Accessibility Audit

The Committee will be performing an accessibility audit of the Magna Centre beginning at 9:30 a.m. and concluding at 10:30 a.m.

Approval of Minutes

1. Accessibility Advisory Committee Minutes of May 3, 2016. p. 1

Additions & Corrections to the Agenda

Declarations of Pecuniary Interest

Presentations/Deputations

Items for Discussion

2. Introduction of New Members

3. Report to the Accessibility Advisory Committee on potential accessibility measures at College Manor Park. (Report to be distributed at the meeting)

4. Verbal Update from the Council/Committee Coordinator regarding Accessible Taxi Services.

5. Discussion regarding results of the Ray Twinney Recreation Complex and Magna Centre Audits.

6. Discussion regarding National Access Awareness Week and 2017 events.

7. Committee Workplan Update p. 4

New Business

Adjournment
The meeting of the Accessibility Advisory Committee was held on Thursday, May 19, 2016 at the Magna Centre in Board Room #1, 800 Mulock Drive, Newmarket.

Members Present: Councillor Bisanz  
Steve Foglia, Chair  
Gloria Couves  
Linda Jones  
Jeremy Slessor  
Richard Wilson (10:34 to 11:49 a.m.)

Staff Present: P. McIntosh, Recreation Programmer – Family and Special Needs  
C. Finnerty, Council/Committee Coordinator

The meeting was called to order at 10:30 a.m.

S. Foglia in the Chair.

Additions & Corrections to the Agenda

None.

Declarations of Pecuniary Interest

None.

Presentations/Deputations

None.

Approval of Minutes

1. Accessibility Advisory Committee Minutes of March 10, 2016.

Moved by: Gloria Couves  
Seconded by: Councillor Bisanz
THAT the Accessibility Advisory Committee Minutes of March 10, 2016 be approved.

Carried

Items for Discussion

2. Discussion regarding National Access Awareness Week

The Recreation Programmer – Family and Special Needs advised that the National Access Awareness Week event would be held on Saturday, June 4, 2016 at the Newmarket Farmer’s Market. She further advised of the planned performances and presentations. Discussion ensued regarding foul weather options. In addition, Committee members requested a review of best practices related to set up of audio equipment at the Community Centre & Lions Hall in order to eliminate feedback through the microphone system.

Moved by: Councillor Bisanz
Seconded by: Jeremy Slessor

THAT the update from the Recreation Programmer – Family and Special Needs regarding National Access Awareness Week be received.

Carried

3. Discussion regarding a resident concern related to accessibility to College Manor Park.

The Council/Committee Coordinator provided a verbal report related to a concern regarding the staircase located within College Manor Park and a resident request related to removal of the staircase. Discussion ensued regarding park access points, accessibility within the park and staff plans with respect to the staircase. Richard Wilson to attend the park in order to provide a review of options related to the staircase for staff consideration which includes potential cost impacts and report back to the Committee at the June meeting.

4. Discussion regarding a resident concern related to sidewalk accessibility along Stonehaven Avenue.

The Council/Committee Coordinator provided a verbal report related to a concern regarding the sidewalk along Stonehaven Avenue and advised that staff have met with the complainant and are working to resolve his concerns. The Chair requested that he be provided with a list of issues identified by the complainant for review.
5. Committee Workplan

The Council/Committee Coordinator provided an overview of the Committee Workplan. Discussion ensued regarding certification of businesses for accessibility, provincial discussions related to a new accessibility logo and determination of a resource to continue StopGAP discussions.

New Business

a) The Chair advised that the Regional Accessibility Advisory Committee received a presentation at their last meeting with respect to regional sidewalks and revised standards for all regional sidewalks. In addition, the Committee received a presentation regarding plans for the Yonge Davis corridor.

b) The Chair requested an update on the current Committee vacancy. The Council/Committee Coordinator advised that the Appointment Committee has met to consider applications for a replacement member and provided a recommendation to Council for approval at the June 7, 2016 Council meeting.

Adjournment

Moved by: Gloria Couves
Seconded by: Jeremy Slessor

THAT the meeting adjourn.

Carried

There being no further business, the meeting adjourned at 11:49 a.m.

__________________________________________  ________________________________
Date                                           Steve Foglia, Chair
# ACCESSIBILITY ADVISORY COMMITTEE WORK PLAN

