

COMMITTEE OF THE WHOLE

Monday, April 18, 2016 at 1:30 PM Council Chambers

Agenda compiled on 15/04/2016 at 2:46 PM

Additions & Corrections to the Agenda

Additional items to this Agenda are shown under the Addendum header.

Declarations of Pecuniary Interest

Presentations & Recognitions

1. The Director of Financial Services/Treasurer to address the Committee with a PowerPoint presentation regarding the 2017 Budget Plan. (Related to Item 7) PowerPoint Presentation to be distributed when available.

Deputations

- 2. Mr. Jeffrey and Ms. Farzaneh Peterson to address the Committee regarding the p. 1 property known as 415 Queen Street.
- 3. Mr. Nathan Schaper to address the Committee with a PowerPoint presentation p. 4 regarding the Blue Dot campaign. (Related to Item 12)
- 4. Mr. John Blommesteyn to address the Committee regarding the Motion with p. 13 respect to the Ontario Municipal Board. (Related to Item 25)
- 5. Mr. John Blommesteyn to address the Committee regarding the Election of the p. 14 York Regional Chair.

Matter addressed at the February 8, 2016 Council meeting, deputation permitted as per Section 27 (e) of Procedural By-law 2015-50.

Consent Items (Items # 6 to 22)

6. Development and Infrastructure Services - Planning and Building Services p. 15 Report 2016-14 dated April 7, 2016 regarding Application for Zoning By-law Amendment - 178, 180, 184, 188, 190, 194 Main Street - Main Street Clock Inc.

The Commissioner of Development and Infrastructure Services and the Director of Planning and Building Services recommend:

- a) THAT Development and Infrastructure Services Planning and Building Services Report 2016-14 dated April 7, 2016 regarding Application for Zoning By-law Amendment be received and the following recommendations be adopted:
- i) THAT the application for Zoning By-law Amendment, as re-submitted by Main Street Clock Inc. for lands being located at the southwest corner of Main Street South and Park Avenue, municipally known as 178, 180, 184, 188, 190 and 194 Main Street be referred to a public meeting;
- ii) AND THAT following the public meeting, issues identified in this report, together with comments from the public, Committee and those received through the agency and departmental circulation of the application be addressed by staff in a comprehensive report to the Committee of the Whole, if required;
- iii) AND THAT Mr. Chris Bobyk, The Forrest Group, 590 Alden Road, Suite 211, Markham, ON L3R 8N2 be notified of this action.
- 7. Joint Office of the CAO, Corporate Communications, Corporate Services Financial Services Report 2016-17 dated April 14, 2016 regarding 2017 Budget Process. (Report contained under Addendum Item 7a)

The Chief Administrative Officer, the Acting Commissioner of Corporate Services, the Commissioner of Development and Infrastructure Services and the Director of Corporate Communications recommend:

- a) THAT Joint Office of the CAO, Corporate Communications, Corporate Services Financial Services Report 2016-17 dated April 14, 2016 be received and the following recommendations be adopted:
- i) THAT Council endorse the new approach to the budget;
- ii) AND THAT the five focus areas outlined in this report be highlighted in the 2017 budget;
- iii) AND THAT the Community Engagement Plan for the 2017 budget be commenced;
- iv) AND THAT the proposed budget schedule with a budget adoption date of December 5, 2016 be approved;
- v) AND THAT Council provide direction on tax targets for the 2017 budget.

8. Development and Infrastructure Services - Planning and Building Services p. 43 Report 2016-11 dated April 1, 2016 regarding the Street Naming Policy.

The Commissioner of Development and Infrastructure Services and the Director of Planning and Building Services recommend:

- a) THAT Development and Infrastructure Services Planning and Building Services Report 2016-11 dated April 1, 2016 regarding the Street Naming Policy be received and the following recommendations be adopted:
- i) THAT Council adopt the attached Street Naming Policy;
- ii) AND THAT Council delegate staff such authority as is required to administer the Street Naming Policy.
- Development and Infrastructure Services Report ES 2016-21 dated March 15, p. 51
 2016 regarding the Final Acceptance and Assumption of Aboveground Works Cedar Manor Residential Subdivision Phase 1.

The Commissioner of Development and Infrastructure Services and the Director of Engineering Services recommend:

- a) THAT Development and Infrastructure Services Report ES 2016-21 dated March 15, 2016 regarding the Final Acceptance and Assumption of Aboveground Works be received and the following recommendations be adopted:
- i) THAT the Request for Final Acceptance and Assumption of Aboveground Works of the Cedar Manor Residential Subdivision, Phase 1 (65M-4285) as shown on the attached map be finally accepted and assumed by the Town;
- ii) AND THAT Mr. Mauro Baldassarra of Cedar Manor Home Corp., and Mr. Angelo A. Maurizio, P. Eng., of Schaeffers Consulting Engineers Ltd. be notified of these recommendations.
- 10. Main Street District Business Improvement Area Board of Management Minutes p. 55 of February 16, 2016.

The Main Street District Business Improvement Area Board of Management recommends:

a) THAT the Main Street District Business Improvement Area Board of Management Minutes of February 16, 2016 be received.

11. Newmarket Environmental Advisory Committee Minutes of March 2, 2016.

p. 60

The Newmarket Environmental Advisory Committee recommends:

- a) THAT the Newmarket Environmental Advisory Committee Minutes of March 2, 2016 be received.
- 12. Item 2 of the Newmarket Environmental Advisory Committee Minutes of March 2, p. 66 2016 regarding the Blue Dot Movement.

The Operational Leadership Team recommends:

- a) THAT the following matter be received.
- a) THAT the deputation by Ms. Christine Glenn and Ms. Jen Turla, Blue Dot York Region be received and the following recommendations be forwarded to Council:
- i) WHEREAS the Town of Newmarket understands that people are part of the environment, and that a healthy environment is inextricably linked to the wellbeing of our community;
- ii) NOW THEREFORE BE IT HEREBY RESOLVED THAT the Town of Newmarket finds and declares that:
- 1. All people have the right to live in a healthy environment, including:
- The right to breathe clean air
- The right to drink clean water
- The right to consume safe food
- The right to access nature
- The right to know about pollutants and contaminants released into the local environment
- The right to participate in decision-making that will affect the environment

The Town of Newmarket has the responsibility, within its jurisdiction, to respect, protect, fulfill and promote these rights.

2. The Town of Newmarket shall apply the precautionary principle: where threats of serious or irreversible damage to human health or the environment exist, the Town shall take cost effective measures to prevent the degradation of the environment and protect the health of its citizens. Lack of full scientific certainty shall not be viewed as sufficient reason for the Town to postpone such measures.

- 3. The Town of Newmarket shall apply full cost accounting; when evaluating reasonably foreseeable costs of proposed actions and alternatives, the Town will consider costs to human health and the environment.
- 4. The Town of Newmarket shall specify objectives, targets and timelines and actions that the Town of Newmarket will take, within its jurisdiction, to fulfill residents' right to a healthy environment, including priority actions to:
- a. Ensure infrastructure and development projects protect the environment, including air quality;
- b. Address climate change by reducing greenhouse gas emissions and implementing adaptation measures;
- c. Responsibly increase density;
- d. Prioritize walking, cycling and public transit as preferred modes of transportation;
- e. Reduce solid waste and promote recycling and composting;
- f. Establish and maintain accessible green spaces in all residential neighbourhoods.

The Town shall review the objectives, targets, timelines and actions every five (5) years, and evaluate progress towards fulfilling this declaration and consult with residents as part of this process.

- iii) BE IT FURTHER RESOLVED THAT the Town shall send a letter to the provincial government calling for a public review of the Ontario Environmental Bill of Rights in order to improve the Act and to include recognition that all people have the right to live in a healthy environment. The Town will also send a letter to the federal government calling for the development of federal legislation that recognizes that all people have the right to live in a healthy environment.
- 13. Newmarket Downtown Development Committee Minutes of January 29, 2016. p. 67

The Newmarket Downtown Development Committee recommends:

- a) THAT the Newmarket Downtown Development Committee Minutes of January 29, 2016 be received.
- 14. Heritage Advisory Committee Minutes of January 5, 2016 and March 8, 2016. p. 72

The Heritage Advisory Committee recommends:

a) THAT the Heritage Advisory Committee Minutes of January 5, 2016 and March 8, 2016 be received.

15. Central York Fire Services - Joint Council Committee Minutes of January 12, p. 87 2016.

The Central York Fire Services - Joint Council Committee recommends:

- a) THAT the Central York Fire Services Joint Council Committee Minutes of January 12, 2016 be received.
- 16. Central York Fire Services Joint Council Committee (Closed Session) Minutes of January 12, 2016.

The Central York Fire Services - Joint Council Committee recommends:

- a) THAT the Central York Fire Services Joint Council Committee (Closed Session) Minutes of January 12, 2016 be received.
- 17. Newmarket Public Library Board Minutes of February 17, 2016.

p. 91

The Newmarket Public Library Board recommends:

- a) THAT the Newmarket Public Library Board Minutes of February 17, 2016 be received.
- 18. Appointment Committee Minutes of March 21, 2016.

p. 95

The Appointment Committee recommends:

- a) THAT the Appointment Committee Minutes of March 21, 2016 be received.
- Correspondence dated March 23, 2016 from Mr. James Nuttall, O.M.C., 1st p. 97
 Newmarket Group Commissioner, Scouts Canada requesting October 14 and 15, 2016 be proclaimed 'Scouts Apple Days'.

Recommendations:

- a) THAT the correspondence from Mr. James Nuttall, O.M.C., 1st Newmarket Group Commissioner, Scouts Canada be received and the following recommendations be adopted:
- i) THAT the Town of Newmarket proclaim October 14 and 15, 2016 as 'Scouts Apple Days';
- ii) AND THAT the proclamation be advertised in the Town Page advertisement and on the Town's website www.newmarket.ca

20. Correspondence dated March, 2016 from Minister Mario Sergio, Minister p. 98 Responsible for Seniors Affairs requesting proclamation of June, 2016 as "Seniors' Month' in the Town of Newmarket.

Recommendations:

- a) THAT the correspondence from Minister Mario Sergio dated March, 2016 be received and the following recommendations be adopted:
- i) THAT the Town of Newmarket proclaim June, 2016 as 'Seniors' Month';
- ii) AND THAT the proclamation be advertised in the Town Page advertisement and on the Town's website www.newmarket.ca
- 21. Correspondence dated March 31, 2016 from Mr. John Cartwright, President, p. 100 Labour Council Toronto and York Region requesting April 28, 2016 be proclaimed as 'National Day of Mourning' for Workers Killed or Injured on the Job.

Recommendations:

- a) THAT the correspondence from Mr. John Cartwright, President, Labour Council Toronto and York Region be received and the following recommendations be adopted:
- i) THAT April 28, 2016 be proclaimed as 'National Day of Mourning' for Workers Killed or Injured on the Job in the Town of Newmarket;
- ii) AND THAT the proclamation be advertised in the Town Page advertisement and on the Town's website www.newmarket.ca
- 22. List of Outstanding Matters.

p. 101

Recommendation:

a) THAT the list of Outstanding Matters be received.

Action Items

23. Correspondence dated March 23, 2016 on behalf of the Municipal Committee for p. 108 OMB Reform requesting a donation towards the costs of holding a summit.

For the consideration of Committee.

Reports by Regional Representatives

Notices of Motion

Motions

24. Councillor Sponga: Motion: (Reconsideration Required)

p. 109

THAT Council expands the pilot project to include Ward 5 with respect to Corporate Services - Legislative Services Report 2016-04 regarding Ward 2 Egg Laying Hens Pilot Project adopted at the February 8, 2016 Council meeting.

25. Councillor Bisanz: A motion regarding Ontario Municipal Board Jurisdiction over p. 110 Official Plans.

New Business

Closed Session

The Closed Session Agenda and Reports will be circulated under separate cover (Goldenrod).

- 26. A proposed or pending acquisition or disposition of land by the municipality as per Section 239 (2) (f) of the Municipal Act, 2001 (if required) related to Item 6 of the Committee of the Whole agenda Ward 5 Property.
- 27. A proposed or pending acquisition or disposition of land by the municipality as per Section 239 (2) (f) of the Municipal Act, 2001 with respect to Joint Corporate Services (Legal Services) and Development and Infrastructure Services (Planning and Building Services) (Closed Session) Report 2016-12 Ward 7 Property Northwest Quadrant.
- 28. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to Corporate Services (Legal Services) and Development and Infrastructure Services (Planning Services) Joint (Closed Session) Report 2016-03 regarding Secondary Plan Appeals to the Ontario Municipal Board.

Public Hearing Matters - None

Addendum (Additions and Corrections)

- 7a. Joint Office of the CAO, Corporate Communications, Corporate Services p. 111 Financial Services Report 2016-17 dated April 14, 2016 regarding 2017 Budget Process. (Related to Item 7)
- 29. Mr. Gordon Prentice to address the Committee regarding the Clock Tower p. 121 development. (Related to Item 6)
- 30. Mr. Glenn Wilson, on behalf of the Main Street District Business Improvement p. 122
 Area Board of Management to address the Committee regarding the Clock
 Tower development. (Related to Item 6)
- 31. Mr. Greg King to address the Committee regarding the Clock Tower p. 123 development. (Related to Item 6)
- 32. Ms. Anne Martin to address the Committee regarding the Clock Tower p. 124 development. (Related to Item 6)

Adjournment

Deputation and Further Notice Request Form

Please complete this form to speak at a meeting of Town Council or Committee of the Whole or to receive further notification இதுarding in item on the agenda. If filling out by hand please print clearly.

Fliease, email to clerke@newmarket.ca, fax to 905-953-5100 or mail or drop off at Legislative Services Debarrment Fown of Newmarket Municipal Offices, 395 Mulock Drive, PO Box 328, STN Main, L3Y 4X7

Name: LEFFRY & FARZALEN TEJERSON				
Organization / Group/Business represented:				
ROSER WHITE ACACEMY				
Address: 415 QUEEN STREET	Postal Code: L3Y 2G9			
Daytime Phone No:	Home Phone:			
Email:	Date of Meeting: APRIL 18, 2016			
Is this an item on the Agenda? ☐ Yes ☐ No	Agenda Item No:			
☐ I request future notification of meetings	I wish to address Council / Committee			
Describe in detail the reason for the deputation and what action you will be asking Council/Committee to take (if applicable): REQUEST TO MEET WITH THE COMMITTEE OF THE WHOLE, RE; PECUEST FOR SUBSTANTIAL, REDUCTION OF THE DEVELOPMENT FEES AND DEFERRAL OF PAYMENT				
ALD DEFERRAL OF PAYMENT				
Do you wish to provide a written or electronic communication or background information \(\subseteq \text{Yes} \subseteq \text{No} \) Please submit all materials at least 5 days before the meeting.				

Deputation Guidelines:

- Deputations related to items on the agenda can be accommodated up to and including the meeting day;
- Deputations related to items not on the agenda may be scheduled within sixty (60) days of receipt of this form;
- Deputations will not be heard on a matter decided upon by Council until ninety (90) days have passed from the date of the matter's disposition by Council;
- Deputations are limited to 5 minutes.

Be advised that all Council and Committee of the Whole meetings are audio-video recorded and live streamed online. If you make a presentation to Council or Committee of the Whole, your presentation becomes part of the public record and you will be listed as a presenter in the minutes of the meeting. We post our minutes online, so the listing of your name in connection with the agenda item may be indexed by search engines like Google.

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Director of Legislative Services/Town Clerk, Town of Newmarket, 395 Mulock Drive, P.O. Box 328, STN Main, Newmarket, ON L3Y 4X7; Telephone 905 895-5193 Ext. 2211 Fax 905-953-5100



POINTS FOR CONSEDERATION REGARDING THE DEVELOPMENT CHARGES FOR ROGER WHITE ACADEMY, 415 QUEEN STREET

- Roger White Academy is a private school offering kindergarten through grade eight and was founded to empower children to develop a love for learning and to enable them to develop their full potential as noble human beings. The program offers a comprehensive individualized curriculum following the Ontario curriculum. Service is an integral part of the curriculum and provides children and their families the opportunity to reach out and act on the qualities they are learning, conscious of their roles as world citizens and servants of humanity. Roger White Academy's individualized program is based on the rate of progress of each child and their personal abilities and demonstrated aptitudes, building on the child's strengths and promoting sustainable work in areas of additional need. The arts are used as a medium for learning and are integrated in the academic aspects of the curriculum. The Ontario Institute of Studies in Education has followed the progress of the school for fourteen years and through them, the director, Farzaneh Peterson, was appointed to the advisory board for a pilot holistic school under the jurisdiction of the Toronto School Board. Over fifty letters of recommendation are available should they be of assistance.
- Nearly six years ago, before finalizing the purchase agreement for the property, we asked the Town what costs were involved and they told us only about the zoning fees and then at a later date about the site plan fee which together amounted to approximately \$30,000.00. However, they failed to mention the Town's development charges and the approximately \$64,000.00 development charge which was then payable to the Region. We bought the property on the basis of the costs that we had been told. Had we known about the development charges, we would not have proceeded.
- After the shock of being told about the development charges which were only brought to our notice at the time that the original site plan approval documents were finalized and presented for signature, we delayed the project and later, in order to make it more affordable, made a substantial reduction of the scope of work, eliminating the addition to the main building. At present, there is no additional space being added. The renovation is strictly interior.



- The development charges, as they stand today, are based on using part of the
 main building and all of the accessory building for the school. As yet
 unconsidered is the fact that both spaces are shared with the residence.
 When school is not in session, the entire house is devoted to residential use
 as well as the accessory building on evenings, weekends, Christmas, Spring
 Break and all summer for the owner's personal interest activities.
- After consideration of public and school holidays and activities that take place away from the school, the school operates only about 160 days or 44% of the year even before consideration of the fact that all spaces are used for residential purposes when the school is not in session.
- The shared use is unusual and, as we understand it, there is currently no
 provision in the development charges by-law for mixed residential and
 business use of this kind but oddly, there is for multi-residential development.
- Unlike most businesses, education is not a profitable venture. The service to the community that it provides is largely unrecognized and is certainly not rewarded by any material standards. Farzaneh works grueling hours and spends a significant part of her out of school hours, including the summer and other holidays, in work related to the school. After fourteen years of operation, she is still taking home only about \$25,000 per year before taxes. Farzaneh has never refused a child because of inability to pay the fees. Consequently there are a number of students paying only partial fees or none at all.
- Given these considerations, it seems reasonable to request that the development charges be waived or substantially reduced and that provision is made to pay any charges over time.
- Further, we would suggest that the Town and Region review their fees and taxes generally to provide incentive for those who are engaged in meaningful community service and/or are small businesses, particularly those that are home based.

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Please email to clerks@newmarket.ca, fax to 905-953-5100 or mail or drop off at Legislative Services Department, Town of Newmarket Municipal Offices, 395 Mulock Drive, PO Box 328, STN Main, L3Y 4X7

Name: Nathan Schoper			
Organization / Group/ Business represented:			
Newmarket Blue	Dot		
Address:	Postal Code:		
Daytime Phone No.	Home Phone:		
Email:	Date of Meeting: April 25th		
Is this an item on the Agenda? Yes No	Agenda Item No:		
I request future notification of meetings	☑ I wish to address Council / Committee		
Describe in detail the reason for the deputation and what action you will be asking Council/Committee to take			
I will be informing cou	incil about the Blue Dot declaration		
I will be informing Cou and asking them to implemen	it it in a declaration for the town.		
Do you wish to provide a written or electronic communication Please submit all materials at least 5 days before the meeting	or background information 🗹 Yes 🗌 No		

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Su	bj	e	:t:

From: Nathan Schaper Sent: March-16-16 11:06 PM

To: Moor, Linda

Subject: RE: Scanned Document

Hello Linda,

I was really hoping this could be fit in for April, I will be leaving for school in May and I really wanted to be able to speak on behalf of this cause I have decided to dedicate myself to, so if that is possible I would really appreciate that.

Thank you very much for all of your help,

Nathan Schaper

WHEREAS the Town of Newmarket understands that people are part of the environment, and that a healthy environment is inextricably linked to the well-being of our community; and

WHEREAS as the Town will consider and have regard for the environmental consideration of the Blue Dot Campaign; and

WHEREAS the Town, as an environmental steward, respects, protects, fulfills and promotes rights for the benefit of existing and future generations; and

WHEREAS the Town is committed to supporting the protection, enhancement and restoration of the environment by fostering education and outreach, collaborating through partnerships, supporting the development of connected communities and reporting progress towards reaching goals;

THEREFORE BE IT HEREBY RESOLVED THAT the Town of Newmarket proclaims:

- 1. All people have the right to live in a healthy environment, including:
 - a) The right to breathe clean air;
 - b) The right to drink clean water;
 - c) The right to consume safe food;
 - d) The right to access nature;
 - e) The right to know about pollutants and contaminants released into the local environment; and
 - f) The right to participate in decision-making that will affect the environment.
- 2. The Town of Newmarket has the responsibility, within its jurisdiction, to respect, protect, fulfill and promote these rights.

Address climate change by reducing greenhouse gas emissions and implementing adaptation measures;

Responsibly increase density;

Prioritize walking, cycling and public transit as preferred modes of transportation;

Reduce solid waste and promote recycling and composting; and

Establish and maintain accessible green spaces in all residential neighbourhoods; and

BE IT FURTHER RESOLVED THAT the Town of Newmarket shall forward a copy of this proclamation to the provincial government, federal government, the Association of Municipalities of Ontario (AMO), and the Federation of Canadian Municipalities (FCM), to show support for recognizing the right of all people to live in a healthy environment.





THIS BLUE DOT IS OUR ONLY HOME.



