

Declarations of Interests

Presentation

1. PowerPoint Presentation by the Commissioner of Community Services, the Director of Financial Services and the Senior Communications Specialist regarding the 2016 Draft Budget. (PowerPoint Presentation to be distributed at meeting)

Items

2. Joint Chief Administrative Officer, Commissioners and Corporate Services Report - Financial Services 2015-59 dated November 12, 2015 regarding 2016 Fees and Charges - Overview. p. 1

The Chief Administrative Officer, the Commissioners of Development and Infrastructure Services, Community Services, Corporate Services and the Director of Financial Services recommend:

a) THAT Joint Chief Administrative Officer, Commissioners and Corporate Services Report - Financial Services 2015-59 dated November 12, 2015 regarding 2016 Fees and Charges - Overview be received for information purposes.

3. Corporate Services Report - Financial Services 2015-53 dated November 19, 2015 regarding 2016 Fees and Charges - Water and Wastewater. p. 4

The Commissioner of Corporate Services and the Director of Financial Services recommend:

a) THAT Corporate Services Report - Financial Services 2015-53 dated November 19, 2015 regarding 2016 Fees and Charges - Water and Wastewater be received and the following recommendations be adopted:

i) THAT the attached Schedule 'A', being the Town of Newmarket Water and Wastewater Rates be approved and adopted by by-law:

ii) AND THAT the Water and Wastewater Rate adjustments come into full force and effect as of January 1, 2016;

iii) AND THAT staff be directed to report back to Council for the implementation of the phase-in of the tiered fixed rate structure.

4. Joint Central York Fire Services and Corporate Services Report - Financial Services 2015-56 dated November 10, 2015 regarding 2016 User Fees and Charges - Fire Services. p. 9

The Fire Chief and the Director of Financial Services recommend:

a) THAT Joint Central York Fire Services and Corporate Services Report - Financial Services 2015-56 dated November 10, 2015 regarding 2016 User Fees and Charges - Fire Services be received and the following recommendations be adopted:

i) THAT the attached Schedule 'A' being the Town of Newmarket 2016 Fire Services Fees Schedule, be approved and adopted by by-law:

ii) AND THAT the fee adjustments come into full force and effect January 1, 2016.

5. Joint Development and Infrastructure Services - Planning and Building Services and Corporate Services Report - Financial Services 2015-57 dated November 10, 2015 regarding 2016 User Fees and Charges - Planning Act Fees. p. 14

The Commissioner of Development and Infrastructure Services, the Commissioner of Corporate Services, the Director of Planning and Building Services and the Director of Financial Services recommend:

a) THAT Joint Development and Infrastructure Services - Planning and Building Services and Corporate Services Report 2015-57 dated November 10, 2015 regarding 2016 User Fees and Charges - Planning Act Fees be received and the following recommendations be adopted:

i) THAT the attached Schedule 'A' being the Town of Newmarket 2016 Planning Application Fees Schedule, be approved and adopted by by-law:

ii) AND THAT the fee adjustments come into full force and effect as of January 1, 2016.

6. Corporate Services Report - Financial Services 2015-58 dated November 10, p. 23 2015 regarding 2016 User Fees and Charges - General Fees and Charges.

The Commissioner of Corporate Services and the Director of Financial Services recommend:

a) THAT Corporate Services Report - Financial Services 2015-58 dated November 10, 2015 regarding 2016 User Fees and Charges - General Fees and Charges be received and the following recommendations be adopted:

i) THAT the attached Schedules 'A', 'B', 'C', 'D', 'E' and 'F' marked as the Town of Newmarket 2016 All Departments, Corporate Services - Finance & Procurement & IT, Legal Services, Public Works Services, Engineering Services and Legislative Services - General Fees and Charges Schedules respectively, be approved and adopted by by-law:

ii) AND THAT the fee adjustments come into full force and effect as of January 1, 2016.

7. Corporate Services Report- Financial Services 2015-54 dated November 19, p. 45 2015 regarding 6 Year Financial Plan - Water and Wastewater.

The Commissioner of Corporate Services and the Director of Financial Services recommend:

a) THAT Corporate Services Report - Financial Services 2015-54 dated November 19, 2015 regarding 6 Year Financial Plan - Water and Wastewater be received and the following recommendation be adopted:

i) THAT Council adopt the proposed 6 Year Water Financial Plan and the 6 Year Wastewater Financial Plan.

8. Town of Aurora Council Extract dated November 10, 2015 regarding p. 70 consideration of the Central York Fire Services 2016 Budget.

a) THAT the Town of Aurora Council Extract dated November 10, 2015 regarding consideration of the Central York Fire Services 2016 Budget be received.

Closed Session (if required)

Addendum

9. Memorandum dated November 13, 2015 from the Director of Legislative Services regarding Proposed New Legislative Services Fees, 2016. p. 71

Adjournment



**Mike Mayes, Director
Financial Services/Treasurer**

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November 12, 2015

JOINT CAO, COMMISSIONERS AND CORPORATE SERVICES REPORT - FINANCIAL SERVICES – 2015-59

TO: Mayor Tony Van Bynen and Members of Council
Committee of the Whole

SUBJECT: 2016 Fees and Charges - Overview

ORIGIN: Director, Financial Services/Treasurer

RECOMMENDATION

THAT Joint CAO, Commissioners and Corporate Services Report - Financial Services – 2015-59 dated November 12, 2015 regarding 2016 Fees and Charges - Overview be received for information purposes.

COMMENTS

Purpose

The purpose of this report is to provide an overview of the reports on 2016 fees and charges that will be coming to Council for approval.

Budget Impact

Adjustments to fees and charges being proposed at this time are being calculated insofar as their impact on the 2016 budget. Further information on this will be available as part of the budget process.

Summary

The fees and charges that will be presented to the Committee of the Whole on November 16 include:

- Water and Wastewater Rates (report 2015-53)
- Fire Services (report 2015-56)
- Planning Act Fees (report 2015-57)
- General Fees and Charges (report 2015-58)

These changes will be effective January 1, 2016.

Adjustments to 2016 Recreation fees and Licensing fees were approved by Council on September 14, 2015. Proposed 2016 Building Permit Fees were presented to Committee of the Whole on September 28, 2015 and will seek Council approval on November 30.

Background

The annual update of fees and charges includes a review of market conditions, participation rates and external factors. The Service Pricing Policy (SPP), established in 2007, balances costs between user groups and taxpayers and allows for long-term financial sustainability. The proposed 2016 fees and charges adhere to the current SPP.

Building Permit Fees have been reviewed by BMA Management Consulting Inc. and the proposed 2016 building permit fees were presented to Committee of the Whole on September 28.

In a regular business planning and budget cycle, fees and charges updates are submitted in two streams: fees for Recreation & Culture, and Licensing for early approval in September; the remaining fees in late November or December. The goal is to have them become effective on January 1 of the new fiscal year.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

This report links to Newmarket's key strategic directions in being *Well Managed through fiscal responsibility*.

CONSULTATION

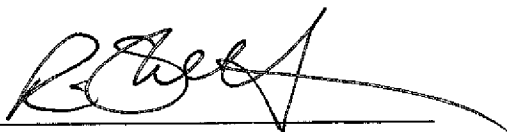
Advertisement on the Town of Newmarket's website has been provided for a three-week period in advance of the public meeting (Council on November 30). In addition, notice has been given through advertisement on the Town Page of the local newspaper in advance of Council's consideration of the fee adjustments. These fees and charges are being presented as part of the Committee of the Whole meeting scheduled for November 16, 2015.

BUDGET IMPACT

The individual reports will recommend fees and charges that should allow them to achieve their cost recovery targets.

CONTACT

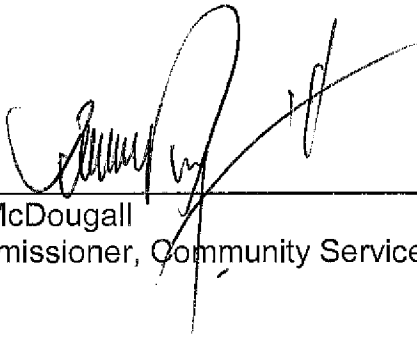
For more information on this report, contact: Mike Mayes at 905-953-5300, ext. 2102 or via e-mail at mmayes@newmarket.ca



Bob Shelton
Chief Administrative Officer



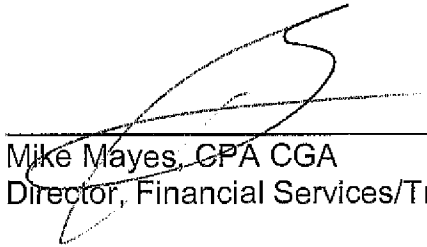
Anita Moore, AMCT
Commissioner, Corporate Services



Ian McDougall
Commissioner, Community Services



Peter Noehammer
Commissioner, Development and
Infrastructure Services



Mike Mayes, CPA CGA
Director, Financial Services/Treasurer

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**Mike Mayes, Director
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November 19, 2015

CORPORATE SERVICES REPORT - FINANCIAL SERVICES-2015-53

TO: Mayor Tony Van Bynen and Members of Council
Committee of the Whole

SUBJECT: 2016 Fees and Charges – Water and Wastewater

ORIGIN: Director, Financial Services/Treasurer

RECOMMENDATIONS

THAT Corporate Services Report - Financial Services – 2015-53 dated November 19, 2015 regarding 2016 Fees and Charges – Water and Wastewater be received and the following recommendations be adopted:

- 1. THAT the attached Schedule “A”, being the Town of Newmarket Water and Wastewater Rates, be approved and adopted by by-law;**
- 2. AND THAT the Water and Wastewater Rate adjustments come into full force and effect as of January 1, 2016;**
- 3. AND THAT staff be directed to report back to Council for the implementation of the phase-in of the tiered fixed rate structure.**

COMMENTS

Purpose:

This report is to propose the 2016 water and waste water rates and to propose a tiered fixed rate structure based on a rate review.

Budget Impact:

There is no impact on the tax base. The proposed fee adjustments would result in an overall increase of 6.5% or \$63 for the average resident consuming 200 cubic metres of water per year. For the average industrial, commercial and institutional customer consuming 835 cubic meters of water per year, the increase will be 8.9% or \$263.02.

Summary:

The proposed fee adjustments include an increase in the volumetric rate of 19% for wastewater, no increase to the volumetric rate for water, and no increase to fixed monthly charge.

BACKGROUND

Regulations and Financial Plans

Based on the Town of Newmarket's Service Pricing Policy, water and wastewater rates are categorized as Consumer Goods, which has an established cost recovery target level of 100% to recover the full cost of providing the service by the municipality. The ability of a municipality to establish water and wastewater rates is prescribed under the Municipal Act. In addition, the Sustainable Water and Sewage System Act, 2002 (SWSSA) requires that both water and wastewater systems are self-sustaining.

Main Cost Drivers

The main drivers for the rate increases are:

- A blended 9% increase in Regional charges for the treatment and distribution of water and the collection and treatment of wastewater.
- Conservation measures and weather have resulted in less revenue.
- Building up a rate stabilization reserve to protect from volatile revenue streams.
- Building up the asset replacement funds by increasing the contribution by 8.5% annually.
- Inflation and other general cost increases.

Financial Services Report 2014-54 proposes the new 6 Year Water Financial Plan and 6 Year Wastewater Financial Plan. The rate increase recommendations are based on the proposed plans.

ANALYSIS AND OPTIONS

Fixed Rate

Financial Services Report 2015-54 recommends adopting a tiered fixed rate. A phase-in program is recommended to facilitate the transition to a tiered fixed rate. It is recommended that the tiers be introduced in mid-year with half of the tiered rate increase occurring at that time and the full tiered rate coming into effect in January 2017. It is recommended to not increase the base fixed rate for 2016. See table 1 below for illustration:

Table 1: Recommended monthly fixed rate phase-in program.

Volumetric Rate	Jan-16	Jul-16	Jan-17
Base Fixed Rate	\$28	\$28	\$30.75
2" Fixed Rate	\$28	\$112	\$246.00
3" Fixed Rate	\$28	\$210	\$461.25
4" Fixed Rate	\$28	\$350	\$768.75

Volumetric Rate

The wastewater service has been historically under-funded. Equally, York Region is increasing its wholesale wastewater rate by 14%. In order for the service to be properly funded going forward, the new *6 Year Wastewater Financial Plan* recommends a volumetric rate increase of 19%.

York Region is increasing its wholesale water rate by 2.5%. The water service is not experiencing the same upward pressure. Consequently, the *6 Year Water Financial Plan* recommends no increase to the volumetric water rate in 2016.

The recommended blended volumetric increase for 2016 is 10%.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

This report links to Newmarket's key strategic directions in being Well Managed through fiscal responsibility.

CONSULTATION

The Municipal Act stipulates public notice requirements for changes to water and wastewater rates. Advertisement on the Town of Newmarket's website has been provided for a three-week period in advance of the public meeting (Council on November 30). In addition, notice has been given through advertisement on the Town Page of the local newspaper in advance of Council's consideration of the fee adjustments. These fees and charges are being presented as part of the Committee of the Whole meeting scheduled for November 16, 2015.

HUMAN RESOURCE CONSIDERATIONS

Not applicable to this report.

BUDGET IMPACT

Operating Budget

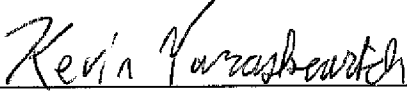
The proposed fee adjustments include increases to the consumption fees for water and wastewater. For an average resident consuming 200 cubic metres of water per year, the increase will be 6.5% or \$63. For the average industrial, commercial and institutional customer consuming 835 cubic meters of water per year, the increase will be 8.9% or \$263.02. There is no impact on the tax base.

Capital Budget

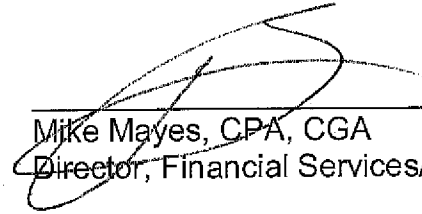
The proposed rates will ensure that we continue to move infrastructure funding, via the Asset Replacement Fund, to a sustainable level.

CONTACT

For more information on this report, contact: Mike Mayes at 905-953-5300, ext. 2102 or via e-mail at mmayes@newmarket.ca



Kevin Yaraskavitch
Financial Business Analyst



Mike Mayes, CPA, CGA
Director, Financial Services/Treasurer



Anita Moore, AMCT
Commissioner, Corporate Services

MM/ne

Attachment:

- a) 2016 Water & Wastewater Rates (1 pg.)

TOWN OF NEWMARKET

2016 USER FEES

Schedule A - Water and Wastewater Rates

Effective Date: January 1, 2016

	Current 2015 Rates		2016 Rates		Change
	per 100 cubic feet	per cubic metre	per 100 cubic feet	per cubic metre	
Combined Utility Rates					
Taxable Properties	\$8.932	\$3.153	\$9.823	\$3.468	10.0%
Water					
Taxable properties	\$4.240	\$1.497	\$4.240	\$1.497	0.0%
Non-taxable properties	\$4.699	\$1.659	\$4.699	\$1.659	0.0%
Flat rate - no meter, monthly	\$55.043		\$58.631		6.5%
Basic charge, monthly	\$14.000		\$14.000		0.0%
Wastewater					
Taxable properties	\$4.692	\$1.656	\$5.583	\$1.971	19.0%
Non-taxable properties	\$5.042	\$1.781	\$6.000	\$2.119	19.0%
Flat rate - no meter, monthly	\$53.820		\$57.328		6.5%
Basic charge, monthly	\$14.000		\$14.000		0.0%
Average Bill					
Residential annual average charge	200m ³	\$966.60		\$1,029.60	6.5%
ICI annual average charge	835m ³	\$2,968.76		\$3,231.78	8.9%



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November 10, 2015

JOINT CENTRAL YORK FIRE SERVICES AND CORPORATE SERVICES REPORT - FINANCIAL SERVICES 2015-56

TO: Mayor Tony Van Bynen and Members of Council
Committee of the Whole

SUBJECT: 2016 User Fees and Charges – Fire Services

ORIGIN: Fire Chief and Director, Financial Services/Treasurer

RECOMMENDATIONS

THAT Joint Central York Fire Services and Corporate Services Report – Financial Services 2015-56 dated November 10, 2015 regarding 2016 User Fees and Charges – Fire Services be received and the following recommendations be adopted:

- 1. THAT the attached Schedule “A” being the Town of Newmarket 2016 Fire Services Fees Schedule, be approved and adopted by by-law;**
- 2. AND THAT the fee adjustments come into full force and effect January 1, 2016.**

COMMENTS

Purpose

The purpose of this report is to recommend adjustments to the user fees and charges in Fire Services for 2016.

