



Town of Newmarket

Agenda

Council

Date: Monday, November 11, 2019
Time: 7:00 PM
Location: Council Chambers
Municipal Offices
395 Mulock Drive
Newmarket, ON L3Y 4X7

1. Open Forum
2. Public Notices (if required)
3. Additions & Corrections to the Agenda

Note: Additional items are marked by an asterisk*.

4. Declarations of Pecuniary Interest
5. Presentations & Recognitions
6. Deputations
7. Approval of Minutes

7.1 Council Meeting Minutes of October 21, 2019

1. That the Council Meeting Minutes of October 21, 2019 be approved.

8. Reports by Regional Representatives
9. Reports of Committees and Staff

9.1 Council Workshop Meeting Minutes of October 28, 2019

Note: This workshop dealt with the Procedure By-law Review.

1. That the Council Workshop meeting Minutes of October 28, 2019 be received.

9.2 Special Committee of the Whole Meeting Minutes of October 28, 2019

Note: This meeting dealt with the Rate Supported Operating Budget & Capital Budget.

1. That the Special Committee of the Whole Meeting Minutes of October 28, 2019 be received and the recommendations noted within be adopted.

*9.2.1 Presentation - Rate Supported Operating Budget & Capital Budget

1. That the presentation provided by the Director of Financial Services/Treasurer regarding the 2020 Rate-Supported Operating Budget and Capital Budget be received.

*9.2.2 Deputation - Old Main Street North Tertiary Plan

1. That the deputation provided by Sonya Reiter regarding the Old Main Street Tertiary Plan be received.

*9.2.3 Deputation - Old Main Street North Tertiary Plan

1. That the deputation provided by Trudy Baker regarding the Old Main Street Tertiary Plan be received.

*9.2.4 Deputation - Neighbourhood Network

1. That the deputation provided by Erin Cerenzia, Neighbourhood Network, and Kim Clark, Gazelle and Company, regarding Neighbourhood Network be received.

*9.2.5 2020 Preliminary Draft Rate-Supported Operating Budgets

1. That the report entitled 2020 Preliminary Draft Rate-Supported Operating Budgets dated October 28, 2019 be received; and,
2. That subject to any additional direction from Committee, that the proposed budgets be incorporated into the Draft Budgets to be presented to Committee of the Whole on November 25, 2019.

*9.2.6 2020 Preliminary Draft Capital Budget

1. That the report entitled 2020 Preliminary Draft Capital Budget dated October 28, 2019 be received; and,
2. That subject to any additional direction from Committee, that the proposed budgets be incorporated into the Draft Budgets to be presented to Committee of the Whole on November 25, 2019; and,
3. That Staff report to Council with additional information regarding items raised by Council in the capital decision packages.

9.2.6.1 Correspondence

1. That the correspondence related to the 2020 Preliminary Draft Capital Budget be received.

9.3 Committee of the Whole Meeting Minutes of November 4, 2019

1. That the Committee of the Whole Meeting Minutes of November 4, 2019 be received and the recommendations noted within be adopted.

9.3.1 Deputation - Prioritizing Cycling Infrastructure on Mulock Drive

1. That the deputation provided by David Kempton regarding Prioritizing Cycling Infrastructure on Mulock Drive be received.

9.3.2 Site Specific Exemption to Interim Control By-law 2019-04 for 178 Parkview Crescent

1. That the report entitled Site Specific Exemption to Interim Control By-law 2019-04 for 178 Parkview Crescent dated November 4th, 2019 be received; and,
2. That Council approve the requested site-specific exemption to Interim Control By-law 2019-04 for 178 Parkview Crescent and adopt the attached exemption by-law.

9.3.3 Site Specific Exemption to Interim Control By-law 2019-04 for 844 Magnolia Avenue

1. That the report entitled Site Specific Exemption to Interim Control By-law 2019-04 for 844 Magnolia Avenue dated November 4th, 2019 be received; and,
2. That Council approve the requested site-specific exemption to Interim Control By-law 2019-04 for 844 Magnolia Avenue and adopt the attached exemption by-law.

9.3.4 Application for Zoning By-Law Amendment 247 and 251 Kathryn Crescent

1. That the report entitled Application for Zoning By-Law Amendment 247 and 251 Kathryn Crescent dated May 21, 2019 be received; and,
2. That application for Zoning By-Law amendment, as submitted by Kariminejad Nobari, for lands on the north side of Kathryn Crescent, be denied; and,
3. That Reza Hayati, Sunrise Constrade Corp., 7368 Yonge Street,

Unit 210, Thornhill, L4J 8H9 be notified of this action.

9.3.5 Request for Demolition Permit - 1075 Gorham Street

Note: Report entitled Drew Residence: Reasons for Designation, Humber College, 2002 is attached for information purposes.

1. That the report entitled Request for Demolition Permit - 1075 Gorham Street dated November 4, 2019 be received; and,
2. That the subject property known as 1075 Gorham Street be Designated under Part IV of the Ontario Heritage Act; and,
3. That Staff be authorized to publish and serve Council's Notice of Intention to Designate as per the requirements of the Ontario Heritage Act; and,
4. That if there are no objections to the designation in accordance with the provisions of the Ontario Heritage Act, Staff be authorized to place a designation by-law before Council for adoption; and,
5. That if there are any objections in accordance with the provisions of the Ontario Heritage Act, the Clerk be directed to refer the proposed designation to the Ontario Conservation Review Board; and,
6. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.3.6 Prioritizing Cycling Infrastructure on Mulock Drive

1. That the report entitled Prioritizing Cycling Infrastructure on Mulock Drive dated November 4, 2019 be received; and,
2. That the 5-year Active Transportation Implementation Plan now includes the Mulock MUP as a priority; and,
3. That Staff proceed with a Feasibility Study and Design for the Mulock Drive multi-use path (MUP); and,
4. That funding sources be sought from York Region, or from provincial and federal grant programs for the study, design and construction of the Mulock MUP; and,
5. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.3.7 Electric Vehicle Charging Station Project – Notification of Ontario Power Generation (OPG) Grant Partnership

1. That the report entitled Electric Vehicle Charging Station Project –

Notification of OPG Grant Partnership Submission dated November 4, 2019 be received; and,

2. That Council supports Newmarket's inclusion in Ontario Power Generation's (OPG) grant application to Natural Resources Canada's Zero-Emissions Vehicle Infrastructure Program (ZEVIP) to apply for funding to purchase and install electric vehicle charging stations in public parking locations owned by the Town; and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.3.8 Parking Enforcement Initiative – Pay It Forward Program

1. That the report entitled Parking Enforcement Initiative – Pay It Forward Program dated November 4, 2019 be received; and,
2. That Council approve Staff initiating a Pay It Forward Pilot Program to be applied to the Town of Newmarket CARE Fund (Creating Accessible Recreation for Everyone) in lieu of monetary fines for parking enforcement at various times throughout the year; and,
3. That Staff report back to Council within 18 months; and,
4. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.3.9 Heritage Newmarket Advisory Committee Meeting Minutes of September 3, 2019

1. That the Heritage Newmarket Advisory Committee Meeting Minutes of September 3, 2019 be received.

9.3.10 Appointment Committee Meeting Minutes of September 3, 2019

1. That the Appointment Committee Meeting Minutes of September 3, 2019 be received.

9.3.11 Appointment Committee Meeting (Closed Session) Minutes of September 3, 2019

1. That the Appointment Committee Meeting (Closed Session) Minutes of September 3, 2019 be received.

9.3.12 Main Street District Business Improvement Area Board of Management Meeting Minutes of September 18, 2019

1. That the Main Street District Business Improvement Area Board of Management Meeting Minutes of September 18, 2019 be received.

9.3.13 Newmarket Public Library Board Meeting Minutes of September 18, 2019

1. That the Newmarket Public Library Board Meeting Minutes of September 18, 2019 be received.

9.3.14 Outstanding Matters List

1. That the list of outstanding matters be received.

9.3.15 Petition regarding Traffic Calming Measures/Speed Mitigation at William Roe Boulevard and Dixon Boulevard

1. That the petition regarding Traffic Calming Measures/Speed Mitigation at William Roe Boulevard and Dixon Boulevard be referred to Staff.

9.3.16 Motion - Indigenous Land Recognition Plaque (Mayor Taylor)

1. That Council direct staff to work with Indigenous community members and organizations in Newmarket to create a land recognition statement to be permanently installed on the front of the Town Offices on National Indigenous Peoples Day 2020.

9.3.17 New Business - Multi-Use Pathways

1. That Council direct Staff to report back in 2020 regarding the best practices and options for improving the signage and markings on the Tom Taylor Trail system.

9.4 Newmarket –Tay Power Distribution Ltd. Director Nomination Process

That the Newmarket – Tay Power Distribution Ltd. Report of the President dated November 6, 2019 regarding the process for a director search for the board of directors of Newmarket – Tay Power Distribution (“NT Power”) be received and the following recommendations be adopted:

Whereas the existing NT Power Board of Directors consists of four Non-Municipal appointees, the Mayor of Newmarket, the Mayor of Tay and the President of NT Power; and,

Whereas a new strategic framework developed by NT Power in 2018 recommended that the Board of Directors be comprised of five Non-Municipal Directors, the Mayor of Newmarket and the Mayor of Tay; and,

Whereas the Municipal Council of the Town of Newmarket and the Municipal Council of the Township of Tay approved the new composition of the NT Power Board of Directors in May of 2018; and,

Whereas in accordance with Article 3 of the NT Power Shareholders Agreement, the NT Power Board of Directors (the “Board”), with input from the professional recruiting firm of Boydens has identified a list of candidates from which to select a nominee to be appointed as the fifth Non-Municipal Director at the next NT Power annual general meeting;

Now therefore be it resolved by the Municipal Council of the Corporation of the Town of Newmarket as follows:

1. That the Mayor, one Councillor to act as Committee Chair and one Councillor to act as a Committee member be appointed to an ad-hoc joint committee of the Councils of the Town of Newmarket and the Township of Tay (the “Joint Committee”) for the express purposes of considering the list of candidates for the fifth Non-Municipal Director.

