

**Additions & Corrections to the Agenda**

**Declarations of Pecuniary Interest**

**Presentations/Deputations**

**Approval of Minutes**

1. Accessibility Advisory Committee Minutes of March 10, 2016. p. 1

Recommendation:

THAT the Accessibility Advisory Committee Minutes of March 10, 2016 be approved.

**Items for Discussion**

2. Discussion regarding a resident concern related to accessibility to College Manor Park. p. 4
3. Discussion regarding a resident concern related to sidewalk accessibility along Stonehaven Avenue. p. 6
4. Discussion regarding National Access Awareness Week
5. Committee Workplan p. 8

**New Business**

**Adjournment**

The meeting of the Accessibility Advisory Committee was held on Thursday, March 10, 2016 in Ray Twinney Recreation Complex - Lounge 1, 395 Mulock Drive, Newmarket.

Members Present: Steve Foglia, Chair  
Gloria Couves  
Linda Jones  
Jeremy Slessor

Absent: Councillor Bisanz  
Richard Wilson

Staff Present: L. Lyons, Deputy Clerk  
C. Finnerty, Council/Committee Coordinator

### **Accessibility Audit**

Councillor Bisanz, Steve Foglia, Linda Jones and Jeremy Slessor conducted an accessibility audit of the Ray Twinney Recreation Complex prior to the meeting.

The meeting was called to order at 10:38 a.m.

Steve Foglia in the Chair.

### **Presentations/Deputations**

1. Mr. Warren Rupnarain, Accessibility and Diversity Coordinator, City of Vaughan addressed the Committee and provided an update on the City of Vaughan's accessible taxicab services. He advised that the City currently has three companies licensed with accessible taxicabs and are looking to expand the service throughout York Region. The accessible taxis charge meter rate and would only be permitted to provide services to Newmarket residents who require accessible services. He advised that he is seeking the support of the Committee to enter into an agreement with the City of Vaughan for the provision of accessible taxicab services in the Town of Newmarket. Discussion ensued regarding licensing, other municipalities with similar agreements with the City of Vaughan, account setup and booking taxis by email or text message.

Moved by: Gloria Couves

Seconded by: Linda Jones

a) THAT the presentation by Mr. Warren Rupnarain regarding Accessible Taxis be received;

b) AND THAT the Town of Newmarket enter into an agreement with the City of Vaughan for the provision of accessible taxicab services;

c) AND THAT the Accessibility Advisory Committee work with Town staff to develop and communication and marketing plan.

**Carried**

## **Additions & Corrections to the Agenda**

None.

## **Declarations of Pecuniary Interest**

None.

## **Approval of Minutes**

2. Accessibility Advisory Committee Minutes of January 21, 2016.

Moved by: Jeremy Slessor

Seconded by: Linda Jones

THAT the Accessibility Advisory Committee Minutes of January 21, 2016 be approved.

**Carried**

## **Items for Discussion**

3. National Access Awareness Week

No update to provide.

4. Committee Workplan Update

The Council/Committee Coordinator provided an update on the workplan and advised that the Accessibility Award and Accessibility Logo Contest applications

are now available online. In addition, she advised that the logo contest has been distributed to public and private schools to date. The Deputy Clerk advised that staff will be scheduling a Council Workshop in April to provide an opportunity for Committees to address Council with a summary of their workplans and accomplishments.

## **New Business**

None.

## **Adjournment**

Moved by: Jeremy Slessor  
Seconded by: Linda Jones

THAT the meeting adjourn.

## **Carried**

There being no further business, the meeting adjourned at 11:20 a.m.

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Date

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Steve Foglia, Chair

Finnerty, Chrisanne

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**From:** Rooke, Andrew  
**Sent:** March-17-16 2:53 PM  
**To:** Turnbull, Kim; Finnerty, Chrisanne  
**Cc:** Kerwin, Dave  
**Subject:** RE: Accessibilty Committee Contact and Website Information

Hi Kim and Chrisanne,

Again, thank you Kim for your help with this matter.

