



# **Town of Newmarket**

## **Minutes**

### **Council Workshop**

Date: Monday, October 28, 2019

Time: 1:00 PM

Location: Council Chambers  
Municipal Offices  
395 Mulock Drive  
Newmarket, ON L3Y 4X7

Members Present: Mayor Taylor  
Deputy Mayor & Regional Councillor Vegh  
Councillor Simon  
Councillor Woodhouse (1:20 PM - 2:53 PM)  
Councillor Twinney  
Councillor Kwapis  
Councillor Broome

Members Absent: Councillor Morrison  
Councillor Bisanz

Staff Present: J. Sharma, Chief Administrative Officer  
E. Armchuk, Commissioner of Corporate Services  
P. Noehammer, Commissioner of Development & Infrastructure Services  
I. McDougall, Commissioner of Community Services  
L. Lyons, Director of Legislative Services/Town Clerk  
K. Saini, Deputy Town Clerk  
A. Walkom, Legislative Coordinator  
J. Grossi, Legislative Coordinator

For consideration by Council on November 11, 2019.

The meeting was called to order at 1:01 PM.

Mayor Taylor in the Chair.

**1. Notice**

Mayor Taylor advised that in accordance with the Town's Procedure By-law, no decisions are to be made but rather this meeting was an opportunity for Council to have informal discussion regarding various matters.

**2. Additions & Corrections to the Agenda**

None.

**3. Declarations of Pecuniary Interest**

None.

**4. Items**

**4.1 Procedure By-law Review for 2018-2022 Term of Council**

The Director of Legislative Services/Town Clerk provided a presentation to Council regarding the Procedure By-law Review for the 2018-2022 Term of Council. She outlined the guiding principles of review, and housekeeping & best practice items that were identified in the review.

The Deputy Town Clerk identified items related to modernization & trends and transparency. She outlined the Bill 108 planning timeline changes affect on the Council schedule, and asked for Council feedback on items identified.

Members of Council provided feedback to Staff regarding various items identified in the review including the Council schedule, the Council Information Package, and the motion process.

Moved by: Councillor Broome

Seconded by: Councillor Simon

1. That the presentation provided by the Director of Legislative Services/Town Clerk and Deputy Town Clerk regarding the Procedure By-law Review for 2018-2022 Term of Council be received.

**Carried**

**5. Adjournment**

Moved by: Councillor Broome

Seconded by: Councillor Simon

1. That the meeting be adjourned at 2:53 PM.

**Carried**

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John Taylor, Mayor

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Lisa Lyons, Town Clerk