



Town of Newmarket

Agenda

Council - Electronic

Date: January 17, 2022
Time: 1:00 PM
Location: Streamed live from the Municipal Offices
395 Mulock Drive
Newmarket, ON L3Y 4X7

1. Notice

This meeting will be streamed live at newmarket.ca/meetings.

Public Input

Individuals who wish to submit input to Council in relation to an item on this agenda have the following options available.

1. Email your correspondence to clerks@newmarket.ca by end of day on Sunday, January 16, 2022. Written correspondence received by this date will form part of the public record; or,
2. Make a live remote deputation by joining the virtual meeting using the Town's videoconferencing software and verbally provide your comments over video or telephone. To select this option, you are strongly encouraged to pre-register by emailing your request and contact information to clerks@newmarket.ca.

2. Additions & Corrections to the Agenda

Note: Additional items are marked by an asterisk*.

3. Conflict of Interest Declarations

4. Public Hearing Matter

Note: There is no public hearing matter scheduled for January 17, 2022.

5. Presentations & Recognitions

6. Deputations

7. Minutes

7.1. Council - Electronic Meeting Minutes of December 13, 2021

1. That the Council - Electronic Meeting Minutes of December 13, 2021 be approved.

8. Reports by Regional Representatives

9. Consent Items and Recommendations from Committees

9.1. Committee of the Whole - Electronic Meeting Minutes of January 10, 2022

1. That the Committee of the Whole - Electronic Meeting Minutes of January 10, 2022 be received and the recommendations noted within be adopted.

9.1.1. Presentation - Update to Council's Strategic Priority Dashboard

1. That the presentation provided by the Director, Innovation & Strategic Initiatives regarding an Update to Council's Strategic Priority Dashboard be received.

9.1.2. Presentation - 2022 York Region Transportation Master Plan

1. That the presentation provided by Brian Titherington, Director, Transportation & Infrastructure Planning and Lauren Crawford, Manager, Transportation Long-Term Planning regarding the 2022 York Region Transportation Master Plan be received.

9.1.3. Deputation - Newmarket Food Pantry - Adrian Bain

1. That the deputation provided by Adrian Bain, Executive Director of the Newmarket Food Pantry regarding the Newmarket Food Pantry Community Fridge be received.

9.1.4. Audit Committee Meeting Minutes of June 15, 2021

1. That the Audit Committee Meeting Minutes of June 15, 2021 be received.

9.1.5. Accessibility Advisory Committee Meeting Minutes of September 16, 2021

1. That the Accessibility Advisory Committee Meeting Minutes of September 16, 2021 be received.

9.1.6. Main Street District Business Improvement Area Annual General Meeting Minutes of November 19, 2020 and Main Street District Business

Improvement Area Board of Management Meeting Minutes of November 3, 2021

1. That the Main Street District Business Improvement Area Annual General Meeting Minutes of November 19, 2020 and Main Street District Business Improvement Area Board of Management Meeting Minutes of November 3, 2021 be received.

9.1.7. Newmarket Public Library Meeting Minutes of November 17, 2021

1. That the Newmarket Public Library Meeting Minutes of November 17, 2021 be received.

10. By-laws

None.

11. Notices of Motions

12. Motions Where Notice has Already been Provided

13. New Business

14. Closed Session (if required)

14.1. Council - Electronic Meeting (Closed Session) Minutes of December 13, 2021

14.2. Committee of the Whole - Electronic Meeting (Closed Session) Minutes of January 10, 2022

14.2.1. Municipal Capital Facilities Agreement - Shining Hill

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board as per Section 239(2)(k) of the Municipal Act, 2001.

15. Confirmatory By-law

2022-01 A By-law to Confirm the Proceedings of the January 17, 2022 Council - Electronic meeting.

1. That By-law 2022-01 be enacted.

16. Adjournment



Town of Newmarket

Minutes

Council - Electronic

Date: Monday, December 13, 2021
Time: 1:00 PM
Location: Streamed live from the Municipal Offices
395 Mulock Drive
Newmarket, ON L3Y 4X7

Members Present: Mayor Taylor
Deputy Mayor & Regional Councillor Vegh
Councillor Simon
Councillor Woodhouse
Councillor Morrison (1:13 PM - 1:47 PM)
Councillor Kwapis
Councillor Broome
Councillor Bisanz

Members Absent: Councillor Twinney

Staff Present: P. Noehammer, Acting Chief Administrative Officer
E. Armchuk, Commissioner of Corporate Services
L. Lyons, Director of Legislative Services/Town Clerk
A. Walkom, Legislative Coordinator
J. Grossi, Legislative Coordinator

The meeting was called to order at 1:01 PM.
Mayor Taylor in the Chair.

1. Public Notice

Mayor Taylor acknowledged that the Town of Newmarket is located on the traditional territories of the Wendat, Haudeno-saunee, and the Anishinaabe peoples and the treaty land of the Williams Treaties First Nations and other

Indigenous peoples whose presence here continues to this day. He thanked them for sharing this land with us. Mayor Taylor also acknowledged the Chippewas of Georgina Island First Nation as our close neighbours and friends, and that we work to ensure a cooperative and respectful relationship.

Mayor Taylor advised that this meeting was streamed live at Newmarket.ca/meetings. Residents who would like to provide comment on an item on this agenda were encouraged to provide their feedback in writing through email to Legislative Services at clerks@newmarket.ca or by joining the meeting electronically through video or telephone. He advised residents that their comments would form part of the public record.

2. Additions & Corrections to the Agenda

None.

3. Conflict of Interest Declarations

Councillor Woodhouse declared a conflict regarding Item 14.1: Ontario Land Tribunal Matter - Property in Ward 3. He advised that his daughter lives near the property.

4. Public Hearing Matter

None.

5. Presentations & Recognitions

None.

6. Deputations

None.

7. Minutes

7.1 Council - Electronic Meeting Minutes of November 22, 2021

Moved by: Councillor Kwapis

Seconded by: Councillor Bisanz

1. That the Council - Electronic Meeting Minutes of November 22, 2021 be approved.

Carried

8. Reports by Regional Representatives

Deputy Mayor & Regional Councillor Vegh advised that York Region Council would soon be voting to approve the 2022 budget. Mayor Taylor advised he would be seeking further information related to providing year-round funding for Inn from the Cold.

9. Consent Items and Recommendations from Committees

9.1 Council Workshop - Electronic Meeting Minutes of November 29, 2021

Moved by: Councillor Broome

Seconded by: Councillor Woodhouse

1. That the Council Workshop - Electronic Meeting Minutes of November 29, 2021 be received.

Carried

9.2 Committee of the Whole - Electronic Meeting Minutes of December 6, 2021

Moved by: Councillor Bisanz

Seconded by: Councillor Simon

1. That the Committee of the Whole - Electronic Meeting Minutes of December 6, 2021 be received and the recommendations noted within be adopted with the exception of sub-items 9.2.7 and 9.2.9. See following sub-items 9.2.7 and 9.2.9 for motions.

Carried

9.2.1 Presentation - Newmarket Dismantling Anti-Black Racism Task Force Final Report

1. That the presentation provided by Jerisha Grant-Hall, Chair, Newmarket Dismantling Anti-Black Racism Task Force regarding the Newmarket Dismantling Anti-Black Racism Task Force Final Report be received.

9.2.2 Presentation - Asset Management Plan Executive Summary – Core Assets

Note: This item was dealt with under sub-item 9.2.8. See sub-item 9.2.8 for motion.

9.2.3 Presentation - 2022 Draft Operating and Capital Budgets

Note: This item was dealt with under sub-item 9.2.9. See sub-item 9.2.9 for motion.

9.2.4 Presentation - Hydro Revenue Review

Note: This item was dealt with under sub-item 9.2.21. See sub-item 9.2.21 for motion.

9.2.5 Deputation - Bradford Bypass

1. That the deputation provided by Claire Malcolmson, Executive Director, Rescue Lake Simcoe Coalition regarding the Bradford Bypass be received.

9.2.6 Deputation - Bradford Bypass

1. That the deputation provided by Bill Foster of Forbid Roads Over Green Spaces regarding the Bradford Bypass be received.

9.2.7 Newmarket Dismantling Anti-Black Racism Task Force Final Report

Moved by: Councillor Broome

Seconded by: Councillor Bisanz

1. That the Newmarket Dismantling Anti-Black Racism Task Force Final Report be received; and,
2. That Council direct staff to develop an implementation plan for Council consideration no later than Q2 of 2022; and,
3. That Council Request that the Dismantling Anti Black Racism Task Force extend its mandate in order to provide input and comments on the implementation plan; and,
4. That staff be directed to report on the progress of the actions in the implementation plan annually including Key Performance Indicators (KPIs); and,

5. That staff be directed to hold a workshop with Council and senior staff to understand the potential application of a Racial Equity Tool in the Town of Newmarket that will facilitate the integration of racial equity into routine decision making; and,
6. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

9.2.8 Asset Management Plan Executive Summary – Core Assets

1. That the presentation provided by Lisa Ellis, Manager of Asset Management and Erik Wright, Asset Management Specialist regarding Asset Management Plan Executive Summary – Core Assets be received; and,
2. That the report entitled Asset Management Plan Executive Summary – Core Assets dated November 24, 2021 be received; and,
3. That the Asset Management Plan Executive Summary – Core Assets report be endorsed; and,
4. That Council approves the 15 recommendations included in the report, and,
5. That the Corporate Asset Management Office be authorized and directed to do all things necessary to give effect to this resolution.