10. By-laws

2019-69 A By-law to amend Traffic By-law 2011-24 (Stop Signs - Knapton Drive and William Booth Avenue)

2019-70 A By-law To Exempt Certain Lands From The Part Lot Control Provisions Of The Planning Act (Marianneville Developments Limited) Blocks 121 and 122, Registered Plan 65M-4587

2019-71 A By-law to grant a site specific exemption from Interim Control By-law 2019-04 (178 Parkview Crescent)

2019-72 A By-law to grant a site specific exemption from Interim Control By-law 2019-04 (844 Magnolia Avenue)

2019-73 A By-law to amend Parking By-law 2019-63 (No Parking - Harry Walker Parkway).

1. That By-laws 2019-69, 2019-70, 2019-71, 2019-72 and 2019-73 be enacted.

11. Notices of Motions

12. Motions

13. Announcements & Community Events

14. New Business

15. Closed Session (if required)

16. Confirmatory By-law

2019-74 A By-law to Confirm the Proceedings of the November 11, 2019 Council meeting

1. That By-law 2019-74 be enacted.

17. Adjournment



Town of Newmarket

Minutes

Council

Date: Monday, October 21, 2019

Time: 7:00 PM

Location: Council Chambers
Municipal Offices
395 Mulock Drive
Newmarket, ON L3Y 4X7

Members Present: Mayor Taylor
Deputy Mayor & Regional Councillor Vegh
Councillor Simon
Councillor Woodhouse
Councillor Morrison
Councillor Kwapis
Councillor Broome
Councillor Bisanz

Members Absent: Councillor Twinney

Staff Present: J. Sharma, Chief Administrative Officer
E. Armchuk, Commissioner of Corporate Services
P. Noehammer, Commissioner of Development & Infrastructure Services
L. Lyons, Director of Legislative Services/Town Clerk
A. Walkom, Legislative Coordinator

The meeting was called to order at 7:00 PM.
Mayor Taylor in the Chair.

1. Open Forum

No one in attendance came forward to address Council during Open Forum.

2. Public Notices

None.

3. Additions & Corrections to the Agenda

None.

4. Declarations of Pecuniary Interest

None.

5. Presentations & Recognitions

None.

6. Deputations

None.

7. Approval of Minutes

7.1 Council Meeting Minutes of September 30, 2019

Moved by: Councillor Bisanz

Seconded by: Councillor Woodhouse

1. That the Council Meeting Minutes of September 30, 2019 be approved.

In Favour (8): Mayor Taylor, Deputy Mayor & Regional Councillor Vegh, Councillor Simon, Councillor Woodhouse, Councillor Morrison, Councillor Kwapis, Councillor Broome, and Councillor Bisanz

Carried (8 to 0)

8. Reports by Regional Representatives

Deputy Mayor & Regional Councillor Vegh advised of public input opportunities related to growth planning for York Region.

Mayor Taylor advised of a recent report outlining incentives for office buildings and purpose-built rental buildings which include development charge deferrals.

9. Reports of Committees and Staff

9.1 Council Workshop Meeting Minutes of September 30, 2019

Moved by: Councillor Broome

Seconded by: Councillor Morrison

1. That the Council Workshop Meeting Minutes of September 30, 2019 be approved.

In Favour (8): Mayor Taylor, Deputy Mayor & Regional Councillor Vegh, Councillor Simon, Councillor Woodhouse, Councillor Morrison, Councillor Kwapis, Councillor Broome, and Councillor Bisanz

Carried (8 to 0)

9.2 Committee of the Whole Meeting Minutes of October 15, 2019

Moved by: Councillor Broome

Seconded by: Councillor Kwapis

1. That the Committee of the Whole Meeting Minutes of October 15, 2019 be received and the recommendations noted within be adopted.

In Favour (8): Mayor Taylor, Deputy Mayor & Regional Councillor Vegh, Councillor Simon, Councillor Woodhouse, Councillor Morrison, Councillor Kwapis, Councillor Broome, and Councillor Bisanz

Carried (8 to 0)

9.2.1 Presentation - Multi-year Accessibility Plan Update

1. That the presentation provided by Steve Foglia regarding the Multi-Year Accessibility Plan Update be received.

9.2.2 Presentation - 2020 Budget Process Update

Note: See sub-item 9.2.7 below.

9.2.3 Deputation - Hugs4Hope

1. That the deputation provided by Nancy Bodi regarding Hugs4Hope be received.

9.2.4 Deputation - Helena Court Parking Amendment

1. That the deputation provided by Muhammad Kamran Kayani regarding Helena Court Parking Amendment be received.

9.2.5 Deputation - William Booth Avenue and Knapton Drive All-Way Stop

1. That the deputation provided by Matthew Reilly regarding William Booth Avenue and Knapton Drive All-Way Stop be received.

9.2.6 Multi-year Accessibility Plan Update

1. That the report entitled 2019-2023 Multi-Year Accessibility Plan and Annual Status Update for 2019 dated October 15, 2019 be received; and,
2. That the 2019-2023 Multi-Year Accessibility Plan be approved; and,
3. That staff be authorized and directed to do all things necessary to give effect to this resolution.

9.2.7 2020 Budget Process Update

1. That the presentation provided by the Director of Financial Services/Treasurer regarding the 2020 Budget Process Update be received; and,
2. That the report entitled 2020 Budget Process Update dated October 15, 2019 be received; and,
3. That subject to any further direction, staff be authorized to move forward to finalize the Preliminary Draft 2020 Tax-supported, Rate-supported Operating and Capital Budgets; and,
4. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.2.8 Mulock Station Area Secondary Plan Request for Public Meeting

1. That the report entitled Mulock Station Area Secondary Plan Request for Public Meeting dated October 15, 2019 be received; and,
2. That the Mulock Station Area Secondary Plan be referred to a Public Meeting; and,
3. That following the public meeting, comments from the public, Committee, and those received through agency and departmental circulation of the application, be addressed by staff in a comprehensive report to the Committee of the Whole; and,

4. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.2.9 665-695 Stonehaven Avenue - Zoning By-law Amendment Application

1. That the report entitled Zoning By-law Amendment Application – 665-695 Stonehaven Avenue, dated October 15, 2019 be received;
2. That the application be referred to a public meeting;
3. That following the public meeting, issues identified in this report, together with comments from the public, Committee, and those received through the agency and departmental circulation of the application, be addressed by staff in a comprehensive report to the Committee of the Whole, if required;
4. That Lucila Sandoval of Groundswell Urban Planners, 95 Mural Street, Suite 402, Richmond Hill, L4B 3G2 be notified of this action;
5. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.2.10 Six-Month Servicing Allocation Review

1. That the report entitled Six-Month Servicing Allocation Review for 2019 dated October 15, 2019 be received; and,
2. That 153 person units of additional servicing allocation be granted to the Rose Corporation to service the additional units in Phase 1 and Phase 2 of their development located at 175 Deerfield Road; and,
3. That the following people be notified of this action: Andrew Webster, The Rose Corporation, 156 Duncan Mill Road, Suite 12, Toronto, Ontario M3B 3N2; and,
4. That the Town's resulting remaining servicing capacity (the Town Reserve) of 2,644 persons of allocation (of which 20 persons of allocation is to be held in a Severance Reserve) be maintained; and,
5. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.2.11 Source Protection Plan and Region Assessment Report Amendments

1. That the Staff Report entitled Source Protection Plan and Region Assessment Report Amendments dated October 15, 2019, be received; and,
2. That the proposed policy amendments, identified in this report, to the South Georgian Bay Lake Simcoe Source Protection Plan and Assessment Report, specifically to reflect the decommissioning of Newmarket Well 14 and the newly installed Aurora Well 7, be endorsed; and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.2.12 Helena Court Parking Amendment

1. That the report entitled Helena Court Parking Amendment dated October 15, 2019 be received; and,
2. That the proposed amendments in Appendix A be adopted; and,
3. That the petition originator be informed of the Town Council decision; and,
4. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.2.13 Wayne Drive Parking Amendment

1. That the report entitled Wayne Drive Parking Amendment dated October 15, 2019 be received; and,
2. That the parking amendments noted in Appendix A be adopted; and,
3. That the Glen Cedar Public School administration and York Region District School Board be notified of the Town Council decision; and,
4. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.2.14 19th Sideroad Speed Limit Reduction

1. That the report entitled 19th Sideroad Speed Limit Reduction dated October 15, 2019 be received; and,

2. That bylaw amendments noted in Appendix A be adopted; and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.2.15 William Booth Avenue and Knapton Drive All-way Stop

1. That the report entitled William Booth Avenue and Knapton Drive All-way Stop Request, dated October 15, 2019, be received; and,
2. That Staff relocate the all-way stop to William Booth Avenue and Knapton Drive, and monitor the area road network and report back to Council if changes need to be made; and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

9.2.16 Item from draft Appointment Committee Meeting Minutes of October 9, 2019

1. That the Newmarket Economic Development Advisory Committee (NEDAC) Terms of Reference be amended to increase their membership by one (1) to attract a candidate with experience in the new media and millennial marketing sector.

