

The meeting of the Heritage Newmarket Advisory Committee was held on Tuesday, June 9, 2015 in Mulock Room, 395 Mulock Drive, Newmarket.

Members Present: Councillor Hempen
Athol Hart
Billie Locke
Soni Felix Raj (7:12 to 8:43 p.m.)
Joan Seddon
Rohit Singh

Absent: Malcolm Watts

Staff Present: D. Ruggle, Senior Planner, Community Planning
C. Finnerty, Council/Committee Coordinator

The Council/Committee Coordinator called the meeting to order at 7:00 p.m.

The Council/Committee Coordinator suggested that the selection of a Chair and Vice-Chair should take place before the approval of minutes is considered.

1. [Selection of Chair and Vice-Chair.](#)

The Council/Committee Coordinator opened the floor for nominations for Chair.

Moved by: Billie Locke
Seconded by: Joan Seddon

THAT Athol Hart be appointed as Chair.

Carried

The Council/Committee Coordinator opened the floor for nominations for Vice-Chair.

Moved by: Councillor Hempen
Seconded by: Rohit Singh

THAT Billie Locke be appointed as Vice-Chair.

Carried

A. Hart in the Chair.

Additions & Corrections to Agenda

None.

Declarations of Pecuniary Interest

None.

Approval of Minutes

2. [Heritage Newmarket Advisory Committee Minutes of November 4, 2014.](#)

Moved by: Billie Locke
Seconded by: Councillor Hempen

THAT the Heritage Newmarket Advisory Committee Minutes of November 4, 2014 be approved.

Carried

Presentations/Deputations

None.

Items

3. [Appointments to Committees.](#)

Moved by: Councillor Hempen
Seconded by: Billie Locke

a) THAT Athol Hart and Malcolm Watts be appointed to the Architecture, Recreation, Culture, Heritage (ARCH) Committee.

Carried

Moved by: Councillor Hempen
Seconded by: Rohit Singh

THAT Billie Locke be appointed to the Elman W. Campbell Museum Board.

Carried

Moved by: Billie Locke
Seconded by: Rohit Singh

THAT Athol Hart be appointed to the Lower Main Street South Heritage Conservation District Advisory Group.

Carried

Moved by: Councillor Hempen
Seconded by: Billie Locke

THAT Rohit Singh be appointed to the Newmarket Historical Society Board of Directors for 2015 and 2016 and Joan Seddon to the Newmarket Historical Society Board of Directors for 2017 and 2018.

Carried

4. [Schedule of Meetings.](#)

The Committee discussed the 2015 Schedule of meetings, as distributed.

Moved by: Billie Locke
Seconded by: Rohit Singh

THAT the 2015 Schedule of Meetings, as distributed, be approved.

Carried

5. [Designation and Alteration Requests.](#)

a) [Request for Designation - 411 Millard Avenue.](#)

The Senior Planner – Community Planning provided background information regarding a request from a property owner to designate the home at the property municipally known as 411 Millard Avenue. He advised that the property is currently listed on the Heritage Registry. Further research on the home is required in order to determine its significance.

Moved by: Billie Locke
Seconded by: Joan Seddon

THAT Heritage Newmarket recommend that the Town proceed with designation of the property municipally known as 411 Millard Avenue under Part IV of the *Ontario Heritage Act*.

Carried

b) [Designation Review - 17030 Yonge Street \(Quaker Meeting House Burial Ground\).](#)

The Senior Planner – Community Planning and Chair provided background information related to the designation by-law for the Quaker Meeting House. He advised that the by-law does not include the Quaker Meeting House Burial Ground.

Moved by: Councillor Hempen
Seconded by: Billie Locke

THAT the request for designation of the Quaker Meeting House Burial Grounds be referred to the Plaque Subcommittee for review.

Carried

c) [Alteration Request - 367 Botsford Street.](#)

The Senior Planner – Community Planning advised that a request to restore the porch located at the property municipally known as 367 Botsford Street has been received from the property owner. He further advised that the property owners wish to restore the porch to its previous state and have not expressed any interest in modifications to the structure.

Moved by: Billie Locke
Seconded by: Joan Seddon

a) THAT the request to restore the porch at the property municipally known as 367 Botsford Street be received;

b) AND THAT the Heritage Newmarket Advisory Committee recommend that a heritage permit be issued to the property owner subject to the following conditions:

i) That as much of the original structure be maintained as possible;

ii) That the porch replicate the original structure; and

iii) That the property owner seek technical support from Heritage Newmarket, if required.

Carried

d) [Alteration Request - 543 Timothy Street \(formerly Office Specialty\).](#)

The Chair advised that a request to change the windows at the property municipally known as 543 Timothy Street has been received. The Senior Planner – Community Planning provided background information regarding the request to replace the windows. Discussion ensued regarding the designation by-law for the property and the exclusion of the windows from the designation by-law.

