



# Newmarket Public Library Board

## Minutes

Date: Wednesday, December 18, 2019  
Time: 5:45 PM  
Location: Newmarket Public Library Boardroom  
Newmarket Public Library  
438 Park Avenue  
Newmarket ON L3Y 1W1

Members Present: Darcy McNeill, Chair  
Kelly Broome  
Darryl Gray  
Leslee Mason  
Art Weis  
Victor Woodhouse

Members Absent: Jane Twinney, Vice Chair

Staff Present: Linda Peppiatt, Deputy CEO  
Todd Kyle, CEO  
Lianne Bond, Administrative Coordinator

Guests: Kathryn Richardson, Unit Chair, CUPE Local 905 (left at 6:40 pm)  
Michael Maddock, Nation Representative, CUPE Local 905 (left at 6:40 pm)

The Chair called the meeting to order at 5:55 pm.

### 1. Adoption of Agenda Items

- 1.1 Adoption of the Regular Agenda
- 1.2 Adoption of the Closed Session Agenda
- 1.3 Adoption of the Consent Agenda Items

#### **Motion 19-12-82**

**Moved by** Victor Woodhouse

**Seconded by** Kelly Broome

That agenda items 1.1 to 1.3 be adopted as presented.

**Carried**

**2. Declarations**

None were declared.

**3. Consent Agenda Items**

3.1 Adoption of the Regular Board meeting minutes for Wednesday, November 20, 2019

3.2 Adoption of Closed Session minutes for Wednesday, November 20, 2019

3.3 Strategic Operations Report for November, 2019

3.4 Monthly Bank Transfer

**Motion 19-12-83**

**Moved by** Kelly Broome

**Seconded by** Victor Woodhouse

That Consent Agenda items 3.1 to 3.3 be approved and adopted as presented.

**Carried**

**4. Reports**

There were no reports.

**5. Business Arising**

5.1 Further Responses Regarding Deputation of October 16, 2019

The C.E.O. updated the Board on staff training options that are being examined.

**Motion 19-12-84**

**Moved by** Victor Woodhouse

**Seconded by** Art Weis

That the Library Board receive the report on Further Responses Regarding Deputation of October 16, 2019;

**And that** this item be placed on the Action List and the C.E.O. instructed to report back to the Board when and if Board input and review are needed.

**Carried**

5.2 2020 Operating and Capital Budgets as Approved by Council

The Library Board reviewed the report outlining the 2020 Operating and Capital Budget requests that have been approved by Town of Newmarket Council.

**Motion 19-12-85**

**Moved by** Art Weis

**Seconded by** Victor Woodhouse

**That** the Library Board receive the report on 2020 Operating and Capital Budgets as approved by Council.

**Carried**

5.3 Library Board Action List

The Board reviewed and updated the action list.

**Motion 19-12-86**

**Moved by** Kelly Broome

**Seconded by** Leslee Mason

**That** the Library Board receive the Action list as presented.

**Carried**

**6. New Business**

6.1 Library Security Considerations

The Board discussed the pilot project request to engage a security guard service.

**Motion 19-12-87**

**Moved by** Victor Woodhouse

**Seconded by** Leslee Mason

**That the** Library Board receive the report on Library Security Considerations;

**And that** the Library Board authorize the described security pilot project within approved budgets.

**Carried**

6.2 Books for Babies Program

The Library is beginning a project called Books for Babies in partnership with Aurora and East Gwillimbury Public Libraries and Southlake Regional Health Centre.

**Motion 19-12-88**

**Moved by** Darryl Gray

**Seconded by** Leslee Mason

**That** the Library Board receive the report on the Books for Babies program.

**Carried**

**7. Closed Session**

7.1 Labour relations per section 16.1.4. (d) of the Public Libraries Act, R.S.O. 1990, Chapter P.44

**Motion 19-12-89**

**Moved by** Victor Woodhouse

**Seconded by** Art Weis

**That** the Library Board move in to Closed Session at 6:02 pm to discuss labour relation matters.

**Carried**

**Motion 19-12-90**

**Moved by** Darryl Gray

**Seconded by** Leslee Mason

**That** the Library Board move out of Closed Session at 6:39 pm

**Carried**

Motion arising from Closed Session:

**Motion 19-12-91**

**Moved by** Darryl Gray

**Seconded by** Victor Woodhouse

**That** the Library Board receive the report on Labour relations.

**Carried**

**8. Dates of Future Meetings**

8.1 The next Regular Board meeting is scheduled for Wednesday, January 15, 2020, at 5:45 pm in the Library Board room

**9. Adjournment**

**Motion 19-12-92**

**Moved by** Victor Woodhouse

**Seconded by** Leslee Mason

**That** there being no further business the meeting adjourn at 7:18 pm

**Carried**

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Darcy McNeill, Chair

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Todd Kyle, Secretary/Treasurer