9.2.17 Accessibility Advisory Committee Meeting Minutes of August 15, 2019

1. That the Accessibility Advisory Committee Meeting Minutes of August 15, 2019 be received.

9.2.18 Elman W. Campbell Museum Board of Management Meeting Minutes of June 20, 2019

1. That the Elman W. Campbell Museum Board of Management Meeting Minutes of June 20, 2019 be received.

9.2.19 Main Street District Business Improvement Area Board of Management Meeting Minutes of August 21, 2019

1. That the Main Street District Business Improvement Area Board of Management Meeting Minutes of August 21, 2019 be received.

9.2.20 Newmarket Economic Development Advisory Committee Meeting Minutes of June 26, 2019

1. That the Newmarket Economic Development Advisory Committee Meeting Minutes of June 26, 2019 be received.

9.2.21 Newmarket Public Library Board Meeting Minutes of June 19, 2019 & August 6, 2019

1. That the Newmarket Public Library Board Meeting Minutes of June 19, 2019 & August 6, 2019 be received.

9.2.22 Outstanding Matters List

1. That the list of outstanding matters be received.

9.2.23 Public Planning - 1095 Stellar Drive - Zoning By-law Amendment Application

1. That the presentation provided by Aleks Todorovski and Aaron Gillard from Larkin+ regarding the 1095 Stellar Drive - Zoning By-law Amendment Application be received.

10. By-laws

Moved by: Deputy Mayor & Regional Councillor Vegh

Seconded by: Councillor Woodhouse

1. That By-laws 2019-65, 2019-66, and 2019-67 be enacted.

In Favour (8): Mayor Taylor, Deputy Mayor & Regional Councillor Vegh, Councillor Simon, Councillor Woodhouse, Councillor Morrison, Councillor Kwapis, Councillor Broome, and Councillor Bisanz

Carried (8 to 0)

11. Notices of Motions

None.

12. Motions

None.

13. Announcements & Community Events

Councillor Bisanz thanked the staff and volunteers who had organized the Harvest Picnic event, which had seen a large turnout from the community.

Councillor Bisanz advised that the statutory public meeting regarding the Marianneville development on Davis Drive which had been scheduled for November 4, 2019 would be rescheduled to November 25, 2019.

Councillor Woodhouse advised that the Coats for Kids program is accepting donations of winter clothing through donation boxes throughout the Town.

Councillor Kwapis advised of the Hugs4Hope event to be held October 27, 2019 at the Trinity United Church.

Councillor Kwapis invited residents to the Pumpkin Parade which will be held at Riverwalk Commons on Friday, November 1, 2019 from 4:30 PM to 6:30 PM.

Deputy Mayor & Regional Councillor Vegh advised that public input opportunities for the Mulock Property would be scheduled in the future.

Councillor Morrison invited residents to upcoming events at the Elman W. Campbell Museum, including Halloween Fun on October 26, 2019, and Breakfast Bring and Brag on November 2, 2019.

Councillor Morrison advised that Smart Commute Central York has a walking challenge open for the month of October in which residents can enter to win a \$100 gift card.

Councillor Broome advised that Central York Fire Services held its Fire Prevention Week in October and that residents should ensure to check smoke detectors.

Councillor Broome advised she had attended Clearmeadow School regarding Student Vote 2019.

Councillor Simon reminded residents that winter parking restrictions begin November 1, 2019.

Councillor Simon advised that a Ward 1 meeting would be held November 12, 2019. She also advised that a Public Information Centre will be held regarding the Stickwood Walker property on November 19, 2019.

Mayor Taylor advised that the Federal Election was still ongoing and that residents had approximately 2 hours left to vote.

14. New Business

None.

15. Closed Session

15.1 Appointment to the Newmarket Economic Development Advisory Committee (NEDAC)

Mayor Taylor advised that there was no requirement for a Closed Session.

Moved by: Councillor Broome

Seconded by: Councillor Morrison

1. That Peter McKinnon be appointed to the Newmarket Economic Development Advisory Committee.

In Favour (8): Mayor Taylor, Deputy Mayor & Regional Councillor Vegh, Councillor Simon, Councillor Woodhouse, Councillor Morrison, Councillor Kwapis, Councillor Broome, and Councillor Bisanz

Carried (8 to 0)

16. Confirmatory By-law

Moved by: Councillor Simon

Seconded by: Councillor Morrison

1. That By-law 2019-68 be enacted.

Carried

17. Adjournment

Moved by: Councillor Kwapis

Seconded by: Councillor Woodhouse

1. That the meeting be adjourned at 7:26 PM.

Carried

John Taylor, Mayor

Lisa Lyons, Town Clerk



Town of Newmarket

Minutes

Council Workshop

Date: Monday, October 28, 2019

Time: 1:00 PM

Location: Council Chambers
Municipal Offices
395 Mulock Drive
Newmarket, ON L3Y 4X7

Members Present: Mayor Taylor
Deputy Mayor & Regional Councillor Vegh
Councillor Simon
Councillor Woodhouse (1:20 PM - 2:53 PM)
Councillor Twinney
Councillor Kwapis
Councillor Broome

Members Absent: Councillor Morrison
Councillor Bisanz

Staff Present: J. Sharma, Chief Administrative Officer
E. Armchuk, Commissioner of Corporate Services
P. Noehammer, Commissioner of Development & Infrastructure Services
I. McDougall, Commissioner of Community Services
L. Lyons, Director of Legislative Services/Town Clerk
K. Saini, Deputy Town Clerk
A. Walkom, Legislative Coordinator
J. Grossi, Legislative Coordinator

For consideration by Council on November 11, 2019.

The meeting was called to order at 1:01 PM.

Mayor Taylor in the Chair.

1. Notice

Mayor Taylor advised that in accordance with the Town's Procedure By-law, no decisions are to be made but rather this meeting was an opportunity for Council to have informal discussion regarding various matters.

2. Additions & Corrections to the Agenda

None.

3. Declarations of Pecuniary Interest

None.

4. Items

4.1 Procedure By-law Review for 2018-2022 Term of Council

The Director of Legislative Services/Town Clerk provided a presentation to Council regarding the Procedure By-law Review for the 2018-2022 Term of Council. She outlined the guiding principles of review, and housekeeping & best practice items that were identified in the review.

The Deputy Town Clerk identified items related to modernization & trends and transparency. She outlined the Bill 108 planning timeline changes affect on the Council schedule, and asked for Council feedback on items identified.

Members of Council provided feedback to Staff regarding various items identified in the review including the Council schedule, the Council Information Package, and the motion process.

Moved by: Councillor Broome

Seconded by: Councillor Simon

1. That the presentation provided by the Director of Legislative Services/Town Clerk and Deputy Town Clerk regarding the Procedure By-law Review for 2018-2022 Term of Council be received.

Carried

5. Adjournment

Moved by: Councillor Broome

Seconded by: Councillor Simon

1. That the meeting be adjourned at 2:53 PM.

Carried

John Taylor, Mayor

Lisa Lyons, Town Clerk



Town of Newmarket

Minutes

Special Committee of the Whole

Date: Monday, October 28, 2019

Time: 10:00 AM

Location: Council Chambers
Municipal Offices
395 Mulock Drive
Newmarket, ON L3Y 4X7

Members Present: Mayor Taylor
Deputy Mayor & Regional Councillor Vegh
Councillor Simon
Councillor Woodhouse
Councillor Twinney (10:01 AM - 10:15 AM & 10:29 AM - 12:05 PM)
Councillor Kwapis
Councillor Broome
Councillor Bisanz (10:01 AM - 11:31 AM)

Members Absent: Councillor Morrison

Staff Present: J. Sharma, Chief Administrative Officer
E. Armchuk, Commissioner of Corporate Services
P. Noehammer, Commissioner of Development & Infrastructure Services
I. McDougall, Commissioner of Community Services
L. Lyons, Director of Legislative Services/Town Clerk
M. Mayes, Director of Financial Services/Town Treasurer
J. Grossi, Legislative Coordinator

For consideration by Council on November 11, 2019.

The meeting was called to order at 10:01 AM.

Mayor Taylor in the Chair.

1. Additions & Corrections to the Agenda

None.

2. Declarations of Pecuniary Interest

None.

3. Presentations

3.1 Rate Supported Operating Budget & Capital Budget

The Commissioner of Corporate Services introduced the Director of Financial Services/Treasurer.

The Director of Financial Services/Treasurer provided a presentation regarding the 2020 Rate-Supported Operating Budget and Capital Budget. He provided the rate-supported operating budget targets based on the 6-year plans, the restrictions applied to the 2020 capital budget, and the capacity review regarding capital carryovers.

Members of Council queried Staff regarding Newmarket water rates in comparison to York Region, the capacity review regarding the 2019 capital carryovers and 2020 new capital requests, and specific projects in the decision packages.

Moved by: Councillor Kwapis

Seconded by: Councillor Woodhouse

1. That the presentation provided by the Director of Financial Services/Treasurer regarding the 2020 Rate-Supported Operating Budget and Capital Budget be received.

Carried

4. Deputations

4.1 Old Main Street North Tertiary Plan

Sonya Reiter provided a deputation regarding the Old Main Street Tertiary Plan and requested that the Engineering Master Plan Study be included in the 2020 budget.

Moved by: Councillor Simon

Seconded by: Councillor Broome

1. That the deputation provided by Sonya Reiter regarding the Old Main Street Tertiary Plan be received.

Carried

4.2 Old Main Street North Tertiary Plan

Trudy Baker provided a deputation regarding the Old Main Street Tertiary Plan and requested that the Engineering Master Plan Study be included in the 2020 budget.