- ✓ Community Energy Plan
- ✓ Municipal Storm
 Water
 Management
 Plan
- ✓ Low Impact Development plans

- ✓ Energy efficiency of municipally owned properties
- ✓ Earth Hour
- ✓ Annual community Garage Sale
- ✓ E-waste





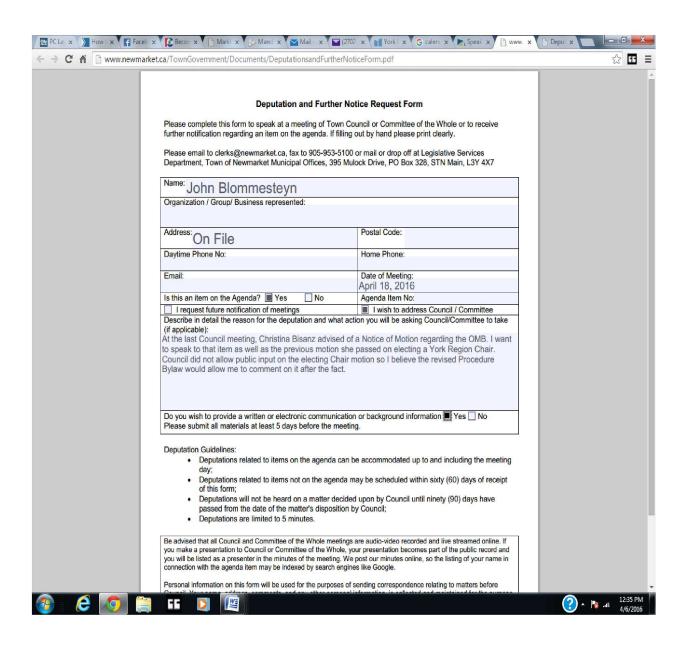
Newmarket's Declaration:

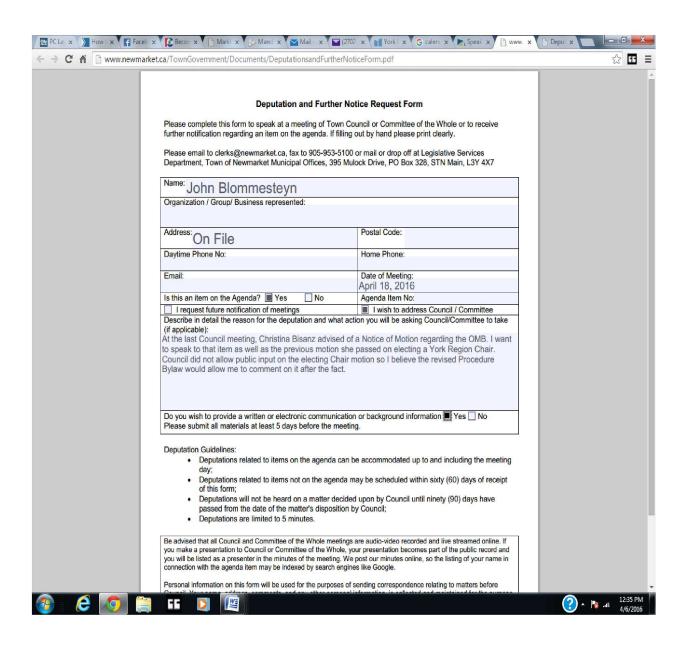
- The right to live in a healthy environment:
 - Clean air
 - Clean water
 - Safe food
 - Access nature
 - Participation in environmental decision making
- Responsibility to respect, protect, fulfill and promote these rights













Planning and Building Services

TOWN OF NEWMARKET 395 Mulock Drive P.O. Box 328 Newmarket, ON L3Y 4X7

www.newmarket.ca planning@newmarket.ca 905.953.5321

April 7, 2016

DEVELOPMENT AND INFRASTRUCTURE SERVICES/PLANNING & BUILDING SERVICES REPORT 2016-14

TO:

Committee of the Whole

SUBJECT:

Application for Zoning By-Law Amendment, 178, 180, 184, 188, 190 and 194 Main Street

Main Street Clock Inc. Files: D14 NP 13-19

ORIGIN:

Application Submitted to the Planning Department

RECOMMENDATIONS

THAT Development and Infrastructure Services – Planning and Building Services 2016-14 dated April 7, 2016 regarding application for Zoning By-law amendment be received and the following recommendation(s) be adopted:

- THAT the application for Zoning By-law amendment, as re-submitted by Main Street Clock Inc. for lands being located at the southwest corner of Main Street South and Park Avenue, municipally known as 178, 180, 184, 188, 190 and 194 Main Street be referred to a public meeting;
- AND THAT following the public meeting, issues identified in this report, together with comments from the public, Committee, and those received through the agency and departmental circulation of the application, be addressed by staff in a comprehensive report to the Committee of the Whole, if required;
- 3. AND THAT Chris Bobyk, The Forrest Group 590 Alden Road, Suite 211, Markham, ON L3R 8N2be notified of this action.

COMMENTS

Location

The subject lands are located on the southwest corner of Main Street South and Park Avenue municipally known as 178, 180, 184, 188, 190 and 194 Main Street (See Location Map attached).

Background

The applicant for this proposal has submitted revised reports, studies and plans for the above noted development. The original Planning Report (Development and Infrastructure Services\Planning and Building Services Report 2013-55 dated November 14, 2013) contains significant discussion on the existing site context, the Official Plan, Zoning By-law and Provincial Policy Statement considerations which have not significantly changed. The report also included discussion on the Lower Main Street South

Development and Infrastructure Services – Planning and Building Services 2013-55 178, 180, 184, 188, 190 and 194 Main Street April 7, 2016 Page 2 of 14

Heritage Conservation District (HCD) Plan. Planning Report 2013-55 is appended for information purposes.

This report will focus on the resubmission, outlining the changes proposed by the proponent and additional Planning discussion.

Re-submission Proposal

Main Street Clock Inc. have re-submitted materials in support of the zoning by-law amendment to amend the existing Historic Downtown Urban Centre (UC-D1) zone to permit a mixed use development on the subject lands. This is the second formal revision to the original plan submitted. The original submission contemplated a 6 storey mixed use building consisting of 150 Residential units above 10 units of ground floor commercial and two levels of underground parking (173 spaces) while retaining the historic Post Office/Clock Tower building. Prior to the statutory public meeting being held, in part to address the concerns of heights in excess of three storeys on Main Street, a revised plan was submitted that proposed three storeys on Main Street and increased the proposed height along Park Avenue to 9 storeys. The number of units and proposed parking remained the same.

This most recent resubmission proposes to develop the property for a 7 storey mixed use building with a total of 165 apartment units and 5 retail units along Main Street. Underground parking continues to be proposed extending under the existing library parking and a portion of the Market Square parking lot and provides for 199 parking spaces (1.2 spaces per unit). The plan has also increased step-backs on upper levels to assist in mitigating the massing. The proposed design is discussed further below in this report.

In all cases, the three buildings south of the Clock Tower are proposed to be demolished and redeveloped however opportunities to preserve the façades in situ as well as dismantling and rebuilding have also been considered though the Heritage Impact Assessment. The proposal also contemplates the conveyance of a parcel of Town owned land in the northeast corner of Market Square. This parcel is currently grassed and used for utility boxes.

The applicant has also indicated with this proposal that the tenure of the units in intended to be rental.

Documents included in the resubmission include a revised drawing set (including site plans, floor plans elevations and perspective drawings), updated Heritage Impact Assessment, updated Planning Justification Report, shadow studies, traffic and parking update as well as a response to a number of comments that have been proffered.

Heritage Impact Assessment

A heritage impact assessment is a report prepared by a qualified heritage specialist to assess the impacts demolition, removal, significant alteration or new construction may have on the character of the building, property, its surrounding context and/or a historic area. This recent resubmission includes an updated Heritage Impact Assessment for 180-194 Main Street South prepared by Goldsmith Borgal & Company Architects.

Development and Infrastructure Services – Planning and Building Services 2013-55
178, 180, 184, 188, 190 and 194 Main Street
April 7, 2016
Page 3 of 14

The HIA provides a historical and contextual background and an architectural review for Main Street and specifically the structures under this application. The report provides a review of the Town's Official Plan and the Lower Main Street South Heritage Conservation District Plan and the relevant policies.

The report provides background on the firm's involvement in the process and the two previous iterations of the Impact Assessment to illustrate the ways in which the design has adapted to the comments and concerns. The conclusion of the report indicates that the proposed development, while not meeting the HCD Plan in terms of height restrictions could be mitigated in order to allow the Town to meet a number of other planning goals in the Historic Downtown Core. This HIA includes examples of how architectural design can further enhance the compatibility of new construction in Heritage Conservation Districts. The HIA indicates that the conservation and rehabilitation of four heritage buildings as part of the development is in keeping with the intent of the Lower Main Street South Heritage Conservation District Plan.

The report summarises the current proposal as follows:

- The proposal is a multi-storey, multi-unit residential building with below-grade parking, with commercial units along Main Street South.
- To mitigate the height of the new structure within the two-to-three storey context of the Lower Main Street South Heritage Conservation District, the height has been confined to correspond with the height of the existing Clocktower and remains consistent with the height of the adjacent steeple of Trinity United Church, just north of the site.
- The historic Clocktower remains prominent due to the design that maintains the hipped-roof of the former Post-Office building, setting the new construction well-back of the tower on both sides.
- Also stepped-back are the upper levels of the new building along the Main Street South elevation the set-back ranges from 4 metres (from the parapets/roof-lines of the existing heritage structures
 at 184, 188 and 194 Main Street South) to 7 metres (at the top floor of the new building).
- The Clocktower will remain as a landmark in the Heritage Conservation District as it will remain
 visible/prominent by means of the set-backs of the new building along Main Street South views
 from both the north and south will not be affected, nor is the view from the east/from Riverwalk
 Commons. Approaching from the west along Park Avenue, the Clocktower will be somewhat
 blocked from view by the new construction.
- The historic commercial uses along Main Street South will be enhanced by rehabilitating the twostorey structures at 184, 188 and 194. Small-scale commercial spaces will encourage and enable independent commercial ventures as opposed to "big-box" retail, allowing for the type of niche retail envisioned in the Newmarket Historic Downtown Community Improvement Plan.

The report acknowledges that the proposal does not meet the goals of the HCD Plan with regards to limiting heights to two-three storeys on Main Street, however, it also notes that there a numerous competing interests that ultimate must be weighed by Council. It righty indicates that it is the Town's policy to revitalize Lower Main Street South while preserving its historic character. The HIA suggests that this current proposal seeks to balance the complementary interests of increasing density, while preserving heritage character as best as possible.

Development and Infrastructure Services – Planning and Building Services 2013-55
178, 180, 184, 188, 190 and 194 Main Street
April 7, 2016
Page 4 of 14

The Heritage Impact Assessment continues by providing specific details on the proposed development against the polices of the Heritage Conservation District Plan. The report indicates how these policies can be achieved, and where there is conflict, recommendations are made on how to mitigate the impact

The Heritage Impact Assessment is currently under peer review by ERA Architects. This peer review will be discussed in the final comprehensive report on this proposal.

increased density would have on the heritage aspects of the District.

Shadow Study

A shadow study has been prepared for the proposal that details impacts of shadowing on the surrounding neighbourhood at the spring and fall equinoxes and summer solstice. The shadow impacts are shown at 9am, 12pm, 2pm and 4pm. Shadow Studies illustrate the impact of development in terms of sun and daylight access to the surrounding context including surrounding buildings, the public realm, public and private open space.

An existing condition shadow study has also been provided to assess the impact. The shadow studies submitted show little impact on the low density developments to the west of Main Street. The greatest impact of shadowing from this proposal would be the east side of Main Street in the fall evenings and the Trinity United Church on Park Avenue in the spring and fall mornings. The façade on the south side of the Trinity United Church includes a number of stain glass windows of various sizes. The shadow impacts on the church warrant further discussion and consideration.

Planning Justification Report

The submitted Planning Justification report prepared by MHBC discusses the proposed design and mitigation techniques used to address compatibility. It reads: "From a design perspective, the Proposal preserves the existing heritage building facades as part of the building podium along Main Street South to preserve the main street look and feel. The five storeys which rise above this podium mirror the colours and materials of buildings along Main Street South, particularly of the post office building. The Proposal seeks to lessen its height impact on Main Street South and the surrounding community through a series of step-backs. The Proposal includes a 4.0 m step-back of the building façade above the second-storey, and an additional 0.95 m and 2.66 m step-back above the fourth and sixth-storeys respectively along Main Street South. The Proposal also includes a 1.53 m and 2.81 m step-back above the third-storey and sixth-storey respectively along Park Avenue. These step-backs offer a visual transition of built form and height along Main Street South and Park Avenue. The Proposal also includes a pedestrian connection through the building from the public parking (Market Square) in the rear to Main Street South."

The step-backs as described above are detailed in the elevations and cross sections in the appendix of this report. Significant breathing room has been included around the clock tower itself lessening the impacts on this designated building. The proposed step-backs on Main Street do give some distinction to a Main Street façade of 2 storeys however floors above the second will remain visible and will have impact on the heritage character of the area. The appropriateness of the height and step-backs will continue to be reviewed though the process. It is anticipated that the Heritage Impact Assessment peer review will also comment on the appropriateness of the massing and mitigation techniques.

Development and Infrastructure Services – Planning and Building Services 2013-55
178, 180, 184, 188, 190 and 194 Main Street
April 7, 2016
Page 5 of 14

Traffic and Parking – the applicant has submitted a revised report intended to review the appropriateness of the proposed parking supply address the parking related comments from Engineering Services.

The current development proposal is for 165 Residential apartment units and 5 Commercial units. A total parking supply of 199 parking spaces (1.21 spaces per unit) is being proposed within a three level underground parking garage, including 174 spaces for residents (approximately 1.05 spaces per unit) and 25 spaces for visitors (approximately 0.15 spaces per unit). The current zoning by-law standard for this proposal would be 1.5 per unit (248 spaces) plus an additional 0.25 for visitor parking (42 spaces) leaving the total required by the by-law at 290 spaces. The proposed underground parking area is intended to be accessed by Park Avenue.

The parking justification report breaks down the units as follows:

1-Bedroom/1-Bedroom + Den units

115

2-Bedroom/2-Bedroom + Den units

49

3-Bedroom unit

1

No parking is being proposed for the at-grade retail which is consistent with the zoning by-law requirements.

Engineering Services have reviewed the report and continue to have concerns regarding the parking shortfall and cannot support the application until the identified issues are addressed.

Departmental and Agency Comments

The Heritage Newmarket Advisory Committee have made recommendations to Council through their April 5th 2016 meeting minutes. These minutes will go through the normal and usual process and be included and discussed in the comprehensive report following the public meeting.

Engineering Services – The previous comments of Engineering Services identified in the attached Planning Report have been addressed or can be addressed utilizing the holding provision in the zoning by-law with the exception of the parking analysis.

COMMUNITY CONSULTATION POLICY

The statutory public meeting was held on February 3, 2014 where a number of community members spoke to the application. The proposal that was presented at the public meeting depicted 3 storey heights on Main Street with 9 storeys on Park Avenue. As the proposal has significantly changed from what was presented at that public meeting, and considering the length of time that has passed, staff are recommending that this application be referred to an additional public meeting to garner further comments from the public.

BUDGET IMPACT (CURRENT AND FUTURE)

Application fees have been received, and the Town will receive revenue from assessment fees from any land use decisions made on the subject properties. Should the application be referred to a public meeting, there will be the typical costs associated with providing notice and holding the public meeting.

Development and Infrastructure Services - Planning and Building Services 2013-55 178, 180, 184, 188, 190 and 194 Main Street April 7, 2016 Page 6 of 14

HUMAN RESOURCE CONSIDERATION

Not applicable to this report as staffing levels remain the same.

Conclusion

It is appropriate to refer this application for zoning by-law amendment to a further public meeting to hear comments/questions from the public.

Attachments: Location Map

Site Plan Elevations

Perspective Plan

Planning Report 2013-55

Senior Planner - Community Planning

Commissioner of Development and

Infrastructure Services

Director of Planning and Building Services

Development and Infrastructure Services – Planning and Building Services 2013-55
178, 180, 184, 188, 190 and 194 Main Street
April 7, 2016

Page 7 of 14

LOCATION MAP 178, 180, 184, 188, 190 and 194 MAIN STREET (CLOCK TOWER)



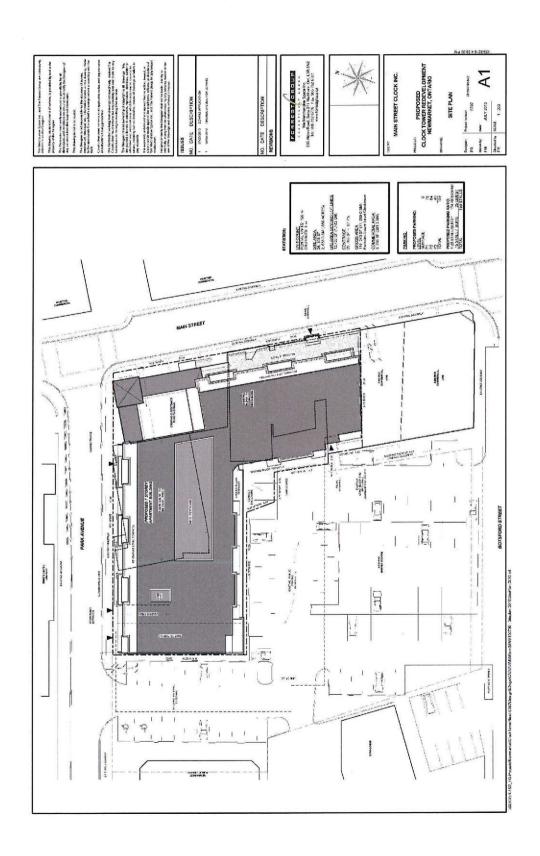


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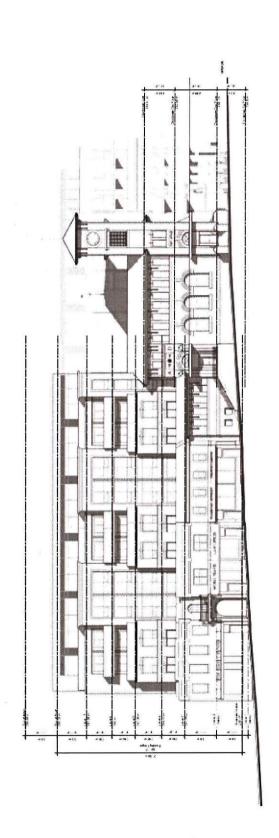
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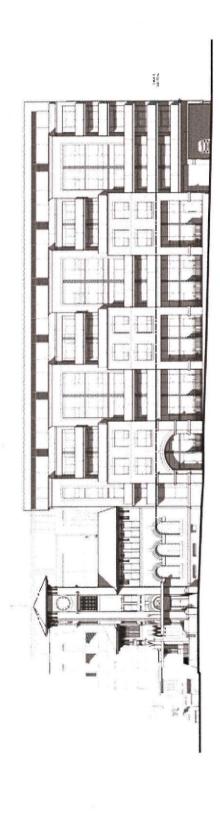
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Development and Infrastructure Services – Planning and Building Services 2013-55
178, 180, 184, 188, 190 and 194 Main Street
April 7, 2016

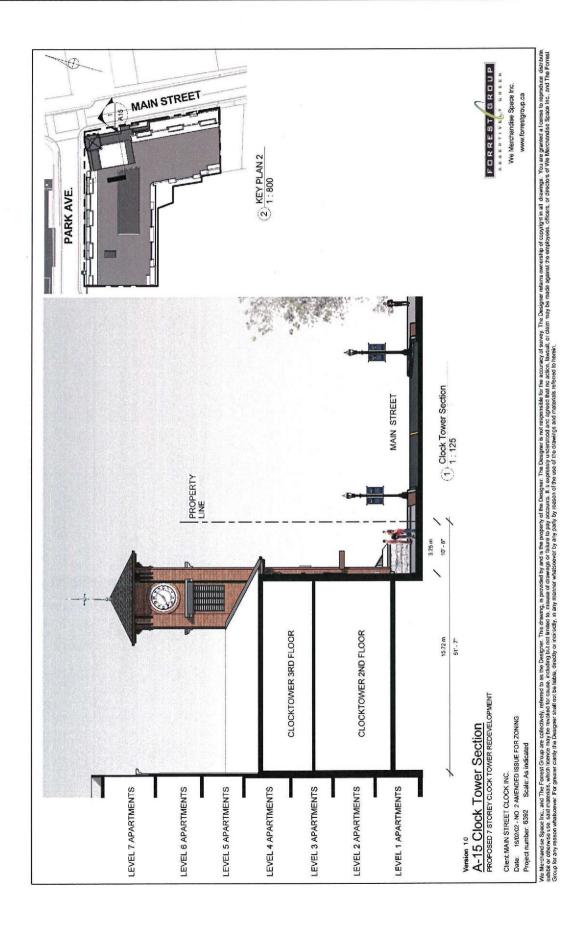
Page 9 of 14



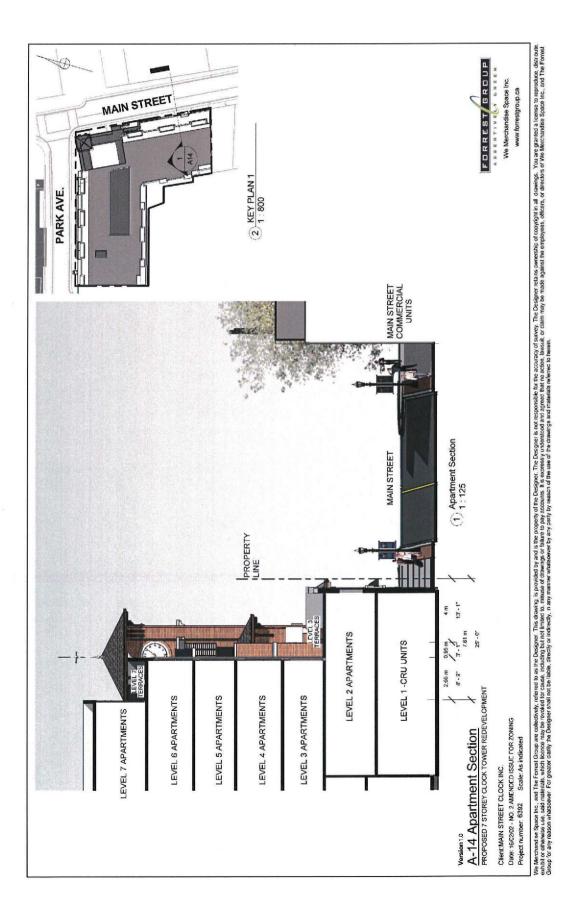


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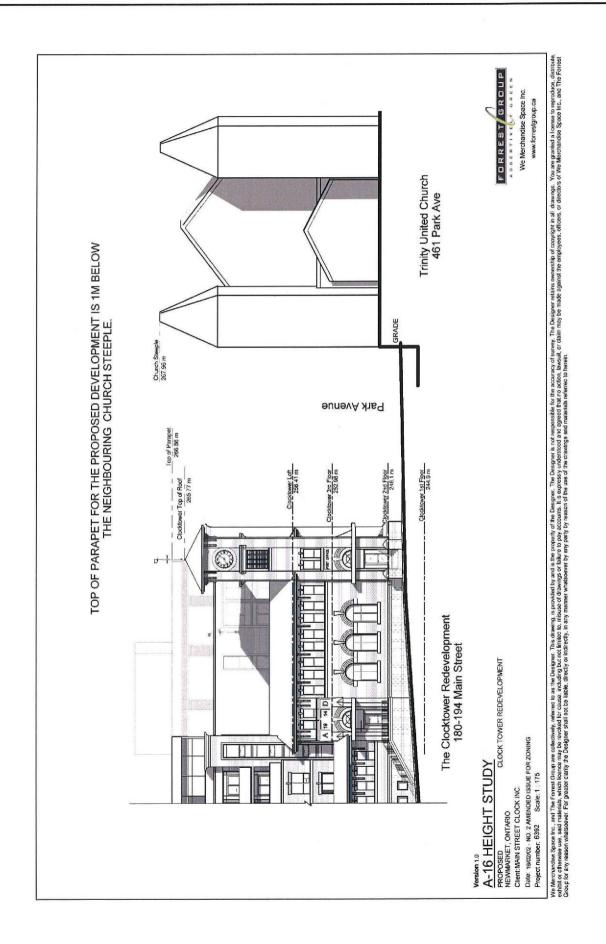






