



Town of Newmarket

Minutes

Committee of the Whole - Electronic

Date: Monday, October 5, 2020
Time: 1:00 PM
Location: Streamed live from the Municipal Offices
395 Mulock Drive
Newmarket, ON L3Y 4X7

Members Present: Mayor Taylor
Councillor Simon
Councillor Woodhouse
Councillor Twinney
Councillor Morrison (1:00 PM - 2:48 PM)
Councillor Kwapis
Councillor Broome
Councillor Bisanz

Members Absent: Deputy Mayor & Regional Councillor Vegh

Staff Present: J. Sharma, Chief Administrative Officer
E. Armchuk, Commissioner of Corporate Services
J. Unger, Acting Commissioner of Development & Infrastructure Services
I. McDougall, Commissioner of Community Services
L. Lyons, Director of Legislative Services/Town Clerk
K. Saini, Deputy Town Clerk
F. Scott, Manager of Regulatory Services
M. Mayes, Director of Financial Services/Town Treasurer
A. Walkom, Legislative Coordinator
J. Grossi, Legislative Coordinator

For consideration by Council on October 13, 2020.
The meeting was called to order at 1:00 PM.

Mayor Taylor in the Chair.

The Committee of the Whole recessed at 2:38 PM and reconvened at 2:48 PM.

1. Notice

Mayor Taylor advised that the Municipal Offices were closed to the public and that this meeting was streamed live at Newmarket.ca/meetings. Residents who would like to provide comment on an item on this agenda were encouraged to provide their feedback in writing through email to Legislative Services at clerks@newmarket.ca or by joining the meeting electronically through video or telephone. He advised residents that their comments would form part of the public record.

2. Additions & Corrections to the Agenda

The Clerk advised that there were no additions or corrections to the agenda.

3. Conflict of Interest Declarations

Councillor Twinney declared a conflict regarding Item 6.4: Site Specific Exemption to Interim Control By-law 2019-04 for 181 Beechwood Crescent. She advised that she had hired the same design firm from the application for her work on her own home.

4. Presentations & Recognitions

4.1 2021 Preliminary Draft Budget

The Director of Financial Services/Town Treasurer provided a presentation regarding the 2021 Preliminary Draft Budget. The presentation provided an overview of the effects of the COVID-19 pandemic on the 2021 budget, as well as the indirect effects on the Town's finances. The presentation included an outline of the rate-supported and tax-supported budgets, an overview of how the budget matches Council's strategic priorities and decision packages for Council's consideration. The presentation concluded with a timeline of the 2021 budget process.

Moved by: Councillor Simon

Seconded by: Councillor Morrison

1. That the presentation provided by the Director of Financial Services/Treasurer regarding the 2021 Preliminary Draft Budget be received.

Carried

4.2 Electronic Participation in Meetings and 2021 Council/Committee of the Whole Schedule

Note: This item was dealt with under sub-item 6.2. Please see sub-item 6.2 for motion.

The Legislative Coordinator provided a presentation regarding Electronic Participation in Meetings & 2021 Meeting Schedule. The presentation included an overview of the procedure by-law amendments to allow for electronic participation, the proposed timeline for a transition to hybrid meetings, and the 2021 meeting schedule for Council and Committee of the Whole.

5. Deputations

5.1 Remote Deputation - Rescue Lake Simcoe Coalition - Lake Simcoe: Threats and Opportunities 2020

Claire Malcolmson, Executive Director of Rescue Lake Simcoe Coalition provided a deputation which outlined the environmental conditions of Lake Simcoe. The presentation provided the Coalition's priorities for protection measures and actions which could be taken by local municipalities.

Moved by: Councillor Woodhouse

Seconded by: Councillor Broome

1. That the deputation provided by Claire Malcolmson, Executive Director, Rescue Lake Simcoe Coalition regarding Lake Simcoe: Threats and Opportunities 2020 be received.

Carried

Moved by: Councillor Kwapis

Seconded by: Councillor Woodhouse

2. That Newmarket Council restate its commitment to the protection and the health of Lake Simcoe and that the Town of Newmarket continue

to ensure that adequate sediment erosion control efforts are in place for all new development and continue to support the Lake Simcoe Region Conservation Authority Storm Water Guidelines and the Phosphorous Offset Program in collaboration with all member municipalities. And that the Town continue its leadership role and policies related to Low Impact Development which aid in the reduction of Phosphorus and impacts associated with Climate Change; and,

3. That the Town of Newmarket calls on the Province of Ontario to continue to enhance the Protection of Lake Simcoe and its Watershed through collaboration with all municipalities, First Nations, agencies and partners; and,
4. That copies of this resolution be provided to Ontario Premier Doug Ford, Official Opposition Leader Andrea Horvath, MPP John Fraser, MPP Mike Schreiner, MPP Mulroney, and MPP Jeff Yurek, Minister of the Environment, Conservation and Parks, the Association of Municipalities of Ontario, and the Chippewas of Georgina Island First Nation.

Carried

6. Consent Items

Moved by: Councillor Simon
Seconded by: Councillor Woodhouse

1. That sub-items 6.6, 6.7 and 6.8 be adopted on consent. See following sub-items 6.1, 6.2, 6.3, 6.4, and 6.5 for motions.

Carried

6.1 2021 Preliminary Draft Budget

Moved by: Councillor Bisanz
Seconded by: Councillor Morrison

1. That the report entitled 2021 Preliminary Draft Operating and Capital Budgets dated October 5, 2020 be received; and,
2. That subject to any further direction, staff be authorized to provide the public with details of the Preliminary Draft 2021 Tax-supported, Rate-supported Operating and Capital Budgets.