Moved by: Councillor Woodhouse

Seconded by: Councillor Kwapis

1. That the deputation provided by Trudy Baker regarding the Old Main Street Tertiary Plan be received.

Carried

4.3 Neighbourhood Network

Erin Cerenzia, Neighbourhood Network, provided an introduction to Kim Clark, Gazelle and Company.

Kim Clark provided a deputation regarding Neighbourhood Network's initiative to be a lead community partner for an initiative related to engagement and inclusion. She outlined the collaboration with the municipalities of Aurora, East Gwillimbury, and Newmarket, and asked Council for \$20,000 to fund a portion of the project.

Members of Council queried the deputants regarding engagement and inclusivity training, private sector involvement, and project timelines.

Moved by: Councillor Broome

Seconded by: Councillor Simon

1. That the deputation provided by Erin Cerenzia, Neighbourhood Network, and Kim Clark, Gazelle and Company, regarding Neighbourhood Network be received.

Carried

5. Items

5.1 2020 Preliminary Draft Rate-Supported Operating Budgets

Moved by: Councillor Twinney

Seconded by: Councillor Woodhouse

That the report entitled 2020 Preliminary Draft Rate-Supported Operating Budgets dated October 28, 2019 be received; and,

That subject to any additional direction from Committee, that the proposed budgets be incorporated into the Draft Budgets to be presented to Committee of the Whole on November 25, 2019.

Carried

5.2 2020 Preliminary Draft Capital Budget

An alternate resolution was presented and is noted below in bold.

Moved by: Councillor Kwapis

Seconded by: Councillor Broome

1. That the report entitled 2020 Preliminary Draft Capital Budget dated October 28, 2019 be received; and
2. That subject to any additional direction from Committee, that the proposed budgets be incorporated into the Draft Budgets to be presented to Committee of the Whole on November 25, 2019; and,
3. **That Staff report to Council with additional information regarding items raised by Council in the capital decision packages.**

Carried

5.2.1 Correspondence

Moved by: Councillor Twinney

Seconded by: Councillor Broome

1. That the correspondence related to the 2020 Preliminary Draft Capital Budget be received.

Carried

6. Adjournment

Moved by: Deputy Mayor & Regional
Councillor Vegh

Seconded by: Councillor Kwapis

1. That the meeting be adjourned at 12:05 PM.

Carried

John Taylor, Mayor

Lisa Lyons, Town Clerk

2020 Capital and Rate-supported Budgets

Presenter: Mike Mayes

Date: October 28, 2019



Today's Objectives

Further to October 15 budget process update:

- Provide details of the Preliminary Draft Budget for:
 - Rate-supported Operations
 - Capital
- Addresses the identified challenges
- Initiates Council deliberations

Results will be consolidated with tax-supported budget into the draft budget for November 25



Rate-supported Budget targets are based on their 6-year plans



- Water / wastewater - 4.9% or \$60 for an average residential property
- Stormwater - 10.9% or \$4 for an average residential property
- Building is an exception, has no 6-year plan, but does have a healthy reserve fund



Water and wastewater rates are on target



	2019 budget	2020 budget	6-year plan	Variance
Rate increase	5.1 %	4.9 %	4.9 %	-
Revenue	\$ 40,597,000	\$ 42,265,000	\$ 42,869,000	- \$ 604,000
Expenses	33,429,000	35,276,000	35,369,000	93,000
ARF	6,331,000	6,660,000	6,660,000	0
	\$ 837,000	\$ 329,000	\$ 840,000	- \$ 511,000



Water and wastewater reserve funds are healthy



	2019 budget	2020 budget
Asset Replacement Fund balance	\$ 56 million	\$ 60 million
Asset Replacement Fund as a % of accumulated amortization Target is 100%	49 %	52 %
Rate Stabilization Reserve	\$ 2.9 million	\$ 3.2 million
Rate Stabilization Reserve as a % of annual revenue Target is 5 to 10%	7.1 %	7.6%



Water rates are moving to the Regional average



Year	Newmarket	York Region average	% above
Based on average annual residential use – 200 cubic metres			
2014	\$ 914	\$ 741	23.3 %
2015	\$ 967	\$ 804	20.3 %
2016	\$ 1030	\$ 879	17.2 %
2017	\$ 1090	\$ 949	14.9 %
2018	\$ 1157	\$ 1019	13.5 %
2019	\$ 1216	<i>\$ 1089</i>	<i>11.7 %</i>
2020	\$ 1276	<i>\$ 1159</i>	<i>10.1 %</i>

Italicized Figures are Projections



Building division maintains a healthy reserve fund balance



	2019 budget	2020 budget	Change
Rate increase	0.0 %	0.0 %	
Revenue	\$ 1,680,000	\$ 1,680,000	\$ 0
Expenses	2,694,000	2,747,000	53,000
	- \$ 1,014,000	- \$ 1,067,000	- \$ 53,000
Projected reserve fund	\$ 4,464,000	\$ 3,397,000	
Reserve fund as a % of annual expenses Target is 100 to 150%	166%	124%	



Stormwater rates can be on target . . .



	2019 budget	2020 budget	6-year plan	Variance
Rate increase	11.8 %	10.9 %	10.9 %	-
Revenue	\$ 2,070,000	\$ 2,141,000	\$ 2,295,000	- \$ 154,000
Expenses	1,625,000	1,624,000	957,000	- 667,000
ARF	435,000	491,000	1,312,000	821,000
	\$ 10,000	\$ 26,000	\$ 26,000	\$ 0



Stormwater reserve funds will be maintained . . .



	2019 budget	2020 budget
Asset Replacement Fund balance	\$ 199,000	\$ 190,000
Asset Replacement Fund as a % of accumulated amortization Target is 100%	0.3 %	0.3 %
Rate Stabilization Reserve	\$ 200,000	\$ 226,000
Rate Stabilization Reserve as a % of annual revenue Target is 5 to 10%	9.7 %	9.8 %



. . . But some Stormwater projects will need to be deferred

Rates are challenged to meet capital requests.
Options considered were:

1. Defer projects
2. Borrow funds on an interim basis
3. Increase stormwater rates
4. A combination of these options

Option 1 is recommended for the 2020 budget.
Next year's update of the 6-year plan will
integrate rate, capital and new fiscal strategies.

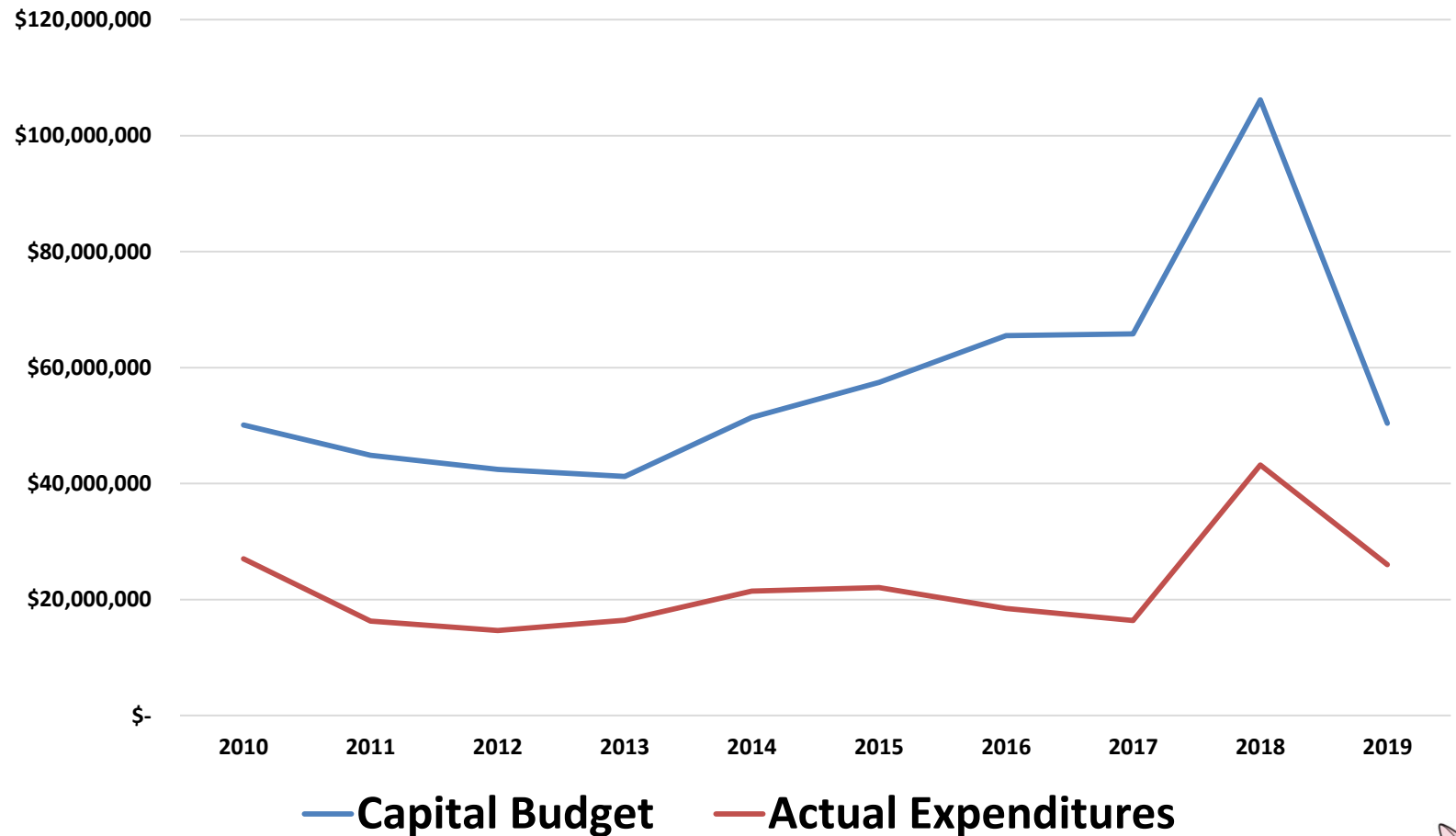


The Capital Budget has significant challenges

1. Carryovers, funded projects approved by Council but not completed, are projected to total \$60 million at the end of 2019
2. Although the overall Asset Replacement Fund is projected to be \$33 million at the end of 2019, the tax-supported ARF will have a \$23 million deficit