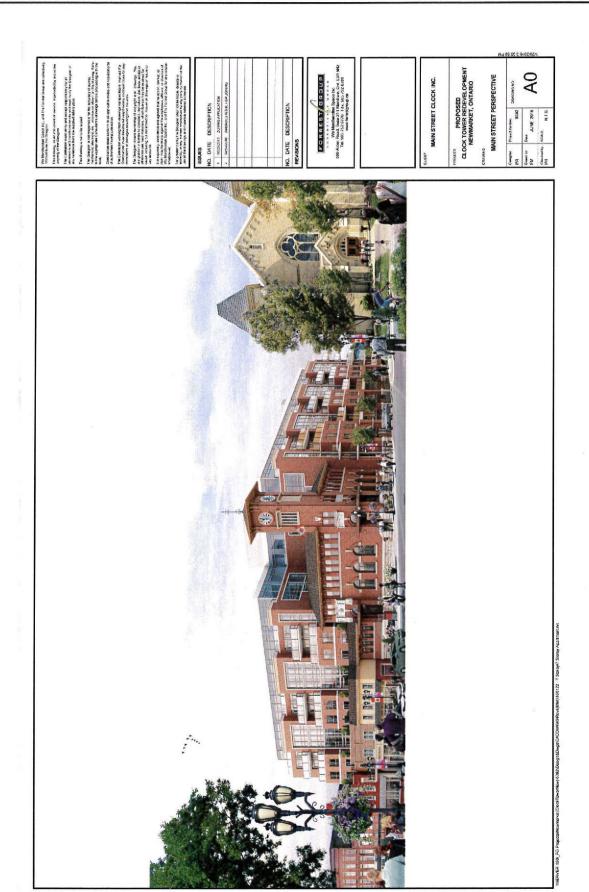
Development and Infrastructure Services – Planning and Building Services 2013-55 178, 180, 184, 188, 190 and 194 Main Street April 7, 2016

Page 12 of 14



Development and Infrastructure Services – Planning and Building Services 2013-55 178, 180, 184, 188, 190 and 194 Main Street April 7, 2016 Page 13 of 14 Development and Infrastructure Services – Planning and Building Services 2013-55 178, 180, 184, 188, 190 and 194 Main Street April 7, 2016

Page 14 of 14





Planning and Building Services

TOWN OF NEWMARKET 395 Mulock Drive P.O. Box 328 Newmarket, ON L3Y 4X7

www.newmarket.ca planning@newmarket.ca 905.953.5321

November 14, 2013

DEVELOPMENT AND INFRASTRUCTURE SERVICES/PLANNING & BUILDING SERVICES REPORT 2013-55

TO:

Committee of the Whole

SUBJECT:

Application for Zoning By-Law Amendment, 178, 180, 184, 188, 190 and 194 Main Street

Main Street Clock Inc. Files: D14 NP 13-19

ORIGIN:

Application Submitted to the Planning Department

RECOMMENDATIONS

THAT Development and Infrastructure Services – Planning and Building Services 2013-55 dated November 14, 2013 regarding application for zoning by-law amendment be received and the following recommendation(s) be adopted:

- 1. THAT the application for zoning by-law amendment, as submitted by Main Street Clock Inc. for lands being located at the southwest corner of Main Street South and Park Avenue, municipally known as 178, 180, 184, 188, 190 and 194 Main Street be referred to a public meeting;
- AND THAT following the public meeting, issues identified in this report, together with comments from the public, Committee, and those received through the agency and departmental circulation of the application, be addressed by staff in a comprehensive report to the Committee of the Whole, if required;
- 3. AND THAT Chris Bobyk, The Forrest Group 590 Alden Road, Suite 211, Markham, ON L3R 8N2be notified of this action.

COMMENTS

Location

The subject lands are located on the southwest corner of Main Street South and Park Avenue municipally known as 178, 180, 184, 188, 190 and 194 Main Street (See Location Map attached).

Proposal

Main Street Clock Inc. have submitted an application for zoning by-law amendment to amend the existing Historic Downtown Urban Centre (UC-D1) zone to permit a mid-rise 6 storey mixed use building on the subject property consisting of 150 Residential units above 10 units of ground floor commercial and two levels of underground parking (173 spaces) while retaining the historic Post Office/Clock Tower building. The three buildings south of the Clock Tower are proposed to be demolished and redeveloped. The proposal also contemplates the conveyance of a parcel of Town owned land in the northeast corner of Market Square. This parcel is currently grassed and used for utility boxes. The proposed two storeys of

underground parking would extend under the existing library parking and a portion of the Market Square parking lot. If deemed appropriate, it will be necessary to provide easements to allow the underground parking garage to extend into Town owed property.

Site Description

- the Subject lands currently contain the two storey post office building at the corner of Main Street South
 and Park Avenue and addition that runs along Park Avenue. The subject lands also contain the 3 two
 storey commercial buildings fronting on Main Street, south of the above noted former Post Office
 building.
- total lot area is approximately 0.27 hectares with a frontage on Main Street of ± 55 metres and a frontage on Park Avenue of ± 87 metres.
- the surrounding land uses are:

North: Trinity United Church and low density residential further west along Park Ave.

South: Existing Commercial with residential apartments above.

West: Newmarket Public Library and the Market Square parking lot.

East: Existing Commercial and urban park land.

Preliminary Review

Official Plan Considerations

One of the goals and strategic directions of the Plan is the protection and enhancement of the natural and cultural heritage of the Town. Section 1.3.2 indicates that the protection of the Town's cultural heritage will be a priority for the Town and that the preservation, restoration and utilization of the Town's heritage resources is vital for the retention of the Town's cultural identity.

Section 1.3.6 under the strategic directions entitled *Revitalization of the Historic Downtown* indicates that the Historic Downtown is the traditional Central Business District of Newmarket and that there is significant opportunity for growth and change that would facilitate the achievement of the Plan's strategic directions. Additional development in this area would achieve the sustainability goal by providing an opportunity to live close to services without the need to burden the road system. The Official Plan goes on to indicate that with additional development, the rich history of the area will be protected for the enjoyment of residents as the Plan builds on the Newmarket Historic Downtown Community Improvement Plan. The mix and design of retail and service, office, institutional, entertainment, recreational and residential uses located along Main Street will continue to foster a sense of vibrancy and community in the Historic Downtown at an Urban Scale in harmony with the rich heritage of the surrounding residential neighbourhoods.

The Subject Property is designated Historic Downtown Centre on Schedule A - Land Use Plan to the Town's Official Plan.

The Historic Downtown Centre designation permits a number of uses including residential uses up to 80 units per net hectare. The Official Plan allows for greater densities provided background studies demonstrate that the proposed development will not create an unacceptable level of traffic, and will be compatible with the existing surrounding development. To demonstrate this, the Official Plan requires a number of studies to be submitted including a Shadow Impact Study, Traffic Impact Study, Heritage Impact Assessment, Environmental Site Assessment, Functional Servicing Report and Planning Justification Report discussed further in this report.

One of the Official Plan's primary goals is to revitalize the Historic Downtown. Policies related to this portion of Main Street encourage improvements in the form of infill development and rehabilitation that is at a scale that retains the historic character of the area. The plan encourages retail uses along Main Street with residential units on the upper floors and encourages pedestrian activity by providing adequate links to Main Street and landscaped sidewalks.

In summary, the Official Plan would encourage appropriate residential and commercial redevelopment in scale with the historic character of Main Street South.

Zoning Bylaw Considerations

The subject property is currently zoned Historic Downtown Urban Centre Zone (UC-D1) by comprehensive zoning By-Law 2010-40. The UC-D1 zone includes an apartment building as a permitted use. The performance standards for this zone have a minimum height of 2 storeys and a maximum height of 3 storeys, a minimum floor space index if 0.5 and a maximum floor space index of 1.0. There are no yard setbacks in this zone category as many of the existing buildings are built to the lot lines.

The applicant is proposing to amend the existing zone of the property to allow for a 6 storey building stepped back from Main Street with a floor space index of 4.25. Relief from the parking requirements is also being requested. The current zoning By-law would require 1.75 parking spaces per unit which equals 263 spaces for the proposed 150 apartment units. The applicant is proposing 173 spaces which amounts 1.15 spaces per unit.

The proposed commercial units that are replacing existing units will not have parking requirements associated with them. However, the newly proposed commercial units would be required to provide parking or cash in lieu of same. The current rate for cash in lieu of parking for the Downtown area is \$1500 per space. This can be applied to the deficient parking spaces for the residential units as well as the newly proposed commercial units if this application is approved.

Provincial Policy Statement

The Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest related to land use planning and development. As a key part of Ontario's policy-led planning system, the PPS sets the policy foundation for regulating the development and use of land. It also supports the provincial goal to enhance the quality of life for the citizens of Ontario.

Planning decisions shall be consistent with the Provincial Policy Statement. The PPS provides for appropriate development while protecting resources of provincial interest, public health and safety, and the quality of the natural environment. The PPS supports improved land use planning and management, which contributes to a more effective and efficient land use planning system.

Heritage Conservation District

Council have recently passed a By-law to implement the Heritage Conservation District Plan for Lower Main Street South. The by-law is currently in the Notice of Appeal period which ends on December 2, 2013. If there are no appeals received, the HCD Plan will be in full force and effect on December 3, 2013. While these applications have been made prior to the Heritage Conservation District being in full force, the development proposal will be reviewed against the policies and objectives of the Plan.

Purpose

The purpose of the Heritage District Plan is to establish a framework for assessing and guiding proposals by private property owners and the municipality's proposals for public works to ensure that change contributes to the district character. The Plan also list the types of proposals requiring heritage review, offers guidance on building conservation, gives guidance on adapting existing buildings and identifies where new compatible construction would be appropriate.

Types of Buildings

The Plan identifies three types of buildings and provides guidelines for each building in the proposed district. The building hierarchy are those that are Historic, those that are complementary to the district and other buildings that are neither historic nor complementary. The Clock Tower building at the southwest corner of Main Street South and Park Avenue is identified as a Historic Landmark Building. The remainder of the buildings under this application are designated Historic Commercial buildings with the exception of a small infill building at 190 Main Street filling in what used to be an alley space between 188 and 194 Main Street which is designated as neither historic nor complementary.

Goal of the Plan

The overreaching goal of the Plan is to revitalize the Lower Main Street South District while preserving its historic character. The Plan has a number of objectives and policies to achieve this goal. The policies of the Plan, specifically as they relate to buildings identified as historic (Historic Landmark buildings and Historic Commercial Buildings), supports the retention of historic buildings in the district. If a property owner proposed to demolish a building, a heritage impact assessment may be required to ascertain whether there are alternatives to demolition. The Town is not obligated to issue a demolition permit.

Plan Policies

The HCD Plan also contains policies in relation to new construction. This section of the Plan indicates that the Town will favour proposals for new construction that propose:

- building height is not less than two storeys and not more than three storeys and is complementary to adjacent historic buildings and the streetscape;
- there is zero front yard setback and zero side yards;
- the facade shows a vertical orientation (or vertical directional emphasis) by segmenting the mass of the building into units of two or three bays across and by placing windows that are taller than they are wide in the upper floor;
- the ground floor of the facade is mostly taken up by plate glass display windows, the upper floor (or floors) shows a rhythm of windows spaced across the wall, and clay brick of light buff or red colour clads ground-floor piers and the upper-floor wall;
- floors align, or align approximately, with floors of adjacent historic buildings, allowance being made for changes in grade on the Main Street South hill;

- the facade is surmounted by a flat roofline, either a decorative brick cornice or a decorative brick parapet;
- · signage is integrated into the ground floor design; and,
- at corner locations, the design addresses the corner and presents two street facades.

The appropriateness of any new design would be demonstrated through a heritage impact assessment in which the impact of the new design on adjacent historic buildings, the streetscape and the district is assessed. A heritage impact assessment has been submitted for this application and discussed further below.

Views

The HDC Plan discusses the importance of the protection of views to, from and within the district. Specifically, the Plan indicates the Town will review application for their potential impact on existing views including views of the districts four landmark buildings, one of which being the Clock Tower.

Guidelines

The HDC Plan also contains a number of Guidelines identifying minor improvements to the Post Office building such as filling in holes in the brick work where flag poles and window shields were once mounted. The Guidelines also provide a four step process for approaching improvements or restoration of Historic Commercial Buildings. Section 5.6 of the Plan identifies guidelines for New Construction which are based on the policies for new construction identified above.

The HDC Plan provides a number of suggestions for buildings within the district which are provided below for the properties that form this application. The applicant has indicated that they will integrate heritage facades as part of the redevelopment where feasible. It is noted that the submitted Heritage Impact Assessment also recommends that some form of integration of the existing heritage structures/facades into the development be considered. Further, a structural investigation and a Conservation Plan will be required to determine the appropriate conservation strategy.

184 Main Street South – The Plan recommends that after the siding is removed from the storefront and upper floor and the roughcast plaster beneath is exposed, restoration based on historic photographs and the fire insurance plans should occur. This is one of the district's few buildings where a plaster finish – authentic roughcast and not synthetic EIFS – is recommended. The restored plaster finish should be left in its natural state and not tinted with colour, as was typical, unless there is evidence in the underlying roughcast plaster of a colour tint.

188 Main Street South – The Plan recommends that the siding on the ground floor and upper floor should be removed. If the underlying brick veneer is not irretrievably damaged, restoration based on historic photographs should occur.

194-196 Main Street South – Historic photographs shows at No. 194 an identical building to No. 196. The siding covering No. 194 should be removed, and restoration of the upper floor and storefront should proceed if the underlying brick is not irretrievably damaged.

Comments

The proposal by the applicant for redevelopment of these buildings on Main Street South would assist in the revitalization of Downtown Newmarket by providing a number of residential units in the core and

providing additional commercial units along Park Avenue as encouraged by the Plan. However, the proposal does not meet significant policies of the Heritage Conservation District Plan by exceeding the 3 storey height limitation and not preserving in situ Historic Commercial Buildings. To assist in the on-going review of the application against the HCD Plan, a Heritage Impact Assessment has been submitted. Staff will provide further analysis of this proposal against the HCD Plan in a comprehensive report after the required Statutory Public Meeting has occurred.

Heritage Impact Assessment

A heritage impact assessment is a report prepared by a qualified heritage specialist to assess the impacts demolition, removal, significant alteration or new construction may have on the character of the building, property, its surrounding context and/or a historic area. Submitted with the application is a Heritage Impact Assessment for 180-194 Main Street South prepared by Goldsmith Borgal & Company Architects.

The HIA provides a historical and contextual background and an architectural review for for Main Street and specifically the structures under this application. The report provides a review of the Town's Official Plan and the Lower Main Street South Heritage Conservation District Plan and the relevant policies.

The report asserts that the proposal addresses the Town's policies by:

- Developing a site within the Historic Downtown which has been identified as an area with a significant opportunity for growth as it would achieve the sustainability goal of providing an opportunity to live close to services without the need to burden the road system.
- Including a multi-unit residential and commercial uses to achieve a mix of uses within the Historic Downtown.
- Proposing a use that has the potential to revitalize the Historic Downtown.

The report also acknowledges that the proposal does not meet the Town's policies and objectives related to heritage, such as;

- Maintaining the historic scale in the Historic Downtown at Two, two-and-one-half, or three stories.
- Protecting heritage by retaining and restoring existing buildings.

The Heritage Impact Assessment continues by providing specific details on the proposed development against the polices of the Heritage Conservation District Plan. The report indicates how these policies can be achieved, and where there is conflict, recommendations are made on how to mitigate the impact increased density would have on the heritage aspects of the District.

The Town is in the process of securing a peer review consultant to review the HIA and comment on the submitted plan. Final comments on the HIA will be provided in a future report to Committee of the Whole.

Shadow Study

A shadow study has been prepared for the proposal that details impacts of shadowing on the surrounding neighbourhood at the spring and fall equinoxes and summer solstice. The shadow impacts are shown at 9am, 12pm, 2pm and 4pm. Shadow Studies illustrate the impact of development in terms of sun and

daylight access to the surrounding context including surrounding buildings, the public realm, public and private open space.

The shadow studies submitted show little impact on the low density developments to the west of Main Street. There appears to be significant shadowing on the public streets of Park Avenue and Main Street. Staff have requested a current condition shadow study be submitted to clarify the cumulative impacts the proposed building would have over the existing situation.

Departmental and Agency Comments

Heritage Newmarket have completed a preliminary review of the proposal and provided comments to staff. The comments relate to questions of clarification on the submitted Heritage Impact Assessment as well as providing photographs of existing views to landmark buildings (The Old Post Office, Trinity United Church and Old Town Hall) that would be impeded if this proposal were to be approved in its current state. It is intended that that applicant and heritage consultant will attend Heritage Newmarket on December 3rd to present the proposal and answer any questions the committee have. Further comprehensive comments will be included in a report to Committee of the Whole after the public meeting is held.

The Town has received comments from various utilities that will be addressed throughout the planning process.

Engineering services have reviewed the Traffic Impact and Parking Study, Functional Servicing Report and Phase 1 and 2 Environmental Site Assessments and have the following comments to offer:

Traffic Impact Study and Parking

The Traffic Impact and Parking Study (TIPS) only analyses traffic operations on week-days – Saturday traffic operations should also be considered.

The Report assumes no traffic generation from the Commercial Retail Units (CRU). Vehicle traffic is likely to be generated from the CRU and therefore some traffic generation should be forecast.

Additional sight distance work needs to be completed based on a design speed of 50km/h opposed to the 45km/h in the report.

The adequacy of the parking supply proposed for the residential use should be further reviewed within the context of all of the uses proposed including the CRU.

Insufficient justification is provided to support the conclusion that no parking is required for the proposed CRU.

The TIPS does not provide any analysis of the impacts of the site redevelopment based on the replacement of the existing uses. Further consideration of these factors may result in the need for additional parking.

Sanitary Sewage

Sanitary sewage from this development as proposed will discharge to the existing sanitary sewer on Main Street. The capacity of only the sanitary sewer on Main Street fronting this property has been reviewed in the FSR. No analysis has been carried out to confirm that adequate capacity exist in the downstream

Development and Infrastructure Services – Planning and Building Services 2013-55 November 14, 2013

Page 8 of 14

system for the flows generated by this development. The applicant will be required to carry out a study to confirm that adequate capacity exists or determine what downstream improvements are required to the sanitary system. All cost for the study and any downstream improvements necessary will be the sole responsibility of the applicant.

Water Supply

The report did not provide any hydrant flow information or modelling to confirm if the existing watermains are adequate to service the proposed development. The consultant should provide either modelling or a hydrant flow test on the watermain where the connection is proposed to confirm that the existing watermain is adequate.

Additional analysis for the Fire Underwriters Survey calculation is required (projected fire flow rate).

Storm Drainage

The existing site is generally impervious. The proposed development will have minimal impact on the quantity of storm water flow which discharges from the property. Water captured and discharged from the roof is inherently clean and therefore the quality of the storm water discharging from the property will be improved from the existing condition. The final design should demonstrate that the water quality from this site meets Enhanced Protection Criteria as defined by MOE Guidelines.

Phase 1 and Phase 2 Environmental Site Assessments

Engineering Services have reviewed the Phase 1 and Phase 2 Environmental Site Assessments and have indicated a number of comments that require addressing. The reports identify that contamination exists in the soils above residential standards. Remediation work and the filing of a Record of Site Condition (RSC) will likely be required. Sufficient environmental work has been carried out to demonstrate that it should not be an undue hardship to remediate the site. We require confirmation from the MOE on whether or not an RSC will be required.

COMMUNITY CONSULTATION POLICY

A statutory public meeting will be required as part of the Planning Act requirements for the proposed changes to the zoning bylaw. A number of comments/letters have been submitted to date including a petition against the existing proposal for redevelopment of these buildings on Main Street South citing design, obstruction of views, traffic increase and parking as issues to be addressed.

BUDGET IMPACT (CURRENT AND FUTURE)

Application fees have been received, and the Town will receive revenue from assessment fees from any land use decisions made on the subject properties. Should the application be referred to a public meeting, there will be the typical costs associated with providing notice and holding the public meeting.

HUMAN RESOURCE CONSIDERATION

Not applicable to this report as staffing levels remain the same.

Development and Infrastructure Services – Planning and Building Services 2013-55 November 14, 2013

Page 9 of 14

Conclusion

It is appropriate to refer this application for zoning by-law amendment to a statutory public meeting to hear comments/questions from the public.

