



# Central York Fire Services

## Minutes

### Joint Council Committee

Date: Tuesday, September 1, 2020

Time: 9:30 AM

Location: Electronic VIA ZOOM  
See How to Login Guide

Members Present: Councillor Gallo, Town of Aurora  
Councillor Gilliland, Town of Aurora  
Councillor Thompson, Town of Aurora  
Councillor Bisanz, Town of Newmarket  
Councillor Broome, Town of Newmarket  
Deputy Mayor & Regional Councillor Vegh, Town of Newmarket

Staff Present: I. Laing, Fire Chief, Central York Fire Services  
R. Volpe, Deputy Chief, Central York Fire Services  
D. Nadorozny, Chief Administrative Officer, Town of Aurora  
A. Downey, Director of Operations, Town of Aurora  
R. Wainwright van Kessel, Director of Finance – Treasurer,  
Town of Aurora  
I. McDougall, Acting Chief Administrative Officer, Town of  
Newmarket  
L. Georgeff, Director of Human Resources, Town of Newmarket  
M. Mayes, Director of Financial Services/Treasurer, Town of  
Newmarket  
D. Schellenberg, Manager of Finance & Accounting, Town of  
Newmarket  
K. Saini, Deputy Town Clerk, Town of Newmarket  
J. Grossi, Legislative Coordinator

The meeting was called to order at 9:34 AM.  
Councillor Bisanz in the Chair.

**1. Notice**

Councillor Bisanz advised that the Municipal Offices were closed to the public and that this meeting was available via ZOOM at [www.newmarket.ca/meetings](http://www.newmarket.ca/meetings).

**2. Additions & Corrections to the Agenda**

None.

**3. Conflict of Interest Declarations**

None.

**4. Presentations**

**4.1 2019 Central York Fire Services Annual Report**

Chief Laing provided a presentation regarding the 2019 Central York Fire Services Annual Report which outlined the key findings related to emergency response, fire trends, and major fire investigations. He reviewed the annual statistics regarding station response times, and training program opportunities. Chief Laing concluded the presentation with an overview of the 2019 budget and future projects.

Joint Council Committee members queried Chief Laing regarding call volumes, budget discrepancies in surplus for the 2018 and 2019 budgets, and the effects of COVID-19 on emergency services.

An alternate motion was presented and is noted below in bold.

Moved by: Councillor Thompson

Seconded by: Deputy Mayor & Regional  
Councillor Vegh

1. That the presentation provided by Chief Ian Laing regarding the 2019 Central York Fire Services Annual Report be received; and,
2. **That the 2019 Central York Fire Services Annual Report be received.**

**Carried**

**5. Deputations**

None.

## **6. Approval of Minutes**

### **6.1 Central York Fire Services – Joint Council Committee Meeting Minutes of March 3, 2020**

Moved by: Deputy Mayor & Regional  
Councillor Vegh

Seconded by: Councillor Broome

1. That the Central York Fire Services – Joint Council Committee Meeting Minutes of March 3, 2020 be approved.

**Carried**

## **7. Items**

### **7.1 Introduction of New Deputy Chief Jeremy Inglis**

Chief Laing provided an introduction to the new Deputy Chief, Jeremy Inglis who is a certified Incident Safety Officer, a Director with the Ontario Association of Fire Chiefs and presently serves as an alternate CEMC (Community Emergency Management Coordinator). Academically, he holds a Mechanical Engineering Technology Diploma, numerous qualifications and certificates in various NFPA disciplines and leadership training. He is also presently completing his Bachelors Degree in Business Administration.

Deputy Inglis has experience in career, composite and volunteer fire departments, most recently coming from Fort Erie where he has reflected an unmatched commitment to serving the community and its most vulnerable citizens. Given his experience with both the suppression division and support services, he will initially join us in the Support Services portfolio. He will be leading the Fire Prevention Division and be heavily involved with the construction of our new Fire Station (Station 4-5), budget process, fleet, equipment, facility procurement and maintenance.