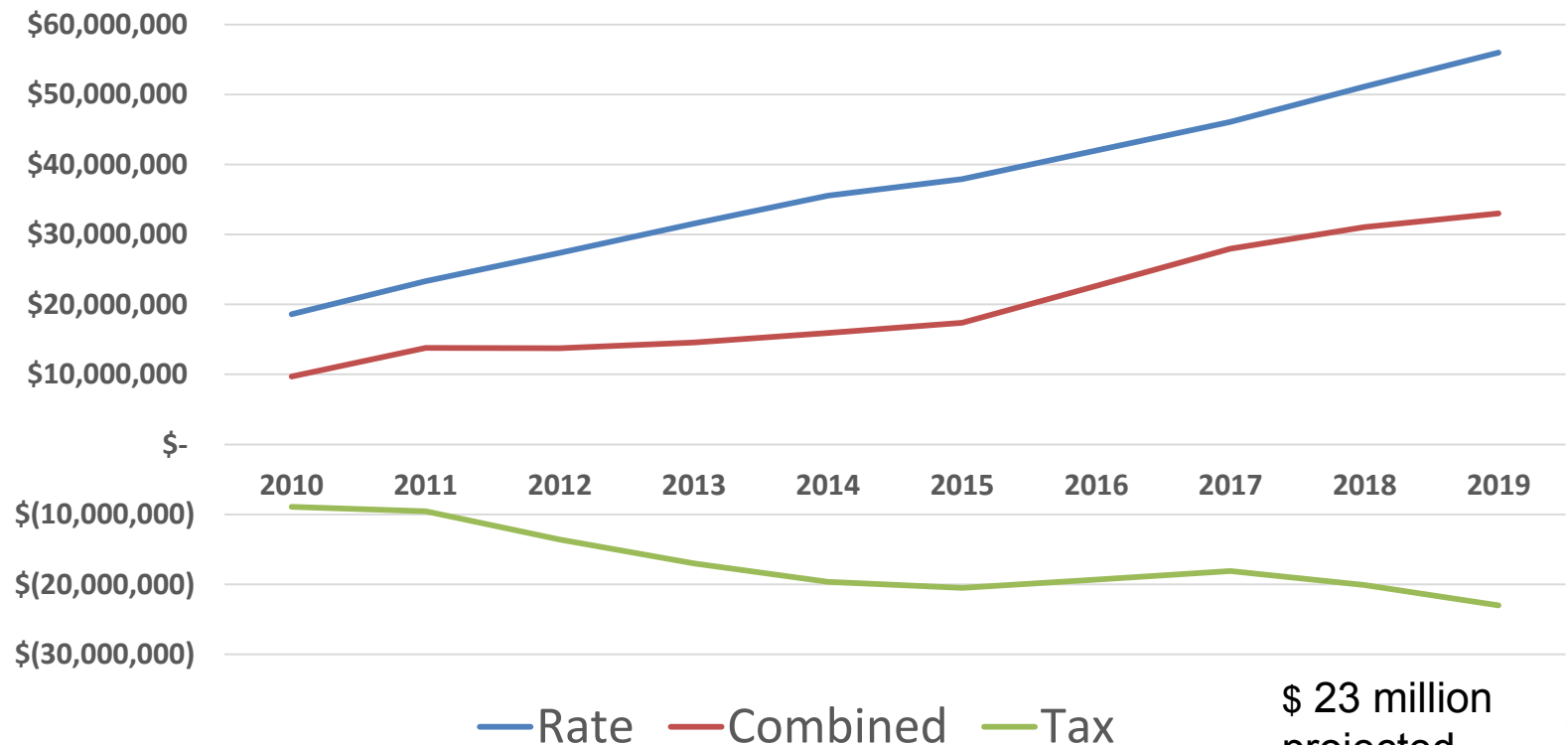


Capital carryovers result when expenditures are below budget



The tax-supported ARF is in a deficit

Asset Replacement Fund
(ARF) balances



\$ 23 million
projected



Restrictions were applied to the 2020 capital budget

1. Capital program is to be achievable – elimination of capital carryovers
2. No increase in the tax-supported ARF deficit
3. Any increases in ARF contributions to be applied to the fund, not to capital projects
4. Conserve additional Gas Tax payments received in 2019 for strategic purposes
5. No new debt



A new financial strategy will be presented to Council in 2020



It will include and impact:

- New and existing Financial Policies
- ARF (Asset Replacement Fund) Strategy
- Multi-year capital plans

REV It Up results may inform this process

Timeline: May/June 2020



Projection shows \$60 million in capital carryovers from 2019

Capital carryovers from 2018	\$ 58 million
2019 new requests approved	\$ 28 million
	\$ 86 million
Projected 2019 capital expenditures	\$ 26 million
Capital carryovers from 2019	\$ 60 million

Capital carryovers are projects that have Council approved budgets and have not been completed by the end of the year, i.e. expenditures less than budget.



New approach: New terminology

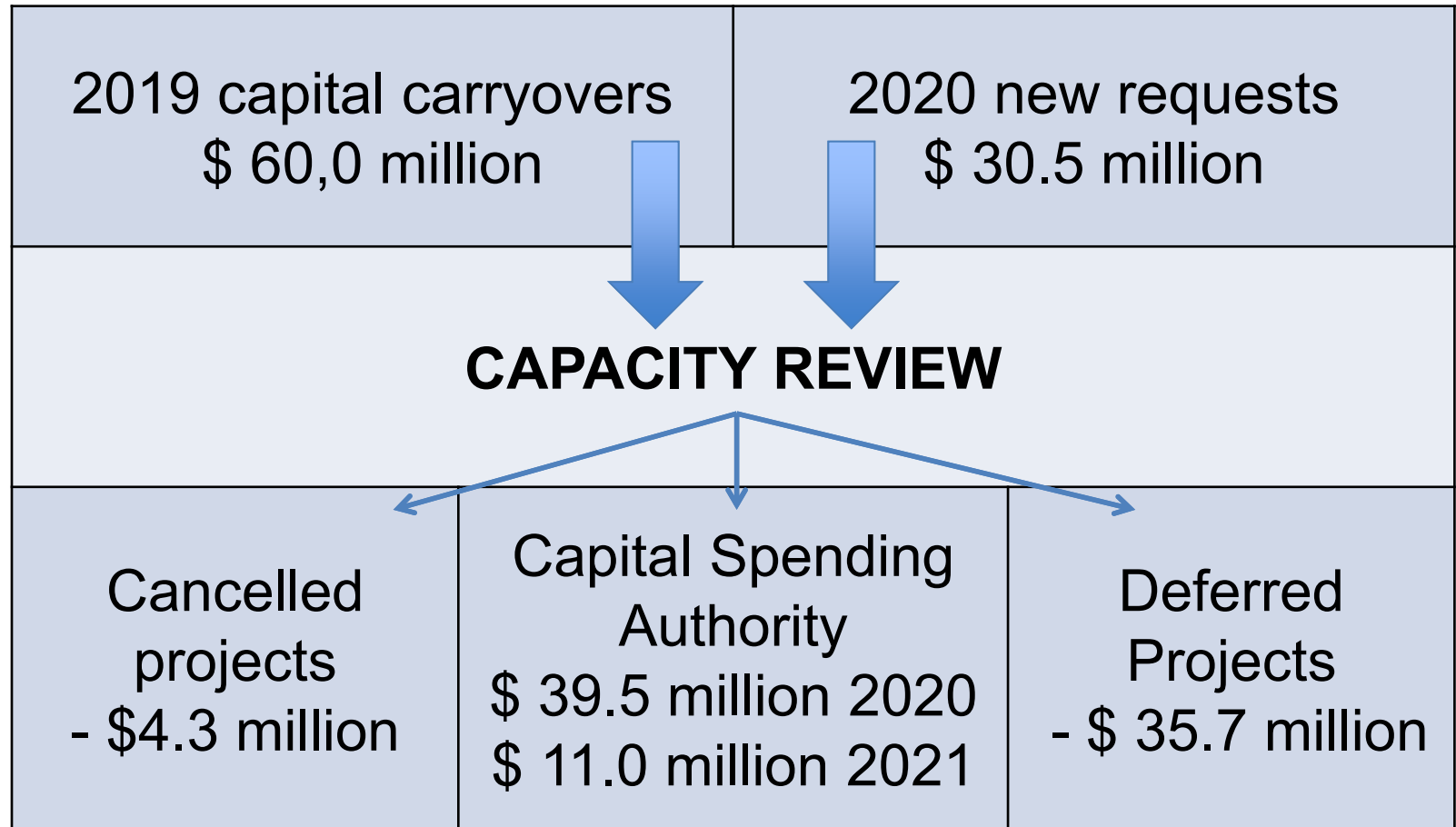
Capital Budget – Council’s overall approval of capital expenditures with required funding for an individual year, the focus is on total \$

Capital Spending Authority (CSA) – total of all capital budgets approved by Council – may span more than one year

Capital Program – the list of projects that constitute the Capital Budget and CSA – the focus is on service delivery



