of 25% of the developable area of any site, whichever is less.

Part 4 - Parkland Credit

- 4.1 Within the areas subject to the Urban Centres Secondary Plan, physical land conveyed and deemed acceptable by the *Town*, including but not limited to Neighbourhood Parks, Urban Squares, Plazas, *Pocket Parks*, *Sliver Spaces* and *Pedestrian Mews* within the Urban Centres, shall receive 100% credit toward the achievement of the parkland dedication requirement of the *Town*.
- 4.2 Within the areas subject to the Urban Centres Secondary Plan, *Privately Owned Public Spaces and Strata Parks* that are not in public ownership may be considered as contributing toward the parkland dedication requirement of the *Town*, as long as appropriate legal agreements between the owner and the *Town* are in place to ensure that they are designed and maintained to *Town* standards and are open and accessible to the public.
- 4.3 Where *Privately Owned Public Space* is designed and secured through a public easement for public uses such as interior courtyards, private/public squares and *Pedestrian Mews* linkages designed to be open and accessible to the general public and maintained to *Town* standards, a credit of 50% of the value of the land secured through an easement for such uses shall be credited as a reduction in the land requirements or cash-in-lieu required for parkland. This credit percentage reflects the fact that these lands are not under the control of the *Town*, which will restrict the ability of the *Town* to design, manage and program the space as it wants over time. For clarity, the 50% credit described in this section also applies to *Strata Parks* that are *Privately Owned Public Spaces*.
- 4.4 Where development or redevelopment proposes a *Strata Park* that is to be owned by the *Town*, a credit equivalent to 80% of the value of the land required for

parkland shall be credited as a reduction in the land requirements or cash-in-lieu required for parkland. This credit percentage takes into account this type of parkland's use limitations and potential additional costs associated with their maintenance. For clarity, the 80% credit described in this section only applies where *Strata Parks* are not *Privately Owned Public Spaces*.

- 4.5 Where land is dedicated to the *Town* for the purpose of the future burying of hydro and related utility facilities across the frontages of Yonge Street or Davis Drive, a credit of 10% of the value of the land being dedicated shall be credited as a reduction in the land or the cash-in-lieu required for parkland.
- 4.6 Where development or redevelopment is within the Historic Downtown Heritage Conservation District or affects a property designated pursuant to Parts IV, V and VI of the *Ontario Heritage Act* and the identified cultural heritage resource is conserved, a credit equivalent to 20% of the value of the land required for parkland shall be credited as a reduction in the land requirements or cash-in-lieu required for parkland.
- 4.7 Within the areas subject to the Urban Centres Secondary Plan, the *Town* may accept a full or partial off-site land dedication in-lieu of an on-site land dedication, as long as the value of the land area for the off-site land dedication is of equal or greater value than the on-site land dedication, as determined by Part 4 of this by-law. The off-site dedication may be a complete or partial parkland contribution with reference to the land area and cash-in-lieu value being provided.

Part 5 – Determination of Value

- 5.1 For development or redevelopment pursuant to the *Planning Act*, the value of the land or cash-in-lieu equivalent to be paid shall be determined as of the value the day before the day the building permit is issued and if more than one building permit is required, the value shall be calculated the day before the day the first building permit is issued.
- 5.2 For development or redevelopment pursuant to the *Planning Act*, the value of the land or cash-in-lieu equivalent shall be determined the day before the day the approval of the draft plan of subdivision and the day before the day the provisional consent was given except where site plan approval is required at a subsequent stage, then the parkland dedication calculation will be subject to Part 4.1 above.
- 5.3 The value of the land for which payment is being made in lieu of a conveyance shall be established by way of an appraisal of the fair market value of the property

by a certified professional appraiser of real estate, who is designated as an Accredited Appraiser by the Appraisal Institute of Canada with experience appraising all types of real property.

- 5.4 The *Town* and the Owner shall commission an appraisal of the Property (the "Initial Appraisal") which expense shall be shared equally between the parties. If the Owner does not agree with the market value of the Property according to the Initial Appraisal, the Owner may retain an appraiser, at the Owner's expense, to prepare a separate appraisal report (the "Owner Appraisal") on the market value of the property. The Owner will cause its appraiser to give a copy of such appraisal report to the Town not later than 30 days following the date on which the Initial Appraisal was delivered.
- 5.5 If the Owner fails to give to the Purchaser the Owner Appraisal within the 30 day period, then it will be deemed that the Owner has accepted the Initial Appraisal and the associated value of the property. If the Owner gives the Town the Owner Appraisal within the 30 day time limit set out above, and the average of the values of the Property in the two appraisal reports is an amount that is less than 10% more than the lowest of the two appraisal reports, then, the average of the values of the property in the two appraisal reports will be deemed to be the market value of the property.
- 5.6 If the Owner gives the Town the Owner Appraisal within the 30 day time limit, and the average of the values of the property in the two appraisal reports is an amount that is equal to or greater than 10% more than the lowest of the two appraisal reports, then, if mutually agreed between the parties, the Town and Owner will respectively instruct the two appraisers to select a third independent appraiser, the expense of such third independent appraiser to be shared equally by the Town and the Owner, to prepare an appraisal report on the market value of the property.
- 5.7 The third independent appraiser will present the appraisal report to the Owner and Town by no later than 45 days following the date on which the Owner delivered the Owner Appraisal to the Town. If the appraisal report of the third independent appraiser is obtained as aforesaid, then the market value of the property will be deemed to be the average of: (X) the value for the Property indicated by the appraisal report of the third independent appraiser, and (Y) the value for the Property indicated by whichever of the Initial Appraisal and the Owner Appraisal is closest to the value for the Property in (X).
- 5.8 If the Town's appraiser and the Owner's appraiser cannot agree on a third party appraiser within 15 days, either the Owner or the Town shall be entitled to submit

the selection of the third appraiser to an arbitration under the provisions of the *Arbitration Act* or alternatively appeal to the Ontario Municipal Board pursuant to Section 42 (10) of the *Planning Act*.

- 5.9 All appraisals obtained pursuant to this by-law shall state the criteria used to determine the value within the appraisal.
- 5.10 An appraisal shall remain current for a maximum period of two years from the date of the appraisal.

Part 6 – Future Development or Redevelopment

- 6.1 Where land has been conveyed or is required to be conveyed to the *Town* under this by-law, or a payment of money in lieu of such conveyance has been received by the *Town* or is owing to it under this by-law, no additional conveyance or payment in respect of the land subject to the earlier conveyance or payment may be required by the *Town* in respect of subsequent development or redevelopment applications, unless:
 - (a) there is a change in the proposed development or redevelopment which would increase the density or number of dwelling units of the development; or
 - (b) land originally proposed for development or redevelopment for commercial or industrial purposes is instead proposed for development or redevelopment for other purposes.
- 6.2 Where such increase in density and or dwelling units occur, the conveyance will be subject to the increase in density/dwelling units proposed and the value determined at the time of the applicable application (e.g., at Site Plan).

Part 7 – Eligible Projects for Cash-in-lieu

- 7.1 The *Town* shall determine whether a project is eligible for either a full or partial cash-in-lieu contribution.
- 7.2 Cash-in-lieu may be used for the following priorities:
 - (a) The first priority shall be the acquisition of land for public parks or other public recreational purposes as deemed appropriate by the *Town*.

- (a) The second priority shall be the design and development of the Neighbourhood Parks identified within the Newmarket Urban Centres Secondary Plan not funded through Development Charges.
- (b) The third priority shall be the development of parks and other public recreational facilities not funded through Development Charges including:
 - i. park and other recreational facilities including, any site preparation and drainage, play equipment, splash pads, site furniture, signage, sports fields, etc.;
 - ii. pathways, trails and associated infrastructure and furniture, including *Pedestrian Mews* as generally identified in the *Town's Urban Centres Secondary Plan*;
 - iii. improvements to existing parks and recreational facilities designed to increase the capacity to accommodate more intensive public uses due to increased development and redevelopment;
 - iv. vehicle and machinery used for parks and other public recreational purposes.

7.3 Within the areas subject to the Urban Centres Secondary Plan, all development sites shall contribute to the Urban Park System. The Town shall require that all development applications on sites that are greater than 1000 square metres in size shall identify a land contribution to the Urban Park System, as follows:

- (a) An Urban Park System land contribution of not less than 7.5% of the developable site area; and/or
- (b) An Urban Square or Plaza, *Pocket Park* or *Sliver Space* with a minimum frontage on a public street of 7.5 metres, and a minimum size of 75 square metres. Larger sites shall include larger Urban Squares or Plazas and/or multiple Urban Park System elements; and/or
- (c) *Pedestrian Mews* with a minimum width of 6 metres.

The remainder of the required parkland dedication may be made up of an off-site land dedication, or cash-in-lieu of land, or some combination of land and cash-in-lieu.

For sites less than 1000 square metres in size, the Town may accept an on-site land contribution, an off-site land contribution and/or cash-in-lieu of land.

Part 8 - Exemptions

8.1 This Bylaw shall not apply to any of the following:

- (a) Development or redevelopment of land, buildings or structures owned by and used for the purposes of the Corporation of the *Town* of Newmarket.
- (b) Development or redevelopment of land, buildings or structures owned by and used for the purposes of the Region of York or provincial government.
- (c) Development or redevelopment of land, buildings or structures owned by and used for the purposes of a Board of Education and/or Newmarket Library Board.
- (d) A college, university or a school defined in the *Education Act*.
- (e) Development or redevelopment of land, buildings or structures owned by and used for the purposes of Southlake Regional Health Centre.
- (f) Not for profit palliative care facilities.
- (g) The replacement of any building that is a direct result of destruction due to accidental fire or other accidental cause beyond the control of the *Owner* provided that no intensification or change in use is proposed, including but not limited to an increase in total *dwelling unit* count or total floor area.
- (h) The enlargement of an existing single detached or semi-detached *dwelling unit* provided the enlargement does not result in an additional *dwelling unit*.
- (i) An accessory *dwelling unit permitted* by the *Town's* Official Plan and Zoning By-law in effect.
- (j) The enlargement of an existing commercial, industrial, or institutional building or structure if the total floor area of the enlargement is 10% or less than the current size of the building(s) or structure(s) that is under the same ownership or leasing structure.
- (k) A *temporary* building or structure.

- (l) Where the total cash-in-lieu payable for development or redevelopment is less than \$100.

Part 9 – Lands not Acceptable for Parkland Conveyance

9.1 The following lands shall not be acceptable for parkland conveyance:

- (a) Lands designated as Natural Heritage in the *Town's* Official Plan, or any land zoned Environmental Protection in the *Town's* Zoning By-law, and any natural heritage feature or hydrologic feature defined by the Provincial Policy Statement (PPS) as significant, including the buffers as required by the PPS, Official Plan or Zoning By-law or as may be identified through an Environmental Impact Study.
- (b) Floodplain lands or Hazard Lands as defined by the Lake Simcoe Region Conservation Authority.
- (c) Stormwater management facilities; and where lands for parks purposes include storm water management facilities, that portion of the land that includes a stormwater management facility or infrastructure shall not be included in the area calculation for parkland conveyance.
- (d) Lands that are deemed to be contaminated.
- (e) Lands used for utility corridors or any other infrastructure, with the exception of lands dedicated to the *Town* for the undergrounding of hydro infrastructure along the Yonge Street and Davis Drive corridors.

Part 10 - Disputes

- 10.1 Notwithstanding the provisions of Part 4, and in the event of a dispute between the *Town* and the *Owner* on the value of the land as determined under Part 4 of this by-law is not satisfactory to either party, either party may apply to the Ontario Municipal Board to have the value of the land determined.
- 10.2 If there is a dispute between the *Town* and the *Owner* on the value of the land as determined under Part 4 of this by-law, the *Owner* may pay the amount required by the *Town* under protest and shall make an application to the Ontario Municipal Board in accordance with the *Planning Act*.

Part 11 - General Provisions

- 11.1 All lands conveyed to the *Town* under this by-law shall be in a condition satisfactory to the *Town* and in accordance with the requirements of the *Town's* Official Plan Policies respecting the acquisition of land, including a Record of Site Condition pursuant to the *Environmental Protection Act*.
- 11.2 All lands conveyed to the *Town* under this by-law shall be free of encumbrances.
- 11.3 Any conveyance or payment in lieu of a conveyance required to be made under this by-law shall be made prior to the issuance of any building permit for the land to be developed or redeveloped.
- 11.4 In the event that a section or a part of a section of this by-law is declared invalid by a court of competent jurisdiction, it is the intent of Council that the remainder of the by-law continue in full force and effect.

Part 12 - Administration

- 12.1 This By-law will be jointly administered by the Director of Planning and Building Services and the Director of Financial Services.
- 12.2 The Director of Financial Services shall maintain a record of all lands and cash-in-lieu received and including all expenditures from the cash-in-lieu parkland reserve fund. The cash-in-lieu parkland dedication record and associated financial statements shall be reported to Council and made available to the public on a yearly basis.

Part 13 - Effective Date

- 13.1 This by-law shall come into force on the day it is enacted.

Part 14 - Transition

- 14.1 The provisions of this by-law shall apply to all development applications pursuant to the *Planning Act*, as amended, which are submitted and deemed complete on or after the Effective Date of this by-law.

Part 15 - Review of the By-law

- 15.1 This By-law shall be reviewed with each Official Plan Review or at an earlier time as prescribed by Council.

The portions of this By-law that are specifically subject to the Urban Centres Secondary Plan shall be reviewed at least every 3 years.

- 15.2 Should any section or part of this By-law be declared or determined by a court or tribunal of competent jurisdiction to invalid, that portion of this by-law shall be considered to be severed from the balance of this by-law, which will continue to operate in full force and effect.

ENACTED THIS DAY OF , 2016.

Tony Van Bynen, Mayor

Andrew Brouwer, Town Clerk



PLANNING AND BUILDING SERVICES

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August 29, 2016

DEVELOPMENT AND INFRASTRUCTURE SERVICES/PLANNING & BUILDING SERVICES REPORT 2016-28

TO: Committee of the Whole

SUBJECT: Coordinated Provincial Plans Review

ORIGIN: Planning and Building Services

RECOMMENDATIONS

THAT Development and Infrastructure Services/Planning & Building Services Report 2016-28 dated August 29, 2016 regarding the Coordinated Provincial Plans Review be received and that the following recommendation(s) be adopted:

1. THAT Council direct staff to submit Report 2016-28 to York Region and the Province of Ontario as the Town of Newmarket's comments on the draft versions of the Provincial Plans, released by the Province as part of the Coordinated Land Use Planning Review.

PURPOSE OF THIS REPORT

As part of the coordinated Provincial Plan Review being undertaken by the Province, proposed 2016 drafts of the various Provincial Planning documents have recently been released. The purpose of this Report is to address whether or not these new draft Provincial Plans adequately address the Town's comments as previously submitted to the Province, as well as provide an overview and comments on other significant revisions to the Plans.

BACKGROUND

On February 27, 2015, the Province initiated the process regarding the Coordinated Provincial Plan Review. The following Plans were included in this review:

- Niagara Escarpment Plan (1985) - revised in 1994 and 2005
- Oak Ridges Moraine Conservation Plan (2002)
- Greenbelt Plan (2005)
- Growth Plan for the Greater Golden Horseshoe (2006)

The Province, through an Advisory Panel that was established for this project, carried out a public consultation process wherein approximately 19,300 submissions were received, including 60 from

municipalities. In addition, 17 regional town hall meetings were held throughout the Greater Golden Horseshoe.

The Town of Newmarket submitted comments as part of this public consultation process. Report 2015-13, prepared in May, 2015, contained the Town's comments which were subsequently forwarded to the Province.

The Province then developed a list of proposed recommended revisions to each of the Plans. The Town of Newmarket reviewed these proposed revisions and prepared Information Report 2016-09 in February of 2016 which advised on whether or not they reflected the previously provided comments. Staff were generally satisfied that the recommendations adequately reflected the Town's comments previously submitted to the Province.

More recently, in May, 2016, the Province released the draft versions of these Plans. Staff have undertaken a review of the draft Plans to ensure that our comments were incorporated, as per the above noted recommendations. The Province is now seeking formal comments and feedback on these draft Plans; the deadline to provide such feedback was September 30, 2016 but has been extended to October 31, 2016. Below are the comments that staff intend to provide to the Province.

On June 22, staff attended a Working Session on the coordinated Provincial Plan Review. This Session was hosted by York Region and was attended by representatives from local municipalities. A review of the more significant proposed revisions to the Plans was provided, as well as an opportunity for municipal staff to provide feedback to the Region. Following this Session, staff provided written comments for inclusion in the Region's report.

COMMENTS

Staff comments on proposed Provincial Plan revisions:

Oak Ridges Moraine Conservation Plan

- It is recommended that the portion of the Oak Ridges Moraine lands within the southwest area of the Town, which are shown as "Settlement Area" in the Oak Ridges Moraine Conservation Plan but have been designated as Environmental Protection lands in Newmarket's Planning documents, be re-designated from "Settlement Area" to be consistent with the Town's Planning documents. These lands are outside of the urban boundary as defined through the Town's Planning documents, and are not needed to support growth. This position is consistent with the Town's previous position and a previous OMB Order.
- It is understood that Provincial staff will be meeting with municipalities to discuss such mapping revisions, **Town staff formally request such a meeting.**

- If the mapping revision described above is not implemented, it is recommended that a policy be included in the new ORMCP that provides a clear framework for amendments initiated by municipalities in these instances.

Greenbelt Plan

- It may be appropriate to review, with the appropriate neighbouring municipalities, land on the east side of Highway 404 adjacent to Newmarket with the purpose of removing it from the Greenbelt Plan area. This reflects other Provincial policy which supports growth for employment lands in appropriate locations with minimal infrastructure expansion.
- Again, it is understood that Provincial staff will be meeting with municipalities to discuss such mapping revisions, **Town staff formally request such a meeting.**

Growth Plan

- It is recommended that a consistent set of “persons per unit” numbers by unit type, on an upper tier municipality basis, be included as a revision to the Growth Plan. Having such metrics would be helpful as it would increase the Plan’s enforceability and assist in providing standardized land budget methodology.
- Clarification is required regarding which density targets must be used in cases where an area satisfies multiple locational criteria (2.2.4.5). For example, a vivaNext Rapidway satisfies the definition for a “Major Transit Station Area” and therefore would need to target a minimum 160 residents and jobs per hectare. However, if the Rapidway station is in the proximity of a GO Train Station, a minimum 150 residents and jobs per hectare are required. If the higher target applies in these situations, the policy should be clarified as such.
- The proposed Plan states that: “*Major office* and appropriate major institutional development will be directed to *urban growth centres, major transit station areas* or other *strategic growth areas* with existing or planned *frequent transit service*.” (2.2.5.9). It is unclear if this means that such office and institutional uses should not be directed to *major transit station areas* or *strategic growth areas* that do not have existing or planned frequent transit (15 minute) service. This is a key concern relative to the Newmarket GO Station, which is envisioned by the Urban Centres Secondary Plan as a transportation hub and is currently the subject of a Mobility Hub Study being undertaken by Town in partnership with Metrolinx. Newmarket will see train service increased to 30 minutes as opposed to the required 15 minute service. Clarification and/or re-wording is suggested.
- The term “Prime Employment Areas” should be replaced by “Transportation-reliant Employment”, or “Freight-supportive Employment”, or similar. The use of the word “Prime” is misleading as it is typically used to refer to prestige / office-type uses. This difference is important in this instance because of the prohibitory language that the Plan includes regarding “Prime Employment Areas” and

other land uses (see below), whereas mixing prestige industrial / office uses with other land uses is an accepted and encouraged practice to support the notion of 'complete' communities.

- The definition for "Prime Employment Areas" should be updated to reference one of its main characteristics, being close proximity to transportation infrastructure such as *major goods movement facilities and corridors*, and major highway interchanges, as per 2.2.5.3.
- The proposed revisions carry through, and in some instances, exacerbate the philosophy of separating land uses, which is contrary to other policies of the Plan that encourage the concept of mixed use. For example, Sections 2.2.5.5 and 2.2.5.6 explicitly prohibit mixing residential and employment uses. It seems unnecessary that the Employment section have such a strong focus on the separation of employment from other uses. In order to implement other policies of the Plan, including those dealing with climate change, community health and economic prosperity, it is strongly encouraged that the Plan move away from segregated office parks in favour of truly mixed use, walkable, complete communities.
- Include district energy system policies more explicitly in Sections 3.2.1 (Integrated Planning) and 3.2.5 (Infrastructure Corridors). District energy is currently addressed in Section 4.2.9 (A Culture of Conservation), but discussing it again as infrastructure to support growth would be beneficial.

Growth Plan Mapping:

- Schedule 5: The Priority Transit Corridor extends to Aurora. It is logical and supportable to extend this corridor to the Newmarket Urban Growth Centre. This would support intensification within an identified Provincial Urban Growth Centre, support the objectives of the Urban Centres Secondary Plan, support the Newmarket GO Station Mobility Hub Study, and provide a logical connection between two of the Province's major transit projects: Metrolinx RER and the vivaNext Rapidway along Davis Drive.
- Schedule 4: It is recommended that the text "Newmarket Centre" be placed to the east of the "Newmarket Centre Urban Growth Centre" symbol rather than to the north. The current positioning to the north covers the various designations in East Gwillimbury.


BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

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CONTACT

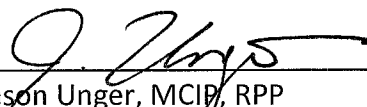
For more information on this report, contact: Adrian Cammaert, Senior Planner, Policy, at 905-953-5321, ext. 2459; acammaert@newmarket.ca




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August 29, 2016

DEVELOPMENT AND INFRASTRUCTURE SERVICES/PLANNING & BUILDING SERVICES REPORT 2016-30

TO: Committee of the Whole

SUBJECT: **Application for Zoning By-law Amendment**
507 Mulock Drive
Town of Newmarket
Gianni Kinno Developments Inc.
File No.: D14NP1605

ORIGIN: Planning and Building Services

RECOMMENDATIONS

THAT Development and Infrastructure Services/Planning and Building Services Report 2016-30 dated August 29, 2016 regarding Application for Zoning By-law Amendment be received and the following recommendation(s) be adopted:

- a) THAT the Application for Zoning By-law Amendment as submitted Gianni Kinno Developments Inc. for lands Municipally known as 507 Mulock Drive be referred to a public meeting.
- b) AND THAT following the public meeting, issues identified in this Report, together with comments from the public, Committee, and those received through the agency and departmental circulation of the application, be addressed by staff in a comprehensive report to the Committee of the Whole, if required.
- c) AND THAT Ryan Guetter, Weston Consulting, 201 Millway Avenue, Suite 19 Vaughan, ON L4K 5K8 be notified of this action.

COMMENTS

Location and Surrounding Land Uses

The Subject Lands are municipally known as 507 Mulock Drive and are located on the north side of Mulock Drive, west of Bayview Avenue (See Location Map attached). The property has an area of approximately 0.7 hectares and a frontage on Mulock Drive of approximately 60 metres.

The subject property currently contains a two storey concrete block building with an approximate gross floor area of 400 sq.m. The following are the adjacent land uses:

North: Institutional uses (Inn From the Cold) and low density residential uses.

South: Commercial and Employment uses in a strip mall setting

East: Low density residential uses and service commercial uses at the northwest corner of Bayview Avenue and Mulock Drive.

West: Employment uses (bus depot and hydro yard) with the Municipal Offices west of the rail line.

Proposal

The applicant is proposing a two storey mixed use Medical Office on the subject lands including the following uses and associated floor areas.

Medical Office – 1,074.76 sq.m.

Medical Laboratory - 323.00 sq.m.

Pharmacy and other retail – 1126.82 sq.m.

It is proposed that the retail and pharmacy uses would be located at grade with the medical laboratory in the basement level and medical offices on the second floor. The building is sited towards Mulock Drive with the required parking being accommodated in the rear yard and a number of accessible spaces along the east side of the proposed building.

The building has a lot coverage of approximately 18% and a floor space index of 0.91. A landscaped buffer ranging between 3 and 5 metres wide is proposed around the periphery of the site. The proposed site plan, landscape plan and elevations are appended to this report.

Preliminary Review

Official Plan Considerations

The subject property is designated Business Park – Mixed Employment in the Town's Official Plan. Areas of Newmarket designated Business Park are intended to provide for the Employment needs of the community. The Mixed Employment designation permits business and professional offices, research and development facilities along with manufacturing uses. Service Commercial, motor vehicle uses, commercial schools and accommodation facilities are also among the permitted uses in this designation.

While retail uses are not specifically identified as permitted within this designation, it is accepted that ancillary retail uses are appropriate in Employment Areas subject to limiting the type of retail to ancillary, limiting the overall amount of ancillary retail on any one property and limiting the size of any one retail to ensure the retail uses are truly ancillary and secondary to the main use(s) on the site.