Budget Impact

The anticipated impact of the adjustment to Fire Services fees is not material.

Summary

Fees and charges are being targeted to increase by 3.5% on average, resulting from general service cost increases including wages and benefits. A new fee for a fireworks permit has been introduced for 2016. Effective November 1, 2015, the Ministry of Transportation increased the remuneration rate for fire response services on provincial highways from \$410 to \$450 per hour. The 2016 fire fee schedule reflects this increase.

Background

Based on the Service Pricing Policy, fees and charges are categorized by user and type of service. Fire Services Fees are considered to be a Consumer Good. It is preferable, or in the best interest of the user or community, to influence the use of the service for the overall health, safety, security, and sustainability of the whole community.

All rates and fees are reviewed annually and adjusted in accordance with the Annual Budget Review Process and application of the Service Pricing Policy.

Analysis & Options

The proposed change to 2016 fees and charges for Fire Services is a 3.5% increase to reflect service cost increases including wages and benefits. A new fee for fireworks permits is being introduced for 2016. Effective November 1, 2015, the Ministry of Transportation increased the remuneration rate for fire response services on provincial highways from \$410 to \$450 per hour. Attached is the proposed Fire Services user fee schedule for 2016.

Central York Fire Services has been retained to provide emergency services for the Township of King and the Town of Whitchurch-Stouffville. As per the agreements, CYFS receives an Annual Retainer Fee and Per Call Fee from King and Whitchurch-Stouffville. The annual retainer fee is adjusted annually by an amount equal to the percentage increase or decrease in the approved budget of CYFS. The current agreements expire at the end of 2016.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

The adoption of the 2016 Fees and Charges by-law, implementing adjustments to Fire Services Fees, lies within the key focus area *Well-equipped & managed* of the Community Strategic Plan.

CONSULTATION

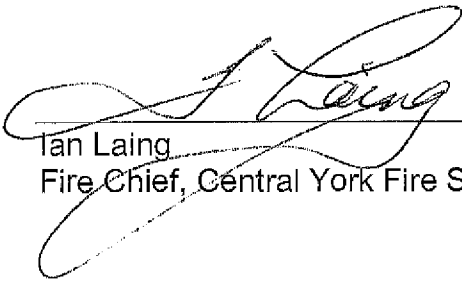
Advertisement on the Town of Newmarket's website has been provided for a three-week period in advance of the public meeting (Council on November 30). In addition, notice has been given through advertisement on the Town Page of the local newspaper in advance of Council's consideration of the fee adjustments. These fees and charges are being presented as part of the Committee of the Whole meeting scheduled for November 16, 2015.

BUDGET IMPACT (Current and Future)

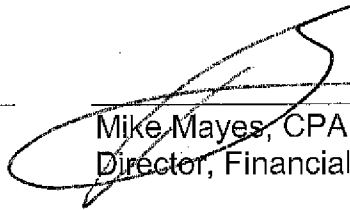
The anticipated impact of the adjustment to Fire Services fees is not material.

CONTACT

For more information on this report, contact Mike Mayes at 905-953-5300, ext. 2102, or via email at mmayes@newmarket.ca OR Ian Laing, Fire Chief, Central York Fire Services at 905-953-5300, ext. 3001 or ilaing@newmarket.ca.



Ian Laing
Fire Chief, Central York Fire Services



Mike Mayes, CPA CGA
Director, Financial Services/Treasurer



Anita Moore, AMCT
Commissioner, Corporate Services

FW:ne
Attachment

(1) 2016 User Fees Schedule A – Fire Services (2 pgs.)

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE A**

Department: Fire Services

Effective Date: January 1, 2016

Note: Shaded areas indicate fees established by the Ministry of Transportation.

SERVICE PROVIDED	UNIT OF MEASURE	TIMELINES	SUBJECT TO HST YES/NO	2015 FEE BEFORE TAX	2016 FEE BEFORE TAX	HST AMOUNT	TOTAL FEE	% INCREASE
Apartment/Office Inspections	One to five storey premises	6 hours	Y	\$344.41	\$356.46	\$46.34	\$402.80	3.5%
Base Building	Six or more storey premises	8 hours	Y	\$459.22	\$475.29	\$61.79	\$537.08	3.5%
	Each additional unit	1.5 hours	Y	\$86.11	\$89.12	\$11.59	\$100.71	3.5%
	Day Care Home Inspection	1.5 hours	Y	\$86.11	\$89.12	\$11.59	\$100.71	3.5%
	Day Nursery Inspection	1.5 hours	Y	\$86.11	\$89.12	\$11.59	\$100.71	3.5%
Request for Report	Faxing or Mailing Reports	0.75 hours	Y	\$43.05	\$44.56	\$5.79	\$50.35	3.5%
Hazardous Materials Response (any location)	First hour per fire unit/flat rate		N	\$410.00	\$450.00	\$0.00	\$450.00	9.8%
	Each additional 1/2 hour per fire unit		N	\$205.00	\$225.00	\$0.00	\$225.00	9.8%
	Per hour/firefighter plus material used		N	\$44.29	\$45.84	\$0.00	\$45.84	3.5%
	Per hour/officer plus material used		N	\$50.93	\$52.71	\$0.00	\$52.71	3.5%
Industrial & Commercial Inspection	Per single industrial unit	1.5 hours	Y	\$86.11	\$89.12	\$11.59	\$100.71	3.5%
	Each additional unit	1.5 hours	Y	\$86.11	\$89.12	\$11.59	\$100.71	3.5%
	LLBO Inspections	2 hours	Y	\$114.81	\$118.83	\$15.45	\$134.28	3.5%

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE A**

Department: Fire Services

Effective Date: January 1, 2016

Note: Shaded areas indicate fees established by the Ministry of Transportation.

SERVICE PROVIDED	UNIT OF MEASURE	TIMELINES	SUBJECT TO HST YES/NO	2015 FEE BEFORE TAX	2016 FEE BEFORE TAX	HST AMOUNT	TOTAL FEE	% INCREASE
Provincial Highway Accident Responses	First hour per fire unit/flat rate		N	\$410.00	\$450.00	\$0.00	\$450.00	9.8%
	Each additional 1/2 hour per fire unit		N	\$205.00	\$225.00	\$0.00	\$225.00	9.8%
Property File Search	File Search and Response	1.5 hours	Y	\$86.11	\$89.12	\$11.59	\$100.71	3.5%
Retrofit Inspections (9.5, 9.6)		6 hours	Y	\$344.41	\$356.46	\$46.34	\$402.80	3.5%
Retrofit Inspections (9.8)		3 hours	Y	\$183.69	\$190.12	\$24.72	\$214.84	3.5%
Paid Duty Truck Stand-by	First hour per fire unit/flat rate		N	\$410.00	\$450.00	\$0.00	\$450.00	9.8%
	Each additional 1/2 hour per fire unit		N	\$205.00	\$225.00	\$0.00	\$225.00	9.8%
	Per hour/firefighter plus material used		N	\$44.29	\$45.84	\$0.00	\$45.84	3.5%
	Per hour/officer plus material used		N	\$50.93	\$52.71	\$0.00	\$52.71	3.5%
Fireworks Permit Fee			N	New	\$97.30	\$0.00	\$97.30	n/a
Extinguisher Training Using Classroom and Burn Pan	Per session up to 20 people with own extinguishers		Y	\$350.00	\$362.25	\$47.09	\$409.34	3.5%
Chronic False Alarm (preventable cause)-after two responses	Per unit/per incident		N	\$410.00	\$450.00	\$0.00	\$450.00	9.8%



**Mike Mayes, Director
Financial Services**

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November 10, 2015

**JOINT DEVELOPMENT & INFRASTRUCTURE SERVICES – PLANNING & BUILDING
SERVICES AND CORPORATE SERVICES REPORT – FINANCIAL SERVICES 2015-57**

TO: Mayor Tony Van Bynen and Members of Council
Committee of the Whole

SUBJECT: 2016 User Fees and Charges – Planning Act Fees

ORIGIN: Director, Planning & Building Services and Director, Financial Services/Treasurer

RECOMMENDATIONS:

THAT Joint Development & Infrastructure Services – Planning & Building Services and Corporate Services Report – Financial Services 2015-57 dated November 10, 2015 regarding 2016 User Fees and Charges – Planning Act Fees be received and the following recommendations be adopted:

- 1. THAT the attached Schedule “A”, being the Town of Newmarket 2016 Planning Application Fees Schedule, be approved and adopted by by-law;**
- 2. AND THAT the fee adjustments come into full force and effect as of January 1, 2016.**

COMMENTS

Purpose

The purpose of this report is to recommend increases of 3.5% to the Planning Act Fees for 2016, unless fees are regulated or established by other provincial legislation or third party.

Budget Impact

The estimated impact of the proposed increases to the Planning Act Fees is \$11,000.

Summary

Fees and charges are being targeted to increase by 3.5%, resulting from general service cost increases including wage and benefit increases.

Background

All rates and fees are reviewed annually and adjusted in accordance with the Annual Budget Review Process and application of the Service Pricing Policy.

Analysis & Options

Based on the Service Pricing Policy, Planning fees are categorized as a Community Supported Good, establishing a targeted cost recovery level of 90% for the majority of fees with the exception of Committee of Adjustment application fees. The targeted cost recovery for Committee of Adjustment application fees is 55%.

The attached Schedule "A" has been prepared to recognize Planning Application fee increases of 3.5% resulting from general service cost increases including wage and benefit increases.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

The adoption of the 2016 Fees and Charges by-law, implementing adjustments to the Planning Act regulated fees, is in alignment with the key focus area *Well-equipped & managed* of the Community Strategic Plan.

CONSULTATION

Advertisement on the Town of Newmarket's website has been provided for a three-week period in advance of the public meeting (Council on November 30). In addition, notice has been given through advertisement on the Town Page of the local newspaper in advance of Council's consideration of the fee adjustments. These fees and charges are being presented as part of the Committee of the Whole meeting scheduled for November 16, 2015.

BUDGET IMPACT (Current and Future)

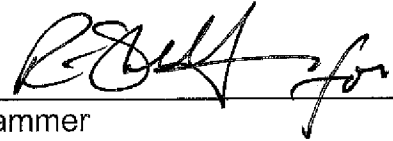
The additional revenue anticipated as a result of the increase in Planning Act Fees is \$11,000.

CONTACT

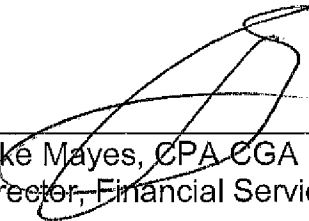
For more information on this report, please contact Rick Nethery at 905-953-5300, ext. 2451 or rnethery@newmarket.ca.



Rick Nethery
Director, Planning and Building Services



Peter Noehammer
Commissioner, DIS Services



Mike Mayes, CPA CGA
Director, Financial Services/Treasurer



Anita Moore, AMCT
Commissioner, Corporate Services

FW/ne
Attachment

(1) Planning Department: 2015 User Fees – Schedule A (6 pgs.)

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE A**

Department: Planning

Effective Date:

January 1, 2016

Note: Shaded areas indicate fees regulated or established by either other Provincial legislation or third party.

SERVICE PROVIDED	UNIT OF MEASURE	2015 FEE BEFORE TAX	2016 FEE BEFORE TAX	HST AMOUNT	TOTAL FEE	% INCREASE
Application Processing: Fees Prescribed under Section 69 of the Planning Act, R.S.O. 1990 for applications submitted after Sept. 15/2006.						
Official Plan Amendment	each	\$ 22,026.26	\$ 22,797.18	\$ 2,963.63	\$ 25,760.81	3.5%
Zoning By-law Amendment	each	\$ 19,199.56	\$ 19,871.54	\$ 2,583.30	\$ 22,454.84	3.5%
Subdivision - Residential	Base fee	\$ 69,983.33	\$ 72,432.75	\$ 9,416.26	\$ 81,849.01	3.5%
	Plus per unit	\$ 181.18	\$ 187.52	\$ 24.38	\$ 211.90	3.5%
Subdivision - Commercial	Base fee	\$ 75,086.97	\$ 77,715.01	\$ 10,102.95	\$ 87,817.96	3.5%
	Plus per hectare	\$ 1,389.00	\$ 1,437.62	\$ 186.89	\$ 1,624.51	3.5%
Subdivision - Industrial	Base fee	\$ 77,170.55	\$ 79,871.52	\$ 10,383.30	\$ 90,254.82	3.5%
	Plus per hectare	\$ 347.25	\$ 359.40	\$ 46.72	\$ 406.12	3.5%
Subdivision - Institutional	Base fee	\$ 76,475.04	\$ 79,151.67	\$ 10,289.72	\$ 89,441.39	3.5%
	Plus per hectare	\$ 694.51	\$ 718.82	\$ 93.45	\$ 812.27	3.5%
Revision of Draft Plan Approval Requiring Circulation	each application	\$ 2,701.20	\$ 2,795.74	\$ 363.45	\$ 3,159.19	3.5%

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE A**

Department: Planning

Effective Date:

January 1, 2016

Note: Shaded areas indicate fees regulated or established by either other Provincial legislation or third party.

SERVICE PROVIDED	UNIT OF MEASURE	2015 FEE BEFORE TAX	2016 FEE BEFORE TAX	HST AMOUNT	TOTAL FEE	% INCREASE
Revision to Conditions of Draft Approval	each application	\$ 2,701.20	\$ 2,795.74	\$ 363.45	\$ 3,159.19	3.5%
Extension of Draft Approval	each application	\$ 1,350.58	\$ 1,397.85	\$ 181.72	\$ 1,579.57	3.5%
Registration of each Phase of a Plan	each	\$ 1,350.58	\$ 1,397.85	\$ 181.72	\$ 1,579.57	3.5%
Site Plan - Residential	each	\$ 35,960.34	\$ 37,218.95	\$ 4,838.46	\$ 42,057.41	3.5%
	Plus per unit	\$ 181.18	\$ 187.52	\$ 24.38	\$ 211.90	3.5%
Site Plan - High Rise Office Commercial	Per 1,800 m ² of gross floor area	\$ 11,767.20	\$ 12,179.05	\$ 1,583.28	\$ 13,762.33	3.5%
Site Plan - All Other	each	\$ 11,543.40	\$ 11,947.42	\$ 1,553.16	\$ 13,500.58	3.5%
Condominium - Residential	each	\$ 32,231.04	\$ 33,359.13	\$ 4,336.69	\$ 37,695.82	3.5%
	Plus per unit	\$ 181.18	\$ 187.52	\$ 24.38	\$ 211.90	3.5%
Condominium - All Other	each	\$ 8,087.60	\$ 8,370.67	\$ 1,088.19	\$ 9,458.86	3.5%
Removal of Holding (H)	each	\$ 3,578.47	\$ 3,703.72	\$ 481.48	\$ 4,185.20	3.5%
Part Lot Control	each	\$ 1,695.43	\$ 1,754.77	\$ 228.12	\$ 1,982.89	3.5%
Consent - Severance	each	\$ 6,027.12	\$ 6,238.07	\$ 810.95	\$ 7,049.02	3.5%

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE A**

Department: Planning

Effective Date:

January 1, 2016

Note: Shaded areas indicate fees regulated or established by either other Provincial legislation or third party.

