



Town of Newmarket

Minutes

Committee of the Whole - Electronic

Date: Monday, December 7, 2020
Time: 1:00 PM
Location: Streamed live from the Municipal Offices
395 Mulock Drive
Newmarket, ON L3Y 4X7

Members Present: Mayor Taylor
Deputy Mayor & Regional Councillor Vegh
Councillor Simon
Councillor Woodhouse
Councillor Twinney
Councillor Morrison
Councillor Kwapis
Councillor Broome
Councillor Bisanz

Staff Present: J. Sharma, Chief Administrative Officer
E. Armchuk, Commissioner of Corporate Services
P. Noehammer, Commissioner of Development & Infrastructure Services
I. McDougall, Commissioner of Community Services
L. Lyons, Director of Legislative Services/Town Clerk
K. Saini, Deputy Town Clerk
F. Scott, Manager of Regulatory Services
M. Agnoletto, Director of Public Works Services
M. Mayes, Director of Financial Services/Town Treasurer
A. Tang, Manager of Finance & Accounting
R. Prudhomme, Director of Engineering Services
J. Unger, Director of Planning & Building Services
A. Cammaert, Manager of Planning Services
A. Walkom, Legislative Coordinator
J. Grossi, Legislative Coordinator

For consideration by Council on December 14, 2020.
The meeting was called to order at 1:00 PM.
Mayor Taylor in the Chair.

1. Notice

Mayor Taylor advised that the Municipal Offices were closed to the public and that this meeting was streamed live at [Newmarket.ca/meetings](https://www.newmarket.ca/meetings). Residents who would like to provide comment on an item on this agenda were encouraged to provide their feedback in writing through email to Legislative Services at clerks@newmarket.ca or by joining the meeting electronically through video or telephone. He advised residents that their comments would form part of the public record.

2. Additions & Corrections to the Agenda

The Clerk advised that there were no additions or corrections to the agenda.

3. Conflict of Interest Declarations

None.

4. Presentations & Recognitions

4.1 Draft 2021 Operating and Capital Budgets

Note: This item was dealt with under sub-item 6.1. Please see sub-item 6.1 for motion.

The Director of Financial Services/Treasurer provided a presentation regarding the Draft 2021 Operating and Capital Budgets which provided an overview of the draft budgets, a list of revisions since the previous Special Committee of the Whole meeting on the budget and the effects of the COVID-19 pandemic. The Manager of Accounting & Finance provided an overview of the community engagement efforts throughout the budget process and the impact on the average residential property. The presentation concluded with the next steps in the budget process including a schedule of upcoming activities.

5. Deputations

None.

6. Consent Items

Moved by: Councillor Simon

Seconded by: Councillor Broome

1. That sub-items 6.2, 6.3, 6.4, 6.5, 6.10, 6.11, and 6.12 be adopted on consent. See following sub-items 6.1, 6.6, 6.7, 6.8, and 6.9 for motions.

Carried

6.1 Draft 2021 Operating and Capital Budgets

An alternate motion was presented and is noted below in bold.

Moved by: Councillor Woodhouse

Seconded by: Councillor Kwapis

1. **That the presentation provided by the Director of Financial Services/Treasurer and the Manager of Accounting & Finance regarding the Draft 2021 Operating and Capital Budgets be received; and,**
2. That the report entitled Draft 2021 Operating and Capital Budgets dated December 7, 2020 be received; and,
3. **That the COVID-19 contingency fund contribution be increased to 0.8%, primarily through the use of anticipated savings and revenue from REV it Up initiatives, while maintaining the overall tax levy increase of 1.98% and in doing so, not impact service levels and continue to preserve fiscal sustainability; and,**
4. That the Draft 2021 Operating Budget with expenditures of \$137,020,270 be approved, which is comprised of the following components:
 - a. **\$68,956,971** for Town purposes, including a **\$500,000** Contingency
 - b. \$17,322,399 for Central York Fire Services (Newmarket's share)
 - c. \$3,690,895 for the Newmarket Public Library
 - d. \$30,000 for the Main Street District Business Improvement Area (BIA)
 - e. \$19,646,000 for the Water Rate Group