Section 16.1.1 of the Official Plan discusses the items that need to be considered by Council when considering an amendment to the zoning bylaw:

- a. the proposed change is in conformity with this Plan;

Comment: The proposed zoning bylaw amendment generally conforms to the Official Plan; specifications for the proposed retail permissions require further review.

b. the proposed uses are compatible with adjacent uses, and where necessary, buffering is provided to ensure visual separation and compatibility between uses;

Comment: The uses contained within the Mixed Employment zone are consistent with and compatible to the existing uses around the subject lands. A landscaped buffer area is proposed around the periphery of the site.

c. potential nuisance effects upon adjacent uses are mitigated;

Comment: It is not anticipated that the proposed use would have any nuisance effects on adjacent properties. Medical office uses and ancillary retail would have less impact to the adjacent residential than a more traditional employment uses such as manufacturing which is also permitted on this property.

d. adequate municipal services are available;

Comment: Municipal services are currently under review by Engineering Services. While the preliminary comments identify additional review by the developer is needed, it has not suggested any major difficulties in servicing the site.

e. the size of the lot is appropriate for the proposed uses;

Comment: The lands are of sufficient size to accommodate uses under the Mixed Employment zone as parking is being provided in accordance with the zoning bylaw and appropriate buffers are being accommodated;

f. the site has adequate road access and the boundary roads can accommodate the traffic generated;

Comment: Mulock Drive is an Arterial road intended to accommodate large volumes of traffic. The submitted traffic study for the proposed zoning by-law amendment is currently under review.

g. the on-site parking, loading and circulation facilities are adequate; and,

Comment: The site is of sufficient size to accommodate parking and loading for new development;

h. public notice has been given in accordance with the Planning Act.

Comment: A public meeting will be held in accordance with the Planning Act if the recommendations of this report are approved.

Based on the above, amending the existing Mixed Employment zone to permit retail (including a pharmacy) and medical laboratory conforms to the general intent of the 2006 Official Plan. Further discussion on the type and amount of retail uses is warranted.

Zoning Bylaw Consideration

The Subject Property is currently zoned Mixed Employment under comprehensive by-law 2010-50. The Mixed Employment zone permits a broad range of Employment, Office and Service related uses. The proposed medical office is a permitted use under the existing zoning however the inclusion of retail and laboratory uses requires an amendment. The EM zone does permit accessory retail uses however they are intended to be for products that are created or processed within the primary use on the lot. As noted under the preliminary Official Plan discussion, it is important that areas intended for employment uses be limited in the amount of retail permitted to ensure their continuation as an employment area is not compromised.

The applicant has also requested some minor relief from the zoning by-law site standards in relation to setbacks and buffers which will continue to be reviewed through the process; however, they do appear to have little impact.

Region of York Official Plan

The York Region Official Plan (YROP) was approved by the Minister of Municipal Affairs and Housing on September 7, 2010 and was appealed to the Ontario Municipal Board (OMB). Since then, the York Region Official Plan has been partially approved by the OMB. The policies within the Region of York Official Plan that apply to the subject property are in full force and in effect.

Section 4 of the YROP discusses the Region's commitment to maintain and enhance the long term viability of employment lands, recognizing that these lands are major drivers of economic activity. Specifically, section 4.3.8 indicates that the conversion of employment lands to non-employment land uses is not permitted. For the purposes of this policy:

- a. employment lands are lands that are designated for employment uses including land designated as industrial and business park in local official plans; and,
- b. uses not permitted on employment lands include residential, major retail and other retail and commercial non ancillary uses.

As the subject lands are within an area designated for employment uses in the Town's Official Plan, any retail permission must be ancillary to employment uses.

This section of the YROP continues to indicate that a limited amount of ancillary uses are permitted on employment lands, provided that the proposed uses are intended to primarily service businesses in the employment lands and that ancillary uses collectively do not exceed 15 per cent of an employment area as defined in the local official plan. It is up to the local municipality to determine the location, amount and size of ancillary uses on employment lands that is in proportion with the planned function, size and scale of the overall employment land area.

Staff are continuing to review the appropriateness of the requested permissions for retail uses on the subject land.

Provincial Policy Statement

The Provincial Policy Statement supports improved land use planning and management, which contributes to a more effective and efficient land use planning system. The Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest related to land use planning and development. Decisions affecting planning matters “shall be consistent” with this policy statement. The Provincial Policy Statement is intended to be read in its entirety and the relevant policies are to be applied to each situation.

Section 1.3.1 indicates that Planning Authorities shall provide for an appropriate mix and range of employment (including industrial, commercial and institutional uses) to meet long-term needs.

Section 1.3.1 indicates that Planning Authorities shall provide opportunities for a diversified economic base, including maintaining a range and choice of suitable sites for employment uses which support a wide range of economic activities and ancillary uses, and take into account the needs of existing and future businesses.

Section 1.3.1 indicates that Planning Authorities shall plan for, protect and preserve *employment areas* for current and future uses

The proposed zoning amendment for the subject lands would continue to allow an appropriate mix of employment and ancillary uses that support a wide range of economic activities to meet the Town’s long term needs.

The rezoning of the subject lands to provide further development opportunities appears to be consistent with the relevant provisions the Provincial Policy Statement.

Provincial Growth Plan (Places to Grow)

The Provincial Growth Plan, which requires that municipalities promote economic development and competitiveness by planning for, protecting and preserving employment areas for current and future uses. Employment areas, by definition in the Growth Plan, are “areas designated in an official plan for clusters of business and economic activities including, but not limited to, manufacturing, warehousing, offices, and associated retail and ancillary facilities.”

Section 2.2.6 of the Growth Plan discusses Employment Lands and promoting economic development and competitiveness by

- a. *providing for an appropriate mix of employment uses including industrial, commercial and institutional uses to meet long-term needs*
- b. *providing opportunities for a diversified economic base, including maintaining a range and choice of suitable sites for employment uses which support a wide range of economic activities and ancillary uses, and take into account the needs of existing and future businesses*
- c. *planning for, protecting and preserving employment areas for current and future uses*
- d. *ensuring the necessary infrastructure is provided to support current and forecasted employment needs.*

The proposal on the subject lands support the policies of the growth plan as they relate to establishing an employment use (Office) and ancillary uses on the site. The site can be appropriately serviced and does not appear to limit the suitability of the surrounding employment lands to continue functioning in their current state or the potential redevelopment of the area.

The policies in the Growth Plan are designed to encourage the use of lands in areas that are well served by public transit for higher density employment uses. Mulock Drive is served by York Region Transit and Metrolinx has recently announced plans a new Mulock Station in the vicinity of the subject lands.

Departmental and Agency Comments

The Town has received and will continue to receive comments from department and agencies that will be addressed throughout the planning process.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

The redevelopment of this parcel of land in accordance with the Newmarket Official Plan and has linkages to the Community Strategic Plan as follows:

Well Balanced: encouraging a sense of community through an appropriate mix of land uses and amenities.
 Well-Planned & Connected: implementing the policies of the Official Plan

COMMUNITY CONSULTATION POLICY

The recommendations of this report refer the applications to the statutory public meeting.

BUDGET IMPACT

Operating Budget (Current and Future)

The appropriate planning application fees have been received for Official Plan amendment and zoning bylaw amendment.

Capital Budget

There is no direct capital budget impact as a result of this report.

CONTACT

For more information on this report, contact: Dave Ruggle, Senior Planner – Community Planning, at 905-953-5321, ext 2454; druggle@newmarket.ca

Attachments

- 1 - Location Map
- 2 - Proposed site plan



Commissioner Development and Infrastructure
 Services

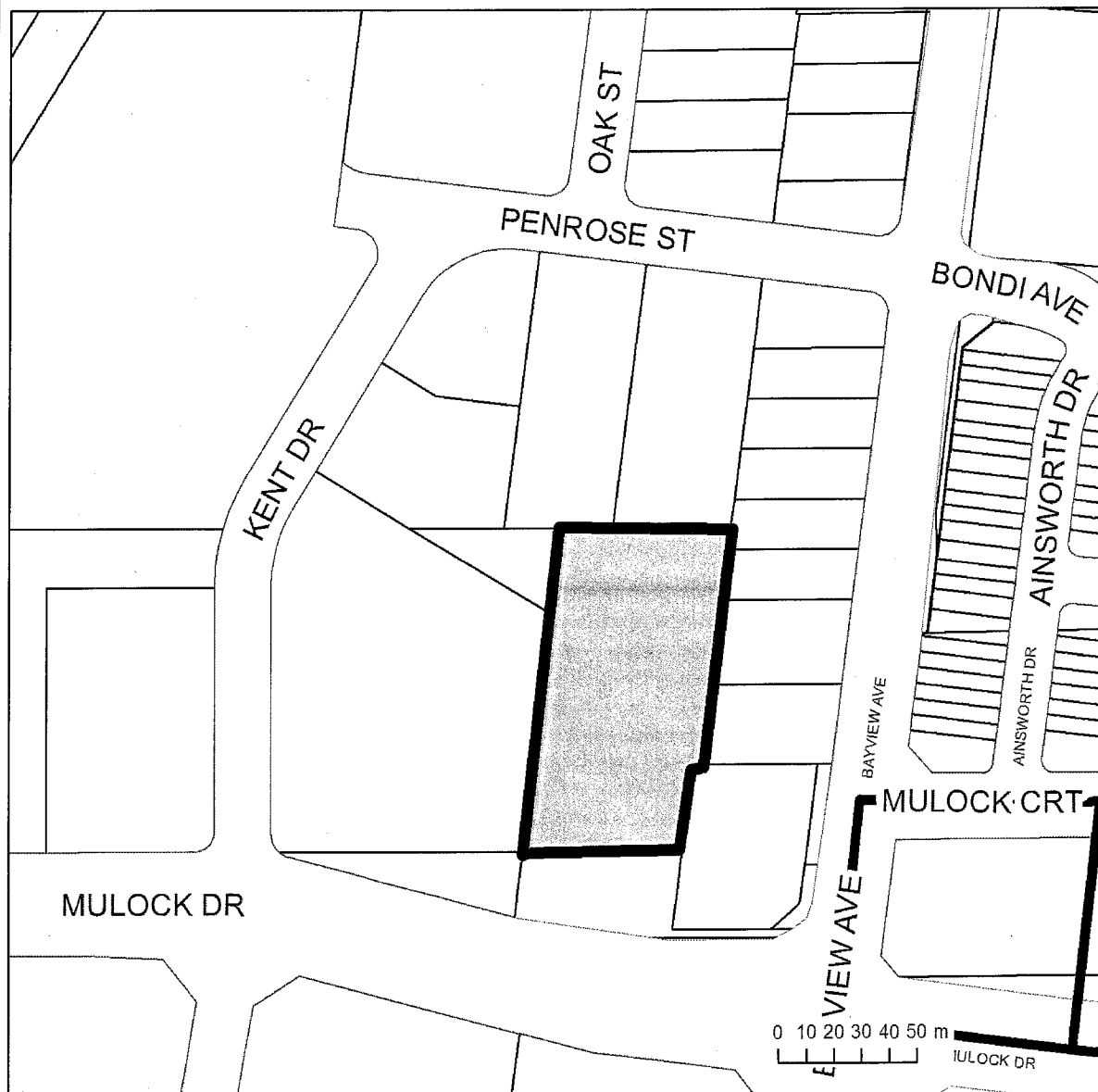


Senior Planner – Community Planning



Director of Planning and Building Services

LOCATION MAP
507 Mulock Drive
North Side of Mulock Drive,
West of Bayview Avenue

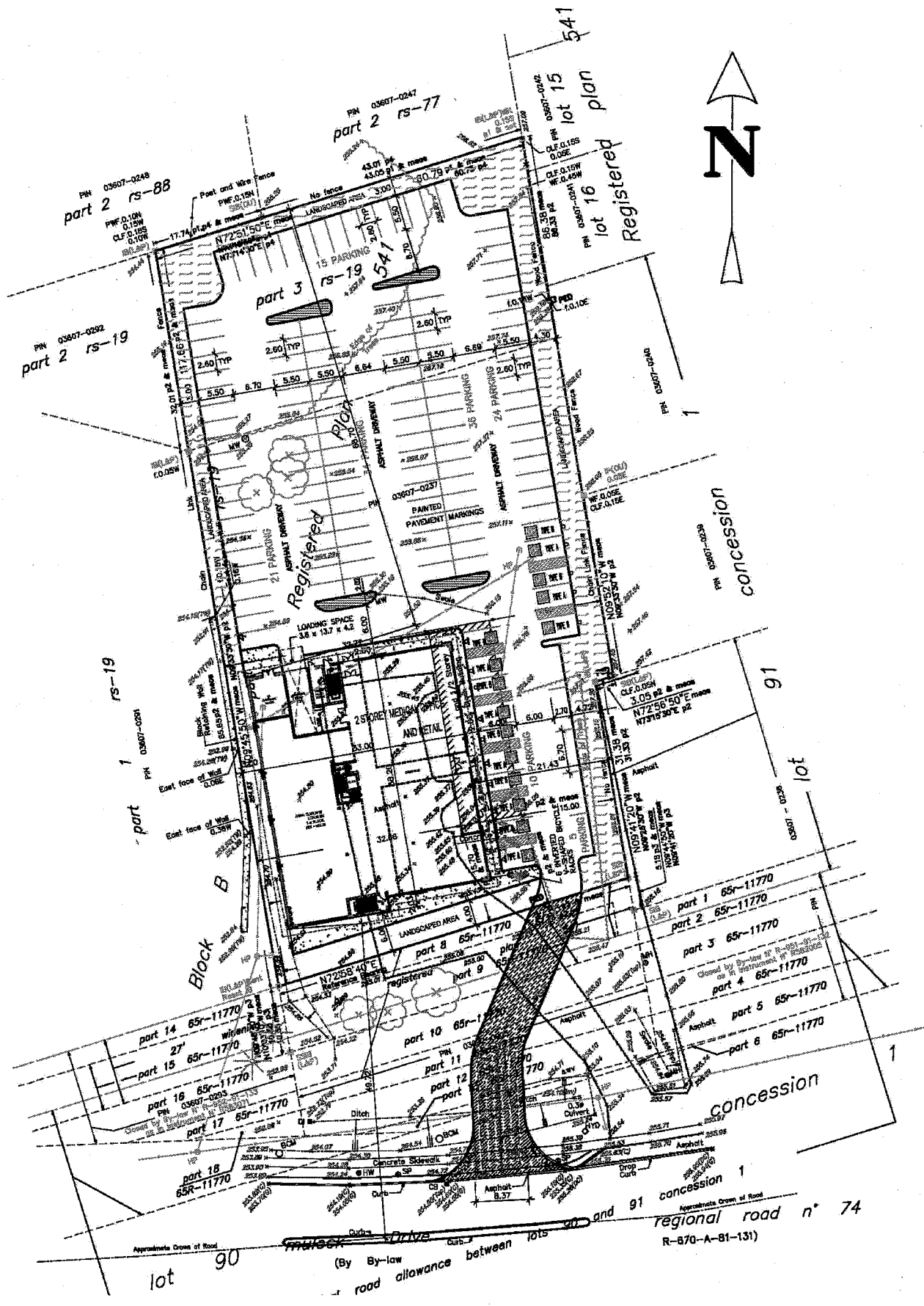


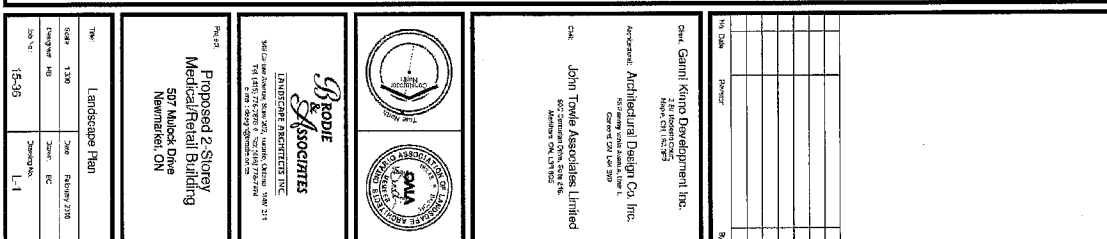
Subject Lands

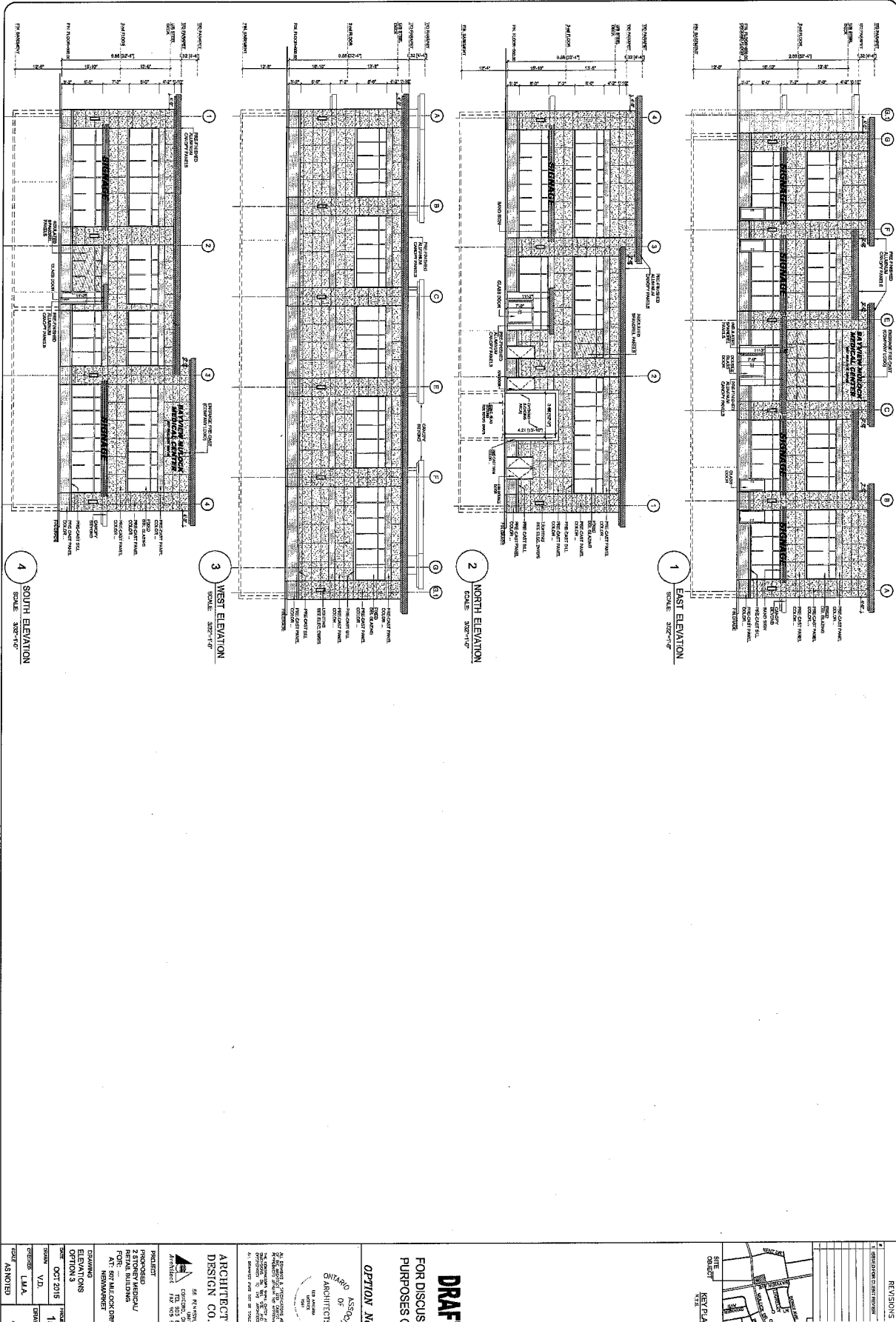
TOWN OF NEWMARKET PLANNING DEPARTMENT

Designed & Produced by Information Technology - GIS Printed: August, 2016. Land Parcel Boundaries - © Teranet Inc. and its suppliers. All rights reserved. NOT A PLAN OF SURVEY. 2015, Zoning - Town of Newmarket, 2015
 DISCLAIMER: This mapping is based on the POLARIS parcel fabric product compiled using Land Registry System records and recent surveys and control points where available. This mapping is a representation of the earth's surface and provides estimates of area and distance. This map has been produced for illustrative purposes only. It is not a substitute for a legal survey.

T:\DI Services\Planning\Dave\file related documentation\507 mulock\location map for complete application.mxd







August 4, 2016

**DEVELOPMENT AND INFRASTRUCTURE SERVICES REPORT
ENGINEERING SERVICES 2016-34**

TO: Committee of the Whole
SUBJECT: Ray Twinney LID and Lions Park Drainage Update
ORIGIN: Director, Engineering Services

RECOMMENDATIONS

THAT Development and Infrastructure Services Report – Engineering Services 2016-34 dated August 4, 2016 entitled “Ray Twinney LID and Lions Park Drainage Update” be received and the following recommendations be adopted:

- 1. THAT the Ray Twinney Low Impact Development Drainage Improvement budget be increased to \$450,000 (from the original \$350,000), with \$150,000 of the total being funded by the LSRCA, an additional \$100,000 being funded by Environment Canada, and \$200,000 being funded by the Town’s Asset Replacement Fund;**
- 2. AND THAT the Lions Park Drainage Improvement budget be increased to \$615,000 (from the original \$304,000), with \$171,000 being funded by grants from the LSRCA and Environment Canada, and \$444,000 from the Asset Replacement Fund.**

BACKGROUND / COMMENTS

Two stormwater drainage improvement projects are now ready for construction. Because the preliminary budgets were prepared before the final designs were produced, they are somewhat lower than the required budgets and additional funding will be required. The two projects are:

1. Ray Twinney Low Impact Development (LID) Retrofit Project, and
2. Lions Park Drainage Improvement Project.

Both are described in further detail below.



1. Ray Twinney LID Project:

The Ray Twinney LID retrofit project will implement best management practices for stormwater management to address onsite drainage issues and to reduce downstream flooding in Western Creek. This project will employ LID solutions to manage and treat stormwater close to the source instead of using the traditional method of piping stormwater downstream and discharging into the nearest watercourse.

This project has been heavily supported both from financial and technical aspects by the Lake Simcoe Region Conservation Authority (LSRCA). Originally, the Town was successful in securing \$100,000 from the LSRCA to construct this project. An additional \$100,000 was also secured through the Town's successful application for Environment Canada's (EC) last round of the Lake Simcoe Clean-Up Fund. Knowing that additional funding would be coming from other sources, Council approved an additional \$150,000 for this project to be constructed in 2016. This made for a grand total of \$350,000 available for the project construction.

The Town proceeded with a design for the works, which resulted in a final cost estimate of \$450,000 to construct the project. This means that the total project budget falls \$100,000 short. However, the LSRCA has once again come to the table and has offered to cover half of that deficit by contributing an additional \$50,000, if the Town would agree to provide matching funds. This increases the LSRCA's total contribution towards the project to \$150,000. In addition to this, the LSRCA has also pledged to cover the cost of the Town's Senior Climate Change Coordinator salary from January 2017 to March 2017 to manage this project to completion. This amount is over and above its already significant contribution of \$150,000. The Environment Canada funding of \$100,000 for the project remains unchanged.

This project is time-sensitive, as both the LSRCA and Environment Canada require the project to be completed by March 2017 in order to obtain the funds. If we do not complete the project by March 2017, we will lose \$250,000 in funding (\$150,000 from LSRCA and \$100,000 from EC), as well as the salary to keep the Senior Climate Change Coordinator with the Town until March 2017. Therefore, Staff recommends that \$50,000 of the \$100,000 budget shortfall be funded from the Asset Replacement Fund.

2. Lions Park Drainage Improvement Project:

The Lions Park project is needed to address drainage issues that have plagued this park for many years. A positive spin-off of the project will be the enhanced recreational opportunities that will result from drying up of the lands as the drainage watercourse is re-established. Other benefits are less flooding of the park and of adjacent residents' properties. The design is now close to completion and a very well-attended Public Information Centre (PIC) was held in June. The Town received very positive feedback from the community for this project as a result of the PIC.

Main elements of the project are re-establishment of a proper drainage channel by deepening and widening the existing channel. Also, the channel will be relocated northward, away from D'Arcy Street. A wetland feature will be established upstream near Lorne Avenue to increase stormwater storage capacity during more intense storm events, thereby mitigating the risk of flooding downstream. The project is nearing the end of the design phase and will be ready for construction in 2016.

Similar to Ray Twinney, the LSRCA is supporting this project both financially and technically, having granted \$40,000 for the design, as well as \$16,000 for construction. The Town was also successful in obtaining a second grant from Environment Canada's (EC) last round of the Lake Simcoe Clean-Up fund in the amount of \$155,000. The original 2016 budget of \$304,000 for construction of this project was based on the assumption we would receive this amount in grants. However, we have only received a total of \$171,000 in grants for construction.

Now that the design is complete, the construction estimates have been calculated at \$615,000. The difference in the budgeted amount versus the actual project estimate is due to unforeseeable site conditions that required major changes to the original design concept and not receiving as much funding as we anticipated.

This very worthwhile and long overdue project is also time-sensitive, in that all construction works must be completed by March 2017 to access the grants. If the project does not go ahead or is not completed by March 2017, the Town will lose \$171,000 in external grant funding to complete the work.

Staff recommends that the \$444,000 budget shortfall be funded from the Asset Replacement Fund.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

- Living Well...by providing improved stormwater drainage and protecting our natural environment.
- Well Balanced...by increasing accessibility to green and open spaces.
- Well Equipped and Managed... through fiscal responsibility.
- Well Respected... through managed partnerships and cooperation with stakeholders.

CONSULTATION

Public Consultation for the Lions Park project occurred on June 9, 2016. There were approximately 25 attendees and the response was very positive. Residents who lived in that area for many years had been affected by poor drainage conditions in the park. The main comments were to ensure that the Town addresses flooding concerns and to make the park more functional, especially on the east side of the park where it tends to stay wet for long periods of time after it rains.