SERVICE PROVIDED	UNIT OF MEASURE	2015 FEE BEFORE TAX	2016 FEE BEFORE TAX	HST AMOUNT	TOTAL FEE	% INCREASE
Consent - Other	each	\$ 4,018.56	\$ 4,159.21	\$ 540.70	\$ 4,699.91	3.5%
Minor Variance	each	\$ 1,347.64	\$ 1,394.81	\$ 181.33	\$ 1,576.14	3.5%
Special Committee of Adjustment Meeting for Emergent Issues	each	\$ 925.38	\$ 957.77	\$ 124.51	\$ 1,082.28	3.5%
Sign or fence By-law variance - within the jurisdiction of staff	each	\$ 80.87	\$ 83.70	\$ 10.88	\$ 94.58	3.5%
Sign or fence By-law variance or appeal to the Variance Committee	each	\$ 477.66	\$ 494.38	\$ 64.27	\$ 558.65	3.5%
Telecommunications Tower	each	\$ 11,378.90	\$ 11,777.16	\$ 1,531.03	\$ 13,308.19	3.5%
Application Reactivation Fee	each	\$ 610.42	\$ 631.78	\$ 82.13	\$ 713.91	3.5%
	Plus Annual Increase					
Woodlot Preservation Application (By-Law 2007-71)	per tree	\$ 122.09	\$ 126.36	\$ 16.43	\$ 142.79	3.5%
Tree Preservation, Protection, Replacement and Enhancement Policy Compensation	Based on the "Guide for Plant Appraisal" 9 th (or latest) edition established by the International Society of Arboriculture.					
Request for Support Resolution (Feed-In-Tariff Program)	Per Application	\$ 150.00	\$ 150.00	\$ -	\$ 150.00	0.0%
Peer Review and/or External Consulting Fees	Actual Cost					
Planning Administrative Fee	5% of consultant's fee					

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE A**

Department: Planning

Effective Date:

January 1, 2016

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SERVICE PROVIDED	UNIT OF MEASURE	2015 FEE BEFORE TAX	2016 FEE BEFORE TAX	HST AMOUNT	TOTAL FEE	% INCREASE
Referral of Plan to Ontario Municipal Board	each	\$ 125.00	\$ 125.00	\$ -	\$ 125.00	0.0%
Ontario Municipal Board Hearing Deposits	Ontario Municipal Board Hearing Deposits are due and payable upon the receipt of an appeal with respect to the application(s). The said deposit shall be paid by the applicant in a manner and amount to be determined by the Council of the Town of Newmarket. Fees incurred by the Municipality above and beyond the amount of the deposit required will be invoiced to and payable by the applicant. Should the fees incurred be less than the amount of the deposit required, the appropriate refund will be issued to the applicant.					
Application Processing: Fees Prescribed under Section 69 of the Planning Act, R.S.O. 1990 for applications submitted prior to Sept. 15/2006.						
Draft Approval and Final Registration Coordination Fee (payable at time of draft approval)						
Industrial Subdivisions		\$ 19,634.74	\$ 20,321.96	\$ 2,641.85	\$ 22,963.81	3.5%
Residential Subdivisions (more than 30 lots)		\$ 19,644.84	\$ 20,332.41	\$ 2,643.21	\$ 22,975.62	3.5%
All other Subdivisions		\$ 14,726.78	\$ 15,242.22	\$ 1,981.49	\$ 17,223.71	3.5%
Coordination Fee for Engineering Drawing Submissions beyond 4 th Submission (payable at time of 5 th submission)						
Industrial Subdivisions		\$ 4,813.15	\$ 4,981.61	\$ 647.61	\$ 5,629.22	3.5%
Residential Subdivisions (more than 30 lots)		\$ 4,813.15	\$ 4,981.61	\$ 647.61	\$ 5,629.22	3.5%
All other Subdivisions		\$ 2,406.56	\$ 2,490.79	\$ 323.80	\$ 2,814.59	3.5%

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE A**

Department: Planning **Effective Date: January 1, 2016**

Note: Shaded areas indicate fees regulated or established by either other Provincial legislation or third party.

SERVICE PROVIDED	UNIT OF MEASURE	2015 FEE BEFORE TAX	2016 FEE BEFORE TAX	HST AMOUNT	TOTAL FEE	% INCREASE
Miscellaneous Items						
Photocopies	each	\$ 0.87	\$ 0.90	\$ 0.12	\$ 1.02	3.5%
Zoning By-law Amendment (copy)	each	\$ 3.24	\$ 3.35	\$ 0.44	\$ 3.79	3.5%
Street Maps (36" X 42")	each	\$ 15.27	\$ 15.80	\$ 2.05	\$ 17.85	3.5%
Full Size Drawings (Copies)	each	\$ 15.27	\$ 15.80	\$ 2.05	\$ 17.85	3.5%
Zoning Maps	each	\$ 6.38	\$ 6.60	\$ 0.86	\$ 7.46	3.5%
Developments Pending Map	each	\$ 15.27	\$ 15.80	\$ 2.05	\$ 17.85	3.5%
Lot Map	each	\$ 15.27	\$ 15.80	\$ 2.05	\$ 17.85	3.5%
OPA	each	\$ 7.68	\$ 7.95	\$ 1.03	\$ 8.98	3.5%
Yonge Street Study	each	\$ 21.72	\$ 22.48	\$ 2.92	\$ 25.40	3.5%
Newmarket Official Plan 2006-2026 (Approved Version)	each	\$ 52.23	\$ 54.06	\$ 7.03	\$ 61.09	3.5%

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE A**

Department: Planning

Effective Date:

January 1, 2016

Note: Shaded areas indicate fees regulated or established by either other Provincial legislation or third party.

SERVICE PROVIDED	UNIT OF MEASURE	2015 FEE BEFORE TAX	2016 FEE BEFORE TAX	HST AMOUNT	TOTAL FEE	% INCREASE
Bylaw 1979 - 50	each	\$ 53.53	\$ 55.40	\$ 7.20	\$ 62.60	3.5%
Zoning Bylaw 2010-40	each	\$ 66.04	\$ 68.35	\$ 8.89	\$ 77.24	3.5%
Street Number Maps (set)	each	\$ 76.50	\$ 79.18	\$ 10.29	\$ 89.47	3.5%
Zoning Confirmation Letter	each	\$ 82.38	\$ 85.26	\$ 11.08	\$ 96.34	3.5%
Zoning Compliance Letters	each	\$ 139.80	\$ 144.69	\$ 18.81	\$ 163.50	3.5%
Newmarket Historic Downtown Community Improvement Plan (CIP)	each	\$ 12.75	\$ 13.20	\$ 1.72	\$ 14.92	3.5%
CIP Design Guidelines	each	\$ 6.38	\$ 6.60	\$ 0.86	\$ 7.46	3.5%
Oak Ridges Moraine (OPA)	each	\$ 44.62	\$ 46.18	\$ 6.00	\$ 52.18	3.5%
Oak Ridges Moraine (Zoning Bylaw)	each	\$ 6.38	\$ 6.60	\$ 0.86	\$ 7.46	3.5%
Owner Request for Change of Address	each	\$ 154.50	\$ 159.91	\$ 20.79	\$ 180.70	3.5%



**Mike Mayes, Director
Financial Services/Treasurer**

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905-953-5300 ext. 2102

November 10, 2015

CORPORATE SERVICES REPORT - FINANCIAL SERVICES 2014-58

TO: Mayor Tony Van Bynen and Members of Council
Committee of the Whole

SUBJECT: 2016 User Fees and Charges – General Fees and Charges

ORIGIN: Director, Financial Services/Treasurer

RECOMMENDATIONS

THAT Corporate Services Report – Financial Services 2015-58 dated November 10, 2015 regarding 2016 User Fees and Charges – General Fees and Charges be received and the following recommendations be adopted:

- 1. THAT the attached Schedules “A”, “B”, “C”, “D”, “E” and “F” marked as the Town of Newmarket 2016 All Departments, Corporate Services – Finance & Procurement & IT, Legal Services, Public Works Services, Engineering Services and Legislative Services-General Fees and Charges Schedules respectively, be approved and adopted by by-law;**
- 2. AND THAT the fee adjustments come into full force and effect as of January 1, 2016.**

COMMENTS

Purpose

The purpose of this report is to recommend increases to the fees and charges in Corporate Services, Public Works Services and Engineering Services, to become effective January 1, 2016.

Budget Impact

The impact of the increases to the above fees is estimated to be \$20,000.

Summary

The proposed user fee changes vary depending upon the services provided. A 3.5% increase has been proposed to all the fees and charges in Legal Services and Engineering Services. In Public Works Services, IT, Financial Services, and Legislative Services, increases vary depending on the service provided.

Background

All rates and fees are reviewed annually and adjusted in accordance with the Annual Budget Review Process and application of the Service Pricing Policy. Based on the Service Pricing Policy, fees and charges are categorized by user and type of service. Target cost recovery levels are established and user fees and charges are to be adjusted accordingly. The proposed user fee charges vary depending upon the services provided.

Legal Services: All the fees and charges are proposed to increase by 3.5% and rounded to the nearest \$10. Two new fee items have been added: a fee for the renewal of miscellaneous agreements that are being extended (minimum of \$500), and a fee for the disposal of Town land (minimum of \$1,000; disbursements, surveys, appraisals, etc. are in addition to this fee).

Legislative Services: General fees and charges are proposed to increase by 3% in 2016. Marriage licence fees are proposed to increase by 8% (from \$125 to \$135), as these fees have not been increased since 2010 and are in line with comparable municipalities. A few new fee items are proposed:

- Private parking administration fee (minimum 3 hours)
- Administration fee: large item waste sticker enforcement
- Administration fee: special events/filming production enforcement
- New sign fee for development and sign "lens" replacement
- Civil marriage ceremony & licence fee (package)

Engineering Services: All the fees and charges are proposed to increase by 3.5%.

Public Works: A 3.5% increase is proposed to most of the fee items.

Procurement Services: A 3.5% increase is proposed to its fee item.

Information Technology: No change is proposed to the fee items.

Financial Services: Fees for compliance letters are proposed to increase by approximately 7% (from \$75 to \$80) as these fees have not been increased in recent years. There are a few new fee items introduced in the Property Tax area.

The attached Schedules represent general fees and charges levied by the municipality that are not linked to specific legislation. Any new fees and fee items outside the range of a 2%-4% increase are highlighted.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

The adoption of the 2016 General Fees and Charges is in alignment with the key focus area *Well-equipped & managed*, of the Community Strategic Plan.

CONSULTATION

Advertisement on the Town of Newmarket's website has been provided for a three-week period in advance of the public meeting (Council on November 30). In addition, notice has been given through advertisement on the Town Page of the local newspaper in advance of Council's consideration of the fee adjustments. These fees and charges are being presented as part of the Committee of the Whole meeting scheduled for November 16, 2015.

BUDGET IMPACT (Current and Future)

Operating Budget

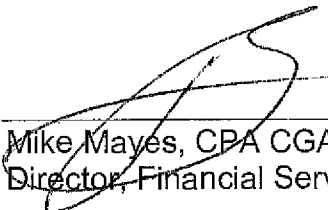
Increases to the fees and charges are limited to cost recovery. The estimated impact of these increases is \$20,000.

Capital Budget

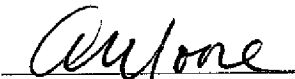
Not applicable.

CONTACT

For more information on this report, please contact Mike Mayes at 905-953-5300, ext. 2102 or mmayes@newmarket.ca.



Mike Mayes, CPA CGA
Director, Financial Services/Treasurer



Anita Moore, AMCT
Commissioner, Corporate Services

MM/ne

Attachments

- (1) Schedule A - All Departments (1 pg.)
- (2) Schedule B - Corporate Services (3 pgs.)
- (3) Schedule C - Legal Services (4 pgs.)
- (4) Schedule D - Public Works (3 pgs.)
- (5) Schedule E - Engineering Services (2 pgs.)
- (6) Schedule F - Legislative Services-General Fees (5 pgs.)

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE F**

Department: Legislative Services- General Fees

Effective Date: Jan 1, 2016

Note: Shaded areas indicate fees regulated or established by either Provincial legislation or third party.

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2015 FEE BEFORE TAX	2016 FEE BEFORE TAXES	HST AMOUNT	TOTAL FEE	% Increase
VITAL STATISTICS							
Death Registration	each	N	\$ 30.00	\$ 30.00		\$30.00	0.0%
GENERAL ADMINISTRATION							
Municipal Information - Liquor Application	each	N	\$ 160.00	\$ 165.00	\$0.00	\$165.00	3.1%
Ontario Municipal Board (OMB) Appeal Fee	each	N	\$ 155.00	\$ 155.00	\$0.00	\$155.00	0.0%
Property Standards Appeal Fee	each	N	\$ 155.00	\$ 160.00	\$0.00	\$160.00	3.2%
Property Standards	each	N	\$ 160.00	\$ 165.00	\$0.00	\$165.00	3.1%
Reinspection Fee	each	N	\$ 54.00	\$ 56.00	\$0.00	\$56.00	3.7%
Noise Exemption Application /Residential	each	N	\$ 160.00	\$ 165.00	\$0.00	\$165.00	3.1%
Noise Exemption Application/Construction	each	N	\$ 155.00	\$ 160.00	\$0.00	\$160.00	3.2%
Private Parking Administration Fee (minimum 3 hour)	per year	N	New	\$ 100.00	\$0.00	\$100.00	n/a
Garbage Administration(large articles)	each	N	New	\$ 55.00	\$0.00	\$55.00	n/a
POOLS							
Permit Fee - Above Ground Pool	each	N	\$ 155.00	\$ 160.00	\$0.00	\$160.00	3.2%
Permit Fee - Hot Tub	each	N	\$ 155.00	\$ 160.00	\$0.00	\$160.00	3.2%
Permit Fee - Inflatable Pool	each	N	\$ 155.00	\$ 160.00	\$0.00	\$160.00	3.2%
Permit Fee - Ponds	each	N	\$ 155.00	\$ 160.00	\$0.00	\$160.00	3.2%

TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE F

Department: Legislative Services- General Fees

Effective Date: Jan 1, 2016

Note: Shaded areas indicate fees regulated or established by either Provincial Legislation or third party.

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2015 FEE BEFORE TAX	2016 FEE BEFORE TAXES	HST AMOUNT	TOTAL FEE	% Increase
SIGNS							
Sign By-law Exemption Fee	each	N	\$ 160.00	\$ 165.00	\$0.00	\$165.00	3.1%
Ground Sign	each	N	\$ 412.00	\$ 424.00	\$0.00	\$424.00	2.9%
Fascia Sign	each	N	\$ 412.00	\$ 424.00	\$0.00	\$424.00	2.9%
Mural Sign	each	N	\$ 412.00	\$ 424.00	\$0.00	\$424.00	2.9%
Projecting Sign	each	N	\$ 412.00	\$ 424.00	\$0.00	\$424.00	2.9%
Construction Information Sign	each	N	\$ 412.00	\$ 424.00	\$0.00	\$424.00	2.9%
Hoarding Sign	each	N	\$ 412.00	\$ 424.00	\$0.00	\$424.00	2.9%
New Home Development Sign	each	N	\$ 103.00	\$ 106.00	\$0.00	\$106.00	2.9%
Development Sign	each	N	New	\$ 424.00	\$0.00	\$424.00	n/a
Portable Sign	each	N	\$ 103.00	\$ 106.00	\$0.00	\$106.00	2.9%
Mobile Sign	each	N	\$ 103.00	\$ 106.00	\$0.00	\$106.00	2.9%
Inflatable Sign	each	N	\$ 412.00	\$ 424.00	\$0.00	\$424.00	2.9%
Banner Sign	each	N	\$ 103.00	\$ 106.00	\$0.00	\$106.00	2.9%
Election Sign Deposit	each	N	\$ 250.00	\$ 250.00	\$0.00	\$250.00	0.0%
Election Sign Removal	per sign	N	\$ 25.00	\$ 25.00	\$0.00	\$25.00	0.0%
Billboard Sign	each	N	\$ 1,545.00	\$ 1,591.00	\$0.00	\$1,591.00	3.0%
Billboard Sign Renewal	every 5 years	N	\$ 515.00	\$ 530.00	\$0.00	\$530.00	2.9%
Variance Fee - Staff Review	per review	N	\$ 258.00	\$ 265.00	\$0.00	\$265.00	2.7%
Variance Fee - Committee	per review	N	\$ 515.00	\$ 530.00	\$0.00	\$530.00	2.9%
Sign Removal	each	N	\$ 155.00	\$ 160.00	\$0.00	\$160.00	3.2%
Lens Replacement	each	N	New	\$ 212.00	\$0.00	\$212.00	n/a

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE F**

Department: Legislative Services - General Fees

Effective Date: Jan 1, 2016

Note: Shaded areas indicate fees regulated or established by either Provincial legislation or third party.