Carried

6.2 Electronic Participation in Meetings and 2021 Council/Committee of the Whole Schedule

An alternate motion was presented and is noted below in bold.

Moved by: Councillor Woodhouse
Seconded by: Councillor Bisanz

1. **That the presentation provided by the Legislative Coordinator regarding Electronic Participation in Meetings and 2021 Council/Committee of the Whole Schedule be received; and,**
2. That the report entitled Electronic Participation in Meetings and 2021 Council/Committee of the Whole Schedule dated October 5, 2020 be received; and,
3. That the proposed amendments to the Town of Newmarket's Procedure By-law 2020-12 to permit electronic participation as outlined in Attachment 1 of this report be approved **with an expiration date of December 31, 2021**; and,
4. That beginning in January 2021 or as determined by the Mayor and Chief Administrative Officer, staff be directed to facilitate only Council and Committee of the Whole, Site Plan Review Committee meetings in a hybrid manner with in-person and remote Members of Council, Staff and the public; and,
5. That staff be directed to amend the remainder of 2020 Council and Committee of the Whole meetings to commence at 1:00 PM and Site Plan Review Committee meetings to commence at 9:30 AM; and,
6. That the 2021 Council and Committee of the Whole Meeting Schedule be adopted, noting the following for January to June 2021:

- a. That Council meetings continue to commence at 1:00 PM; and,
- b. That Site Plan Review Committee meetings be held in the morning on the same day as Council meetings and commence at 9:30 AM; and,
7. That staff be directed to report to Council in April/May 2021 on a Policy for Electronic Participation in hybrid meetings, establishing start times for Council and Committee of the Whole meetings for July to December 2021 and resumption of hybrid meetings for Advisory Committees; and,
8. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

6.3 Financial Update regarding COVID-19

Moved by: Councillor Broome
Seconded by: Councillor Kwapis

1. That the report entitled Financial Update regarding COVID-19 to Council be received; and,
2. That staff continue to implement the mitigating measures listed in this report to lessen the financial impact of the pandemic to the Town; and,
3. That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

6.4 Site Specific Exemption to Interim Control By-law 2019-04 for 181 Beechwood Crescent

An alternate motion was presented and is noted below in bold.

Moved by: Councillor Kwapis
Seconded by: Councillor Woodhouse

1. That the report entitled Site Specific Exemption to Interim Control By-law 2019-04 for subject property 181 Beechwood Crescent dated September 14th, 2020 be received; and,
2. That Council approve the requested site-specific exemption to Interim Control by-law 2019-04 for 181 Beechwood Crescent and adopt the attached exemption by-law; and,
3. **That the written correspondence provided by Laura and Andrew Cummings, and Janet Caverly and Steven Sugar be received.**

Carried

Councillor Twinney took no part in the discussion or vote on the foregoing matter due to a declared conflict.

6.4.1 Written Correspondence - Laura and Andrew Cummings

6.4.2 Written Correspondence - Janet Caverly and Steven Sugar

6.5 INFO-2020-32: Vacant/Derelict Buildings

An alternate motion was presented and is noted below in bold.

Moved by: Councillor Bisanz

Seconded by: Councillor Kwapis

1. That the Information Report entitled Vacant/Derelict Properties, dated September 11, 2020 be received; and,
2. **That Council direct staff to report back to Council with options for a Vacant Building Registry Program by Q1 2021.**

Carried

6.6 Elman W. Campbell Museum Board of Management Meeting Minutes of February 20, 2020

1. That the Elman W. Campbell Museum Board of Management Meeting Minutes of February 20, 2020 be received.

6.7 Main Street District Business Improvement Area Board of Management Meeting Minutes of February 19, 2020, June 2, 2020, June 12, 2020, and June 23, 2020

1. That the Main Street District Business Improvement Area Board of Management Meeting Minutes of February 19, 2020, June 2, 2020, June 12, 2020, and June 23, 2020 be received.

6.8 Newmarket Public Library Board Meeting Minutes of June 17, 2020

1. That the Newmarket Public Library Board Meeting Minutes of June 17, 2020 be received.

7. Action Items

None.

8. Notices of Motion

None.

9. Motions Where Notice has Already been Provided

None.

10. New Business

10.1 Apartment Building Inspection Authority

Councillor Woodhouse queried staff as to whether by-law enforcement officers had the authority to enter apartments to determine if multiple families are occupying one unit. The Manager of Regulatory Services advised that the Town of Newmarket does not currently license apartment rentals, but that officers would have the authority to inspect under a licensing regime and under certain conditions.

11. Closed Session

11.1 Heritage Appeal Matter - Property in Ward 2

11.2 Local Planning Appeal Matter - Property in Ward 5

Moved by: Councillor Bisanz

Seconded by: Councillor Simon

1. That the Committee of the Whole resolve into Closed Session to discuss the following matters:
 - a. Heritage Appeal Matter - Property in Ward 2 - Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, as per Section 239 (2)(e) of the Municipal Act, 2001.
 - b. Local Planning Appeal Matter - Property in Ward 5 - Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, as per Section 239 (2)(e) of the Municipal Act, 2001.

Carried

The Committee of the Whole resolved into Closed Session at 3:25 PM.
The Committee of the Whole (Closed Session) Minutes are recorded under separate cover.

The Committee of the Whole resumed into Open Session at 3:50 PM

12. Adjournment

Moved by: Councillor Simon
Seconded by: Councillor Woodhouse

1. That the meeting be adjourned at 3:51 PM.

Carried

John Taylor, Mayor

Lisa Lyons, Town Clerk