

## **Accessibility Audit**

The Committee will be performing an accessibility audit of the Magna Centre beginning at 9:30 a.m. and concluding at 10:30 a.m.

## **Approval of Minutes**

1. Accessibility Advisory Committee Minutes of May 3, 2016. p. 1

## **Additions & Corrections to the Agenda**

## **Declarations of Pecuniary Interest**

## **Presentations/Deputations**

## **Items for Discussion**

2. Introduction of New Members
3. Report to the Accessibility Advisory Committee on potential accessibility measures at College Manor Park. (Report to be distributed at the meeting)
4. Verbal Update from the Council/Committee Coordinator regarding Accessible Taxi Services.
5. Discussion regarding results of the Ray Twinney Recreation Complex and Magna Centre Audits.
6. Discussion regarding National Access Awareness Week and 2017 events.
7. Committee Workplan Update p. 4

## **New Business**

## **Adjournment**

The meeting of the Accessibility Advisory Committee was held on Thursday, May 19, 2016 at the Magna Centre in Board Room #1, 800 Mulock Drive, Newmarket.

Members Present: Councillor Bisanz  
Steve Foglia, Chair  
Gloria Couves  
Linda Jones  
Jeremy Slessor  
Richard Wilson (10:34 to 11:49 a.m.)

Staff Present: P. McIntosh, Recreation Programmer – Family and Special  
Needs  
C. Finnerty, Council/Committee Coordinator

The meeting was called to order at 10:30 a.m.

S. Foglia in the Chair.

### **Additions & Corrections to the Agenda**

None.

### **Declarations of Pecuniary Interest**

None.

### **Presentations/Deputations**

None.

### **Approval of Minutes**

1. Accessibility Advisory Committee Minutes of March 10, 2016.

Moved by: Gloria Couves  
Seconded by: Councillor Bisanz

THAT the Accessibility Advisory Committee Minutes of March 10, 2016 be approved.

**Carried**

## **Items for Discussion**

### **2. Discussion regarding National Access Awareness Week**

The Recreation Programmer – Family and Special Needs advised that the National Access Awareness Week event would be held on Saturday, June 4, 2016 at the Newmarket Farmer's Market. She further advised of the planned performances and presentations. Discussion ensued regarding foul weather options. In addition, Committee members requested a review of best practices related to set up of audio equipment at the Community Centre & Lions Hall in order to eliminate feedback through the microphone system.

Moved by: Councillor Bisanz  
Seconded by: Jeremy Slessor

THAT the update from the Recreation Programmer – Family and Special Needs regarding National Access Awareness Week be received.

**Carried**

### **3. Discussion regarding a resident concern related to accessibility to College Manor Park.**

The Council/Committee Coordinator provided a verbal report related to a concern regarding the staircase located within College Manor Park and a resident request related to removal of the staircase. Discussion ensued regarding park access points, accessibility within the park and staff plans with respect to the staircase. Richard Wilson to attend the park in order to provide a review of options related to the staircase for staff consideration which includes potential cost impacts and report back to the Committee at the June meeting.

### **4. Discussion regarding a resident concern related to sidewalk accessibility along Stonehaven Avenue.**

The Council/Committee Coordinator provided a verbal report related to a concern regarding the sidewalk along Stonehaven Avenue and advised that staff have met with the complainant and are working to resolve his concerns. The Chair requested that he be provided with a list of issues identified by the complainant for review.

## 5. Committee Workplan

The Council/Committee Coordinator provided an overview of the Committee Workplan. Discussion ensued regarding certification of businesses for accessibility, provincial discussions related to a new accessibility logo and determination of a resource to continue StopGAP discussions.

## New Business

- a) The Chair advised that the Regional Accessibility Advisory Committee received a presentation at their last meeting with respect to regional sidewalks and revised standards for all regional sidewalks. In addition, the Committee received a presentation regarding plans for the Yonge Davis corridor.
- b) The Chair requested an update on the current Committee vacancy. The Council/Committee Coordinator advised that the Appointment Committee has met to consider applications for a replacement member and provided a recommendation to Council for approval at the June 7, 2016 Council meeting.

## Adjournment

Moved by: Gloria Couves  
Seconded by: Jeremy Slessor

THAT the meeting adjourn.

## Carried

There being no further business, the meeting adjourned at 11:49 a.m.

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Date

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Steve Foglia, Chair

Project Description		Priority	Link to Council's Strategic Priorities and/or Corporate Strategic Goals	Target for Completion	Status
1.	Public Awareness Campaign		Community Engagement i. Engaging our changing resident demographics Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	Ongoing  Logo Contest – June, 2016	September 17, 2015 Committee to review options related to other methods of engaging people (closed captioning, etc.) September 17, 2015 Committee to conduct a logo contest in order to engage the community and spread awareness of disabilities. See initiative sheet.
2.	StopGap Ramp Project <ul style="list-style-type: none"> <li>Initiate a community ramp project with local businesses to prevent physical barriers</li> </ul>		Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	May, 2016	June 18, 2015 Tyler Barker to be invited to a future AAC Meeting to provide information on the project. September 17, 2015 The Chair provided a project update. The Deputy Clerk advised that collaboration with the Chamber of Commerce and the BIA would be ideal. Tyler to attend in November or January. January 7/March 10, 2016 Awaiting response from Tyler Barker regarding attendance at an upcoming AAC meeting June 14, 2016 Staff arranging for a representative to attend a future meeting.