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2015 FEE BEFORE TAX	2016 FEE BEFORE TAXES	HST AMOUNT
Sign Fees for Yonge St. until December 31, 2016					
Ground Sign	each	N	\$ 150.00	\$ 150.00	\$0.00
Fascia Sign	each	N	\$ 150.00	\$ 150.00	\$0.00
Mural Sign	each	N	\$ 400.00	\$ 400.00	\$0.00
Projecting Sign	each	N	\$ 150.00	\$ 150.00	\$0.00
Construction Information Sign	each	N	\$ 150.00	\$ 150.00	\$0.00
Hoarding Sign	each	N	\$ 400.00	\$ 400.00	\$0.00
New Home Development Sign	each	N	\$ 80.00	\$ 80.00	\$0.00
Portable Sign	each	N	\$ 80.00	\$ 80.00	\$0.00
Mobile Sign	each	N	\$ 80.00	\$ 80.00	\$0.00
Inflatable Sign	each	N	\$ 150.00	\$ 150.00	\$0.00
Banner Sign	each	N	\$ 100.00	\$ 100.00	\$0.00
Election Sign Deposit	each	N	\$ 250.00	\$ 250.00	\$0.00
Election Sign Removal	per sign	N	\$ 25.00	\$ 25.00	\$0.00
Billboard Sign	each	N	\$ 1,500.00	\$ 1,500.00	\$0.00
Billboard Sign Renewal	every 5 years	N	\$ 500.00	\$ 500.00	\$0.00
Variance Fee - Staff Review	per review	N	\$ 250.00	\$ 250.00	\$0.00
Variance Fee - Committee	per review	N	\$ 500.00	\$ 500.00	\$0.00
Sign Removal	each	N	\$ 150.00	\$ 150.00	\$0.00
Commissioning of Documents (except foreign pensions)	\$15 per document	Y	\$ 15.04	\$ 15.04	\$1.96
Certification of Document	\$5 per document to a maximum of \$25	Y	\$ 4.35	\$ 4.35	\$0.65

TOTAL FEE	% Increase
\$150.00	0.0%
\$150.00	0.0%
\$400.00	0.0%
\$150.00	0.0%
\$150.00	0.0%
\$400.00	0.0%
\$80.00	0.0%
\$80.00	0.0%
\$80.00	0.0%
\$150.00	0.0%
\$100.00	0.0%
\$250.00	0.0%
\$25.00	0.0%
\$1,500.00	0.0%
\$500.00	0.0%
\$250.00	0.0%
\$500.00	0.0%
\$150.00	0.0%
\$17.00	0.0%
\$5.00	0.0%

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE F**

Department: Legislative Services- General Fees

Effective Date: Jan 1, 2016

Note: Shaded areas indicate fees regulated or established by either Provincial legislation or third party.

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2015 FEE BEFORE TAX	2016 FEE BEFORE TAXES	HST AMOUNT
PARKING ENFORCEMENT					
Parking Enforcement Private Special Events (minimum 3 hours)	per hour	N		\$ 50.00	\$0.00
Parking Enforcement Charities & Non-Profit Organizations (minimum 3 hours)	per hour	N		\$ 35.00	\$0.00
Parking Enforcement Filming (minimum 3 hours)	per hour	N		\$ 60.00	\$0.00
FILMING PERMIT					
Administration Fee		N	\$ 250.00	\$ 257.50	\$0.00
Administration Fee - private property		N	\$ 135.00	\$ 140.00	\$0.00
Municipal Property Fee	if applicable	N	\$ 250.00	\$ 257.50	\$0.00
Contribution to Main Street District BIA if filming within designated BIA		N	\$ 500.00	\$ 1,000.00	\$0.00
Security Deposit depending on the nature of the film (where	\$500 to \$5000	N	\$500 to \$5000	\$500 to \$5000	\$0.00
REGISTRATION OF ACCESSARY DWELLING UNITS					
Application (Non-refundable)	each	N	\$ 250.00	\$ 250.00	\$0.00
Lost identification plate	each	N	\$ 10.00	\$ 10.00	\$0.00
Accessory Dwelling Unit Appeal	each	N	\$ 100.00	\$ 100.00	\$0.00

TOTAL FEE	% Increase
\$50.00	n/a
\$35.00	n/a
\$60.00	n/a
\$257.50	3.0%
\$140.00	3.7%
\$257.50	3.0%
\$1,000.00	100.0%
\$500 to \$5000	
\$250.00	0.0%
\$10.00	0.0%
\$100.00	0.0%

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE F**

Department: Legislative Services- General Fees

Effective Date: Jan 1, 2016

Note: Shaded areas indicate fees regulated or established by either Provincial legislation or third party.

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2015 FEE BEFORE TAX	2016 FEE BEFORE TAXES	HST AMOUNT	TOTAL FEE	% Increase
FENCE VIEWING							
Administration Fee		N	\$ 250.00	\$ 250.00	\$0.00	\$250.00	0.0%
Fence Viewer's Inspection Fee	per person	N	\$ 50.00	\$ 50.00	\$0.00	\$50.00	0.0%
MARRIAGES							
Marriage Licence	each licence	N	\$ 125.00	\$ 135.00	\$0.00	\$135.00	8.0%
Civil Marriage Solemnization Service Fee	per service	Y	\$ 400.00	\$ 412.00	\$53.56	\$465.56	3.0%
Witness Fee	per person	Y	\$ 50.00	\$ 52.00	\$6.50	\$58.50	4.0%
Rehearsal Fee for offsite	per service	Y	\$ 75.00	\$ 77.25	\$9.75	\$87.00	3.0%
Marriage License/Cermony package	per service	Y	\$ 500.00	\$ 500.00	\$52.00	\$552.00	n/a
Administration fee to be charged for change of wedding date within 7 days		Y	\$ 25.00	\$ 26.00	\$3.25	\$29.25	4.0%
Administration Fee to be charged for cancellation before consultation		Y	\$ 50.00	\$ 51.50	\$6.50	\$56.00	3.0%
Administration fee to be charged for cancellation after consultation		Y	\$ 150.00	\$ 154.50	\$19.50	\$174.00	3.0%
LOTTERY LICENCES							
Bingo	% from OLG	N					
Nevada	3% of the prize value	N					
Raffle	3% of the prize value	N					

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE F**

Department: Legislative Services- General Fees

Effective Date: Jan 1, 2016

Note: Shaded areas indicate fees regulated or established by either Provincial legislation or third party.

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2015 FEE BEFORE TAX	2016 FEE BEFORE TAXES	HST AMOUNT	TOTAL FEE	% Increase
ELECTION CANDIDATE NOMINATIONS							
Mayor		N	\$ 200.00	\$ 200.00	\$0.00	\$200.00	0.0%
Regional Councillor		N	\$ 100.00	\$ 100.00	\$0.00	\$100.00	0.0%
Councillor		N	\$ 100.00	\$ 100.00	\$0.00	\$100.00	0.0%
FREEDOM OF INFORMATION							
Application	each	N	\$ 5.00	\$ 5.00	\$0.00	\$5.00	0.0%
Photo Copies	per page	N	\$ 0.20	\$ 0.20	\$0.00	\$0.20	0.0%
Disks	per disk	N	\$ 10.00	\$ 10.00	\$0.00	\$10.00	0.0%
Manually Searching Records \$7.50 per ¼ hour	per hour	N	\$ 30.00	\$ 30.00	\$0.00	\$30.00	0.0%
Preparation of Record of Disclosure	per hour	N	\$ 30.00	\$ 30.00	\$0.00	\$30.00	0.0%
Developing a Computer Program \$15.00 per ¼ hour	per hour	N	\$ 60.00	\$ 60.00	\$0.00	\$60.00	0.0%

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE E**

Department: Engineering Services

Effective Date: Jan 1, 2016

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2015 FEE BEFORE TAX	2016 FEE BEFORE TAX	HST AMOUNT	TOTAL FEE	% INCREASE
Development Services							
Subdivision Design Standard Manual	Each	Y	\$ 87.05	\$ 90.10	\$ 11.71	\$ 101.81	3.5%
Fill Permit	Owner Occupied Residential	N	\$ 182.83	\$ 189.23	\$ -	\$ 189.23	3.5%
	All Other Types of Property	N	\$ 365.60	\$ 378.40	\$ -	\$ 378.40	3.5%
Engineering Checking & Inspection							
Site Plans handled fully in house	6% of the value of all site works and services outside of the buildings \$758.18 minimum	Y	\$ 732.54	\$ 758.18	\$ 98.56	\$ 856.74	3.5%
Projects in which the Town's Checking Consultant is providing the design review and field monitoring service plus a deposit estimated by the Town for payment of the Town's Checking Consultant is required.	3.00% Admin Fee - minimum of \$758.18 of the value of outside works and services plus deposit for checking consultant	Y	\$ 732.54	\$ 758.18	\$ 98.56	\$ 856.74	3.5%
Subdivisions – Admin. Fee + Deposit for Checking Consultant	3.00% Admin Fee + 2.75% deposit for checking consultant	Y	\$ -	\$ -		\$ -	

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE E**

Department: Engineering Services

Effective Date: Jan 1, 2016

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2015 FEE BEFORE TAX	2016 FEE BEFORE TAX	HST AMOUNT
Other Services					
Emergency Work Performed for Developer or Other	minimum \$991.10 plus HST or Actual Cost + 15% Admin. Fee + HST	Y	\$ 957.58	\$ 991.10	\$ 128.84
Coordination/administration of private works in Town contract or as part of private works Town works in Region contract.	\$195.85 minimum + HST or Actual Cost + 15% Admin. Fee + HST	Y	\$ 189.23	\$ 195.85	\$ 25.46
Coordination/administration of Regional works within Town contracts.	18% Admin. Fee + HST	Y	\$ -	\$ -	
Property Information – Assumed/ Unassumed + Release Cert. If requested & available	Per application	Y	\$ 159.97	\$ 165.57	\$ 21.52
Property Information	(legal, environmental, compliance)	Y	\$ 159.97	\$ 165.57	\$ 21.52
Consultant's request for traffic counts (ATR or TMC)	Each	Y	\$ 111.48	\$ 115.38	\$ 15.00

TOTAL FEE	% INCREASE
\$ 1,119.94	3.5%
\$ 221.31	3.5%
\$ 187.09	3.5%
\$ 187.09	3.5%
\$ 130.38	3.5%

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE B**

Commission: Corporate Services

Effective Date: January 1, 2016

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST	2015 FEE BEFORE TAX	2016 FEE BEFORE TAX	HST	TOTAL FEE	% INCREASE
FINANCE							
Accounts Receivable Finance Charges	1.25% monthly on out standing balance	N	1.25% monthly on outstanding balance	1.25% monthly on outstanding balance	\$0.00	1.25% monthly on outstanding balance	0%
Accounts Receivable Collection Charges	16% of the outstanding balance	N	16% of the outstanding balance	16% of the outstanding balance	\$0.00	16% of the outstanding balance	0%
Tax Certificate	each	N	\$75.00	\$80.00	\$0.00	\$80.00	7%
Treasurer's Compliance Letter	each	N	\$75.00	\$80.00	\$0.00	\$80.00	7%
Returned Cheque	each	N	\$50.00	\$50.00	\$0.00	\$50.00	0%
Tax Bill Reprint	each	N	New	\$10.00	\$0.00	\$10.00	N/A
Statement of Taxes Paid	each	N	\$35.00	\$35.00	\$0.00	\$35.00	0%
Verification of Local Improvements	each	N	\$75.00	\$80.00	\$0.00	\$80.00	7%
Detailed Analysis of Tax Account	per hour	N	\$45.00	\$45.00	\$0.00	\$45.00	0%
Update Mortgage Company Information	each	N	\$15.00	\$15.00	\$0.00	\$15.00	0%
Financial Services Administrative Fee	15% of invoice	Y	15% of invoice	15% of invoice		15% of invoice+HST	0%
New Ownership Maintenance Fee	per account	N	New	\$20.00	\$0.00	\$20.00	N/A
New Roll/Property Fee	per roll	N	New	\$20.00	\$0.00	\$20.00	N/A
Detailed Calculations of Tax Adjustments (other than property owner)	per roll	N	New	\$25.00	\$0.00	\$25.00	N/A
Copies of Assessment View	per copy	Y	\$ 0.84	\$ 0.84	\$0.11	\$0.95	0%
Administration of Developments	5% of Security Requirement, to a maximum amount +HST	Y	5% of Security Requirement, maximum \$60,000 +HST	5% of Security Requirement, maximum \$60,000 +HST		5% of Security Requirement, maximum \$60,000 +HST	0%

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE B**

Commission: Corporate Services

Effective Date: January 1, 2016

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST	2015 FEE BEFORE TAX	2016 FEE BEFORE TAX	HST	TOTAL FEE	% INCREASE
<u>PROCUREMENT SERVICES</u>							
Quotations, Proposals and Tenders	range from \$10.00 to \$250.00 depending on the complexity or value of the solicitation	Y	range from \$10.00 to \$250.00 depending on the complexity or value of the solicitation	range from \$10.00 to \$259 depending on the complexity or value of the solicitation		range from \$10 to \$259 depending on complexity or value of the solicitation	3.6%

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE B**

Commission: Corporate Services

Effective Date: January 1, 2016

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST	2015 FEE BEFORE TAX	2016 FEE BEFORE TAX	HST	TOTAL FEE	% INCREASE
INFORMATION SYSTEMS							
Custom Mapping (minimum charge of 1/2 hour)	per hour	Y	\$50.00	\$50.00	\$6.50	\$56.50	0%
	per additional copy (size 8.5x11 to 11x17)	Y	\$1.99	\$1.99	\$0.26	\$2.25	0%
	per additional copy (larger than 11x17)	Y	\$5.00	\$5.00	\$0.65	\$5.65	0%
Digital Address Points Including Street Number and Name		Y	\$1,200.00	\$1,200.00	\$156.00	\$1,356.00	0%
Digital Building Footprints		Y	\$1,200.00	\$1,200.00	\$156.00	\$1,356.00	0%
Ward Polling Location Map	per copy	Y	\$15.27	\$15.27	\$1.99	\$17.26	0%
Individual Ward Map	per copy	Y	\$15.27	\$15.27	\$1.99	\$17.26	0%
Detailed Street Map	per copy	Y	\$25.00	\$25.00	\$3.25	\$28.25	0%
Municipal Address Map Series	full set of 42, D sized sheets	Y	\$125.00	\$125.00	\$16.25	\$141.25	0%
	per sheet (D sized)	Y	\$6.68	\$6.68	\$0.87	\$7.55	0%
	full set of 42, 11x17	Y	\$76.50	\$76.50	\$9.95	\$86.45	0%
	per sheet (11x17)	Y	\$1.99	\$1.99	\$0.26	\$2.25	0%
Large 2007 Ortho Meeting Room Map	per copy	Y	\$50.00	\$50.00	\$6.50	\$56.50	0%
Large 2009 Ortho Meeting Room Map	per copy	Y	\$50.00	\$50.00	\$6.50	\$56.50	0%
Large 2011 Ortho Meeting Room Map	per copy	Y	\$100.00	\$100.00	\$13.00	\$113.00	0%

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE C**

Department: Legal Services

Effective Date: January 1, 2016

NOTE: All fees and charges are subject to H.S.T. and full cost recovery including but not limited to Teraview fees or courier as applicable. An administrative fee of \$10.00 will be added to any courier charges. All fees may be increased based on the complexity and nature of the Agreement, document or service as determined by the Municipal Solicitor and based on the hourly rate of **\$280.00** per lawyer and **\$110** per law clerk.

Some examples of full cost recovery: Registration Fees, Sub-Search Fees, Conveyancer Fees, Printing Fees, Courier Fees, Corporate Search Fees, etc.

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2015 FEE BEFORE TAX	2016 FEE BEFORE TAX	HST AMOUNT	TOTAL FEE	% INCREASE
Standard Encroachment Agreement -New	each	Y	min. \$1,148	min. \$1,190	varies	Varies	3.7%
Renewals of Encroachment Agreement re: change of property ownership	each	Y	min. \$575	min. \$600	varies	Varies	4.4%
Model Home Agreement	each	Y	\$ 1,016.00	\$ 1,050.00	\$136.50	\$1,186.50	3.3%
Builder's Agreement	each	Y	\$ 1,016.00	\$ 1,050.00	\$136.50	\$1,186.50	3.3%
Standard Pre-servicing Agreement	each	Y	min. \$1,148	min. \$1,190	varies	Varies	3.7%
Temporary Sales Office Agreement	each	Y	\$ 1,016.00	\$ 1,050.00	\$136.50	\$1,186.50	3.3%
Temporary Structure Agreement	each	Y	\$ 1,016.00	\$ 1,050.00	\$136.50	\$1,186.50	3.3%
Spine Services Development Agreement	each	Y	min. \$9,500	min. \$9,830	varies	Varies	3.5%
Amendments to Spine Services Development Agreement	each	Y	min. \$1,775	min. \$1,840	varies	Varies	3.7%
Miscellaneous Agreements (based on complexity)	each	Y	min. \$419	min. \$430	varies	Varies	2.6%

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE C**

Department: Legal Services

Effective Date: January 1, 2016

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Some examples of full cost recovery: Registration Fees, Sub-Search Fees, Conveyancer Fees, Printing Fees, Courier Fees, Corporate Search Fees, etc.