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Priority</th>
<th>Link to Council's Strategic Priorities and/or Corporate Strategic Goals</th>
<th>Target for Completion</th>
<th>Status</th>
</tr>
</thead>
</table>
| 1. Public Awareness Campaign                             | Community Engagement | i. Engaging our changing resident demographics  
Well-balanced  
- Increased accessibility for persons with disabilities | Ongoing  
Logo Contest – June, 2016 | September 17, 2015  
Committee to review options related to other methods of engaging people (closed captioning, etc.)  
September 17, 2015  
Committee to conduct a logo contest in order to engage the community and spread awareness of disabilities. See initiative sheet. |
| 2. StopGap Ramp Project                                  | Well-balanced | - Increased accessibility for persons with disabilities | May, 2016  
June 18, 2015  
Tyler Barker to be invited to a future AAC Meeting to provide information on the project.  
September 17, 2015  
The Chair provided a project update. The Deputy Clerk advised that collaboration with the Chamber of Commerce and the BIA would be ideal. Tyler to attend in November or January.  
January 7/March 10, 2016  
Awaiting response from Tyler Barker regarding attendance at an upcoming AAC meeting  
June 14, 2016  
Staff arranging for a representative to attend a future meeting. |
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<tbody>
<tr>
<td>3. Annual Accessibility Award(s)</td>
<td></td>
<td>Community Engagement</td>
<td></td>
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| • Creation of an award for presentation during National Access Awareness Week      | Well-balanced     | i. Engaging our changing resident demographics  
Well-balanced  
ii. Increased accessibility for persons with disabilities                      | June, 2016          | See initiative sheet.                                                                                                               |
| 4. York Region Area Accessibility Advisory Committee                                |                   | Well-balanced                                                                                                                         | Fall, 2016 or later. |                                                                     |
| • Newmarket to host a meeting of all York Region AAC Committees                    |                   | Well-balanced                                                                                                                         |                       |                                                                     |
Councillor Twinney made a motion requesting amendments to the *Municipal Act* which was ratified by Council on September 29, 2014. |
| • Proposal to amend the *Municipal Act* to permit alternate forms of meeting attendance (for example Skype, video conferencing, alternate treatments to permit flexibility) |                   | Well-balanced  
ii. Increased accessibility for persons with disabilities                                                                 |                       |                                                                     |
| 6. Accessibility Audit of Town Facilities                                          |                   | Well-balanced                                                                                                                         | Ongoing               | June 18, 2015  
List of facilities that require audits has been compiled.                |
| 7. Accessible Taxi Cabs                                                            |                   | Well-balanced                                                                                                                         | April 4, 2016          | March 10, 2016  
The Committee moved a motion for Council's consideration recommending that an agreement be made with the City of Vaughan for accessible taxi services. |
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<td>8. National Access Awareness Week</td>
<td></td>
<td>Community Engagement</td>
<td>Ongoing – Annual Event</td>
<td>Recommendation to have closed captioning at public presentation/meetings and accommodation for the disabled/hearing impaired. September 17, 2015 Subcommittee for NAAW to include all members. Each meeting to commence at 9:00 a.m. immediately prior to the AAC meeting.</td>
</tr>
<tr>
<td>• Event held the first week in June</td>
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<td>i. Engaging our changing resident demographics</td>
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<td>ii. Increased accessibility for persons with disabilities</td>
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Project: Annual Accessibility Award

Project Summary:
Creation of an annual award to be presented during National Access Awareness Week each year.

Deliverables:
- Development of award criteria;
- Development of an application form/handout and awareness plan;
- Review of nominees and determine the winner; and
- Award at National Access Awareness Week event.

Deadline: June, 2016

Updates: November 19, 2015
The Chair advised that he is in receipt of correspondence from a group recommending that Upper Canada Mall be recognized for their efforts to promote accessibility. The Committee discussed possible inclusions for a media release and/or application form and whether two awards; one for a business and one for an individual.

January 21, 2016
The Committee determined that the award would be open to Newmarket residents and Newmarket based businesses only. Criteria and form to be simple and easy to complete and distributed to schools, the Chamber of Commerce and any other community organization that may be able to spread word of the award. Guidelines and form to be created by the Council/Committee Coordinator and distributed to the Committee for review prior to circulation in the community.

March 10, 2016
The Award form and information has been posted on the Town’s website. To be distributed to the Chamber of Commerce as soon as possible. Deadline for submissions has been set as April 1, 2016, with the option to extend, if required.

May 16, 2016
No applications received to date.
ACCESSIBILITY ADVISORY COMMITTEE WORK PLAN
2016 INITIATIVES

Project: Development of an approved Town Accessibility logo

Project Summary:
Create an approved corporate logo for the Accessibility Advisory Committee that can be used for accessibility related initiatives in the Town. The intent is that this would be a corporate approved logo, with a contest sent to schools inviting students to prepare logo submissions.

Deliverables:
• Development of logo criteria and formal contest guidelines;
• Review submissions, in consultation with Corporate Communications and determine the winner; and
• Unveil logo at National Access Awareness Week event.

Deadline: June, 2016

Updates: November 19, 2015
The Council/Committee Coordinator to contact Corporate Communications with respect to corporate logo standards and report back to the Committee.

January 21, 2016
The Committee determined that the contest would be circulated through the school system for submissions by students, in an effort to encourage awareness of accessibility related issues. The logo criteria shall reference inclusion of all disabilities, not include text and should be simple and creative. Guidelines and form to be created by the Council/Committee Coordinator and distributed to the Committee for review prior to circulation in the community.

March 10, 2016
The logo contest form and information have been posted on the Town’s website and distributed to all Newmarket based private and public schools by e-mail. Circulation to Catholic schools in Newmarket has not occurred as it has been challenging to obtain email addresses. Deadline for submissions has been set as April 1, 2016, with the option to extend, if required.

May 16, 2016
No logo submissions have been submitted to date. Potential to revisit award in the Fall when school resumes. Discussion ensued at the meeting regarding discussions at the provincial level with respect to a new accessibility logo.
Project: Accessibility Audit of Town facilities

Project Summary:
Physical audit of Town facilities in order to review existing features and recommend accessibility upgrades for immediate and future consideration.

Deliverables:
- Physically attend each identified facility and complete audit;
- Staff to compile audit results for distribution to facilities staff.

Deadline: Ongoing, with facilities to be determined at the beginning of each year.

Updates: September 17, 2015
Facilities identified for audit in 2016 are Newmarket Theatre, Newmarket Old Town Hall and the Newmarket Public Library.

November 19, 2015
Audit Schedule to be determined at the January AAC meeting, with the first audit to be conducted early in Q2, 2016.

January 21, 2016
Schedule for audits in 2016 shall be the following:
- March 10, 2016 – Ray Twinney Complex
- June 16, 2016 – Magna Centre
- September 15, 2016 – Community Centre & Lions Hall
Audit to be conducted at Old Town Hall as soon as access can be accommodated by staff.