

## **Additions & Corrections to the Agenda**

## **Declarations of Pecuniary Interest**

## **Presentations/Deputations**

## **Approval of Minutes**

1. Accessibility Advisory Committee Minutes of November 19, 2015. p. 1

### **Recommendation:**

THAT the Accessibility Advisory Committee Minutes of November 19, 2015 be approved.

## **Items for Discussion**

2. Discussion regarding the facility audit schedule - Newmarket Theatre, Newmarket Old Town Hall and the Newmarket Public Library. p. 5
3. Discussion regarding development of criteria for an Annual Accessibility Award. p. 6
4. Discussion regarding criteria for an accessibility logo. p. 7
5. Verbal Update from the Recreation Programmer - Inclusion & Leisure Services regarding National Access Awareness Week.
6. Verbal Update from the Committee Chair regarding an Emergency Evacuations for People with Special Needs Workshop held by York Region.
7. Verbal Update from the Committee Chair regarding work being completed by the Southlake Hospital Accessibility Review Team.

## **New Business**

## **Adjournment**

The meeting of the Accessibility Advisory Committee was held on Thursday, November 19, 2015 in Magna Centre - Multi-Purpose Room #1, 800 Mulock Drive, Newmarket.

Members Present: Councillor Bisanz  
Steve Foglia, Chair  
Gloria Couves  
Linda Jones  
Jeremy Slessor

Absent: Michael Morrison  
Richard Wilson

Staff Present: P. McIntosh, Recreation Programmer  
C. Finnerty, Council/Committee Coordinator

The meeting was called to order at 10:34 a.m.

S. Foglia in the Chair.

### **Additions & Corrections to the Agenda**

None.

### **Declarations of Pecuniary Interest**

None.

### **Presentations/Deputations**

None.

### **Approval of Minutes**

1. Accessibility Advisory Committee Minutes of September 17, 2015.

Moved by: Councillor Bisanz  
 Seconded by: Jeremy Slessor

THAT the Accessibility Advisory Committee Minutes of September 17, 2015 be approved.

**Carried**

## **Items for Discussion**

### **2. Verbal Report regarding accessible taxicabs.**

The Council/Committee Coordinator provided a verbal update regarding the accessible taxicab proposal from the City of Vaughan and advised that an update may be available in early 2016 regarding the proposal.

### **3. 2015 Status Update - Town of Newmarket Multi-year Accessibility Plan.**

The Council/Committee Coordinator provided a verbal update regarding the 2015 Status Update – Town of Newmarket Multi-year Accessibility Plan and summarized the amendments to the plan since its circulation to the Committee in October, 2015.

Moved by: Jeremy Slessor  
 Seconded by: Gloria Couves

a) THAT the 2015 Status Update - Town of Newmarket Multi-year Accessibility Plan be received;

b) AND THAT the 2015 Status Update - Town of Newmarket Multi-year Accessibility Plan be forwarded to Council for approval.

**Carried**

### **4. National Access Awareness Week Update.**

The Recreation Programmer provided a verbal update regarding plans for National Access Awareness Week and advised that planning has been deferred to January, in order to prepare the communications plan and event outline.

5. Accessibility Advisory Committee Workplan.

The Committee discussed its workplan and identified priority projects for 2016, being creation of an annual Accessibility Award, development of an approved Town Accessibility logo and accessibility audits of Town facilities.

## **New Business**

- a) The Chair provided a verbal update on the last meeting of the York Region Accessibility Advisory Committee. Plans for the Regional Annex building and amendments to the Municipal Act to permit alternate forms of meeting attendance were discussed. In addition, he advised that York Region is seeking the assistance of the Committee to prepare plans for National Access Awareness Week events.
- b) The Chair expressed concern with respect to the safety of the pedestrian crosswalk on Water Street. Interlocking pavers on the street are the same colour as the Tom Taylor Trail, which creates the perception that there is a crosswalk on Water Street and causes pedestrians to assume that cars will yield to them.

Moved by: Linda Jones  
Seconded by: Jeremy Slessor

THAT staff be directed to look at the installation of a crosswalk and associated safety measures at Water Street and Doug Duncan Drive.

## **Carried**

- c) The Committee discussed declaring Michael Morrison's seat on the Committee vacant as he has not attended any meetings to date and has not provided regrets.

Moved by: Jeremy Slessor  
Seconded by: Linda Jones

WHEREAS Michael Morrison has been absent from three Accessibility Advisory Committee meetings without regrets, that his position on the Committee be declared vacant in accordance with the Committee Administration Policy;

AND THAT the Appointment Committee appoint a replacement member to the Committee.

## **Carried**

- d) The Recreation Programmer provided a verbal update on an upcoming sledge hockey series.

### **Adjournment**

Moved by: Jeremy Slessor  
Seconded by: Linda Jones

THAT the meeting adjourn.

### **Carried**

There being no further business, the meeting adjourned at 11:50 a.m.

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Date

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Steve Foglia, Chair



## **ACCESSIBILITY ADVISORY COMMITTEE WORK PLAN 2016 INITIATIVES**

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**Project:** Accessibility Audit of Town facilities

**Project Summary:**

Physical audit of Town facilities in order to review existing features and recommend accessibility upgrades for immediate and future consideration.

**Deliverables:**

- Physically attend each identified facility and complete audit;
- Staff to compile audit results for distribution to facilities staff.

**Deadline:** Ongoing, with facilities to be determined at the beginning of each year.

**Updates:** September 17, 2015  
Facilities identified for audit in 2016 are Newmarket Theatre, Newmarket Old Town Hall and the Newmarket Public Library.

November 19, 2015  
Audit Schedule to be determined at the January AAC meeting, with the first audit to be conducted early in Q2, 2016.



## **ACCESSIBILITY ADVISORY COMMITTEE WORK PLAN 2016 INITIATIVES**

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**Project:** Annual Accessibility Award

**Project Summary:**

Creation of an annual award to be presented during National Access Awareness Week each year.

**Deliverables:**

- Development of award criteria;
- Development of an application form/handout and awareness plan;
- Review of nominees and determine the winner; and
- Award at National Access Awareness Week event.

**Deadline:** June, 2016

**Updates:** November 19, 2015

The Chair advised that he is in receipt of a document from a group recommending that Upper Canada Mall be recognized for their efforts to promote accessibility. The Committee discussed possible inclusions for a media release and/or application form and whether two awards; one for a business and one for an individual.



## **ACCESSIBILITY ADVISORY COMMITTEE WORK PLAN 2016 INITIATIVES**

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**Project:** Development of an approved Town Accessibility logo

**Project Summary:**

Create an approved corporate logo for the Accessibility Advisory Committee that can be used for accessibility related initiatives in the Town. The intent is that this would be a corporate approved logo, with a contest sent to schools inviting students to prepare logo submissions.

**Deliverables:**

- Development of logo criteria and formal contest guidelines;
- Review submissions, in consultation with Corporate Communications and determine the winner; and
- Unveil logo at National Access Awareness Week event.

**Deadline:** June, 2016

**Updates:** November 19, 2015  
The Council/Committee Coordinator to contact Corporate Communications with respect to corporate logo standards and report back to the Committee.