- f. \$22,164,000 for the Wastewater Rate Group
 - g. \$2,410,960 for the Stormwater Rate Group
 - h. \$2,799,045 for the Building Permit Rate Group
- 5. That a Capital Spending Authority of \$42,400,000 be established, being \$37,900,000 for 2021 and \$4,500,000 for 2022; and,
 - 6. That costs for the COVID-19 pandemic outlined in this report in excess of the Contingency, be funded by the Rate Stabilization Reserve; and,
 - 7. That staff be directed to prepare option for 2021 Financial Relief Measures to be presented to Council in January, 2021; and,
 - 8. **That the funding for support to local businesses be set as a range between \$50,000 to \$100,000; and,**
 - 9. That the draft 2021 Operating and Capital Budgets be forwarded to the Council meeting of December 14, 2020 for final approval; and
 - 10. That Council authorize the Director of Financial Services/Treasurer to:
 - a. Make any necessary adjustments within the total approved budget to reflect organizational changes and any other reallocation of costs.
 - b. Accept and adjust the budget for new provincial and/or federal funding provided there is no tax levy impact; and,
 - 11. That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

6.2 2021 Fees and Charges Overview

- 1. That the report entitled 2021 Fees & Charges Overview dated December 7, 2020 be received for information.

6.3 2021 User Fees and Charges General

- 1. That the report entitled 2021 User Fees and Charges General dated December 7, 2020 be received; and,

2. That the attached Schedules “D”, “E”, “F”, marked as the Town of Newmarket 2021 Public Works Services, Engineering Services and Legislative Services – General Fees, respectively, be approved and adopted by by-law; and,
3. That the fee adjustments come into full force and effect as of January 1, 2021; and,
4. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

6.4 2021 Water and Wastewater Rates

1. That the report entitled 2021 Water and Wastewater Rates dated December 7, 2020 be received; and,
2. That the attached Schedule A being the Town of Newmarket Water and Wastewater Rates be approved and adopted by by-law; and,
3. That the rates come into full force and effect on January 1, 2021; and,
4. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

6.5 2021 Stormwater Rates

1. That the report entitled 2021 Stormwater Rates dated December 7, 2020 be received; and,
2. That the attached Schedule A being the Town of Newmarket Stormwater Rates be approved and adopted by by-law; and,
3. That the rates come into full force and effect on January 1, 2021; and,
4. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

6.6 Urban Centres Secondary Plan and Zoning By-law Technical Amendments - Final Recommendations

Moved by: Councillor Morrison
Seconded by: Councillor Bisanz

1. That the memorandum regarding Urban Centres Secondary Plan and Zoning By-law Technical Amendments - Final Recommendations dated December 7, 2020 be received; and,
2. That the report entitled Urban Centres Secondary Plan and Zoning By-law Technical Amendments - Final Recommendations dated October 26, 2020 be received; and,
3. That the attached Official Plan Amendment No. 25 be adopted; and,
4. That Staff be directed to forward the attached Official Plan Amendment No. 25 to the Regional Municipality of York for approval; and,
5. That upon Regional approval of Official Plan Amendment No. 25, Staff be directed to bring the attached Zoning By-law Amendment to a future Council meeting for approval; and,
6. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

6.7 Zoning By-law Amendment – 693-713 Davis Dr (Briarwood)

Moved by: Councillor Twinney
Seconded by: Councillor Broome

1. That the report entitled Zoning By-law Amendment – 693-713 Davis Drive (Briarwood) dated December 7, 2020 be received; and,
2. That the application for a Zoning By-law Amendment, as submitted by Briarwood Developments Limited for 693-713 Davis Drive, be approved, and that staff be directed to present the Zoning By-law Amendment, including the necessary Holding provisions, to Council for approval; and,
3. That Council direct the Director of Planning & Building Services and the Municipal Solicitor, or her designate, to enter into one or more agreements on behalf of the Town pursuant to Section 37 of the Planning Act to secure community benefits and any matters required as a legal convenience; and,