### **7.2 Mid-term Appointment of Chair and Vice-Chair**

Moved by: Deputy Mayor & Regional  
Councillor Vegh

Seconded by: Councillor Broome

1. That Councillor Thompson be appointed as Vice Chair for the Central York Fire Services-Joint Council Committee for the remainder of the 2018-2022 term.

**Carried**

### **7.3 2019 Central York Fire Services Annual Report**

This item was dealt with under item 4.1. See item 4.1 for motion.

### **7.4 Letter from Town of Aurora (Budget Reduction)**

Moved by: Councillor Thompson

Seconded by: Councillor Broome

1. That the letter from the Town of Aurora regarding Budget Reduction be received for information purposes.

**Carried**

### **7.5 Fire Chief response on the amalgamation of Fire Departments in York Region**

Chief Laing reviewed the Newmarket staff report which was considered in May 2020, entitled Regional Fire Services Study and advised that Markham, Vaughan and King did not support the amalgamation of Fire Services at this time. Therefore, York Region did not receive the triple majority which was necessary to move forward with this item.

Moved by: Councillor Broome

Seconded by: Councillor Gallo

1. That the Regional Fire Services Study be received for information purposes.

**Carried**

### **7.6 Fire Services Headquarters Station 4-5**

The Director of Operations, Town of Aurora, provided an update on Station 4-5 which included a review of the background information on the project, current budget projections, and proposed timeframes.

Moved by: Councillor Thompson

Seconded by: Councillor Gallo

- 1. That Report No. OPS19-014 be received for information.

**Carried**

**7.7 Cost Recovery Program (Expansion)**

Deputy Chief Volpe provided an update on the current Cost Recovery Program which began in January 2020, and outlined the options for expansion.

An alternate motion was presented and it noted below in bold.

Moved by: Councillor Gilliland

Seconded by: Councillor Broome

- 1. That Fire Services Report JCC-2020-03 Cost Recovery Program (Expansion) dated 2020-09-01 be received; and,
- 2. That the Joint Council Committee (JCC) approve this report and authorize staff to implement the updated Town of Newmarket User Fees – Schedule A (see attachment); and,
- 3. That JCC authorize a 12-month pilot of the expanded services within the cost recovery program, with phase 1 to include
  - **natural gas leaks,**
  - **drug labs/grow ops & clandestine labs,**
  - **post fire investigations,**
  - **extraordinary expenses,**
  - **hydro incidents (down wires) and;**
  - Phase 2 (after the 12 month pilot program) to include
    - **multi-purpose smoke alarms and carbon monoxide alarms**

- **elevator rescues (non-emergency); and,**
4. That JCC approve an additional 7 hours for the Accounts Administrator permanent part time position which is an increase from 21 hours (FTE 0.6) to 28 hours (FTE 0.8) per week.

**Carried**

#### **7.8 CYFS Final Budget – Fourth Quarter 2019**

Moved by: Councillor Broome

Seconded by: Councillor Thompson

1. That the report entitled CYFS Final Budget Report – Fourth Quarter dated September 1, 2020 be received for information purposes.

**Carried**

#### **7.9 CYFS Budget Report – Second Quarter 2020**

Moved by: Deputy Mayor & Regional  
Councillor Vegh

Seconded by: Councillor Thompson

1. That the report entitled CYFS Preliminary Budget Report – Second Quarter dated September 1, 2020 be received for information purposes.

**Carried**

#### **7.10 CYFS Draft 2021 Operating and Capital Budgets**

Moved by: Councillor Gilliland

Seconded by: Councillor Broome

1. That Joint CYFS/Corporate Services – Financial Services Report dated September 1, 2020 regarding the Draft 2021 Operating and Capital Budgets be received; and,

2. That the Joint Council Committee (JCC) receive the draft budgets;  
and,
3. That the JCC establish a date to discuss the draft budgets prior to the next scheduled JCC meeting on November 3, 2020.

**Carried**

**8. New Business**

None.

**9. Closed Session**

Councillor Bisanz advised that Closed Session was not required.

**10. Adjournment**

Moved by: Councillor Gallo

Seconded by: Councillor Gilliland

1. That the meeting be adjourned at 12:10 PM.

**Carried**

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Councillor Bisanz, Chair

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Date