9.2.9 2022 Draft Operating and Capital Budgets

Moved by: Deputy Mayor & Regional
Councillor Vegh

Seconded by: Councillor Kwapis

1. That the memorandum regarding the Supplementary Information - 2022 Capital Program be received; and,
2. That the presentation provided by Andrea Tang, Manager of Finance & Accounting/Deputy Treasurer regarding the 2022 Draft Operating and Capital Budgets be received; and,

3. That the report entitled 2022 Draft Operating and Capital Budgets dated December 6, 2021 be received; and,
4. That the Draft 2022 Operating Budget with expenditures of \$141,586,665 be approved, which is comprised of the following components:
 - a) \$70,751,406 for Town purposes;
 - b) \$17,629,261 for Central York Fire Services (Newmarket's share);
 - c) \$3,757,953 for the Newmarket Public Library;
 - d) \$30,000 for the Main Street District Business Improvement Area (BIA);
 - e) \$20,291,000 for the Water Rate Group;
 - f) \$23,684,000 for the Wastewater Rate Group;
 - g) \$2,644,000 for the Stormwater Rate Group;
 - h) \$2,799,045 for the Building Permit Rate Group; and,
5. That a Capital Spending Authority of \$89,704,000 be established, being \$32,765,000 for 2022 and \$33,039,000 for 2023 and \$23,900,000 for 2024 & beyond; and,
6. That the draft 2022 Operating and Capital Budgets be forwarded to the Council meeting of December 13, 2021 for final approval; and,
7. That Council authorize the Director of Financial Services/Treasurer to:
 - a) Make any necessary adjustments within the total approved budget to reflect organizational changes and any other reallocation of costs;
 - b) Accept and adjust the budget for new provincial and/or federal funding provided there is no tax levy impact; and,
8. That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

9.2.10 2022 Fees and Charges – General

1. That the report entitled 2022 Fees and Charges – General dated December 6, 2021 be received; and,
2. That the attached Schedule “F” Legislative Services – General Fees and Charges, and Schedule “I” - General Fees be approved; and,
3. That the fee adjustments for all come into full force and effect as of January 1, 2022; and,
4. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.2.11 2022 Water and Wastewater Rates

1. That the report entitled 2022 Water and Wastewater Rates dated December 6, 2021 be received; and,
2. That the attached Appendix A being the Town of Newmarket Water and Wastewater Rates be approved and adopted by by-law; and,
3. That the rates come into full force and effect on January 1, 2022; and,
4. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.2.12 2022 Stormwater Rates

1. That the report entitled 2022 Stormwater Rates dated December 6, 2021 be received; and,
2. That Appendix A being the Town of Newmarket 2022 Stormwater Rates be approved; and,
3. That the rates come into full force and effect on January 1, 2022; and,
4. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.2.13 2022 Building Permit Fees and Charges

1. That the report entitled 2022 Building Permit Fees and Charges dated December 6, 2021 be received; and,

2. That the Appendix A - 2022 Building Permit Fees be approved; and,
3. That the rates come into full force and effect on January 1, 2022; and,
4. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.2.14 2022 User Fees and Charges – Development & Infrastructure

1. That the report entitled 2022 User Fees and Charges – Development & Infrastructure dated December 6, 2021 be received; and,
2. That Schedule D, E, and H be approved; and,
3. That the fee adjustments come into full force and effect as of January 1, 2022; and,
4. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.2.15 Purchase Card (P-Card) Policy

1. That the report entitled Purchase Card (P-Card) Policy dated December 6, 2021 be received; and,
2. That Schedule G “P-Card Procedures” and the corresponding appendices within Procurement By-law 2014-27 be repealed from the by-law, and that the updated Financial Services P-Card Policy be adopted; and
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.2.16 2021 Year-End Servicing Allocation Review and Servicing Allocation Policy Update

1. That the report entitled 2021 Year-End Servicing Allocation Review and Servicing Allocation Policy Update dated December 6, 2021 be received; and,
2. That the Town’s remaining servicing capacity (the Town Reserve) of 2966 persons of allocation be maintained for future development, of which, 16 persons is to be held in the Severance Reserve; and,

3. That Council authorize the Commissioner of Development and Infrastructure Services to amend the agreement made between the Town of Newmarket and 16250 Yonge Street Inc. and Shining Hill (St. John's) Inc. by extending the servicing allocation repayment deadline from December 1, 2021 to December 1, 2022; and,
4. That Council approve amendments to the Servicing Allocation Policy as outlined in this report; and,
5. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.2.17 Zoning By-law Amendment - 281 Main Street North

1. That the report entitled Zoning By-law Amendment – 281 Main Street North dated December 6, 2021 be received; and,
2. That the application for Zoning By-law Amendment, as submitted by 281 Main Street North Inc., for lands known municipally as 281 Main Street North, be approved; and,
3. That the Draft Plan of Subdivision approval be extended for three years after the approval of the rezoning; and,
4. That Marianna Karamyan, of Options Development, 31 Scarsdale Road, Unit 2, North York, ON, M3B 2R2, be notified of this action; and,
5. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.2.18 Sole Source Environmental Systems Research Institute (ESRI) Software Renewal

1. That the report entitled Sole Source Environmental Systems Research Institute (ESRI) Software Renewal dated December 6, 2021 be received; and,
2. That the renewal of a three year agreement for the sole source ESRI software be approved; and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.2.19 Single Source – Solar Pole Mounted Radar Speed Boards and Related Technology

1. That the report entitled Single Source – Solar Pole Mounted Radar Speed Boards and Related Technology dated December 6, 2021 be received; and,
2. That a contract with All Traffic Solutions be approved for a term of up to three years; and,
3. That the acquisition of seven (7) solar, pole mounted, radar speed boards be approved in the amount of \$36,190.00 USD, plus applicable taxes; and,
4. That additional pole mounted, radar speed boards be acquired as needed over the term of the agreement as long as the purchase remains within budget; and,
5. That a competitive process be started prior to the expiry of the term of this contract, unless it is not possible for reasons which will be explained to Council in a report prior to making additional purchases beyond the end of this term; and,
6. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.2.20 Central York Fire Services - Cost Recovery Program – Final Pilot Project Update

1. That Fire Services Report JCC-2021-13 Cost Recovery Program – Final Pilot Project Update dated 2021-10-25 be received; and,
2. That Council approve this report and authorize staff to implement the Cost Recovery Program on a permanent basis effective January 1, 2022; and,
3. That Council approve an increase from 28 hours (FTE 0.8) to 35 hours (FTE 1.0) per week for the Accounts Administrator and change the job classification from permanent part time to a permanent full time position; and,
4. That Council approve adding Elevator Rescues, Smoke and Carbon Monoxide Alarms to the Cost Recovery Program.

9.2.21 Hydro Revenue Review Report

1. That the presentation provided by the Director of Financial Services/Treasurer regarding the Hydro Revenue Review be received; and,
2. That the report entitled Hydro Revenue Review dated December 6, 2021 be received; and,
3. That investment income received from Newmarket-Tay Power Distribution Lt. be transferred from the tax-supported operating budget to the Asset Replacement Fund effective January 1, 2022; and,
4. That the tax-supported contributions to the Asset Replacement Fund be reduced by the budgeted amount as an asset; and,
5. That the Town of Newmarket demand payment of its \$22 million promissory note with Newmarket-Tay Hydro Inc.; and,
6. That the Treasurer be authorized and directed to do all things necessary to give effect to these recommendations.

9.2.22 Bradford Bypass

Whereas the existing Environmental Assessment for the Bradford Bypass was completed in 1997 and is more than 23 years old and was completed prior to the existence of the Greenbelt and the Lake Simcoe Protection Act;

Now therefore be it resolved:

1. That the Council of the Town of Newmarket request the Province of Ontario conduct an updated Class Environmental Assessment for the Bradford Bypass; and,
2. That in the absence of a new Provincial Class Environmental Assessment, that the Town of Newmarket requests the Impact Assessment Agency of Canada complete a Federal Impact Assessment for the Bradford Bypass Project; and,
3. That a copy of this motion be forwarded to the Provincial Minister of Transportation, Provincial Minister of the Environment, Conservation and Parks, MPs and MPPs, municipalities in the Lake Simcoe watershed, Association of Municipalities of Ontario and the Lake Simcoe Region Conservation Authority.

9.2.22.1 Correspondence - Claire Malcolmson, Executive Director, Rescue Lake Simcoe Coalition

1. That sub-items 9.2.22.1 through 9.2.22.23 being correspondence regarding the Bradford Bypass be received.

9.2.22.2 Correspondence - Debbie Fletcher-Queen

9.2.22.3 Correspondence - Catherine Wellesley

9.2.22.4 Correspondence - Greg Grammatis

9.2.22.5 Correspondence - Suzanne Kishonti

9.2.22.6 Correspondence - Teresa Porter

9.2.22.7 Correspondence - Donna Deneault

9.2.22.8 Correspondence - Sandy Mackenzie

9.2.22.9 Correspondence - Franves Lynn

9.2.22.10 Correspondence - Elaine Adam

9.2.22.11 Correspondence - Eveline Pos Malkin

9.2.22.12 Correspondence - Michelle Davies

9.2.22.13 Correspondence - Pamela Vega

9.2.22.14 Correspondence - Cindy Boughen

9.2.22.15 Correspondence - Helen Doner

9.2.22.16 Correspondence - James Hunter

9.2.22.17 Correspondence - Anne Gentleman

9.2.22.18 Correspondence - Fran Bazos

9.2.22.19 Correspondence - Susan Dowell

9.2.22.20 Correspondence - Tim Greenwood

9.2.22.21 Correspondence - Sylvia Bowman

9.2.22.22 Correspondence - Brent Kopperson, Windfall Ecology Centre

9.2.22.23 Correspondence - Chris Fuerth

**9.2.23 Elman W. Campbell Museum Board Meeting Minutes of
October 21, 2021**

1. That the Elman W. Campbell Museum Board Meeting Minutes of October 21, 2021 be received.

9.2.24 Newmarket Public Library Meeting Minutes of October 20, 2021

1. That the Newmarket Public Library Meeting Minutes of October 20, 2021 be received.

10. By-laws

Moved by: Councillor Broome

Seconded by: Councillor Woodhouse

1. That By-laws 2021-63, 2021-64, 2021-65, 2021-66, 2021-67, 2021-68, 2021-69, 2021-70, and 2021-71 be enacted.

Carried

11. Notices of Motions

None.

12. Motions Where Notice has Already been Provided

None.

13. New Business

13.1 Holiday Parking Enforcement

Mayor Taylor inquired regarding options to refrain from ticketing for parking infractions during the holiday season, particularly on Christmas Eve and New Year's Eve. The Acting Chief Administrative Officer advised that there is no difficulty around leniency for these dates and that communications would be given regarding alternate parking arrangements in the case of a snow event that required snow removal on the roads.

Moved by: Councillor Bisanz

Seconded by: Councillor Kwapis

1. That Council direct staff not to issue parking tickets on Christmas Eve and New Year's Eve and to develop public communications related to parking on these dates and the potential for the impact of a snow event.