Attachments: Location Map

Site Plan Elevations

Perspective Plan

Senior Planner - Community Planning

Director of Planning and Building Services

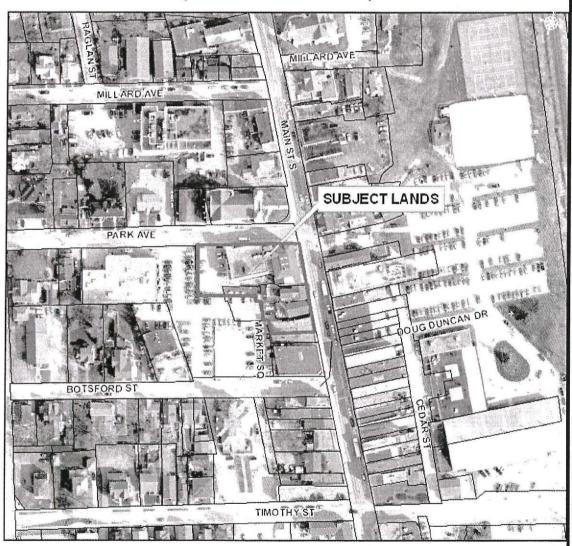
Commissioner of Development and

Infrastructure Services

Page 10 of 14

LOCATION MAP

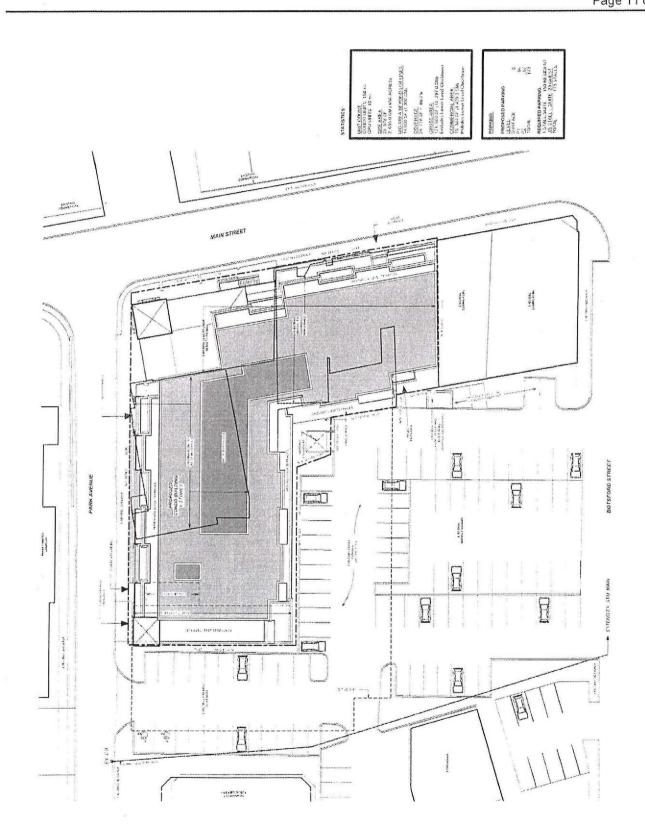
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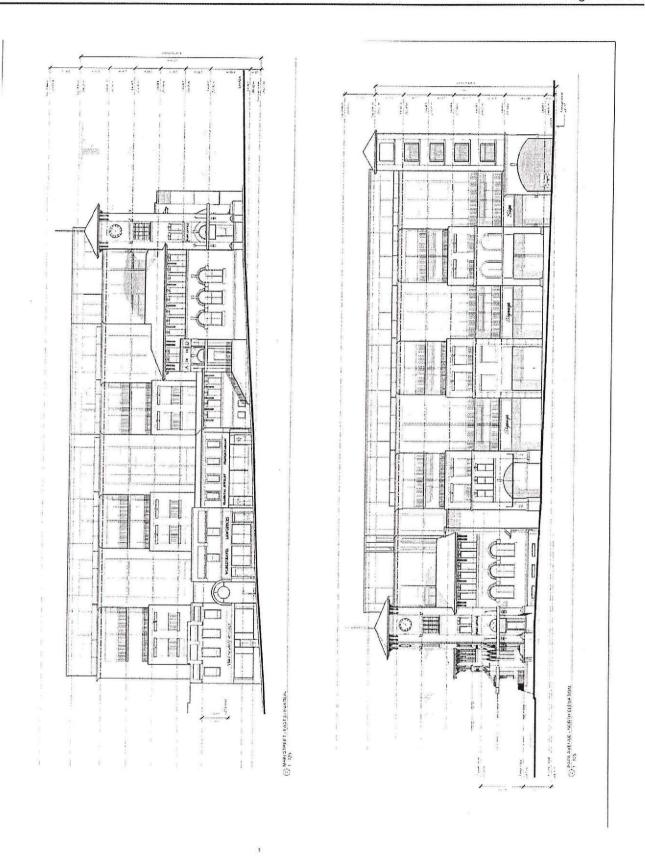




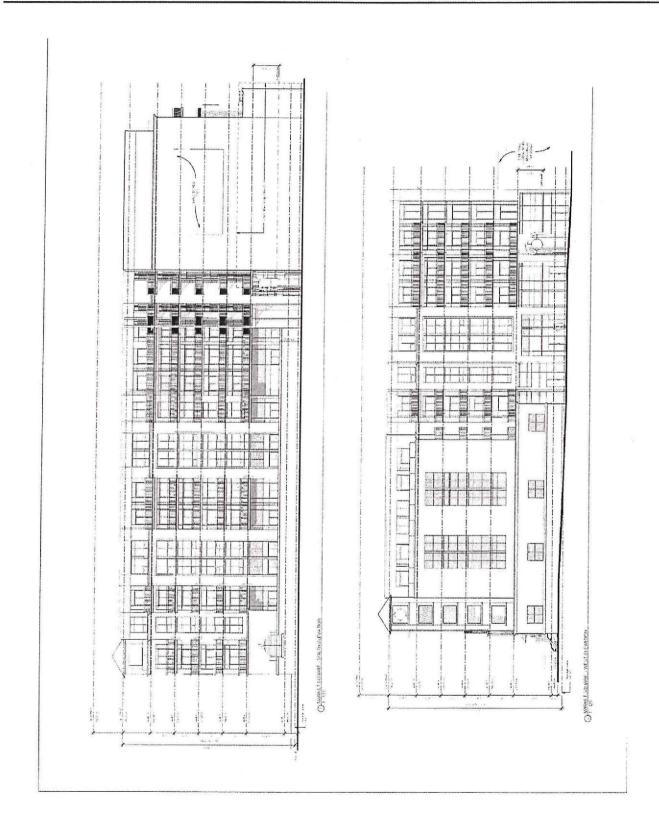
TOWN OF NEWMARKET PLANNING DEPARTMENT

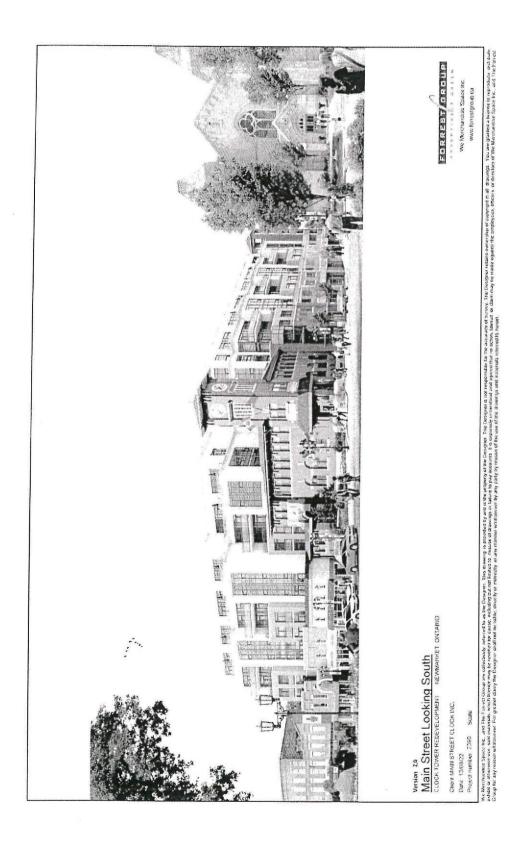
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TOWN OF NEWMARKET 395 Mulock Drive P.O. Box 328 Newmarket, ON L3Y 4X7

www.newmarket.ca info@newmarket.ca 905.895.5193

April 1, 2016

DEVELOPMENT AND INFRASTRUCTURE SERVICES – PLANNING & BUILDING SERVICES REPORT 2016-11

TO:

Mayor and Members of Council

SUBJECT:

Street Naming Policy

ORIGIN:

Planning Services

RECOMMENDATIONS

THAT Development and Infrastructure Services – Planning & Building Services Report 2016-11 dated April 1 regarding the Street Naming Policy be received and the following recommendations be adopted:

- 1. THAT Council adopt the attached Street Naming Policy
- 2. THAT Council delegate to Staff such authority as is required to administer the Street Naming Policy

In accordance with the Procedure By-law, any Member of Council may make a request to the Town Clerk that this Information Report be placed on an upcoming Committee of the Whole agenda for discussion.

BACKGROUND

Following Council's adoption of Corporate Services Report – Legislative Services 2015-05 dated April 2, 2015, the Street Naming Committee was dissolved. A new process is required for the naming of Streets in Newmarket. This report presents a policy for a new internal street naming review policy that reflects the need to have street names that are clear, easily understood, and reflective of Newmarket's heritage.

Previously the Street Naming Committee, which comprised of members of the public and supported by staff, met to discuss requests related to street naming. As Newmarket has reached near complete build-out of its street network, the meetings of this group became infrequent and it was determined that the committee was no longer required.

COMMENTS

The Town still receives requests for names to be added to the Street Name Reserve List. These are typically to add the names of distinguished Town residents, veterans, or people who have contributed to Newmarket in an outstanding way. A process is yet required to ensure that requests for street name changes and the naming of possible new streets occurs in a manner that reflects the expectations of Newmarket residents. Staff have developed a policy to handle requests that establishes criteria and review

processes that will prevent confusion and ensure that street names reflect Newmarket's heritage and the accomplishments of its residents.

The attached policy will guide staff in the review of requests to add names to the Street Name Reserve List, rename existing streets, and name new streets.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

The proposed policy will support the Community Strategic Plan by being *Well Respected* by ensuring that Newmarket's streets remain named in a manner that is clearly understood and reflective of the Town's heritage.

The proposed policy will support the Council Strategic Priority of Efficiency & Financial Management by better aligning staff time with the review required of street names.

CONSULTATION

The public was consulted through the Boards and Committees review that occurred in 2014-2015 leading up to the adoption of Corporate Services Report – Legislative Services 2015-05 dated April 2, 2015 which directed a new structure of boards and committees.

HUMAN RESOURCE CONSIDERATIONS

None.

BUDGET IMPACT

None.

CONTACT

For more information on this report, contact: Ted Horton, Planner, at 905-953-5321, ext 2458; thorton@newmarket.ca

Commissioner, Development and Infrastructure

Services

Director, Planning & Building Services

Planner

Appendix: Street Naming Policy



CORPORATE POLICY

Sub Topic:

Street Naming Policy

Policy No. PLAN. 1-01

Topic:

Naming

Applies To: Public and Private Streets

Section:

Planning and Building Services

Council Adoption Date:

Effective Date:

Revision No:

Date:

Policy Statement and Strategic Plan Linkages

The Town of Newmarket prides itself on its core values and being "Well planned and Connected." As the Town strives to cultivate strategic growth, this policy supports that commitment by ensuring streets are named within their appropriate protocols.

Purpose

The purpose of the Street Naming Policy is to set out guiding principles for the naming and renaming of streets in the Town of Newmarket. The Street Naming Policy includes the process for street names being added to, and developing priority standing on, the Town of Newmarket Street Name Reserve List and the establishment of an Internal Review Team. In addition, it outlines the procedures for assigning street names to a development and renaming an existing street.

This policy applies to both public and privately managed streets in the Town of Newmarket, subject to legislative requirements and governing by-laws. The policy is administered by Planning and Building Services.

Definitions

Resident- in relation to section 7.0 of this policy, a resident is a person who resides on, or owns property that fronts on to the subject street; including tenants and business owners.

Town – is the Corporation of the Town of Newmarket

Street Name Reserve List- is a database of names intended to be used as street names within the Town of Newmarket.

Procedures

1. Establishment of an Internal Review Team

- 1.1 The Street Naming Internal Review Team is established to make recommendations to the Director of Planning or designate with regards to the naming of public and private streets in the Town of Newmarket.
- 1.2 The Street Naming Internal Review Team will be composed of the following groups:
 - Staff Liaison, Heritage Newmarket Advisory Committee
 - One (1) representative from Town of Newmarket Planning and Building Services
 - One (1) representative from the Town of Newmarket Recreation and Culture Department
 - One (1) representative from Central York Fire Services.
- 1.3 The Street Naming Internal Review Team's recommendations to the Director of Planning or designate include:
 - a) Requests to add a name to the Reserve List.
 - b) Assigning names to new subdivisions/ newly created roads, both private and public.
 - c) Approval of themes for new subdivisions as suggested by developers and/or the Street Naming Internal Review Team itself.
- 1.3 The Street Naming Internal Review Team will strictly comment and provide recommendations by e-mail. Formal meetings will be held only where required.

2. Street Name Reserve List:

- 2.1 The Street Name Reserve List is a database of names intended to be used as street names within the Town of Newmarket.
- 2.2 The Street Name Reserve List will include potential themes to be used at the discretion of developers for developments in the Town of Newmarket.
- 2.3 Names within the Street Naming Reserve List may be prioritized to expedite selection. Criteria for prioritization are set out in section 4.0.

3. Adding names to the Street Name Reserve List:

- 3.1 Any street name request shall be forwarded to the Town of Newmarket Planning and Building Services.
- 3.1.1 Any person can make a request for a street name.
- 3.1.2 The request shall include the proposed name, a description as to how it meets the established criteria, and contact information.

- 3.2 Street Name Criteria:
 - 3.2.1 Names must relate to local individuals/families posthumously who:
 - a. Have had a considerable relationship with the Town, and/or
 - b. Have made a significant social, political or cultural contribution to the Town.

Or

- 3.2.2 Other names of historical significance.
- 3.2.3 Themes for large developments (e.g. residential and/or industrial subdivisions) shall be of local, regional, provincial or national significance. Priority shall be given to themes with local significance.
- 3.3 Proposed street names **should not** have any of the following characteristics:
 - 3.3.1 Generic names, such as Bay Street
 - 3.3.2 Names with undesirable definitions or pronounced or spelled similar to such undesirable words
 - 3.3.3 More than one word; use surname unless given name(s) is necessary to avoid duplication
 - 3.3.4 The re-use of a first word in a street name
 - 3.3.5 Corrupted, or modified names, such as Sandiford in recognition of Sandford
 - 3.3.6 Discriminatory or derogatory names (e.g. with regard to race, sex, colour, creed, political affiliation or other social factors)
 - 3.3.7 Names seen as advertising for a particular business
 - 3.3.8 Re-use of former street names
 - 3.3.9 Names of existing institutions, parks, facilities, enterprises, service clubs or similar organizations, lands or structures.
 - 3.3.10 Sound alike/similar street names are prohibited (e.g. Lynx and Links)
 - 3.3.11 Names of existing streets shall be used on new streets which are continuations of, or in alignment with, existing streets
- The names of private streets must be circulated to members of the Street Naming Internal Review Team for evaluation and approval in accordance with the existing street name policies. Due to the potential confusion and problems which may occur for emergency and delivery services caused by the naming of private streets, Planning and

- Building Services is to implement this policy as a condition of approval of proposed site plans with internal streets.
- 3.5 The Planning and Building Services representative shall forward all street name requests to the York Region Planning Department for Regional Approval. After receiving this approval, street name requests will then be circulated to the Street Naming Internal Review Team for approval.
- 3.6 If York Region does not approve the name, the Street Naming Internal Review Team may use its discretion to alter the name while maintaining consistency with the Policy and re-submitting it to York Region for approval. The developer/individual/family who submitted the name should be contacted for their approval before the altered name is resubmitted to York Region.
- 3.7 Upon receiving Regional and Local approval, the name is added to the Street Name Reserve List.

4. Street Name Reserve List Prioritization

- 4.1 A name on the Street Name Reserve List shall receive priority standing if it has remained on the reserve list after a time period as specified by the Street Naming Internal Review Team.
- 4.2 The specified time period may be reviewed by the Street Naming Internal Review Team on an as needed basis to further the selection of names from the reserve list.
- 4.3 The Street Naming Internal Review Committee may also prioritize names from the Street Name Reserve List based on the level of significance to the criteria established under Section 3.2.
- 4.4 The Street Name Reserve List shall note those names with priority standing.

5. Assigning Street Names to a development:

- 5.1 Planning and Building Services shall review draft plans to determine the number of new streets.
- 5.2 Developers have the ability to propose names for up to 50% of the streets within their development; the remaining 50% must be chosen from the existing Reserve List, with 50% of these having priority standing.
- 5.3 The property owner shall submit a selection of names from the Street Name Reserve List for consideration by the Street Naming Internal Review Team.
- 5.4 The property owner may request the addition of names to the Street Name Reserve List for assignment within new developments. Such requests are required to comply with this policy.

- 5.5 The Street Naming Internal Review Team will review and assign the name to a new street.
- 5.6 At such time as a name is assigned to a new street within the Town of Newmarket, the Street Naming Internal Review Team shall advise the original requestor that the street name has been officially assigned.
- 5.7 The Street Naming Internal Review Team may require and designate additional information, crest, symbols, etc. pertaining to the street name on street signs, while still maintaining the typical sign size.

6. Circumstances that require Council Approval

6.1 In extenuating circumstances in which there is a need for an exception and/or change to the policy Council approval is required (i.e. putting the name of an individual on the list when they are still alive).

7. Renaming an Existing Street

- 7.1 All applications for renaming streets shall be made in writing.
- 7.2 The application shall include a petition with the names, addresses, and signatures of 60% of the affected residents. The petition must demonstrate that at minimum 60% of the affected residents/owners are interested in considering a change to the street name.
- 7.3 The application shall include a recommended new name that is in accordance with this policy.
- 7.4 If Council accepts the request to consider the name change, Council will direct staff to process the request as follows:
 - Advise, in regular mail, all affected residents that Council is considering changing the street name and the suggested new name.
 - Hold a Public Information Centre where residents can receive information on
 potential impacts of the change and express their opinion on the proposed new
 name. Residents will be informed of the fees that the Town may be aware of (e.g.
 fees charged by utility companies for address changes) and reminded of the
 various agencies to be contacted and documents to be changed.
 - Prepare a "Letter of Consent" for the applicant to use in obtaining written agreement from the affected residents.
- 7.5 After the PIC, the applicant is responsible for collecting Letters of Consent from a minimum of 80% of affected residents.
- 7.6 If the request is to consider renaming a portion of a road, a Reference Plan, prepared by a Surveyor may be required, at the applicant's expense.

- 7.7 If requested by the affected residents and/or applicant Council can consider offering compensation to cover the cost of changing addresses (i.e. the fee charged by Newmarket Hydro to change addresses) and/or covering the cost of Reference Plan (if required)
- 7.8 Staff will report back to Council with the results of the public consultation, and if the 80% agreement of residents was achieved, and make recommendation on the proposed change, the new name, and whether or not compensation should be considered.
- 7.9 If Council decides to approve the street name change, staff will be directed to:
 - Bring forward a by-law repealing existing street name (if required);
 - Bring forward a by-law for the new street name; and
 - Register the new name on title of the affected properties
- 7.10 Through the Fees and Charges By-law, Council may choose to establish an application fee to cover the staff time and resources required to process the street name change.



Development and Infrastructure Services - ENGINEERING SERVICES Town of Newmarket www.newmarket.ca engineering@newmarket.ca

395 Mulock Drive P.O. Box 328, STN Main T: 905 895.5193 Newmarket, ON L3Y 4X7

F: 905 953 5138

March 15, 2016

DEVELOPMENT AND INFRASTRUCTURE SERVICES REPORT - ES 2016-21

TO:

Committee of the Whole

SUBJECT:

Cedar Manor Residential Subdivision, Phase 1– RP - 65M - 4285

Request for Final Acceptance and Assumption of Aboveground Works

ORIGIN:

Director, Engineering Services

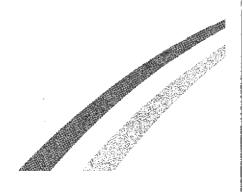
RECOMMENDATIONS

THAT Development and Infrastructure Services Report ES 2016-21 dated March 15, 2016 regarding the Final Acceptance and Assumption of Aboveground Works be received and the following recommendation(s) be adopted.

- 1. THAT the request for Final Acceptance and Assumption of Aboveground Works of the Cedar Manor Residential Subdivision, Phase 1 (65M-4285) as shown on the attached map be finally accepted and assumed by the Town;
- 2. AND THAT Mr. Mauro Baldassarra of Cedar Manor Home Corp., and Mr. Angelo A. Maurizio, P. Eng., of Schaeffers Consulting Engineers Ltd. be notified of these recommendations.

COMMENTS

We are in receipt of an application from Schaeffers Consulting Engineers Ltd. on behalf of the Cedar Manor Home Corp., pursuant to the Cedar Manor Residential Subdivision, Phase 1 Residential Subdivision Agreement wherein a request for final acceptance of aboveground works is made.



The maintenance period for works and services has been satisfied and all requirements for assumption have been met.

All required documentation has been provided and reviewed by our checking consultant, R.J. Burnside & Associates Ltd., who has confirmed that all engineering related obligations have been met. At this time, no recommendation to release the performance security has been made.

Legal and Financial Services have conducted a file review and have confirmed that all obligations of the Owner (Cedar Manor Home Corp.) under the Subdivision Agreement as they relate to Legal and Financial Services have been met.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

- Well Equipped and Managed...provides a thorough and timely consideration of applications for development and redevelopment in accordance with all statutory requirements;
- Well Planned and Connected...continues to improve the quality of the road network within the Town of Newmarket.

CONSULTATION

There is no public consultation with this recommendation.

BUDGET IMPACT

Operating Budget (Current and Future)

With this recommendation, the above-captioned Cedar Manor Residential Subdivision, Phase 1 will now be under the Town's Operating Budget.