Moved by: Councillor Hempen
Seconded by: Joan Seddon

THAT the request to change the windows at the property municipally known as 543 Timothy Street be received and deferred to an upcoming Heritage Newmarket meeting pending discussions with the property owner related to alternative treatments for the existing windows.

Carried

6. [York Region Heritage Directory Update.](#)

The Chair requested that staff update the York Region Heritage Directory to reflect information for this term.

7. [Heritage Newmarket Advisory Committee Workplan.](#)

The Chair requested that staff confirm whether the Committee had been provided with a budget for this year.

Moved by: Soni Felix Raj

Seconded by: Billie Locke

THAT discussion of the Heritage Newmarket Advisory Committee Workplan be deferred to an upcoming meeting.

Carried

8. [Reports of Committee Members.](#)

a) [Architecture, Recreation, Culture, Heritage \(ARCH\) Committee](#)

Nothing to report.

b) [Elman W. Campbell Museum Board](#)

Nothing to report.

c) [Lower Main Street South Heritage Conservation District Advisory Group](#)

Nothing to report.

d) [Newmarket Historical Society Board of Directors](#)

Nothing to report.

Correspondence

- a) [Ministry of Citizenship, Immigration and International Trade dated April, 2015 regarding Ontario Medal for Good Citizenship.](#)

Moved by: Councillor Hempen
Seconded by: Billie Locke

THAT the correspondence from the Ministry of Citizenship, Immigration and International Trade dated April, 2015 regarding Ontario Medal for Good Citizenship be received for information purposes.

Carried

- b) [Application for Official Plan and Zoning By-law Amendment and Draft Plan of Subdivision](#)
16920 Leslie Street (West side of Leslie Street, North of Mulock Drive)
Newmarket Cemetery Corporation/1758529 Ontario Inc. (Forest Green Homes)

The Senior Planner – Community Planning provided background information on the application that has been submitted. Discussion ensued regarding concerns related to Bogart House and conditions that can be attached to the approval of the draft plan.

Moved by: Soni Felix Raj
Seconded by: Rohit Singh

THAT the correspondence from the Town of Newmarket regarding an application for Official Plan and Zoning By-law Amendment and Draft Plan of Subdivision, 16920 Leslie Street (West side of Leslie Street, North of Mulock Drive), Newmarket Cemetery Corporation/1758529 Ontario Inc. (Forest Green Homes) be received;

AND THAT a meeting between a representative of Newmarket Cemetery Corporation/1758529 Ontario Inc. (Forest Green Homes) and Heritage Newmarket be arranged for an upcoming Heritage Newmarket Advisory Committee meeting.

Carried

New Business

- a) The Chair provided information on the heritage plaque process and the Plaque Subcommittee.

Moved by: Billie Locke
Seconded by: Councillor Hempten

THAT Joan Seddon and Rohit Singh sit on the Plaque Subcommittee.

Carried

- b) The Chair advised that he has received complaints from homeowners of heritage properties with respect to the placement of community mailboxes. Discussion ensued regarding feedback from Canada Post and Council recommendations related to regulating the placement of mailboxes.

Moved by: Joan Seddon
Seconded by: Soni Felix Raj

The Heritage Newmarket Advisory Committee recommends to Council:

- a) THAT Heritage Newmarket be circulated for consultation on community mailbox placement, in particular within the Heritage Conservation District and where placement is recommended outside of designated homes or homes displaying a heritage plaque.

Carried

- c) The Chair provided information on the heritage plaque process and the Plaque Subcommittee.

Moved by: Billie Locke
Seconded by: Councillor Hempten

The Heritage Newmarket Advisory Committee recommends to Council:

- a) THAT the Heritage Newmarket Advisory Committee be delegated the authority by Council to issue heritage permits under the *Ontario Heritage Act*.

Carried

- d) The Chair provided comments regarding the future of the Committee as it is currently established, including the recommendation of the Committee in November, 2014 that membership be increased from seven to twelve members

in order to fulfill the requirements of the *Ontario Heritage Act* and areas for review, including appointment of non-voting members, supervisory duties prescribed in the Heritage Toolkit and representation of the founding families of the Town on the Committee in order to obtain additional knowledge of the history of the Town.

- e) Councillor Hempen suggested that the Committee take a tour of the Old Town Hall within the next month. Staff to arrange for a tour with M. Goodwin, Capital Project Coordinator.

Adjournment

Moved by: Joan Seddon
Seconded by: Rohit Singh

THAT the meeting adjourn.

Carried

There being no further business, the meeting adjourned at 8:43 p.m.

Date

Athol Hart, Chair