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2015 FEE BEFORE TAX	2016 FEE BEFORE TAX	HST AMOUNT	TOTAL FEE	% INCREASE
RESIDENTIAL, COMMERCIAL OR INDUSTRIAL DEVELOPMENT FEES (Legal Services from Commencement of Application to Final Release of Acceptance of Subdivision) Billed After Plan Registration							
SUBDIVISION/CONDOMINIUM AGREEMENTS							
Subdivision (includes Residential Condominium) Base Fee (includes first 100 lots and/or developable blocks)	each	Y	min. \$9,500	min. \$9,830	varies	Varies	3.5%
Plus Additional Fee for Each Lot - 101 to 250 Lots	per lot	Y	\$ 31.93	\$ 33.00	\$4.29	\$37.29	3.4%
Plus Additional Fee for Each Lot - 251 to 400 Lots	per lot	Y	\$ 20.60	\$ 21.30	\$2.77	\$24.07	3.4%
Plus Additional Fee for Each Lot - 401 and over	per lot	Y	\$ 13.39	\$ 13.90	\$1.81	\$15.71	3.8%
Standard Subdivision Agreement	each	Y	min. \$6,089	min. \$6,300	varies	Varies	3.5%
Amendments to Standard Subdivision Agreement	each	Y	min. \$1,845	min. \$1,910	varies	Varies	3.5%
Commercial/Industrial	base fee	Y	\$ 6,149.00	\$ 6,360.00	\$826.80	\$7,186.80	3.4%
Commercial/Industrial	per acre	Y	\$ 127.72	\$ 130.00	\$16.90	\$146.90	1.8%
Security Release Requests	each	Y	min. \$337	min. \$350	varies	Varies	3.9%
Security Reduction Requests	each	Y	min. \$173	min. \$180	varies	Varies	4.0%

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE C**

Department: Legal Services

Effective Date: January 1, 2016

NOTE: All fees and charges are subject to H.S.T. and full cost recovery including but not limited to Teraview fees or courier as applicable. An administrative fee of \$10.00 will be added to any courier charges. All fees may be increased based on the complexity and nature of the Agreement, document or service as determined by the Municipal Solicitor and based on the hourly rate of **\$280.00** per lawyer and **\$110** per law clerk.

Some examples of full cost recovery: Registration Fees, Sub-Search Fees, Conveyancer Fees, Printing Fees, Courier Fees, Corporate Search Fees, etc.

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2015 FEE BEFORE TAX	2016 FEE BEFORE TAX	HST AMOUNT	TOTAL FEE	% INCREASE
SITE PLAN AGREEMENTS							
Commercial/Industrial Sites including commercial, residential or multi-use condominiums (Head Agreements)	each	Y	min. \$836	min. \$870	varies	Varies	4.1%
Commercial/Industrial Sites including commercial, residential or multi-use condominiums (Amendments to Head Agreements)	each	Y	min. \$544	min. \$560	varies	Varies	2.9%
Private Schools	each	Y	min. \$538	min. \$560	varies	Varies	4.1%
Regional Schools	each	Y	min. \$538	min. \$560	varies	Varies	4.1%
Region of York	each	Y	min. \$836	min. \$870	varies	Varies	4.1%
All other Site Plan/Development Agreements	each	Y	min. \$836	min. \$870	varies	Varies	4.1%
All other Amending Site Plan/Development Agreements	each	Y	min. \$560	min. \$580	varies	Varies	3.6%
Security Release Requests	each	Y	min. \$337	min. \$350	varies	Varies	3.9%
Security Reduction Requests	each	Y	min. \$173	min. \$180	varies	Varies	4.0%

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE C**

Department: Legal Services

Effective Date: January 1, 2016

NOTE: All fees and charges are subject to H.S.T. and full cost recovery including but not limited to Teraview fees or courier as applicable. An administrative fee of \$10.00 will be added to any courier charges. All fees may be increased based on the complexity and nature of the Agreement, document or service as determined by the Municipal Solicitor and based on the hourly rate of \$280.00 per lawyer and \$110 per law clerk.

Some examples of full cost recovery: Registration Fees, Sub-Search Fees, Conveyancer Fees, Printing Fees, Courier Fees, Corporate Search Fees, etc.

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2015 FEE BEFORE TAX	2016 FEE BEFORE TAX	HST AMOUNT	TOTAL FEE	% INCREASE
OTHER							
Compliance Letters (For 48 hour turnaround, add 25%) (Legal issues only)	each	Y	min. \$162	min. \$170	varies	Varies	4.9%
Release of Agreement	each	Y	min. \$272	min. \$280	varies	Varies	2.9%
Discharge Mortgage – Per Discharge	each	Y	min. \$240	min. \$250	varies	Varies	4.2%
Property Standards Order – Compliance Release (preparation of discharge and registration per order)	each	Y	min. \$291	min. \$300	varies	Varies	3.1%
Release Documents, Restrictions, Easements, etc.	each	Y	min. \$240	min. \$250	varies	Varies	4.2%
Bylaws that Require Registration	each	Y	min. \$299	min. \$310	varies	Varies	3.7%
Transfers of land and easements or other conveyances not pursuant to a development agreement	each	Y	min. \$575	min. \$600	varies	Varies	4.3%
Reconveyance of land pursuant to an Agreement	each	Y	min. \$575	min. \$600	varies	Varies	4.3%
Registration of Miscellaneous Documents	each	Y	min. \$287	min. \$300	varies	Varies	4.5%
Miscellaneous letters in response to requests for information	each	Y	min. \$162	min. \$170	varies	Varies	4.9%
Renewal Miscellaneous Agreements	each	Y	New	min. \$500	varies	Varies	n/a

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE C**

Department: Legal Services

Effective Date: January 1, 2016

NOTE: All fees and charges are subject to H.S.T. and full cost recovery including but not limited to Terraview fees or courier as applicable. An administrative fee of \$10.00 will be added to any courier charges. All fees may be increased based on the complexity and nature of the Agreement, document or service as determined by the Municipal Solicitor and based on the hourly rate of **\$280.00** per lawyer and **\$110** per law clerk.

Some examples of full cost recovery: Registration Fees, Sub-Search Fees, Conveyancer Fees, Printing Fees, Courier Fees, Corporate Search Fees, etc.

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2015 FEE BEFORE TAX	2016 FEE BEFORE TAX	HST AMOUNT	TOTAL FEE	% INCREASE
Disposal of Town Land (disbursements, surveys, appraisals, etc. would be in addition to this fee)	each	Y	New	min. \$1000	varies	Varies	n/a

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE D**

Department: Public Works

Effective Date: Jan 1, 2016

SERVICE PROVIDED	UNIT OF MEASURE	2016 Base Fee	2016 Admin Fee	SUBJECT TO HST YES/NO	TOTAL 2015 FEE BEFORE TAX	TOTAL 2016 FEE BEFORE TAX	HST AMOUNT	TOTAL FEE	% INCREASE
Parks									
Installation of Banners on Main & Water				Y	\$ 628.34	\$ 650.33	\$ 84.54	\$ 734.87	3.5%
Installation of Banners at all other locations	\$50.00/hour for each staff person plus 15% admin fee to a max. \$550.00								
Celebration Programs									
Celebration & Boulevard Trees (Planting Included)	Each			Y	\$ 350.00	\$ 362.25	\$ 47.09	\$ 409.34	3.5%
Veteran's Memorial Walkway Stones (Large)	Each			Y	\$ 300.00	\$ 310.50	\$ 40.37	\$ 350.87	3.5%
Veteran's Memorial Walkway Stones (Small)	Each			Y	\$ 150.00	\$ 155.25	\$ 20.18	\$ 175.43	3.5%
Celebration Bench	Each			Y	\$ 1,000.00	\$ 1,035.00	\$ 134.55	\$ 1,169.55	3.5%
Reflection Bench	Each			Y	\$ 1,500.00	\$ 1,552.50	\$ 201.83	\$ 1,754.33	3.5%
Sewer									
Special Sanitary Sewer Charge - Infilling Lot	per residential unit			N	\$ 424.36	\$ 439.21	\$ -	\$ 439.21	3.5%
Inspection Fee for Res. San. Service Installed by Owner		\$ 146.10	\$ 21.92	Y	\$ 162.34	\$ 168.02	\$ 21.84	\$ 189.86	3.5%
Remove second and subsequent blockages in sanitary sewer (if on private property)	Actual + Administration Fee			Y					
Water									
Water flow test not related to existing site plan agreements	Residential	\$ 155.83	\$ 23.37	Y	\$ 173.14	\$ 179.20	\$ 23.30	\$ 202.50	3.5%
Water Construction Charge	Commercial/Industrial/Institutional			N	\$ 84.41	\$ 87.36	\$ -	\$ 87.36	3.5%
Watermain Tap for Residential Water Service (by Town)		\$ 421.50	\$ 63.22	Y	\$ 468.33	\$ 484.72	\$ 63.01	\$ 547.73	3.5%
Turn Water Off / On for Unpaid Water Bill	During Regular Working Hours	\$ 118.83	\$ 17.82	Y	\$ 132.03	\$ 136.65	\$ 17.76	\$ 154.41	3.5%
Repair/Replace Anti-Tampering device	Emergency/After Hours	\$ 340.90	\$ 51.14	Y	\$ 378.78	\$ 392.04	\$ 50.97	\$ 443.01	3.5%
Hydrant or valve	Hydrant	\$ 415.88	\$ 62.38	Y	\$ 462.09	\$ 478.26	\$ 62.17	\$ 540.43	3.5%
Inspection Fee for Residential Water Service Installed by Owner		\$ 287.17	\$ 43.08	Y	\$ 319.08	\$ 330.25	\$ 42.93	\$ 373.18	3.5%
Water Valve Operating After Hours - related to developments		\$ 126.62	\$ 18.99	Y	\$ 140.69	\$ 145.61	\$ 18.93	\$ 164.54	3.5%
Water Collection Fee	Per application	\$ 418.79	\$ 62.82	Y	\$ 465.32	\$ 481.61	\$ 62.61	\$ 544.22	3.5%
Water - Bulk Rate	Per 1000 gallon			N	\$ 20.22	\$ 21.54	\$ -	\$ 21.54	6.5%
Special Water Charge - Infilling Lot (For new developments)	Per residential unit			N	\$ 0.004448	\$ 0.004738	\$ -	\$ 0.004738	6.5%
Meter Seal - Return Visit		\$ 131.50	\$ 19.73	Y	\$ 146.12	\$ 151.23	\$ 19.66	\$ 170.89	3.5%
Valve Locate or Line Tracing		\$ 112.02	\$ 16.80	Y	\$ 124.46	\$ 128.82	\$ 16.75	\$ 145.57	3.5%

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE D**

Department: Public Works

Effective Date: Jan 1, 2016

SERVICE PROVIDED	UNIT OF MEASURE	2016 Base Fee	2016 Admin Fee	SUBJECT TO HST YES/NO	TOTAL 2015 FEE BEFORE TAX	TOTAL 2016 FEE BEFORE TAX	HST AMOUNT	TOTAL FEE	% INCREASE
Water Meters									
Installed by Builder/Plumber	16x13 (5/8" x 1/2")			Y	\$ 375.91	\$ 389.07	\$ 50.58	\$ 439.65	3.5%
Installed by Builder/Plumber	16x19 (5/8"x3/4")			Y	\$ 375.91	\$ 389.07	\$ 50.58	\$ 439.65	3.5%
Installed by Builder/Plumber	19 (3/4")			Y	\$ 394.18	\$ 407.98	\$ 53.04	\$ 461.02	3.5%
Installed by Builder/Plumber	25.0 (1")			Y	\$ 410.86	\$ 425.24	\$ 55.28	\$ 480.52	3.5%
Installed by Builder/Plumber	38 (1-1/2")			Y	\$ 779.11	\$ 806.38	\$ 104.83	\$ 911.21	3.5%
Installed by Builder/Plumber	50 (2")			Y	\$ 1,041.39	\$ 1,077.84	\$ 140.12	\$ 1,217.96	3.5%
75 Compound (3") Installed by Dev.	(including cost of strainers)			Y	\$ 4,207.00	\$ 4,354.25	\$ 566.05	\$ 4,920.30	3.5%
100 Compound (4") Installed by Dev.	(including cost of strainers)			Y	\$ 6,621.94	\$ 6,853.71	\$ 890.98	\$ 7,744.69	3.5%
Note: No Refunds on Water Meters									
Other Services									
Municipal Consents	Regular Service			N	\$ 456.19	\$ 472.16	\$ -	\$ 472.16	3.5%
Water Saving Kits	Each			Y	\$ 9.12	\$ 9.44	\$ 1.23	\$ 10.67	3.5%
Fire Router/Hand Cap Signs	Each			Y	\$ 37.14	\$ 38.44	\$ 5.00	\$ 43.44	3.5%
Street Name/Stop Signs, Hardware & Post	Each			Y	\$ 454.07	\$ 469.96	\$ 61.09	\$ 531.05	3.5%
Anti-Lampering Devices -Hydrant/Valve	Each			Y	\$ 127.29	\$ 131.75	\$ 17.13	\$ 148.88	3.5%
Anti-Hiding Signs	Each			Y	\$ 41.39	\$ 42.84	\$ 5.57	\$ 48.41	3.5%
Road Occupancy Permit	Each			N	\$ 74.26	\$ 76.86	\$ -	\$ 76.86	3.5%
Temporary Encroachment on Roadways	Per m2/week			Y	\$ 2.60	\$ 2.69	\$ 0.35	\$ 3.04	3.5%
Temporary Encroachment on Boulevard/ Sidewalk	Per m2/week			Y	\$ 0.28	\$ 0.29	\$ 0.04	\$ 0.33	3.5%
Aerial Crane Trespass	Per Month			Y	\$ 515.00	\$ 533.03	\$ 69.29	\$ 602.32	3.5%
Construction Access Fee				Y	\$ 103.00	\$ 106.61	\$ 13.86	\$ 120.47	3.5%
Curb Cut - by Town Contractor		\$ 246.35	\$ 36.95	Y	\$ 273.72	\$ 283.30	\$ 36.83	\$ 320.13	3.5%
Curb Cut - by Town Contractor - RUSH		\$ 288.84	\$ 43.33	Y	\$ 320.94	\$ 332.17	\$ 43.18	\$ 375.35	3.5%
Curb Cut - without Approval		\$ 333.72	\$ 50.06	Y	\$ 370.80	\$ 383.78	\$ 49.89	\$ 433.67	3.5%
Graffiti Removal for Utilities	at Cost			Y	at cost	at cost			
Road Closure				Y	\$ 31.90	\$ 33.02	\$ 4.29	\$ 37.31	3.5%

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE D**

Department: **Public Works**

Effective Date: **Jan 1, 2016**

SERVICE PROVIDED	UNIT OF MEASURE	2016 Base Fee	2016 Admin Fee	SUBJECT TO HST YES/NO	TOTAL 2015 FEE BEFORE TAX	TOTAL 2016 FEE BEFORE TAX	HST AMOUNT	TOTAL FEE	% INCREASE
Solid Waste and Recycling									
White Goods (freezer, stove, etc.)				Y	\$ 10.62	\$ 10.62	\$ 1.38	\$ 12.00	0.0%
Commercial & Industrial/Apartment Wheel Carts	64 gallon 96 gallon			Y	\$ 146.44	\$ 150.44	\$ 19.56	\$ 170.00	2.7%
Composters	Standard Size			Y	\$ 159.65	\$ 163.72	\$ 21.28	\$ 185.00	2.5%
Large Items (furniture, mattress, etc.)	Each			Y	\$ 17.70	\$ 17.70	\$ 2.30	\$ 20.00	0.0%
Recycling Blue Box				Y	\$ 10.62	\$ 10.62	\$ 1.38	\$ 12.00	0.0%
Garbage Bag Tags (Sold in Package of 5)				N	\$ 8.85	\$ 8.85	\$ 1.15	\$ 10.00	0.0%
Special Refuse Cleanup				N	\$ 12.00	\$ 12.00	\$ -	\$ 12.00	0.0%
Source Separated Organics (SSO)	Actual + administration cost Large Bin Kitchen Bin			Y	\$ 17.70	\$ 17.70	\$ 2.30	\$ 20.00	0.0%
				Y	\$ 5.31	\$ 5.31	\$ 0.69	\$ 6.00	0.0%
Sewer									
Sanitary Sewer Connection - Residential/ICI - Road Allowance - owner to obtain qualified contractor	Owner's Cost to Install			Y					
Sanitary Connection Application	Per application			Y	\$ 106.10	\$ 109.81	\$ 14.28	\$ 124.09	3.5%
Sanitary Connection - Local Improvement	Per application								
Water									
Water Connection - Residential/ICI - Road Allowance - owner to obtain qualified contractor	Owner's Cost to Install			Y					
Water Connection Application	Per application			Y	\$ 106.10	\$ 109.81	\$ 14.28	\$ 124.09	3.5%
Other Services									
Road and boulevard inspection fee for security requirement or release related to private residential construction	Per application			Y	\$ 106.10	\$ 109.81	\$ 14.28	\$ 124.09	3.5%
Gate Application and Inspection	Each			Y	\$ 106.10	\$ 109.81	\$ 14.28	\$ 124.09	3.5%



**Mike Mayes, Director
Financial Services/Treasurer**

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November 19, 2015

CORPORATE SERVICES REPORT - FINANCIAL SERVICES-2015-54

TO: Mayor Tony Van Bynen and Members of Council
Committee of the Whole

SUBJECT: 6 Year Financial Plan – Water and Wastewater

ORIGIN: Director, Financial Services/Treasurer

RECOMMENDATION

THAT Corporate Services Report - Financial Services – 2015-54 dated November 19, 2015 regarding 6 Year Financial Plan – Water and Wastewater be received and the following recommendation be adopted:

THAT Council adopt the proposed 6 Year Water Financial Plan and the 6 Year Wastewater Financial Plan.