CONTACT

For more information on this report, please contact Victoria Klyuev at 905-895-5193 extension 2513, or by e-mail at vklyuev@newmarket.ca

V. Klyuev, C.Ε/Γ.,

Senior Engineering Development Coordinator - Residential

R. Bingham C.E.T.,

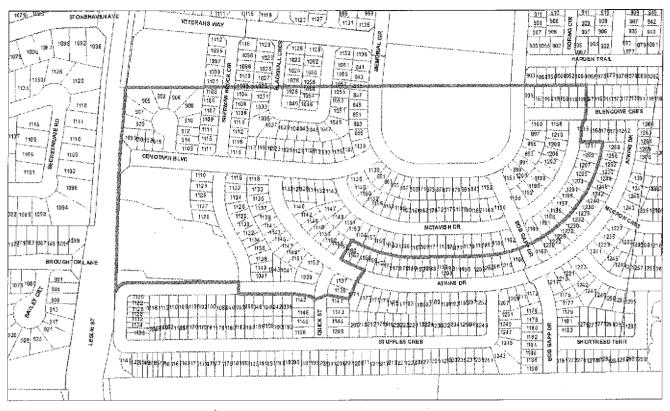
Manager, Engineering Services

Rachel Prudhomme, M.Sc., P.Eng.

Director, Engineering Services

Peter Noehammer, P.Eng., Commissioner Development and Infrastructure Services

Development and Infrastructure Services Report ES2016-21 March 15, 2016 Page 4 of 4



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Cedar Menor Residential Subdivision,Phase1 25M-4285-Request for Final Acceptance and Assumption of Aboveground Work

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MAIN STREET DISTRICT BUSINESS IMPROVEMENT AREA BOARD OF MANAGEMENT

Tuesday, February 16, 2016 at 7:30 PM Community Centre - 200 Doug Duncan Drive, Hall # 2

The meeting of the Main Street District Business Improvement Area Board of Management was held on Tuesday, February 16, 2016 in the Community Centre, Hall # 2 - 200 Doug Duncan Drive, Newmarket.

Members Present: Glenn Wilson, Chair

Elizabeth Buslovich (7:34 to 9:02 p.m.)

Anne Martin Carmina Pereira Olga Paiva Jackie Playter Rory Rodrigo Siegfried Wall

Councillor Sponga (7:41 to 9:02 p.m.)

Guests: Grant Buckley

Ted Heald Lisa Heckbert John Heckbert Baiba Roga Ken Sparks

Staff Present: C. Kallio, Economic Development Officer

L. Moor, Council/Committee Coordinator

The meeting was called to order at 7:32 p.m.

G. Wilson in the Chair.

Additions and Corrections to the Agenda

None.

Declarations of Pecuniary Interest

None.

Presentations

None.

Approval of Minutes

1. Main Street District Business Improvement Area Board of Management Minutes of January 19, 2016.

Moved by: Jackie Playter Seconded by: Olga Paiva

THAT the Main Street District Business Improvement Area Board of Management Minutes of January 19, 2016 be approved.

Carried

Marketing Sub-committee Report.

The Chair distributed copies of the Marketing Sub-committee Report of February 11, 2016.

Moved by: Siegfried Wall Seconded by: Rory Rodrigo

THAT the Marketing Sub-committee Report of February 11, 2016 be received.

Carried

Items

3. Outdoor Patios Discussion.

The Chair advised those present that, although the outdoor patios project has been sanctioned by Council, it was placed on this agenda in an effort to gather feedback from anyone who wished to comment.

Mr. Buckley, representative of the Ground Burger Bar advised that, in his opinion, there were not enough restaurant stakeholders present to add value to the outdoor patios project discussion.

Discussion ensued regarding the BIA's position and the timeliness associated with recommendations being provided to Members of Council, reporting statistics and staff report recommendations. The Economic Development Officer advised that Members of Council deliberated the outdoor patios project thoroughly and based their decisions accordingly.

Further discussion ensued regarding the nominated and elected Board of Management representation.

Clarification was sought from the Economic Development Officer related to the outdoor patios project satisfaction survey that was supplied to patrons of the restaurants. The Co-Chair suggested that going forward, the Board of Management Members be included in the distribution of the survey documents. Councillor Sponga suggested that all Members should be copied on any and all resolutions.

Councillor Sponga provided a verbal account of his opinion related to the retail versus restaurants ratio on Main Street. He advised that he felt there were not enough restaurant merchants on the Board of Management and suggested a review of Board membership to include more diverse stakeholder participation. He advised he would bring a motion forward under the New Business portion of the meeting.

4. Financial Verbal Update/Account Balance.

The Economic Development Officer provided a verbal update and advised that the year-end numbers are not yet available from the Finance Department and he anticipates having the statements for the March, 2016 meeting. Discussion ensued regarding a recent Era newspaper advertising invoice. The Economic Development Officer advised there were sufficient funds to cover those costs.

Moved by: Jackie Playter Seconded by: Siegfried Wall

THAT the verbal update from the Economic Development Officer regarding the budget account be received.

Carried

5. Community Centre Lands Development Committee Update.

Councillor Sponga provided a verbal status update regarding the Community Centre Lands Development Committee meeting held recently. He provided an overview of the proposed project including remediation of contaminated lands and replacement of the sanitary trunk sewer. He advised that the design phase of the project will take place in 2016 and the Engineering Services Department would be compiling staff reports and sharing same with the Main Street District Business Improvement Area Board of Management.

Moved by: Olga Paiva

Seconded by: Siegfried Wall

THAT the verbal status update by Councillor Sponga with respect to the Community Centre Lands Development be received.

Carried

New Business

- a) R. Rodrigo advised that the Newmarket Stage Company's play entitled 'Cookin' with Gus' has been very successful and suggested that the tickets offered by the Stage Company to the BIA membership be raffled off to Main Street merchants.
- b) Councillor Sponga advised that the Chair and Vice-Chair have met with the Town's Senior Planner – Policy to review plans of the redevelopment application submitted by the owners of the property known as the Clock Tower. He suggested that anyone who wishes to obtain more information should contact himself, the Chair or the Vice-Chair.
- c) Councillor Sponga advised of two re-development applications being contemplated for the block of properties located at Main Street and Simcoe Street and at Main Street and Queen Street.
- e) Carmina Pereira suggested that Members take an opportunity to visit each restaurant establishment on Main Street to obtain feedback of wants/needs.

Mr. Sparks requested enhanced communication methods between the Board of Management and merchants of Main Street.

Adjournment

Moved by Olga Paiva Seconded by Rory Rodrigo

THAT the meeting adjourn.	
Carried	
There being no further business, the meeting adjourned at 9:02 p.m.	
Date	G. Wilson, Chair



ONEWMARKET ENVIRONMENTAL ADVISORY COMMITTEE

Wednesday, March 2, 2016 at 6:30 PM Mulock Room

The meeting of the Newmarket Environmental Advisory Committee was held on Wednesday, March 2, 2016 in the Mulock Room, 395 Mulock Drive, Newmarket.

Members Present:

Cathie Ethier, Chair

Councillor Sponga Michelle Bourdeau Nicole Hamley David Kempton

Petra Vollmerhausen

Absent:

John Bîrchall

Jill King

Staff Present:

C. Schritt, Traffic Technician

J. Slykhuis, Senior Environmental Coordinator

C. Finnerty, Council/Committee Coordinator

The meeting was called to order at 6:30 p.m.

Cathie Ethier in the Chair.

Additions & Corrections to the Agenda

The Chair advised of the Addendum item, being a deputation by Mr. John Blommesteyn regarding results of a Freedom of Information Request related to e-Bikes.

Moved by:

Councillor Sponga

Seconded by: Nicole Hamley

THAT the addendum item be included in the agenda.

Carried

Declarations of Pecuniary Interest

None.

Presentations & Deputations

1. Mr. John Blommesteyn addressed the Committee with the results of his Freedom of Information Request related to e-Bikes and summarized his findings. He distributed the sign-out logs for the e-Bike and suggested that the apparatus is not being appropriately utilized. He recommended that the Committee look to recommend that staff draft a policy to increase use of the e-Bike. Discussion ensued regarding the current use of the e-Bike and associated health and safety considerations.

Moved by: Councillor Sponga Seconded by: David Kempton

THAT the deputation by Mr. John Blommesteyn regarding results of a Freedom of Information Request related to e-Bikes be received.

Carried

2. Ms. Christine Glenn and Ms. Jen Turla, Blue Dot York Region addressed the Committee with a verbal presentation summarizing the work of the Blue Dot Movement, including the project background and goals, environmental statistics and the Town's role to advance the project's goals. Discussion ensued regarding enforcement of the declaration and next steps.

Moved by: Councillor Sponga Seconded by: David Kempton

- a) THAT the deputation by Ms. Christine Glenn and Ms. Jen Turla, Blue Dot York Region be received and the following recommendations be forwarded to Council:
- i) WHEREAS the Town of Newmarket understands that people are part of the environment, and that a healthy environment is inextricably linked to the well-being of our community;
- ii) NOW THEREFORE BE IT HEREBY RESOLVED THAT the Town of Newmarket finds and declares that:
- 1. All people have the right to live in a healthy environment, including:
 - The right to breathe clean air
 - The right to drink clean water
 - The right to consume safe food
 - The right to access nature
 - The right to know about pollutants and contaminants released into the local environment
 - The right to participate in decision-making that will affect the environment

Town of Newmarket I Newmarket Environmental Advisory Committee Minutes — Wednesday, March 2, 2016

The Town of Newmarket has the responsibility, within its jurisdiction, to respect, protect, fulfill and promote these rights.

- 2. The Town of Newmarket shall apply the precautionary principle: where threats of serious or irreversible damage to human health or the environment exist, the Town shall take cost effective measures to prevent the degradation of the environment and protect the health of its citizens. Lack of full scientific certainty shall not be viewed as sufficient reason for the Town to postpone such measures.
- 3. The Town of Newmarket shall apply full cost accounting; when evaluating reasonably foreseeable costs of proposed actions and alternatives, the Town will consider costs to human health and the environment.
- 4. The Town of Newmarket shall specify objectives, targets and timelines and actions that the Town of Newmarket will take, within its jurisdiction, to fulfill residents' right to a healthy environment, including priority actions to:
 - a. Ensure infrastructure and development projects protect the environment, including air quality;
 - b. Address climate change by reducing greenhouse gas emissions and implementing adaptation measures;
 - c. Responsibly increase density;
 - d. Prioritize walking, cycling and public transit as preferred modes of transportation;
 - e. Reduce solid waste and promote recycling and composting;
 - f. Establish and maintain accessible green spaces in all residential neighbourhoods.

The Town shall review the objectives, targets, timelines and actions every five (5) years, and evaluate progress towards fulfilling this declaration and consult with residents as part of this process.

iii) BE IT FURTHER RESOLVED THAT the Town shall send a letter to the provincial government calling for a public review of the Ontario Environmental Bill of Rights in order to improve the Act and to include recognition that all people have the right to live in a healthy environment. The Town will also send a letter to the federal government calling for the development of federal legislation that recognizes that all people have the right to live in a healthy environment.

Carried

3. Ms. Michelle Dudzik, Community Engagement Coordinator, Regional Municipality of York addressed the Committee with a verbal presentation summarizing York Region's current environmental programs and initiatives being the Greener Home and Garden Seminars, York Region Children's Water Festival, Good Food Campaign, Water Is Campaign, Right Plant, Right Place, Educating our Youth, Fats, Oils and Grease Campaign (FOG) and the OWCA – I Don't Flush Campaign. Discussion ensued regarding discontinuing the use of plastic water bottles and opportunities to repurpose ash wood impacted by the Emerald Ash Borer.

Moved by: Petra Vollmerhausen Seconded by: David Kempton

THAT the presentation by Ms. Michelle Dudzik, Community Engagement Coordinator, Regional Municipality of York summarizing York Region's current environmental programs and initiatives be received.

Carried

Approval of Minutes

4. Newmarket Environmental Advisory Committee Minutes of December 9, 2015.

Moved by: Petra Vollmerhausen Seconded by: Nicole Hamley

THAT the Newmarket Environmental Advisory Committee Minutes of December 9, 2015 be approved.

Carried

Correspondence

Moved by: Councillor Sponga Seconded by: Michelle Bourdeau

THAT the correspondence items, previously distributed by e-mail, be received.

Carried

Items

5. Verbal Report from the Senior Environmental Coordinator regarding an environmental projects update.

The Senior Environmental Coordinator provided a verbal update on a Low Impact Design retrofit project at the Ray Twinney Complex and advised of inclusions on the Town's website related to Low Impact Development and Stormwater Management.

Moved by: Councillor Sponga Seconded by: Nicole Hamley

THAT the Verbal Report from the Senior Environmental Coordinator regarding an environmental projects update be received.

Carried

6. NEAC Workplan

The Committee discussed its workplan and a suggestion was made to have a representative from Public Works Services attend a future meeting in order to address questions related to the Town's lighting program. Project updates to be forwarded to the Council/Committee Coordinator for inclusion in the next workplan update.

Moved by: Michelle Bourdeau Seconded by: Nicole Hamley

THAT the NEAC Workplan be approved and forwarded to Council for consideration.

Carried

7. Update regarding Earth Hour events

Councillor Sponga provided a verbal update on the War of the Wards pledge and additional events taking place in support of Earth Hour.

- 8. Committee and Working Group Updates
 - a) Municipal Energy Plan Stakeholder Advisory Group Update.

Discussion ensued regarding development of a district energy utility for thermal heating, energy upgrades and impacts on rates.

New Business

- a) Councillor Sponga verbally advised of a farm in King Township that is currently breeding a Canadian chicken variety.
- b) P. Vollmerhausen reminded Committee members of the Regional Environmental Advisory Committee meeting be held on March 30, 2016.
- c) P. Vollmerhausen provided an update on Community Garage Sale plans and advised that the sale is tentatively scheduled for May 28, 2016. Discussion ensued regarding event advertising, vendor participation and day of details.
- d) D. Kempton advised that an IdeaMarket event regarding Climate Change will be taking place on Tuesday, March 29, 2016 at 7:00 p.m. at the Newmarket Public Library.

Adjournment

Moved by: Nicole Hamley Seconded by: David Kempton

THAT the meeting adjourn.

Carried

There being no further business, the meeting adjourned at 8:49 p.m.

Date		Cathie Ethier, Chair	

Item 2 of the Newmarket Environmental Advisory Committee Minutes of March 2, 2016 regarding the Blue Dot Movement.

The Operational Leadership Team recommends:

- a) THAT the following matter be received.
- a) THAT the deputation by Ms. Christine Glenn and Ms. Jen Turla, Blue Dot York Region be received and the following recommendations be forwarded to Council:
- i) WHEREAS the Town of Newmarket understands that people are part of the environment, and that a healthy environment is inextricably linked to the well-being of our community;
- ii) NOW THEREFORE BE IT HEREBY RESOLVED THAT the Town of Newmarket finds and declares that:
- 1. All people have the right to live in a healthy environment, including:
- The right to breathe clean air
- The right to drink clean water
- The right to consume safe food
- The right to access nature
- The right to know about pollutants and contaminants released into the local environment
- The right to participate in decision-making that will affect the environment

The Town of Newmarket has the responsibility, within its jurisdiction, to respect, protect, fulfill and promote these rights.

- 2. The Town of Newmarket shall apply the precautionary principle: where threats of serious or irreversible damage to human health or the environment exist, the Town shall take cost effective measures to prevent the degradation of the environment and protect the health of its citizens. Lack of full scientific certainty shall not be viewed as sufficient reason for the Town to postpone such measures.
- 3. The Town of Newmarket shall apply full cost accounting; when evaluating reasonably foreseeable costs of proposed actions and alternatives, the Town will consider costs to human health and the environment.
- 4. The Town of Newmarket shall specify objectives, targets and timelines and actions that the Town of Newmarket will take, within its jurisdiction, to fulfill residents' right to a healthy environment, including priority actions to:
- a. Ensure infrastructure and development projects protect the environment, including air quality;
- b. Address climate change by reducing greenhouse gas emissions and implementing adaptation measures;
- c. Responsibly increase density;
- d. Prioritize walking, cycling and public transit as preferred modes of transportation;
- e. Reduce solid waste and promote recycling and composting;
- Establish and maintain accessible green spaces in all residential neighbourhoods.

The Town shall review the objectives, targets, timelines and actions every five (5) years, and evaluate progress towards fulfilling this declaration and consult with residents as part of this process.

iii) BE IT FURTHER RESOLVED THAT the Town shall send a letter to the provincial government calling for a public review of the Ontario Environmental Bill of Rights in order to improve the Act and to include recognition that all people have the right to live in a healthy environment. The Town will also send a letter to the federal government calling for the development of federal legislation that recognizes that all people have the right to live in a healthy environment.



NEWMARKET DOWNTOWN DEVELOPMENT COMMITTEE

Friday, January 29, 2016 at 10:00 AM Community Centre – Hall # 4 - 200 Doug Duncan Drive

The meeting of the Newmarket Downtown Development Committee was held on Friday, January 29, 2016 in the Community Centre – Hall # 4, 200 Doug Duncan Drive, Newmarket.

Members Present: Jackie Playter, Chair

Barbara Leibel Olga Paiva Steve Whitfield Councillor Sponga

Staff Present: C. Kallio, Economic Development Officer

L. Moor, Council/Committee Coordinator

The meeting was called to order at 10:00 a.m.

Jackie Playter in the Chair.

Additions & Corrections to the Agenda

The Economic Development Officer advised he has received a grant application by the Newmarket Car Show organizers and would provide more information under the New Business portion of the meeting.

Declarations of Interest

None.

Approval of Minutes

Newmarket Downtown Development Committee Minutes of November 27, 2015.

Moved by: Councillor Sponga Seconded by: Olga Paiva

THAT the Newmarket Downtown Development Committee Minutes of November 27, 2015 be approved.

Items

2. NDDC Organizational Update.

The Economic Development Officer provided a verbal status update related to the organizational structure of the Newmarket Downtown Development Committee. He advised that a re-allocation of staff resources would place Ms. Cindy Wackett, Corporate Project Consultant, as the staff liaison for some of the Financial Incentive Plan projects. He further advised he would continue in the role with the current applications and new applications will be processed by Ms. Wackett.

3. Financial Incentives Program Grant Application 2012-15 - Parking Requirement Program - 497 Timothy Street.

The Economic Development Officer provided a verbal update with respect to the application and advised that construction of the development on the property known as 497 Timothy Street would likely commence in 2016. He advised that as part of the development approval process, the applicant is required to pay cash-in-lieu for a significant number of required parking spaces and the grant application request is to offset some of those costs.

Moved by: Steve Whitfield Seconded by: Olga Paiva

- a) THAT Financial Incentives Program Grant Application 2012-15 Parking Requirement Program for the property known as 497 Timothy Street in the amount of \$9,000.00 be approved;
- i) AND THAT 1805619 Ontario Inc, 16160 Yonge Street, Newmarket, ON L3X 3L8 be notified of this action.

Carried

4. Financial Incentives Program Grant Application 2015-10 - Project Feasibility Study Program, 443 Simcoe Street and Surrounding Properties. (13, 15, 17, 19 Main Street)

The Economic Development Officer provided a verbal update with respect to the proposed re-development of lands known as 443 Simcoe Street along with surrounding properties. He advised that the owners have met with staff to review redevelopment alternatives for this block of properties. An architect has been engaged to prepare concept plans/elevations for an intensification proposal and the proponents are seeking assistance to offset those costs.

Moved by: Barbara Leibel Seconded by: Steve Whitfield

- a) THAT the Financial Incentives Program Grant Application 2015-10 Feasibility Study Program for the properties known as 443 Simcoe Street, 13, 15, 17 and 19 Main Street in the amount of \$10,000.00 be approved; subject to a pre-consultation meeting the Town planning staff;
- i) AND THAT 2476478 Ontario Inc., 24 Fulwell Crescent, Toronto, ON M6M 5A1 be notified of this action.

Carried

5. Financial Incentives Program Grant Application 2016-01 - Multiple, 235 Main Street South.

The Economic Development Officer provided a verbal update regarding the Financial Incentives Program Grant Application 2016-01 — Multiple for the property known as 235 Main Street South. He advised that the property ownership has changed and the new proprietors are seeking financial assistance to establish a middle eastern themed restaurant. He further advised that the owners are exploring their options associated with front and rear façade works which will require Lower Main Street South Heritage Conservation District Advisory Group approval prior to possible future funding applications.

Moved by: Steve Whitfield Seconded by: Barbara Leibel

- a) THAT the Project Feasibility Study Program Grant Application 2016-01 Multiple for the property known as 235 Main Street South in the amount of \$2,500.00 be approved;
- i) AND THAT the Interior Renovation and Improvement Program Grant Application in the amount of \$15,000.00 be approved;

- ii) AND THAT the Planning and Building Fees Rebate/Credit Program Grant Application in the amount of \$1,173.75 be approved;
- iii) AND THAT 2490278 Ontario Inc., 171 Ward Avenue, Sharon, ON LOG 1V0 be notified of this action.

Carried

New Business

a) The Economic Development Officer advised that he has received a grant application request for \$2,000.00 by the organizers of the Newmarket Car Show for an event scheduled in summer, 2016.

Moved by: Councillor Sponga Seconded by Olga Paiva

a) THAT an amount of \$2,000.00 be approved and provided to the organizers of the Car Show for a summer, 2016 event.

- b) Councillor Sponga suggested that with respect to Financial Incentives Program Grant Application 2015-10 - Project Feasibility Study Program, 443 Simcoe Street and Surrounding Properties - (13, 15, 17, 19 Main Street) that the owners attend a future NDDC meeting and provide a presentation of proposed intentions related to the re-development of the block of properties.
- c) Councillor Sponga requested a status update regarding the oversight associated with the window/door installation on the property known as 209 Main Street South (Little Brew Hops). The Economic Development Officer advised that the matter with respect to the window/door installation has been resolved.
- d) The Economic Development Officer provided a status update with respect to the Outdoor Patio Project and advised that the program has now been expanded to include one more application. He further advised that he has set a timeline of March 1, 2016 to inform the successful applicants. Discussion ensued regarding some of the outdoor patio project criteria details.

Adjournment	
Moved by: Olga Paiva Seconded by: Councillor Sponga	
THAT the meeting adjourn.	
Carried	
There being no further business, the meeting adjourned	I at 11:20 a.m.
Date	Jackie Playter, Chair



HERITAGE NEWMARKET ADVISORY COMMITTEE

Tuesday, January 5, 2016 at 7:00 PM Mulock Room

The meeting of the Heritage Newmarket Advisory Committee was held on Tuesday, January 5, 2016 in the Mulock Room, 395 Mulock Drive, Newmarket.

