



Newmarket Public Library Board
Regular Board Meeting
Wednesday, February 19, 2014
Newmarket Public Library Board Room

- Present:** Joan Stonehocker – Chair
Tara Brown
Tom Hempen
John Taylor
- Regrets:** Michael Castro
Wes Playter
Tom Vegh – Vice Chair
- Staff Present:** Todd Kyle, CEO
Linda Peppiatt, Deputy CEO
Lianne Bond, Administrative Coordinator
- Guest:** Chris Rickett, Manager, Strategic Economic Initiatives, Economic Strategy,
Office of the CAO, York Region (*arrived at 6:25 pm and left at 7 pm*)

1. ACTIVE BOARD DEMONSTRATION

The CEO provided a demonstration of the Interactive Whiteboard located in the Large Study Room on the lower level which is free to use and provides touch-screen interactivity.

The Chair called the meeting to order at 5:35 p.m.

2. ADOPTION OF AGENDA ITEMS:

- i) Adoption of Regular Agenda
- ii) Adoption of the Closed Session Agenda
- iii) Adoption of Consent Agenda items

The Chair asked if there were any additions to the agenda. One item was added under New Business.

Motion 14.02.286

**MOVED BY JOHN TAYLOR
SECONDED BY TARA BROWN**

THAT Agendas i) to iii) be adopted as amended.

CARRIED

3. DECLARATIONS

None were declared.

4. CONSENT AGENDA ITEMS:

- i) Adoption of the Regular Board Meeting Minutes for Wednesday, January 15, 2014
- ii) Strategic Operations Report for January, 2014
- iii) Library Statistical Data
- iv) Monthly Bank Transfer

Motion 14.02.287

**MOVED BY TARA BROWN
SECONDED BY JOHN TAYLOR**

THAT Consent Agenda Item i) to iv) be received as presented.

CARRIED

5. MOTION TO CONVENE INTO A CLOSED SESSION

There were no Closed Session items.

6. REPORTS

- i) Community Information Policy: Collecting Funds and Goods

The Library Board reviewed the report regarding the request to allow the Library to accept donations on the behalf of ARCH (Architecture, Recreation, Culture and Heritage) Committee as part of its ongoing rotating historical displays in the Library in conjunction with the Elman W. Campbell Museum. In addition, the Board was asked to approve several historical arrangements for donations of goods that have not been specifically approved by the Board.

Motion 14.02.288

**MOVED BY JOHN TAYLOR
SECONDED BY TARA BROWN**

THAT the Library Board approve the collection of donations or goods by the Library on behalf of the Architecture, Recreation, Culture, and Heritage Committee, the Newmarket Food Pantry, Lions Club International and Raw Materials Corporation Inc.

CARRIED

- ii) **2014 Business Plan**

The Library Board reviewed the 2014 Business Plan. Explore 3D Printer Program is to be added and business plan item regarding expanding activities within current partnerships is to change to “expand partnership activities”.

Motion 14.02.289

**MOVED BY JOHN TAYLOR
SECONDED BY TOM HEMPEN**

THAT the Library Board receive the 2014 Business Plan as amended.

CARRIED

7. BUSINESS ARISING

i) Action List

The Board reviewed and updated the Action List. Library Board Advocacy Committee is to be added under Library Board Ambassador Campaign.

At 6:45 pm quorum was lost.

8. NEW BUSINESS

i) 2014 Newmarket Chamber of Commerce Home Show

The Library will have a booth at the Newmarket Chamber of Commerce Home Show which is from Friday, March 28th, Saturday, March 29th and Sunday, March 31st. A sign-up schedule will be circulated for Board members to volunteer to help out if they are available.

ii) York Region Broad Band Strategy Presentation

Chris Rickett, Manager, Strategic Economic Initiatives, Economic Strategy, Office of the CAO, York Region provided a presentation to the Library Board on York Regions Broadband Strategy and Library specific priorities to expand education and research opportunities. The Library Board was asked to consider providing a letter of support highlighting the Board's interest in the Strategy as well as highlighting specific interest in certain actions. The CEO will draft a letter and bring it to the Library Board at the next regular meeting.

9. DATE(S) OF FUTURE MEETINGS

The next regular Library Board meeting will be Wednesday, March 19, 2014 at 5:00 pm in the Library Board room

10. ADJOURNMENT

The Library Board meeting adjourned at 7:00 pm

Joan Stonehocker
Chair

Todd Kyle, CEO
Secretary/Treasurer