Carried

14. Closed Session

Moved by: Councillor Morrison

Seconded by: Councillor Simon

1. That Council resolve into Closed Session to discuss the following matters:
 - a) Ontario Land Tribunal Matter - Property in Ward 3 - Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board as per Section 239(2)(e) of the Municipal Act, 2001.
 - b) Appeal to the Ontario Land Tribunal (OLT) - 214-218 Main Street Heritage Balcony - Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board as per Section 239(2)(e) of the Municipal Act, 2001.
 - c) Appeal to the Ontario Land Tribunal (OLT) - 55 Eagle Street - Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board as per Section 239(2)(e) of the Municipal Act, 2001.

Carried

Council resolved into Closed Session at 1:32 PM.

Council (Closed Session) Minutes are recorded under separate cover.

Council resumed into Open Session at 1:44 PM.

14.1 Ontario Land Tribunal Matter - Property in Ward 3

Moved by: Councillor Kwapis

Seconded by: Councillor Broome

1. That the confidential direction to staff be approved.

Carried

14.2 Council - Electronic Meeting (Closed Session) Minutes of November 22, 2021

Moved by: Councillor Bisanz

Seconded by: Councillor Morrison

1. That the Council - Electronic Meeting (Closed Session) Minutes of November 22, 2021 be approved.

Carried

14.3 Committee of the Whole - Electronic Meeting (Closed Session) Minutes of December 6, 2021

Moved by: Deputy Mayor & Regional
Councillor Vegh

Seconded by: Councillor Kwapis

1. That the Committee of the Whole - Electronic Meeting (Closed Session) Minutes of December 6, 2021 be approved.

Carried

14.3.1 Appeal to the Ontario Land Tribunal (OLT) - 214-218 Main Street Heritage Balcony

Moved by: Councillor Kwapis

Seconded by: Councillor Bisanz

1. That Closed Session Report CL-2021-18 dated December 6, 2021 entitled "Appeal to the Ontario Land Tribunal re 214-218 Main Street (Ward 5)" be received; and,
2. That the recommendations in Closed Session Report CL-2021-18 dated December 6, 2021 be adopted.

Carried

14.3.2 Appeal to the Ontario Land Tribunal (OLT) - 55 Eagle Street

Moved by: Councillor Kwapis

Seconded by: Councillor Broome

1. That Closed Session Report CL-2021-17 dated December 6, 2021 entitled "Appeal to the Ontario Land Tribunal (OLT) re 55 Eagle Street (Millford Development)" be received; and,
2. That the recommendations in Closed Session Report CL-2021-17 dated December 6, 2021 be adopted as amended.

Carried

15. Confirmatory By-law

Moved by: Councillor Simon

Seconded by: Councillor Morrison

1. That By-law 2021-72 be enacted.

Carried

16. Adjournment

Moved by: Councillor Broome

Seconded by: Councillor Bisanz

1. That the meeting be adjourned at 1:47 PM.

Carried

John Taylor, Mayor

Lisa Lyons, Town Clerk



Town of Newmarket

Minutes

Committee of the Whole - Electronic

Date: Monday, January 10, 2022
Time: 1:00 PM
Location: Streamed live from the Municipal Offices
395 Mulock Drive
Newmarket, ON L3Y 4X7

Members Present: Mayor Taylor
Deputy Mayor & Regional Councillor Vegh
Councillor Simon
Councillor Woodhouse
Councillor Twinney
Councillor Morrison
Councillor Kwapis
Councillor Broome
Councillor Bisanz

Staff Present: I. McDougall, Chief Administrative Officer
E. Armchuk, Commissioner of Corporate Services
P. Noehammer, Commissioner of Development & Infrastructure Services
L. Lyons, Director of Legislative Services/Town Clerk
S. Chase, Director of Innovation and Strategic Initiatives
A. Mollicone, Senior Solicitor
A. Walkom, Legislative Coordinator
J. Grossi, Legislative Coordinator

For consideration by Council on January 17, 2022.

Mayor Taylor in the Chair.

Committee of the Whole recessed at 2:51 PM and reconvened at 3:00 PM.

1. Notice

Mayor Taylor advised that this meeting was streamed live at Newmarket.ca/meetings. Residents who would like to provide comment on an item on this agenda were encouraged to provide their feedback in writing through email to Legislative Services at clerks@newmarket.ca or by joining the meeting electronically through video or telephone. He advised residents that their comments would form part of the public record.

2. Additions & Corrections to the Agenda

None.

3. Conflict of Interest Declarations

None.

4. Presentations & Recognitions

4.1 Update to Council's Strategic Priority Dashboard

The Chief Administrative Officer provided an introduction to the presentation and provided a background on the Strategic Priority process and progress to date in their implementation. The Director of Innovation & Strategic Initiatives provided a live demonstration of the interactive Strategic Priorities dashboard on the Town's website. The presentation included an update on the accomplishments throughout the term on Council's Strategic Priorities.

Moved by: Councillor Simon

Seconded by: Councillor Morrison

1. That the presentation provided by the Director, Innovation & Strategic Initiatives regarding an Update to Council's Strategic Priority Dashboard be received.

Carried

4.2 2022 York Region Transportation Master Plan

The Commissioner of Development & Infrastructure Services provided an introduction to the presentation and a background on York Region's

update to its Transportation Master Plan. Brian Titherington, Director, Transportation & Infrastructure Planning and Lauren Crawford, Manager, Transportation Long-Term Planning provided a presentation which outlined the process to develop the Transportation Master Plan and the target schedule. The presentation included an overview of the road cycling, trails, rapid transit and roads networks proposed for 2051. The presentation concluded with the proposed focus areas of the plan, the key messages and next steps in the process.

Moved by: Councillor Woodhouse

Seconded by: Councillor Bisanz

1. That the presentation provided by Brian Titherington, Director, Transportation & Infrastructure Planning and Lauren Crawford, Manager, Transportation Long-Term Planning regarding the 2022 York Region Transportation Master Plan be received.

Carried

5. Deputations

5.1 Newmarket Food Pantry - Adrian Bain

Adrian Bain, Executive Director of the Newmarket Food Pantry provided a deputation which outlined the proposal to install a community refrigerator at the Newmarket Public Library. He outlined the details of the plan to distribute food using the refrigerator and the benefits of the proposed location.

Moved by: Councillor Twinney

Seconded by: Councillor Broome

1. That the deputation provided by Adrian Bain, Executive Director of the Newmarket Food Pantry regarding the Newmarket Food Pantry Community Fridge be received.

Carried

6. Consent Items

Moved by: Councillor Kwapis

Seconded by: Councillor Woodhouse

1. That sub-items 6.1, 6.2, 6.3, and 6.4 be adopted on consent.

Carried

6.1 Audit Committee Meeting Minutes of June 15, 2021

1. That the Audit Committee Meeting Minutes of June 15, 2021 be received.

6.2 Accessibility Advisory Committee Meeting Minutes of September 16, 2021

1. That the Accessibility Advisory Committee Meeting Minutes of September 16, 2021 be received.

6.3 Main Street District Business Improvement Area Annual General Meeting Minutes of November 19, 2020 and Main Street District Business Improvement Area Board of Management Meeting Minutes of November 3, 2021

1. That the Main Street District Business Improvement Area Annual General Meeting Minutes of November 19, 2020 and Main Street District Business Improvement Area Board of Management Meeting Minutes of November 3, 2021 be received.

6.4 Newmarket Public Library Meeting Minutes of November 17, 2021

1. That the Newmarket Public Library Meeting Minutes of November 17, 2021 be received.

7. Action Items

None.

8. Notices of Motion

None.

9. Motions Where Notice has Already been Provided

None.

10. New Business

10.1 Donation of Glenway Lands

Councillor Bisanz inquired as to the status of the lands recently donated by the Glenway development and when residents would be able to begin to access the area. The Chief Administrative Officer advised that Town staff would need more time to ensure the lands are ready for public access and would report back to Council with further information and timelines.

10.2 Automated Speed Enforcement

Councillor Simon inquired as to statistics related to Automated Speed Enforcement cameras operated within Newmarket. The Commissioner of Development & Infrastructure Services provided an overview of the Automated Speed Enforcement in York Region and advised a report would be provided once the pilot project had completed.

11. Closed Session

11.1 Municipal Capital Facilities Agreement - Shining Hill

Moved by: Councillor Bisanz

Seconded by: Councillor Broome

1. That the Committee of the Whole resolve into Closed Session to discuss the following matters:

- a. Municipal Capital Facilities Agreement - Shining Hill - A position, plan, procedure, criteria or instruction to be applied to any negotiations carried

on or to be carried on by or on behalf of the municipality or local board as per Section 239(2)(k) of the Municipal Act, 2001.

Carried

The Committee of the Whole resolved into Closed Session at 3:01 PM.
The Committee of the Whole (Closed Session) Minutes are recorded under separate cover.