Members Present: Councillor Hempen

Athol Hart, Chair

Billie Locke Joan Seddon Rohit Singh Malcolm Watts

Absent: Soni Felix Raj

Staff Present: D. Ruggle, Senior Planner, Community Planning

C. Finnerty, Council/Committee Coordinator

The meeting was called to order at 7:00 p.m.

A. Hart in the Chair.

Additions & Corrections to Agenda

None.

Declarations of Interest

None.

Approval of Minutes

1. Heritage Newmarket Advisory Committee Minutes of December 1, 2015.

Moved by: Joan Seddon

Seconded by: Councillor Hempen

THAT the Heritage Newmarket Advisory Committee Minutes of December 1, 2015 be approved.

Presentations/Deputations

None.

Correspondence

2. Correspondence from the Town of Newmarket Planning and Building Services Department dated December 14, 2015 regarding an Application for Official Plan and Zoning By-law Amendments, 16333 Leslie Street - Northeast corner of Leslie Street and Veterans Way, Block 102, Plan 65M-3963, 724 Ontario Inc., Files: D14-NP1523 (ZBA) and D9-NP1523 (OPA).

The Senior Planner – Community Planning provided an overview of the application and advised that there are no heritage related concerns with the proposal. Discussion ensued regarding the density of the proposal.

Moved by: Billie Locke

Seconded by: Councillor Hempen

THAT the correspondence from the Town of Newmarket Planning and Building Services Department dated December 14, 2015 regarding an Application for Official Plan and Zoning By-law Amendments, 16333 Leslie Street - Northeast corner of Leslie Street and Veterans Way, Block 102, Plan 65M-3963, 724 Ontario Inc., Files: D14-NP1523 (ZBA) and D9-NP1523 (OPA) be received.

Carried

3. Correspondence from the Town of Newmarket Planning and Building Services Department dated December 18, 2015 regarding Notice of the Adoption by the Town of Newmarket of Official Plan Amendment Number 12.

The Senior Planner – Community Planning provided an overview of Official Plan Amendment Number 12 related to 955 and 995 Mulock Drive and the associated proposal. The amendment has been approved and is currently in its appeal period in accordance with the Planning Act.

Moved by: Malcolm Watts Seconded by: Joan Seddon

THAT the correspondence from the Town of Newmarket Planning and Building Services Department dated December 18, 2015 regarding Notice of the Adoption by the Town of Newmarket of Official Plan Amendment Number 12 be received.

4. Correspondence from Ms. Barbara Horvath, Clerk, Yonge Street Quaker Meeting House and Ms. Evelyn Schmitz-Hertzberg, Clerk, Accessibility Project dated December 21, 2015 regarding a request for financial contribution for the Quaker Meeting House Accessibility Project.

The Chair provided a summary of the process that resulted in the application. Discussion ensued regarding the balance of the heritage fund account, the project and means of increasing the balance of the heritage fund. The Committee inquired on the methods that other municipalities utilize to fund heritage projects with a discussion to occur on the next agenda.

Moved by: Councillor Hempen Seconded by: Joan Seddon

THAT the correspondence from Ms. Barbara Horvath, Clerk, Yonge Street Quaker Meeting House and Ms. Evelyn Schmitz-Hertzberg, Clerk, Accessibility Project dated December 21, 2015 regarding a request for financial contribution for the Quaker Meeting House Accessibility Project be received;

AND THAT the Heritage Newmarket Advisory Committee provide financial support in the amount of \$5000.00 from the Heritage Reserve Fund to the Quaker Meeting House Accessibility Project.

Carried

Items

- 5. Designated Property Maintenance and Concerns
 - a) Fernbank House

The Senior Planner – Community Planning provided an update on painting of the tail wing at the Fernbank House. Discussion ensued regarding the home lease, maintenance and plans for repurposing the house.

b) Designation Requests

The Chair advised that the review panel for the Request for Proposal for a heritage consultant will be meeting on January 6, 2016 to evaluate the proposals that were received.

c) Inventory

The Chair advised that a matter related to demolition of a plaqued home on Tecumseth Street has been brought to his attention. The Committee inquired why the property was not noted on the Cultural Map and discussion ensued regarding the Committee of Adjustment decision and circulation of the application to Heritage Newmarket.

6. Plaques

a) Site plaques

The Chair advised that he has been communicating with Town staff with respect to plaques related to the establishment of the Town and noting the location of the World War Two Military Camp. He is currently awaiting confirmation that funding for each plaque project has been secured.

b) Residence plaques

M. Watts provided a verbal update on the work of the Plaque Subcommittee and advised files are being reviewed and sorted. He provided a further update with respect to plaque creation. Discussion ensued regarding plaque approval mechanisms, and it was suggested that in future, plaque requests be formally approved by the Committee and subsequently adopted by Council to ensure that the properties are listed on the cultural map and registered with the Building Department.

c) Heritage location plaques

No update to provide.

7. Discussion regarding Heritage Conservation District Signage Guidelines.

The Senior Planner – Community Planning provided an update on the request made at the Lower Main Street South Heritage Conservation District Advisory Group meeting with respect to guidelines for signage and outdoor patios. Discussion ensued regarding engineering, accessibility and heritage considerations for outdoor patios. The Chair suggested that a subcommittee be formed to review outdoor patio and signage considerations.

Moved by: Councillor Hempen

Seconded by: Billie Locke

THAT a subcommittee be established to develop guidelines for signage and patios on Main Street to address their cultural significance and visual appearance;

AND THAT Athol Hart, Malcolm Watts and Councillor Hempen be appointed to the subcommittee, with the Senior Planner – Community Planning to participate in a resource capacity.

Carried

8. Discussion regarding a Vacant Heritage Property By-law.

The Senior Planner – Community Planning provided background information related to a previous Heritage Newmarket request for enactment of a Heritage Property Standards By-law and advised that the By-law Department will be working on a review of the Property Standards By-law in Q3, 2016. He suggested that the Committee work with By-law staff to ensure that heritage considerations are noted in the by-law review. Discussion ensued regarding prioritizing the Property Standards By-law review.

9. Heritage Newmarket Budget

No update to provide.

- Reports of Committee Members
 - a) Architecture, Recreation, Culture, Heritage (ARCH) Committee
 No update to provide.
 - b) Elman W. Campbell Museum BoardNo update to provide.
 - Lower Main Street South Heritage Conservation District Advisory Group
 No update to provide.
 - Newmarket Historical Society Board of Directors
 No update to provide.

New Business		
None.		
Adjournment		
Moved by: Councillor Hempen Seconded by: Billie Locke		
THAT the meeting adjourn.		
Carried		
There being no further business, the meeting adjourned at 8:32 p.m.		
Date	Athol Hart, Chair	



HERITAGE NEWMARKET ADVISORY COMMITTEE

Tuesday, March 8, 2016 at 7:00 PM Mulock Room

The meeting of the Heritage Newmarket Advisory Committee was held on Tuesday, March 8, 2016 in the Mulock Room, 395 Mulock Drive, Newmarket.

Members Present: Athol Hart, Chair

Councillor Hempen

Billie Locke Soni Felix Raj Joan Seddon Malcolm Watts

Absent: Rohit Singh

Staff Present: D. Ruggle, Senior Planner, Community Planning

C. Finnerty, Council/Committee Coordinator

The meeting was called to order at 7:01 p.m.

A. Hart in the Chair.

The Chair provided an overview of the Committee's mandate for the benefit of the public in attendance and advised that the order of the agenda would be amended to address Item 8 b) Main Street Clocktower - 178-180 Main Street. In addition, he advised those in attendance that they would be provided with an opportunity to address the Committee on the matter should they wish to do so.

Additions & Corrections to Agenda

Moved by: Malcolm Watts Seconded by: Joan Seddon

THAT the order of the agenda be amended to address Item 8 b) Main Street Clocktower - 178-180 Main Street first;

AND THAT any deputations related to Item 8 b) be included in the agenda.

Declarations of Interest

None.

Presentations/Deputations

1. Ms. Anne Martin, Co-Chair, Main Street District Business Improvement Area Board of Management addressed the Committee regarding a motion made by the BIA related to the Main Street Clocktower - 178-180 Main Street development application at their December 15, 2015 meeting and advised of the BIA's desire to view a shadow study and an accurate rendering of the proposed development. She provided a photograph slide show of a similar development at Yonge Street and Centre Street in Aurora and expressed concern related to the mass of the proposed structure at Park Avenue and Main Street. She suggested that other areas of Newmarket may be better suited to the proposed development.

Moved by: Councillor Hempen

Seconded by: Billie Locke

THAT the deputation by Ms. Anne Martin, Co-Chair, Main Street District Business Improvement Area Board of Management regarding the Main Street Clocktower – 178-180 Main Street be received.

Carried

2. Mr. Doug Booth, Chair, Trinity United Church Board of Trustees addressed the Committee with concerns related to the proposed height, shadows being cast on the Church, parking, water flow and potential structural damage associated with the proposed development and possible increased insurance needs. He suggested that the height of the proposed development not exceed the height of the church spire and that the angles of the proposed development be considered such that the design will mitigate any shadow issues.

Moved by: Malcolm Watts Seconded by: Billie Locke

THAT the deputation by Mr. Doug Booth, Chair, Trinity United Church Board of Trustees regarding the Main Street Clocktower – 178-180 Main Street and associated correspondence be received;

3. Mr. Gordon Prentice, resident, addressed the Committee with his concerns related to the proposed development, and suggested that the Heritage Newmarket Advisory Committee use its influence to persuade the preservation of historic structures and panoramas in the Town. He further commented that, in his opinion, the proposed development is speculative and not an enhancement for the Heritage Conservation District.

Moved by: Councillor Hempen Seconded by: Joan Seddon

THAT the deputation by Mr. Gordon Prentice regarding the Main Street Clocktower – 178-180 Main Street be received.

Carried

- 4. Designated Property Maintenance and Concerns
 - a) Main Street Clocktower 178-180 Main Street.

The Chair suggested that a Subcommittee be struck to review the Main Street Clocktower development proposal with the intent of receiving the Subcommittee's recommendations at the April 5, 2016 meeting. Discussion ensued regarding the proposal, the review process during the previous submission and the Committee's role with respect to the application. The Senior Planner – Community Planning provided an update with respect to the anticipated timeline for a report to Committee of the Whole. The Committee further discussed issues associated with maintenance of the building and next steps, being further compliance measures executed by By-law Enforcement staff.

Moved by: Councillor Hempen

Seconded by: Billie Locke

THAT a Subcommittee be struck to bring forward recommendations regarding the Main Street Clocktower – 178-180 Main Street development proposal to the April 5, 2016 Heritage Newmarket Advisory Committee meeting.

The Committee recessed at 7:49 p.m.

The Committee reconvened at 7:55 p.m.

Moved by: Malcolm Watts Seconded by: Councillor Hempen

THAT the Main Street Clocktower Subcommittee be comprised of Athol Hart, Billie Locke and Joan Seddon.

Carried

Moved by: Councillor Hempen Seconded by: Malcolm Watts

THAT By-law Enforcement staff be requested to move forward with compliance measures for the property municipally known as 178-180 Main Street.

Carried

Approval of Minutes

5. Heritage Newmarket Advisory Committee Minutes of January 5, 2016.

Moved by: Councillor Hempen Seconded by: Joan Seddon

THAT the Heritage Newmarket Advisory Committee Minutes of January 5, 2016 be approved.

Carried

Presentations/Deputations

None.

Correspondence

6. Correspondence from Lighthouse Press dated January 14, 2016 regarding an Introduction to Lighthouse Press.

Moved by: Councillor Hempen Seconded by: Soni Felix Raj

THAT the correspondence from Lighthouse Press dated January 14, 2016 regarding an Introduction to Lighthouse Press be received.

7. Correspondence from the Town of Newmarket Planning and Building Services Department dated January 19, 2016 regarding a Public Information Centre Open House concerning an application for Site Plan Approval to permit a parking lot expansion at 120 Bayview Parkway.

Moved by: Councillor Hempen

Seconded by: Billie Locke

THAT the correspondence from the Town of Newmarket Planning and Building Services Department dated January 19, 2016 regarding a Public Information Centre Open House concerning an application for Site Plan Approval to permit a parking lot expansion at 120 Bayview Parkway be received.

Carried

8. Correspondence from the Town of Newmarket Planning and Building Services Department dated February 5, 2016 regarding a Notice of Complete Application - Proposed Zoning By-law Amendment - 596, 602, 606 and 610 Grace Street.

Correspondence from the Town of Newmarket Planning and Building Services Department dated February 10, 2016 regarding an Application for Zoning By-law Amendment - 596, 602, 606 and 610 Grace Street.

Moved by: Billie Locke Seconded by: Joan Seddon

THAT the Correspondence from the Town of Newmarket Planning and Building Services Department dated February 5, 2016 regarding a Notice of Complete Application and an Application for Zoning By-law Amendment - 596, 602, 606 and 610 Grace Street be received.

Carried

9. Correspondence from the Town of Newmarket Planning and Building Services Department dated January 20, 2016 regarding a Notice of Complete Application, Proposed Official Plan Amendment and Zoning By-law Amendment - 429/445 Harry Walker Parkway South.

Correspondence from the Town of Newmarket Planning and Building Services Department dated January 25, 2016 regarding Application for Official Plan and Zoning By-law - 429/445 Harry Walker Parkway South.

The Senior Planner – Community Planning provided an overview of the application and advised of an upcoming Public Meeting on the application which will occur on March 21, 2016.

Moved by: Joan Seddon Seconded by: Billie Locke

THAT the correspondence from the Town of Newmarket Planning and Building Services Department dated January 20, 2016 regarding a Notice of Complete Application, Proposed Official Plan Amendment and Zoning By-law Amendment and Application for Official Plan and Zoning By-law - 429/445 Harry Walker Parkway South be received.

Carried

10. Correspondence from the Town of Georgina dated February 10, 2016 regarding Discontinued Heritage Property Grant Program.

Moved by: Joan Seddon Seconded by: Soni Felix Raj

THAT the correspondence from the Town of Georgina dated February 10, 2016 regarding Discontinued Heritage Property Grant Program be received;

AND THAT a letter of support be prepared by the Heritage Newmarket Advisory Committee and circulated to Community Heritage Ontario and provided at the Community Heritage Ontario Conference.

Carried

11. Correspondence from the Town of Newmarket Planning and Building Services Department dated February 12, 2016 regarding Notice of Passing of Zoning Bylaw 2016-05 - East side of Leslie Street south of Kingdale Road.

Moved by: Joan Seddon Seconded by: Billie Locke

THAT the correspondence from the Town of Newmarket Planning and Building Services Department dated February 12, 2016 regarding Notice of Passing of Zoning By-law 2016-05 - East side of Leslie Street south of Kingdale Road be received.

Items

- 12. Designated Property Maintenance and Concerns
 - a) Stickwood Walker Farmhouse

The Senior Planner – Community Planning advised that the home was painted in the fall as an interim measure in order to protect the home from any further deterioration. Discussion ensued regarding repairs to the tail portion of the building.

b) Christian Baptist Church

The Chair advised that he and the Senior Planner – Community Planning conducted an inspection at the site and found that the stucco exterior is cracked and chipping as a result of the eavestrough falling from the building. He expressed concern related to demolition by neglect. Discussion ensued regarding the need to ensure that the building be protected and potential methods to mitigate further neglect and deterioration.

Moved by: Joan Seddon Seconded by: Billie Locke

THAT a letter be drafted to the owners of the Christian Baptist Church related to the deterioration of the building.

Carried

- 13. Plaques
 - a) Site plaques

The Chair provided an overview of the site plaque program and advised that he has recently been instructed to deal with various staff in the Recreation and Culture Department on any matter related to site plaques and questioned the amendment to the reporting structure.

- b) Residence plaques
 - M. Watts and J. Seddon presented the prototype for new plaques and provided a verbal update on the status of the plaque requests received to date. In addition, they advised that several inquiries regarding homes with

plaques have been received and commented that there are several plaques that may merit replacement in the near future. The Subcommittee will report back with the addresses of each home that requires plaque replacement in order to develop a replacement schedule.

14. Discussion regarding upcoming conferences and training seminars.

The Chair provided a verbal update on upcoming conferences and training seminars, being the Community Heritage Ontario Conference from May 11 to 14, 2016 and the National Trust from October 19 to 22, 2016. M. Watts, A. Hart and J. Seddon to attend the CHO Session, with B. Locke to confirm her availability at a later date.

15. Heritage Newmarket Budget

The Council/Committee Coordinator provided a verbal update on the Heritage Newmarket budget to date.

- 16. Reports of Committee Members
 - a) Architecture, Recreation, Culture, Heritage (ARCH) Committee
 No update to provide.
 - b) Elman W. Campbell Museum Board

No update to provide.

c) Lower Main Street South Heritage Conservation District Advisory Group

The Chair advised that the Group has met with the owner of 235 Main Street and will have further discussions regarding cost effective means of preserving the heritage façade.

d) Newmarket Historical Society Board of Directors

No update to provided.

New Business

a) M. Watts inquired whether Council would be supportive of the Committee seeking designation of any significant homes found on the Heritage Registry within the area around Southlake Regional Health Centre. Discussion ensued regarding case studies of designation of hospital owned properties or properties within the area around a hospital and engagement of property owners where designation is recommended.

Moved by: Soni Felix Raj Seconded by: Billie Locke

THAT staff report back to Heritage Newmarket on the outcomes of OMB hearings related to properties that are designated without the consent of property owners, both residential and institutionally owned.

Carried

- b) M. Watts advised that a Newmarket resident is writing a book about the Widdifield property on Woodbine Avenue and advised that the home is currently in neglect. As this property is in Whitchurch-Stouffville, the information will be forwarded to their Heritage Advisory Committee for consideration.
- c) M. Watts advised that he has been contacted by the property owner at 379 Botsford Street requesting an update on the status of that heritage designation request.

Adjournment

Moved by: Councillor Hempen

Seconded by: Billie Locke

THAT the meeting adjourn.

There being no further business, the me	eeting adjourned at 9:54 p.m.
Date	Athol Hart, Chair



CYFS - JCC

Tuesday, January 12, 2016 at 9:30 AM Town of Newmarket - Cane A & B

The meeting of the CYFS - JCC was held on Tuesday, January 12, 2016 in Town of Newmarket - Cane A & B, 395 Mulock Drive, Newmarket.

Members Present:

Aurora:

Councillor Abel, Chair

Councillor Mrakas Councillor Thompson

Newmarket:

Councillor Hempen (9:55 to 10:36 a.m.)

Councillor Sponga Councillor Twinney

Staff Present:

Aurora:

D. Nadorozny, Chief Administrative Officer

A. Downey, Director, Parks and Recreation

Services

D. Elliott, Director, Corporate & Financial Services

- Treasurer

Newmarket:

R.N. Shelton, Chief Administrative Officer

L. Georgeff, Director of Human Resources

M. Mayes, Director of Financial Services/Treasurer

C. Finnerty, Council/Committee Coordinator

CYFS:

I. Laing, Fire Chief

R. Comeau, Deputy Fire Chief

R. Volpe, Deputy Fire Chief

The meeting was called to order at 9:38 a.m.

Councillor Abel in the Chair.

Additions & Corrections to the Agenda

None.

Declaration of Pecuniary Interest

None.

Approval of Minutes

1. Central York Fire Services - Joint Council Committee Minutes of December 15, 2015.

Moved by: Councillor Mrakas Seconded by: Councillor Sponga

a) THAT the Central York Fire Services - Joint Council Committee Minutes of December 15, 2015 be received.

Carried

Items

2. Memorandum dated January 5, 2016 regarding Information Memo further to Report 2015-09.

The Fire Chief provided a verbal update on the memorandum and summarized the background on the proposed hiring plan and associated option analysis to reduce costs. He further provided information on current and future staffing challenges. Discussion ensued regarding the staffing strategy in relation to the proposed new fire station, cost mitigation, service levels, financial implications, and fire master plan recommendations.

Moved by: Councillor Mrakas Seconded by: Councillor Thompson

a) THAT the Memorandum dated January 5, 2016 regarding Information Memo further to Report 2015-09 be received.

Carried

3. Fire Services Report 2015-09 dated December 14, 2015 regarding Fire Master Plan Staffing Strategy.

The Fire Chief provided a verbal update summarizing the hiring strategy identified in the Fire Master Plan, associated budget impacts and a summary of the proposed staff positions. Discussion ensued regarding each staffing option, hiring impacts, budget approval and the timing for release of funds related to the proposed positions.

Moved by: Councillor Mrakas Seconded by: Councillor Twinney

- a) THAT Fire Services Report 2015-09, Fire Master Plan Staffing Strategy, dated December 14, 2015 be received for information purposes;
- i) AND THAT Central York Fire Services (CYFS) outline and review with JCC the motion from the December 7, 2015 Newmarket Committee of the Whole Meeting, Operating Budget session.

Carried

Moved by: Councillor Sponga Seconded by: Councillor Twinney

- a) THAT the Central York Fire Services Joint Council Committee (JCC) recommend Option 4 as the preferred staffing strategy;
- b) AND THAT JCC request the release of operating budget funds from a Town of Newmarket reserve account in order to initiate a multi-year hiring program which will enable Central York Fire Services to appropriately deal with emergency situations in Aurora and Newmarket.

Carried

Closed Session

4. Town of Aurora Parks and Recreation Services (Closed Session) Report 2016-01 dated January 12, 2016 regarding the potential acquisition of land in Aurora as per Section 239 (2) (c) of the Municipal Act, 2001.

Moved by: Councillor Mrakas Seconded by: Councillor Twinney

a) THAT the Central York Fire Services – Joint Council Committee resolve into Closed Session.

Carried

The Central York Fire Services – Joint Council Committee resolved into Closed Session at 10:06 a.m.

The Central York Fire Services – Joint Council Committee resumed into Open Session at 10:35 a.m.

The Council/Committee Coordinator, at the request of the Chair, advised that JCC, in Closed Session discussed a land acquisition matter and advised that the issue would be before Newmarket Council, in Closed Session, on January 18, 2016.

New Business

None.

Adjournment

Moved by: Councillor Twinney Seconded by: Councillor Mrakas

a) THAT the meeting adjourn.

Carried

There being no further business, the meeting adjourned at 10:36 a.m.