Chrisanne, I am following up on a matter of accessibility to College Manor Park that I had recently. I am sure Kim can fill you in on the details but if you need more information I will gladly provide. In reviewing the Town's multi year plan as well as progress I can see that the College Manor Park in 2014 had upgrades and with that would assume an audit on accessibility completed at the same time. I find it hard to believe that my issue with access was not identified 2 years ago and I truly hope that this decision to overlook access to the park was not based on financial concerns. Here is a summary I found on the Town's website:

Riverwalk Commons. Installing a new gathering space on the stage at Riverwalk Commons during the winter months. This 'lounge' like set up will have a wheel chair accessible ramp onto the stage and incorporate locations for a wheel chair. Ray Twinney Complex. Armstrong Park. College Manor. Foxtail Ridge. Haskett Park. Kirby Park. A standard in our playground updates, the following is completed each year on replacement playgrounds: All accessible access via ramp depressions in the curbs and wood fiber accessible mulch; all playgrounds now meet the requirements.

Further, Part IV.1 – Design of Public Spaces Standards (Accessibility Standards for the Built Environment Application (s.80.2) Ongoing. January 1,2017 a) Applies to newly constructed or redeveloped public spaces on or after the dates set out. The Design of Public Spaces Standards will be under review and a strategy developed for each requirement during 2014.

So I am trying to determine why this barrier was not identified and why it is not on a project list currently. The response that I have received thus far is that I can access the park at the very opposite end of the entrance in question and then use the walking paths but I will have to double back to use the same entrance that is accessible which to me does not seem to be an adequate solution. I am looking forward to someone that could provide answers or insights on how to resolve this issue in a timely manner as it has been 2-3 weeks without a formal response from Town Staff. (although Kim has been of great help trying to reach out to internal departments).

Thank you and look forward to your response.  
 Andrew

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**From:** Turnbull, Kim [<mailto:kturnbull@newmarket.ca>]  
**Sent:** March-17-16 11:34 AM  
**To:** Rooke, Andrew  
**Cc:** Finnerty, Chrisanne  
**Subject:** Accessibilty Committee Contact and Website Information

Hi Andrew

It was good to speak to you today. As requested I am sending along the Committee Coordinator's name and contact information for the Accessibility Advisory Committee, Chrisanne Finnerty is the committee coordinator and can be reached at [cfinnerty@newmarket.ca](mailto:cfinnerty@newmarket.ca), I have also copied her on my response to you so she is aware that you may be contacting her.

You may also want to visit the Town's website for the information that is posted on Accessibility as well as has the Town's Multi Year Accessibility Plan.

Please let me know if there is anything further I can assist with.

Best,



**Kim Turnbull**

Customer Service Associate  
Customer Service Department  
905-953-5300, press 2, ext. 2256  
[kturnbull@newmarket.ca](mailto:kturnbull@newmarket.ca)  
[www.newmarket.ca](http://www.newmarket.ca)  
Follow us on [Twitter](#) @townofnewmarket  
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Finnerty, Chrisanne

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**From:** Bates, Tina  
**Sent:** April-22-16 3:39 PM  
**To:** Lyons, Lisa  
**Subject:** FW: COM

Hi Lisa,

Please see below. I will be forwarding a copy of the email sent to Bill Gould for you to respond on behalf of the Mayor.  
 Thank youj.

Tina Bates  
 Assistant to the Office of the Mayor  
 ext. 2003

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**From:** Gould, Bill  
**Sent:** April 22, 2016 3:36 PM  
**To:** BPAM User  
**Cc:** Kryzanowski, Mark; Gregory, Mark; Bates, Tina  
**Subject:** COM

Please refer this matter to the chair of the Town AODA Committee, Lisa Lyons.

Thanks,



**Bill Gould, A.Sc.T.**  
 Senior Transportation Co-ordinator  
 Engineering Services Department  
 905-953-5300, press 2, ext. 2512  
[bgould@newmarket.ca](mailto:bgould@newmarket.ca)  
[www.newmarket.ca](http://www.newmarket.ca)  
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**From:** BPAM User  
**Sent:** April-22-16 3:08 PM  
**To:** Gould, Bill  
**Subject:** The new call ticket # 00737928 has been created for Mayors Office with Priority 3

Please, respond to the call ticket by entering comments at the top of the email and *replacing the subject line wi codes:*

Pending = PEN In Progress = INP Completed = COM Pending Seasonal = F

The following new call ticket# 00737928 for Mayors Office has been created with Priority 3. The call ticket has been assigned to you.