4. That Council direct the Director of Planning & Building Services and the Director of Finance, or their designate, to enter into a DC Deferral Agreement, once all of the requirements of the Town's Policy for the Deferral of Payment of Development Charges & Planning Application Fees within the Urban Centres have been met; and,
5. That servicing allocation for 339 units (662 people) be granted in accordance with the Servicing Allocation Policy and subsequent agreements; and,
6. That Briarwood (NWMKT) Inc. of 636 Edward Ave, Unit #14, Richmond Hill ON L4C3A5 be notified of this action; and,
7. That Candevcon Limited of 9358 Goreway Drive, Brampton ON L6P0M7 be notified of this action; and,
8. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

6.8 Off-Street Parking Program

Moved by: Councillor Kwapis
Seconded by: Councillor Broome

1. That the report entitled Off-Street Parking Program dated December 7, 2020 be received; and,
2. That Council adopts the proposed overnight parking exemption permit program; and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

6.9 INFO-2020-37: Newmarket Patio Program - 2020

Moved by: Councillor Kwapis
Seconded by: Councillor Simon

1. That the Information Report entitled Newmarket Patio Program - 2020, dated November 30, 2020 be received.

Carried

6.10 Item 5.2 from the draft Central York Fire Service - Joint Council Committee meeting minutes of November 14, 2020: Renewal of Fire Dispatch Agreement

1. That Fire Services Report JCC-2020-11 dated November 24, 2020 entitled Renewal of Fire Dispatch Agreement be received; and,
2. That the Fire Chief be authorized to negotiate the renewal of the Fire Dispatch Agreement with Richmond Hill Fire and Emergency Services (RHFES); and,
3. That Council authorize the Mayor and Clerk to sign the Fire Dispatch Agreement between the City of Richmond Hill and the Town of Newmarket once the agreement has finalized and agreed upon by the two fire services.

6.11 Elman W. Campbell Museum Board Meeting Minutes of September 17, 2020

1. That the Elman W. Campbell Museum Board Meeting Minutes of September 17, 2020 be received.

6.12 Newmarket Public Library Board Meeting Minutes of October 21, 2020

1. That the Newmarket Public Library Board Meeting Minutes of October 21, 2020 be received.

7. Action Items

None.

8. Notices of Motion

None.

9. Motions Where Notice has Already been Provided

None.

10. New Business

10.1 Recognition of the Widdifield Family

Councillor Twinney inquired as to the status of the project to recognize the Widdifield family. The Commissioner of Community Services advised that an information report would be provided to Council and that the signage would likely be installed in the Spring of 2021.

10.2 Trail Enhancements: North West Quadrant Public Consultation Centre

Councillor Bisanz thanked Engineering staff for the Public Consultation Centre held on November 25, 2020 regarding the trail enhancements in the northwest quadrant. She inquired as to the next steps for the project and the timing of the trail construction. The Director of Engineering Services advised that public consultation would continue into January 2021, followed by detailed designs by the consultant, with construction beginning in 2022.

10.3 Active Transportation Implementation Plan

Councillor Broome requested that a report regarding the Active Transportation Implementation Plan be provided to Council in January or February 2021. The Commissioner of Development & Infrastructure advised that staff would bring a report to one of the Committee of the Whole meetings in February 2021.

11. Closed Session

Mayor Taylor advised there was no requirement for a Closed Session.

12. Adjournment

Moved by: Councillor Bisanz
Seconded by: Councillor Morrison

1. That the meeting be adjourned at 4:03 PM.

Carried

John Taylor, Mayor

Lisa Lyons, Town Clerk