HUMAN RESOURCE CONSIDERATIONS

If Council approves these recommendations, it will allow the Town's Senior Climate Change Coordinator to stay on past her current contract end date of December 31, 2016. The LSRCA is pledging to fund the Coordinator's salary until March 31, 2017 to manage these projects.

BUDGET IMPACT

Operating Budget

This report does not recommend any initiatives that would have an impact on current and future operating budgets.

Capital Budget

The original 2016 budget for the Lions Park project was \$304,000. However, this was based on an assumption that grants totaling this amount would be obtained. However, due to changes in funding availability, the Town received a reduced amount of \$171,000 in grants. Staff recommends that the additional balance of funds from the Town required for the Lions Park Drainage (\$444,000) and the Ray Twinney LID Project (\$50,000) be funded from the Asset Replacement Fund. Please note that in addition to the substantial grant funds already committed, a further \$66,000, plus additional funding to extend the Senior Climate Change Coordinator's salary from December 31, 2016 until March 31, 2017 will be contributed by the LSRCA. If the Town does not go ahead with these two projects, it stands to lose \$461,000 in external funding (\$206,000 from the LSRCA plus \$255,000 from Environment Canada), plus the Senior Climate Change Coordinator's salary for 3 months in 2017.

CONTACT

For more information regarding this report, please contact: Jen Slykhuis, M.Sc., Senior Environmental Coordinator, Climate Change Adaptation, at ext: 2506 or via email at jslykhuis@newmarket.ca



Jen Slykhuis, M.Sc.
Senior Environmental Coordinator,
Climate Change Adaptation
Engineering Services



Mike Mayes,
Director, Financial Services / Treasurer



Rachel Prudhomme, M.Sc., P.Eng.
Director, Engineering Services



Peter Noehammer, P. Eng.
Commissioner,
Development and Infrastructure Services

August 10, 2016

**DEVELOPMENT AND INFRASTRUCTURE SERVICES
AND CORPORATE SERVICES (FINANCIAL SERVICES)
JOINT REPORT - ENGINEERING SERVICES 2016-35**

TO: Committee of the Whole

SUBJECT: Mosaik Park Development

ORIGIN: Director, Engineering Services

RECOMMENDATIONS

THAT Development and Infrastructure Services Report – Engineering Services 2016-35 dated August 10, 2016, regarding Mosaik Park Development be received and the following recommendation(s) be adopted:

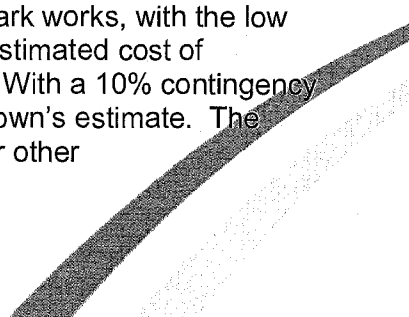
- 1. THAT Council authorize early budget approval for the funding of \$700,000.00 to develop the Mosaik Park.**
- 2. AND THAT the project be funded \$450,000.00 from Development Charges and \$250,000 from the Developer's Contribution.**

COMMENTS

Staff chose a theme for the Mosaik Development Park (Park) that would reflect the agricultural background of the Quakers who settled in the area. Park features will include several noticeable play structures and components which reflect this theme, such as a crab apple orchard, a barn, a chicken coop and a tractor. The design also includes several subtle parallels to the Quaker heritage, such as grass plantings to mimic wheat fields, concrete pavers with a subtle wood grain to imitate barn boards and a tai chi area to reflect the values of Quaker spirituality.

The layout of the park incorporates a contemporary spin on agricultural farmland. The main walkway through the park plays with depth perception to create an illusion that visitors of the park are further away from the road than they are in reality. As well, there will be a lookout into the bioswale area (LID feature) with information signage for park visitors to read. These interpretive signs will provide information on how the bioswales work and what other features visitors can look for.

The Park is being developed as part of the Mosaik residential subdivision. The Developer intends to start construction of the Park in September 2016, with a tentative completion date of November 2016. The Developer has recently received several bids from contractors for the proposed Park works, with the low bid being \$637,367.00 (includes HST). The Developer's bid is below the Town's estimated cost of \$699,000.00. However the Developer's low bid did not include any contingencies. With a 10% contingency added to the Developer's low bid, the cost of the Park is brought in line with the Town's estimate. The contingency would only be used for any unforeseen items due to site conditions or other quantities that may need to be added as part of the construction works.



As part of the Mosaik subdivision development, the Developer agreed to contribute \$250,000.00 towards the construction of the Park. The Town would be responsible for funding any cost over and above the Developer's contribution. Based on the low bid received and the added contingency (10%), it is estimated that the Town's cost would be approximately \$450,000.00.

An item has been included in the 2017 Capital Budget for the construction of the park. However, because the Developer intends to start and finish the construction in 2016, Staff recommends that early budget approval be granted in order to take advantage of the Developer's very favourable bid. Staff also recommends that funding of \$450,000.00 be financed from the Town's Development Charges.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

Provide access to appropriate amounts of active and passive parkland, trails and open spaces.

CONSULTATION

There is no public consultation with this recommendation.

HUMAN RESOURCE CONSIDERATIONS

Not applicable to this report.

BUDGET IMPACT

Operating Budget (Current and Future)

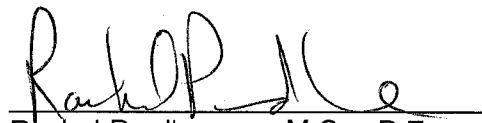
There is no immediate impact as a result of the recommendation however, when the Town assumes the Park future operating budgets will be impacted.

Capital Budget

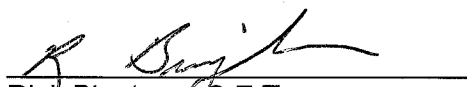
The 2017 Capital Budget will include a capital expenditure of \$700,000.00. \$450,000 will be financed through Development Charges as a result of the recommendations in this report and \$250K will be contributed to the project from the Developer.

CONTACT

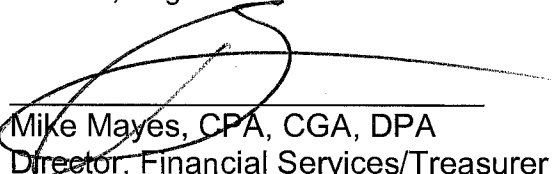
For more information on this report, please contact: Rick Bingham, Manager, Engineering Services at 905-953-5300 extension 2505 or email Rick at rbingham@newmarket.ca.



Rachel Prudhomme, M.Sc., P.Eng.,
Director, Engineering Services



Rick Bingham, C.E.T.,
Manager, Engineering Services



Mike Mayes, CPA, CGA, DPA
Director, Financial Services/Treasurer



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August 18, 2016

**JOINT DEVELOPMENT & INFRASTRUCTURE SERVICES – PUBLIC WORKS SERVICES,
CORPORATE SERVICES REPORT - FINANCIAL SERVICES-2016-36**

TO: Mayor Tony Van Bynen and Members of Council
Committee of the Whole

SUBJECT: Advanced Metering Infrastructure Update

ORIGIN: Financial Business Analyst

RECOMMENDATIONS:

THAT Joint Development & Infrastructure Services – Public Works Services, Corporate Services Report - Financial Services – 2016-36 dated August 18, 2016 regarding Advanced Metering Infrastructure Update be received and the following recommendations be adopted:

1. THAT authorization be given to continue the Advanced Metering Infrastructure (AMI) Project as outlined in this report, within the limits of the previously approved Water Meter Replacement Program budget;
2. AND THAT any request for additional funding for the Advanced Metering Infrastructure (AMI) Project be submitted with the 2017 capital budget.

COMMENTS

Purpose

The purpose of this report is to provide a status update and revise the current funding level for the Advanced Metering Infrastructure (AMI) Project.

Budget Impact

The total capital cost of this project is \$10,000,000.

Summary

This project will provide a \$7,045,000 net benefit to the Town over 20 years, with an internal rate of return of 5.86%. The project is projected to be completed in 2020.

The net benefit includes the cost of repaying the capital investment.

Background

On February 10 2015, the Committee of the Whole was presented with the benefits of implementing Advanced Metering Infrastructure (AMI) with joint report 2015-17. AMI, also known as smart meters, allows for two-way remote communication with water meters. With this report, Council directed staff to initiate the project. A consultant has since been hired to further develop the business case for the AMI project and assist with the Request for Proposal (RFP) process.

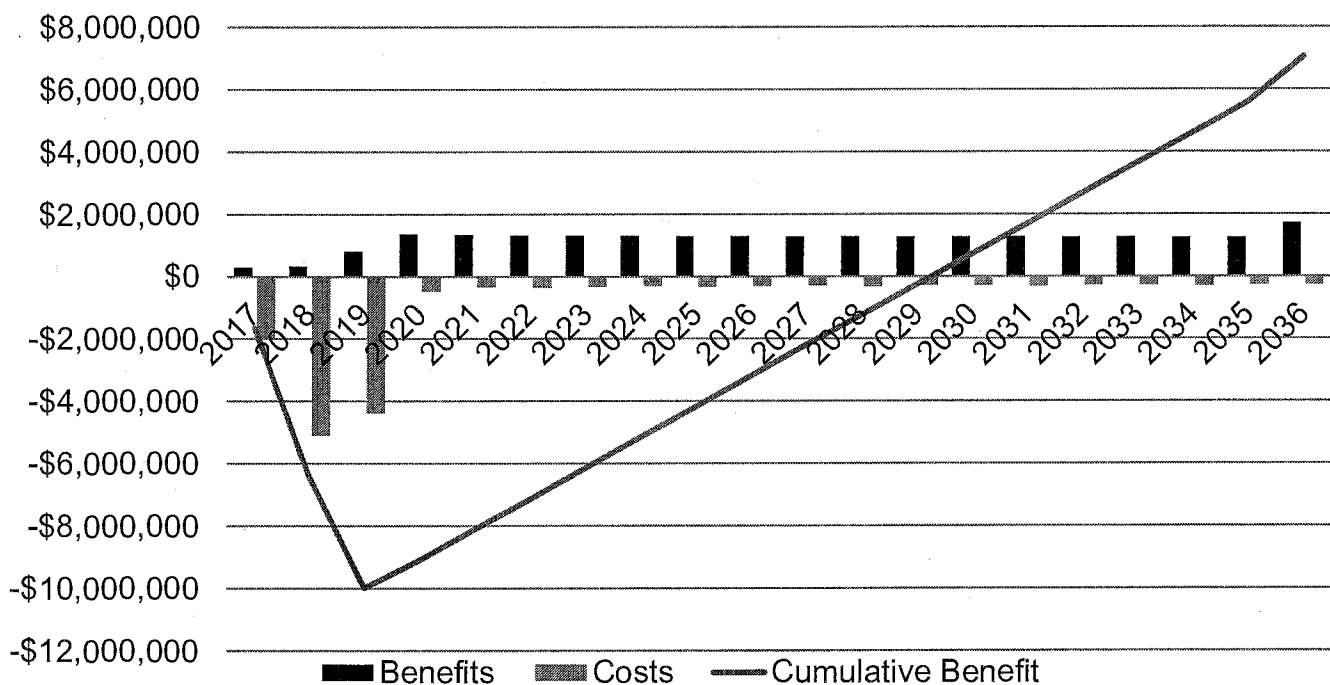
ANALYSIS AND OPTIONS

Financial Benefits

The business case estimates that the net benefit of this project will be \$7,045,000 over the next 20 years. Please note that all business case numbers are in present value terms, meaning that future benefits and future costs are discounted to better reflect their worth at the present time. For an illustration of the cost and benefit projections for this project, see figure 1.

The results of the business case are favorable. This project will pay for itself in 13.2 years and provide an internal rate of return of 5.86%.

Figure 1: Projected Benefits and Costs of Advanced Metering Infrastructure Project



The costs are estimated to be \$16,938,000 over the business plan's time period. This includes \$9,345,000 in capital costs and \$7,593,000 in operating costs.

The benefits are estimated to be \$23,983,000 over the business plan's time period. The benefits include cost savings and revenue increases. Table 1 identifies and describes the financial benefits.

Table 1: List and Description of Project Benefits

Item	Description	Benefits
Meter Reading and Disconnects	Decrease in cost due to no longer having to manually read and disconnect meters.	\$2,826,000
Meter Accuracy	Increase in revenue due to more accurate meter reading.	\$10,207,000
Leaks & Loses	Decrease in cost due to greater awareness of water main leaks. The awareness will inform the Town where to make repairs.	\$5,343,000
Avoided Meter Replacement	Meter replacement costs that are avoided due to this project.	\$5,607,000

Customer Service Benefits

Beyond the positive financial impact, the AMI project will enable the Town to provide a greater level of customer service.

First, it will allow the Town to notify customers when there is likely a leak or running tap/appliance on their property, as customers are financially responsible for the water used. This will help customers to identify and repair water loss issues sooner, to prevent unexpectedly high water bills.

Second, it will allow the Town to provide an online tool that will enable customers to track hourly consumption, compare usage with their personal water budget, and compare their consumption level to the average Newmarket customer.

Thirdly, it will enable the Town to revise the billing schedule so that all customers can be billed on a calendar month cycle. Feedback has indicated this is preferable as it makes it easier for customers to track and compare their consumption.

Project Timeline

The RFP for the meter and installation portion will be issued in the 4th quarter of 2016. The installation of the meters is projected to be completed in 2020.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

This report links to Newmarket's key strategic directions in being Well Managed through fiscal responsibility

This report links to Council's Strategic Priorities by ensuring effective and efficient services. The business case shows a favourable rate of return for this project.

CONSULTATION

Util-Assist was hired to educate staff and develop the business case for this project. The consultant worked previously with Newmarket Hydro to help them with their transition to AMI.

Newmarket-Tay Hydro has been consulted throughout the project to provide information on our current environment and advise on lessons learned from their own transition experience.

By partnering with Newmarket-Tay Hydro in this project, the Town will benefit from operational efficiencies by sharing services with proven quality standards.

Communications, Customer Service, Finance, Information Technology, Procurement and Public Works were consulted in the development of the business case. Regular updates were provided to the Utility Transition Task Force, which includes the aforementioned departments and Economic Development, Legal, Engineering, and Strategic Initiatives.

HUMAN RESOURCE CONSIDERATIONS

Not applicable to this report.

BUDGET IMPACT

Operating Budget (Current and Future)

Over the 20 year life-cycle of the new meters, it is projected that there will be additional revenues of about \$10 million – an average of \$500,000 per year as stated in joint report 2015-17. Further analysis shows that the net benefit will be \$7,045,000. These will be sufficient to repay the principle and interest on the capital investment.

Capital Budget

Council approved \$6.7 million in 2015 for the Water Meter Replacement Program. Further review has established that the cost will be about \$10 million. The request for additional funding will be submitted as part of the 2017 budget. Consistent with our multi-year budgeting approach, Table 2 shows the projected allocation.

Table 2: Projected Funding Allocation for the Implementation of AMI

Water Meter Replacement Program		Additional funding for Advanced Metering Infrastructure Project	Total
2016	\$100,000		\$100,000
2017	\$1,900,000		\$1,900,000
2018	\$4,700,000	\$300,000	\$5,000,000
2019		\$3,000,000	\$3,000,000
Total	\$6,700,000	\$3,300,000	\$10,000,000

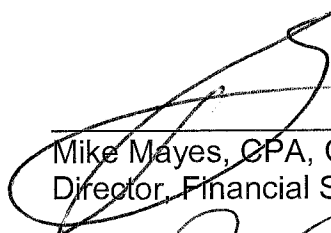
The project will be financed by a reserve fund loan from the Water and Wastewater Asset Replacement Fund. The loan will be repaid from additional revenues and savings resulting from this capital investment. This will be done in compliance with our Investment Strategy.

CONTACT

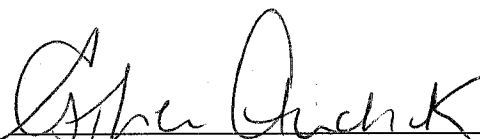
For more information on this report, please contact Bill Wilson at extension 905-953-5300, ext. 2553 or via email at bwilson@newmarket.ca or Mike Mayes at 905-953-5300, ext. 2102 or via e-mail at mmayes@newmarket.ca



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Financial Business Analyst



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Esther Armchuk, B.A. (Hons.), LL.B., DPA
Commissioner, Corporate Services



Bill Wilson,
Manager, Water/Wastewater



Chris Kalimootoo
Director, Public Works Services



Peter Noehammer
Commissioner, Development &
Infrastructure Services

August 12, 2016

**CORPORATE SERVICES REPORT –
LEGISLATIVE SERVICES 2016-17**

TO: Committee of the Whole

SUBJECT: Potential Regulation of Driving School Instructors Operating in the
Town of Newmarket

ORIGIN: Director, Legislative Services/Town Clerk & Supervisor, By-law
Enforcement

RECOMMENDATIONS

a) **THAT Corporate Services Report – Legislative Services 2016-17 dated August 12, 2016 regarding “Potential Regulation of Driving School Instructors Operating in the Town of Newmarket” be received and the following recommendations be adopted:**

1. **THAT staff host a Public Information Centre (PIC) in November, 2016 to seek public and industry input on the potential regulation of driving school instructors operating in the Town of Newmarket;**
2. **AND THAT staff continue to work with the Ontario Ministry of Transportation (MTO) and driving school instructors operating in the Town of Newmarket to mitigate traffic and perceived safety concerns raised by residents;**
3. **AND THAT staff bring back a report in the first quarter of 2017 regarding the potential regulation of driving school instructors operating in the Town of Newmarket.**

Corporate Services Department

TOWN OF NEWMARKET
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info@newmarket.ca

COMMENTS

Background

Currently, the Town does not license or otherwise regulate driving schools or driving school instructors.

With the introduction of the MTO DriveTest Centre on Harry Walker Parkway, the Town has received complaints from residents about increased traffic and perceived driving/property safety concerns as a result of MTO DriveTest Centre driving examiners and driving school instructors using the same residential streets on a regular basis (see map in Appendix "A"). At its June 7, 2016 meeting, Council requested staff review potential regulatory options to address the complaints.

- The MTO pre-approves and pre-designates the Drive Test examination routes to ensure consistent and fair testing practices.
- To staff's knowledge, several driving schools operating in the Town of Newmarket for training and to attend the MTO DriveTest Centre, which test students from across the GTA (no restriction on residence exists). There are approximately five (5) driving schools which operate directly out of Newmarket.
- The examination routes include residential areas used by drivers to demonstrate specific maneuvers such as parallel parking, 3-point turns and various stops. Testing normally occurs Monday through Friday between 8:30 a.m. and 5:00 p.m.
- According to information provided by the MTO, the designated routes generally within the boundaries of Wards 2 and 3. MTO has indicated that the precise routes are normally kept confidential to the public.
- With the assistance of MPP Chris Ballard's office, the MTO has agreed to additional examination routes will be added, which should assist to relieve disruption to residents in Wards 2 and 3.
- Staff can identify up to 10 resident complaints associated with the introduction of the MTO DriveTest Centre (additional complaints may have been brought directly to the attention of Members of Council).
- Driving school instructors and their vehicles are regulated by the MTO for the purpose of ensuring consistent instruction methods and the safety of students being trained. In order to effectively regulate and enforce where

driving schools are operating in the Town of Newmarket, municipal regulation of driving school instructors would be most appropriate.

- Staff feel it is important to strike a balance between mitigating disruption to residents as a result of driving school instructors using the same residential streets on a regular basis with a social obligation to ensure new drivers receive adequate training to become safe drivers in their community.
- Like any new regulation, it is important to ensure broad public and industry feedback has been taken into consideration before regulations are enacted. A “level playing field” for all driving school instructors must be established in order to demonstrate fairness.

Regulation of Driving School Instructors Operating in the Town of Newmarket

The Town may regulate driving school instructors operating in the Town of Newmarket to restrict their use of any designated MTO DriveTest route, as approved from time to time. This restriction must exclude driving school instructors using the route on their own and when driving students to and from the MTO DriveTest Centre. Driving school vehicles would be used during testing itself by uniformed MTO DriveTest staff. The Town may also consider excluding the use of designated MTO DriveTest routes by driving school instructors during non-testing hours to ensure students have practice prior to their test.

It would be impractical to regulate training routes used throughout the Town by driving school instructors; however, staff can continue to work collaboratively with driving schools to encourage spreading training routes throughout the municipality at varying times.

Driving school instructors operating outside the terms of approved regulations can be subject to a fine (to be determined, up to \$1,000.00). Following a period of industry education on regulatory requirements, enforcement would take the form of licensing inspections by parking officers at the MTO DriveTest Centre, enforcement blitzes in MTO testing routes and complaint-based responses. Staff will explore the potential for technology to assist with complaints – online reporting, for example.

In addition to enforcement, signage can be placed in test route areas to reinforce regulations, provided test routes do not regularly change or expand, in which case signage becomes ineffective and unsightly.

Pros

- ✓ Where driving school instructors comply with regulations, addresses resident concerns in MTO DriveTest Centre vicinity;

- ✓ Should the regulations exclude use of test routes during non-testing hours, allows students to practice in advance of their test; and,
- ✓ Test routes will only be used by uniformed MTO DriveTest staff during testing hours, reducing traffic and perceived safety concerns.

Cons

- ✓ Municipal regulatory fees associated with licensing will be required, which may be onerous for some driving school instructors;
- ✓ Municipal regulatory fees may be passed on to students;
- ✓ If a driving test instructor relies heavily on training students in MTO DriveTest routes, regulations may have effect of creating similar resident complaints in other Wards associated with additional traffic and perceived driving/property safety concerns;
- ✓ New level of service required to be accommodated by Town's enforcement team; and,
- ✓ Effectiveness and precise costs of regulations, enforcement model and signage is unknown and will need to be evaluated.

Regulation of MTO DriveTest routes occurs in Aurora (MTO DriveTest Centre currently closed), Brampton, Guelph, Mississauga and Oakville with success.

Many municipalities where MTO DriveTest Centres are located do not regulate driving schools and instead encourage driving schools to spread training routes throughout their municipality at varying times and limit the use of approved MTO DriveTest route throughout operating hours to mitigate disruption to residents, wherever practical. This model may be possible, but is dependent on the willingness of driving school instructors to comply and lacks any authority for municipal enforcement.

Next Steps

Staff will:

- ✓ Meet with MTO and confirm current and planned test routes;
- ✓ Draft regulations for input from the industry and public at a PIC to be held November, 2016;
- ✓ Bring back a report in the first quarter of 2017 regarding the potential regulation of driving school instructors operating in the Town of Newmarket. The timeframe was established based on existing Legislative Services priorities, including the Ward 5 By-election. An Information Report will be issued outlining a revised timeframe for the review of existing and proposed regulations; and,

- ✓ Continue to work with the Ontario Ministry of Transportation (MTO) and driving school instructors operating in the Town of Newmarket to mitigate traffic and perceived safety concerns raised by residents.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

This report relates to the “Well Equipped and Managed” link of the Town’s community vision implementing policy and processes that reflect sound, accountable governance.

CONSULTATION

Staff consulted with and reviewed the input of a sample of driving schools operating in Newmarket, affected residents, the MTO and other municipalities in the preparation of this report.

HUMAN RESOURCE CONSIDERATIONS & BUDGET IMPACT

Regulation of driving school instructors will create a new level of service to be delivered by the enforcement team.

In terms of administration of the regulations, application forms, information pamphlets/website content would need to be developed and correspondence and in-person appointments with driving school instructors would need to be coordinated over the course of several weeks. The Town has the option of implementing a multi-year licence (similar to what was recently introduced under the Taxi Cab Licensing By-law), which may reduce the burden on the Town and the industry.

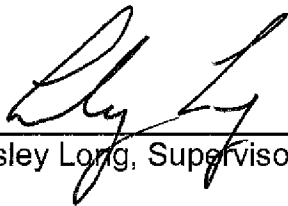
In terms of enforcement of regulations, as indicated, following a period of industry education on regulatory requirements, enforcement would take the form of licensing inspections by parking officers at the MTO DriveTest Centre (monthly, up to ½ day), enforcement blitzes in MTO testing routes (monthly, up to ½ day initially then quarterly, depending on compliance rate) and complaint-based responses. Staff have submitted a request for consideration of one (1) new enforcement officer as part of the 2017 budget process which may assist to support new administrative and enforcement requirements, should the regime be approved. Staff will explore the potential for technology to assist with complaints – online reporting, for example.

Prior to the PIC, more information will be gathered to assess reasonable regulatory fees and requirements based on the scope of work required to administer and enforce the regime, in consultation with the industry and affected

residents. The framework staff is considering is to keep administrative (licensing) fees reflective of cost recovery and fines high with the intent to focus on correcting non-compliant instructors' behavior.

CONTACT

For more information on this report, please contact Lesley Long, Supervisor of By-law Enforcement at llong@newmarket.ca, or at 905 953-5300, ext. 2222.



