



MINUTES

CYFS - JCC

Tuesday, April 5, 2016 at 9:30 AM
Town of Aurora - Leksand Room

The meeting of the CYFS - JCC was held on Tuesday, April 5, 2016 in the Leksand Room, Town of Aurora.

Members Present:	Aurora:	Councillor Abel Councillor Mrakas Councillor Thompson
	Newmarket:	Councillor Hempen Councillor Sponga
Regrets:	Newmarket:	Councillor Twinney
Staff Present:	Aurora:	D. Nadorozny, Chief Administrative Officer D. Elliott, Director of Financial Services
	Newmarket:	R.N. Shelton, Chief Administrative Officer D. Schellenberg, Acting Dir. of Financial Services
	CYFS:	I. Laing, Fire Chief R. Volpe, Deputy Fire Chief C. Duval, Training Officer

The meeting was called to order at 9:37 a.m.

Councillor Abel in the Chair.

Open Forum

None.

Additions & Corrections to the Agenda

None.

Declarations of Pecuniary Interest

None.

Approval of Minutes

1. [Central York Fire Services - Joint Council Committee Minutes of March 1, 2016.](#)

Moved by: Councillor Mrakas
Seconded by: Councillor Thompson

a) THAT the Central York Fire Services – Joint Council Committee Minutes of March 1, 2016 be approved.

Carried

Items

2. [Verbal Update from the Fire Chief regarding proposed new Fire Station.](#)

The Fire Chief provided a verbal update with respect to the proposed new Fire Station 4-5. He provided answers to some of the queries raised at the previous CYFS-JCC meeting held in March, 2016. Discussion ensued regarding Fire Services Report 2015-08 which was deferred to a future meeting and has not been brought back to the Committee for consideration. Chief Laing advised that the proposed new station should incorporate training, suppression and administration in order to be most cost effective in providing service. He further advised that the York Regional Police Chief was contacted to discuss training opportunities and he was informed that partnership opportunities had been sought, however, not enough interest was gained and the Police Department moved ahead with other plans for training needs and activities. The Fire Chief further explained that there could be opportunity for classroom space rental however, such space does not meet the needs of the Fire Department and would remove the firefighters out of the first response area. He further advised that keeping staff within the first response area allows for cost savings as they do not have to offset overtime expenses. The Fire Chief queried possible available space at the Newmarket Municipal Offices for Fire Services Administration. He suggested that if space is available there, that he, the Chief Officers and Administration staff could temporarily be housed there to allow for renovations at Station 4-1 for Fire Prevention.

The Fire Chief provided a verbal update regarding the design costs and advised that \$7,000,000 is available from development charges, with approximately \$350,000 being architect design drawings. He concluded by informing those present that design and construction has a two year time frame attached to it and the Chief advised he would like to see the design and building footings completed in 2016 with a goal of completion for mid-2018.

Moved by: Councillor Mrakas
Seconded by: Councillor Hempen

THAT the verbal update presentation by the Fire Chief with respect to the proposed new Fire Station be received.

Carried

Councillor Sponga queried the status of Fire Services Report 2015-08, the Deputy Clerk – Newmarket advised that said report was considered at the October, 2015 CYFS-JCC meeting and deferred to a future meeting. Councillor Sponga advised he would like to see that report come back to CYFS-JCC as opposed to a verbal update. The Chief Administrative Officer, Newmarket advised that a report will be brought back and there may be a need to work with a consultant to address more details.

Discussion ensued regarding cost savings of temporarily housing staff at the Newmarket Municipal Offices, the Fire Chief advised of preference to have management work with staff and an advantage to moving sooner than later would be for renovations to commence for Fire Prevention. Councillor Abel advised that there may be some space available at the old library facility in Aurora.

3. [Joint Central York Fire Services - Corporate Services Report - Financial Services 2016-15 dated March 23, 2016 regarding the 2015 CYFS Budget Report - Fourth Quarter.](#)

Moved by: Councillor Thompson
Seconded by: Councillor Hempen

a) THAT Joint Central York Fire Services - Corporate Services Report - Financial Services 2016-15 dated March 23, 2016 regarding the 2015 CYFS Budget Report - Fourth Quarter be received for information purposes.

Carried

The Acting Director of Financial Services, Newmarket advised that this report is the final one for the fourth quarter of 2015 with a surplus of approximately \$400,000 split between the two municipalities. She advised that wages savings were accrued with timing of hiring's, a small savings in timing of the wellness program and dispatch services increase has not yet been implemented. Discussion ensued regarding the wellness program budget funds held over and captured as part of an annual operating budget. Councillor Thompson queried the dispatch service expense and budget lines adjustments reflective of actuals.

The Chief Administrative Officer, Newmarket requested that the five year trend analysis be done on the line items.

4. [Memorandum dated April 5, 2016 from Mr. Doug Nadorozny, Chief Administrative Officer, Town of Aurora regarding Discussions with Richmond Hill.](#)

Moved by: Councillor Mrakas
Seconded by: Councillor Thompson

a) THAT the memorandum regarding Discussions with Richmond Hill be received.

Carried

The Chief Administrative Officer, Aurora advised that the three CAO's (Newmarket, Aurora, Richmond Hill) have had several meetings to finalize Terms of Reference for a full scale consolidation and structure analysis of benefits associated with merging Central York Fire Services with Richmond Hill Fire Services.

The Chief Administrative Officer, Newmarket advised that Richmond Hill staff will be utilized to assist with such review and costs shared between all three municipalities. Discussion ensued regarding merge, current service levels, feasibility, operational statistics and governance.

5. [Correspondence from Mr. Matt Pegg, President, Ontario Association of Fire Chiefs regarding the OAFCA 2016 Municipal Officials Seminar - April 30 and May 1, 2016.](#)

Moved by: Councillor Thompson
Seconded by: Councillor Sponga

a) THAT the correspondence from Mr. Matt Pegg, President, Ontario Association of Fire Chiefs regarding the 2016 Municipal Officials Seminar be received.

Carried

New Business

a) The Fire Chief advised that Central York Fire Services has received a Freedom of Information Request regarding the Aurora United Church fire.

Closed Session

There was no requirement for a Closed Session.

Adjournment

Moved by: Councillor Sponga
Seconded by: Councillor Mrakas

THAT the meeting adjourn.

Carried

There being no further business, the meeting adjourned at 10:30 a.m.

Date

Councillor Abel, Chair