



Town of Newmarket

Minutes

Elman W. Campbell Museum Board of Management

Date: Thursday, September 17, 2020

Time: 7:30 PM

Location: Electronic VIA ZOOM
See How to Login Guide

Members Present: Jackie Playter, Chair
Ron Atkins
Michelle Clayton-Wood
Billie Locke

Members Absent: Councillor Morrison
Ross Caister
Norman Friend

Staff Present: W. Broydell, Curatorial Assistant
D. Smith, Recreation Programmer
A. Walkom, Legislative Coordinator

1. Notice

As the Municipal Offices were closed to the public, this meeting was available via ZOOM at www.newmarket.ca/meetings.

2. Call to order

The meeting was called to order at 7:30 PM. Jackie Playter in the Chair.

3. Regrets

4. Additions & Corrections to the Agenda

None.

5. Conflict of Interest Declarations

None.

6. Approval of Minutes

6.1 Elman W. Campbell Museum Board Meeting Minutes of February 20, 2020

Moved by: Ron Atkins

Seconded by: Michelle Clayton-Wood

1. That the Elman W. Campbell Museum Board Meeting Minutes of February 20, 2020 be approved.

Carried

7. Business arising from the Minutes

Jackie Playter inquired as to the status of the Museum Front Lawn Sign. The Recreation Programmer advised that she would follow up to determine the status.

8. Correspondence and Communications

The Curatorial Assistant advised of the periodicals which had been received by the Museum.

Moved by: Ron Atkins

Seconded by: Billie Locke

1. That the correspondence be received.

Carried

9. Financial Report

Jackie Playter provided a financial report which included an overview of the Museum budget and reserve.

Moved by: Ron Atkins

Seconded by: Billie Locke

1. That the financial report be received.

Carried

10. Museum Report

The Curatorial Assistant advised that the Elman W. Campbell Museum had been closed on March 12, 2020 due to the COVID-19 pandemic and had remained closed, leading to the cancellation of all programs and events. New displays have been held over until 2021. She advised that the Museum had received the Community Museums Operating Grant and that the Museum Assistance Fund had been applied for. She provided an update on the staff projects which have continued, including digitizing the accession registry. She advised that virtual formats may be utilized for online educational programs.

Moved by: Billie Locke

Seconded by: Michelle Clayton-Wood

1. That the Museum Report be received

Carried

11. Friends of the Museum Report

Billie Locke advised that all plans for the Friends of the Museum have been on hold during the COVID-19 pandemic and advised of how the FOM has been meeting during the pandemic.

Moved by: Ron Atkins

Seconded by: Michelle Clayton-Wood

1. That the Friends of the Museum Report be received.

Carried

12. New Business

(1) Old Flame Brewing Company - Board Members discussed the Old Flame Brewing Company which will be located next to the Museum. Members

expressed concern over the parking arrangements for the brewery and the location of waste collection facilities for the brewery.

13. Next Meeting

The Board set the next meeting as November 19, 2020.

14. Adjournment

The meeting adjourned at 7:52 PM.

Jackie Playter, Chair

Date