Caller:Ed Beniston

**Phone #:**

**Category:** Issue, **Call Type:** Mayors Office **Sub-Category:** , **Call Status:** OPEN

**Call Description:** Hi Bill,

The Mayor's Office received a call from Ed Beniston. He is a veteran who resides at the German Canadian Club residences at 735 Stonehaven Ave. Mr. Beniston now has to drive a scooter and his vision has declined. Due to difficulties negotiating sidewalks with his scooter and vision difficulties he is requesting the Town look at pavement markings on the sidewalk where it meets the road. Please call Ed Beniston at indicating that the Mayor has asked you to contact him on his behalf. Kindly send an email to the Mayor advising of the outcome. Thank you.

**Date Received:** 2016-04-22, **Time Received:** 15:00:29

**Assignee Department:** Engineering Services (ES), **Assignee:** Bill Gould

**Call Owner:** tbates

**Service Location:** 735 STONEHAVEN AVE

Thank you,

Access Newmarket

CallID: 00737928

RecID: 1461351898



Project Description		Priority	Link to Council's Strategic Priorities and/or Corporate Strategic Goals	Target for Completion	Status
1.	Public Awareness Campaign		Community Engagement i. Engaging our changing resident demographics Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	Ongoing  Logo Contest – June, 2016	September 17, 2015 Committee to review options related to other methods of engaging people (closed captioning, etc.) September 17, 2015 Committee to conduct a logo contest in order to engage the community and spread awareness of disabilities. See initiative sheet.
2.	StopGap Ramp Project <ul style="list-style-type: none"> <li>Initiate a community ramp project with local businesses to prevent physical barriers</li> </ul>		Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	May, 2016	June 18, 2015 Tyler Barker to be invited to a future AAC Meeting to provide information on the project. September 17, 2015 The Chair provided a project update. The Deputy Clerk advised that collaboration with the Chamber of Commerce and the BIA would be ideal. Tyler to attend in November or January. January 7, 2016/March 10, 2016 Awaiting response from Tyler Barker regarding attendance at an upcoming AAC meeting.

Project Description		Priority	Link to Council's Strategic Priorities and/or Corporate Strategic Goals	Target for Completion	Status
3.	Annual Accessibility Award(s) <ul style="list-style-type: none"> <li>Creation of an award for presentation during National Access Awareness Week</li> </ul>		Community Engagement <ul style="list-style-type: none"> <li>Engaging our changing resident demographics</li> </ul> Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	June, 2016	See initiative sheet.
4.	York Region Area Accessibility Advisory Committee <ul style="list-style-type: none"> <li>Newmarket to host a meeting of all York Region AAC Committees</li> </ul>		Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	Fall, 2016 or later.	
5.	<i>Municipal Act, 2001</i> Amendments <ul style="list-style-type: none"> <li>Proposal to amend the <i>Municipal Act</i> to permit alternate forms of meeting attendance (for example Skype, video conferencing, alternate treatments to permit flexibility)</li> </ul>		Community Engagement <ul style="list-style-type: none"> <li>Engaging our changing resident demographics</li> </ul> Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	Ongoing/Outstanding	September 22, 2014 Councillor Twinney made a motion requesting amendments to the <i>Municipal Act</i> which was ratified by Council on September 29, 2014.
6.	Accessibility Audit of Town Facilities		Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	Ongoing	June 18, 2015 List of facilities that require audits has been compiled.
7.	Accessible Taxi Cabs		Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	April 4, 2016	March 10, 2016 The Committee moved a motion for Council's consideration recommending that an agreement be made with the City of Vaughan for accessible taxi services.