COMMENTS

Purpose:

Staff was directed in Financial Services Report 2014-36 to update the 6-Year Water and Wastewater Financial Plan, this review includes an update to the rate structure and consumption projections.

Budget Impact:

This plan proposes to set rates where the annual residential bill will increase by an average of 6.7% and the annual bill for a non-residential customer with a 2" meter will increase by an average of 8.3% over the six years.

Summary:

This plan updates consumption projections. It also proposes adopting a tiered fixed rate structure where customers with larger meters pay a higher monthly rate. Finally, it proposes an increase in the asset replacement fund contribution in order to achieve long-term financial sustainability.

BACKGROUND

In the *Financial Services Report 2014-36*, staff was directed to conduct a further review of the water rate structure with an update to the *6 Year Water Financial Plan* and *6 Year Wastewater Financial Plan*.

This plan recommends updating the rate structure. This report provides a rationale for the update to the structure. This plan also updates consumption projections to better reflect current trends.

Analysis and Options

Consumption Projections

In Financial Services Report 2014-36, it was found that based on economic, social and technological factors, total consumption in Newmarket will continue to decrease. This report, for the purposes of the new 6-year water and wastewater financial plans, projects water consumption to 2021. See table 1 for the results.

This projection is based on historical population, consumption and York Region population projections outlined in *2041 York Region Draft Growth Scenarios and Land Budget*. As water consumption per capita is decreasing without sufficient population growth to offset this trend, it is projected that total billable consumption will decrease by 10% by 2021 compared to 2015.

The billable consumption is projected to decrease by less in 2017 to 2019 because the Town's meter replacement program will increase the accuracy of the meters and will record higher consumption levels.

Table 1: Water Consumption Projections in Newmarket

	2016	2017	2018	2019	2020	2021
Consumption in Cubic Meters per Person per Year	75.5	73.0	70.6	68.3	66.1	64.0
Population	87,519	88,421	89,331	90,251	91,181	92,100
Billable Consumption in Cubic Meters (000's) without New Meters	6,607	6,457	6,311	6,168	6,029	5,892
Billable Consumption in Cubic Meters (000's) with New Meters	6,607	6,536	6,465	6,394	6,250	6,110
Billable Consumption Growth Rate with New Meters	-2.3%	-1.1%	-1.1%	-1.1%	-2.3%	-2.3%

Wholesale Rates

York Region approved the new *Water and Wastewater Financial Sustainability Plan*, which sets the wholesale rate at which the Town pays to have potable water delivered to our municipality and to have it treated. See table 2 for the wholesale rate increases over the next six years.

Table 2: York Region Wholesale Rates from 2015 to 2021.

		2015	2016	2017	2018	2019	2020	2021
Blended Rate	Rate	\$2.18	\$2.37	\$2.59	\$2.82	\$3.07	\$3.35	\$3.45
	Increase	N/A	9.0%	9.0%	9.0%	9.0%	9.0%	2.9%

Rate Structure

It is recommended that the Town adopt a tiered fixed rate structure where customers with larger meters pay a higher fixed rate. The *American Water Works Association* has established a standard factor of what customers should be charged relative to the residential sized meter.

Table 3: Standardized Meter Equivalency Factor

Meter Size	5/8"	2"	3"	4"
Equivalency Factor	1	8	15	25

To illustrate how the equivalency factor works, if a resident with a 5/8" is charged \$14 per month for their fixed water rate, a business with a 2" meter would be charged 8 times the amount equating to \$112 per month.

According to the *2014 BMA Consulting Municipal Study*, low consumption customers in Newmarket pay among the most for water in York Region while high level water consumers pay among the least. See table 2 for a regional comparison of water and wastewater annual charges.

Table 4: Water and Wastewater Charge per customer based on consumption and meter size in York Region in 2014.

Consumption	200m ³	10,000m ³	30,000m ³	100,000m ³
Meter Size	5/8"	2"	3"	4"
Aurora	\$666	\$33,302	\$99,906	\$333,020
East Gwillimbury	1,098	52,556	159,156	532,256
Georgina	862	32,187	96,475	321,483
King	813	37,134	113,095	370,317
Markham	613	30,649	91,947	306,490
Newmarket	914	29,256	87,096	289,536
Richmond Hill	628	31,400	94,200	314,000
Vaughan	617	30,856	92,568	308,560
Whitchurch-Stouffville	630	31,475	94,425	314,750
Average	760	34,313	103,208	343,379
Median	666	31,475	94,425	314,750

To gauge the impact of changing to a tiered fixed rate in Newmarket, table 3 illustrates what the annual charge for customers would look like using the 2014 volumetric rate and the proposed tiered rate structure.

Table 5: Water and Wastewater Charge per customer based on consumption and meter size with proposed rate structure using the 2014 volumetric rate

Consumption	200m ³	10,000m ³	30,000m ³	100,000m ³
Meter Size	5/8"	2"	3"	4"
Newmarket with Tiers	\$914	\$31,618	\$91,830	\$297,702

There is economic reasoning as to why customers with large meters should bear a greater portion of the fixed cost. Larger meters are more expensive to maintain and replace and require a greater amount of standby capacity to accommodate consumption at peak times.

Moving to a tiered fixed rate increases total revenue by 4%, which reduces the pressure on volumetric rate increases and provides greater revenue stability.

This additional revenue will come from non-residential customers with larger meters that put greater strain on the water and wastewater infrastructure.

Approximately 66% percent of non-residential customers have meters smaller than 2". These customers will not see an increase to their fixed rate.

True costing the fixed charge for large meters enables lower increases to the volumetric rate. The effect of the new structure is that it will make water and wastewater more relatively affordable for residential and small business customers in subsequent years.

The inventory for the water meters is currently being collected. Since the meter inventory is in progress, the tiered rate could be implemented as early as June 2016.

Asset Replacement Fund Contribution

The *new 6 Year Water Financial Plan* and *6 Year Wastewater Financial Plan* recommend increasing the asset replacement fund contribution by 8.5 percent per year. The additional contribution is required in order to maintain capital reserves as a percent of accumulated amortization. According to the asset replacement schedule for the *Capital Financing Sustainability Strategy*, the Town must increase its contribution in order to remain financially sustainable in the long term.

Table 6: Capital Reserves as a percent of Accumulated Amortization

	2015	2016	2017	2018	2019	2020	2021
Capital Reserves as a % of Accumulated Amortization	55.9%	54.0%	49.4%	48.8%	50.0%	51.5%	53.1%

Volumetric Rate Impact

This plan proposes a combined volumetric increase of 10% in 2016, 7.22% from 2018 to 2020 and 4% in 2021. See table 7 below.

Table 7: Combined Volumetric Rate Increases from 2016 to 2021

	2016	2017	2018	2019	2020	2021
Combined volumetric rate per cubic metre	\$3.47	\$3.72	\$3.99	\$4.27	\$4.58	\$4.77
Percent Increase	9.98%	7.22%	7.22%	7.22%	7.22%	4.00%

Fixed Rate Impact

This plan proposes no increase in the base annual charge in 2016 and increases in subsequent years to ensure that the base fixed rate becomes 33% of the average residential customers' utility bill. See Table 8 for an illustration of the fixed rate over time. This table also illustrates the proposed phase in schedule for the tiered fixed rate structure. For more information on the phase in schedule please refer to *Financial Services Report 2015-53*.

Table 8: Fixed Rate Increases from 2016 to 2021

	2016	Mid 2016	2017	2018	2019	2020	2021
Base Annual Fixed Rate	\$28.00	\$28.00	\$30.75	\$32.70	\$35.06	\$37.59	\$39.09
2" Meter Monthly Rate	\$28.00	\$112.00	\$246.00	\$261.59	\$280.47	\$300.72	\$312.75
3" Meter Monthly Fixed Rate	\$28.00	\$210.00	\$461.25	\$490.49	\$525.89	\$563.84	\$586.40
4" Meter Monthly Fixed Rate	\$28.00	\$350.00	\$768.75	\$817.48	\$876.48	\$939.74	\$977.33
Percent Increase of Base Charge	0.00%	0.00%	9.82%	6.34%	7.22%	7.22%	4.00%

Total Rate Impact

The new rate structure will have different impacts on different types of customers. See table 9 for an illustration of those impacts.

Table 9: Combined volumetric and fixed annual rates and percent increases from 2016 to 2021.

	2016	2017	2018	2019	2020	2021
Average Residential Customer	1,030	1,113	1,190	1,275	1,368	1,422
	6.51%	8.1%	6.9%	7.2%	7.2%	4.0%
Average non-residential customer with 2" meter	35,600	40,131	43,001	46,104	49,432	51,409
	11.7%	12.7%	7.2%	7.2%	7.2%	4.0%

Table 9 may be over estimating the average bill increase due to the level of consumption going down over time. Because consumption is going down, the revenue from the volumetric portion of the utility bill will also decrease.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

This report links to Newmarket's key strategic directions in being Well Managed through fiscal responsibility.

CONSULTATION

The Municipal Act stipulates public notice requirements for changes to water and wastewater rates. Advertisement on the Town's website has been provided for a three-week period in advance of the public meeting. Notice has also been given through advertisement on the Town Page of the local newspaper in advance of Council's consideration of the fee adjustments. The statutory public meeting is scheduled as part of the Committee of the Whole meeting on November 16, 2015.

HUMAN RESOURCE CONSIDERATIONS

Not applicable to this report.

BUDGET IMPACT

Operating Budget (Current and Future)

This plan proposes to set rates where the annual residential bill will increase 6.7% and the annual bill for a non-residential customer with a 2" meter will increase by an average of 8.3%.

Capital Budget

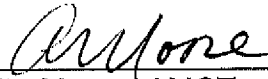
This plan proposes increasing the asset replacement fund contribution by 8.5% in order to keep up with inflation and contributing to the reserve for long term financial sustainability.

CONTACT

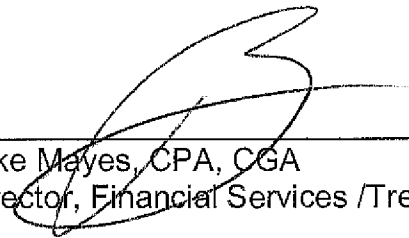
For more information on this report, contact: Mike Mayes at 905-953-5300, ext. 2102 or via e-mail at mmayes@newmarket.ca



Kevin Yaraskavitch
Financial Business Analyst



Anita Moore, AMCT
Commissioner, Corporate Services



Mike Mayes, CPA, CGA
Director, Financial Services /Treasurer

KY/MM//ne
Attachments:

- Water Financial Plan (2016-2021) – 9 pgs.
- Wastewater Financial Plan (2016-2021) – 9 pgs.

The Corporation of the Town of Newmarket

Water Financial Plan (2016 - 2021)

CONTENT	Page
Statements of Financial Position	1
Statement of Operations	2
Statement of Net Financial Assets	3
Statement of Cash Flow	4
Notes to the Financial Plan	5-8

THE CORPORATION OF THE TOWN OF NEWMARKET
WATER SYSTEM
Statement of Financial Position

As at December 31

	2014	FORECAST									
		2015	2016	2017	2018	2019	2020	2021			
Financial Assets											
Cash and cash equivalents	\$22,578,000	\$24,274,000	\$24,588,330	\$22,300,330	\$22,705,700	\$24,547,791	\$26,812,935	\$29,079,443			
Accounts receivable	2,135,000	2,187,000	2,178,000	2,308,000	2,417,000	2,579,000	2,729,000	2,795,000			
Inventory for resale	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000			
Total Financial Assets	24,813,000	26,561,000	26,866,330	24,708,330	25,222,700	27,226,791	29,641,935	31,974,443			
Liabilities											
Accounts payable & accrued liabilities	2,598,000	2,314,000	2,319,000	2,532,000	2,693,000	2,953,000	3,025,000	3,093,000			
Interest payable on debt	234,000	234,000	234,000	234,000	234,000	234,000	234,000	114,000			
Deferred revenue	493,000	503,000	513,000	523,000	533,000	544,000	555,000	566,000			
Long-term debt	6,046,000	5,756,000	5,473,000	5,181,000	4,880,000	4,570,000	4,251,000	3,923,000			
Total Liabilities	9,371,000	8,807,000	8,539,000	8,470,000	8,340,000	8,301,000	8,065,000	7,696,000			
Net Financial Assets	15,442,000	17,754,000	18,327,330	16,238,330	16,882,700	18,925,791	21,576,935	24,278,443			
Non-Financial Assets											
Tangible Capital Assets	49,755,000	50,136,860	52,022,500	56,542,120	58,282,330	58,636,946	58,972,992	59,290,696			
Total Non-Financial Assets	49,755,000	50,136,860	52,022,500	56,542,120	58,282,330	58,636,946	58,972,992	59,290,696			
Total Net Assets	65,197,000	67,890,860	70,349,830	72,780,450	75,165,030	77,562,737	80,549,927	83,569,139			
Accumulated Surplus	\$65,197,000	\$67,890,860	\$70,349,830	\$72,780,450	\$75,165,030	\$77,562,737	\$80,549,927	\$83,569,139			

The accompanying notes are an integral part of these consolidated financial statements.

THE CORPORATION OF THE TOWN OF NEWMARKET
WATER SYSTEM
Statement of Operations

For the years ended December 31

	2014	FORECAST							
		2015	2016	2017	2018	2019	2020	2021	
Revenues									
Rate based revenue	\$14,402,000	\$14,577,000	\$14,518,000	\$15,384,000	\$16,116,000	\$17,192,000	\$18,194,000	\$18,630,000	
Contributed / Assumed assets	3,449,000	1,560,000	1,560,000	1,560,000	1,560,000	1,560,000	1,560,000	1,560,000	
Gain/loss on sale of tangible capital assets	-173,000								
Investment income	426,000	435,000	444,000	453,000	462,000	471,000	480,000	490,000	
Other revenue	72,000	72,000	72,000	72,000	72,000	72,000	72,000	72,000	
Total Revenues	18,176,000	16,644,000	16,594,000	17,469,000	18,210,000	19,295,000	20,306,000	20,752,000	
Expenditures									
Water purchases	7,028,000	7,714,000	7,729,000	8,439,000	8,975,000	9,844,000	10,084,000	10,311,000	
Operating and maintenance	2,944,000	3,032,000	3,977,694	4,097,000	4,220,000	4,347,000	4,477,000	4,611,000	
Allocated overhead	1,195,000	1,231,000	407,976	420,000	433,000	446,000	459,000	473,000	
Interest expense	293,000	295,000	306,000	301,000	295,000	290,000	287,000	284,000	
Amortization	1,599,000	1,678,140	1,714,360	1,781,380	1,902,420	1,970,293	2,011,811	2,053,788	
Total Expenditures	13,059,000	13,950,140	14,135,030	15,038,380	15,825,420	16,897,293	17,318,811	17,732,788	
Annual Surplus / (Deficit)	5,117,000	2,693,860	2,458,970	2,430,620	2,384,580	2,397,707	2,987,189	3,019,212	
Accumulated Surplus, beginning of year	60,080,000	65,197,000	67,890,860	70,349,830	72,780,450	75,165,030	77,562,737	80,549,927	
Accumulated Surplus, end of year	\$65,197,000	\$67,890,860	\$70,349,830	\$72,780,450	\$75,165,030	\$77,562,737	\$80,549,927	\$83,569,139	

The accompanying notes are an integral part of these consolidated financial statements.