Lesley Long, Supervisor of Bylaw Enforcement



Andrew Brouwer, Director, Legislative Services/Town Clerk



Esther Armchuk, Commissioner of Corporate Services



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August 12, 2016

CORPORATE SERVICES – LEGISLATIVE SERVICES REPORT 2016-15

TO: Committee of the Whole

SUBJECT: Ward 5 By-election – Alternative Vote Method

ORIGIN: Legislative Services

RECOMMENDATIONS

a) THAT Corporate Services – Legislative Services Report 2016-15 dated August 12, 2016 regarding Ward 5 By-election – Alternative Vote Method be received and the following recommendation(s) be adopted:

- i. THAT Council endorses the use of Optical Scan Vote Tabulators for the Ward 5 By-election and a by-law be brought forward to authorize the use of alternative voting equipment and an alternative voting method in accordance with Section 42. (1) (a) of the Municipal Elections Act, 1996;**
- ii. AND THAT a by-law be enacted to include other languages in addition to English and French in order to relay election related information to the general public.**

COMMENTS

Background

Under Section 42 of the Municipal Elections Act, 1996 (the Act) Council must authorize the use of any alternative voting equipment (such as optical scan vote tabulators), and alternative voting methods (such as vote by mail, telephone voting or internet voting). In addition, Section 9 of the Act requires that Council pass a by-law to permit information provided under the Act in any language other than English.

For the Ward 5 by-election, staff is recommending an in person voting model using paper ballots and optical scan vote tabulators. This is a method that will be familiar to voters, and will require minimal staff training and adjustment of procedures.

Optical Scan Vote Tabulators

Where tested and programmed, optical scan vote tabulators are able to accurately and efficiently read, interpret and count properly marked paper ballots. Optical scan vote tabulators are programmed to accept, read and tabulate marked ballots according to the procedures established by the Clerk. Vote tabulators are often used in voting places or at a central location where marked ballots are transported for tabulation. Tabulators have been used by many jurisdictions for a number of years. Optical scan vote tabulators were used in Newmarket's 2010 and 2014 elections.

Staff is proposing using optical scan vote tabulators and vote anywhere which allows electors to vote at any voting location. This increases accessibility and convenience for electors, and is conducted through the use of an electronic voters' list. Staff are able to make revisions and confirm voter eligibility in real-time at every voting location. Vote anywhere can be accommodated with current technology resources and was used in 2014 for the advance vote period. Accessible equipment will be available at all advanced and Voting Day voting locations. Using vote anywhere with an electronic voters' list will reduce the number of staff required to work the polls on Voting Day and will significantly save on staffing costs.

Ranked Ballots

Although recent amendments to the Act enable Council to pass a by-law to authorize the use of ranked ballots, the regulations are not yet finalized nor are they in effect. The Ministry of Municipal Affairs has published draft regulations for use of ranked ballots. These are open for comment until August 12, 2016.

Ranked ballots allow voters to rank candidates based on their preference. Voters are able to select a first, second, or third choice. In order for a candidate to be elected in ranked ballot elections, they must receive a pre-determined number of votes. In a single-member ranked ballot election, that number is 50 per cent of the total votes plus one (a simple majority).

According to the draft regulations before passing a by-law for the use of ranked ballots, Council must hold an Open House to provide information to the public. Information must be provided on vote counting equipment at the Open House along with information on the ranked ballot process. Notice must be placed in the local newspaper at least 30 days prior to the Open House. Fifteen days after the Open House there must be a public meeting.

The available vendors for supplying vote tabulators have experience with ranked ballot elections in other jurisdictions; however they have indicated that they will need to develop a new algorithm for use in Ontario, pending the completion of the new regulations. Considering the timing of the release of the regulations, requirements for public input and public education, and the time necessary for the vendors and staff to prepare the voting equipment it will not be possible to implement ranked ballots in time for an October 17, By-election.

Internet voting

Staff is not currently recommending the use of internet voting for the By-election due to the short time period to educate the public and implement the necessary technical and procedural requirements, and to provide Council with a response to matters raised at the Council Workshop of October 5, 2015.

Staff plans to provide information at the By-election voting locations and ask voters to complete a questionnaire regarding ranked ballots and internet voting options for the 2018 Municipal Election. This information will be used to help inform future Council discussions for the 2018 Election.

Accessibility and Diversity

Accessible voting equipment will be available at all voting places during advance voting and on Voting Day. Information on the election will also be provided in alternative languages which supports the work of the York Region Municipal Diversity and Inclusion Group.

Matters for Future Consideration

A Special Committee of the Whole meeting is being planned in January 2017 to provide Council with information on the various vote method options and to receive community feedback. For the 2018 municipal election Council is required to pass a by-law respecting the vote method, and ranked ballots by May 1, 2017.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

Consideration of voting method options for the Ward 5 By-election supports the Town's strategic directions of a well-equipped, managed and respected municipality by ensuring service excellence and promoting engagement in civic affairs, and supports Council's priority of community engagement.

CONSULTATION

Staff conducted research into the proposed ranked ballot regulations.

HUMAN RESOURCE CONSIDERATIONS

Not applicable to this report.

BUDGET IMPACT

The budget for the by-election was adopted by Council at the Special Council meeting of July 25, 2016 as follows:


Minimum Approximate By-election Costs		Comments
Tabulator equipment and related services, and ballots	\$30,000	Based on recent quote
Communications	\$6,000	Advertising, promotions and materials
Voter notification & postage	\$6,000	
Staff support	\$31,000	Represents staff overtime and an Election Assistant wage to support: <ul style="list-style-type: none"> - 2 voting locations on voting day - 1 advance vote location each advance vote day - 3 multi-res advance vote - 1 roving vote team on voting day - Additional staff support as needed
Stationery, supplies & miscellaneous	\$5,400	
Voter's list management	\$1,600	Based on recent quote
Approximate Total	\$80,000	

CONTACT

For more information on this report, contact Sarah Niezen, Record and Projects Coordinator (Ext. 2213, or sniezen@newmarket.ca), or Andrew Brouwer, Director of Legislative Services, Town Clerk (Ext. 2211 or abrouwer@newmarket.ca).


Records and Projects Coordinator


Director of Legislative Services / Town Clerk


Commissioner of Corporate Services

SN: [Typist Initials]

**REPORT TO
THE CORPORATION OF THE TOWN OF NEWMARKET
REGARDING THE INVESTIGATION OF THE CLOSED MEETING
OF COUNCIL HELD ON FEBRUARY 22, 2016**

I. Complaint

The Corporation of the Town of Newmarket ("Town") received a complaint about an in-camera ("closed") meeting held by the Council for the Town of Newmarket ("Council") on February 22, 2016.¹ The meeting was referred to as a "Council Workshop". The complainant requested an investigation into the validity of the closed meeting as it was alleged that the subject matter did not fit within one of the open meetings exceptions under the *Municipal Act, 2001*² because it was characterized as a "Workshop" rather than a meeting under the Procedure By-law.

This request was sent to the offices of Amberley Gavel Ltd. on February 22, 2016 for investigation.

II. Jurisdiction

The Town appointed Local Authority Services (LAS) as its closed meeting Investigator pursuant to section 239.2 of the *Municipal Act*. LAS has delegated its powers and duties to Amberley Gavel Ltd. to undertake the investigation and report to the Town.

III. Background

Section 239 of the *Municipal Act* provides that all meetings of a municipal council, local board or a committee of either of them shall be open to the public. This requirement is one of the elements of transparent local government.

The section sets forth exceptions to this open meeting rule. It lists the reasons for which a meeting, or a portion of a meeting, may be closed to the public.

¹ The complaint is dated in advance of the meeting based on the public notice of the meeting.

² S.O. 2001, c. 25 (hereinafter "*Municipal Act*" or "*Act*").

Section 239 reads in part as follows:

Meetings open to public

239. (1) Except as provided in this section, all meetings shall be open to the public. 2001, c. 25, s. 239 (1).

Exceptions

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

- (a) the security of the property of the municipality or local board;
- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act. 2001, c. 25, s. 239 (2).

Other criteria

(3) A meeting or part of a meeting shall be closed to the public if the subject matter being considered is,

- (a) a request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act; or
- (b) an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13 (1) of this Act, or the investigator referred to in subsection 239.2 (1). 2014, c. 13, Sched. 9, s. 22.

Educational or training sessions

(3.1) A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:

1. The meeting is held for the purpose of educating or training the members.

2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee. 2006, c. 32, Sched. A, s. 103 (1).

Section 239 also requires that before a council, local board or committee move into a closed meeting, it shall pass a resolution at a public meeting indicating that there is to be a closed meeting. The resolution also must include the general nature of the matter(s) to be deliberated at the closed meeting.

Subsections 239 (5) & (6) limit the actions that may be taken by the council, local board or committee at the closed session. Votes may only be taken at a closed meeting for procedural matters, giving direction or instructions to staff or persons retained by the municipality such as a lawyer or planner. It provides as follows:

Open meeting

- (5) Subject to subsection (6), a meeting shall not be closed to the public during the taking of a vote. 2001, c. 25, s. 239 (5).

Exception

- (6) Despite section 244, a meeting may be closed to the public during a vote if,
 - (a) subsection (2) or (3) permits or requires the meeting to be closed to the public; and
 - (b) the vote is for a procedural matter or for giving directions or instructions to officers, employees or agents of the municipality, local board or committee of either of them or persons retained by or under a contract with the municipality or local board. 2001, c. 25, s. 239 (6).

IV. Investigation

The investigation into the complaint began on May 12, 2016.

The Clerk was interviewed as part of the investigation process. Documents provided by the Town and reviewed during the course of the investigation included the Agenda and Minutes of the Council Workshop, all background documentation provided at the subject meeting, the Town's Procedure By-law, and applicable legislation.

(a) The Procedure By-Law

Section 238 of the *Municipal Act* requires that every municipality and local board pass a procedure by-law. Section 238 reads in part as follows:

1. Every municipality and local board shall pass a procedure by-law for governing the calling, place and proceedings of meetings.

- (2.1) The procedure by-law shall provide for public notice of meetings. 2006, c. 32, Sched. A, s. 102 (3).

The Town has a Procedure By-law that governs the calling, place and proceedings of meetings, including provisions for public notice of meetings.

The Procedure By-law³ provides for closed sessions of Council or its Committees if the subject matter being considered falls within the education and training exception in Section 239(3) of the *Municipal Act*.⁴ More specifically with respect to Council Workshops, the Procedure By-law provides for workshop “meetings” for Council to discuss issues in an informal venue, subject to the caveats that no motions are passed during such meetings and no matter is discussed which advances the business of the municipality.⁵

(b) Notice and Agenda for the Council Workshop, February 22, 2016

A Workshop Meeting of Council was held on February 22, 2016 for a presentation on the “Framework for Future Facilities and Land Use”. The first part of the workshop was planned to be held in open session. The second part was to be in a closed session under section 239(2)(c) of the *Municipal Act* as the subject matter was “proposed or pending acquisition/disposition of land by the municipality and a local board”. Notice of the date, time and location of the Special Meeting was provided to the public.

(c) Minutes of the Council Workshop (Open Session), February 22, 2016

The Minutes of the Council Workshop (“Minutes”) indicate that Council convened at 9:00 a.m., then moved into Closed Session at 9:19 a.m. and out of closed session at 11:30 a.m. At the open session, it received a presentation from the Commissioner of Community Services about the “Recreation Playbook”, the Town’s Recreation Master Plan.

(d) Minutes of the Council Workshop (Closed Session), February 22, 2016

At the in-camera session, Council heard a presentation by the Commissioner of Community Services about strategic properties and facilities of interest in

³ *A By-law to Govern the Proceedings of Council and Committee Meetings*, Corporation of the Town of Newmarket, By-Law Number 2015-50, enacted 26nd day of October, 2015 (“Procedure By-law”).

⁴ *ibid*, s.9. The Procedure By-law properly lists all of the exceptions from section 239 of the *Municipal Act*.

⁵ *Ibid*, s.8(h). The Procedure By-law also provides for notice, recording, and reporting out from such meetings.

furthering the established priorities of the Recreation Playbook. The properties and facilities were planned for potential acquisition by the Town or the Council's local boards, or were identified for possible disposition. No decisions were made in the Closed Session and no votes were taken.

ANALYSIS AND FINDINGS

(a) The Educational or Training Exception

The complaint alleges that a council does not have the authority to conduct its meetings as "workshops". However, the *Municipal Act* permits a municipal council to have a closed session for the purpose of educating or training the members. Whether it is called a workshop or a meeting, it is still a meeting required to be in compliance with the Municipal Act.

An educational or training session is a discretionary exemption to the open meetings rule of the *Act* and may be invoked at the option of the council or committee (but does not have to be). However, at the meeting, if closed to the public, no member can discuss or otherwise deal with any matter that materially advances the business or decision-making of the council. This exception covers closed meetings where the sole purpose is to provide education or training but where no transactional business, decision-making, or advancement of municipal business or decision-making occurs during the session.

"Education" and "training" are not defined in the *Act*. The dictionary definition⁶ for education is:

the process of educating, teaching, or training; the process of imparting or acquiring skills

And for "training":

to give the discipline and instruction, drill, or practice designed to impart proficiency

This discretionary exemption to the open meetings rule allows members of council to receive the benefit of education or training in an environment where they might feel more comfortable openly asking questions of the educators or trainers and when discussing their perceptions about their own personal level of knowledge or ability relating to a proficiency or skill. Examples of these types of sessions including training on communication skills, governance skills, team building, or leadership skills. The purpose of such training or education is not to

⁶ *The Canadian Living Webster Encyclopedic Dictionary of the English Language*, The English Language Institute of America, Chicago, Illinois, U.S.A. (1974).

discuss council business, either in terms of past business or decisions or potential future business or decisions.

In its 2013 publication entitled “What you need to know about: Closed Meetings”⁷, Amberley Gavel Ltd and LAS explain the purpose of this discretionary provision as follows [emphasis added]:

Ongoing training of members of council, local boards or committees is a necessity. There is discretion whether the training is done in public or at a closed meeting. If the council, local board or committee chooses to receive training at a closed meeting then the restrictions found in subsection (3.1) apply. **When utilizing this reason for a closed meeting there can be no debate on an issue, and no member may encourage other members to support a particular position. This restriction includes merely discussing a matter in a manner that is intended to assist in understanding the business of the municipality or local board.**⁸

Hence, the *Municipal Act* provides authority for a council, local board, or committee of either of them to go into closed session for training or education, subject to restrictions on matters that can be discussed and on voting. Whether it is called a session, a meeting, or a workshop is of no consequence. It is still a meeting under the *Act*.

(b) Potential or Pending Acquisition or Disposition of Land

The closed session provided details about the pending or potential acquisition or disposition of land by the Town for recreation facilities. Hence, the Clerk cited in the agenda section 239(2)(c) of the *Municipal Act* to provide greater clarity about what would be heard in the Closed Session.

The purpose of section 239(2)(c) is to allow a council or local board to give instructions to staff, a lawyer, or its agent (collectively, “agent”) in closed session respecting the acquisition or disposal of land within certain parameters. It makes sense that a council or local board would not have open public discussions about its negotiating strategy, most specifically the price it is willing to pay for lands that it wants to acquire title to or receive for lands that it wants to dispose of.⁹ Open disclosure that the municipality is interested – or no longer interested – in the land or the price that a municipality is willing to pay for acquisition of land, or willing to accept for disposal of land, could detrimentally affect the market value of the property itself and, potentially, surrounding properties.

⁷ Available at: <http://www.las.on.ca/PDFs/Services/Closed-Meeting-Investigator/Resources/2013ClosedMeetingBooklet-FINAL.aspx>.

⁸ *Ibid.* at p. 11.

⁹ However, the council or local board can only execute the actual acquisition or disposal of land by a by-law enacted in open session.

Further, potential purchasers or sellers of land ought not to know what value a council is willing to accept or pay. The exemption under the *Municipal Act* protects the municipality's economic interests by not compromising the municipality's bargaining position. Hence, the discussion can be held in closed session.

Having reviewed the materials, we are satisfied that the information was appropriate for a closed session involving the potential or pending acquisition or disposition of land by the municipality based on priorities that had been identified previously by Council and staff. In addition, no decisions were made that would advance the business of the municipality and no instructions were given to staff or others agents and thus it also complied with its Procedure By-law.

Conclusion

Amberley Gavel has concluded that Council for the Town of Newmarket did not breach the open meetings requirement of the *Municipal Act* on February 22, 2016 when meeting in a closed session "Workshop" format to deal with matters that engaged section 239(2)(c) of the *Municipal Act*, and neither did it breach its Procedure By-law.

Public Report

We received full co-operation from all parties that we contacted and we thank them.

This report is forwarded to the Council of the Corporation of the Town of Newmarket. The *Municipal Act* provides that this report be made public. It is suggested that the report be included on the agenda of the next regular meeting of Council or at a special meeting called for the purpose of receiving this report prior to the next regular meeting.

July 2016

Nigel Bellchamber

For

AMBERLEY GAVEL LTD.

Closed Meeting Investigator

**Newmarket Public Library Board
Regular Board Meeting
Wednesday, May 18, 2016
Newmarket Public Library Board Room**

Present: Joan Stonehocker – Chair
Tom Vegh – Vice Chair
Venkatesh Rajaraman
Joe Sponga

Regrets: Tara Brown
Kelly Broome-Plumley
Darcy McNeill

Staff Present: Todd Kyle, CEO
Linda Peppiatt, Deputy CEO
Lianne Bond, Administrative Coordinator

The Library Board Chair called the meeting to order at 5:35 pm

Adoption of Agenda Items

1. Adoption of Regular Agenda
2. Adoption of the Closed Session Agenda
3. Adoption of Consent Agenda items

The Chair asked if there were any additions to the agenda. Two items were added under New Business.

Motion 16.05.114

Moved by Joe Sponga

Seconded by Venkatesh Rajaraman

That Agendas 1) to 3) be adopted as amended.

Carried

Declarations

None were declared.

Consent Agenda Items:

4. Adoption of the Regular Board Meeting Minutes for Wednesday, April 20, 2016
5. Strategic Operations Report for April, 2016
6. Library Statistical Data for April, 2016
7. Monthly Bank Transfer

8. Third Annual Report to the Community 2015-2016

Motion 16.05.115

Moved by Tom Vegh

Seconded by Venkatesh Rajaraman

That Consent Agenda Items 4) to 8) be received and approved as presented.

Carried

9. Motion to Convene into a Closed Session

Motion 16.05.116

Moved by Joe Sponga

Seconded by Tom Vegh

That the Library Board move into a Closed Session meeting at 5:40 pm to discuss Labour Relations matters.

Carried

Motion 16.05.117

Moved by Joe Sponga

Seconded by Venkatesh Rajaraman

That the Library Board move out of a Closed Session meeting at 5:42 pm.

Carried

Motion arising from the Closed Session meeting.

Motion 16.05.118

Moved by Tom Vegh

Seconded by Joe Sponga

That the Library Board receive the report on Labour Relations matters.

Carried

Policy

10. Customer Complaint Policy

The CEO reviewed with the Library Board the draft Customer Complaint Policy. Clarification was requested regarding whether the role Ombudsman of Ontario would include public libraries before the policy is approved.

Motion 16.05.119

Moved by Tom Vegh

Seconded by Venkatesh Rajaraman

That the Library Board defer approval of the Customer Service Policy and give direction to the CEO to clarify the role of the Ombudsman of Ontario as it pertains to public libraries.

Carried

11. Membership Policy

The CEO reviewed with the Library Board the revisions to the Membership Policy.

Motion 16.05.120

Moved by Tom Vegh

Seconded by Venkatesh Rajaraman

That the Library Board approve the Membership Policy as presented.

Carried

12. Public Relations Policy

The CEO reviewed with the Library Board the revisions to the Public Relations Policy.

Motion 16.05.121

Moved by Tom Vegh

Seconded by Venkatesh Rajaraman

That the Library Board approve the Public Relations Policy as presented.

Carried

Reports

13. Draft Audited Financial Statements for the year ended December 31, 2015

The Library Board reviewed the draft Audited Financial Statements for 2015 completed by BDO Canada LLP.

Motion 16.05.122

Moved by Joe Sponga

Seconded by Venkatesh Rajaraman

That the Library Board approve the 2015 draft Audited Financial Statement as presented.

Carried

Business Arising

14. Election of Vice Chair

Motion 16.05.123

Moved by Joe Sponga

Seconded by Venkatesh Rajaraman

That the Library Board defer the election of the Vice Chair until the next scheduled Library Board meeting.

Carried

15. 2017 Budget

The CEO updated the Library Board on the timeline for the submission of the 2017 Budget to the Town of Newmarket. A draft 2017 Budget will be brought to the June Library Board meeting.

Motion 16.05.124

Moved by Joe Sponga

Seconded by Tom Vegh

That the Library Board receive the verbal report on the 2017 Budget.

Carried

16. Library Board Action List

The Library Board reviewed the Action List.

Motion 16.05.125

Moved by Joe Sponga

Seconded by Venkatesh Rajaraman

That the Library Board receive the Action List as presented.

Carried

New Business

17. Newmarket Public Library Strategic Technology Committee

A Board member expressed interest in reviewing the Library's technical and mobile infrastructure. The Library Board agreed to resume the activities of the Strategic Technology Committee.

Motion 16.05.126

Moved by Venkatesh Rajaraman

Seconded by Joe Sponga

That the Library Board review the Strategic Technology Committee Terms of Reference and bring interested members of the community together to review the Library's technical and mobile infrastructure.

18. Southlake Cinemania

A request to consider selling tickets to Southlake Cinemania screenings at the Library was received. The not-for profit organization presents Toronto Film Festival films with artistic, cultural and educational value. The Library Board considered this request and directed the CEO to discuss a partnership with Southlake Cinemania under the parameters stated by the Library Board.

Date(s) of Future Meetings

19. A Joint Town of Newmarket Council-Newmarket Public Library Board Workshop on library facility needs will be Wednesday, June 15, 2016 at 5:00 pm, in the Town of Newmarket Council Chambers.

The next regular Library Board meeting will be Wednesday, June 22, 2016 at 5:30 pm in the Library Board room.

Adjournment

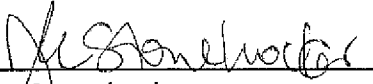
Motion 16.05.127

Moved by Vekatesh Rajaraman

Seconded by Joe Sponga

That there being no further business meeting adjourned at 6:35 pm.

Carried


Joan Stonehocker
Chair


Todd Kyle, CEO
Secretary/Treasurer

Tuesday, May 17, 2016 at 7:30 PM
Community Centre - 200 Doug Duncan Drive
Hall # 1

The meeting of the Main Street District Business Improvement Area was held on Tuesday, May 17, 2016 in Hall # 1, Community Centre - 200 Doug Duncan Drive, Newmarket.

Members Present: Glenn Wilson, Chair
Anne Martin, Co-Chair
Elizabeth Buslovich
Carmina Pereira
Olga Paiva
Jackie Playter
Siegfried Wall

Absent: Rory Rodrigo

Guests: Dave Robinson
Ken Sparks

Staff Present: C. Kallio, Economic Development Officer
L. Moor, Council/Committee Coordinator

The meeting was called to order at 7:30 p.m.

G. Wilson in the Chair.

Additions and Corrections to the Agenda

None.

Declarations of Pecuniary Interest

None.

Presentations

None.

Approval of Minutes

1. Main Street District Business Improvement Area Board of Management Minutes of April 19, 2016.

S. Wall advised that with respect to Item New Business e) contained within the Main Street District Business Improvement Area Board of Management Minutes of April 19, 2016, the words 'for a successful operation of the Old Town Hall' should be added after the word 'Square'.

Moved by: Carmina Pereira
Seconded by: Siegfried Wall

THAT the Main Street District Business Improvement Area Board of Management Minutes of April 19, 2016, as amended, be approved.

Carried

2. Marketing Sub-committee Report.

O. Paiva advised that she had not yet prepared the most recent Marketing Sub-committee report and verbally advised that the Car Show participants were not receptive to sharing the street and sidewalk with various vendors on the day of the event. O. Paiva requested that the previously allocated funding of \$2500.00 be re-directed to the July 30th Music Fest on Main event.

O. Paiva advised that she was seeking availability of the budgeted funds of \$10,000.00 for the Canada Day festivities.

O. Paiva requested clarification regarding requests for street closures. J. Playter provided the contact information for the Town's Operations Department in order to request street closures.

Moved by: Jackie Playter
Seconded by: Carmina Pereira

THAT \$2500.00 of the Car Show allocated funding be re-directed to the July 30th Music Fest on Main event.

Carried

Moved by: Carmina Pereira
 Seconded by: Anne Martin

THAT an amount of \$10,000.00 be made available to the Chair for the Canada Day festivities.

Carried

O. Paiva advised that she still had in her possession, invoices to be submitted to the Economic Development Officer for events held earlier in the year.

Items

3. Financial Verbal Update/Account Balance.

The Economic Development Officer provided a status update of the bank balance and distributed a copy of the operating budget balance sheet as at April 30, 2016.

Moved by: Olga Paiva
 Seconded by: Elizabeth Buslovich

THAT the status update by the Economic Development Officer regarding the operating budget balance as at April 30, 2016 be received.

4. Ratification of Advertising Expense in Era Scene Magazine.

The Chair reminded those present about the e-mail sent on May 4, 2016 requesting approval in principle to advertise in the Era's Scene magazine with a looming publishing deadline. He advised that this item ratifies the e-mailed approvals of the Board Members.

Moved by: Olga Paiva
 Seconded by: Siegfried Wall

THAT the actions of the previously requested advertising funding expenditure in the amount of \$1994.45 for the Scene magazine publication be approved.

Carried

5. BIA Directors & Officers Liability Renewal Terms - June 22, 2016 Renewal.

The Economic Development Officer provided some context with respect to the insurance renewal for the Main Street District Business Improvement Area Board of Management.

Moved by: Carmina Pereira
Seconded by: Jackie Playter

THAT the premium for the three (3) year term of Directors/Liability Insurance Renewal be approved in the amount of \$900.00 annually plus applicable taxes.