The Committee of the Whole resumed into Open Session at 4:24 PM

12. Adjournment

Moved by: Councillor Broome

Seconded by: Councillor Twinney

1. That the meeting be adjourned at 4:24 PM.

Carried

John Taylor, Mayor

Lisa Lyons, Town Clerk

2022 TRANSPORTATION MASTER PLAN UPDATE: PROPOSED 2051 TRANSPORTATION NETWORKS

Presentation to Town of Newmarket Committee of the Whole

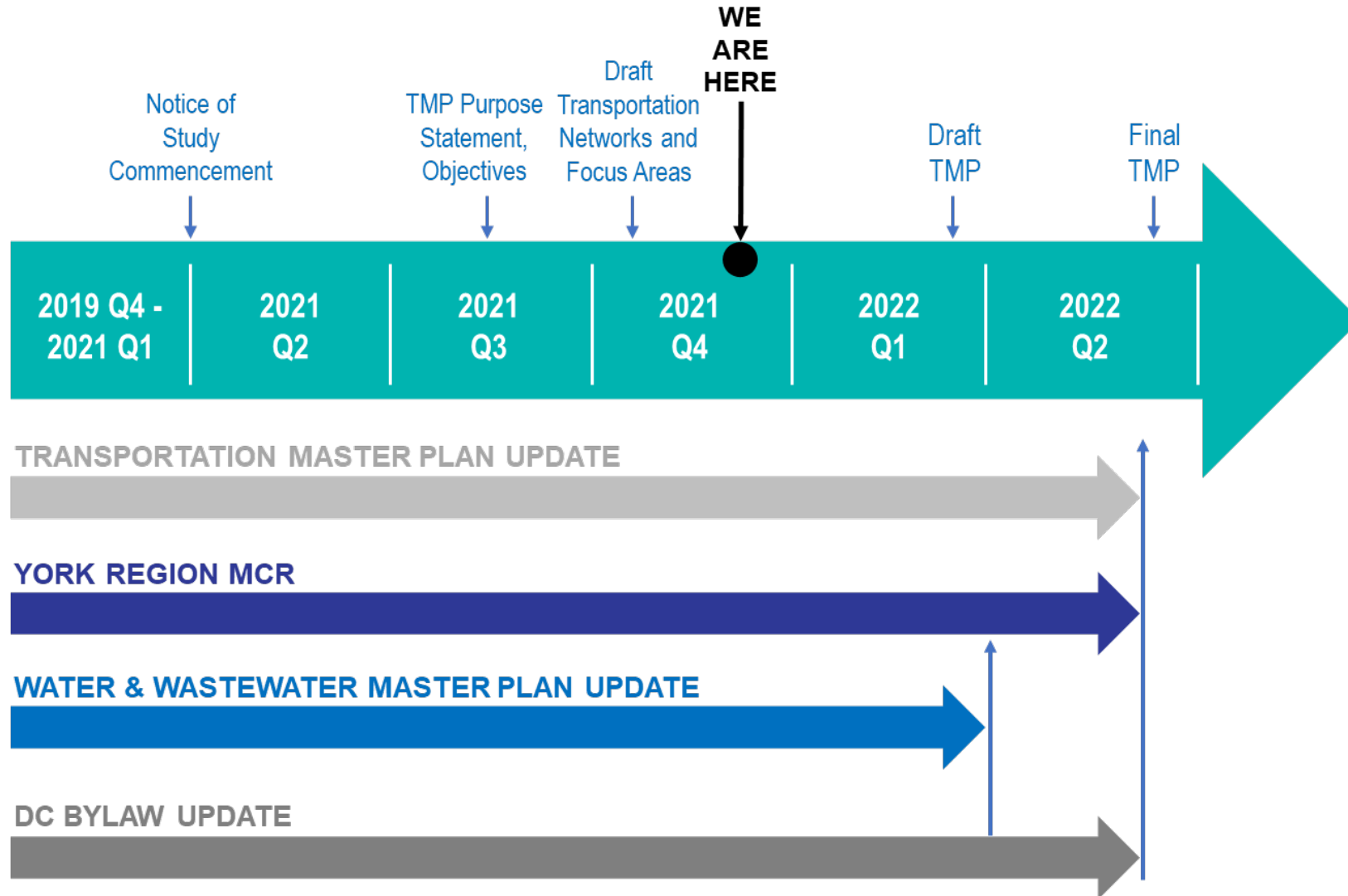
January 10, 2022



MEETING OUTLINE

- TMP Study Progress
- Proposed 2051 Transportation Networks
 - Active Transportation
 - Rapid Transit
 - Roads
- Focus Areas
- Next Steps

TMP PROJECT OVERVIEW AND TARGET SCHEDULE



TMP Update aligns with ROP, WWMP and DC Bylaw Updates

Please note that this timeline is subject to change

PROCESS FOR DELIVERING THE TMP

PHASE 1

Discover

January to July 2021



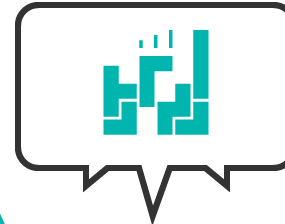
NEEDS AND
OPPORTUNITIES

WE ARE HERE →

PHASE 2

Explore

July to December 2021

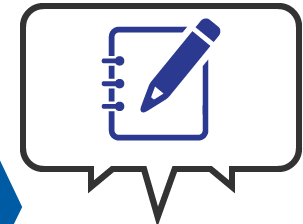


NETWORKS &
FOCUS AREAS

PHASE 3

Reveal

January to June 2022



DRAFT &
FINAL PLAN

WHAT WE HEARD IN PHASE ONE



Connections are key



Safety a top priority



All Roads for All Modes



More walking, cycling
and transit

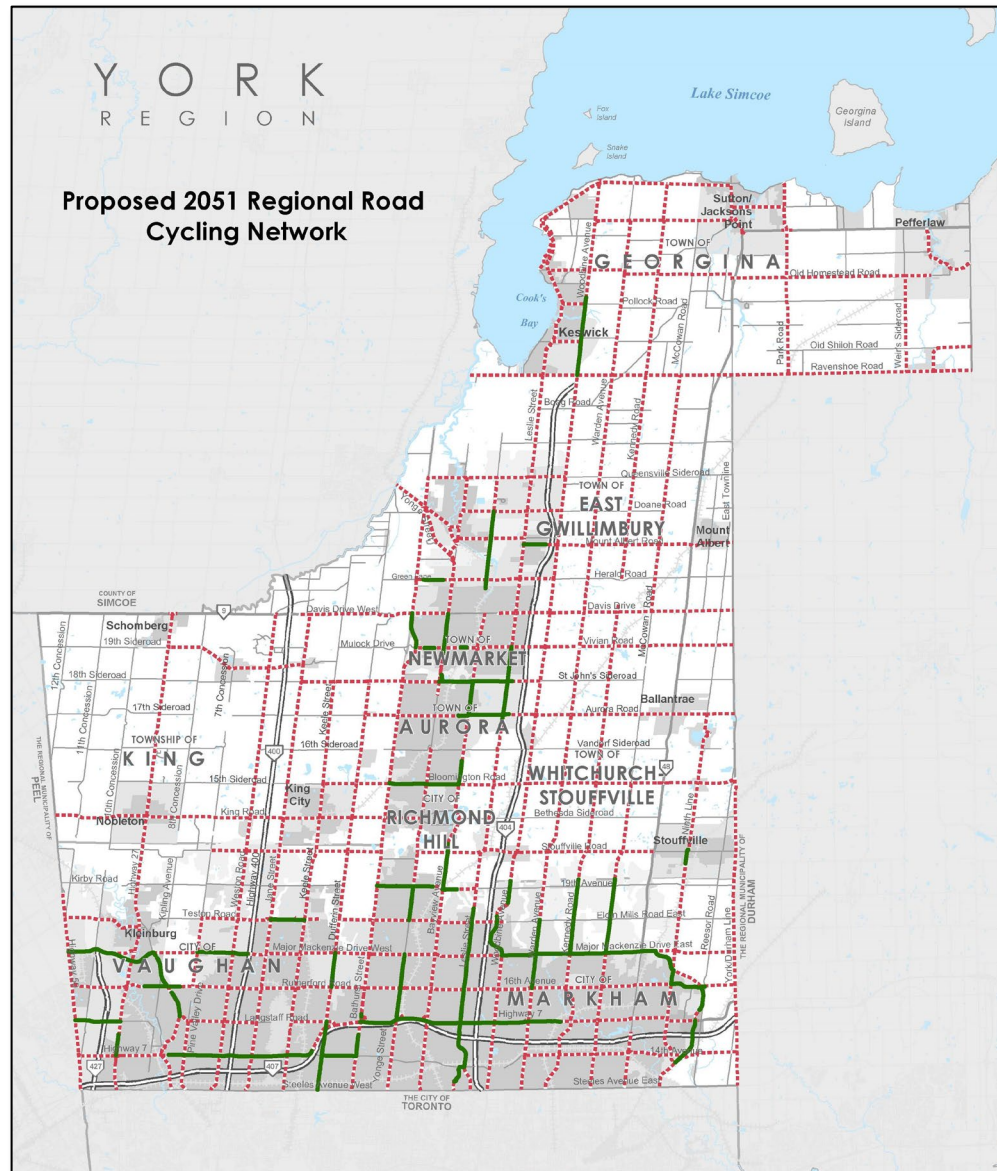


Fast and convenient travel
options



Environmental sustainability is
top of mind

PROPOSED 2051 REGIONAL ROAD CYCLING NETWORK



GUIDELINES:

- Enhance safety
- Provide connections to other systems
- Align with Pedestrian and Cycling Planning and Design Guidelines

LEGEND

Existing Network*

- Dedicated/Separated Facilities *(Protected Bike Lane, Shared Path in Boulevard, Bike Lane)*

