

**Minutes of Museum Board Meeting  
Held February 18, 2016  
7:30p.m. at the Museum**

Present: Jackie Playter, Councillor Tom Vegh, Ross Caister, Jean Ede,  
Juli Playter, Lloyd Robertson, Beth Sinyard  
Regrets: Shawn Turner, Billie Locke, Whitney Broydell  
Guest: Jason Emo  
Rec. Secretary: Beth Sinyard

**1. Call to order:**

The meeting was called to order at 7:30 p.m.

**2. January 21, 2016 Minutes:**

Motion to adopt minutes by Jean Ede, seconded Billie Locke. Carried.

**3. Business Arising:**

3.1 Sump pump/back flow preventer:

- Jason explained that the basement flood was caused by rain from the roof. A backflow preventer would not have worked and a sump pump would not have worked either. There was excessive water and a plugged drain. A blockage was cleared but a scope can't go all the way because of a bend in the road. The road may need to be dug up.

3.2 Non museum programs/security issues:

- Funtastic French is a Saturday course running here from 12noon-1:30p.m. until March 12.

3.3 Collections Policy:

- Reviewed 2016. There are no problems with it.

**4. Correspondence and Communication:**

- Canada's History, February/March 2016

Motion to receive correspondence by Lloyd Robertson, seconded by Ross Caister. Carried.

**5. Financial Report:** Not available

**6. Curator's Report and Recent Acquisitions:**

- Curator's Report was reviewed.
- YTD Attendance is 99.
- Several volunteers and staff took the First Aid and CPR Training.
- Ghost Tours will be proceeding in the Spring despite Old Town Hall being postponed until Fall.
- Metal storage cabinets are being ordered through Procurement. Mobile storage is on hold pending a decision whether Council needs to approve it. Becky is looking into it.
- Family Day was super with 102 visitors in four hours.
- Discussion that Dave Rudkin is retiring from the ROM. Should we have a wine and cheese for him?
- Upcoming events:
  - March Break March 15-19
    - § Tuesday – Paint an Object Day
    - § Wednesday – Snowflake Tea Party
    - § Thursday-Friday, free games, crafts and activities
    - § Saturday – Ukrainian Easter Eggs.
  - Eggeptional Easter Fun, Saturday March 26.

Motion to accept Curator's Report by Jean Ede, seconded by Lloyd Robertson. Carried.

**7. Friends of the Museum Report**

- We have one new volunteer, Kathryn.
- Family Day was well attended.
- March Break schedule was circulated.
- Help is needed for Easter. Publicize photos with Bunny.

**8. New Business:**

8.1 Governance Policy:

- Copies of the policy were circulated.

**9.** Next Meeting date: April 21, 2016

The meeting was adjourned on a motion by Jean Ede at 8:00p.m.

Chair\_\_\_\_\_

**ELMAN W. CAMPBELL MUSEUM**

**Board of Management**

**Thursday April 21, 2016**

1. Call to order
2. Regrets: Shawn Turner
3. Minutes February 18, 2016
4. Business arising from the Minutes:
  - 4.1 Non museum programs/security issues – keep on agenda to monitor
  - 4.2 Fire Hall Proposal and Master Plan
  - 4.3 D. Rudkin retirement
5. Correspondence and Communications
6. Financial Report
7. Curators Report and New Acquisitions
8. Friends of the Museum Report
9. New Business
  - 9.1 Next policy
  - 9.2 New donation(s)
  - 9.3 Mobile shelving motion to approve spending the reserve funds
10. Next Meeting: May 19, 2016
11. Adjournment