

**Additions & Corrections to the Agenda**

**Declarations of Pecuniary Interest**

**Deputations/Presentations**

**Approval of Minutes**

1. Appointment Committee Minutes of February 23, 2015. p. 1
2. Appointment Committee (Closed Session) Minutes of February 23, 2015.

**Items for Discussion**

**Closed Session (if required)**

3. Personal matters about identifiable individuals - Library Board Interview Results and Appointments.

**New Business**

**Adjournment**

The meeting of the Appointment Committee was held on Monday, February 23, 2015 in Cane A & B, 395 Mulock Drive, Newmarket.

Members Present: Councillor Twinney, Chair  
Mayor Van Bynen  
Councillor Bisanz

Staff Present: A. Brouwer, Director of Legislative Services/Town Clerk  
R. Nethery, Director of Planning and Building Services  
T. Kyle, CEO, Newmarket Public Library (4:35 – 5:47 p.m.)  
C. Kallio, Economic Development Officer (4:35 – 5:25 p.m.)  
L. Lyons, Deputy Clerk  
L. Long, Supervisor of By-law Enforcement  
C. Finnerty, Council/Committee Coordinator

The meeting was called to order at 4:35 p.m.

Councillor Twinney in the Chair.

### **Additions & Corrections to the Agenda**

None.

### **Declarations of Pecuniary Interest**

None.

### **Deputations/Presentations**

None.

### **Approval of Minutes**

1. Appointment Committee Minutes of January 6, 2015.

Moved by: Councillor Bisanz  
 Seconded by: Mayor Van Bynen

THAT the Appointment Committee Minutes of January 6, 2015 be approved.

**Carried**

2. Appointment Committee (Closed Session) Minutes of January 6, 2015.

Moved by: Mayor Van Bynen  
 Seconded by: Councillor Bisanz

THAT the Appointment Committee (Closed Session) Minutes of January 6, 2015 be approved.

**Carried**

**Items for Discussion**

3. Verbal Update regarding the Newmarket Downtown Development Subcommittee.

The Economic Development Officer recommended that the Newmarket Downtown Development Subcommittee continue to meet until the Committee review is completed, as a matter of efficiency and to minimize financial impacts related to ongoing projects in the downtown area.

Moved by: Mayor Van Bynen  
 Seconded by: Councillor Bisanz

THAT the Newmarket Downtown Development Subcommittee be permitted to continue to meet in order to fulfill their duties.

**Carried**

4. Verbal Update from the Deputy Clerk regarding the Committee Review.

The Deputy Clerk advised that a staff report will be brought forward at the March 23, 2015 Committee of the Whole meeting outlining the recommended Committee structure, Committee Administration Policy and minor housekeeping amendments to the Appointment Policy. Additionally, the Appointment Committee's recommendations resulting from this meeting will be provided.

Appointment Committee members requested that the report and appointments be brought forward to the April 13, 2015 Committee of the Whole meeting.

## **Closed Session**

5. Personal matters about identifiable individuals – Applications to the following Statutory Committees:
  - a) Accessibility Advisory Committee
  - b) Appeal Committee
  - c) Committee of Adjustment
  - d) Heritage Newmarket Advisory Committee
  - e) Newmarket Public Library Board
  - f) Property Standards Committee

Discussion ensued regarding the positive volume of applications and level of expertise and interest in each Committee. The Committee discussed the need to achieve a balance between new and returning members and the need to ensure that the appointments reflect a balance of genders and diversity represented in the Town. The Committee also referenced some of the Town's diversity and inclusion policies which support that approach to recommended appointments including the Town's membership in the Canadian Coalition of Municipalities Against Racism and Discrimination and the Town's adoption of the Canadian Code for Volunteer Involvement.

Moved by: Councillor Bisanz  
 Seconded by: Mayor Van Bynen

THAT the Appointment Committee resolve into a Closed Session for the purpose of discussion personal matters about identifiable individuals – Applications to the following Statutory Committees:

- a) Accessibility Advisory Committee
- b) Appeal Committee
- c) Committee of Adjustment
- d) Heritage Newmarket Advisory Committee
- e) Newmarket Public Library Board
- f) Property Standards Committee

## **Carried**

The Appointment Committee resolved into Closed Session at 4:47 p.m.

The Appointment Committee (Closed Session) Minutes are recorded under separate cover.

The Appointment Committee resumed into Public Session at 6:24 p.m.

### **New Business**

None.

### **Adjournment**

Moved by: Councillor Bisanz  
Seconded by: Mayor Van Bynen

THAT the meeting adjourn.

### **Carried**

There being no further business, the meeting adjourned at 6:25 p.m.

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Date

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Councillor Twinney, Chair