A capacity review re-sorted and re-prioritized capital requests



Overview of capital budget re-sorted and re-prioritized



	New Requests	Carry-overs	Total
In \$ millions			
Category total	30.5	60.0	90.5
Cancelled	- 0.3	- 4.0	- 4.3
Deferred	- 21.2	- 14.5	- 35.7
Capital Spending Authority	9.0	41.5	50.5
2020	8.2	31.3	39.5
2021	0.8	10.2	11.0



There are major projects in the Capital Spending Authority



	2020	2021	Total
	In \$ millions		
Fire station 4-5	6.2	6.2	12.4
Other fire capital	4.4		4.4
Water meters	4.8	4.8	9.6
Parks development	1.3		1.3
	16.7	11.0	27.7
Other projects	22.8		22.8
Total	39.5	11.0	50.5



\$22.8 million for other projects should be achievable

Year	Actual expenditures in millions
2010	\$ 27.0
2011	\$ 16.3
2012	\$ 14.7
2013	\$ 16.4
2014	\$ 21.4
2015	\$ 22.1
2016	\$ 18.5
2017	\$ 16.4
2018 (w/o Mulock Farm)	\$ 17.2
2019 forecast	\$ 26.0
average	\$ 19.6



There is adequate funding for the 2020 capital budget



	New requests	Carryovers	Total
	In \$ millions		
Asset Replacement Funds:			
Tax-supported	2.22	5.60	7.82
Water/wastewater	2.10	1.10	3.20
Stormwater	0.50	0.40	0.90
DC's	1.70	12.99	14.69
General	0.29	0.16	0.45
Reserves	0.00	1.12	1.12
Gas Tax	1.30	5.16	6.46
Other	0.04	4.82	4.86
Total	8.15	31.35	39.50



Procedural changes are being introduced for 2020



- Capacity reviews of the capital program
Operational and financial capacity
- Projects to be “tender ready”
- Regular reporting
Tracking progress and modifying the program as required while remaining within the approved annual budget



2020 Budget Schedule

ACTIVITY	DATE	MEETING	STATUS
Recommendations for 2019 budget process - schedule, targets, community engagement	April 29	Committee of the Whole	Done
Community Engagement Phase 1	July to October	-	Done
Fees & Charges for early approval – licensing, recreation	June 17	Committee of the Whole	Date changed
Approval of early Fees & Charges	June 24	Council	
Presentation of the Preliminary Draft budgets	October 15	Committee of the Whole	Done



2020 Budget Schedule

ACTIVITY	DATE	MEETING	STATUS
Community Engagement Phase 2	October to November	-	In process
Consideration of the Capital and Rate-supported Budgets	October 28	Special Committee of the Whole	In process
Consideration of the Tax-supported Operating Budget	November 11	Special Committee of the Whole	
Presentation of the Draft Budgets and remaining Fees & Charges for approval	November 25	Committee of the Whole	
Approval of the Budgets and remaining Fees & Charges	December 2	Council	



Deputation and Further Notice Request Form

Please complete this form to speak at a meeting of Town Council or Committee of the Whole or to receive further notification regarding an item on the agenda. If filling out by hand please print clearly.

Please email to clerks@newmarket.ca, fax to 905-953-5100 or mail or drop off at Legislative Services Department, Town of Newmarket Municipal Offices, 395 Mulock Drive, PO Box 328, STN Main, L3Y 4X7

Name: Sonya Reiter	
Organization / Group/ Business represented:	
Address: [REDACTED]	Postal Code: [REDACTED]
Daytime Phone No:	Home Phone:
Email: [REDACTED]	Date of Meeting: October 15
Is this an item on the Agenda? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Agenda Item No:
<input checked="" type="checkbox"/> I request future notification of meetings	<input checked="" type="checkbox"/> I wish to address Council / Committee
Describe in detail the reason for the deputation and what action you will be asking Council/Committee to take (if applicable): Budget 2020 - Including Engineering Plan Study for Old Main St. N.	
Do you wish to provide a written or electronic communication or background information <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please submit all materials at least 5 days before the meeting.	

Deputation Guidelines:

- Deputations related to items on the agenda can be accommodated up to and including the meeting day;
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- Deputations are limited to 5 minutes.

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Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Director of Legislative Services/Town Clerk, Town of Newmarket, 395 Mulock Drive, P.O. Box 328, STN Main, Newmarket, ON L3Y 4X7; Telephone 905 895-5193 Ext. 2211 Fax 905-953-5100

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Name: Trudy Baker	
Organization / Group/ Business represented:	
Address: [REDACTED]	Postal Code: [REDACTED]
Daytime Phone No: [REDACTED]	Home Phone: same
Email: [REDACTED]	Date of Meeting: October 28, 2019
Is this an item on the Agenda? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Agenda Item No:
<input checked="" type="checkbox"/> I request future notification of meetings	<input checked="" type="checkbox"/> I wish to address Council / Committee
Describe in detail the reason for the deputation and what action you will be asking Council/Committee to take (if applicable): I request the Old Main Street North Tertiary Plan to be included in the 2020 Capital Budget for the required Engineering Master Plan work.	
Do you wish to provide a written or electronic communication or background information <input type="checkbox"/> Yes <input type="checkbox"/> No Please submit all materials at least 5 days before the meeting.	

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Name: Erin Cerenzia and Kim Clark	
Organization / Group/ Business represented: Magna's Neighbourhood Network & Gazelle and Co.	
Address: [REDACTED]	Postal Code: [REDACTED]
Daytime Phone No: [REDACTED]	Home Phone:
Email: [REDACTED]	Date of Meeting: November 4, 2019
Is this an item on the Agenda? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Agenda Item No:
<input type="checkbox"/> I request future notification of meetings	<input checked="" type="checkbox"/> I wish to address Council / Committee
Describe in detail the reason for the deputation and what action you will be asking Council/Committee to take (if applicable): Presenting an exciting collaborative project led by Neighbourhood Network, regarding Diversity and Inclusion in our communities and seeking Council's support and commitment to the project.	
Do you wish to provide a written or electronic communication or background information <input type="checkbox"/> Yes <input type="checkbox"/> No Please submit all materials at least 5 days before the meeting.	

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NeighbourhoodNetwork
Building Better Communities Together

Dear Mayor Taylor,

We hope that this message finds you well.

Neighbourhood Network is built on the **vision** of *building better communities* together. For over ten years we have partnered with five of the Northern Six York Region municipalities to provide community engagement through volunteerism and spearhead programs to address important community needs as they arise.

As our communities continue to evolve, so too must these methods of engagement and support. We are writing you today with a request to come present a unique opportunity for the Town of Newmarket to learn and shape ways of creating communities.

Neighbourhood Network has signed on to be a Lead Community Partner for an important initiative proposed to us by a community member and leader in engagement and inclusion. By collaborating with the municipalities of Aurora, East Gwillimbury, and Newmarket we will be able to gather a deeper understanding of the diversity in our communities, taking a critical first step in building belonging, engaging meaningfully, and deepening connection and impact.

Attached is a proposal the overviews this initiative. This is an opportunity for the Town of Newmarket to get ahead of the changes, to be proactive in developing deeper understanding, and to take concrete action based on the knowledge that will be gained from this project.

As we quickly move towards 2020, we'd look forward to the chance in the near future to present this to the Town of Newmarket for consideration so we can capitalize on this opportunity.

We look forward to sharing more with you, to building this together with you.

Erin Cerenzia
Manager, Neighbourhood Network



p. (905) 726-3737 tf. 1 (855) 870-4586 f. (905) 726-9779
14988 Yonge Street, Aurora, ON L4G 1M6
www.neighbourhoodnetwork.org

Engaged, inclusive communities

Building towards increased inclusion
in our communities

Deputation to Council – Town of Newmarket

Presented by:

Erin Cerenzia, Neighbourhood Network

Kim Clark, gazelle and company

OCTOBER 28
2019



Diverse and inclusive cities and communities have more social, economic and physical resilience in the face of unforeseen challenges because community members are equipped with the values of equity, diversity and inclusion to adapt to changes and create positive opportunities for community-(re)building.

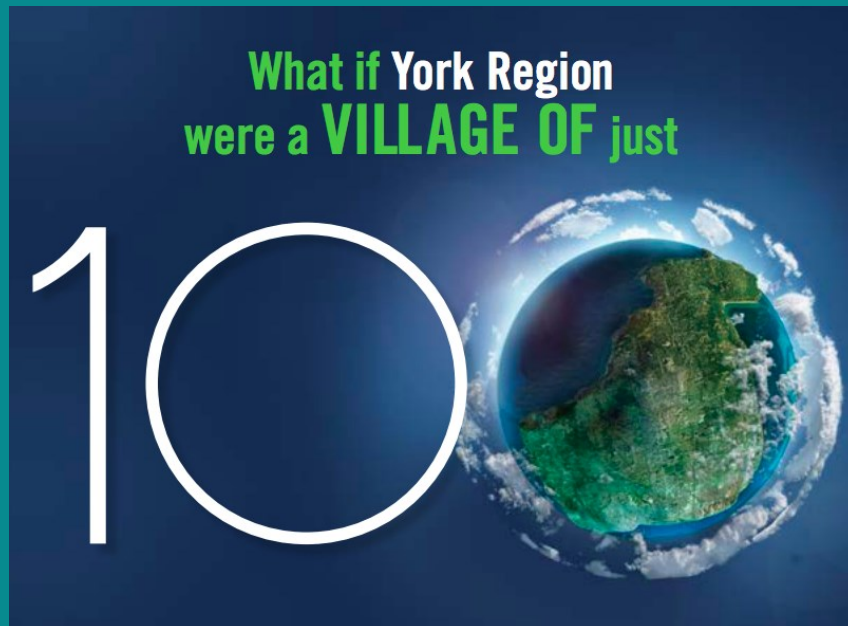
Building Inclusive Cities Case Study – Cities of Migration

... today

- Why this? Why now?
- What being proposed
- Deliverables
- Impact
- Closing

... why

York Region



Our communities

- Lack of specific data
- Our communities are changing
- We want to engage meaningfully with our communities
- Gain better understanding of the diversity in our communities
- Growth and opportunity

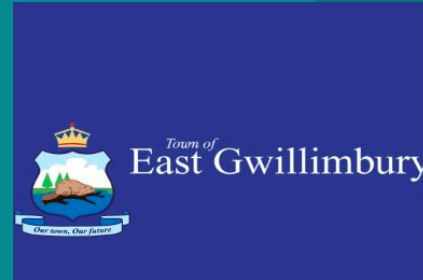
... why

- Engage more effectively
- Inform program and policy development
- Ensure reflective and inclusive communications
- Provide deeper connection and engagement
- Encourage growth, economic opportunity and sense of community belonging



... what

A collaborative approach
looking at diversity,
inclusion & belonging.



