



# Newmarket Public Library Board

## Minutes

Date: Wednesday, October 16, 2019  
Time: 5:30 PM  
Location: Newmarket Public Library Boardroom  
Newmarket Public Library  
438 Park Avenue  
Newmarket ON L3Y 1W1

Members Present: Darcy McNeill, Chair  
Jane Twinney, Vice Chair  
Kelly Broome  
Darryl Gray  
Leslee Mason  
Victor Woodhouse

Regrets: Jane Twinney, Vice Chair  
Art Weis

Staff Present: Linda Peppiatt, Deputy CEO  
Todd Kyle, CEO  
Lianne Bond, Administrative Coordinator

The meeting was called to order at 5:47 pm. In the absence of the Chair and Vice Chair, Board member Victor Woodhouse was elected to conduct the meeting.

### 1. Adoption of Agenda Items

- 1.1 Adoption of the Regular Agenda
- 1.2 Adoption of the Closed Session Agenda
- 1.3 Adoption of the Consent Agenda Items

#### **Motion 19-10-61**

**Moved by** Darryl Gray

**Seconded by** Kelly Broome

**That** agenda items 1.1 to 1.3 be adopted as presented.

**Carried**

**2. Declarations**

None were declared.

**3. Deputation**

- 3.1 Request for Library to create a Human Rights and Anti Harassment/Discrimination Policy

**Motion 19-10-62**

**Moved by** Kelly Broome

**Seconded by** Leslee Mason

That the deputation provided by Kayla Scott regarding the Library to create a Human rights and Anti Harassment/Discrimination Policy be received.

**Carried**

**Motion 19-10-63**

**Moved by** Darryl Gray

**Seconded by** Kelly Broome

That the C.E.O. report back to the Library Board at the next Board meeting with a response to the Board recommendations presented in the Deputation.

**Carried**

**4. Consent Agenda Items**

The Board Chair resumed chairing the meeting at 6:03 pm

- 4.1 Adoption of the Regular Board meeting minutes for Wednesday, September 18, 2019
- 4.2 Adoption of the Closed Session Minutes for Wednesday, September 18, 2019
- 4.3 Strategic Operations Report for September
- 4.4 Third Quarter Financial Statement
- 4.5 Monthly Bank Transfer

**Motion 19-10-64**

**Moved by** Victor Woodhouse

**Seconded by** Darryl Gray

That Consent Agenda items 4.1 to 4.5 be approved and adopted as presented.

**Carried**

**5. Reports**

There were no reports.

**6. Business Arising**

6.1 Library Board Action List

The C.E.O. will provide an update on item 2-15 Library facility and service delivery options at the next meeting.

**Motion 19-10-65**

**Moved by** Victor Woodhouse

**Seconded by** Leslee Mason

That the Library Board receive the Action List as presented

**Carried**

**7. New Business**

7.1 Reducing Barriers to Borrowing

A report outlining options in reducing barriers to borrowing was presented to the Library Board.

**Motion 19-10-66**

**Moved by** Darryl Gray

**Seconded by** Victor Woodhouse

That the Library Board approve the changes to the Borrowing Policy and associated practices as follows:

- a. Forgiving of unpaid debts after a two-year collection period, except for those over \$100, which would be forgiven after a five year period
- b. Arranging occasional amnesty periods in conjunction with a community benefit;

- c. Increasing renewal limits from three to five;
- d. Changing the card renewal threshold from one year to two;
- e. Eliminating fines for children's materials taken out on a child's card, and waiving historical fines meeting these conditions upon user request.

And That the Library Board include a long-term strategy related to fines for further discussion at future strategic planning.

**Carried**

## 7.2 eContent for Libraries Campaign and Resolution Request

A report regarding supporting the eContent for Libraries campaign and resolution request was presented to the Library Board.

**Motion 19-10-67**

**Moved by** Victor Woodhouse

**Seconded by** Leslee Mason

THAT the Library Board seek Newmarket Council's endorsement of a draft resolution outlined in Attachment 1, requesting the Town of Newmarket to:

- a. indicate their support for CULC's/CBUC's efforts to increase access to ebooks and other econtent for library users in Newmarket and across Canada
- b. call on the federal government to investigate the barriers faced by libraries in acquiring ebooks and other econtent and the problems that poses for vulnerable demographic groups in Canada; and
- c. ask the federal government to develop a solution that increases access to ebooks and other econtent across Canada and assists libraries in meeting the cost requirements to acquire ebooks and other econtent.

**Carried**

### Appendix 1: Draft Resolution for Newmarket Council

WHEREAS, the Town of Newmarket recognizes the important role that libraries play in our community. Libraries and the early literacy programs that they run are integral to developing proficient readers and ensuring that children succeed in school. More and more, digital literacy programs run by libraries also help ensure that citizens can contribute to our digital world. Additionally, vulnerable demographic groups, including seniors, low income families, youth, and new Canadians rely on access to libraries as an important tool for their participation in the community – from

education to searching for jobs to consuming Canadian cultural materials, and

WHEREAS, libraries in our community recognize that our users increasingly seek to access ebooks and other e-content offered by multinational publishers, and that access to those publications is too often curtailed by prohibitively high licensing fees or else entirely denied to Canadian libraries, and

WHEREAS, libraries must be in a position to offer e-books and other e-content to their users as part of their service offering to our community, particularly given the contemporary rapid pace of digitization of educational and cultural materials.

Now, therefore be it resolved that the Town of Newmarket does hereby:

1. Indicate our support for the Canadian Urban Libraries Council in its efforts to increase access to ebooks and other econtent for library users in Newmarket and across Canada;
2. Call on the federal government to investigate the barriers faced by libraries in acquiring ebooks and other econtent and the problems that poses for vulnerable demographic groups in Canada; and
3. Further ask the federal government to develop a solution that increases access to ebooks and other econtent across Canada and assists libraries in meeting the cost requirements to acquire e-books and other e-content.

**8. Closed Session (If Required)**

**9. Dates of Future Meetings**

The Library Board agreed to move the meeting start time to 5:45 pm.

The next regularly scheduled Newmarket Public Library Board meeting will be held on Wednesday, November 20, 2018 at 5:45 pm in the Board room

**10. Adjournment**

**Motion 19-10-68**

**Moved by** Victor Woodhouse

**Seconded by** Leslee Mason

That there being no further business the meeting adjourn at 6:50 pm

**Carried**

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Darcy McNeill, Chair

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Todd Kyle, Secretary/Treasurer