



## Town of Newmarket How to attend an Electronic Advisory Committee or Board Meeting

As all Town facilities remain closed to the public, members of the public can attend an electronic Advisory Committee or Board Meeting by joining through ZOOM.

These instructions are for the public and not Committee or Board Members. **The public will join in “listen only” mode (as an “Attendee”).**

**Meeting:** Accessibility Advisory Committee  
**Date:** Thursday, March 18, 2021 at 10:30 AM  
**Location:** Electronic VIA ZOOM Meeting

**How to Join the Meeting by laptop, tablet, iPad, phone or computer:**

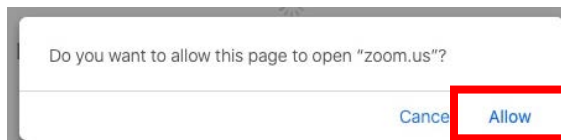
**1**

**Click the link to the ZOOM Meeting below:**

<https://townofnewmarket.zoom.us/j/98030644823?pwd=SStPNnpuYlBvTjhINnVndmEvZWVtUT09>

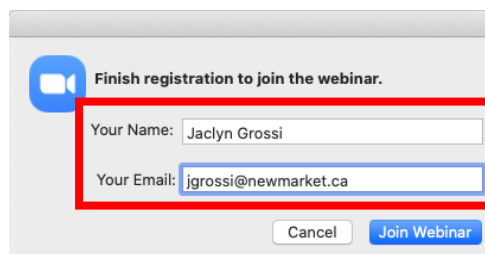
**2**

**The link will open in your browser and the following pop-up will appear, click “Allow”**



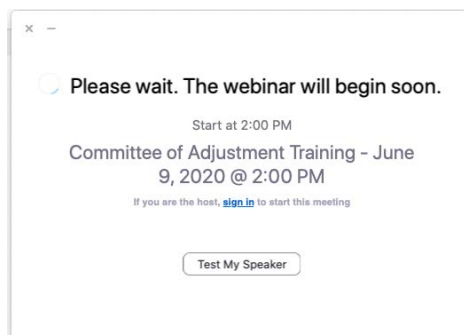
**3**

**Type your First and Last name into the “Your Name” field and type your email into the “Your Email” field. Then click “Join Webinar”.**



4

The following pop-up window will appear, and you will join the meeting when it begins.



**Reminder** – you will only be able to listen and view the meeting, your camera and audio will not be on.

5

When the meeting begins you will be able to see the Committee or Board Members and Staff who are attending the meeting.

### How to Join the Meeting by telephone:

1

Dial one of the numbers below:

647 374 4685 or  
647 558 0588

2

Follow the telephone prompts and input the following information:

Meeting ID: 980 3064 4823 followed by #

There is no Participant ID, just press #

Passcode: 593467 followed by #

You will be placed in a “waiting room” until the meeting begins

3

Once the meeting begins, the telephone operator will advise that you have joined as an attendee and that you will be muted throughout the meeting.

## Technical Tips

- ✓ **You will be attending the meeting in “listen only mode” (i.e., without your video or audio on)**
- ✓ If you cannot connect, check your internet connection by going to another website (such as [www.newmarket.ca](http://www.newmarket.ca)) - If the internet is not working on other sites, you may need to reboot your device or modem



If your screen freezes, try to refresh or you may need to disconnect from the meeting and then reconnect using the link above

- ✓ If you get disconnected, rejoin the meeting using the link above





# Town of Newmarket

## Agenda

### Accessibility Advisory Committee

Date: Thursday, March 18, 2021  
Time: 10:30 AM  
Location: Electronic VIA ZOOM  
See How to Login Guide

#### Pages

#### 1. Notice

At this time, the Municipal Offices remain closed to the public. This meeting will be available VIA ZOOM Meeting at [newmarket.ca/meetings](https://newmarket.ca/meetings).

#### 2. Additions & Corrections to the Agenda

#### 3. Declarations of Pecuniary Interest

#### 4. Presentations & Deputations

#### 5. Approval of Minutes

##### 5.1. Accessibility Advisory Committee Meeting Minutes of January 21, 2021

2

1. That the Accessibility Advisory Committee Meeting Minutes of January 21, 2021 be approved.

#### 6. Items

##### 6.1. Main Street Accessibility

##### 6.2. Accessible Van Signage Update

8

**Note:** The Legislative Coordinator will provide an update on this matter.

##### 6.3. Rene Brey Washroom Accessibility Retrofit

#### 7. New Business

#### 8. Adjournment





# Town of Newmarket

## Minutes

### Accessibility Advisory Committee

Date: Thursday, January 21, 2021  
 Time: 10:30 AM  
 Location: Electronic VIA ZOOM  
 See How to Login Guide

Members Present: Steve Foglia, Chair  
 Jeffrey Fabian  
 Felim Greene  
 Linda Jones  
 Allen Matrosov  
 Councillor Simon  
 Huma Tahir

Members Absent: Patricia Monteath

Staff Present: J. Bond, Manager of Parks & Property Services  
 A. Cammaert, Manager of Planning & Building Services  
 M. Ashworth, Capital Works Project Manager  
 E. Engman, Capital Projects Work Manager  
 P. McIntosh, Recreation Programmer - Seniors & Special Needs  
 A. Walkom, Legislative Coordinator

The meeting was called to order at 10:30 AM.  
 Steve Foglia in the Chair.