Project Description		Priority	Link to Council's Strategic Priorities and/or Corporate Strategic Goals	Target for Completion	Status
3.	Annual Accessibility Award(s) <ul style="list-style-type: none"> <li>Creation of an award for presentation during National Access Awareness Week</li> </ul>		Community Engagement <ul style="list-style-type: none"> <li>Engaging our changing resident demographics</li> </ul> Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	June, 2016	See initiative sheet.
4.	York Region Area Accessibility Advisory Committee <ul style="list-style-type: none"> <li>Newmarket to host a meeting of all York Region AAC Committees</li> </ul>		Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	Fall, 2016 or later.	
5.	<i>Municipal Act, 2001</i> Amendments <ul style="list-style-type: none"> <li>Proposal to amend the <i>Municipal Act</i> to permit alternate forms of meeting attendance (for example Skype, video conferencing, alternate treatments to permit flexibility)</li> </ul>		Community Engagement <ul style="list-style-type: none"> <li>Engaging our changing resident demographics</li> </ul> Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	Ongoing/Outstanding	September 22, 2014 Councillor Twinney made a motion requesting amendments to the <i>Municipal Act</i> which was ratified by Council on September 29, 2014.
6.	Accessibility Audit of Town Facilities		Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	Ongoing	June 18, 2015 List of facilities that require audits has been compiled.
7.	Accessible Taxi Cabs		Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	April 4, 2016	March 10, 2016 The Committee moved a motion for Council's consideration recommending that an agreement be made with the City of Vaughan for accessible taxi services.

Project Description		Priority	Link to Council's Strategic Priorities and/or Corporate Strategic Goals	Target for Completion	Status
8.	National Access Awareness Week <ul style="list-style-type: none"> <li>Event held the first week in June</li> </ul>		Community Engagement <ul style="list-style-type: none"> <li>i. Engaging our changing resident demographics</li> </ul> Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	Ongoing – Annual Event	Recommendation to have closed captioning at public presentation/meetings and accommodation for the disabled/hearing impaired. September 17, 2015 Subcommittee for NAAW to include all members. Each meeting to commence at 9:00 a.m. immediately prior to the AAC meeting.



## ACCESSIBILITY ADVISORY COMMITTEE WORK PLAN 2016 INITIATIVES

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**Project:** Annual Accessibility Award

**Project Summary:**

Creation of an annual award to be presented during National Access Awareness Week each year.

**Deliverables:**

- Development of award criteria;
- Development of an application form/handout and awareness plan;
- Review of nominees and determine the winner; and
- Award at National Access Awareness Week event.

**Deadline:** June, 2016

**Updates:** November 19, 2015

The Chair advised that he is in receipt of correspondence from a group recommending that Upper Canada Mall be recognized for their efforts to promote accessibility. The Committee discussed possible inclusions for a media release and/or application form and whether two awards; one for a business and one for an individual.

January 21, 2016

The Committee determined that the award would be open to Newmarket residents and Newmarket based businesses only. Criteria and form to be simple and easy to complete and distributed to schools, the Chamber of Commerce and any other community organization that may be able to spread word of the award. Guidelines and form to be created by the Council/Committee Coordinator and distributed to the Committee for review prior to circulation in the community.

March 10, 2016

The Award form and information has been posted on the Town's website. To be distributed to the Chamber of Commerce as soon as possible. Deadline for submissions has been set as April 1, 2016, with the option to extend, if required.

May 16, 2016

No applications received to date.



## ACCESSIBILITY ADVISORY COMMITTEE WORK PLAN 2016 INITIATIVES

**Project:** Development of an approved Town Accessibility logo

**Project Summary:**

Create an approved corporate logo for the Accessibility Advisory Committee that can be used for accessibility related initiatives in the Town. The intent is that this would be a corporate approved logo, with a contest sent to schools inviting students to prepare logo submissions.

**Deliverables:**

- Development of logo criteria and formal contest guidelines;
- Review submissions, in consultation with Corporate Communications and determine the winner; and
- Unveil logo at National Access Awareness Week event.

**Deadline:** June, 2016

**Updates:** November 19, 2015  
The Council/Committee Coordinator to contact Corporate Communications with respect to corporate logo standards and report back to the Committee.

January 21, 2016

The Committee determined that the contest would be circulated through the school system for submissions by students, in an effort to encourage awareness of accessibility related issues. The logo criteria shall reference inclusion of all disabilities, not include text and should be simple and creative. Guidelines and form to be created by the Council/Committee Coordinator and distributed to the Committee for review prior to circulation in the community.

March 10, 2016

The logo contest form and information have been posted on the Town's website and distributed to all Newmarket based private and public schools by e-mail. Circulation to Catholic schools in Newmarket has not occurred as it has been challenging to obtain email addresses. Deadline for submissions has been set as April 1, 2016, with the option to extend, if required.

May 16, 2016

No logo submissions have been submitted to date. Potential to revisit award in the Fall when school resumes. Discussion ensued at the meeting regarding discussions at the provincial level with respect to a new accessibility logo.



## ACCESSIBILITY ADVISORY COMMITTEE WORK PLAN 2016 INITIATIVES

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**Project:** Accessibility Audit of Town facilities

**Project Summary:**

Physical audit of Town facilities in order to review existing features and recommend accessibility upgrades for immediate and future consideration.

**Deliverables:**

- Physically attend each identified facility and complete audit;
- Staff to compile audit results for distribution to facilities staff.

**Deadline:** Ongoing, with facilities to be determined at the beginning of each year.

**Updates:** September 17, 2015  
Facilities identified for audit in 2016 are Newmarket Theatre, Newmarket Old Town Hall and the Newmarket Public Library.

November 19, 2015

Audit Schedule to be determined at the January AAC meeting, with the first audit to be conducted early in Q2, 2016.

January 21, 2016

Schedule for audits in 2016 shall be the following:

- March 10, 2016 – Ray Twinney Complex
- June 16, 2016 – Magna Centre
- September 15, 2016 – Community Centre & Lions Hall

Audit to be conducted at Old Town Hall as soon as access can be accommodated by staff.