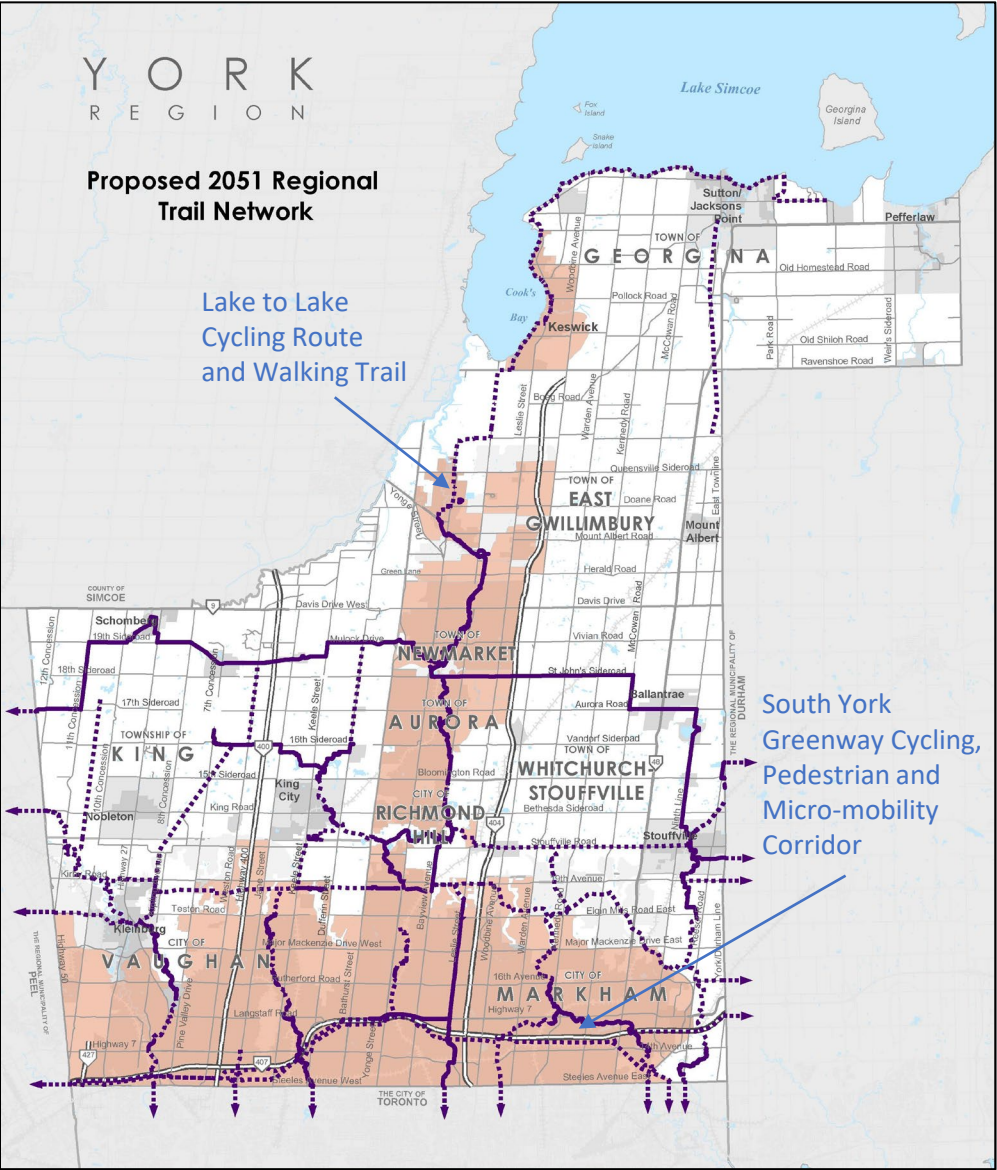
Proposed Cycling Facilities

- - - Cycling facility to be determined in consultation with Pedestrian and Cycling Planning and Design Guidelines

BASE MAP INFORMATION

- Provincial Freeway
- Provincial Highway
- Road
- Railway

PROPOSED 2051 REGIONAL TRAIL NETWORK



LEGEND

Trails of Regional Significance

- Existing Region-Wide Trail Network
- Proposed Region-Wide Trail Network

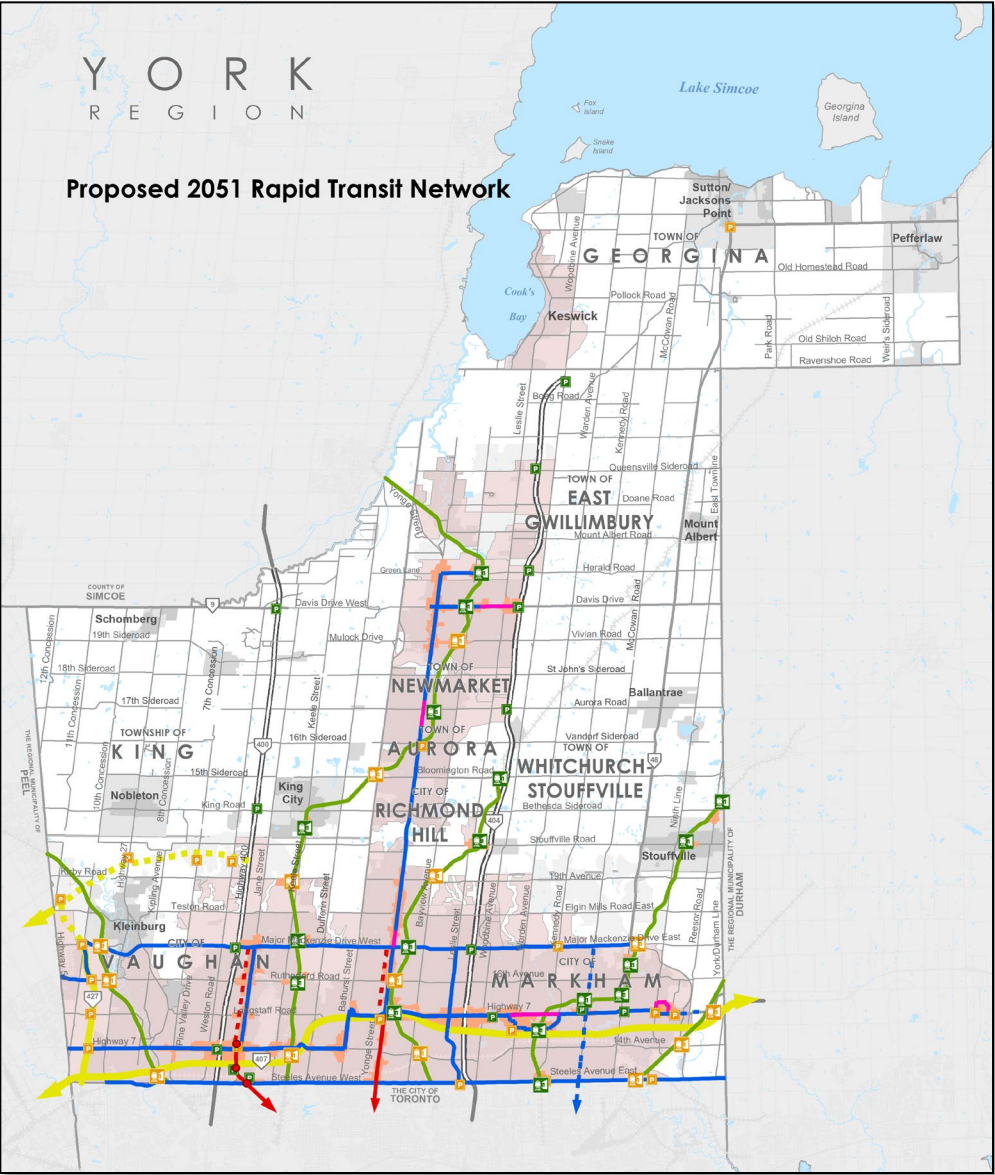
Base

- Urban Boundary

BASE MAP INFORMATION

- Provincial Freeway
- Provincial Highway
- Road
- Railway

PROPOSED 2051 RAPID TRANSIT NETWORK



GUIDELINES:

- Alignment with provincial plans
- Protect additional corridors
- Infrastructure focused

LEGEND

Subway Stations

- Subway Station

GO Rail Stations

- 🚆 GO Rail Station
- 🚆 GO Rail Station subject to further study

Commuter Parking Lots

- P Active Lot
- P Potential Lot

Rapid Transit Service

- Rapid Transit Corridor
- Rapid Transit subject to further study
- BRT Curbside Service

Provincial GO Rail

- GO Rail Corridor

Subway Service

- Subway
- Subway subject to further study

BASE MAP INFORMATION

- Provincial Freeway
- Provincial Highway
- Road
- Railway

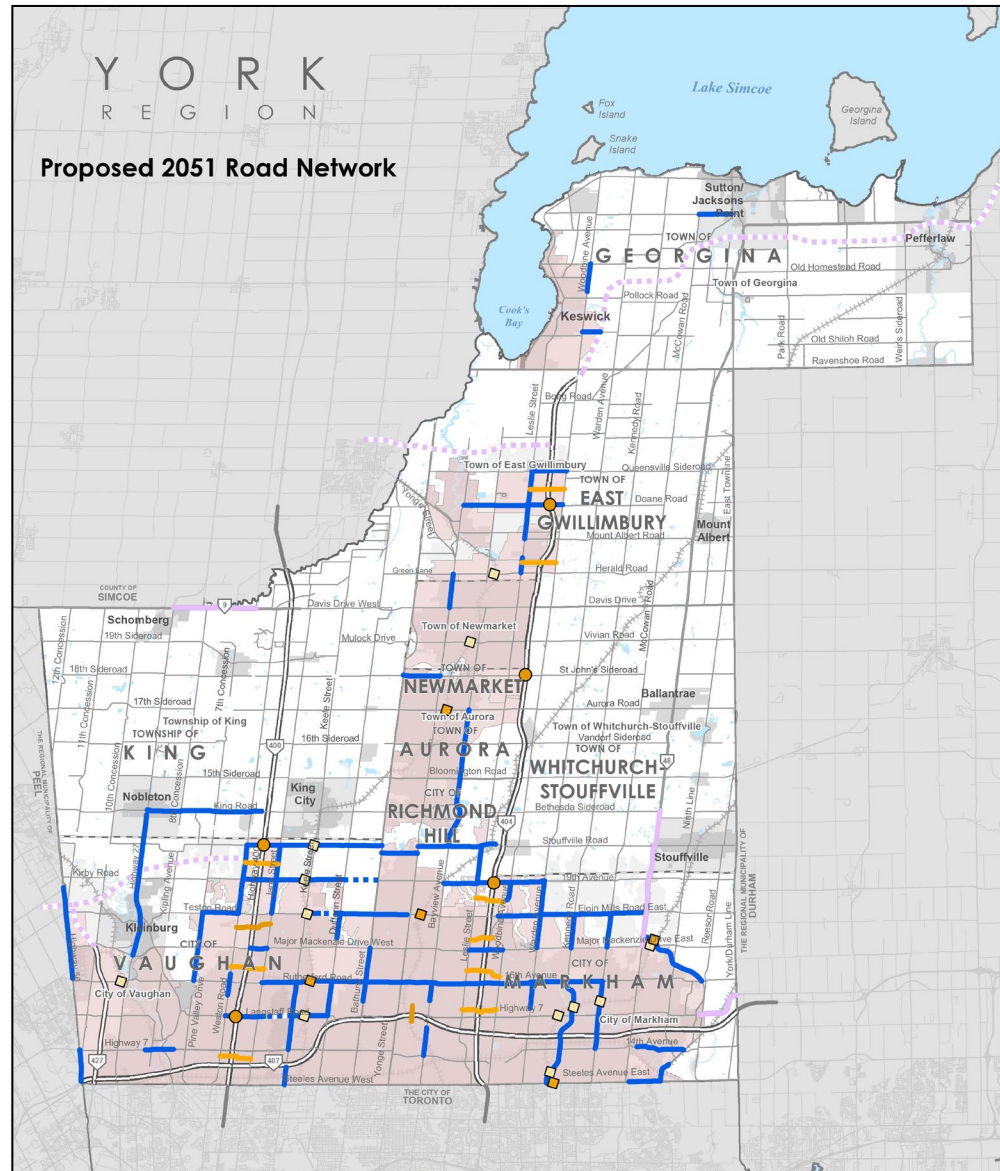
Transitway Service

- Transitway on Existing Provincial Highway
- Transitway on Proposed Provincial Highway