#### 1. Notice

Steve Foglia advised that all Town facilities were closed to the public, and that members of the public were encouraged to attend an electronic Advisory Committee or Board Meeting by joining through the ZOOM information provided with the agenda.

## **2. Additions & Corrections to the Agenda**

None.

## **3. Declarations of Pecuniary Interest**

None.

## **4. Presentations & Deputations**

### **4.1 Mulock Property Design Concept**

Lisa Rapoport, PLANT Architect Inc. provided a presentation to the Accessibility Advisory Committee regarding the Mulock Property Design Concept which reviewed the park paths, the main house and the out-buildings. She compared the accessibility of the existing paths, the proposed primary and secondary paths, and the multi-use path that would be used as a skating trail in the winter months. The presentation then reviewed the main house floor plans of the first and second floors and basement, including the slope of the entrance to the house and an accessible ramp. The presentation continued with an outline of the elevator access to the second floor and a review of the accessible parking onsite. She further explained the design of the out-buildings being the artist residency, conservatory, and Zamboni building.

The Members queried the presenter regarding specific design elements such as the slope of entrance ramps, automatic door operators, stair placement and the swing of doors in relation to ramp placement. They further provided feedback on the inclusion of a universal washroom on the property similar to the Upper Canada Mall project, the preference to use ramps over stairs throughout the pathways, access to accessible equipment that can be used on the skating rink, and the ability for people with disabilities to enjoy all design components of the property.

Moved by: Felim Greene

Seconded by: Jeffrey Fabian

1. That the presentation provided by Lisa Rapoport, PLANT Architect Inc. regarding the Mulock Property Emerging Design Concept be received.

**Carried**

### **4.2 Newmarket Outdoor Skatepark**



The Capital Works Project Managers provided a presentation regarding the Newmarket Outdoor Skatepark which included an overview of the design, accessible elements around the perimeter, and the seating options. They further advised that the existing parking at the Magna Centre would be used.

The Accessibility Advisory Committee queried the presenters regarding concrete features, the use of rolling hills versus ramps, slopes of features, and proximity to accessible parking.

The Capital Works Project Managers advised that the construction would start in 2021.

Moved by: Felim Greene

Seconded by: Huma Tahir

1. That the presentation provided by the Capital Works Project Managers regarding Newmarket's Outdoor Skatepark be received.

**Carried**

## **5. Approval of Minutes**

### **5.1 Accessibility Advisory Committee Meeting Minutes of November 19, 2020**

Moved by: Felim Greene

Seconded by: Linda Jones

1. That the Accessibility Advisory Committee Meeting Minutes of November 19, 2020 be approved.

**Carried**

## **6. Items**

### **6.1 North-West Quadrant PH5 Parking Lot**

The Capital Works Project Manager provided an update regarding the North-West Quadrant PH5 Parking Lot including an outline of accessible parking spots, design elements and the trail grading.

Moved by: Linda Jones

Seconded by: Jeffrey Fabian

1. That the update provided by the Capital Works Project Managers regarding the North-West Quadrant PH5 Parking Lot be received.

**Carried**

## **6.2 Main Street Accessibility**

The Legislative Coordinator advised that Economic Development Staff were reviewing the current Financial Incentive Program to determine if accessibility projects could be incorporated into the existing scope, or if additional approvals were required.

Steve Foglia advised that he was working on a presentation for the Main Street District Business Improvement Area Board of Management regarding accessibility. He asked that the Legislative Coordinator provide him with the pictures taken at the audit conducted in 2019.

## **6.3 Accessible Van Parking Signs**

The Legislative Coordinator advised that Public Works Services Staff were reviewing the option to add smaller signs below the existing accessible parking signs at the previously identified four locations downtown.

## **6.4 Accessible Taxis**

Allen Matrosov provided the Committee with an update regarding accessible taxis in Newmarket, and the need to partner with other municipalities for success.

The Members discussed the AODA requirements and the opportunity to recommend this approach to both York Region and the Province.

## **6.5 Funding Opportunities**

The Legislative Coordinator advised that the Grant Coordinator informed that once the required funding is available for a large renovation such as Fairly Lake, it will be the top priority. In the interim a smaller retrofit grant was available and it was applied to retrofit the Rene Brey washroom.

The Committee asked for an update on the Rene Brey washroom project at their next meeting.

## 7. New Business

### 7.1 Accessible Parking at Town of Newmarket Parks

Jeff Fabian queried Staff regarding accessible parking availability at all Town of Newmarket parks. Staff advised that they would follow up and provide an update to the Committee when appropriate.

## 8. Adjournment

Moved by: Jeffrey Fabian

Seconded by: Felim Greene

1. That the meeting be adjourned at 12:09 PM.

**Carried**

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Steven Foglia, Chair

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Date



CUSTOMER NAME:

DATE:

TOWN OF NEWMARKET

MAR. 02, 2021

Font: **HEAVYBC**Colours:  -Black -White

Substrate: Aluminum / 16GA STEEL

Radius : 38.1mm / 1.5"

CREATED BY: HAROLD

DATE: MAR. 02, 2021

REVISED #

DATE:



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