... what

- Looking at shared challenges and opportunities
- Taking an integrated approach to avoid duplication and find efficiencies
- Researching the specific needs of each individual community where growth, increased development and change is rapid

...what

... deliverables

- A summary report that overviews inclusion work and opportunity including:
 - Summary of work at municipalities
 - Snapshot demographic information within 3 communities based on 2016 census data
 - A summary of organizations and initiatives within 3 communities doing this work
 - Recommendations and opportunities identified—a framework for action and engagement
 - A break out report for each individual municipality
 - Promising practices in other areas
- Inclusive engagement workshops
- Listing of organizations and stakeholders around inclusion in each municipality
- A framework for potential future integrated-collective work including:
 - Securing and sourcing potential broader funders and partners
 - Potential activities and a plan that includes items such as:
 - An inclusive communities forum
 - Speaker series
 - Deeper collective community engagement
 - Capacity building/training
 - Media engagement

The evidence is mounting that geographical openness and cultural diversity and tolerance are not by-products but key drivers of economic progress. Proximity, openness and diversity operate alongside technological innovation and human capital as the key engines of economic prosperity. Indeed, one might even go so far as to suggest that they provide the motive force of intellectual, technological, and artistic evolution.

Richard Florida "How Diversity Leads to Economic Growth," CityLab

... impact

- Increased understanding of your community leads to:
 - Better connection, engagement and relevance with constituents
 - Increased effectiveness of policy and decision making
 - Better informed programming
- Building together in this way is fiscally responsible
 - Leveraging and sharing knowledge and resources



... in closing

- Where from here?
- What required?
- Questions?



Town of Newmarket
395 Mulock Drive P.O. Box 328,
Newmarket, Ontario, L3Y 4X7

Email: info@newmarket.ca | Website: newmarket.ca | Phone: 905-895-5193

2020 Preliminary Draft Rate-Supported Operating Budgets Staff Report to Council

Report Number: 2019-108

Department(s): Financial Services

Author(s): Mike Mayes, Director of Financial Services

Meeting Date: October 28, 2019

Recommendations

1. That the report entitled 2020 Preliminary Draft Rate-Supported Operating Budgets dated October 28, 2019 be received; and
2. That subject to any additional direction from Committee, that the proposed budgets be incorporated into the Draft Budgets to be presented to Committee of the Whole on November 25, 2019.

Executive Summary

The proposed 2020 rate-supported budgets for Water, Wastewater, Stormwater and Building Permits Fees are within their target limits.

Purpose

This report provides details for the previous report, *2020 Budget Process Update*, dated October 15, 2019. It elaborates on the identified challenge. The preliminary draft budgets are the starting point for Council deliberation and will form the basis for the consolidated draft budgets to be presented to Committee of the Whole on November 25, 2019.

The specific challenge to be addressed is funding the Stormwater capital budget.

Background

Rate-supported Budget targets are based on their 6-year plans

Rate-supported operating budgets – water, wastewater and stormwater are funded 100% from non-tax revenues. They have 6-year financial plans that were approved by Council in 2017. The Water and Wastewater plans project a combined increase of 4.9% for 2020. The projection for Stormwater is 10.9%.

The Building Division is also considered to be a rate-supported budget but is the exception as it does not yet have a multi-year financial plan. It does have a target for its reserve fund – to be 100% to 150% of annual expenses.

Discussion

Water and wastewater rates are on target

	2019 budget	2020 budget	6-year plan	Variance
Rate increase	5.1 %	4.9 %	4.9 %	-
Revenue	\$ 40,597,000	\$ 42,265,000	\$ 42,869,000	- \$ 604,000
Expenses	33,429,000	35,276,000	35,369,000	93,000
ARF	6,331,000	6,660,000	6,660,000	0
	\$ 837,000	\$ 329,000	\$ 840,000	- \$ 511,000

The main target is to stay within the projected rate increase. The budget includes a 1.15% increase in consumption growth. The rate increases are 6.49% for water and 3.45% for wastewater, which combined represents a 4.9% increase.

Revenue estimates vary 1.5% from the projection. This is reflected in a lower surplus. No adjustment has been made due to the sufficiency of the rate stabilization reserves (see next section).

Water and wastewater reserve funds are healthy

	2019 budget	2020 budget
Asset Replacement Fund balance	\$ 56 million	\$ 60 million
Asset Replacement Fund as a % of accumulated amortization Target is 100%	49 %	52 %
Rate Stabilization Reserve	\$ 2.9 million	\$ 3.2 million
Rate Stabilization Reserve as a % of annual revenue Target is 5 to 10%	7.1 %	7.6%

The Water and Wastewater reserves are healthy. Although the ARF balance still has a long way to go, studies show that we are comparably better off than most municipalities and there are no large requirements in the next few years.

Because the Rate Stabilization Reserve is within the target range, no budget adjustments were made for the deviation from the revenue forecast.

Water rates are moving to the Regional average

Year	Newmarket	York Region average	% above
2014	\$ 914	\$ 741	23.3 %
2015	\$ 967	\$ 804	20.3 %
2016	\$ 1030	\$ 879	17.2 %
2017	\$ 1090	\$ 949	14.9 %
2018	\$ 1157	\$ 1019	13.5 %
2019	\$ 1216	\$ 1089	11.7 %
2020	\$ 1276	\$ 1159	10.1 %

The Town's combined water and wastewater uses the York Regional average as a target. This represents the cost to an average resident using 200 cubic meters of water annually. As cost sharing structures vary by jurisdiction, the comparison is limited to York Region. (The Region averages for 2019 and 2020 are estimated based on the trend of historic increases.)

Newmarket's rates are moving towards the target. This will continue in the future as other municipalities move towards full cost recovery, something Newmarket already does.

Building Dept. maintains a healthy reserve fund balance

	2019 budget	2020 budget	Change
Rate increase	0.0 %	0.0 %	
Revenue	\$ 1,680,000	\$ 1,680,000	\$ 0
Expenses	2,694,000	2,747,000	53,000
	- \$ 1,014,000	- \$ 1,067,000	- \$ 53,000
Projected reserve fund	\$ 4,464,000	\$ 3,397,000	
Reserve fund as a % of annual expenses Target is 100 to 150%	166%	124%	

Although the Building Division does not have a multi-year financial plan, it does have a reserve fund target. By not increasing revenue in 2020, the budget shows the fund being reduced to fit within this target.

Stormwater rates can be on target . . .

When Stormwater was segregated from the tax-supported budget and set up as a separate rate group, it was done on a revenue neutral basis. Since then, new regulations have significantly increased operating costs and there has been expansion of the capital program.

As a result, contributions to the Asset Replacement Fund (ARF) have been below the projected amounts – a shortfall of \$821,000 for 2020.

	2019 budget	2020 budget	6-year plan	Variance
Rate increase	11.8 %	10.9 %	10.9 %	-
Revenue	\$ 2,070,000	\$ 2,141,000	\$ 2,295,000	- \$ 154,000
Expenses	1,625,000	1,624,000	957,000	- 667,000
ARF	435,000	491,000	1,312,000	821,000
	\$ 10,000	\$ 26,000	\$ 26,000	\$ 0

Over the last two years some properties have been re-classified. This has resulted in the \$154,000 variance from the original forecast.

Revised revenue targets and capital contributions will be included in the update to the financial plan in 2020.

Stormwater reserve fund will be maintained . . .

	2019 budget	2020 budget
Asset Replacement Fund balance	\$ 199,000	\$ 190,000
Asset Replacement Fund as a % of accumulated amortization Target is 100%	0.3 %	0.3 %
Rate Stabilization Reserve	\$ 200,000	\$ 226,000
Rate Stabilization Reserve as a % of annual revenue Target is 5 to 10%	9.7 %	9.8 %

The Rate Stabilization Reserve is being maintained at its upper limit level during its development stage. The Asset Replacement Fund is negligible relative to the value of the infrastructure.

There are some other reserve funds available, such as the Stormwater Pond Maintenance, but otherwise there are not sufficient funds to support the projects requested for 2020.

. . . But some Stormwater projects will need to be deferred

Within the constraints of the current budget and 6-year plan, Stormwater Rates are challenged to meet capital requests. The options considered were:

1. Defer the capital projects to stay within the available funding
2. Borrow funds on an interim basis while the funds are built up
3. Increase stormwater rates to meet the funding requirements
4. A combination of these options

Option 1 is recommended for the 2020 Stormwater budget. Next year's update of the 6-year plan will integrate rate increases, capital plans and new fiscal strategies to determine future direction.