Other

- Urban Boundary
- Built-up Area
- Designated Urban Area
- Major Transit Station Area

PROPOSED 2051 ROAD NETWORK



GUIDELINES:

- Prioritizes investments to maximize the benefit to travellers and connecting communities
- Recognizes financial realities for both today and into the future
- Informed by the Region's priority setting process

LEGEND

Road Projects

- Midblock Crossing
- Road Improvements
- - - New Road Link
- Road Improvements (Provincial Jurisdiction)
- - - Future Highway

Interchanges

- Interchange (Municipal Initiative)

Grade Separations

- Grade Separation (Capital Program)
- Grade Separation (Prioritized)

Other

- Urban Boundary
- Built-up Area
- Designated Urban Area

BASE MAP INFORMATION

- Provincial Freeway
- Provincial Highway
- Road
- Railway

ADDITIONAL PROGRAMS & INITIATIVES

- Asset Management Program
- Transportation Safety Initiatives
- Municipal Streetscape and Pedestrian and Cycling Partnership Program
- Pedestrian and Cycling Program
- Pinch Point and Bottleneck Program
- Enhancing Travel Options Programs (e.g. Smart Commute)



PROPOSED FOCUS AREAS

1. **Safety** for all travellers
2. **Transportation equity** - providing transportation options that fit all lifestyles and abilities
3. **Reduce car travel** - especially during rush hours
4. Financial and environmental **sustainability**
5. Review the role and function of **Regional corridors**



KEY MESSAGES

- In alignment with the Region's fiscal strategy
- Reflects the delivery of projects included in the 10-Year Roads and Transit Capital Construction Program
- Consistent with both provincial and regional plans
- Focus Areas are departmental priorities to be further studied, approved and delivered over the next 4-year term of Council



NEXT STEPS



- Draft maps and focus areas introduced to Council for consideration (November 2021)
- Presentation to local Councils (November 2021 to February 2022)
- Draft TMP book for Council consideration (March 2022)
- Third and Final PIC (Spring 2022)
- Final TMP report for Council approval (June 2022)

THANK YOU!

Brian Titherington

Director

Transportation &
Infrastructure Planning

1-877-464-9675 ext. 75901

Brian.Titherington@york.ca

Lauren Crawford

Manager

Transportation Long-Term
Planning

1-877-464-9675 ext. 73115

Lauren.Crawford@york.ca



Community Fridge Initiative



Take What You Need-Leave What You Can



Community Fridge Initiative



A community fridge is a public repository of fresh, donated foods that anyone can take from for free, at any time.

Community fridges are designed to facilitate access to nutritious foods and reduce food waste.

The Newmarket Food Pantry Community Fridge is a neighbours helping neighbours initiative to increase access to nutritious food for all Newmarket residents.

Everyone is welcome to take food from the fridge at any time, in any quantity, as often as they'd like. Whether you're looking for a quick snack or to top up on groceries, the community fridge is here for our community.

Food is donated daily by businesses, organizations, individuals from across the community, and the Newmarket Food Pantry.

Community Fridge Initiative



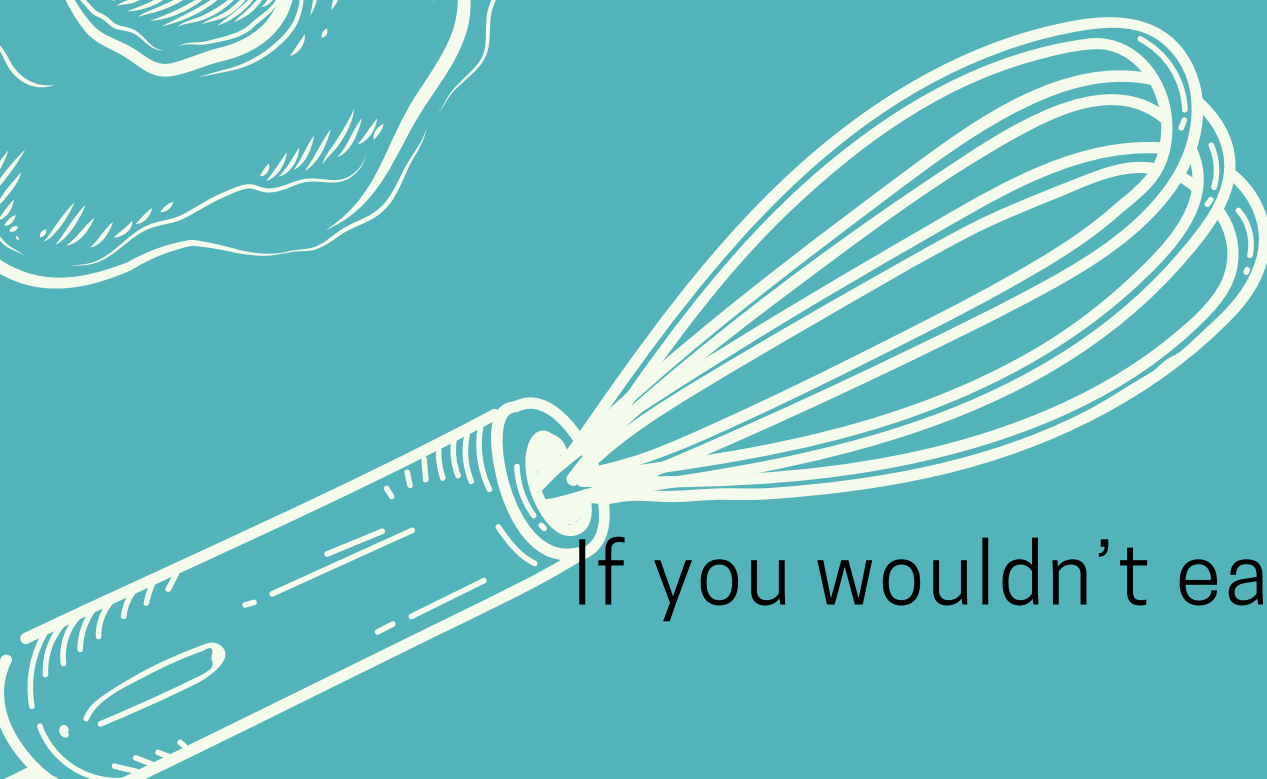
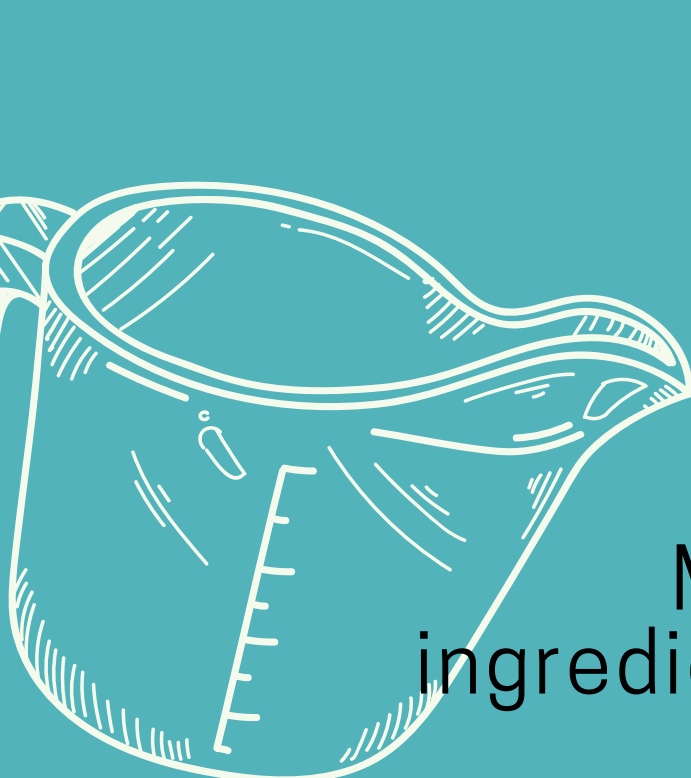
Who can access a community fridge?

Anyone!

Everyone is welcome to take food from the fridge, in any amount,
and at any time.

The general idea is to take what you need, and leave what you can.
The fridge is open to the public 24 hours/day, 7
days a week.

Community Fridge Initiative



Food Donation guidelines:
Acceptable
Fresh products, Dry goods,
sealed non-alcoholic beverages
Prepackaged breads and pastries

Meals prepared in public health inspected kitchens, labeled with
ingredient list; location prepared, and date prepared and/or best before date

Frozen foods
New personal care items

All items must be unopened and unused.

Please ensure that all food has a best before date and ingredient list.

Unacceptable
Raw meat or seafood
Eggs and dairy products
Homemade food
Expired food
Dented cans
Moldy produce
Opened prepacked goods
Alcohol

If you wouldn't eat it, feed it to your compost – not your neighbours!



Community Fridge Initiative



WHY A COMMUNITY FRIDGE?

Reduces food insecurity
Offers client dignity, choice and flexibility
Prevents good food from going to waste
Neighbours supporting neighbours
community bonding



Community Fridge Initiative

Discussion Points



Parking

Construction & Congestion

Community buy in

Location (and future locations)

Feedback from other communities

Security

Risk Mitigation

Community Fridge Initiative



Community Fridge Initiative



Town of Newmarket

Minutes

Audit Committee

Date: Tuesday, June 15, 2021
Time: 1:00 PM
Location: Electronic VIA ZOOM
See How to Login Guide

Members Present: Michael Tambosso, Chair
Deputy Mayor & Regional Councillor Vegh, Vice-Chair
Councillor Bisanz
Rebecca Mathewson

Members Absent: Councillor Morrison
Tom Mungham

Staff Present: J. Sharma, Chief Administrative Officer
E. Armchuk, Commissioner of Corporate Services
M. Mayes, Director of Financial Services/Treasurer
A. Tang, Manager of Finance and Accounting
L. Peppiatt, Acting Chief Executive Officer, Newmarket Public Library
K. Saini, Deputy Clerk
J. Grossi, Legislative Coordinator

Guests: Pina Colavecchia, Deloitte
Farha Abdallah, Deloitte
Katie Polino, Internal Auditor, York Region
Michelle Morris, Internal Auditor, York Region

The meeting was called to order at 1:00 PM. Michael Tambosso in the Chair.

