

A general meeting of the Main Street District Business Improvement Area Board of Management was held on Tuesday, January 21, 2014 at 7:30 p.m. in Hall # 2, Community Centre and Lions Hall at 200 Doug Duncan Drive.

Members Present: Nancy Barnard  
Adrian Cammaert  
James Elliott  
Steven Gilbert  
Anne Martin  
Jackie Playter, Chair  
Siegfried Wall  
Councillor Sponga

Absent: Nancy Gerry

Guests: Mayor Van Bynen  
Councillor Hempten

Staff: C. Kallio, Economic Development Officer  
D. Ruggle, Senior Planner – Community Planning  
L. Traviss, Senior Planner – Development  
L. Moor, Council/Committee Coordinator

The meeting was called to order at 7:30 p.m.

Jackie Playter in the Chair.

The Chair welcomed all those in attendance and advised that the purpose of this meeting is only to receive information from Town staff regarding Construction Management Plans. She introduced Mayor Van Bynen and Councillor Sponga who provided opening remarks.

Councillor Sponga introduced Councillor Hempten.

**1. MAIN STREET DISTRICT BUSINESS IMPROVEMENT AREA BOARD OF MANAGEMENT GENERAL MEETING MINUTES – JANUARY 21, 2014 – ITEM 1  
CONSTRUCTION MANAGEMENT PLANS**

Mr. Dave Ruggle, Senior Planner – Community Planning and Ms. Linda Traviss, Senior Planner – Development addressed those present regarding construction management plans associated with the properties known as 180 Main Street South and 497 Timothy Street.

The Senior Planner – Community Planning advised that the Statutory Public Meeting to deal with the development application for the property known as 180 Main Street South is scheduled for February 3, 2014 beginning at 7:00 p.m. in the Council Chambers, 395 Mulock Drive, Newmarket.

The Senior Planner – Development outlined some details associated with Site Plan Review Committee agreements and the execution of same by developers. Questions were posed from the audience regarding potential penalties if details in agreements are not respected. The Senior Planner – Development advised that the Town does have a method of checks and balances in place to ensure that contractors adhere to the terms of the agreements.

Discussion ensued regarding parking issues on Main Street and a mitigation plan for Main Street, should construction take place on the above noted properties.

Councillor Sponga advised that the Parking Review Task Force had addressed parking solutions when the Riverwalk Commons area was being created and should the construction take place on the Main Street and Timothy Street properties, that similar matters would be addressed by the Parking Review Task Force.

Further discussion ensued regarding a construction traffic strategy for the surrounding streets of Main Street, Botsford Street, Park Avenue and Church Street.

The Chair thanked everyone for attending.

There being no further business, the meeting adjourned at 9:08 p.m.

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Date

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Jackie Playter, Chair