



Town of Newmarket
MINUTES

**SPECIAL COMMITTEE OF THE
WHOLE**

Monday, December 7, 2015 at 1:30 PM
Council Chambers

For consideration by Council
on December 14, 2015

The meeting of the Special Committee of the Whole was held on Monday, December 7, 2015 in Council Chambers, 395 Mulock Drive, Newmarket.

Members Present: Mayor Van Bynen
Deputy Mayor and Regional Councillor Taylor
Councillor Vegh
Councillor Kerwin
Councillor Twinney (1:30 to 3:08 p.m., 3:27 to 5:03 p.m.)
Councillor Hempen
Councillor Sponga
Councillor Broome-Plumley
Councillor Bisanz

Staff Present: R.N. Shelton, Chief Administrative Officer
A. Moore, Commissioner of Corporate Services
I. McDougall, Commissioner of Community Services
P. Noehammer, Commissioner of Development and Infrastructure Services
A. Brouwer, Director of Legislative Services/Town Clerk
M. Mayes, Director of Financial Services/Treasurer
C. Kalimootoo, Director of Public Works Services
R. Prudhomme, Director of Engineering Services
N. English, Administrative Assistant
L. Moor, Council/Committee Coordinator

The meeting was called to order at 1:30 p.m.

Mayor Van Bynen in the Chair.

Additions and Corrections

The Chief Administrative Officer advised of Replacement Page 3 of 5 contained within CAO, Commissioners and Treasurer Joint Report 2015-38 dated December 1, 2015 as there was a notation included referencing a mandatory category. He further advised that the PowerPoint presentation listed as Item 1 on the agenda was distributed prior to the meeting.

The Fire Chief introduced Mr. Rocco Volpe, Deputy Fire Chief to those in attendance.

Mayor Van Bynen, on behalf of Members of Council, welcomed Deputy Fire Chief Volpe to the Town of Newmarket.

Moved by: Councillor Kerwin
Seconded by: Councillor Twinney

THAT the replacement page noted above and the PowerPoint presentation be included in the agenda.

Carried

Declarations of Interests

None.

Deputations

None.

Presentation

1. [PowerPoint Presentation Slides by the Chief Administrative Officer, the Director of Financial Services and the Fire Chief regarding the 2016 Operating Budget.](#)

The Chief Administrative Officer provided the first slides being an introduction of the budget schedule, goals, service levels, advancing Council priorities, community engagement, efficiency/financial management and traffic safety and mitigation. The Director of Financial Services provided the next set of slides with respect to the budget drivers, the target percentage, refinements, mitigation measures to balance risk, sustainability measures and staffing requirements. The Fire Chief provided the next set of slides related to firefighter staffing options, service level performance targets, deployed resources and previous year response data.

Members of Council queried staff regarding various aspects of the budget presentation including previous earmarked funding for the downtown core, Council priorities, critical path implementation reporting plans, Transportation Manager recruitment details, equipment requirements for narrow streets and traffic calming measures.

The Committee recessed at 3:08 p.m.

The Committee reconvened at 3:20 p.m.

Clarification was sought from the Fire Chief regarding the response data chart and he was asked to provide more information regarding other GTA fire services call data as well as the effect of adjusting the service level for response times. Further clarification was sought regarding the governance structure of the Central York Fire Services – Joint Council Committee. Discussion ensued regarding fire services budget reductions and proposed staffing requirements for an unconstructed fire hall. The Chief Administrative Officer suggested that a Central York Fire Services – Joint Council Committee meeting be scheduled within the next two weeks to advise them of the proposed fire services budget reduction request.

Discussion ensued regarding the Natural Heritage Coordinator and Forestry Supervisor positions listed as staffing requirements. The Director of Public Works Services provided details of job descriptions.

Further discussion ensued regarding future revenues from the opening of the Old Town Hall, anticipated development fees from impending subdivision construction, intensification and risk impacts associated with growth revenue.

Moved by: Councillor Kerwin
Seconded by: Councillor Twinney

THAT the PowerPoint Presentation by the Chief Administrative Officer, the Director of Financial Services and the Fire Chief regarding the 2016 Operating Budget be received.

Carried

Items

2. [Joint CAO, Commissioners and Corporate Services Report - Financial Services 2015-62 dated December 3, 2015 regarding the 2016 Operating Budget.](#)

An alternate motion was presented and discussion ensued.

Moved by: Deputy Mayor & Regional Councillor Taylor
Seconded by: Councillor Sponga

THAT the Joint CAO, Commissioners and Corporate Services Report - Financial Services 2015-62 dated December 3, 2015 regarding the 2016 Operating Budget be received and the following recommendations be adopted:

- a) THAT the Draft Operating Budgets for 2016 be presented to Committee of the Whole on January 11, 2016 with the following amendments:

- i) THAT funding for new Town staff positions be reduced by \$105,000 excluding any de-annualization;
- ii) AND THAT the CYFS allocation for growth be reduced from 0.28% to 0.25% to be held in a Town reserve fund subject to future hiring decisions;
- iii) AND THAT the Newmarket Public Library Board allocation be reduced from 0.24% to 0.22%;
- iv) AND THAT \$6,500.00 be allocated for outdoor skating rinks program.

Carried

- 3. [CAO, Commissioners and Treasurer Joint Report 2015-38 dated December 1, 2015 regarding Potential 2016 New Staffing Positions - Supplemental Information.](#)

Moved by: Deputy Mayor & Regional Councillor Taylor
Seconded by: Councillor Bisanz

a) THAT CAO, Commissioners and Treasurer Joint Report 2015-38 dated December 1, 2015 regarding Potential 2016 New Staffing Positions - Supplemental Information be received and the following recommendation be adopted:

- i) THAT the report be received for information purposes.

Carried

- 4. [Joint CAO/Commissioner/Legal Services Report 2015-10 dated December 3, 2015 regarding Central York Fire Services - Consolidated Fire Services Agreement.](#)

Moved by: Councillor Vegh
Seconded by: Councillor Sponga

a) THAT Joint CAO/Commissioner/Legal Services Report 2015-10 dated December 3, 2015 regarding Central York Fire Services - Consolidated Fire Services Agreement be received.

Carried

Closed Session

Mayor Van Bynen advised that there was no requirement for a Closed Session.

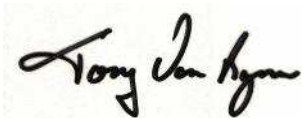
Adjournment

Moved by: Councillor Kerwin
Seconded by: Councillor Bisanz

THAT the meeting adjourn.

Carried

There being no further business, the meeting adjourned at 5:03 p.m.



Tony Van Bynen, Mayor



Andrew Brouwer, Town Clerk