



**Newmarket Public Library Board
Regular Board Meeting
Wednesday, February 17, 2016
Newmarket Public Library Board Room**

Present: Joan Stonehocker – Chair
Tom Vegh – Vice Chair
Tara Brown
Kelly Broome-Plumley (arrived at 5:40 pm)
Joe Sponga

Regrets: Darcy McNeill
Venkatesh Rajaraman

Staff Present: Todd Kyle, CEO
Linda Peppiatt, Deputy CEO
Lianne Bond, Administrative Coordinator

The Library Board Chair called the meeting to order at 5:35 pm

Adoption of Agenda Items

1. Adoption of Regular Agenda
2. Adoption of the Closed Session Agenda
3. Adoption of Consent Agenda items

The Chair asked if there were any additions to the agenda.

Motion 16.02.87

Moved by Joe Sponga

Seconded by Tara Brown

That Agendas 1) to 3) be adopted as presented.

Carried

Declarations

None were declared.

Consent Agenda Items:

4. Adoption of the Regular Board Meeting Minutes for Wednesday, January 20, 2016
5. Strategic Operations Report for January, 2016
6. Library Statistical Data for January, 2016
7. Monthly Bank Transfer
8. Correspondence from Metrolinx re: Newmarket Public Library Achievement of the Smart Commute Gold Workplace Designation for 2016

Motion 16.02.88
Moved by Tom Vegh
Seconded by Tara Brown

That Consent Agenda Items 4) to 8) be received and approved as presented.

Carried

The CEO reported to the Library Board that a request for a copy of the CEO performance evaluation form from a member of the public was received. A blank copy of the CEO performance evaluation was provided to the member of the public under the Routine Disclosure section of the Newmarket Public Library Freedom of Information and Protection of Privacy Policy.

A Board member advised that students from Stuart Scott Public School attended the Library's 3D Printing workshop and it was very well received by the students.

9. Motion to Convene into a Closed Session

Motion 16.02.89
Moved by Joe Sponga
Seconded by Kelly Broome-Plumley

That the Library Board moved in to a Closed Session at 6:20 pm for the purpose of discussing Labour Relations Matters.

Carried

Motion 16.02.90
Moved by Joe Sponga
Seconded by Kelly Broome-Plumley

That the Library Board move out of Closed Session at 6:30 pm

Carried

Motions arising from the Closed Session:

Motion 16.0 2.91
Moved by Tom Vegh
Seconded by Joe Sponga

That the Library Board receive the verbal report on Union Negotiation and confirm the instructions to the CEO.

Carried

Policy

10. Fundraising Strategy and Policy

The CEO reviewed with the Library Board suggested fundraising activities and requirements for the development of a Fundraising Policy.

Motion 16.02.92

Moved by Tom Vegh

Seconded by Kelly Broome-Plumley

That the Library Board receive the report on Fundraising Strategy and Policy and that the Library Board direct the CEO to draft a Fundraising Policy and bring back to the Board within 60 days.

Carried

Reports

11. Impact Survey

The CEO discussed with the Library Board the result of the Impact Survey on public use of library computers and wireless services which was conducted in January, 2016.

Motion 16.01.93

Moved by Tara Brown

Seconded by Joe Sponga

That the Library Board receive the report on the Impact Survey as presented.

Carried

Business Arising

12. Health and Safety Reporting

The CEO reported that there was no Health and Safety matters to report.

13. Library Board Action List

The Library Board reviewed and updated the Action List.

Motion 16.02.95

Moved by Joe Sponga

Seconded by Tom Vegh

That the Library Board receive the Action List as amended.

Carried

New Business

14. Newmarket Chamber of Commerce Home Show, April 1 to 3, 2016

The Library will be participating in the Newmarket Chamber of Commerce Home Show being held at the Ray Twinney Centre April 1 to 3, 2016. Board members were invited to assist with this year's Library booth. An email will be sent out to Board members regarding this.

Date(s) of Future Meetings

15. The next regular Library Board meeting will be Wednesday, March 16, 2016 at 5:30 pm in the Library Board room.

Adjournment

Motion 16.02.96

Moved by Kelly Broom-Plumley

Seconded by Joe Sponga

That there being no further business meeting adjourned at 6:31 pm.

Carried

Joan Stonehocker
Chair

Todd Kyle, CEO
Secretary/Treasurer