Carried

6. Chair's Verbal Update - Jazz Festival Details.

The Chair advised that the Marketing Sub-committee Members would provide details associated with the upcoming Music Fest on Main (Jazz Festival ancillary).

O. Paiva advised she has been in contact with Ms. St. Kitts regarding the music festival on July 30th. O. Paiva requested use of the hydroelectricity from the light standard near the Bank of Montreal and was advised to call Newmarket Hydro for that purpose.

7. Chair's Update - Jazz Festival Sponsorship.

Moved by: Elizabeth Buslovich
Seconded by: Jackie Playter

THAT the invoice supplied by the Arts Music on behalf of the Jazz Festival Committee in the amount of \$2500.00 + applicable taxes = \$2825.00 be approved for payment.

Carried

8. Main Street Passport Initiative. (Deferred from the April 19, 2016 BIA meeting)

The Chair advised that the Main Street Passport Initiative, being a web based marketing proposal would not be pursued at this time.

New Business

- a) Anne Martin queried the feasibility of delegated spending authority should financial obligations arise in between monthly Board meetings. The Economic Development Officer suggested that the Members request replenishment of their petty cash supply more frequently in order to avoid potential shortfalls.

Discussion ensued regarding the best use of advertising funds for the Canada Day festivities.

- b) Anne Martin queried the feasibility of earmarking funds for at least two Members to attend the Annual Business Improvement Area Convention held at various locations in Ontario in future years.
- c) Siegfried Wall queried the website content and the feasibility of including events, venues, dates/times and ensuing links to all said information. The Chair advised that the photographs on the website are currently not licensed for use and the photographer is seeking a lifetime licensing fee of \$100.00 per image.
- d) Siegfried Wall queried the Economic Development Officer regarding the proposed topics of discussion at the upcoming June 13, 2016 meeting of the Community Centre Lands Re-development Task Force.
- e) Anne Martin queried the Economic Development Officer and Jackie Playter (Chair of the Newmarket Downtown Development Committee) and requested status updates related to the Financial Incentive Applications considered by that Committee. The Economic Development Officer provided a brief status update.
- f) Ken Sparks queried the Chair regarding the limited number of businesses listed on the Main Street BIA website. The Chair advised he would seek a timeline from the website designer and report back.

Adjournment

Moved by: Olga Paiva
Seconded by: Siegfried Wall

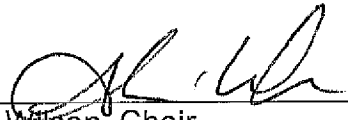
THAT the meeting adjourn.

Carried

There being no further business, the meeting adjourned at 8:50 p.m.

Carried

June 21, 2016
Date


G. Wilson, Chair

Tuesday, June 21, 2016 at 7:30 PM
Community Centre, Hall # 2
200 Doug Duncan Drive

The meeting of the Main Street District Business Improvement Area Board of Management was held on Tuesday, June 21, 2016 in the Community Centre, Hall # 2 - 200 Doug Duncan Drive, Newmarket.

Members Present: Glenn Wilson, Chair
Anne Martin, Co-Chair (7:35 to 9:45 p.m.)
Elizabeth Buslovich
Carmina Pereira
Olga Paiva
Jackie Playter
Rory Rodrigo

Absent: Siegfried Wall

Staff Present: C. Kallio, Economic Development Officer
L. Moor, Council/Committee Coordinator

Guests: T. Hempen
K. Sparks

The meeting was called to order at 7:30 p.m.

G. Wilson in the Chair.

Additions and Corrections to the Agenda

O. Paiva advised that she wished to add Marketing Sub-committee Minute Taking to the agenda.

R. Rodrigo advised that he wished to provide a verbal update regarding the status of the Newmarket Stage Company to the agenda.

J. Playter advised that she wished to query the process applied for Board of Management appointments to the agenda.

K. Sparks queried the status of the Main Street BIA website. The Chair advised that the website is live and updates to the site itself should be applied shortly.

A. Martin arrived at 7:35 p.m.

Declarations of Pecuniary Interest

None.

Approval of Minutes

1. Main Street District Business Improvement Area Board of Management Minutes of May 17, 2016.

Moved by: Jackie Playter
Seconded by: Elizabeth Buslovich

THAT the Main Street District Business Improvement Area Board of Management Minutes of May 17, 2016 be approved.

Carried

2. Marketing Sub-committee Report

O. Paiva advised that paper copies of Marketing Sub-committee Reports are unavailable. She further advised that time constraints are preventing her from preparing minutes from the Marketing Sub-committee meetings.

Items

3. Financial Verbal Update/Account Balance

The Economic Development Officer provided a status update of the bank balance and distributed a copy of the operating budget balance sheet as at May 31, 2016.

Moved by: Olga Paiva
Seconded by: Anne Martin

THAT the status update by the Economic Development Officer regarding the operating budget balance as at May 31, 2016 be received.

Carried

4. Community Centre Lands Re-Development Report

The Chair provided a verbal update regarding the meeting held on June 13, 2016, which he attended dealing with aspects of the Community Centre Lands Re-development. He provided details of meeting topics being renaming of parking lots to names instead of numbers, wayfinding signage update, sewer relocation deferral and possible design plan competition.

Moved by: Anne Martin

Seconded by: Rory Rodrigo

THAT the verbal update from the Chair regarding the Community Centre Lands Re-development Report be received.

Carried

5. Lower Main Street Heritage Advisory Report

The Chair advised that the new Mediterranean restaurant scheduled to open at 235 Main Street will be known as Aubergine.

Moved by: Anne Martin

Seconded by: Rory Rodrigo

THAT the verbal update by the Chair regarding Lower Main Street Heritage Advisory be received.

Carried

6. Newmarket Downtown Development Committee Report

The Economic Development Officer provided a verbal update regarding the upcoming NDDC meeting scheduled for June 24, 2016 and advised of the applications for consideration.

Moved by: Jackie Playter

Seconded by: Rory Rodrigo

THAT the verbal update regarding the upcoming NDDC meeting scheduled for June 24, 2016 be received.

Carried

7. Street Events Update

O. Paiva provided a verbal update regarding details associated with the Canada Day festivities including the location of the sound stage, road closures, vendor booths etc.

She further advised that plans are being finalized for the Music on Main Street event scheduled for July 30, 2016.

K. Sparks queried the insurance requirements associated with the Canada Day festivities and tent booth set-ups.

Moved by: Carmina Pereira
Seconded by: Anne Martin

THAT the verbal update regarding the Canada Day festivities and Music on Main Street event be received.

Carried

8. BIA Event Participation Policy

The Chair advised of some challenges associated with merchant participation/booth/tent set-up during Main Street events where businesses utilize the space in front of their establishments. Discussion ensued regarding participation without encroachment on neighbouring property owners. A suggestion was made to have one space allocated per physical address and a policy implemented to ensure fairness.

Further discussion ensued regarding polling the membership about the feasibility of implementation of an 'Event Participation Policy'. A suggestion was made to defer this matter until more research and information can be obtained about the logistics of implementation.

9. Marketing Sub-committee Minute Taking

Olga Paiva requested that another Board Member offer to take minutes at Marketing Sub-committee meetings as time constraints make it difficult for her to continue in that role. A suggestion was made to have a rotating position of minute taking by the Members of the Marketing Sub-committee. Carmina Pereria advised she would attempt to find an individual willing to take on the task.

10. Newmarket Stage Company Update

Rory Rodrigo advised that he recently attended the Newmarket Stage Company's Annual General Meeting and provided a verbal update of their financial success with appreciation accolades sent to the Main Street District Business Improvement Area Board of Management for their support.

He also provided a brief update regarding the Newmarket Arts Council who is in the process of revamping their mission and strategy and he would provide more details as they become available.

11. Process of Appointments

Jackie Playter requested clarification regarding the process associated with appointment of replacement members to the Main Street District Business Improvement Area Board of Management. The Chair provided a verbal update regarding a compiled list of restauranteurs who showed interest in a position on the Board of Management. A suggestion was made that other Members be afforded an opportunity to review such list of names.

Moved by: Rory Rodrigo
Seconded by: Jackie Playter

The Main Street District Business Improvement Area Board of Management recommends to Council:

THAT the Main Street District Business Improvement Area Board of Management requests that the Town of Newmarket defer the decision of the Appointment Committee's recommendation of a restauranteur member to afford the BIA Board of Management an opportunity for input into the selection.

Carried

The Council/Committee Coordinator advised that the minutes of this meeting would not be completed in time for Town Council agenda preparation, and as such, the Chair advised he would provide a deputation to Council on June 27, 2016 with respect to this matter.

Closed Session

There was no requirement for a Closed Session.

New Business

a) Discussion ensued regarding the recent Car Show event held on June 19, 2016 and the closure of Main Street. Discussion ensued regarding communication methods applied for road closures.

Moved by: Rory Rodrigo
Seconded by: Olga Paiva

THAT Main Street closures not be permitted for any event without the endorsement of the Main Street District Business Improvement Area Board of Management.

Carried

b) The Chair requested a volunteer to take on the task of providing e-blast information of upcoming events and activities to area merchants and businesses to keep them informed. Jackie Playter offered to send out the information in a regularly scheduled e-mail newsletter.

Adjournment

Moved by: Olga Paiva
Seconded by: Siegfried Wall

THAT the meeting adjourn.

Carried

There being no further business, the meeting adjourned at 9:45 p.m.

Carried

July 19, 2016
Date

G. Wilson
G. Wilson, Chair

Friday, April 29, 2016 at 10:00 AM
Community Centre Hall # 2
200 Doug Duncan Drive

The meeting of the Newmarket Downtown Development Committee was held on Friday, April 29, 2016 in the Community Centre - 200 Doug Duncan Drive, Hall # 2, Newmarket.

Members Present: Jackie Playter, Chair
Olga Paiva (10:07 to 10:40 a.m.)
Steve Whitfield

Absent: Barbara Leibel

Staff Present: C. Kallio, Economic Development Officer
L. Moor, Council/Committee Coordinator

The meeting was called to order at 10:07 a.m.

Jackie Playter in the Chair.

Additions & Corrections to the Agenda

The Economic Development Officer advised of an addition to the agenda being Business Sign Program Grant Application 2015-08 for the property known as 205 Main Street South.

Declarations of Interest

Olga Paiva advised that due to ongoing litigation, she would not be participating in any discussion or voting pertaining to Item 3 of the agenda, due to a conflict of interest regarding the use of the lane easement as outlined in the statement of claim issued to neighbouring properties, Lake Simcoe Region Conservation Authority and the Town of Newmarket in April 2014.

The Chair advised that the agenda would be amended to include Business Sign Program Grant Application 2015-08 for the property known as 205 Main Street South.

Approval of Minutes

1. Newmarket Downtown Development Committee Minutes of February 26, 2016.

Moved by: Steve Whitfield
 Seconded by: Jackie Playter

THAT the Newmarket Downtown Development Committee Minutes of February 26, 2015 be approved.

Carried

Items

2. Financial Incentives Program Grant Application 2014-14 - Façade Improvement and Restoration Program - 30-32 Main Street.

The Economic Development Officer provided a verbal update regarding the Financial Incentives Program Grant Application 2014-14 and advised that the Newmarket Downtown Development Committee had previously supported this applicant under the Project Feasibility, Planning and Building Fees Rebate/Credit and Interior Renovation No-Interest Loan Program. He further advised that the owner is now seeking support under the Façade Improvement and Restoration Grant Program to complete necessary exterior work, primarily windows, doors and siding. Discussion ensued regarding budget figures expended to date for this property.

Moved by: Steve Whitfield
 Seconded by: Olga Paiva

THAT the Façade Improvement and Restoration Program Grant Application in the amount of \$20,000.00 for the property known as 30-32 Main Street be approved;

AND THAT Mehdi Jafari Berenji, 30-32 Main Street South, Newmarket, ON L3Y 3Y4 be notified of this action.

Carried

3. Business Sign Program Grant Application 2015-08 – 205 Main Street South.

The Economic Development Officer provided a verbal update regarding the business sign program grant application for the property known as 205 Main Street South being the Shirliff Hinds Law Office. He distributed copies of a proposed sign example.

Moved by: Olga Paiva
 Seconded by: Steve Whitfield

THAT the business sign program grant application in the amount of \$1881.00 be approved; subject to agreement of the sign illustration by the Lower Main Street South Heritage Conservation District Advisory Group;

AND THAT 239973 Ontario Limited c/o Geoff Shirtliff Hinds, 153 Grenadier Road, Toronto, ON M6R 1R5 be notified of this action.

Carried

4. Community Grant Application - Newmarket Jazz+ Festival.

The Economic Development Officer provided a verbal update and advised that although the growth of the Newmarket Jazz festival has necessitated a move to the Ray Twinney Recreation Complex, organizers still hope to maintain a smaller presence at Riverwalk Commons and on Main Street. They are seeking a community grant to offset costs with this satellite program of events.

Moved by: Steve Whitfield
 Seconded by: Olga Paiva

THAT the Newmarket Downtown Development Committee Community Grant Application from the Arts Music Festivals York Region o/a Newmarket Jazz+ Festival, in the amount of \$2500.00 be approved;

AND THAT the Arts Music Festivals York Region o/a Newmarket Jazz+ Festival, c/o Sher St. Kitts, 1359 Wellington Street West, King City, ON L7B 1K5 be notified of this action.

Carried

Olga Paiva left the meeting at 10:40 a.m.

Quorum was lost and the meeting adjourned at 10:40 a.m.

Date

Jackie Playter, Chair

The meeting of the Heritage Newmarket Advisory Committee was held on Tuesday, May 3, 2016 in the Mulock Room, 395 Mulock Drive, Newmarket.

Members Present: Athol Hart, Chair
 Councillor Hempen
 Billie Locke
 Joan Seddon
 Rohit Singh
 Malcolm Watts

Absent: Soni Felix Raj

Staff Present: C. Finnerty, Council/Committee Coordinator

The meeting was called to order at 7:00 p.m.

A. Hart in the Chair.

Additions & Corrections to Agenda

None.

Declarations of Interest

Councillor Hempen declared an interest in Items 1 and 3 of the Agenda, being the Heritage Newmarket Advisory Committee Minutes of April 5, 2016 and correspondence from the Town of Newmarket Planning and Building Services Department regarding a Public Meeting concerning a Proposed Zoning By-law Amendment - 178, 180, 184, 188, 190 and 194 Main Street South as he owns a business on Main Street and the Committee has made a recommendation that business on Main Street may be adversely impacted by the application. He advised that he would not take part in the discussion or voting of the foregoing matters.

Approval of Minutes

1. Heritage Newmarket Advisory Committee Minutes of April 5, 2016.

Moved by: Billie Locke
 Seconded by: Joan Seddon

THAT the Heritage Newmarket Advisory Committee Minutes of April 5, 2016 be approved.

Carried

Councillor Hempen did not take part in the discussion or voting of the foregoing matter.

Presentations/Deputations

None.

Correspondence

2. Correspondence from the Town of Newmarket Planning and Building Services Department dated April 18, 2016 regarding Notice of Complete Application - Zoning By-law Amendment - 507 Mulock Drive.

The Committee discussed the location of the subject lands, however they were unable to ascertain, based on the map provided, which property the application applied to and requested that staff provide further information at the next scheduled Heritage Newmarket Advisory Committee meeting.

Moved by: Malcolm Watts
 Seconded by: Rohit Singh

a) THAT the correspondence from the Town of Newmarket Planning and Building Services Department dated April 18, 2016 regarding Notice of Complete Application - Zoning By-law Amendment - 507 Mulock Drive be received;

b) AND THAT staff provide additional information to the Committee in order to determine the subject location.

Carried

3. Correspondence from the Town of Newmarket Planning and Building Services Department dated April 19, 2016 regarding a Public Meeting on Monday, May 9, 2016 concerning a Proposed Zoning By-law Amendment - 178, 180, 184, 188, 190 and 194 Main Street South.

The Chair advised that the correspondence relates to an application by Main Street Clock Inc. and requested that the building be referred to as the Federal Building or the Post Office as opposed to the Clock Tower. Discussion ensued regarding the upcoming public meeting and the deputation process.

Moved by: Billie Locke
Seconded by: Joan Seddon

THAT the correspondence from the Town of Newmarket Planning and Building Services Department dated April 19, 2016 regarding a Public Meeting on Monday, May 9, 2016 concerning a Proposed Zoning By-law Amendment - 178, 180, 184, 188, 190 and 194 Main Street South be received.

Carried

Councillor Hempen did not take part in the discussion or voting of the foregoing matter.

4. Correspondence from the Town of Newmarket Planning and Building Services Department dated April 25, 2016 regarding Application for Official Plan and Zoning By-law Amendments - 1166 and 1186 Nicholson Road.

Moved by: Councillor Hempen
Seconded by: Billie Locke

THAT the correspondence from the Town of Newmarket Planning and Building Services Department dated April 25, 2016 regarding Application for Official Plan and Zoning By-law Amendments - 1166 and 1186 Nicholson Road be received.

Carried

Items

5. Designated Property Maintenance and Concerns
 - a) Designation Requests & Inventory

Discussion ensued regarding the work of the Heritage Consultant with respect to the research associated with the designation requests that have been received to date. The Committee requested that an update on the consultant's work to date be provided at the next scheduled Heritage Newmarket Advisory Committee meeting.

Moved by: Councillor Hempen
Seconded by: Joan Seddon

THAT the Heritage Newmarket Advisory Committee be consulted by the Heritage Consultant after any preliminary research is conducted on any designation request that is received in order to review the work completed to date.

Carried

b) Christian Baptist Church

Discussion was referred to the next scheduled Heritage Newmarket Advisory Committee meeting in order to receive an update from the Senior Planner – Community Planning on the status of the letter to the property owner with respect to the deterioration of the exterior of the Church.

c) Stickwood Walker Farmhouse

The Chair advised that some painting has been completed on the exterior of the property. Discussion ensued regarding tail repairs. M. Watts offered to visit the site to observe the progress of any repairs and report back to the Committee at the next scheduled meeting.

6. Plaques

a) Site & Heritage Location plaques

The Chair advised that the Senior Planner – Community Planning will be meeting with Recreation and Culture staff to review the site plaque process.

b) Residence plaques

M. Watts provided a verbal update on details of the plaque research and production completed to date. Discussion ensued regarding research sources.

7. Building Permit Application - Quaker Meeting House, 17030 Yonge Street (designated under the Ontario Heritage Act by By-law 1994-49).

Moved by: Councillor Hempen
Seconded by: Rohit Singh

THAT the Heritage Newmarket Advisory Committee support the Building Permit Application for the Quaker Meeting House, 17030 Yonge Street.

Carried

8. Discussion regarding the 'Walking Tour' booklets.

The Chair provided a copy of the Walking Tour of the Historical District brochure. Discussion ensued regarding reprinting the brochure and whether there is potential to generate revenue through sale of the brochure or hosted walking tours of the heritage district.

Moved by: Billie Locke
Seconded by: Rohit Singh

THAT staff determine the cost to print Walking Tours of the Historical District brochures and report back at the next scheduled Heritage Newmarket Advisory Committee meeting.

Carried

9. Discussion regarding the 2016 Heritage Conference

Discussion ensued regarding whether a per diem and mileage is reimbursed to Committee members who are attending the Conference.

10. Heritage Newmarket Budget

The Council/Committee Coordinator provided an overview of the budget to date.

11. Reports of Committee Members

- a) Architecture, Recreation, Culture, Heritage (ARCH) Committee

The Chair advised that ARCH has not recently met pending further information on site plaques.

- b) Elman W. Campbell Museum Board

B. Locke advised that the Museum hosted a number of successful March Break programs. She advised of the upcoming events, being the Mother's Day tea and a garage sale on May 28, 2016.

- c) Lower Main Street South Heritage Conservation District Advisory Group

The Chair advised that Committee members have been consulted by email on various applications but have not met in a formal capacity in some time.

- d) Newmarket Historical Society Board of Directors

R. Singh advised that the archive locks have been changed to avoid any further theft. The Board is working on the World War Centennial exhibit, with plans for the event to be presented to the membership. R. Singh to provide the Board minutes for distribution.

New Business

- a) M. Watts inquired on the plans and status of the former Union Hotel building located at the northeast corner of Davis Drive and Main Street. Discussion ensued regarding heritage designation of the former hotel and future plans for building by the property owner. The Chair to reach out and inquire with Metrolinx staff in order to receive a presentation on future plans for the building.
- b) The Chair advised of a request from Soni Felix Raj to be excused from meetings for the summer months for personal reasons. Discussion ensued regarding the previous request for additional members and the position of the Appointment Committee on said request.

Moved by: Councillor Hempen

Seconded by: Billie Locke

- a) THAT Soni Felix Raj be excused from Committee duties for the period of July to September, 2016;

- b) AND THAT the Appointment Committee be requested to replace Ms. Felix Raj for the duration of her leave with an experienced heritage representative.

Carried

Moved by: Billie Locke
 Seconded by: Rohit Singh

THAT Members of the Appointment Committee be requested to attend an upcoming Heritage Newmarket Advisory Committee meeting in order to understand the complexity of the Committee's work.

Carried

- c) M. Watts circulated copies of Heritage Matters magazine to Committee members for their review.
- d) B. Locke inquired with respect to the surface finish of the gateway feature sign at Main Street and Davis Drive. Discussion ensued regarding the finish and heritage attributes.

Adjournment

Moved by: Councillor Hempen
 Seconded by: Joan Seddon

THAT the meeting adjourn.

Carried

There being no further business, the meeting adjourned at 8:44 p.m.

June 28, 2016

Date



A. Hart, Chair



TEACHERS OF ENGLISH
AS A SECOND LANGUAGE
ASSOCIATION OF ONTARIO

27 Carlton Street, Suite 405
Toronto, Ontario M5B 1L2
416-593-4243 F 416-593-0164
F 1-800-327-4827
administration@teslontario.org
www.teslontario.org

MAYOR'S OFFICE		
INCOMING MAIL	REFERRED TO	COPIED TO
COUNCIL		✓
CAO		
JUN 21 2016		
COMMISSIONER		
DEPARTMENT		
CLERKS	✓	
CONCERNS		

June 17, 2016

His Worship Mayor Tony Van Bynen
Town of Newmarket
395 Mulock Drive - P.O. Box 328 - STN Main
Newmarket, ON
L3Y 4X7

Your Worship,

We thank you and your community for taking part in our Ontario wide Initiative to raise the awareness of the importance of English language learning opportunities for newcomers to Canada by declaring English as a Second Language (ESL) Week in the Fall of 2015 during the week in which our annual conference took place.

I am writing on behalf of TESL Ontario (Teachers of English as a Second Language) to invite you to again take part in our province-wide initiative to recognize Ontario's ESL community and declare the week of November 20 - 26, 2016 as "English as a Second Language Week". Given the ever growing diversity of the population of Ontario, we hope you will continue to support our efforts and grant us this request. In 2015, 46 municipalities declared ESL Week, helping the ESL community to celebrate and expand its development.

For 43 years, TESL Ontario has held its Annual Conference to provide professional development for the ESL educators, administrators, students and volunteers who make it possible for immigrants, refugees, citizens, and visitors to learn the English language. This year, our conference *"Recognizing Abilities & Possibilities"* will be held November 24 & 25, 2016 and we would be honoured if representatives of your Council could participate in our conference, which is held in Downtown Toronto. If you, or any member of your Council, are interested in participating please contact our Office Manager, Kevin Gamble, at administration@teslontario.org for further details.

Last year's TESL Ontario Conference attracted more than 700 attendees. Our members travel from across the province and beyond to attend workshops, research symposia, a technology fair and publishers' displays. For many of us, this annual journey to Toronto marks a time when we can share our experiences, expand our skills, and reaffirm the positive contribution that our province makes to diversity.

Through a set of criteria developed to ensure measurable qualifications among ESL professionals, TESL Ontario demands the best of qualifications from our members, as well as the best of training from the TESL training programs accredited by TESL Ontario. As a result, we offer the finest in second language education to our students, who are capable of contributing a wealth of knowledge and experience to Ontario communities.

Attached, please find our suggested wording of the proclamation. If you have any suggestions or comments as to the content of this document, please contact our Executive Director, Renate Tilson, at 416-593-4243 ext. 203.

Thank you for your consideration,

Sincerely,

James Papple,
Chair

SUGGESTED WORDING OF PROCLAMATION

Ontario has been the destination of choice for many immigrants who have added to the diversity of the province by bringing their culture, customs and language, even as they endeavour to acquire the ability to communicate in English.

The community of English as a Second Language learners are represented in all aspects of society. They are students in elementary and secondary schools, universities, colleges, public and private schools, adult education students pursuing literacy and basic skills, participants in workplace-training programs, researchers and subjects, volunteers and workers, employees and business owners, labourers and professionals, neighbours and friends.

The professional organization Teachers of English as a Second Language (TESL) Ontario hosts a conference in Toronto each year consisting of workshops, research symposia and a technology fair to maintain and expand the skills and abilities of its members.

NOW THEREFORE, I, _____ on behalf of _____ of _____ Council, do hereby proclaim November 20th to 26th, 2016 as "English as a Second Language Week" in the _____ of _____.