March 1,2016

Councillor Abel, Chail



Newmarket Public Library Board Regular Board Meeting Wednesday, February 17, 2016 Newmarket Public Library Board Room

Present:

Joan Stonehocker - Chair

Tom Vegh – Vice Chair

Tara Brown

Kelly Broome-Plumley (arrived at 5:40 pm)

Joe Sponga

Regrets:

Darcy McNeill

Venkatesh Rajaraman

Staff Present:

Todd Kyle, CEO

Linda Peppiatt, Deputy CEO

Lianne Bond, Administrative Coordinator

The Library Board Chair called the meeting to order at 5:35 pm

Adoption of Agenda Items

- 1. Adoption of Regular Agenda
- 2. Adoption of the Closed Session Agenda
- 3. Adoption of Consent Agenda items

The Chair asked if there were any additions to the agenda.

Motion 16.02.87
Moved by Joe Sponga
Seconded by Tara Brown

That Agendas 1) to 3) be adopted as presented.

Carried

Declarations

None were declared.

Consent Agenda Items:

- 4. Adoption of the Regular Board Meeting Minutes for Wednesday, January 20, 2016
- 5. Strategic Operations Report for January, 2016
- 6. Library Statistical Data for January, 2016
- 7. Monthly Bank Transfer
- 8. Correspondence from Metrolinx re: Newmarket Public Library Achievement of the Smart Commute Gold Workplace Designation for 2016

Motion 16.02.88 Moved by Tom Vegh Seconded by Tara Brown

That Consent Agenda Items 4) to 8) be received and approved as presented.

Carried

The CEO reported to the Library Board that a request for a copy of the CEO performance evaluation form from a member of the public was received. A blank copy of the CEO performance evaluation was provided to the member of the public under the Routine Disclosure section of the Newmarket Public Library Freedom of Information and Protection of Privacy Policy.

A Board member advised that students from Stuart Scott Public School attended the Library's 3D Printing workshop and it was very well received by the students.

9. Motion to Convene into a Closed Session

Motion 16.02.89 Moved by Joe Sponga Seconded by Kelly Broome-Plumley

That the Library Board moved in to a Closed Session at 6:20 pm for the purpose of discussing Labour Relations Matters.

Carried

Motion 16.02.90 Moved by Joe Sponga Seconded by Kelly Broome-Plumley

That the Library Board move out of Closed Session at 6:30 pm

Carried

Motions arising from the Closed Session:

Motion 16.0 2.91 Moved by Tom Vegh Seconded by Joe Sponga

That the Library Board receive the verbal report on Union Negotiation and confirm the instructions to the CEO.

Policy

10. Fundraising Strategy and Policy

The CEO reviewed with the Library Board suggested fundraising activities and requirements for the development of a Fundraising Policy.

Motion 16.02.92 Moved by Tom Vegh Seconded by Kelly Broome-Plumley

That the Library Board receive the report on Fundraising Strategy and Policy and that the Library Board direct the CEO to draft a Fundraising Policy and bring back to the Board within 60 days.

Carried

Reports

11. Impact Survey

The CEO discussed with the Library Board the result of the Impact Survey on public use of library computers and wireless services which was conducted in January, 2016.

Motion 16.01.93 Moved by Tara Brown Seconded by Joe Sponga

That the Library Board receive the report on the Impact Survey as presented.

Carried

Business Arising

12. Health and Safety Reporting

The CEO reported that there was no Health and Safety matters to report.

13. Library Board Action List

The Library Board reviewed and updated the Action List.

Motion 16.02.95 Moved by Joe Sponga Seconded by Tom Vegh

That the Library Board receive the Action List as amended.

New Business

14. Newmarket Chamber of Commerce Home Show, April 1 to 3, 2016

The Library will be participating in the Newmarket Chamber of Commerce Home Show being held at the Ray Twinney Centre April 1 to 3, 2016. Board members were invited to assist with this year's Library booth. An email will be sent out to Board members regarding this.

Date(s) of Future Meetings

15. The next regular Library Board meeting will be Wednesday, March 16, 2016 at 5:30 pm in the Library Board room.

Adjournment

Motion 16.02.96 Moved by Kelly Broom€Plumley Seconded by Joe Sponga

That there being no further business meeting adjourned at 6:31 pm.

Carried

Joan Stonehocker

Chair

Todd Kyle, CEO

Secretary/Treasurer



APPOINTMENT COMMITTEE

Monday, March 21, 2016 at 9:30 AM Davis Room

The meeting of the Appointment Committee was held on Monday, March 21, 2016 in the Davis Room, 395 Mulock Drive, Newmarket.

Members Present: Mayor Van Bynen

Councillor Bisanz

Councillor Twinney, Chair

Staff Present: I. McDougall, Commissioner of Community Services

A. Brouwer, Director of Legislative Services/Town Clerk

C. Kallio, Economic Development OfficerC. Finnerty, Council/Committee Coordinator

The meeting was called to order at 9:34 a.m.

Councillor Twinney in the Chair.

Additions & Corrections to the Agenda

None.

Declarations of Pecuniary Interest

None.

Deputations/Presentations

None.

Approval of Minutes

1. Appointment Committee Minutes of February 8, 2016.

Moved by: Mayor Van Bynen Seconded by: Councillor Bisanz

THAT the Appointment Committee Minutes of February 8, 2016 be approved.

Items for Discussion

2. Discussion regarding a vacancy on the Main Street District Business Improvement Area Board of Management.

The Commissioner of Community Services provided background information related to the needs of the Board of Management. The Economic Development Officer provided an overview of the current Board structure, existing vacancies and advised of the potential for inclusion of a restauranteur on the Board of Management as the restaurant industry is an economic driver on Main Street. Discussion ensued regarding the need for a Member of Council to participate on the Board, Board activities, transparency between the Board and the BIA membership. The Mayor advised that he will seek expressions of interest from Members of Council to fill the vacancy left by the resignation of Councillor Sponga. The Committee directed staff to obtain expressions of interest from restauranteurs for appointment to the Main Street District Business Improvement Area Board of Management and report back in two weeks.

New Business

a) The Director of Legislative Services advised that a Council Workshop has been scheduled for Monday, April 11, 2016 with the purpose of receiving presentations from each Committee of Council. In addition, a brief reception is planned. He advised that further details will follow as staff finalize arrangements.

Adjournment

Moved by: Mayor Van Bynen Seconded by: Councillor Bisanz

THAT the meeting adjourn.

There being no further business, the m	eeting adjourned at 10:01 a.m.
 Date	Councillor Twinney, Chair





Director, Legislative Services/Town Clerk Town of Newmarket 395 Mulock Drive P.O. Box 328 Main STN Newmarket, ON L3Y 4X7 March 23rd 2016

Re: Andrew Brouwer AMCT

The Newmarket Beavers Scouts, Cubs Scouts, Scouts, Ventures Scouts and Rovers Scouts are holding our **Annual Apple Day on Friday October 14**th **and Saturday October 15**th **2016**

I wish to ask this weekend to be proclaimed for Scouts Apple Day in the Town of Newmarket.

We would like to express! Our appreciation for all the Towns support. Without this support it would not be possible to continue with our Program. We continue to strive to Mentor our Youth and encourage them on becoming Community Minded by giving back, to the Community.

Please contact me with answer to our request to the Address, Phone below or Email address listed below.

270 Prospect Street Newmarket, ON L3Y 3V2 (905) 836-2704 only4me1stnwkt@bell.net

Yours truly,

Apple Day Co-coordinator
James Nuttall O.M.C.

1st. Newmarket Group Commissioner James E. Nuttall, O.M.C

Minister Responsible for Seniors Affairs

6th Floor 400 University Avenue Toronto ON M7A 2R9

Tel.: (416) 314-9710 Fax: (416) 325-4787 Ministre délégué aux Affaires des personnes âgées

6º étage 400, avenue University Toronto ON M7A 2R9

Tél.: (416) 314-9710 Téléc.: (416) 325-4787



March, 2016

Dear Mayor or Reeve,

June marks the 32nd anniversary of Seniors' Month in Ontario. To recognize the important role seniors play in our communities, we will be celebrating this year under the theme of, "Seniors Making a Difference."

It's a fitting theme, given how our seniors have built our communities and continue to contribute their time and talents today in many ways.

It's important we all recognize their achievements, and what better way than by proclaiming June as Seniors' Month in your community. I am asking you to make this proclamation and have attached a sample to make it easier for your municipality to participate. We will be sending you promotional materials for Seniors' Month soon.

I would also like to encourage you to work with your MPP(s) to host Seniors' Month events in your community. We would be happy to help you promote your event on the Ontario Seniors' Secretariat website and on Twitter. Please send your event details to infoseniors@ontario.ca.

Last year we introduced Twitter to our seniors and we were impressed by their enthusiastic response to our online campaign. We plan to do more in 2016! Follow us @OntSeniors.

Each year, municipalities have the opportunity to pay tribute to one outstanding senior with the Senior of the Year Award. A certificate, provided by the Ontario government, is signed by Her Honour the Honourable Elizabeth Dowdeswell, Lieutenant Governor, myself as Minister Responsible for Seniors Affairs, and the local Head of Council. I encourage you to submit a nomination before April 30, 2016 and during Seniors' Month, showcase how your seniors are making a difference in your community. Throughout the month of June, I hope to visit a number of municipalities to help celebrate the achievement of local seniors.

For more information on these programs and other supports for seniors, you can visit www.ontario.ca/seniors.

Thank you for your consideration and your commitment to honour our seniors.

Sincerely,

Mario Sergio, Minister

Enclosed: sample proclamation

Marialyio

Seniors' Month Proclamation

Seniors' Month June 1 – 30, 2016

WHEREAS Seniors' Month is an annual province-wide celebration;

WHEREAS seniors have contributed and continue to contribute immensely to the life and vibrancy of this community;

WHEREAS seniors continue to serve as leaders, mentors, volunteers and important and active members of this community;

WHEREAS their contributions past and present warrant appreciation and recognition and their stories deserve to be told;

WHEREAS the health and well-being of seniors is in the interest of all and further adds to the health and well-being of the community;

WHEREAS the knowledge and experience seniors pass on to us continues to benefit all;

I, Mayor, de	o hereby proclaim June
1-30, 2016 Seniors' Month in _	and
encourage all citizens to recognize accomplishments of our seniors.	and celebrate the
Dated in the Mayor's Office on thi , 2016.	is day of
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CONCERNS		

Dear Mayor Van Bynen:

395 Mulock Drive Newmarket L3Y 4X7

Re: National Day of Mourning

Since 1991, April 28th has been recognized nationally as the Day of Mourning. I am writing to ask that the Town of Newmarket, again, commemorate this National Day. The Labour Council is requesting that the Town:

- 1. Officially proclaim Thursday, April 28th as a "Day of Mourning" for workers killed or injured on the job".
- 2. Publicize the proclamation as widely as possible.
- 3. Lower the Town's flags to half-mast.

Yours truly,

John Cartwright

President

cope 343

15 Gervais Drive, Suite 407 Toronto, ON, M3C 1Y8 416-441-3663 (tel) • 416-445-8405 (fax) www.labourcouncil.ca







TOWN OF NEWMARKET

Outstanding Matters

	Item Subject	Recommendations & Responsibility	Date to come back to Committee	Comments
1.	Council – June 23, 2014 – Item 3	Mr. Scott Cholewa regarding a petition for a splash pad in the Copper Hills subdivision (Ward 1)		Item referred to as part of the Recreation Playbook process.
		THAT the deputation of Mr. Scott Cholewa regarding a petition for a splash pad in the Frank Stronach Park be received;		
		AND THAT the request for a splash pad in Frank Stronach Park be referred to the 2015 budget process and added to the Recreation Master Plan.	Council Report to come forward in Q1, 2016 outlining a strategy for selecting sites and building 3-4 additional spray pads in Newmarket over the next 10	
		→ Recreation & Culture Department	years.	

	Item Subject	Recommendations & Responsibility	Date to come back to Committee	Comments
2.	Council – December 14, 2015 – Item 35 – Joint Development and Infrastructure Services – Planning and Building Services/ES 2015-44 – Proposed Trail from Yonge Street to Rita's Avenue	THAT staff provide alternate trail options for this area at a lower cost.		
	Council – January 18, 2016 – Item 35	THAT Item 35 of the Council Minutes of December 14, 2015 being Joint Development and Infrastructure Services - Planning and Building Services and Engineering Services Report 2015-44 dated November 19, 2015 regarding a proposed trail from Yonge Street to Rita's Avenue be reconsidered.	Q2, 2016	
		THAT staff provide alternate trail options for this area at a lower cost, including the option of extending the trail through George Luesby Park along Clearmeadow Boulevard to Yonge Street and further connecting the trail from Flanagan Court/Rita's Avenue to the George Luesby Park Trail;		
		AND THAT staff also include in the report the option of installing lighting along the George Luesby Park Trail. > Engineering Services		102_
3.	Council – April 20, 2015 – Item 7	THAT staff provide a report within six months related to internet voting.	Q2, 2016 Q3, 2016	Workshop held October 5, 2015
		➤ Legislative Services		Report will also address ranked ballots.

	Item Subject	Recommendations & Responsibility	Date to come back to Committee	Comments
4.	Committee of the Whole – May 25, 2015 – Item 2 – Parkland Dedication By-law	THAT the Parkland Dedication By-law for the Town of Newmarket as contained in Attachment 1 be received; ii) AND THAT staff be directed to provide notice to the public, the development community and BILD of the proposed by-law; iii) AND THAT following public input that staff summarize in a report to the Committee of the Whole the issues identified and the comments received along with the final recommendation for the Parkland Dedication By-law for Council's approval; iv) AND THAT staff be directed to report back to Committee of the Whole on the other funding strategies to address the identified shortfall of Town-wide parkland in conjunction with the Parkland Implementation Strategy identified in the Implementation Strategy for the Newmarket Urban Centres Secondary Plan.	Q2/Q3, 2016	This matter is tied to the on-going work of the Marketing Davis Drive Task Force Refer to Development & Infrastructure Services Information Report 2015-41 dated September 22, 2015
		 Planning & Building Services 		
5.	Council – June 22, 2015 – Item 31 D & I Services Report – ES 2015-34 – McCaffrey Road – Traffic Review	THAT a report be prepared for an upcoming Committee of the Whole or Council meeting following a site visit by the Ward Councillor and Town staff that includes alternate traffic mitigation measures including but not limited to chicanes, roundabouts, pedestrian islands, road watch program or crosswalk; AND THAT this report address traffic impacts related to new development on the Glenway lands, York Region Annex building and the Yonge Street VivaNext project.	Q2, 2016	103
6.	Committee of the Whole – September 28, 2015 – Item 15	THAT the deputation by Mr. Paul Jolie regarding Ontario Municipal Cycling Infrastructure be received and referred to staff for a report back to Council related to cycling infrastructure on Mulock Drive.	Q2, 2016	Information Report distributed
7.	Committee of the Whole – November 30,	 Development & Infrastructure Services THAT Development and Infrastructure Services Report – 	Q2, 2016	
	2015 – Item 21	Engineering Services 2015-63 regarding Woodspring Avenue – Bonshaw Avenue to Town Limit – Bicycle Lanes and On-Street Parking be referred to staff for additional information, including costs.	,	
		Engineering Services		

	Item Subject	Recommendations & Responsibility	Date to come back to Committee	Comments
8.	Committee of the Whole – September 28, 2015 – Item 24 – Motion	THAT staff be directed to report back within 120 days on the potential of demolishing the Old Fire Hall at 140 Main Street South with the intent to repurpose it as a parking lot that would be in keeping with the downtown area and that the report include any other options for parking enhancements in the downtown core.	Information Report Q1, 2016 Q2, 2016	Referred to Community Centre Lands Task Force Parking Strategy
9.	Committee of the Whole - October 20,	 Development & Infrastructure Services 1. THAT staff work with Pickering College to: 	Q1, 2016	Deferred to Merkehen
9.	2015 - Community Services - Recreation and Culture Report 2015-28 dated September 16, 2015 regarding Hollingsworth Arena Replacement Follow-Up.	i) Finalize an agreement subject to Council approval with respect to capital and operating costs regarding a replacement arena at Pickering College;	Q2, 2016	Deferred to Workshop of February 22, 2016 and Report to follow thereafter
		ii) Bring back a professionally prepared project estimate and recommended capital and operating agreement to Council for review within the next 45 days;		
		2. AND THAT staff initiate a public process addressing a replacement arena and proposed disposition of land at Hollingsworth Arena.		
		Recreation & Culture		
10.	Committee of the Whole – November 9, 2015 – Item 16 Petition/Petitioning Newmarket Council to 'Save Hollingsworth Arena'.	a) THAT the petition/petitioning Newmarket Council to 'Save Hollingsworth Arena' be received and referred to staff for a report that clarifies the petition preamble as part of the public consultation process related to the disposition of the Hollingsworth Arena.	Information Report to be distributed during public consultation process Q1, 2016 Q2, 2016	- - - - - - - - - - -
		Recreation & Culture		
11.	Committee of the Whole - October 20, 2015 - Motion - Regional Councillor & Deputy Mayor Taylor	In keeping with recommendations in the Recreation Playbook, staff be directed to investigate the potential for an outdoor arena in the Town of Newmarket. The analysis should examine options for the rink, including amenities, costs, location criteria and potential funding sources. The report is to be brought back to Committee of the Whole within 120 days.	March 21, 2016	Addressed in Community Services — Recreation and Culture Report #2016 -02. Further discussion to occur within a Q1 Council Workshop regarding the
		➤ Recreation & Culture		Recreation Playbook Implementation: Facility Needs / Location Planning
12.	Committee of the Whole – October 20, 2015 - New Business	THAT staff research and advise Council regarding potential municipal regulation of propane tank installation for home heating purpose.	Q1, 2016 Q2, 2016 Q4, 2016	Information Report to be provided April, 2016
		Legislative Services		

	Item Subject	Recommendations & Responsibility	Date to come back to Committee	Comments
13.	Committee of the Whole – November 9, 2015 – Item 3	Motion: Councillor Twinney THAT staff bring back a report to Council on a third party insurance program for residents to insure their water and sewer pipes that run under private property and are not covered by the Town. > Development and Infrastructure Services	Q2, 2016	
14.	Committee of the Whole – November 9, 2015 – Item 12 Development & Infrastructure Services Report PWS 2015-58 regarding N6 Waste Collection Contract 2017-2017 Request for	THAT staff work with the N6 partners to develop service level criteria for customer service and response and opportunities to provide customer services outside the scope of the waste control contract and report back to Council;	Q1, Q2, 2016	
	Proposal Preparation Update.	AND THAT staff explore the option of separate proposals for standard bag limits (2 bags and 3 bags) with the N6 partners and report back to Council. > Public Works Services	Q2/Q3, 2016	
15.	Committee of the Whole – November 9, 2015 – Item 20 Community Services - Recreation and Culture Report 2015-31 dated October 19, 2015 regarding Recreation Playbook Recommendations Requiring Land.	i) THAT staff be directed to continue discussions related to the former York Catholic District School Board Lands on the north side of Woodspring Avenue, in the northwest quadrant, per Section 239 (2) of the Municipal Act; ii) AND THAT staff report back within 90 days with detailed capital costs and operating expenses of three options outlined in the report for consideration as part of the 2017 budget process.	Q2, 2016	Formed part of February 22, 2016 Workshop
		> Recreation & Culture/Development & Infrastructure Services		
16.	Committee of the Whole – January 11, 2016 – Item 19 – Magna Centre Leases and Potential Fitness Centre	THAT the Town of Newmarket convert the existing restaurant space into an equipment based, membership oriented fitness facility within the capital costs identified;	Q3, 2016	
		AND THAT staff report back on options for the kitchen and kiosk spaces, including an expanded fitness centre in the kitchen area and/or maintaining a food kiosk;		
		AND THAT the funding be added to the draft 2016 Capital Budget.		
		➤ Recreation & Culture		

	Item Subject	Recommendations & Responsibility	Date to come back to Committee	Comments
17.	Committee of the Whole – January 11, 2016 – Item 20 – Targeted Marketing Program to Advance Re-development of Davis Drive Properties	THAT an exploratory engagement process and utilization of existing incentives and associated budgets be initiated immediately with a 'to be identified' list of developers/landowners related to specific properties along Davis Drive;	May, 2016	
		AND THAT while this exploratory engagement process is ongoing, staff engage outside consulting expertise to address development approval processes, associated timelines/communication practices and incentive funding mechanisms/approaches and report back within 120 days;		
		AND THAT NEDAC be consulted throughout this process;		
		AND THAT the development of Davis Drive be the subject of a future Economic Development Congress within 2016 where a cross section of stakeholders can come together to share ideas specific to advancing the implementation of the Secondary Plan and in keeping with the NEDAC Economic Development strategy re-fresh currently in development;		
		AND THAT the staffing related to fulfilling economic development initiatives continue at their current levels as indicated in the report with longer term staffing to be monitored and reviewed against specific needs related to the realization of Council's Strategic Priorities, implementation associated with the redevelopment of Davis Drive and to support NEDAC'S economic development re-fresh; with a detailed staffing report to come to Committee of the Whole no later than Q3, 2016.	Q3, 2016	100
18.	Committee of the Whole – February 1,	➤ Community Services/Economic Development THAT the presentation by Mr. Andrew Tedford, Wickedly Sinful	March 21, 2016	Joint Report –
	2016 – Item 5 – Mr. Andrew Tedford, Wickedly Sinful Truck Eats & Sweets – Food truck pilot project and new refreshment whole by law	Truck Eats & Sweets regarding a food truck pilot project and new refreshment vehicle by-law recommendations be received and referred to staff to report back within a period of 60-90 days.		Legislative Services/Recreation/ Economic Development
	recommendations.	→ Community Services		Led by Commissioner McDougall

	Item Subject	Recommendations & Responsibility	Date to come back to Committee	Comments
19.	Committee of the Whole – February 22, 2016 – Item Joint Office of the CAO and Corporate Services - Legislative Services Report 2016-02 dated January 28, 2016 regarding Appointment of Municipal Ombudsman.	i) THAT Council appoint ADR Chambers, Inc. as municipal ombudsman for the Town of Newmarket and applicable local boards and Newmarket-Tay Power Distribution Limited for the period of March 1, 2016 through December 31, 2020; ii) AND THAT a by-law be brought forward to Council appointing ADR Chambers, Inc. as municipal ombudsman for the Town of Newmarket and applicable local boards and Newmarket-Tay Power Distribution Limited for the period of March 1, 2016 through December 31, 2020 in accordance with Section 223.13 (1) of the Municipal Act, 2001; iii) AND THAT the Mayor and Clerk be authorized to execute an agreement with ADR Chambers Incorporated to provide Ombudsman Services on a fee for service basis for the period March 1, 2016 to December 31, 2020; iv) AND THAT staff provide an information update report after a 6 month period once the agreement has been executed.	August, 2016	Comments
20.	Committee of the Whole – February 22, 2016 – Item 27 Motion – Councillor Hempen Welcome Entrance Sign	 Legislative Services i) THAT staff report back on the feasibility and suitable location for the installation of a community welcome entrance sign at the intersection of Longford Drive and Davis Drive; ii) AND THAT staff also provide a suitable design for the welcome sign. The cost of the sign will be covered by private fundraising. Development and Infrastructure Services 	Q2/Q3, 2016	
21.	Committee of the Whole – February 22, 2016 – New Business (b) Regional Councillor Taylor Motion re: Federal Infrastructure Funding	THAT staff report back within 90 days outlining directions and potential priorities for anticipated federal infrastructure funding applications. > Development and Infrastructure Services	May, 2016	

Municipal Committee for OMB Reform

March 23, 2016.