**THE CORPORATION OF THE TOWN OF NEWMARKET
WATER SYSTEM**

Statement of Changes in Net Financial Assets

For the years ended December 31

	2014	FORECAST								
		2015	2016	2017	2018	2019	2020	2021		
Annual surplus / (Deficit)	\$5,117,000	\$2,693,860	\$2,458,970	\$2,430,620	\$2,384,580	\$2,397,707	\$2,987,189	\$3,019,212		
Less: Acquisition of tangible capital assets	-755,000	-500,000	-2,040,000	-4,741,000	-2,082,630	-764,909	-787,856	-811,492		
Less: Contributed tangible capital assets	-3,449,000	-1,560,000	-1,560,000	-1,560,000	-1,560,000	-1,560,000	-1,560,000	-1,560,000		
Add: Amortization of tangible capital assets	1,599,000	1,678,140	1,714,360	1,781,380	1,902,420	1,970,293	2,011,811	2,053,788		
Add: Proceeds from sale of TCA	-									
Less: Gain on sale of tangible capital assets	173,000									
Changes in Net Financial Assets	2,685,000	2,312,000	573,330	2,089,000	644,370	2,043,091	2,651,144	2,701,508		
Net Financial Assets, beginning of year	12,757,000	15,442,000	17,754,000	18,327,330	16,238,330	16,882,700	18,925,791	21,576,935		
Net Financial Assets, end of year	\$15,442,000	\$17,754,000	\$18,327,330	\$16,238,330	\$16,882,700	\$18,925,791	\$21,576,935	\$24,278,443		

The accompanying notes are an integral part of these consolidated financial statements.

THE CORPORATION OF THE TOWN OF NEWMARKET
WATER SYSTEM
Statement of Cashflow

For the years ended December 31

	2014	FORECAST							
		2015	2016	2017	2018	2019	2020	2021	
Cash Provided By (Used in):									
Operating Activities									
Annual surplus/deficit	5,117,000	2,693,860	2,458,970	2,430,620	2,384,580	2,397,707	2,987,189	3,019,212	
Add: Amortization	1,599,000	1,678,140	1,714,360	1,781,380	1,902,420	1,970,293	2,011,811	2,053,788	
Less: Contributed/assumed assets	-3,449,000	-1,560,000	-1,560,000	-1,560,000	-1,560,000	-1,560,000	-1,560,000	-1,560,000	
Less: Gain on sale of tangible capital assets	173,000								
(Increase)/decrease in A/R	-120,000	-52,000	9,000	-130,000	-109,000	-162,000	-150,000	-66,000	
(Increase)/decrease in inventory for resale	4,000	0	0	0	0	0	0	0	
Increase/(decrease) in A/P	1,000	-284,000	5,000	213,000	161,000	260,000	72,000	-52,000	
Increase/(decrease) in deferred revenue	-95,000	10,000	10,000	10,000	10,000	11,000	11,000	11,000	
Net change in cash from operating activities	3,230,000	2,486,000	2,637,330	2,745,000	2,789,000	2,917,000	3,372,000	3,406,000	
Capital Activities									
Proceeds from sale of tangible capital assets									
Cash used to acquire tangible capital assets	-755,000	-500,000	-2,040,000	-4,741,000	-2,082,630	-764,909	-787,856	-811,492	
Net change in cash from capital activities	-755,000	-500,000	-2,040,000	-4,741,000	-2,082,630	-764,909	-787,856	-811,492	
Financing Activities									
Proceeds from debt issues									
Principal repayment on long-term debt	-383,000	-290,000	-283,000	-292,000	-301,000	-310,000	-319,000	-328,000	
Net change in cash from financing activities	-383,000	-290,000	-283,000	-292,000	-301,000	-310,000	-319,000	-328,000	
Net Change in Cash	2,092,000	1,696,000	314,330	-2,288,000	405,370	1,842,091	2,265,144	2,266,508	
Cash, beginning of year	20,486,000	22,578,000	24,274,000	24,588,330	22,300,330	22,705,700	24,547,791	26,812,935	
Cash, end of year	\$ 22,578,000	\$ 24,274,000	\$ 24,588,330	\$ 22,300,330	\$ 22,705,700	\$ 24,547,791	\$ 26,812,935	\$ 29,079,443	

The accompanying notes are an integral part of these consolidated financial statements.

THE CORPORATION OF THE TOWN OF NEWMARKET

Notes to the Consolidated Water Financial Plan

The Town of Newmarket with a population of approximately 86,000 is located in the Regional Municipality of York, Province of Ontario, Canada. The Town owns and operates its Drinking Water Distribution System that consists of 308 kilometers of distribution water mains and distributes drinking water to approximately 28,000 property owners. The Region of York is responsible for water supply, production, treatment, storage, and trunk distribution.

1. SAFE DRINKING WATER ACT

Under the *Safe Drinking Water Act*, 2002, S.O. 2002, c.32, the Town was issued municipal drinking water licence for its drinking water distribution system on August 23, 2011. As per *Safe Drinking Water Act* regulation O. Reg. 453/07, the Town must provide to the Ministry of Municipal Affairs and Housing a minimum six year water financial plan within six months after the date the licence issued.

The six year financial plan must include: Statement of Financial Positions, Statement of Operations, Statement of Net Financial Assets, and Statement of Cash Flow.

The financial plan must be approved by a resolution that indicates that the drinking water system is financially viable and that is passed by the Council of the Municipality.

2. FINANCIAL PLAN ASSUMPTIONS

The development of the projected six year consolidated financial statements incorporates the trend from 2010 to 2014, and assumptions for decrease of consumption volumes, inflationary factors, lifecycle capital replacement forecast, and water rate forecast.

3. FINANCIAL ASSETS

Financial assets consist of cash & cash equivalents, accounts receivables and inventory for resale. Inventory for resale is water meters to be sold to developers. Forecasted accounts receivable and inventory for resale are based on historical trends.

4. LIABILITIES

Liabilities consist of accounts payable and accrued liabilities, interest payable on debt, deferred revenue and long-term debt.

(a) Accounts Payable and Accrued Liabilities

Accounts payable and accrued liabilities represent the costs of goods and services acquired in the period and recognized whether or not payments have been made or invoices received. Forecasted accounts payable and accruals are based on historical trend.

(b) Interest Payable on Debt

Interest payable on debt includes half of the balance of unamortized premium of debenture for New Operations Centre and accrued interest expense of debenture related to water.

THE CORPORATION OF THE TOWN OF NEWMARKET

Notes to the Consolidated Water Financial Plan

(c) Deferred Revenue

Deferred revenue represents the balance of the area specific development charges related to water. These funds, by their nature, are restricted in their use and, until applied to specific capital works, are recorded as deferred revenue. Amounts applied to qualifying capital projects are recorded as revenue in the fiscal period they are expended.

(d) Long-term Debt

Long-term debt consists of debenture and FCM loan for New Operations Centre which will mature at 2029 and 2031 respectively, and water portion of debt for Harry Walker Parkway extension which will mature at 2024. No additional debentures are projected in this forecast period.

5. TANGIBLE CAPITAL ASSETS (TCA)

(a) Tangible Capital Assets

Tangible capital assets are physical assets with useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

TCA are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of an asset. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

	<u>Useful Life - Years</u>
Buildings and building components	20 - 40
Vehicles	4 - 10
Machinery and equipment	3 - 10
Linear assets	
- Watermain	50

Annual amortization is charged in the year the asset is available for productive use and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

Tangible capital assets are shown on a net basis in the financial statements. Residual value is assumed to be \$0 for all TCA contained within the forecast period. Gains/losses on disposal assumed to be \$0 as well.

(b) Additions and Disposals

Additions are based on the Asset Management Plan and disposals are based on the historical trend from 2010 to 2014. For 2016 to 2018, additions forecast includes \$6.7 million smart meter implementation costs. After the smart meter implementation, there will be potential increase in revenues due to more accurate meter readings. These revenues are incorporated in the forecast starting 2018.

THE CORPORATION OF THE TOWN OF NEWMARKET

Notes to the Consolidated Water Financial Plan

(c) Contributed / Assumed Assets

These are tangible capital assets contributed by developers or other parties. TCA received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Forecasted amount of contributed /assumed assets is based on the historical trend.

(d) Summary of Water System Tangible Capital Assets

As at December 31	2014	FORECAST							
		2015	2016	2017	2018	2019	2020	2021	
Opening TCA Balance(Historical Cost)	\$74,358,000	\$78,315,000	\$80,126,000	\$83,477,000	\$89,529,000	\$92,922,630	\$94,998,539	\$97,097,395	
Additions	4,204,000	2,060,000	3,600,000	6,301,000	3,642,630	2,324,909	2,347,856	2,371,492	
Disposals	247,000	249,000	249,000	249,000	249,000	249,000	249,000	249,000	
Closing TCA Balance(Historical Cost)	\$78,315,000	\$80,126,000	\$83,477,000	\$89,529,000	\$92,922,630	\$94,998,539	\$97,097,395	\$99,219,887	
Opening Accumulated Amortization	27,036,000	28,561,000	29,990,140	31,455,500	32,987,880	34,641,300	36,362,593	38,125,403	
Amortization Expense	1,599,000	1,678,140	1,714,380	1,781,380	1,902,420	1,970,293	2,011,811	2,053,788	
Accumulated Amortization on Disposals	74,000	249,000	249,000	249,000	249,000	249,000	249,000	249,000	
Ending Accumulated Amortization	\$28,561,000	\$29,990,140	\$31,455,500	\$32,987,880	\$34,641,300	\$36,362,593	\$38,125,403	\$39,930,191	
Work - in - Progress	1,000	-	-	-	-	-	-	-	
Net Book Value	\$49,755,000	\$50,135,860	\$52,021,500	\$56,541,120	\$58,281,330	\$58,635,946	\$58,971,992	\$59,289,696	

7. NET FINANCIAL ASSETS

Net financial assets as defined is the difference between financial assets and liabilities and is a key indicator in determining the water system financial ability to replace its infrastructure. As reflected in the Statement of Changes in Net Financial Assets, the Town is in a net financial assets position which indicates the Town has sufficient resources to finance current and future activities. Forecasted net financial assets for the years 2015-2021 are \$17.8 million - \$24.3 million.

THE CORPORATION OF THE TOWN OF NEWMARKET **Notes to the Consolidated Water Financial Plan**

8. ACCUMULATED SURPLUS

The Accumulated Surplus is comprised of the following:

	2014	FORECAST							
		2015	2016	2017	2018	2019	2020	2021	
<i>As at December 31</i>									
Water Rate Stabilization Reserve	\$540,000	\$1,004,563	\$1,023,910	\$854,379	\$674,961	\$469,381	\$845,293	\$1,183,283	
Asset Replacement Fund	20,948,000	22,506,437	22,777,420	20,565,951	21,088,739	23,007,410	24,963,642	27,019,160	
Investment in tangible capital assets	49,755,000	50,135,860	52,021,500	56,541,120	58,281,330	58,635,946	58,971,992	59,289,696	
Debitures	-6,046,000	-5,756,000	-5,473,000	-5,181,000	-4,880,000	-4,570,000	-4,251,000	-3,923,000	
Accumulated Surplus	\$65,197,000	\$67,890,860	\$70,349,830	\$72,780,450	\$75,165,030	\$77,562,737	\$80,549,927	\$83,569,139	

The Corporation of the Town of Newmarket
Wastewater Financial Plan (2016 - 2021)

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Statement of Net Financial Assets	3
Statement of Cash Flow	4
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**THE CORPORATION OF THE TOWN OF NEWMARKET
WASTEWATER SYSTEM
Statement of Financial Position**

As at December 31

	2014	FORECAST						
		2015	2016	2017	2018	2019	2020	2021
Financial Assets								
Cash and cash equivalents	\$16,007,000	\$17,699,400	\$18,348,319	\$19,335,319	\$20,638,609	\$22,403,428	\$24,137,961	\$26,157,340
Accounts receivable	2,135,000	2,141,000	2,407,000	2,563,000	2,734,000	2,913,000	3,075,000	3,175,000
Total Financial Assets	18,142,000	19,840,400	20,755,319	21,898,319	23,372,609	25,316,428	27,212,961	29,332,340
Liabilities								
Accounts payable & accrued liabilities	2,598,000	2,854,000	3,177,000	3,329,000	3,554,000	3,707,000	4,062,000	4,034,000
Interest payable on debt	234,000	338,000	304,000	269,000	233,000	196,000	155,000	114,000
Deferred revenue	147,000	150,000	153,000	156,000	159,000	162,000	165,000	168,000
Long-term debt	6,046,000	5,756,000	5,473,000	5,181,000	4,880,000	4,570,000	4,251,000	3,923,000
Total Liabilities	9,025,000	9,098,000	9,107,000	8,935,000	8,826,000	8,635,000	8,633,000	8,239,000
Net Financial Assets	9,117,000	10,742,400	11,648,319	12,963,319	14,546,609	16,681,428	18,579,961	21,093,340
Non-Financial Assets								
Tangible Capital Assets	65,080,000	65,935,560	68,020,832	70,079,276	72,111,428	74,117,839	76,099,079	78,055,732
Total Non-Financial Assets	65,080,000	65,935,560	68,020,832	70,079,276	72,111,428	74,117,839	76,099,079	78,055,732
Total Net Assets	74,197,000	76,677,960	79,669,151	83,042,595	86,658,037	90,799,267	94,679,040	99,149,072
Accumulated Surplus	\$74,197,000	\$76,677,960	\$79,669,151	\$83,042,595	\$86,658,037	\$90,799,267	\$94,679,040	\$99,149,072

The accompanying notes are an integral part of these consolidated financial statements.

THE CORPORATION OF THE TOWN OF NEWMARKET
WASTEWATER SYSTEM
Statement of Operations

For the years ended December 31

	2014	FORECAST							
		2015	2016	2017	2018	2019	2020	2021	
Revenues									
Rate based revenue	\$14,345,000	\$14,271,000	\$16,045,000	\$17,084,000	\$18,227,000	\$19,418,000	\$20,502,000	\$21,165,000	
Contributed / Assumed assets	4,879,000	2,472,400	2,472,400	2,472,400	2,472,400	2,472,400	2,472,400	2,472,400	
Gain/(loss) on sale of TCA	-29,000	-100,000	-100,000	-100,000	-100,000	-100,000	-100,000	-100,000	
Investment income	326,000	333,000	340,000	347,000	354,000	361,000	368,000	375,000	
Other revenue	-	-	-	-	-	-	-	-	
Total Revenues	19,521,000	16,976,400	18,757,400	19,803,400	20,953,400	22,151,400	23,242,400	23,912,400	
Expenditures									
Rate based expenditure	8,718,000	9,513,000	10,591,000	11,098,000	11,847,000	12,356,000	13,539,000	13,446,000	
Operating and maintenance	563,000	1,131,000	1,818,995	1,874,000	1,930,000	1,988,000	2,048,000	2,109,000	
Allocated overhead	1,061,000	1,352,000	763,066	786,000	810,000	834,000	859,000	885,000	
Interest expense	293,000	295,000	306,000	301,000	295,000	290,000	287,000	284,000	
Amortization	2,148,000	2,204,440	2,287,128	2,370,956	2,455,958	2,542,170	2,629,627	2,718,368	
Total Expenditures	12,783,000	14,495,440	15,766,209	16,429,956	17,337,958	18,010,170	19,362,627	19,442,368	
Annual Surplus / (Deficit)	6,738,000	2,480,960	2,991,191	3,373,444	3,615,442	4,141,230	3,879,773	4,470,032	
Accumulated Surplus, beginning of year	67,459,000	74,197,000	76,677,960	79,669,151	83,042,595	86,658,037	90,799,267	94,679,040	
Accumulated Surplus, end of year	\$74,197,000	\$76,677,960	\$79,669,151	\$83,042,595	\$86,658,037	\$90,799,267	\$94,679,040	\$99,149,072	

The accompanying notes are an integral part of these consolidated financial statements.