1. Additions and Corrections to the Agenda

Michael Tambosso advised that he would provide an update following the presentation to Council at the Council Workshop.

The Deputy Clerk advised that a correction was made to the agenda to record the open and closed minutes from October 19, 2020 as separate items on the agenda.

2. Conflict of Interest Declarations

None.

3. Approval of Minutes

3.1 Audit Committee Meeting Minutes of October 19, 2020

A correction was made to item 5.1 regarding the process for reporting IT controls to the Audit Committee.

Moved by: Rebecca Mathewson

Seconded by: Deputy Mayor & Regional
Councillor Vegh

1. That the Audit Committee meeting minutes of October 19, 2020 be approved, **as amended**.

Carried

3.2 Audit Committee (Closed Session) Meeting Minutes of October 19, 2020

Moved by: Rebecca Mathewson

Seconded by: Deputy Mayor & Regional
Councillor Vegh

1. That the Audit Committee (Closed Session) meeting minutes of October 19, 2020 be approved.

Carried

4. Items

4.1 Review of 2020 Financial Statements

Andrea Tang, Manager of Finance and Accounting provided a presentation to the Committee and outlined the impacts of the Pandemic on the Town's operations. She highlighted other aspects of the 2020 Financial Statements, including long term debt, revenue sources, and expenses.

Members queried staff with respect to long term debt and the corresponding notes within the Town's Financial Statements. Clarity was sought regarding the notes within the Financial Statements, and Members made suggestions to provide additional clarification.

4.2 Report to the Audit Committee by the External Auditor

Pina Colavecchia, Deloitte, provided a presentation to Committee on the 2020 Financial Statement audit. She highlighted the scope of the audit, how to navigate the Auditor's report, areas of audit risk in accordance with the Auditor's workplan, and other reportable matters.

It was noted that the Audit Committee does not have oversight over the audited Financial Statements for the Newmarket Public Library.

4.3 Town of Newmarket Consolidated Financial Statements

Moved by: Councillor Bisanz

Seconded by: Deputy Mayor & Regional
Councillor Vegh

1. That the Audit Committee recommends to Council that the Consolidated Financial Statements of The Corporation of Town of Newmarket for the year ended December 31, 2020 be approved, **as amended**; and,
2. That the Audit Committee recommends to Council that the Financial Statements of Town of Newmarket Main Street District BIA for the year ended December 31, 2020 be approved.

Carried

4.3.1 Town of Newmarket Consolidated Financial Statements Report

4.3.2 Town of Newmarket Main Street District Business Improvement
Area Financial Statements

4.3.3 Financial Statement Discussion and Analysis (FSD&A)

4.4 Audit Committee Involvement in Auditor Selection Process

The Commissioner of Corporate Services provided an overview of the auditor selection process and procurement rules, as well as legal advice that the Town received in relation to procurement. She noted that the Town will lead the next cooperative purchase process with the northern six municipalities and that each participating municipality will be required to select the same vendor based on a consensus.

It was noted that the Audit Committee can review the Request for Proposal documents and the scope of the audit; however, the Committee cannot be involved in the selection or evaluation process of the auditor selection. Discussion ensued regarding the Audit Committee's mandate with respect to the selection of an external auditor. The Audit Committee will conduct benchmarking and analysis before determining next steps, if any.

4.5 Update on Internal Audit Activities

Katie Paulino and Michelle Morris provided a presentation to the Committee, which included an introduction to themselves and the services they provide, the work that has been completed since 2018, including a procurement audit review, roads audit, and the Northern 6 municipalities in York Region review of work from home practices. It was noted that a procurement audit is scheduled for winter 2021/2022.

Members queried the internal auditors with respect to how the audit plan is developed, and how risk categories are identified. Members sought clarity regarding their role in developing and approving the workplan for the internal auditors as well as the interaction between the internal and external audits.

5. New Business

5.1 Recap from June 7, 2021 Council Workshop for Advisory Committees

Michael Tambosso provided an update to Committee on the presentation he delivered to Council on June 7 regarding an update from the Audit Committee. He expressed that Council was grateful and very appreciative for the Committee's work in volunteering their time on the Committee.

6. Closed Session

Audit Committee resolved into Closed Session at 3:21 PM.
Closed Session minutes are recorded under separate cover.
Audit Committee resumed Open Session at 4:17 PM.

Moved by: Deputy Mayor & Regional
Councillor Vegh

Seconded by: Rebecca Mathewson

1. That the Audit Committee resolve into Closed Session to discuss personal matters about identifiable individuals in accordance with Section 239 (2)(b) of the Municipal Act, 2001.

Carried

7. Adjournment

The Audit Committee lost quorum at 4:18 PM and adjourned at 4:23 PM.

Michael Tambosso, Chair

Date



Town of Newmarket

Minutes

Accessibility Advisory Committee

Date: Thursday, September 16, 2021
Time: 10:30 AM
Location: Electronic VIA ZOOM
See How to Login Guide

Members Present: Steve Foglia, Chair
Jeffrey Fabian
Linda Jones
Allen Matrosov
Patricia Monteath
Councillor Simon
Huma Tahir

Members Absent: Martha Jez

Staff Present: J. Grossi, Legislative Coordinator

The meeting was called to order at 10:30 AM.
Steve Foglia in the Chair.

1. Notice

Steve Foglia advised that all Town facilities were closed to the public, and that members of the public were encouraged to attend an electronic Advisory Committee or Board Meeting by joining through the ZOOM information provided with the agenda.

2. Additions & Corrections to the Agenda

None.

3. Conflict of Interest Declarations

None.

4. Presentations & Deputations

None.

5. Approval of Minutes

5.1 Accessibility Advisory Committee Meeting Minutes of July 15, 2021

Moved by: Patricia Monteath

Seconded by: Jeffrey Fabian

1. That the Accessibility Advisory Committee Meeting Minutes of July 15, 2021 be approved.

Carried

6. Items

6.1 Grant Funding Update

The Legislative Coordinator provided an update on the Enabling Accessibility Fund and advised that the Town of Newmarket has applied for funding to be used on an accessible washroom, a further update would be provided once the application has been approved or denied. She further advised that the small projects component was still not open for applications.

6.2 Making Main Street Accessible Updates

Steve Foglia advised that he visited all Main Street businesses with Tom Hempen, Chair of the Main Street District Business Improvement Area Board of Management, in August to increase awareness of the Making Main Street Accessible initiative. He further advised that businesses were very encouraged and provided positive feedback. Approximately a dozen businesses have already scheduled an audit, and common themes show that the physical distancing requirements due to the pandemic have increased accessibility in many businesses, and automatic door openers are needed in most storefronts. Members discussed the promotional campaign, possible newspaper articles, and advertising opportunities.

Steve Foglia further provided an update on the meeting with a representative of the York Region District School Board where

opportunities for students to participate in media campaigns, audits, construction and marketing would be available.

6.3 Chair Updates

Steve Foglia advised that he attended the first meeting of the Federal Accessibility Committee that he sits on and that he was encouraged by the conversations had so far.

7. New Business

7.1 Site Plan Review: Ward 7 – 17600 Yonge Street (Upper Canada Mall) – Application for Site Plan Approval - D11-NP21-13 - Facade Improvements

Steve Foglia provided comment regarding the accessible parking and van accessible parking in the provided plans, as the islands do not allow for wheelchairs to exit. The Legislative Coordinator advised that all comments were to be forwarded to the Chair via email for submission to the Planning Department.

7.2 Accessibility Issues Downtown

Steve Foglia brought two accessibility issues forward to staff at the Old Town Hall where the ramp meets the landing to enter the building, and at the rear of the Newmarket Community Centre and Lions Hall where a curb cut is missing to allow pedestrians to exit the sidewalk. The Legislative Coordinator advised that the issues would be escalated to the appropriate department.

8. Adjournment

Moved by: Patricia Monteath

Seconded by: Linda Jones

1. That the meeting be adjourned at 11:09 AM.

Carried

Steven Foglia, Chair

Date



Town of Newmarket
Minutes (Special Meeting)
Main Street District Business Improvement Area
Board of Management

Date: Thursday, November 19, 2020

Time: 6:00 PM

Location: Electronic VIA ZOOM
See How to Login Guide

Members Present: Tom Hempen, Chair
Allan Cockburn, Vice Chair
Councillor Kwapis
Councillor Twinney
Debbie Hill (6:02 PM - 6:30 PM)
Mark Iacovetta (6:02 PM - 6:42 PM)
Jennifer McLachlan
Ken Sparks

Members Absent: Rob Clark
Omar Saer

Staff Present: C. Kallio, Economic Development Officer
E. Bryan, Business Development Specialist
A. Walkom, Legislative Coordinator
J. Grossi, Legislative Coordinator

Others Present Lisa Knappett
Anne Robbins
Julia Whiffen

The meeting was called to order at 6:02 PM.
Tom Hempen in the Chair.

1. Notice

Tom Hempen advised that all Town facilities were closed to the public, and that members of the public were encouraged to attend an electronic Advisory Committee or Board Meeting by joining through the ZOOM information provided with the agenda.

2. Additions and Corrections to the Agenda

None.

3. Conflict of Interest Declarations

None.

4. Presentations & Recognitions

None.

5. Deputations

None.

6. Approval of Minutes

6.1 Main Street District Business Improvement Area 2019 Annual General Meeting Minutes of November 5, 2019

Moved by: Jennifer McLachlan

Seconded by: Ken Sparks

1. That the Main Street District Business Improvement Area 2019 Annual General Meeting Minutes of November 5, 2019 be approved.

Carried

7. Items

7.1 2019 Financial Statements

Moved by: Councillor Kwapis

Seconded by: Jennifer McLachlan

1. That the Main Street District Business Improvement Area Board of Management financial statements for the year ended 2019 be approved.