Bereaved Families – York Region

An Association of Families Who Have Lost a Loved One Through

July 20th, 2016

Mayor Van Bynen
Town of Newmarket
395 Mulock Dr.
Newmarket, ON L3Y 4Y9

Dear Mayor Tony Van Bynen,

Plaque for Mayor to present at butterfly release. Done - J. Bato

MAYOR'S OFFICE		
INCOMING MAIL	REFERRED TO	COPIED TO
COUNCIL		
CAO		
JUL 20 2016		
COMMISSIONER		
DEPARTMENT	✓ Clerk	
CLERKS		
CONCERNS		

On behalf of the Board of Directors, families, volunteers and staff at Bereaved Families – York Region we are proud to announce that this year marks the 25th anniversary of BFOYR providing programs and services throughout York Region.

Mission Statement: Bereaved Families of York Region (BFOYR) provides bereavement support services by trained volunteers and staff to individuals and families grieving the death of a loved one.

Vision: BFOYR provides a lifeline to individuals and families grieving a death by providing compassionate support in order to cope with their journey through grief. We all experience the death of a loved one and BFOYR is committed to increase awareness in our community through education in the death, grief and bereavement.

Since 1991, we have been providing bereavement programs and services throughout the Town of Newmarket, striving to ensure that individuals grieving the death of a loved one have access to caring and compassionate support. We do not receive funding from federal, provincial and/or local government to deliver our critical programs. We do not charge a fee for our services, thusly ensuring everyone has access to bereavement support.

We are asking for your support through a formally written letter of acknowledgement of BFOYR, the organization serving your community and a declaration of our 25th Anniversary at your September Council Meeting. X

“Opening Doors for 25 years, so that the hope and healing may begin”

Yours Sincerely,

Mary Beatson

Mary Beatson
Executive Director
Bereaved Families – York Region

Tel: 905-898-6265
Toll Free: 1-800-969-6904
Fax: 905-898-5870
E-mail: bfoyr@bellnet.ca
www.bfoyr.com

LEGISLATIVE SERVICES		
INCOMING MAIL	REFD TO	COPY TO
JUL 21 2016		

Yonge Street
Suite 203
Newmarket
ON L3Y 8Z4

BFOYR COMMUNITY EVENTS

www.bfoyr.com
for event
details

- April**
 - "Opening Doors" Volunteer & Sponsor Appreciation Night
 - Purse, Jewellery & Accessory Party
 - BFOYR Annual Appeal Campaign
- June**
 - Forget-Me-Not Golf Tournament
- September**
 - Memorial Butterfly Release & Walk to Remember
- December**
 - Memory Tree Light & Remembrance Service

Host an event and contribute the proceeds to support BFOYR. Your support does make a difference.

*"Opening Doors
so that the hope
and healing
may begin"*

Interested in Volunteering?

Join a committee ... apply as a board member; volunteer for special events; assist with office and administration, marketing and community engagement or receive bereavement training to help others. Just give us a call.

BFOYR FACTS

- we serve a region of over 1.1 million people
- BFOYR receives approx. 5,480 contacts per year
- 97 caring volunteers dedicate 5,280 hours annually in helping others
- Volunteers hours and support represent a "value" of \$120,000 in administrative savings to BFOYR in a year
- BFOYR provides over 3,200 informative annual newsletters to individuals, service providers and professionals
- BFOYR annually supports an estimated 1,550 people through Community Outreach Programs

"In 1999 my child committed suicide and I went into total shock, my world changed forever. I was put in contact with Bereaved Families and the counsellor understood our pain. We met other parents that just seemed to "get it". Once I completed our counselling group, I decided to give back and become a volunteer for Bereaved Families and entered the facilitator training. I had to make some sense from my child's passing and I got so much from facilitating groups".a Bereaved Parent

Mary Beaton - Executive Director

bfoyr@bellnet.ca

Christine Goguen - Bereavement Services Coord.

bfoyr.program@bellnet.ca

Maria Canino - Children & Youth Bereavement Coord.

bfoyr.program@bellnet.ca

Bereaved Families ~ York Region

17070 Yonge St. Suite #203

Newmarket, ON., L3Y 8Z4

Phone: 905-898-6265 ~ 1-800-969-6904

Fax: 905-898-5870



Bereaved Families ~ York Region ~

An association of families and individuals who have lost a loved one through death.

"WHO WE ARE"

"Bereaved helping the bereaved in learning to live with their grief....together we can help the healing begin"

Serving:

Markham, Richmond Hill, Vaughan, Aurora,
Whitchurch/Stouffville, King, Newmarket, East
Gwillimbury, Georgina, South Simcoe and
surrounding communities.

Bereaved Families of Ontario
York Region



*"Living with loss,
healing with hope...
together we help the
healing begin".*



We live in a society that does not speak about or deal with the whole realm of dying, grief and bereavement very well. Sadly, death touches all of our lives at one point in time.

People who are experiencing the strong emotions of grief often do not know where to go to seek support. They may choose to deal with their grief in silence because they do not want to be a burden to their loved ones and friends.

The bereaved may hear the remark to "get over it" but no one ever gets over the death of a loved one. This is where Bereaved Families ~ York Region can help.

We are a mutual support, self-help based organization

The organization began in 1991 by four mothers who came together to share the pain of the deaths of their children and in response to the needs of the community.

They wanted to ensure there was support for all who suffered the loss of a child. Today, BFOYR provides services for all losses which include children, youth, families, seniors and individuals.

Our Mission is to provide volunteer bereavement support services by trained volunteers and staff to individuals and families grieving the death of a loved one.

Our Vision is to provide a lifeline to individuals and families grieving a death, by providing compassionate support in order to cope with the journey through grief.

We are a registered charity, not-for-profit organization

We do not charge fees for programs or services and we do not receive on-going funding. The organization primarily relies on the generosity of individuals and corporate donations, annual membership appeals and fundraising events throughout the year.

***BFOYR is
recognized as...***



• **LEADERS & SPECIALISTS** in facilitator bereavement training

• **A UNIQUE ORGANIZATION** - support is delivered by BFOYR trained individuals who have themselves experienced the loss of a loved one, so they truly understand.

• **PROVIDING EXCEPTIONAL BEREAVEMENT TRAINING PROGRAMS** - we train group leaders and volunteers in grief and bereavement so that every bereaved volunteer has completed the training program.

• **OFFERING SERVICES WITHOUT ANY FEES** for bereaved children, youth, family members seniors and individuals in York Region and South Simcoe communities.

• **PROVIDING A CARING ENVIRONMENT & COPING STRATEGIES** to help support children, youth, families, and adults through their own unique grief journey, by providing a non-judgmental and safe place, information on grief and bereavement as well as tools and coping strategies.

• **AN EDUCATOR** - we help to sensitize the business community, health care professionals, clergy, funeral directors, community professionals and the general public as to the needs of bereaved families and individuals.

• **OFFERING CONSULTATION & REFERRAL SERVICES** to health professionals, school boards, youth organizations, counsellors, physicians, therapists as well as community and social service organizations.



***BFOYR services are
provided free to those
seeking bereavement
support which
includes ...***



• **BEREAVEMENT SUPPORTS** - telephone support, intake, referrals, info packages, initial one-on-ones, support sessions, help for the holiday's and bereavement support groups.

• **COMMUNITY AWARENESS** - newsletters, bereavement lending library and resource centre of books and resources and also the development and distribution of informational brochures and other materials.

• **PUBLIC EDUCATION** - workshops, seminars and presentations to bereaved individuals, families, health and community professionals, public and separate schools and boards, emergency services, physicians, therapists and counsellors, in support those who work with bereaved individuals of all ages.

• **GROUP FACILITATOR TRAINING** is offered twice a year and provides information on our services and programs, grief and bereavement and how to support individuals on a one-on-one basis and in groups.

BFOYR Loss Specific Support Groups - helping those individuals who have experienced the death of a loved one:

- children 4 -13 years old who have experienced the death of a parent, sibling, family member or friend
- youth 13 - 19 years old who have lost a family member or friend: one day youth "Missing Pieces" Workshops
- parents who have lost an infant or child of any age
- spousal / partner loss
- adult loss including sudden and traumatic loss

All services are free and available to individuals who have lost a loved one through a death, including a traumatic death, homicide or suicide.

From: Clerks
Sent: July-22-16 12:26 PM
To: Agenda, C.O.W.
Subject: FW: Prostate Cancer Awareness Month

From: Bates, Tina **On Behalf Of** Mayor Van Bynen
Sent: July-22-16 12:08 PM
To: Clerks
Cc: Mayor Van Bynen
Subject: FW: Prostate Cancer Awareness Month

Please see the proclamation request below.

Tina Bates
Assistant to the Office of the Mayor
ext. 2003

From: Stephanie Cole
Sent: July 20, 2016 3:59 PM
To: Mayor Van Bynen
Subject: Prostate Cancer Awareness Month

Dear Tony Van Bynen,

Following the success of the past two years of proclamations in 2014 and 2015, Prostate Cancer Canada is planning on making a significant impact this year and we need your help to do so.

In 2015, 109 cities across Canada declared that September is Prostate Cancer Awareness Month. This year we hope to double this number and spread information and awareness about prostate cancer, the most common cancer among Canadian men. Please join the other communities across Canada that are helping us in our mission. Our primary method is through proclamations and we would very much appreciate your support.

If amenable, we would appreciate your proclamation of September 2016 as 'Prostate Cancer Awareness Month'.

I have included below a backgrounder on Prostate Cancer Canada and some facts about prostate cancer for you. For further information please go to our website at www.prostatecancer.ca.

Yours truly,

Stephanie Cole

Prostate Cancer Canada Background

Prostate Cancer Canada is the leading national foundation dedicated to the elimination of the most common cancer in men through research, advocacy, education, support and awareness. For 22 years we have invested the generous donations of Canadians towards funding research that will uncover better diagnostic and treatment options, and towards providing comprehensive education and support services for those living with and affected by prostate cancer.

Prostate Cancer facts

- 1 in 8 Canadian men will be diagnosed with prostate cancer in their lifetime; which made for 24,000 expected new cases in 2015.
- Early detection saves lives. When detected early, the survival rate for prostate cancer is over 90%.
- Prostate Cancer Canada strongly advocates for “smart screening” for prostate cancer following a shared decision making process between a man and his doctor. This involves men getting a Prostate Specific Antigen (PSA) test in their 40s to establish a baseline level which is then incorporated into the man’s risk profile with family history and ethnicity to determine when the next PSA test needs to occur.
- Over the last 20 years, mortality from prostate cancer has dropped by 40% due to early diagnosis and treatment. Empirically this is over 2,000 Canadian men who are not dying each year due to prostate cancer being diagnosed when it is largely treatable.

PROSTATE CANCER AWARENESS MONTH

September 2016

WHEREAS, prostate cancer is the most common cancer to affect Canadian men; and

WHEREAS, 1 in 8 Canadian men will be diagnosed with the disease in his lifetime; and

WHEREAS, an estimated 24,000 Canadian men will be diagnosed with prostate cancer this year; and

WHEREAS, the survival rate for prostate cancer can be over 90% when detected early; and

WHEREAS, those with a family history of the disease, or those of African or Caribbean descent, are at a greater risk of developing prostate cancer; and

WHEREAS, Prostate Cancer Canada recommends that men get a PSA test in their 40s to establish their baseline;

THEREFORE, I, <Name> , of the <city/town> of <location>, do hereby proclaim **September 2016 as Prostate Cancer Awareness Month** in <location>.



MAYOR'S OFFICE		
INCOMING MAIL	REFERRED TO	COPIED TO
COUNCIL		
CAO		
AUG 09 2016		
COMMISSIONER		
DEPARTMENT		
CLERKS	✓	
CONCERNS		

Carolyn Demelo

VP Public Relations

The Court of Blarney Toastmasters, Club #5591

Email: vppr-5591@toastmastersclubs.org

August 2nd, 2016

Re: Proclamation Request

Mayor Tony Van Bynen
Town of Newmarket
395 Mulock Dr.,
P.O. Box 328, STN Main,
Newmarket, ON, L3Y 4X7

Dear Mayor Van Bynen,

I am writing to request that you proclaim October 2016 as "Toastmasters Month", as it has been designated for the past several years. I also request that the proclamation be advertised in the Town Page advertisement and on our Town's website.

Toastmasters International is a non-profit organization which has been teaching valuable communication and leadership skills to people around the globe for over 90 years. There are currently over 15,400 clubs worldwide.

The Court of Blarney, Newmarket, has been an active member of the community for 20 years. Our members take pride in their contributions to the development of skills benefiting the people of our Town.

We thank you for your consideration and also for your dedication to our community.

Sincerely,

Carolyn Demelo
Vice President Public Relations
The Court of Blarney



Toastmasters International Fact Sheet

Toastmasters International is a worldwide nonprofit educational organization that empowers individuals to become more effective communicators and leaders. Headquartered in Rancho Santa Margarita, California, the organization's membership exceeds 332,000 in more than 15,400 clubs in 135 countries. Since 1924, Toastmasters International has helped people from diverse backgrounds become more confident speakers, communicators and leaders.

Founded

October 22, 1924

Updated Brand

August 17, 2011

Leadership

Jim Kokocki, International President
Mike Storkey, President-Elect
Balraj Arunasalam, First Vice President
Lark Doley, Second Vice President
Daniel Rex, Chief Executive Officer

Benefits

- Clearer communication
- Improved leadership skills
- Enhanced teamwork
- Effective meetings
- Increased productivity
- Positive mentoring
- Complements existing training programs
- Cost effective

Number of Toastmaster Clubs

Worldwide clubs: 15,400+
U.S. clubs: 8,700+
International clubs (not including U.S.): 6,700+

Types of Clubs

- Community
- Corporate
- College
- Government agency
- Religious

Notable Corporate Clubs

- American Express
- Apple
- AT&T
- Coca-Cola
- Disney
- Google
- IBM
- Johnson & Johnson
- Microsoft
- Sony
- Toyota

Toastmasters Member Demographics

Gender distribution

- 52% female
- 48% male

Income level

- Average member annual household income is \$50,000-\$74,999
- 30% of members earn \$100,000+ annually

Level of education

- 74% of members have a bachelor's degree or higher
- 35% of members have a master's degree or higher

For more information: www.toastmasters.org

Media Contacts:

Dennis Olson | 949-835-1305 | dolson@toastmasters.org

Suzanne Frey | 949-835-1306 | sfrey@toastmasters.org

From: Bates, Tina on behalf of Mayor Van Bynen
Sent: August-15-16 8:43 AM
To: Mendonca, Barbara
Cc: Mayor Van Bynen; Moor, Linda
Subject: FW: Terry Fox Run

Hi Barb,
Please respond to the request below. Thank you.

Tina Bates

Assistant to the Office of the Mayor
Town of Newmarket | 395 Mulock Drive | PO Box 328 Stn Main | Newmarket ON L3Y 4X7
905 953 5300 x 22003 | tbates@newmarket.ca | www.newmarket.ca
Newmarket: A Community Well Beyond the Ordinary

From: Laurie Osborne
Sent: August 13, 2016 7:03 PM
To: Mayor Van Bynen
Cc:

Subject: Terry Fox Run

Good evening Tony

Thank you for confirming that you and Roxanne will be attending the Terry Fox Run in Newmarket. You both have been great support each year and we appreciate it.

We were talking with the volunteer organizers of the Aurora Terry Fox Run and we are both reaching out to our Mayors in hopes they will both declare the week of Monday September 12th until Sunday September 18th Terry Fox Week. We both have Terry Fox flags and would like to fly the flags during that week at the Town offices. It would be a great way to promote the annual Terry Fox Run.

Please let us know if you would be on board with this proposal. We would love to have local media come out and attend at each location for the Flag raising ceremony which would also create awareness for the annual Marathon of Hope.

Thank you
Laurie Osborne



August 15, 2016

Office of the Mayor
His Worship, Mayor Tony Van Bynen
395 Mulock Drive
Newmarket ON L3Y 4X7

RE: Request for Proclamation for FDR Week 2016

We respectfully request that November 21 to 25, 2016, be proclaimed as "Family Dispute Resolution Week" in Newmarket. This year's theme, FDRvolution, highlights the emerging complexities of Family Dispute Resolution (FDR) practice.

There is a dire need for the people of Ontario to gain access to these services. While the Canadian divorce rate has leveled off at 38%, 80% of those in Family Court are Self-Represented Litigants—those who cannot afford a lawyer. A great many cases involve mental health challenges, family violence, and limited access to legal and dispute resolution options. There are also new Canadians whose first language is not English and those with low income who would benefit.

The goal of Family Dispute Resolution Week is twofold: first, to increase public awareness of the many free, subsidized, affordable and/or less adversarial resources for helping families experiencing conflict and, second, to support the professionals providing those services.

This is the second annual Family Dispute Resolution Week raising awareness of non-adversarial ways to resolve issues arising on separation and divorce, including mediation, arbitration, and collaborative practice, including free and subsidized family mediation services funded by the province across Ontario and the many agencies providing supportive divorce-related services. Along with being less adversarial and therefore less harmful to parents and their children, these other means of dispute resolution address problems, such as addictions, mental health issues, safety and family violence that traditional litigation processes often do not.

Program components of Family Dispute Resolution Week include a free public forum at Toronto city Hall; think tanks for professionals at the Law Society of Upper Canada; public forums in Barrie, Durham, Newmarket, Aurora and elsewhere throughout the week. More information about Family Dispute Resolution Week can be found at www.fdrweek.ca.

Family Dispute Resolution Week is spearheaded by the [Family Dispute Resolution Institute](#), a federally incorporated not-for-profit.

We have the support of the [Law Society of Upper Canada](#), [TAG Action Group on Access to Justice](#), among many sponsors and continue to obtain more sponsor support across the province.

We would be pleased to provide any additional details you may need. Our proclamation coordinator Laura Bradford can be reached at 289-221-6251 and at laura@summitmediationgroup.ca. Kindly let us know if a Proclamation from His Worship Mayor Van Bynen would be possible.

Very Truly Yours,

Laura Catone-Tarcea, co-chair, FDRWeek 2016

Marty Klein, co-chair, FDRWeek 2016



SUGGESTED WORDING:

Proclamation

Family Dispute Resolution Week

November 21 to 25, 2016

WHEREAS:

- 80% of those in Family Court are self-represented, cannot afford a lawyer, many whose first language is not English and of low income. Many cases involve mental health challenges, family violence, and limited access to legal and dispute resolution options.
- Dealing with the trauma of dysfunctional divorce and family breakdown can affect children for years and even decades
- There is a dire need for citizens of Newmarket, indeed Ontarians, to gain access to supportive services during the difficult time of separation and divorce.
- Family Dispute Resolution week will raise awareness of non-adversarial options including mediation, arbitration, collaborative practice, free/subsidized family mediation funded by the province and the many agencies providing supportive divorce-related services.
- Along with being less adversarial and less harmful to parents and their children, these means of dispute resolution address problems like addictions, mental health issues, safety and family violence that traditional litigation processes often do not, and are often free or subsidized;
- Dealing effectively and expeditiously with family breakdown is in the best interests of the City of Newmarket to ensure the well being of our next generation.

NOW THEREFORE, I, Mayor Tony Van Bynen on behalf of Newmarket City Council, do hereby proclaim **November 21 to 25, 2016** as "**Family Dispute Resolution Week**" in the City of Newmarket.

TOWN OF NEWMARKET

Outstanding Matters

	Item Subject	Recommendations & Responsibility	Date to come back to Committee	Comments
1.	<p>Council – December 14, 2015 – Item 35 – Joint Development and Infrastructure Services – Planning and Building Services/ES 2015-44 – Proposed Trail from Yonge Street to Rita's Avenue</p> <p>Council – January 18, 2016 – Item 35</p>	<p>THAT staff provide alternate trail options for this area at a lower cost.</p> <p>THAT Item 35 of the Council Minutes of December 14, 2015 being Joint Development and Infrastructure Services - Planning and Building Services and Engineering Services Report 2015-44 dated November 19, 2015 regarding a proposed trail from Yonge Street to Rita's Avenue be reconsidered.</p> <p>THAT staff provide alternate trail options for this area at a lower cost, including the option of extending the trail through George Luesby Park along Clearmeadow Boulevard to Yonge Street and further connecting the trail from Flanagan Court/Rita's Avenue to the George Luesby Park Trail;</p> <p>AND THAT staff also include in the report the option of installing lighting along the George Luesby Park Trail.</p> <p>➤ Planning and Building Services</p>	<p>Timeline to be determined</p>	<p>Deferred subsequent to VivaNext construction</p>

Strikethrough indicates that the item will be removed from the outstanding list prior to the next OLT meeting

Bold indicates that the item will be on the upcoming agenda

Last revisions made on August 16, 2016

(Updated and including the Committee of the Whole Minutes of June 20, 2016)

	Item Subject	Recommendations & Responsibility	Date to come back to Committee	Comments
2.	Council – April 20, 2015 – Item 7 Committee of the Whole – May 9, 2016 – Item 15 – Motion – Regional Councillor Taylor	THAT staff provide a report within six months related to internet voting. THAT Council direct staff to bring back a report within 180 days that examines the process and issues related to a ban on corporate and union donations in Newmarket Municipal Elections. ➤ Legislative Services	Q2, 2016 Q3, 2016 November, 2016 January, 2017	Workshop held October 5, 2015 Special CoW scheduled for January 30, 2017 (9:00 a.m.) and will address Internet Voting & Ranked Ballots
3.	Committee of the Whole – May 25, 2015 – Item 2 – Parkland Dedication By-law	THAT the Parkland Dedication By-law for the Town of Newmarket as contained in Attachment 1 be received; ii) AND THAT staff be directed to provide notice to the public, the development community and BILD of the proposed by-law; iii) AND THAT following public input that staff summarize in a report to the Committee of the Whole the issues identified and the comments received along with the final recommendation for the Parkland Dedication By-law for Council's approval; iv) AND THAT staff be directed to report back to Committee of the Whole on the other funding strategies to address the identified shortfall of Town-wide parkland in conjunction with the Parkland Implementation Strategy identified in the Implementation Strategy for the Newmarket Urban Centres Secondary Plan. ➤ Planning & Building Services	Q2/Q3, 2016 June 20, 2016	This matter is tied to the on-going work of the Marketing Davis Drive Task Force Refer to Development & Infrastructure Services Information Report 2015-41 dated September 22, 2015
4.	Council – June 22, 2015 – Item 31 D & I Services Report – ES 2015-34 – McCaffrey Road – Traffic Review	THAT a report be prepared for an upcoming Committee of the Whole or Council meeting following a site visit by the Ward Councillor and Town staff that includes alternate traffic mitigation measures including but not limited to chicanes, roundabouts, pedestrian islands, road watch program or crosswalk; AND THAT this report address traffic impacts related to new development on the Glenway lands, York Region Annex building and the Yonge Street VivaNext project. ➤ Engineering Services	Q2, 2016 Q3, 2016	

	Item Subject	Recommendations & Responsibility	Date to come back to Committee	Comments
5.	Committee of the Whole – September 28, 2015 – Item 15	THAT the deputation by Mr. Paul Jolie regarding Ontario Municipal Cycling Infrastructure be received and referred to staff for a report back to Council related to cycling infrastructure on Mulock Drive. ➤ Development & Infrastructure Services	Q2, 2016	D & I/ES Information Report 2016-20 dated June 14, 2016
6.	Committee of the Whole – October 20, 2015 – Community Services – Recreation and Culture Report 2015-28 dated September 16, 2015 regarding Hollingsworth Arena Replacement Follow-Up.	1. THAT staff work with Pickering College to: i) Finalize an agreement subject to Council approval with respect to capital and operating costs regarding a replacement arena at Pickering College; ii) Bring back a professionally prepared project estimate and recommended capital and operating agreement to Council for review within the next 45 days; 2. AND THAT staff initiate a public process addressing a replacement arena and proposed disposition of land at Hollingsworth Arena. ➤ Recreation & Culture	Q1, 2016 Q2, 2016/ Q3, 2016	Deferred to Workshop of February 22, 2016 and Report to follow thereafter Community Services – Economic Development Information Report 2016-20 dated June 17, 2016 Pursuing Other Options
7.	Committee of the Whole – November 9, 2015 – Item 16 Petition/Petitioning Newmarket Council to 'Save Hollingsworth Arena'.	THAT the petition/petitioning Newmarket Council to 'Save Hollingsworth Arena' be received and referred to staff for a report that clarifies the petition preamble as part of the public consultation process related to the disposition of the Hollingsworth Arena. ➤ Recreation & Culture	Information Report to be distributed during public consultation process Q1, 2016 Q2, 2016	Community Services – Economic Development Information Report 2016-20 dated June 17, 2016
8.	Committee of the Whole – October 20, 2015 – New Business	THAT staff research and advise Council regarding potential municipal regulation of propane tank installation for home heating purpose. ➤ Legislative Services/Planning and Building Services	Q1, 2016 Q2, 2016 Q4, 2016	Information Report 2016-06 distributed April 28, 2016
9.	Committee of the Whole – November 9, 2015 – Item 3	Motion: Councillor Twinney THAT staff bring back a report to Council on a third party insurance program for residents to insure their water and sewer pipes that run under private property and are not covered by the Town. ➤ Development and Infrastructure Services	June 20, 2016	
10.	Committee of the Whole – November 9, 2015 – Item 12 Development & Infrastructure Services Report PWS 2015-58 regarding N6 Waste Collection Contract 2017-2017 Request for Proposal Preparation Update.	THAT staff work with the N6 partners to develop service level criteria for customer service and response and opportunities to provide customer services outside the scope of the waste control contract and report back to Council; AND THAT staff explore the option of separate proposals for standard bag limits (2 bags and 3 bags) with the N6 partners and report back to Council. ➤ Public Works Services	Q1, Q2, 2016 Q2/Q3, 2016 September 26, 2016	