Dear Mayor and Members of Council,

We have recently organized a Committee comprised of elected officials from 12 municipalities in order to facilitate a Municipal Summit investigating OMB reform. This Summit, scheduled for Saturday, May 14, 2016, and consisting of elected municipal officials, will lay the groundwork for meaningful discussion regarding the need for reform within the Ontario Municipal Board: We intend to focus on ways and means to reform the "powers and process" of the Board relative to municipal jurisdiction.

The response to the formation of this Committee has been remarkable. Within the first week of sending out the invitation to Greater Golden Horseshoe municipal politicians for the May Summit, we received confirmation of attendance from 39 different municipalities. We are encouraged that the interest in proposed OMB reform is strong and continues to gain momentum across the province.

The City of Markham has agreed to host the venue for the day-long Summit and will make a cash contribution to help us offset related costs.

Therefore, we are reaching out to all area municipalities asking for a nominal donation to assist us in providing refreshments for the day and help defray all associated administrative costs. Your participation herein would be greatly appreciated.

Should you wish to contribute, please make cheques payable to the "City of Markham" which will be responsible for the financial accounting for the Summit.

Should you have any questions or require clarification, please do not hesitate to contact me at TMrakas@Aurora.ca or 289-879-2176.

With our thanks in advance,

Tom Mrakas - Aurora.

On behalf of The Municipal Committee for OMB Reform

OMB Reform Working Group Committee Members

- Tom Mrakas (Aurora)
- Michael Thompson (Aurora)
- Richard Carpenter (Brantford)
- Nicholas Ermata (Cambridge)
- Frank Sebo (Georgina)
- Cathy Downer (Guelph)
- Yvonne Fernandes (Kitchener)
- Karen Rea (Markham)
- Nirmala Armstrong
 (Markham)
- Don Hemilton (Merkham)
- Christina Bisanz (Newmarket)
- Karen Cilevitz
 (Richmond Hill)
- David West (Richmond Hill)
- Pat Malloy (Uxbridge)
- Marilyn lafrate (Vaughan)
- Alan Shefman (Vaughan)
- Mary Ann Grimeldi (Welland)
- Steve Yamada (Whitby)

THAT Council expand the pilot project to include Ward 5 with respect to Corporate Services - Legislative Services Report 2016-04 regarding Ward 2 Egg Laying Hens Pilot Project adopted at the February 8, 2016 Council meeting.

Motion regarding Ontario Municipal Board Jurisdiction over Official Plans

(Notice provided to Council April 4, 2016 by Councillor Bisanz)

Whereas a municipal Official Plan is the basis for substantial long term capital / infrastructure investments by local municipalities; and

Whereas the Town of Newmarket has an Official Plan that respects and reflects *Places To Grow* as well as all other Provincial Planning Legislation; and

Whereas The Town of Newmarket's Official Plan has been approved by the Region of York and the Province of Ontario, and is therefore deemed to be in compliance with the planning requirements of those two governments; and

Whereas the Town of Newmarket has planned for, and will meet, all intensification and population targets as set out in Regional and Provincial planning legislation and policies; and

Whereas the Town of Newmarket wishes to have control of local planning decisions while meeting all Regional and Provincial legislation and policies; and

Whereas local planning decisions which require local knowledge and public input are best made by local planning staff and local Councils as long as they meet all Regional and Provincial planning legislation and policies:

Therefore Be It Resolved that the Town of Newmarket call for the Province's Ontario Municipal Board review to provide significant and meaningful amendments and process changes that give authority to local control of planning decisions; and

Be It Further Resolved that the Province ensures municipal compliance to provincial legislation and policy through a more rigorous review and approval process related to Official Plans and not through OMB intervention in individual planning applications.

Be it Further Resolved that individual applications are therefore left to the local decision making process and that OMB challenges are restricted only to a review of whether local planning decisions are in compliance with the municipality's own Official Plan.



TOWN OF NEWMARKET 395 Mulock Drive P.O. Box 328 Newmarket, ON L3Y 4X7 905.895.5193 ext. 2102

www.newmarket.ca mmayes@newmarket.ca

April 14, 2016

JOINT OFFICE OF THE CAO, CORPORATE COMMUNICATIONS, CORPORATE SERVICES -FINANCIAL SERVICES REPORT - 2016-17

TO:

Mayor Tony Van Bynen and Members of Council

SUBJECT:

2017 Budget Process

ORIGIN:

Director, Financial Services/Treasurer

RECOMMENDATIONS:

THAT Joint Office of the CAO, Corporate Communications, Corporate Services - Financial Services Report - 2016-17 dated April 14, 2016 be received and the following recommendations be adopted:

- That Council endorse the new approach to the budget; i.
- That the five focus areas outlined in this report be highlighted in the 2017 budget; ii.
- That the Community Engagement Plan for the 2017 budget be commenced; iii.
- That the proposed budget schedule with a budget adoption date of December 5, iv. be approved;
- And that Council provide direction on tax targets for the 2017 budget. ٧.

COMMENTS

Purpose

The purpose of this report is to secure Council's approval of the 2017 budget process.

Summary

A new approach is recommended for the 2017 budget process. The key change is a focus on deliverables, which are highlighted by five focus areas:

- 1. Revitalizing our Community Centre Lands & addressing downtown parking needs
- 2. Creating a strategy for vibrant and livable corridors along Davis Drive & Yonge Street
- 3. Supporting community and neighbourhood projects
- 4. Ensuring safe streets
- 5. Organizational readiness 2020

This new approach is intended to be more effective and efficient.

Next Steps

The Treasurer will meet one-on-one with Members of Council. During the May to October time period, the Community Engagement process will start and Supplementary Information will be provided to Council to inform the budget process.

A preliminary draft budget will be presented on October 31, 2016 at a Special Committee of the Whole meeting. Approval of the operating and capital budgets is targeted for December 5, 2016.

Joint Office of the CAO, Corporate Communications, Corporate Services - Financial Services Report – 2016-17 April 14, 2016 Page **2** of **7**

BACKGROUND

The experience of past budgets facilitates continuous improvement.

The 2016 budget process went well. While the targeted date for budget approval in the original schedule was November, actual approval did not occur until February because of challenges that arose. On the positive side, it was good to have that flexibility. The development opportunity identified is to put mechanisms in place to prevent or deal with any issues that may arise, in a more efficient manner.

Council's budget target was met and the final budget was supported unanimously. However, it was not until near the end of the process that the focus turned to what was being delivered in the budget that met Council's priorities. This could have been done more clearly and earlier in the process.

The on-line budget tool is highly regarded but it has been around for a few years and public participation rates are declining. New approaches for engagement should be investigated.

The intention was to transition towards multi-year budgeting for the 2016 budget. This was deferred when revenue right-sizing became a priority.

Purpose of the Budget

The budget has three functions:

- Support rate setting it provides the basis for establishing property tax, water and wastewater rates, and other fees and charges, which are necessary to provide funding for Town services.
- 2. Provide for financial management it is the formal authorization by Council to make operating and capital expenditures.
- 3. Address Council's priorities it ensures that money is spent effectively and in accordance with Council's priorities.

The first two objectives are being met; the third objective could be enhanced. This will be addressed below.

A new approach will focus on effectiveness and be more efficient.

The new approach to the budget is to focus on deliverables and outcomes. Some of the aspects – Council Priorities, Community Engagement, Schedule, Budget Target – are detailed below. In addition, the new approach will include:

 Changing the way we prepare capital budgets – moving towards a multi-year approach which aligns with our replacement and growth strategies as contained in our Asset Joint Office of the CAO, Corporate Communications, Corporate Services - Financial Services
Report – 2016-17
April 14, 2016
Page 3 of 7

- Management Plan (AMP), 6-Year Water and Wastewater Financial Plans, and the Development Charges (DC) Background Study.
- Moving towards a more extensive 4-year operating budget outlook.
- Linking the growth requirements in the operating budget to new capital expenditures (a requirement for future Development Charges)
- Internal improvements to the budget development process.

Council Priorities should be clearly addressed by the budget.

Past budgets have attempted to maintain service levels in the face of challenges, such as growth, and providing enhancements to meet community expectations. Despite the service focus, the

initial budget messages tend to focus on numbers, specifically the tax increase, and appear to be reacting to circumstances.

The new approach will focus on incorporating more proactive planning into the budget process. Council has developed 14 priorities for its current 2014 to 2018 term of office. These are the starting points for the budget. The main flow will be that Council Priorities will drive the development of the Strategic Leadership Team's (SLT) strategies – focus areas for the budget - which will be supported by the Operational Leadership Team's (OLT) implementation plans.

The proposed focus areas for 2017 are:

- 1. Revitalizing our Community Centre Lands and addressing downtown parking needs
- 2. Creating a strategy for vibrant and livable corridors along Davis Drive & Yonge Street
- 3. Supporting community and neighbourhood projects
- Ensuring safe streets
- 5. Organizational Readiness 2020

Items one to four are Council priorities: Economic Development/Jobs - C and D, Enhanced Recreational Opportunities - G, and Traffic Safety and Mitigation - I. The last priority is required to provide support and resources for these and other priorities. Organization Readiness 2020 will include:

- Delivering on business imperatives through people
- Planning for the future from a people perspective leadership, attraction and retention, organizational effectiveness
- Ensuring success by ensuring people, processes and practices are in place to meet future needs. i.e. supports longer term strategies geared to future success
- Investing in how to meet future needs and ensure success

Joint Office of the CAO, Corporate Communications, Corporate Services - Financial Services
Report – 2016-17
April 14, 2016
Page **4** of **7**

Efforts will continue on all fourteen Council priorities as appropriate, but the aforementioned will be given prominence for 2017.

An engaged community makes for a better budget.

The Community Survey results from 2014 provided the quantitative data to guide and inform Council's Strategic Priorities and staff direction. Community Engagement in the budget qualitatively supplements this data, and more importantly, involves residents in the process and outcomes for the budget year.

Community Engagement on the budget has focused over the past few years on **How you would like to see your tax dollars invested?** in our eight key services areas. We developed a strategy,

budget-brand and online interactive tool that have had acclaimed success. We did see a decline in budget survey completion last year, after multiple years of increases; however we also saw an increase in views on our budget pages for web. We believe this means we have an engaged and informed audience, but that we need to change the tool.

www.newmarket.ca/budget2016

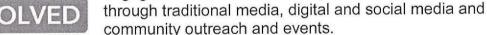






Our new budget approach concentrates on five key focus areas to achieve Council's Strategic Priorities. This requires a reframing of our community engagement approach.

Our objective is to engage and inform the community in our budget process. Our strategy is to engage residents with the budget on multiple platforms



Budget engagement tools will be rolled out in two phases:

Phase 1 (May - September)

- May Tax Insert Budget Brochure to all addresses in Newmarket to inform and engage in budget process – info on five focus areas, general tax info, more info on performance, efficiencies and value for taxes, info on assessment (a full separate communications plan for MPAC assessment is being rolled out with Finance)
- Council Tool Kit for community engagement
- May 25 Budget Booth at Touch A Truck/Community Open House
- · Media Release(s), Advertisement
- Social media, budget web content, online mechanisms for open-ended comments and ideas, to ask questions of Treasurer and share budget info (three-way communications and conversations)
- Social Media (consider short informative budget videos)

Joint Office of the CAO, Corporate Communications, Corporate Services - Financial Services Report - 2016-17 April 14, 2016

Page 5 of 7

 Newmarket Now e-newsletter – featuring Council Highlights – special budget content • Community Events - i.e. Farmers' Market











Phase 2 (October – November)

- Focus engagement and communications on proposed budget items for five key focus areas
- Consider simple online survey to offer a prioritization mechanism
- Continue engagement through traditional and digital media channels
- Consider Budget focus group/ budget game
- Report findings back to Council

Early approval of the budget is targeted.

It is recommended that the 2017 budget be approved in 2016 prior to the start of the 2017 fiscal year (i.e. December or earlier). Early budget approval has a number of benefits:

- Tenders can be prepared and processed earlier in order to mitigate potential cost increases that could be experienced in a later, busier, and more competitive environment
- Facilitates better coordination with adjustments to fees and charges
- Provides a full year of impact for any budget changes
- Flexibility is available to extend the process if required

Key dates in the schedule are:

April 18

Proposed budget process and community engagement

plan presented to Committee of the Whole (CoW))

October 31

Council's first look at the preliminary draft budget

December 5

Adoption of the operating and capital budgets

November will include opportunities for budget deliberations - regular CoW on November 7, and special budget CoW's. Segregating the budget sessions proved successful for 2016 and will be repeated with meetings on November 14 (capital and asset replacement fund) and November 21 (operating budget).

The period from May to October will be an opportunity for Community Engagement and the provision of supplementary information to Council to inform their budget decisions. This information could include growth forecasts and data, municipal comparators, and other metrics. Joint Office of the CAO, Corporate Communications, Corporate Services - Financial Services

Report – 2016-17

April 14, 2016

Page 6 of 7

Providing a tax target gives clear direction on expectations.

For the last few years, Council has set budget tax targets. These have been either all-in (including Regional and School Board increases) or Town only. Further, we have usually shown the infrastructure levy (asset replacement increase) as a separate item. In general, these targets have been achieved.

Having an early target, before the summer when staff have submitted their budget requests, is the most efficient way to ensure that the budget is initially constructed to meet expectations.

Further to this, consideration may be given to changing the date of the CPI that is used for budgetary purposes. If this is pursued, a further report will request a policy change.

The outlook provided as part of the 2016 budget process projected a 3.08% tax increase for 2017, excluding any additional infrastructure levy and before budget reductions. It should be noted that budget reductions made in 2016 were extensive and will make further reductions in 2017 problematic.

Council is being asked to provide direction to staff on their expectations for the 2017 budget so that consideration can be given to the impact on future years.

Next Steps

The Treasurer will meet one-on-one with Members of Council to discuss the budget and present them with their 2017 budget binders.

During the May to October period, staff will compile their budgets which will undergo an internal review. Community Engagement will begin and Supplementary Information will be provided to Council to inform the budget process.

The presentation of a preliminary draft budget will be on October 31, 2016 at a Special Committee of the Whole meeting.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

This report links to Newmarket's key strategic directions in being Well Managed through fiscal responsibility.

CONSULTATION

This report was prepared in consultation with the Strategic Leadership Team (SLT) and Corporate Communications. It includes input received from the Operational leadership Team (OLT) and the Director, Human Resources.

Joint Office of the CAO, Corporate Communications, Corporate Services - Financial Services
Report – 2016-17
April 14, 2016
Page **7** of **7**

HUMAN RESOURCE CONSIDERATIONS

Not applicable to this report

BUDGET IMPACT

Not applicable to this report.

CONTACT

For more information on this report, contact: Mike Mayes at 905-953-5300, ext. 2102 or via e-mail at mmayes@newmarket.ca, or Wanda Bennett at 905-953-5300 ext. 2041 or via e-mail at wbennett@newmarket.ca.

Mike Mayes, CPA, CGA, DPA

Acting Commissioner, Corporate Services

Wanda Bennett

Director, Corporate Communications

Peter Noehammer

Commissioner, Development and

Infrastructure Services

Bob Shelton

Chief Administrative Officer

MM/ne

Attachments:

Budget Schedule (3 pgs.)



Proposed Schedule



ACTIVITY	DATE	STATUS
Budget process and community engagement presented to Committee of the Whole for	April 18	IN PROGRESS
approval by Council		

Treasurer meets one-one with Members of Council

May and June

Community Engagement
Phase 1

May to September May to October

Supplementary information provided to inform the budget process

continued ...



Proposed Schedule



Status	0	00	and	31	9r 4
Date	June 20	August 8	October and November	October 31	November 4
Activity	Fees & Charges for early approval – Committee of the Whole Public Meeting	Fees & Charges for early approval – Council approval	Community Engagement Phase 2	Committee of the Whole Presentation – Preliminary draft budget and Community Engagement Phase 1 results	Draft budget information available to public and on



Proposed Schedule

Activity	Date	Status
Committee of the Whole – regular meeting	November 7	
Possible Special Committee of the Whole – Capital Budget and Asset Replacement Fund	November 14	
Possible Special Committee of the Whole – Operating Budget	November 21	
Committee of the Whole regular meeting with draft budgets, remaining Fees & Charges, and Community Engagement Phase 2 results	November 28	
Council approval of the Budget	December 5	

and remaining Fees & Charges

Deputation and Further Notice Request Form

RECEIVED

Please complete this form to speak at a meeting of Town Council or Committee of the Whole of the

Please email to clerks@newmarket.ca, fax to 905-953-5100 or mail or drop off at Legislative Services Department, Town of Newmarket Municipal Offices, 395 Mulock Drive, PO Box 328, STN Main, L3Y 4X7

Name: GURDON PRENTICE			
Organization / Group/ Business represented:			
Address:	Postal Code:		
Daytime Phone No:	Home Phone:		
Fmail:	Date of Meeting: 18 APR 2016		
Is this an item on the Agenda? LYes No	Agenda Item No:		
☐ I request future notification of meetings	wish to address Council / Committee		
Describe in detail the reason for the deputation and what action you will be asking Council/Committee to take			
(if applicable):			
1) shall ask Commel of Thembers have			
(It applicable): Shall ask Conneil of Members have had one-to-one neetings or other contact with the Clock tower develope without Staff being present.			
contact with the Clock Towns developed			
without Staff being present.			
Do you wish to provide a written or electronic communication or background information ☐ Yes ☑ No			
Please submit all materials at least 5 days before the meeting.			

Deputation Guidelines:

- Deputations related to items on the agenda can be accommodated up to and including the meeting day;
- Deputations related to items not on the agenda may be scheduled within sixty (60) days of receipt of this form;
- Deputations will not be heard on a matter decided upon by Council until ninety (90) days have passed from the date of the matter's disposition by Council;
- Deputations are limited to 5 minutes.

Be advised that all Council and Committee of the Whole meetings are audio-video recorded and live streamed online. If you make a presentation to Council or Committee of the Whole, your presentation becomes part of the public record and you will be listed as a presenter in the minutes of the meeting. We post our minutes online, so the listing of your name in connection with the agenda item may be indexed by search engines like Google.

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Director of Legislative Services/Town Clerk, Town of Newmarket, 395 Mulock Drive, P.O. Box 328, STN Main, Newmarket, ON L3Y 4X7; Telephone 905 895-5193 Ext. 2211 Fax 905-953-5100

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Name: Glenn Wilson			
Organization / Group/ Business represented:			
Newmarket Main Street District BIA			
Address: 255 Main St. S.	Postal Code: L3Y3Z4		
Daytime Phone No: 905-853-9762	Home Phone:		
Email: info@newmarketmainstreet.com	Date of Meeting: April 18, 2016		
Is this an item on the Agenda? X Yes No	Agenda Item No: 6		
I request future notification of meetings			
Describe in detail the reason for the deputation and what action (if applicable):	on you will be asking Council/Committee to take		
The BIA wishes to formally introduce to the Committee, that at their regular meeting held on December 15, 2015, The Main Street District BIA passed a motion objecting to and opposing the development application for the Clock Tower properties.			
Do you wish to provide a written or electronic communication or background information \(\subseteq \) Yes \(\subseteq \) No Please submit all materials at least 5 days before the meeting.			
Deputation Guidelines: □ Deputations related to items on the agenda can be accommodated up to and including the meeting day; □ Deputations related to items not on the agenda may be scheduled within sixty (60) days of receipt of this form; □ Deputations will not be heard on a matter decided upon by Council until ninety (90) days have passed from the date of the matter's disposition by Council; □ Deputations are limited to 5 minutes.			

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123Request for peputation

Request for deputation and/or any written submissions and background information for consideration by either Council or Committee of the Whole must be submitted to the Legislative Service's Department by the following deadline:

For Council – by 12 noon on the Wednesday immediately prior to the requested meeting.

For Committee of the Whole (for items not on the agenda) – by 12 noon on the Wednesday twelve days prior to the requested meeting.

PLEASE PRINT

COUNCIL/COM	IMITTEE DATE:	April 18, 2016		
AGENDA ITEM	NO.: 6	_SUBJECT: Main Street Clock Tower		
NAME: Greg K	ing	·		
ADDRESS:	Main St S Street Address			
Ne	ewmarket	Postal Code		
	Town/City	Postal Code		
PHONE: HOMI	E:	BUSINESS:		
FAX NO.:	,, a.,,,, p.,	E-MAIL ADDRESS:		
NAME OF GROUP OR PERSON(S) BEING REPRESENTED (if applicable)				
		OR PURPOSE OF DEPUTATION ver development		
· · · · · · · · · · · · · · · · · · ·		5.		

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Name: ANNE LIMARTIN		
Organization / Group/ Business represented:		
Private		
Address MAIN SOUTH	Postal Code:	
Daytime Phone No:	Home Phone:	
Email:	Date of Meeting Mon Cepul S.	
Is this an item on the Agenda? Yes No	Agenda Item No:	
☐ I request future notification of meetings	☐ I wish to address Council / Committee	
Describe in detail the reason for the deputation and what action you will be asking Council/Committee to take		
(if applicable):		
se: clock tower post office		
Do you wish to provide a written or electronic communication or background information Yes No Please submit all materials at least 5 days before the meeting.		

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