**THE CORPORATION OF THE TOWN OF NEWMARKET
WASTEWATER SYSTEM**

Statement of Changes in Net Financial Assets

For the years ended December 31

	2014	FORECAST							
		2015	2016	2017	2018	2019	2020	2021	
Annual surplus / (Deficit)	\$6,738,000	\$2,480,960	\$2,991,191	\$3,373,444	\$3,615,442	\$4,141,230	\$3,879,773	\$4,470,032	
Less: Acquisition of tangible capital assets	-833,000	-587,600	-1,900,000	-1,957,000	-2,015,710	-2,076,181	-2,138,467	-2,202,621	
Less: Contributed tangible capital assets	-4,879,000	-2,472,400	-2,472,400	-2,472,400	-2,472,400	-2,472,400	-2,472,400	-2,472,400	
Add: Amortization of tangible capital assets	2,148,000	2,204,440	2,287,128	2,370,956	2,455,958	2,542,170	2,629,627	2,718,368	
Add: Loss on sale of tangible capital assets	29,000								
Changes in Net Financial Assets	3,203,000	1,625,400	905,919	1,315,000	1,583,290	2,134,819	1,898,533	2,513,379	
Net Financial Assets, beginning of year	5,914,000	9,117,000	10,742,400	11,648,319	12,963,319	14,546,609	16,681,428	18,579,961	
Net Financial Assets, end of year	\$ 9,117,000	\$10,742,400	\$11,648,319	\$12,963,319	\$14,546,609	\$16,681,428	\$18,579,961	\$21,093,340	

THE CORPORATION OF THE TOWN OF NEWMARKET
WASTEWATER SYSTEM
Statement of Cashflow

For the years ended December 31

	2014	FORECAST							
		2015	2016	2017	2018	2019	2020	2021	
Cash Provided By (Used in):									
Operating Activities									
Annual surplus/deficit	6,738,000	2,480,960	2,991,191	3,373,444	3,615,442	4,141,230	3,879,773	4,470,032	
Add: Amortization	2,148,000	2,204,440	2,287,128	2,370,956	2,455,958	2,542,170	2,629,627	2,718,368	
Less: Contributed/assumed assets	-4,879,000	-2,472,400	-2,472,400	-2,472,400	-2,472,400	-2,472,400	-2,472,400	-2,472,400	
Add: Loss on sale of tangible capital assets	29,000								
(Increase)/decrease in A/R	-120,000	-6,000	-266,000	-156,000	-171,000	-179,000	-162,000	-100,000	
Increase/(decrease) in A/P	1,000	360,000	289,000	117,000	189,000	116,000	314,000	-69,000	
Increase/(decrease) in deferred revenue	-29,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	
Net change in cash from operating activities	3,888,000	2,570,000	2,831,919	3,236,000	3,620,000	4,151,000	4,192,000	4,550,000	
Capital Activities									
Cash used to acquire tangible capital assets	-833,000	-587,600	-1,900,000	-1,957,000	-2,015,710	-2,076,181	-2,138,467	-2,202,621	
Net change in cash from capital activities	-833,000	-587,600	-1,900,000	-1,957,000	-2,015,710	-2,076,181	-2,138,467	-2,202,621	
Financing Activities									
Proceeds from debt issues	-								
Principal repayment on long-term debt	-383,000	-290,000	-283,000	-292,000	-301,000	-310,000	-319,000	-328,000	
Net change in cash from financing activities	-383,000	-290,000	-283,000	-292,000	-301,000	-310,000	-319,000	-328,000	
Net Change in Cash	2,672,000	1,692,400	648,919	987,000	1,303,290	1,764,819	1,734,533	2,019,379	
Cash, beginning of year	13,335,000	16,007,000	17,699,400	18,348,319	19,335,319	20,638,609	22,403,428	24,137,961	
Cash, end of year	\$ 16,007,000	\$ 17,699,400	\$ 18,348,319	\$ 19,335,319	\$ 20,638,609	\$ 22,403,428	\$ 24,137,961	\$ 26,157,340	

The accompanying notes are an integral part of these consolidated financial statements.

THE CORPORATION OF THE TOWN OF NEWMARKET

Notes to the Consolidated Wastewater Financial Plan

The Town of Newmarket with a population of approximately 86,000 is located in the Regional Municipality of York, Province of Ontario, Canada. The Town owns and operates its Wastewater Collection System servicing approximately 28,000 property owners. The Region of York is responsible for treatment of wastewater.

1. SIX YEAR WASTEWATER FINANCIAL PLAN

The six year financial plan includes: Statement of Financial Positions, Statement of Operations, Statement of Net Financial Assets, and Statement of Cash Flow.

The financial plan must be approved by a resolution that indicates that the wastewater system is financially viable and that is passed by the Council of the Municipality.

2. FINANCIAL PLAN ASSUMPTIONS

The development of the projected six year consolidated financial statements incorporates the trend from 2010 to 2014, and assumptions for decrease of consumption volumes, inflationary factors, lifecycle capital replacement forecast, and water rate forecast.

3. FINANCIAL ASSETS

Financial assets consist of cash & cash equivalents and accounts receivables. Forecasted accounts receivable is based on historical trends.

4. LIABILITIES

Liabilities consist of accounts payable and accrued liabilities, interest payable on debt, deferred revenue and long-term debt.

(a) Accounts Payable and Accrued Liabilities

Accounts payable and accrued liabilities represent the costs of goods and services acquired in the period and recognized whether or not payments have been made or invoices received. Forecasted accounts payable and accruals are based on historical trend.

(b) Interest Payable on Debt

Interest payable on debt includes half of the balance of unamortized premium of debenture for New Operations Centre and accrued interest expense of debenture related to wastewater.

The accompanying notes are an integral part of these consolidated financial statements.

THE CORPORATION OF THE TOWN OF NEWMARKET

Notes to the Consolidated Wastewater Financial Plan

(c) Deferred Revenue

Deferred revenue represents the balance of the area specific development charges related to wastewater. These funds, by their nature, are restricted in their use and, until applied to specific capital works, are recorded as deferred revenue. Amounts applied to qualifying capital projects are recorded as revenue in the fiscal period they are expended.

(d) Long-term Debt

Long-term debt consists of debenture and FCM loan for New Operations Centre which will mature at 2029 and 2031 respectively, and wastewater portion of debt for Harry Walker Parkway extension which will mature at 2024. No additional debentures are projected in this forecast period.

5. TANGIBLE CAPITAL ASSETS (TCA)

(a) Tangible Capital Assets

Tangible capital assets are physical assets with useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

TCA are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of an asset. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

	<u>Useful Life - Years</u>
Buildings and building components	20 - 40
Vehicles	4 - 10
Machinery and equipment	3 - 10
Linear assets	
- Wastewater	50

Annual amortization is charged in the year the asset is available for productive use and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

Tangible capital assets are shown on a net basis in the financial statements. Residual value is assumed to be \$0 for all TCA contained within the forecast period. Gains/losses on disposal assumed to be \$0 as well.

(b) Additions and Disposals

Additions are based on the Asset Management Plan and disposals are based on the historical trend from 2010 to 2014.

THE CORPORATION OF THE TOWN OF NEWMARKET

Notes to the Consolidated Wastewater Financial Plan

(c) Contributed / Assumed Assets

These are tangible capital assets contributed by developers or other parties. TCA received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Forecasted amount of contributed /assumed assets is based on the historical trend.

(d) Summary of Wastewater System Tangible Capital Assets

As at December 31	2014	FORECAST								
		2015	2016	2017	2018	2019	2020	2021		
Opening TCA Balance(Historical Cost)	\$96,968,000	\$102,365,000	\$105,187,000	\$109,321,400	\$113,512,800	\$117,762,910	\$122,073,491	\$126,446,358		
Additions	5,560,000	3,060,000	4,372,400	4,429,400	4,488,110	4,548,581	4,610,867	4,675,021		
Disposals	63,000	238,000	238,000	238,000	238,000	238,000	238,000	238,000		
Closing TCA Balance(Historical Cost)	\$102,365,000	\$105,187,000	\$109,321,400	\$113,512,800	\$117,762,910	\$122,073,491	\$126,446,358	\$130,883,379		
Opening Accumulated Amortization	35,513,000	37,627,000	39,593,440	41,642,568	43,775,524	45,993,482	48,297,652	50,699,279		
Amortization Expense	2,148,000	2,204,440	2,287,128	2,370,956	2,455,958	2,542,170	2,629,627	2,718,368		
Accumulated Amortization on Disposals	34,000	238,000	238,000	238,000	238,000	238,000	238,000	238,000		
Ending Accumulated Amortization	\$37,627,000	\$39,593,440	\$41,642,568	\$43,775,524	\$45,993,482	\$48,297,652	\$50,699,279	\$53,169,647		
Work - in - Progress	342,000	-	-	-	-	-	-	-		
Net Book Value	\$65,080,000	\$65,593,560	\$67,678,832	\$69,737,276	\$71,769,428	\$73,775,839	\$75,757,079	\$77,713,732		

7. NET FINANCIAL ASSETS

Net financial assets as defined is the difference between financial assets and liabilities and is a key indicator in determining the wastewater system financial ability to replace its infrastructure. As reflected in the Statement of Changes in Net Financial Assets, the Town is in a net financial assets position which indicates the Town has sufficient resources to finance current and future activities. Forecasted net financial assets for the years 2015-2021 are \$10.7 million - \$21.1 million.

The accompanying notes are an integral part of these consolidated financial statements.

THE CORPORATION OF THE TOWN OF NEWMARKET **Notes to the Consolidated Wastewater Financial Plan**

8. ACCUMULATED SURPLUS

The Accumulated Surplus is comprised of the following:

	2014	FORECAST							
		2015	2016	2017	2018	2019	2020	2021	
<i>As at December 31</i>									
Wastewater Rate Stabilization Reserve	\$550,000	\$427,400	\$791,614	\$1,150,673	\$1,547,022	\$2,240,062	\$2,415,967	\$2,897,492	
Asset Replacement Fund	14,613,000	16,413,000	16,571,705	17,335,646	18,221,587	19,353,366	20,756,994	22,460,848	
Investment in tangible capital assets	65,060,000	65,563,560	67,678,832	69,737,276	71,769,428	73,775,839	75,757,079	77,713,732	
Debt cures	-6,046,000	-5,756,000	-5,473,000	-5,181,000	-4,880,000	-4,570,000	-4,251,000	-3,923,000	
Accumulated Surplus	\$74,197,000	\$76,677,960	\$79,869,151	\$83,042,595	\$86,658,037	\$90,799,267	\$94,679,040	\$99,149,072	



EXTRACT FROM COUNCIL MEETING OF TUESDAY, NOVEMBER 10, 2015

7. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

Items 1 (with the exception of sub-item 1, 4, 6, and 7), 3, 4, and 5 were identified as items not requiring separate discussion.

Moved by Councillor Thompson
Seconded by Councillor Kim

THAT the following recommendations with respect to the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to Council and staff be authorized to take all necessary action required to give effect to same:

1. General Committee Meeting Report of November 3, 2015

THAT the General Committee meeting report of November 3, 2015, be received and the recommendations carried by the Committee be approved:

(11) CFS15-047 – Central York Fire Services Budget for Aurora Comment

THAT Report No. CFS15-047 be received; and

THAT Council provide its comments by way of resolution(s) to be conveyed to Newmarket Council for consideration during their final budget reviews and approvals in respect of the 2016 Budget for Central York Fire Services.

CARRIED

EXTRACT/CORRESPONDENCE ROUTING INFORMATION							
External Correspondence was sent by Council Secretariat:				YES		NO	X
External Correspondence to be sent by:							
ACTION DEPT.: (To Director and Assistant)	CAO	Building & By-law	Corporate & Financial	Infrastructure & Environmental	Legal & Legislative	Parks & Recreation	Planning & Development
ACTION STAFF: (If other than above)							
INFO. DEPT.: (To Director and Assistant)	CAO	Building & By-law	Corporate & Financial	Infrastructure & Environmental	Legal & Legislative	Parks & Recreation	Planning & Development
INFO STAFF: (If other than above)							



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 T: 905 895.5193
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MEMORANDUM

TO: Mayor Van Bynen & Members of Council

FROM: Andrew Brouwer, Director of Legislative Services/Town Clerk

DATE: November 13, 2015

RE: **Proposed New Legislative Services Fees, 2016**

This memo provides further information regarding proposed new Legislative Services fees and charges referenced in Corporate Services – Financial Services Report 2015-58 (page 23 of the November 16 Special Committee of the Whole agenda). Please note the reference to “minimum 3 hours” is associated with the administration fee for special events/filming production enforcement not private parking administration fee as shown in the staff report.

New fees and charges proposed for 2016:

- **Private parking administration fee.** Businesses can enter into an agreement with the Town to allow the business owners to issue parking tickets for their lots (Town officers do not issue tickets – business owners are delegated authority to do so). There are 20 businesses which take advantage of this service in the Town. Ticket revenue is kept by the Town.

The \$100 private parking administration fee recovers the cost of administering the agreement, ensuring proper training and enforcement of the agreement and the ticket books themselves.

- **Administration fee: large item waste sticker enforcement.** Currently, enforcement officers patrol the Town to ensure stickers are placed on large items prior to collection, to ensure efficient collection and mitigate potential property standards issues. This year to date, enforcement officers have placed 190 stickers. While the \$12.00 sticker cost (2015 rate) is reimbursed by the resident, enforcement officers' time required in the field and to follow up with non-compliant residents is not taken into account. An administrative fee of \$55.00 is proposed to recover the cost of the sticker and the enforcement officers' time, and supports greater enforcement through the introduction of a fee.
- **Administration fee: special events/filming production enforcement (3 hour minimum).** Typically, special events coordinated by various organizations and filming

productions require enforcement officers to attend and mitigate parking and noise issues, taking away their capacity to support enforcement in other parts of the community. To date in 2015, there have been 30 special events and filming productions in the Town. Fees are proposed as follows, intended to recover enforcement officers' time in attending and any administration required in following-up. It should be noted that enforcement officers' hourly rates range from \$36-\$44/hour.

- \$35.00/hour for non-profit events (e.g., Jazz Festival, Newmarket Home Show and Silverstick Tournament) - 3 hour minimum
- \$50.00/hour for for-profit events (e.g., Ribfest, sporting events) - 3 hours minimum
- \$60.00/hour for filming productions - 3 hour minimum

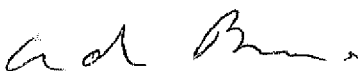
If approved, one (1) enforcement officer will be dedicated to the event or filming production, maintaining the level of enforcement service for the remainder of the community. A dedicated Town enforcement officer will focus on parking, noise and other Town by-law matters, allowing York Region Police officers in attendance to focus on pedestrian/vehicle safety on roadways and alcohol enforcement. The dedicated Town enforcement officer and York Regional Police in attendance will undertake a coordinated approach to their respective enforcement responsibilities.

- **New sign fees.** The current sign by-law (By-law 2014-11) regulates a development sign, which is used on a specific site to advertise a pending development and is similar in structure to a ground sign. A development sign fee was not introduced at the time By-law 2014-11 was passed and should have been. It is proposed that a fee of \$424.00 be introduced in 2016 for a development sign application permit (current ground sign fee), which recovers costs associated administering the permit.

Often, a business owner will change the face of a sign (referred to as a "lens") without altering the sign's structure. Such a change still requires review by Town staff to review compliance with the sign by-law and issue a permit. A sign "lens" replacement fee of \$212.00 is proposed, which recovers costs associated administering the permit.

- **Civil marriage ceremony & licence fee (package).** In 2015, the cost for a civil marriage ceremony before GST is \$400 and a marriage licence is \$125. As an incentive to purchase a marriage licence and book a civil marriage ceremony with the Town, for 2016, a fee of \$500.00 (before GST) is proposed for couples who purchase a marriage licence and book a civil marriage ceremony with the Town. Staff will continue to investigate incentive pricing and packages for various Town wedding services in 2016.

For further information, please contact me at 905-953-5300, ext. 2211 or abrouwer@newmarket.ca.



Andrew Brouwer, Director of Legislative Services/Town Clerk