Project Description		Priority	Link to Council's Strategic Priorities and/or Corporate Strategic Goals	Target for Completion	Status
8.	National Access Awareness Week <ul style="list-style-type: none"> <li>Event held the first week in June</li> </ul>		Community Engagement <ul style="list-style-type: none"> <li>i. Engaging our changing resident demographics</li> </ul> Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	Ongoing – Annual Event	Recommendation to have closed captioning at public presentation/meetings and accommodation for the disabled/hearing impaired. September 17, 2015 Subcommittee for NAAW to include all members. Each meeting to commence at 9:00 a.m. immediately prior to the AAC meeting.



## ACCESSIBILITY ADVISORY COMMITTEE WORK PLAN 2016 INITIATIVES

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**Project:** Annual Accessibility Award

**Project Summary:**

Creation of an annual award to be presented during National Access Awareness Week each year.

**Deliverables:**

- Development of award criteria;
- Development of an application form/handout and awareness plan;
- Review of nominees and determine the winner; and
- Award at National Access Awareness Week event.

**Deadline:** June, 2016

**Updates:** November 19, 2015

The Chair advised that he is in receipt of correspondence from a group recommending that Upper Canada Mall be recognized for their efforts to promote accessibility. The Committee discussed possible inclusions for a media release and/or application form and whether two awards; one for a business and one for an individual.

January 21, 2016

The Committee determined that the award would be open to Newmarket residents and Newmarket based businesses only. Criteria and form to be simple and easy to complete and distributed to schools, the Chamber of Commerce and any other community organization that may be able to spread word of the award. Guidelines and form to be created by the Council/Committee Coordinator and distributed to the Committee for review prior to circulation in the community.

March 10, 2016

The Award form and information has been posted on the Town's website. To be distributed to the Chamber of Commerce as soon as possible. Deadline for submissions has been set as April 1, 2016, with the option to extend, if required.



## ACCESSIBILITY ADVISORY COMMITTEE WORK PLAN 2016 INITIATIVES

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**Project:** Development of an approved Town Accessibility logo

**Project Summary:**

Create an approved corporate logo for the Accessibility Advisory Committee that can be used for accessibility related initiatives in the Town. The intent is that this would be a corporate approved logo, with a contest sent to schools inviting students to prepare logo submissions.

**Deliverables:**

- Development of logo criteria and formal contest guidelines;
- Review submissions, in consultation with Corporate Communications and determine the winner; and
- Unveil logo at National Access Awareness Week event.

**Deadline:** June, 2016

**Updates:** November 19, 2015

The Council/Committee Coordinator to contact Corporate Communications with respect to corporate logo standards and report back to the Committee.

January 21, 2016

The Committee determined that the contest would be circulated through the school system for submissions by students, in an effort to encourage awareness of accessibility related issues. The logo criteria shall reference inclusion of all disabilities, not include text and should be simple and creative. Guidelines and form to be created by the Council/Committee Coordinator and distributed to the Committee for review prior to circulation in the community.

March 10, 2016

The logo contest form and information have been posted on the Town's website and distributed to all Newmarket based private and public schools by e-mail. Circulation to Catholic schools in Newmarket has not occurred as it has been challenging to obtain email addresses. Deadline for submissions has been set as April 1, 2016, with the option to extend, if required.





## ACCESSIBILITY ADVISORY COMMITTEE WORK PLAN 2016 INITIATIVES

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**Project:** Accessibility Audit of Town facilities

**Project Summary:**

Physical audit of Town facilities in order to review existing features and recommend accessibility upgrades for immediate and future consideration.

**Deliverables:**

- Physically attend each identified facility and complete audit;
- Staff to compile audit results for distribution to facilities staff.

**Deadline:** Ongoing, with facilities to be determined at the beginning of each year.

**Updates:** September 17, 2015  
Facilities identified for audit in 2016 are Newmarket Theatre, Newmarket Old Town Hall and the Newmarket Public Library.

November 19, 2015  
Audit Schedule to be determined at the January AAC meeting, with the first audit to be conducted early in Q2, 2016.

January 21, 2016  
Schedule for audits in 2016 shall be the following:

- March 10, 2016 – Ray Twinney Complex
- June 16, 2016 – Magna Centre
- September 15, 2016 – Community Centre & Lions Hall

Audit to be conducted at Old Town Hall as soon as access can be accommodated by staff (likely Spring, 2016).