	Item Subject	Recommendations & Responsibility	Date to come back to Committee	Comments
11.	Committee of the Whole – January 11, 2016 – Item 19 – Magna Centre Leases and Potential Fitness Centre	<p>THAT the Town of Newmarket convert the existing restaurant space into an equipment based, membership oriented fitness facility within the capital costs identified;</p> <p>AND THAT staff report back on options for the kitchen and kiosk spaces, including an expanded fitness centre in the kitchen area and/or maintaining a food kiosk;</p> <p>AND THAT the funding be added to the draft 2016 Capital Budget.</p> <p>➤ Recreation & Culture</p>	Q3, 2016	
12.	Committee of the Whole – January 11, 2016 – Item 20 – Targeted Marketing Program to Advance Re-development of Davis Drive Properties	<p>AND THAT the development of Davis Drive be the subject of a future Economic Development Congress within 2016 where a cross section of stakeholders can come together to share ideas specific to advancing the implementation of the Secondary Plan and in keeping with the NEDAC Economic Development strategy re-fresh currently in development;</p> <p>AND THAT the staffing related to fulfilling economic development initiatives continue at their current levels as indicated in the report with longer term staffing to be monitored and reviewed against specific needs related to the realization of Council's Strategic Priorities, implementation associated with the re-development of Davis Drive and to support NEDAC'S economic development re-fresh; with a detailed staffing report to come to Committee of the Whole no later than Q3, 2016.</p> <p>➤ Community Services/Economic Development</p>	Q3, 2016	
13.	Committee of the Whole – February 22, 2016 – Item Joint Office of the CAO and Corporate Services - Legislative Services Report 2016-02 dated January 28, 2016 regarding Appointment of Municipal Ombudsman.	<p>iv) AND THAT staff provide an information update report after a 6 month period once the agreement has been executed.</p> <p>➤ Legislative Services/Legal Services</p>	Q3, 2016	Joint Legislative Services/Legal Services Report
14.	Committee of the Whole – February 22, 2016 – Item 27 Motion – Councillor Hempen Welcome Entrance Sign	<p>THAT staff report back on the feasibility and suitable location for the installation of a community welcome entrance sign at the intersection of Longford Drive and Davis Drive;</p> <p>AND THAT staff also provide a suitable design for the welcome sign. The cost of the sign will be covered by private fundraising.</p> <p>➤ Development and Infrastructure Services</p>	Q2/Q3, 2016	

	Item Subject	Recommendations & Responsibility	Date to come back to Committee	Comments
15.	Council – April 4, 2016 – Item 5 Joint Report Community Services - Recreation and Culture, Development and Infrastructure Services - Public Works, Engineering, Corporate Services - Finance 2016-14 dated March 31, 2016 regarding Implementation Plan - Future Facilities and Land Use.	<p>THAT Phase 2 of the Recreation Playbook Implementation Plan be approved as outlined in the report, with public consultation done as part of applicable design processes;</p> <p>AND THAT Phase 3 of the Recreation Playbook Implementation Plan be shared with the community through a public consultation process and that staff then report back;</p> <p>AND THAT future Council Workshops be done to consider specific uses and negotiation strategies on potential property acquisitions, as outlined in the report;</p> <p>AND THAT as part of the 2016 Capital Budget, the design for an outdoor basketball court at Ken Sturgeon Park be undertaken, and funding for construction be requested in the 2017 Capital Budget funded from Development Charges and Capital Reserves, in order to include this project in Phase 2 of the Recreation Playbook implementation plan.</p> <p>➤ Recreation and Culture</p>	Q4, 2016	
16.	Council – April 18, 2016 – Item 4 Deputation – 415 Queen Street	<p>THAT the deputation by Mr. Jeffrey Peterson regarding relief from development charges for the property known as 415 Queen Street be received and referred to staff to explore opportunities related to Development Charges, engage the property owner and report back to Council within 60 days.</p> <p>➤ Planning and Building Services/ Finance</p>	June 20, 2016	
17.	Committee of the Whole – May 9, 2016 – Item 5 – Corporate Services Report – Financial Services 2016-20 – Deferred Implementation of Tiered Water Rates	<p>THAT Corporate Services Report – Financial Services 2016-20 dated April 27, 2016 regarding Deferred Implementation of Tiered Water Rates be received and the following recommendation be adopted:</p> <p>THAT staff be directed to report back to Council on the implementation of the phase-in of the tiered fixed rate structure in 2017.</p> <p>➤ Finance</p>	Q4, 2016	
18.	Committee of the Whole – May 30, 2016 Item 30 – Development and Infrastructure Services Report – ES 2016-25 dated May 15, 2016 regarding 'Old Fire Hall and Other Downtown Parking Opportunities'	<p>AND THAT staff prepare a report outlining the heritage, planning and economic aspects of the Old Fire Hall within the next 120 days;</p> <p>AND THAT staff prepare an analysis and a plan for parking at the Old Town Hall;</p> <p>AND THAT staff prepare an Information Report outlining an estimate of costs related to the construction of additional parking spaces in the Fairy Lake lot and behind Cachet Restaurant;</p> <p>➤ Development and Infrastructure Services/Legal Services</p>	Q3, 2016	

	Item Subject	Recommendations & Responsibility	Date to come back to Committee	Comments
19.	Council – June 7, 2016 – Item 27 Development and Infrastructure Services Report – Planning and Building Services 2016-17 – 20166 Annual Servicing Allocation Review	THAT staff report back as part of the six-month administrative review of servicing capacity with regard to the potential granting of allocation for 345-351 Davis Drive (40 stacked townhouse units/106 people) and 955/995 Mulock Drive (73 townhouse units/192 people) ➤ Planning and Building Services	Q4, 2016	
20.	Council – June 7, 2016 – Item 35 Joint Office of the CAO and Commissions of Development and Infrastructure Services, Community and Corporate Services Report 2016-08 – Federal Infrastructure Funding	THAT staff provide Council with a prioritized list of infrastructure projects currently not funded through Development Charges, the Asset Replacement Fund or Other Reserve Funds for implementation between 2018 to 2025 that augment existing priorities, strategies and master plans or leverage grant funding for initiatives that achieve our Corporate Vision of a 'Community Well Beyond the Ordinary' ➤ Strategic Initiatives		Under Development
21.	Council – June 7, 2016 – Item 38 Township of Wellington Resolution Door-to-Door Sales for Electricity and Natural Gas Contracts	THAT staff review the current by-law and report back regarding door-to-door sales. ➤ Legislative Services	September, 2016	Information Report to be distributed in Q3, 2016
22.	Council – June 7, 2016 – Item 39 Motion – Councillor Twinney	THAT staff provide an information report on guidelines and licensing of driver school test vehicles. ➤ Legislative Services	August 29, 2016	
23.	Committee of the Whole – June 20, 2016 – Item 14 Joint Report Development and Infrastructure Services – Planning and Building Services, Corporate Services – Finance 2016-21 – Parkland Dedication By-law and Marketing the Corridors	THAT staff report back to the August 29, 2016 Committee of the Whole meeting with the final recommendation for a Parkland Dedication By-law for Council's approval. ➤ Planning and Building Services	August 29, 2016	
24.	Committee of the Whole – June 20, 2016 – Motion – Councillor Bisanz	THAT staff be directed to explore various alternative methods of conducting Committee of the Whole and Council meetings in order to respond to community needs and ensure maximum public participation, by providing greater access to Council's deliberations, and that a report be provided to Council by the end of Q4. ➤ Legislative Services/Communications	Q2, 2017	

Smart Water Meters Project

August 12, 2016



Background



What are smart water meters?

- Meters with two-way remote communication.



Background



In 2015, Staff presented an estimate of costs and benefits of the smart meter project to initiate the project.



Even Better Operational Optimization

Costs

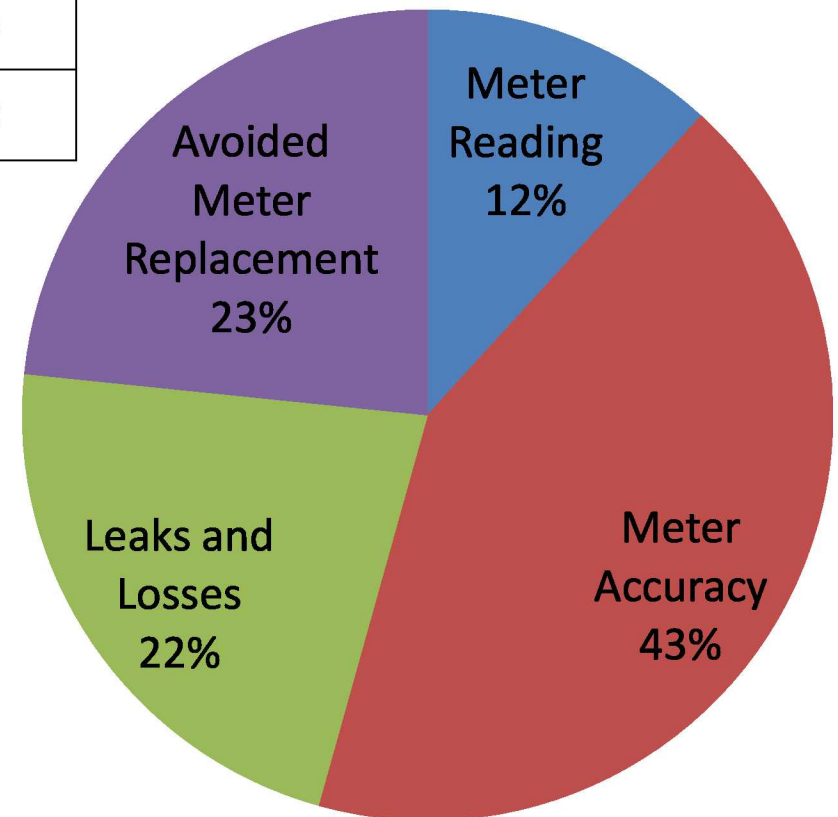


Water Meter Replacement Program		Additional funding for Advanced Metering Infrastructure Project	Total
2016	\$100,000		\$100,000
2017	\$1,900,000		\$1,900,000
2018	\$4,700,000	\$300,000	\$5,000,000
2019		\$3,000,000	\$3,000,000
Total	\$6,700,000	\$3,300,000	\$10,000,000

Benefits



Item	Benefits
Meter Accuracy	\$10,207,000
Meter Reading and Disconnects	\$2,826,000
Distribution System Leaks & Loses	\$5,343,000
Avoided Meter Replacement	\$5,607,000



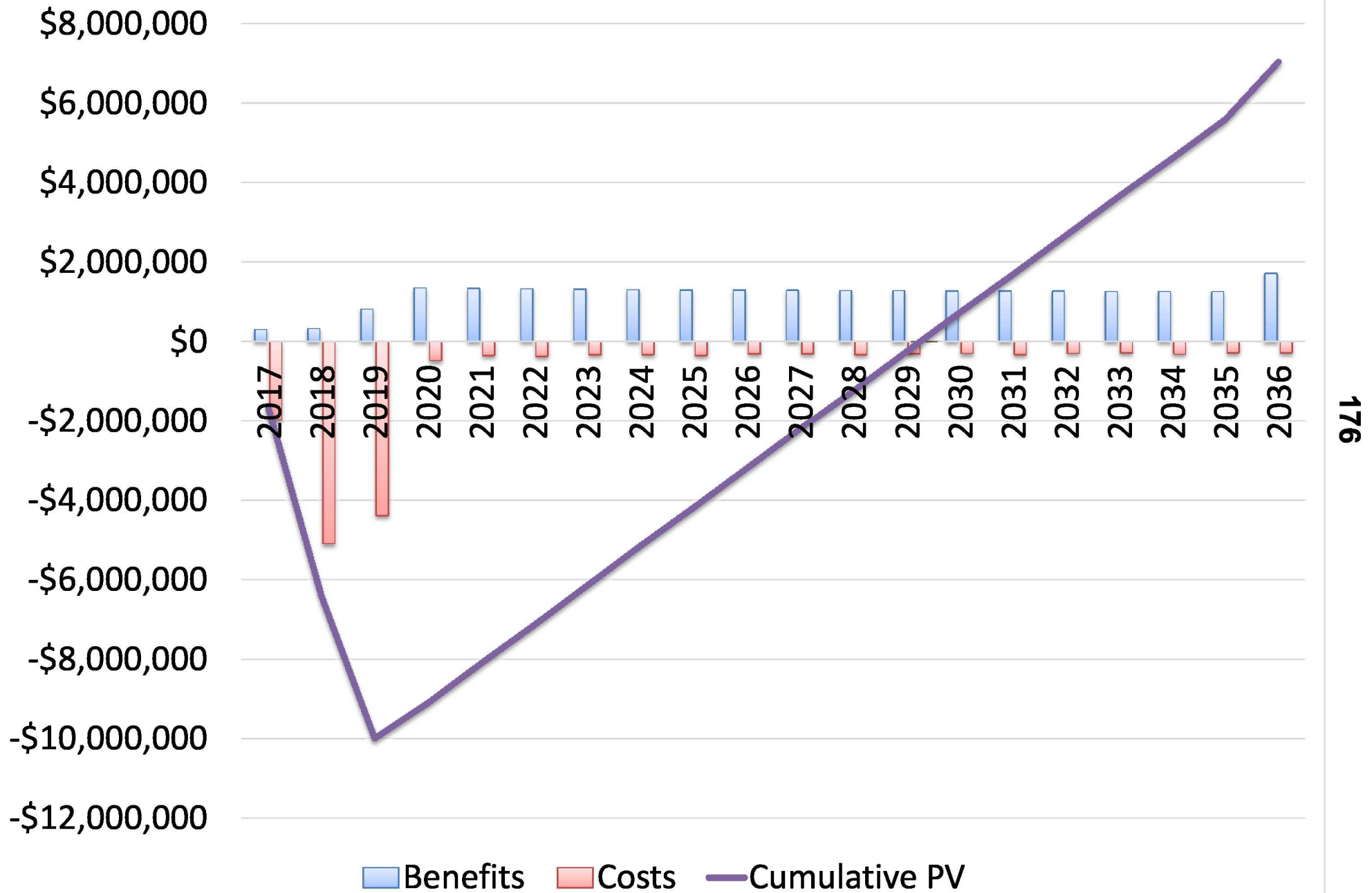
Partnership with Newmarket-Tay Hydro



Sharing vendors and experiences



Project Value – Net Present Value



Even Better Service Delivery

Calendar Monthly Billing and Social Benchmarking



Billing by calendar month

Compare with households like yours



Smart Consumption Information



Keep track of your water consumption, throughout the month.

Get household leak notifications



Project Timeline



Oct 2016 RFP Issued

Dec 2016: RFP Closing

Feb 2017: RFP Short List

April 2017: Final and best offers

July 2017: Contract signing

Sep 2017: Meter Installation Begins

2020: Meter Project Complete

August 24, 2016

**DEVELOPMENT & INFRASTRUCTURE SERVICES REPORT
 ENGINEERING SERVICES 2016-36**

TO: Mayor and Members of Council

SUBJECT: Water Street Crossing – Update #4
 File No.: T.08 T.30 Water

ORIGIN: Director, Engineering Services

RECOMMENDATION

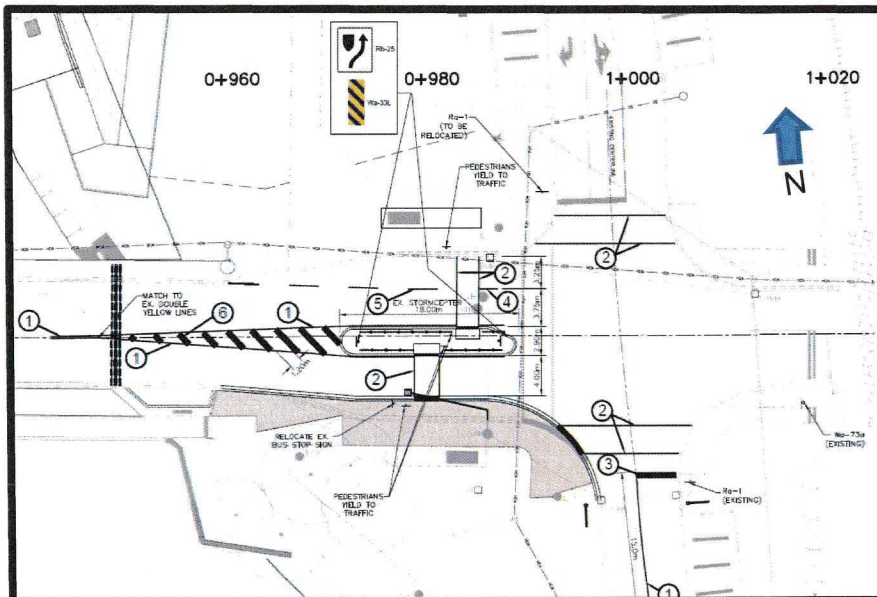
THAT Development and Infrastructure Services Report – Engineering Services 2016-36 dated August 24, 2016, regarding Water Street Crossing – Update #4 be received.

BACKGROUND

In June 2016, Development and Infrastructure Services Information Report ES 2016-29 outlined available information regarding the Water Street Pedestrian Refuge Island, specifically estimated cost, proposed design, and the safety audit review.

The purpose of this Report is to provide an update on the construction cost and timing, public information centre results, and next steps highlighting the eastbound left turn issue.

COMMENTS



The figure above illustrates the final design of the pedestrian refuge island. The Town contracted IBI Group to undertake a safety audit of the design; recommendations stemming from that review were outlined in the June 2016 Information Report 2016-29 as Water Street Update #3. There are still two outstanding items that will need to be reviewed.

The safety audit noted that the streetlighting may not be well positioned to provide an adequate level of lighting. This issue is being addressed with the design team and Newmarket Hydro. This does not come under the current contract, and usually is best designed and implemented after the pedestrian island is constructed to ensure the proper illumination in the appropriate locations.

The second issue concerns the left turn restrictions. The safety audit suggested implementing AM and PM peak hour/peak period eastbound left turn restrictions to mitigate any queue lengths that may occur.




In the Update #3 Information Report, it is stated:

“Engineering staff would consider the peak period left-turn restrictions as a preferred alternative to a full restriction or an unrestricted left-turn movement. This movement will be monitored post-construction, as well as the traffic flow around the island and pedestrian crossings to determine if adjustments are required.”

Based on the safety audit, Engineering Services would prefer to implement peak period only restrictions, if necessary. The traffic volumes in the safety audit report reflect conditions concurrent with vivaNext Davis Drive construction traffic diverted onto Gorham Street, Eagle Street and Water Street. The quick, dramatic and fluctuating volumes can easily congest Water Street, and the volumes would indicate a ‘worst case’ scenario as opposed to the typical traffic flows. Engineering Services is planning on undertaking full traffic counts for weekday and weekend conditions in the area post-construction of the refuge island before any determination of turn restrictions is presented to Town Council.

However, to illustrate the information used to date, the following provides some indication of the data that would go into determining the turn restrictions.

The following table illustrates the eastbound left turn and through volumes on Water Street at Main Street, Doug Duncan Drive and Prospect Street. Unbracketed numbers represent the AM peak hour volumes, and bracketed numbers are for the PM peak hour.

	Main Street		Doug Duncan Drive		Prospect Street				
	(125) (450)	101 430		(25) (650)	46 531		(56) (382)	46 370	
Left Turn	30m			15m			25m		
Storage	4 cars			2 cars			3 cars		

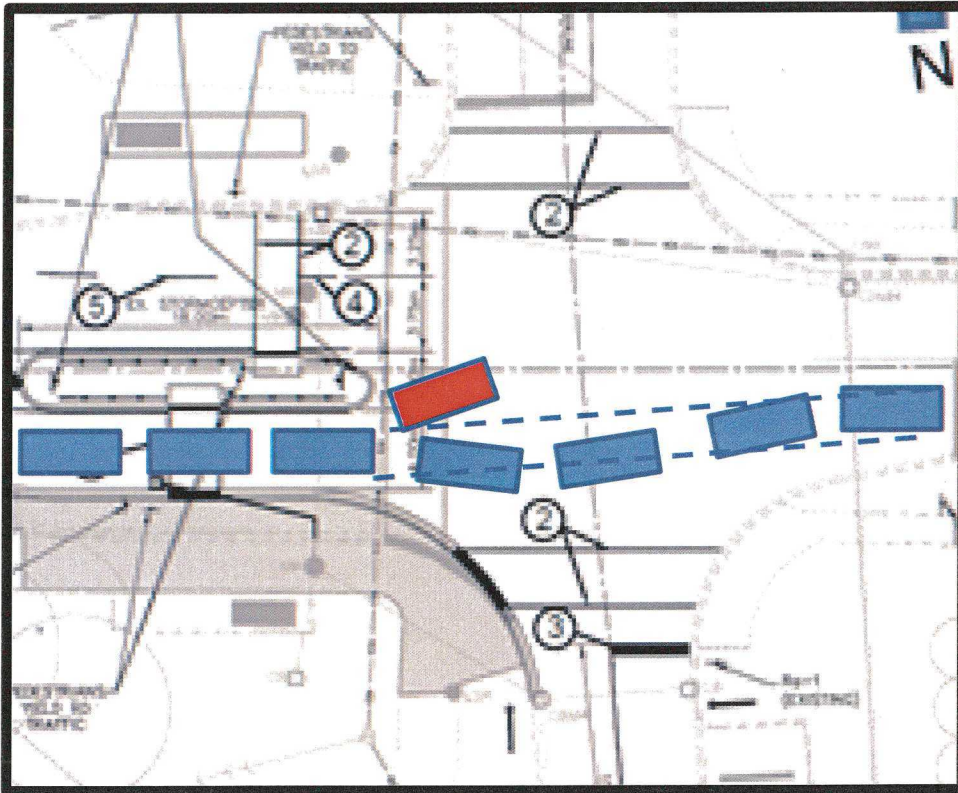
If the AM and PM volumes at Doug Duncan Drive were restricted, they would divert either to Main Street or Prospect Street, depending on destination. Based on the safety audit review and volumes, the PM peak hour would be the highest in terms of overall volumes, and the analysis indicates that, if required, the full additional left turn volume could be accommodated at Main Street, given the volume-capacity ratio and the 95th percentile queue length. However, the full diversion of left turn vehicles to Prospect Street would begin to make the left turn movement there close to capacity in terms of volume-capacity ratio, but moreover, the storage length may not be sufficient. If this becomes an issue, then adjusting the green times at the Water/Prospect intersection with the assistance of York Region can mitigate this potential impact. Realistically, if the left turns were restricted at Doug Duncan Drive, some would divert to each of these alternate intersections spread between them.

If the left turning movement was not restricted, then the issue to review would be the queue from left turning vehicles. The illustration below shows a vehicle stopped to turn left at Doug Duncan Drive and the approximate distance to the Main/Water intersection of 90 metres, or about 15 cars.



If there were a left turning vehicle every minute on average (i.e., up to 60 turning vehicles per hour) at Doug Duncan Drive, then the queuing back would be about 11 vehicles based on the 650 peak hour volume, as noted above. Given the peaking characteristics of traffic flow, there is sufficient length to accommodate this queue at most times. Additionally, if queuing back from Prospect Street becomes heavy at times the signal timing at the Prospect Street intersection could be adjusted to provide more green time for east-west traffic.

The other item to consider is that a vehicle can begin to make the turn and wait within the intersection since the pedestrian island is about 3 metres wide. Eastbound vehicles have the opportunity of deflecting south and then swinging back into the eastbound lanes prior to the railway tracks. This probable maneuvering would mitigate some if not most of the queuing potential from left turning vehicles. This can be verified during site observations as to the effectiveness.



The weekend restriction issue would be harder to determine since events at Riverwalk Common and the occasional closure of Timothy Street between Cedar Street and Doug Duncan Drive would have a different traffic pattern from the typical weekday traffic volumes. Also, through traffic volumes on Saturday and Sunday are generally lower on the primary collector roads like Water Street since the weekday commute and school-related traffic is not present.

In summary, updating traffic data and field observations once the pedestrian refuge island is completed would better inform the nature of turn restrictions, if any are required at all. It must be kept in mind that the pedestrian refuge island has been requested and designed to improve pedestrian safety first and foremost. Impacts on motorists will be mitigated to the greatest extent practical. Traffic flows around the refuge island and pedestrian traffic across the island will be a key determining factor of any mitigating solutions.

PUBLIC CONSULTATION

A public information centre (PIC) was held at the Riverwalk Commons Community Centre on July 5, 2016, from 5:00 p.m. to 8:00 p.m. At the PIC, staff and the consultant communicated detailed aspects of the design of the proposed island, as well as important elements of IBI Group's safety review. Twelve residents signed the attendance sheet. Mayor Van Bynen and Regional Councillor Taylor also visited, and six (6) staff and one consultant staff were present. Seven (7) PIC comments from residents were received by staff. Six of seven comments demonstrated overwhelming support of the proposed island construction. Excerpts from these comments are as follows:

1. *'I think the pedestrian island is a great idea. It is time that we did something.'*
2. *'....I appreciate I will be able to cross from Fairy Lake to Riverwalk without taking my life into my hands....'*

3. *'....I understand the design's details now....Good design for a difficult problem.'*
4. *'Impressed with design and obvious safety improvements for pedestrians...'*
5. *'....should keep pedestrians safe....'*
6. *'...with...Riverwalk, the growth of Main Street, and...special events...around Fairy Lake, there has been a huge influx of people...Having this pedestrian island will make crossing to either side more manageable.'*

The seventh comment sheet suggested an on-demand button with stop lights. However, in a response back to this suggestion, it was stated that Metrolinx will not allow a (signalized) half pedestrian crossing in the subject location, which is in their area of jurisdiction. Staff also explained that the Town's third party safety review consultant concluded that removing the right-turn lane (existing bus bay) into Fairy Lake and constructing the island would substantially shorten the distance which pedestrians would need to cross, creating a much safer condition than exists today.