Carried

7.2 2020 Year in Review

Tom Hempen provided a 2020 Year in Review to the Membership regarding the strategic plan being developed by the Board of Management and advised that short term priorities had been developed, while long term priorities would be revisited at a later date. He also provided an update on the virtual Candlelight Ceremony including a video which will be shared on social channels, a snapd holiday gift card giveaway, and street beautification opportunities.

Tom Hempen further advised that regularly scheduled zoom meetings would be set up to assist business owners within different sectors to share and brainstorm on current trends. The first meeting has been scheduled for December 2, 2020 and all business owners are invited to determine which sectors are interested in participating.

7.3 2021 Budget

Tom Hempen provided an explanation regarding the additional \$10,000 emergency contingency reserve fund included in the 2021 proposed budget to offset expected costs coming out of the pandemic.

Moved by: Jennifer McLachlan

Seconded by: Allan Cockburn

1. That the 2021 Main Street District Business Improvement Area budget be approved.

Carried

7.4 Strategic Priority Update

The Board of Management Members discussed the Main Street Newmarket BIA Strategic Planning document which outlined the identified values, constraints, and short-term activities. Five short-term priorities were developed and will be executed by the Members throughout 2021.

7.5 Financial Incentive Program Staff Working Group Update

The Business Development Specialist provided an overview of the Financial Incentive Program and the applications reviewed throughout the last year. The Members queried staff regarding the opportunity for funds to carryover to future years, digitization of businesses and fiber availability, and the growth of commercial assessment across the Town.

8. New Business

8.1 Main Street Delivery Company

Jennifer McLachlan provided an update regarding a delivery company, similar to Uber Eats and Skip the Dishes, which would offer delivery services to those on Main Street. She advised that additional information would be provided to the business owners as the company continued to be developed.

8.2 Patio Program

Al Cockburn thanked Town Staff for their assistance throughout the 2020 patio program and for advocating on behalf of businesses, and asked that sufficient notice be provided for the 2021 patio program to assist with planning. Staff further advised that a report would be provided to Council in Q1 2021 regarding the continuation of the patio program.

9. Adjournment

Moved by: Jennifer McLachlan

Seconded by: Ken Sparks

1. That the meeting be adjourned at 6:53 PM.

Carried

Tom Hempen, Chair

Date



Town of Newmarket

Minutes

Main Street District Business Improvement Area Board of Management

Date: Wednesday, November 3, 2021
Time: 8:30 AM
Location: Electronic VIA ZOOM
See How to Login Guide

Members Present: Tom Hempen, Chair
Councillor Kwapis (8:51 AM - 9:14 AM)
Councillor Twinney
Mark Iacovetta
Jennifer McLachlan
Omar Saer
Ken Sparks (8:36 AM - 9:14 AM)

Members Absent: Allan Cockburn, Vice Chair
Rob Clark

Staff Present: E. Hawkins, Business Development Specialist
J. Grossi, Legislative Coordinator

The meeting was called to order at 8:30 AM.
Tom Hempen in the Chair.

1. Notice

Tom Hempen advised that members of the public were encouraged to attend an electronic Advisory Committee or Board Meeting by joining through the ZOOM information provided with the agenda.

2. Additions and Corrections to the Agenda

None.

3. Conflict of Interest Declarations

None.

4. Presentations & Recognitions

None.

5. Deputations

None.

6. Approval of Minutes

6.1 Main Street District Business Improvement Area Board of Management Meeting Minutes of October 5, 2021

Moved by: Councillor Twinney

Seconded by: Jennifer McLachlan

1. That the Main Street District Business Improvement Area Board of Management Meeting Minutes of October 5, 2021 be approved.

Carried

7. Items

7.1 Sub-Committee Reports

Street Events

- The Members advised that they were working with the Town on the Candlelight Parade and tree lighting, and discussed the budget needed for this event. Staff advised that the Town was preparing for Santa Claus Candy Cane Lane on November 20, 2021 in place of a traditional parade.

Advertising

- Jennifer McLachlan advised that a full page BIA advertisement was being developed by Neighbor (Snapd Inc.) for inclusion in the next Newmarket Chamber of Commerce publication. She further advised that the Food Bank was looking to open a community fridge at the

Newmarket Public Library and that there would be sponsorship and marketing opportunities in early 2022.

Website

- No further updates were provided.

7.2 Parking Update

No further update was provided.

7.3 Staff Update

7.3.1 Financial Update

The Business Development Specialist provided an overview of the 2021 budget to date and reviewed the annual miscellaneous expenses including the Tourism-Oriented Directional Signing (TODS), and insurance.

7.3.2 Financial Incentive Program Staff Working Group Update

No further update was provided.

7.4 Draft 2022 Budget

The Board of Management Members discussed the proposed draft 2022 budget, the expected annual expenses, and reserve fund access. They further discussed the My Main Street Local Business Accelerator grant and the availability of funds if their application is approved.

An alternate motion was presented and is noted below in bold.

Moved by: Jennifer McLachlan

Seconded by: Omar Saer

1. That the following draft 2022 Main Street District Business Improvement Area budget be presented at the Annual General Meeting on November 9, 2021:
 - **BIA Membership Levy \$30 000**
 - **Stationary/Office \$500**
 - **Miscellaneous \$2 500**
 - **Promotion & Advertising \$27 000**

- **Addition of an Emergency Contingency Fund from reserves \$12 500**contingent on the My Main Street Local Business Accelerator grant**

Carried

7.5 2021 Meetings and 2022 Schedule

Moved by: Omar Saer

Seconded by: Jennifer McLachlan

1. That the 2022 meeting schedule for the Main Street District Business Improvement Area Board of Management be approved.

Carried

8. New Business

8.1 Councillor Updates

- The Board of Management Members were advised that the Mayor's address at Old Town Hall regarding the pedestrianization of Main Street had been postponed and would be rescheduled for a future date.
- Councillor Kwapis thanked the BIA for their involvement with the Halloween Zombie Walk organized by St. John's Ambulance.
- Councillor Kwapis advised that Newmarket Council approved the extension of the restaurant patio program into 2022 at their Council Meeting on November 1, 2021.

9. Closed Session (if required)

Tom Hempen advised that there was no requirement for a Closed Session.

10. Adjournment

Moved by: Jennifer McLachlan

Seconded by: Omar Saer

1. That the meeting be adjourned at 9:14 AM.

Carried

Tom Hempen, Chair

Date



Newmarket Public Library Board

Minutes

Date: Wednesday, November 17, 2021

Time: 5:45 PM

Location: Electronic VIA ZOOM
See How to Login Guide

Members Present: Darcy McNeill, Chair
Jane Twinney, Vice Chair – left at 6:15 pm
Kelly Broome
Darryl Gray
Leslee Mason
Art Weis
Victor Woodhouse

Staff Present: Jennifer Leveridge, Manager, Library Services
Tracy Munusami, CEO
Benjamin Shaw, Manager, Library Operations
Lianne Bond, Administrative Coordinator

Guests: Jonathan Linton, TCI Management Consultants
Greg Young, TCI Management Consultants
Carolyn Smith, Hossack and Associates
Beth Ross, Beth Ross and Associates

1. Call to Order

The Chair called the meeting to order at 5:50 pm.

2. Adoption of Agenda Items

2.1 Adoption of the Regular Agenda

2.2 Adoption of the Closed Session Agenda

2.3 Adoption of the Consent Agenda Items

Motion 21-11-33

Moved by Kelly Broome
Seconded by Victor Woodhouse

That items 2.1 to 2.3 be adopted as presented.

Carried

3. Declarations

None were declared.

4. Consent Agenda Items

4.1 Adoption of the Regular Board meeting minutes for Wednesday, October 20, 2021

4.2 Strategic Operations Report for October, 2021

4.3 Library Bank Transfer

4.4 Third Quarter Financial Statements

Motion 21-11-34

Moved by Art Weis
Seconded by Darryl Gray

That items 4.1 to 4.4 be approved and adopted as presented.

5. Reports

There were no reports.

6. Business Arising

6.1 Strategic Planning Consultant Presentation

The Library Board participated in a collaborative digital whiteboard exercise on the Strategic Actions areas of the Draft Strategic Plan. Additional content can be added to the whiteboard until the end of the week of November 19th.

6.2 Library Board Action Tracking List

The Board reviewed the Action List.

Motion 21-11-35

Moved by Victor Woodhouse
Seconded by Leslee Mason

That the Library Board receive the Action List as presented.

Carried

7. New Business

There was no New Business.

8. Closed Session (if required)

9. Dates of Future Meetings

The next Library Board meeting is scheduled for Wednesday, December 15, 2021 at 5:30 pm. Electronic via Zoom.

10. Adjournment

Motion 21-11-36

Moved by Victor Woodhouse

Seconded by Kelly Broome

That there be no further business the meeting adjourn at 7:07 pm.

Carried

Darcy McNeill, Chair

Tracy Munusami, Secretary/Treasurer

Corporation of the Town of Newmarket

By-law 2022-01

A By-law to confirm the proceedings of a meeting of Council - Electronic –
January 17, 2022

Whereas s. 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 provides that the powers of a municipal corporation shall be exercised by its Council; and,

Whereas s. 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25 provides that a municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and,

Whereas the Council of the Town of Newmarket deems it advisable to pass such a by-law;

Therefore be it enacted by the Council of the Corporation of the Town of Newmarket as follows:

1. That subject to Section 3 of this by-law, every decision of Council, as evidenced by resolution or motion, taken at the meeting at which this by-law is passed, shall have the same force and effect as if each and every one of them had been the subject matter of a separate by-law duly enacted;
2. And that the execution and delivery of all such documents as are required to give effect to the decisions taken at the meeting at which this by-law is passed and the resolutions passed at that meeting are hereby authorized;
3. And that nothing in this by-law has the effect of giving to any decision or resolution the status of a by-law where any legal prerequisite to the enactment of a specific by-law has not been satisfied;
4. And that any member of Council who disclosed a pecuniary interest at the meeting at which this by-law is passed shall be deemed to have disclosed that interest in this confirmatory by-law as it relates to the item in which the pecuniary interest was disclosed.

Enacted this 22nd day of January, 2022.

John Taylor, Mayor

Lisa Lyons, Town Clerk