As detailed in Engineering Services Report 2016-29 ES, Transportation staff were required to consider PIC comments when producing the final, construction tender design. Staff accepted all of the positive comments as confirmation that these respondents were in favour of the construction of the island.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

- Well-planned and connected...strategically planning for the future to improve information access and enhance travel to, from and within Newmarket.

HUMAN RESOURCE CONSIDERATIONS

No impact on current staffing levels.

IMPACT ON BUDGET

Operating Budget (Current and Future)

Operation and maintenance of the pedestrian refuge island will be part of the budget for road maintenance. Any additional maintenance of features (planting bed for example) will need to be determined based on final design.

Capital Budget

Construction costs were estimated at \$150,000, inclusive of all consulting fees. These costs did not include any additional streetscaping elements or alteration of the island to incorporate any public art. The successful bid for construction of the island was Crownwood Construction Ltd. The contractor's bid was \$161,578.00, not including contingencies and consulting fees.

The bid was higher than anticipated due in part to the Town's requirement that the project be constructed and completed in a timely manner this Fall.

There is sufficient budget in the 2016 Capital Budget for construction and contract administration of the pedestrian island.

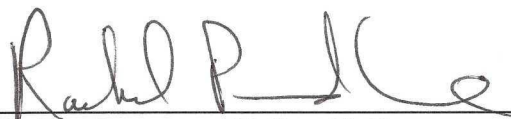
CONTACT

For more information on this report, please contact Mark Kryzanowski at 905-895-5193 ext. 2508 or via email at mkryzanowski@newmarket.ca

Prepared by:


Bill Gould, A.Sc.T.,
Senior Transportation Coordinator


M. Kryzanowski, M.C.I.P., R.P.P.,
Manager, Transportation Services


R. Prudhomme, M.Sc., P. Eng.,
Director, Engineering Services


P. Noehammer, P.Eng., Commissioner
Development & Infrastructure Services

Finnerty, Chrisanne

From: Mendonca, Barbara
Sent: August-23-16 3:13 PM
To: Finnerty, Chrisanne
Subject: FW: Big Brothers Big Sisters Month Proclamation
Attachments: BBBS Month - September 2016 - Newmareket.docx



Barbara Mendonca

Administrative Assistant
 Legislative Services
 905-953-5300, press 2, ext. 2205
bmendonca@newmarket.ca
www.newmarket.ca
 Follow us on [Twitter](#) @townofnewmarket
 Newmarket: A Community *Well* Beyond the Ordinary

From: Noble, Pat
Sent: August-23-16 2:12 PM
To: Mendonca, Barbara
Subject: FW: Big Brothers Big Sisters Month Proclamation

Hi Barb

Please arrange – thanks

Pat Noble

From: Rhonda Flanagan [<mailto:rhonda.flanagan@bigbrothersbigsisters.ca>]
Sent: August-23-16 1:51 PM
To: Mayor Van Bynen
Cc: Noble, Pat
Subject: Big Brothers Big Sisters Month Proclamation

Hi Pat,

September is Big Brothers Big Sisters Month across Canada and we would like to request that the Town of Newmarket make this proclamation. I have send it to you, and to the email address on the website for the Mayor's Office, as I was not sure who to address it to. Thank you in advance for your help in getting this posted for us!

Rhonda

Rhonda Flanagan
 Director of Resource Development
 Big Brothers Big Sisters of York
 350 Industrial Parkway South
 Aurora, Ontario, L4G 3V7

Tel. (905) 726-2149 ext. 316

Fax. (905) 726-1285

rhonda.flanagan@bigbrothersbigsisters.ca

www.bbbsy.ca



MORE DONORS, MORE MENTORS, MORE KIDS

**Start Something!
And change a child's life.**

Follow us on





PROCLAMATION

Big Brothers Big Sisters Month

September 2016

WHEREAS, Big Brothers Big Sisters of York is an important community organization committed to helping children and youth reach their full potential by matching them with caring, volunteer mentors;

AND WHEREAS, evidence-based research has shown that for every dollar invested in Big Brothers Big Sisters mentoring, society gets a return of \$18 dollars. In addition, youth who have a Big Brother or a Big Sisters are less likely to bully or be bullied, feel better about school, and are more likely to have a healthy and positive outlook on life well into adulthood;

AND WHEREAS, we believe that by changing the course of young lives we can in turn be changing the course of a community's future. That it could lead to a reduction in poverty and unemployment; to safer schools and neighbourhoods; or to a renewed optimism for growth.

AND WHEREAS, Big Brothers Big Sisters of *[insert agency name]* relies heavily on the strength and dedication of its volunteers who, through their commitment and support, make a profound difference in the lives of children and youth in our community;

AND WHEREAS, the agency's goal is to expand its recruitment drive in order to serve more children and youth in our community;

NOW THEREFORE, I, Tony Van Bynen, Mayor of Newmarket, **DO HEREBY PROCLAIM** September, 2016 as **Big Brother Big Sister Month**. I encourage everyone to "Start Something" by logging onto www.bbbsy.ca to learn more about the volunteer programs offered by Big Brothers Big Sisters of York.

Finnerty, Chrisanne

From: Adam Miller <amiller@Rubenstein.com>
Sent: August-23-16 6:50 PM
To: Finnerty, Chrisanne
Subject: FW: Newmarket Riverwalk Commons lighting request

Hi Chrisanne,
 See below. I wanted to see if you might be interested in lighting up the Newmarket Riverwalk Commons during the week of Sept. 5 in support of the Stand Up To Cancer Canada telecast.
 Thanks,
 Adam

From: Customer Service - Reception [customerservice@newmarket.ca]
Sent: Monday, August 22, 2016 2:09 PM
To: Adam Miller
Subject: FW: Newmarket Riverwalk Commons lighting request

Good Afternoon Adam

I wanted to follow up with you, I heard back from the Parks Department regarding the request to light up River Walk Commons on September 9th. They have advised that the request would need to go to Council. You can email Chrisanne Finnerty at cfinnerty@newmarket.ca to request a proclamation to have River Walk lite up on September 9th,

All the best,

Kim Turnbull
 Customer Service Associate
 Town of Newmarket
 905-953-5300 press 2 ext.2256

From: Customer Service - Reception
Sent: August-12-16 9:34 AM
To: Adam Miller
Subject: RE: Newmarket Riverwalk Commons lighting request

Good Afternoon Adam

Thank you for your email and request to have Newmarket's River Walk Commons lite up on September 9th, 2016. I have forwarded the request to the Parks and Property Department for their consideration and response.

I will follow up with you once I have an update from the department.

Regards,

Kim Turnbull
 Customer Service Associate
 Town of Newmarket
 905-953-5300 press 2 ext. 2256

From: Adam Miller [<mailto:amiller@Rubenstein.com>]
Sent: August-11-16 11:13 AM
To: Customer Service - Reception
Subject: Newmarket Riverwalk Commons lighting request

My name is Adam Miller and I do PR for [Stand Up To Cancer](#) (SU2C), which will broadcast its fifth roadblock telecast to raise funds and awareness for cancer research on Friday, September 9th. As part of this effort, we are looking for buildings across Canada and the U.S. to light up the week leading (week of September 5th) up to the telecast and/or the night of our biennial telecast (Friday, September 9th). We would love to ask for your support in lighting up the Newmarket Riverwalk Commons in honor of Stand Up To Cancer. There are a number of colors SU2C is aligned with and we can work with you to determine the best color.

Major networks are back to support SU2C, broadcasting the live, one-hour, commercial-free fundraising telecast, which features performances and appearances from top recording artists and celebrities as well as powerful stories of remarkable progress being made by SU2C-funded research.

In 2014, the commercial-free telecast raised more than \$109 million. Since its founding in 2008, more than \$370 million has been pledged to support Stand Up To Cancer's innovative cancer research. Stand Up To Cancer has funded more than 1100 researchers across 131 institutions and has initiated, launched or completed over 160 clinical trials benefitting more than 8,000 patients. Here is a link to the 2014 telecast, in case you didn't get a chance to watch: http://www.standup2cancer.org/the_show. We would be so grateful for any support Newmarket Riverwalk Commons is able to provide to help us keep this momentum going and make this year's telecast an even bigger (and brighter) event!

Please let me know if you are interested in participating or have any questions!

Thanks,
Adam Miller
Rubenstein Communications
212-843-8032

Finnerty, Chrisanne

From: Brouwer, Andrew
Sent: August-29-16 12:16 PM
To: Finnerty, Chrisanne
Subject: Fwd: Item #7, Committee of the Whole Agenda, Aug. 29, 2016.

For addendum notation.

Sent from my iPad

Begin forwarded message:

From: "Brouwer, Andrew" <abrouwer@newmarket.ca>
Date: August 29, 2016 at 11:10:19 AM EDT
To: Paul Bailey
Cc: "tony@vanbynen.ca" <tony@vanbynen.ca>, Mayor Van Bynen <mayor@newmarket.ca>, "Noehammer, Peter" <pnoehammer@newmarket.ca>, "Nethery, Rick" <rnethery@newmarket.ca>
Subject: Re: Item #7, Committee of the Whole Agenda, Aug. 29, 2016.

Mr. Bailey,

I'm forwarding your request to the Mayor's office email, as well as to our Commissioner of Development and Infrastructure Services and Director of Planning and Development and can advise you of Council's disposition of the matter tomorrow.

Andrew Brouwer, Town Clerk

Sent from my iPad

On Aug 29, 2016, at 10:53 AM, Paul Bailey <pbailey@newmarket.ca> wrote:

Dear Mr. Brouwer,

I would like to request a deferral of the above noted item until the immediate next meeting of the Committee of the Whole. I would like to speak to that matter concerning re-designation of lands in the southwest Newmarket area as I am a landowner of several parcels there which would be affected. However, I am unable to attend today's meeting and as such, request the deferral. Also, I only became aware of this agenda item late last Friday. I would appreciate in the future, being advised of serious matters such as this considering that I am a landowner in the serious and important matters that were intended to be discussed.

Paul Bailey
Bazil Developments Inc.

Lions Park Drainage Improvement Project

Date: August 28th, 2016

Constructed Wetland and Creek Improvements



194



- Wetland provides biodiversity, stormwater run-off storage and improve downstream water quality.
- Low flow channel through wetland will prevent stagnant water.
- Wetland removes 80% of phosphorus, protecting the health of Lake Simcoe.
- Educational opportunity

Constructed Wetland and Creek Improvements

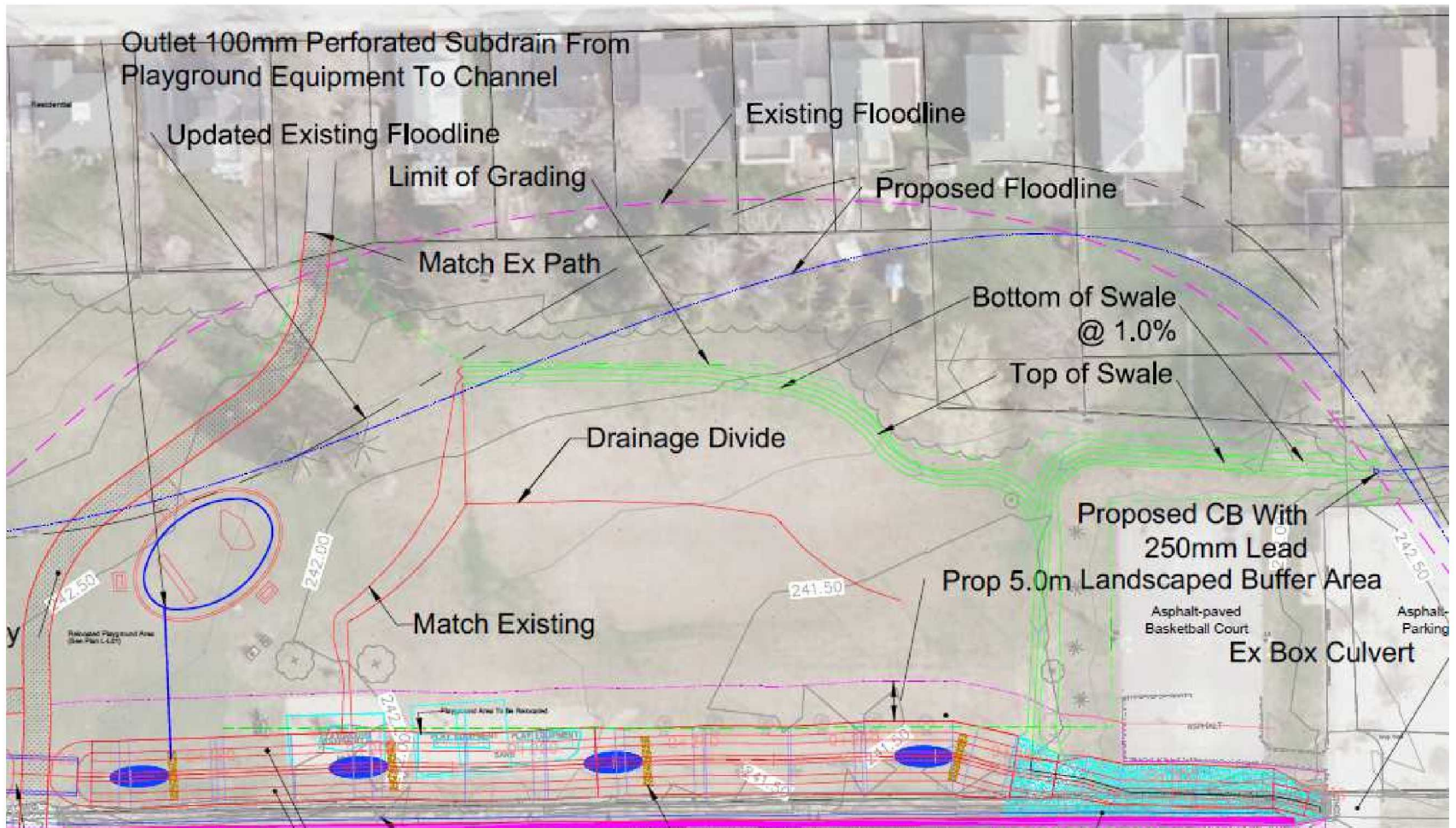


- D'Arcy St. has eroded into the creek.



- Increased depth & width of creek channel.
- Increased buffer along D'Arcy by moving the channel north 2 metres.

Enhanced Recreational Space



Project Costs and Funding



Funding Source	Preliminary Budget	New Budget
Town of Newmarket - ARF	\$n/a *	\$444,000
LSRCA	\$16,000	\$16,000
Environment Canada	\$304,000	\$155,000
Total	\$320,000	\$615,000

* The Town of Newmarket committed \$144,000 as a requirement to secure funding from Environment Canada. This was assumed to come from the Asset Replacement Fund.

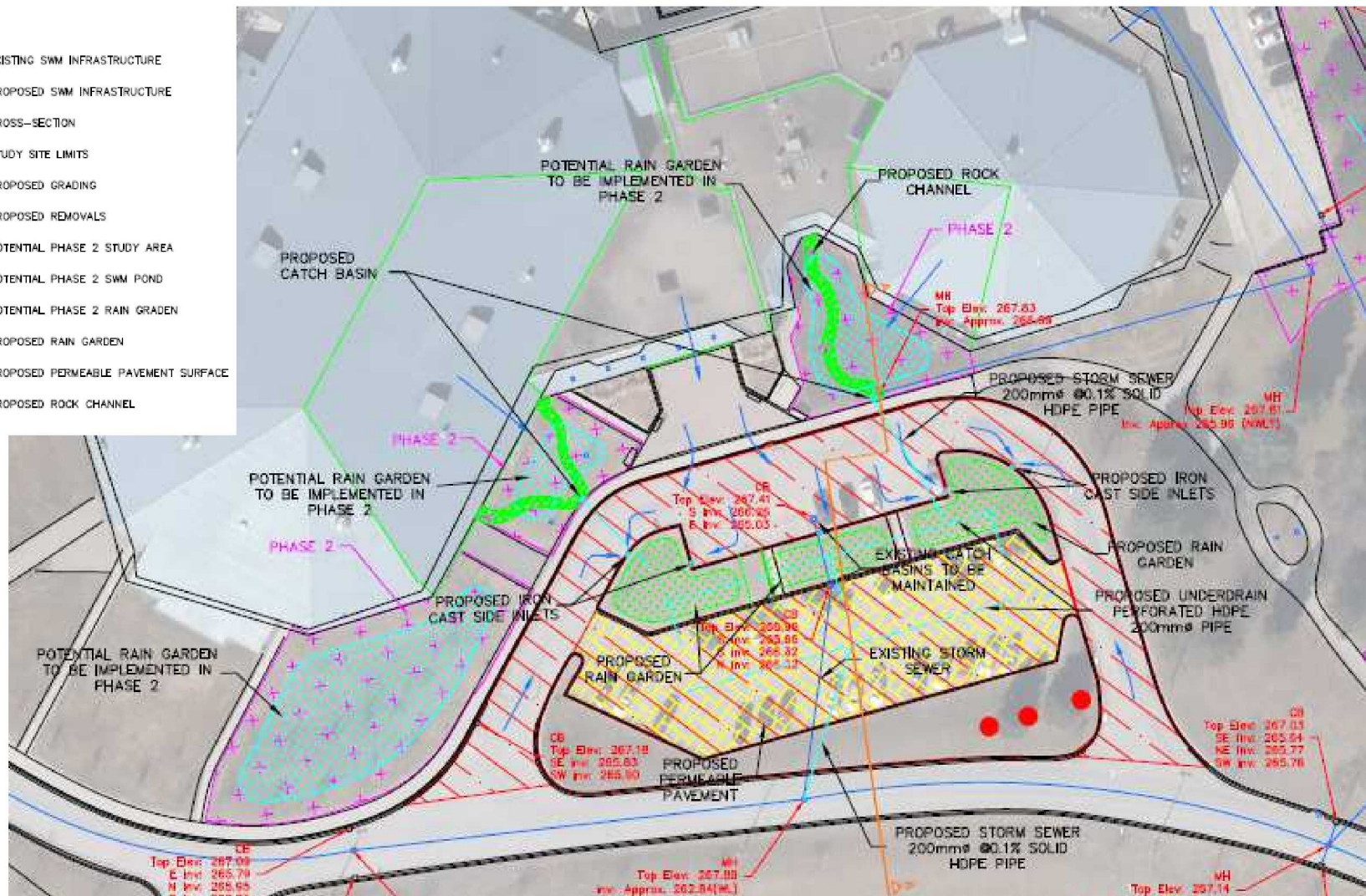
Ray Twinney LID Retrofit Project

Date: August 28th, 2016

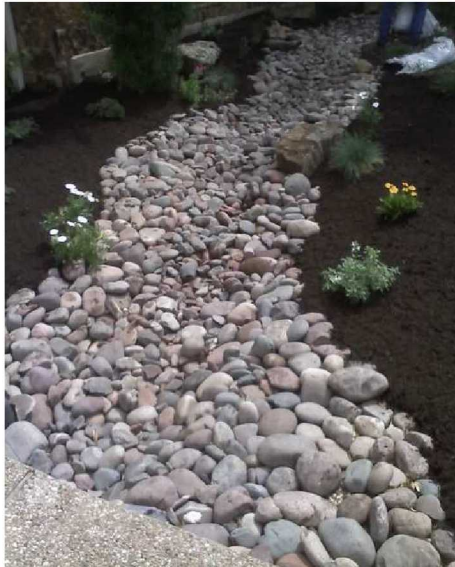
Main Entrance Rooftop Runoff Treatment and Parking Retrofit

LEGEND:

- EXISTING SWM INFRASTRUCTURE
- PROPOSED SWM INFRASTRUCTURE
- ▲ CROSS-SECTION
- STUDY SITE LIMITS
- PROPOSED GRADING
- ▨ PROPOSED REMOVALS
- ▤ POTENTIAL PHASE 2 STUDY AREA
- ▥ POTENTIAL PHASE 2 SWM POND
- ▦ POTENTIAL PHASE 2 RAIN GRADEN
- ▧ PROPOSED RAIN GARDEN
- ▨ PROPOSED PERMEABLE PAVEMENT SURFACE
- ▩ PROPOSED ROCK CHANNEL



Main Entrance Rooftop Runoff Treatment and Parking Retrofit



Main entrance
rock channel
leading to catch
basin



Front parking
lot pervious
pavers



Front parking
bio-retention
island

Project Costs and Funding



Funding Source	Preliminary Budget	Budget Increase	New Budget
Town of Newmarket - ARF	\$150,000	+ \$50,000	\$200,000
LSRCA	\$100,000	+ \$50,000	\$150,000
Environment Canada	\$100,000	n/a	\$100,000
Total	\$350,000	\$100,000	\$450,000

* In addition to their increased contribution to the project, LSRCA has pledged \$15,000 to cover the cost of the Town's Senior Climate Change Coordinator salary from January 2017 to March 2017 to manage this project to completion.

Water Street Pedestrian Crossing

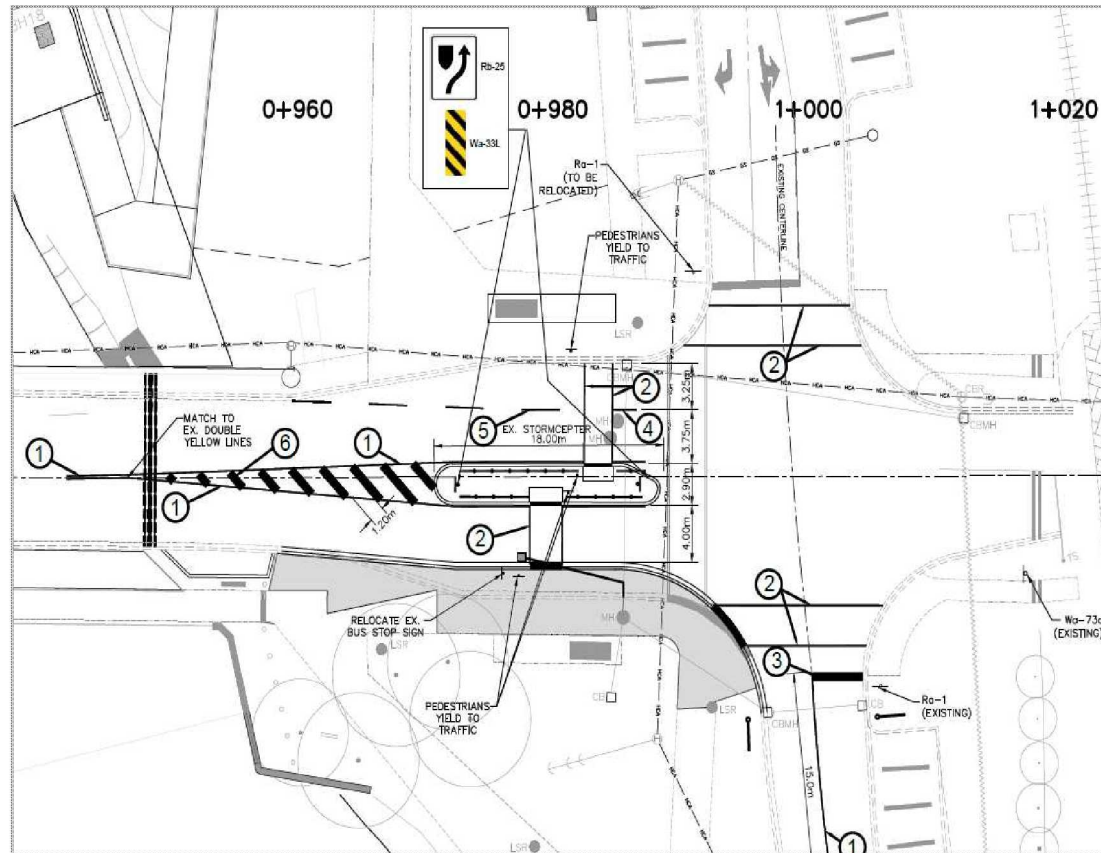
Date: August 29, 2016

Update on Pedestrian Crossing Safety Initiative



- Previous Updates to confirm Pedestrian Refuge Island as preferred safety measure
- Public Information Centre held July 5, 2016
- Construction timing and budget
- Traffic impact mitigation

Pedestrian Refuge Island – Final Design



Public Information Centre



- Held on July 5, 2016 at Riverwalk Commons Community Centre
- Communicated details of the design, as well as aspects of the consultant's safety review
- Well attended with favourable comments
 - Support for improved pedestrian crossing island

Construction



- Project has been tendered and contractor has been secured to begin imminently
- Town required project to be completed in a timely fashion this Fall
- Sufficient budget is available in the 2016 Capital Budget for this construction

Traffic Impact Mitigation



- Eastbound queuing at the island would have enough space based on peak hour volumes
- Traffic will be monitored and counted during weekday and weekend peak conditions
- Left turns from Water Street to Doug Duncan Drive will be permitted from the outset
- If required, queuing concerns could be addressed through east-west signal timing or left turn restrictions