Conclusion

The 2020 rate-supported budgets include some variance from 2017's 6-year financial plans. In addition, we are commencing a comprehensive overhaul of our financial policies and strategies. An overarching fiscal framework, comparable to that of York Region, is targeted to be presented to Council in May/June of 2020.

As such, and in consideration of the Stormwater challenge, it would be appropriate to update the multi-year plans.

Upcoming dates:

- November 11 – Special Committee of the Whole – Tax-supported Operating Budget
- November 25 – Committee of the Whole regular meeting with draft budgets and fees and charges for approval
- December 2 – Target for Council approval of the Budget

There will also be opportunities for Councilors to meet with or to obtain additional information from the Treasurer or other members of staff.

Business Plan and Strategic Plan Linkages

This report links to Council's strategic priority of long-term financial sustainability by developing a multi-year operating and capital budget that aligns with the Budget Policies.

Consultation

The Water, Wastewater and Stormwater budgets have been based on their current 6-year financial plans with minor revisions requested by the relevant departments.

Human Resource Considerations

There are requests for additional staffing which would be funded in whole or in part by the rate-supported budgets. They will be brought forward at a future Committee of the Whole meeting so that they can be considered in the overall budget context.

Budget Impact

The preliminary draft rate-supported budgets would have the following annual impact to the average residential property:

- Water and wastewater – a 4.9% increase of about \$60
- Stormwater – a 10.9% of about \$4

Attachments

N/A

Approval

Mike Mayes, CPA, CGA, DPA
Director, Financial Services/Treasurer

Esther Armchuk, LL.B
Commissioner, Corporate Services

Contact

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2020 Preliminary Draft Capital Budget Staff Report to Council

Report Number: Assign Report Number in eSCRIBE.

Department(s): Financial Services

Author(s): Mike Mayes, Director, Financial Services/Treasurer

Meeting Date: October 28, 2019

Recommendations

1. That the report entitled 2020 Preliminary Draft Capital Budget dated October 28, 2019 be received; and
2. That subject to any additional direction from Committee, that the proposed budgets be incorporated into the Draft Budgets to be presented to Committee of the Whole on November 25, 2019.

Executive Summary

The proposed 2020 Capital Budget achieves the following:

1. Provides an achievable capital program
2. Does not increase the tax-supported Asset Replacement Fund (ARF) deficit
3. Applies 2020 increases in ARF contributions to the fund balance and not to capital projects
4. Conserves the additional Gas Tax payments received in 2019 for strategic purposes
5. Creates no new debt

Purpose

This report provides details for the previous report, *2020 Budget Process Update*, dated October 15, 2019. It elaborates on the identified challenge. The preliminary draft budgets are the starting point for Council deliberation and will form the basis for the consolidated draft budgets to be presented to Committee of the Whole on November 25, 2019.

The specific challenges to be addressed are:

1. Developing an achievable capital program – the elimination of capital carryovers
2. Building capital reserve funds

Background

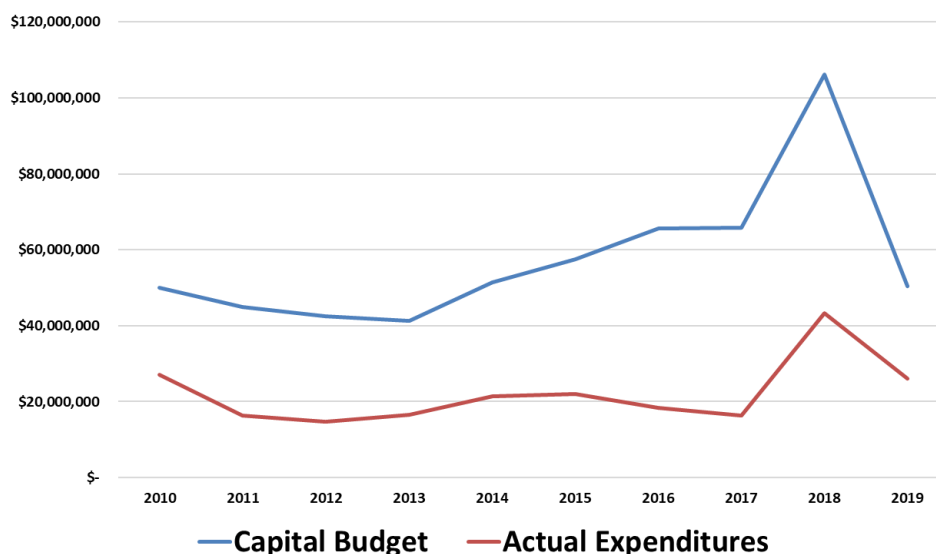
The Capital Budget has significant challenges

1. Capital carryovers
2. Tax-supported ARF deficit

Capital carryovers result when expenditures are below budget

Capital projects that are approved by Council and have funding applied to them, but are not completed by the end of the year, are Capital Carryovers.

Capital carryovers result when capital expenditures are below budget. Sometimes projects are completed for less than the approved budget, but the majority of the variances are from expenditures that have not occurred yet – capital carryovers.



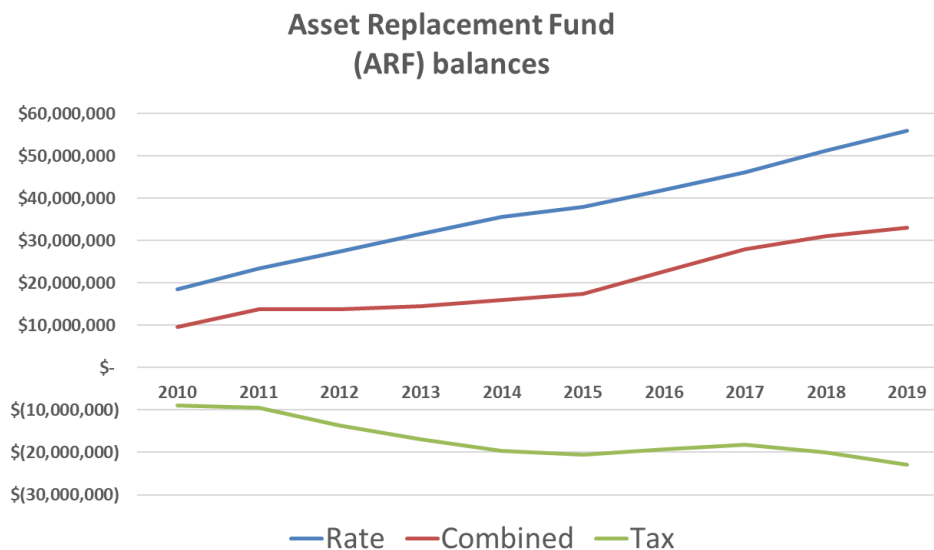
Capital carryovers create a number of issues:

1. Cash flow planning for investments in the middle to long-term is difficult because it is not clear when the cash will be required for projects. As a result, investments tend to be of a shorter term and more liquid to allow for flexibility.
2. Project delivery expectations are not being fully met. Completing less than half of the annual program has been the Town's experience.
3. The cost estimates, on which the budget is approved, can be out of date for a project that has been carried over for a couple of years.

In addition, capital carryovers look bad and give the impression that there may be inefficiencies.

The tax-supported ARF is in a deficit

Although the overall Asset Replacement Fund (ARF) is projected to be \$33 million at the end of 2019. This is based on the strength of the rate-supported ARF (\$56 million); the tax-supported ARF will have a \$23 million deficit.



Restrictions were applied to the 2020 capital budget

To deal with these challenges on an interim basis, new rules were applied to the creation of the capital budget:

1. The capital program is to be achievable. To eliminate capital carryovers, the “tender-ready” concept was introduced.

2. There is to be no increase in the tax-supported ARF deficit. As the \$23 million deficit is the net of all tax-supported ARF funds (roads, parks, facilities, library and fire, etc.), no draws on tax-supported ARF funds were allowed.
3. Any increases in ARF contributions are to be applied to the fund and not used to fund capital projects. The fund will never grow if it is just used as a flow through.
4. Conserve the additional Gas Tax payments received in 2019 for strategic purposes. In 2019 the Town will have received an additional \$2,594,820 (\$2,547,376 as a top up and \$47,444 as our share of the surplus). As these are one-time payments, they were not included in the initial funding for 2020.
5. There is to be no new debt. Although interest rates are extremely low, there are no unique projects that would make this a viable option.

In this year of policy transition, using options 4 (extra Gas Tax) and 5 (debt) are tempting. However, consideration must be given to the capacity to deliver and the priority of projects – application to the Mulock Farm in a future budget may be more appropriate.

Discussion

A new financial strategy will be presented to Council in 2020

The restrictions applied to the 2020 capital budget are just an interim step; the longer term solution is the creation of a comprehensive overhaul of our financial policies and strategies. An overarching fiscal framework, comparable to that of York Region, is targeted to be presented to Council in May/June of 2020.

It will include:

- New Financial Policies
 - ARF (Asset Replacement Fund) Strategy
- Revision of existing Financial Policies
 - A Budget Policy to formalize our current practices
 - A change in the Economic Increase Policy to an earlier target date to facilitate the preparation of budgets
 - Updates to the Investment Policy with regards to capitalizing on the long term opportunities that should materialize and the allocation of incremental Reserve Fund investment income
- Multi-year budgets
 - Capital plan linked to Asset management Plans and DC Background Study
 - Operating budget outlooks
 - Update of the rate-supported financial plans

The results of the REV It Up service review may inform this process.

Projection shows \$60 million in capital carryovers from 2019

2019 started with \$58 million in capital carryovers from 2018 and added another \$28 million in new budget approvals. Of the \$86 million in Council-approved budgets, it is estimated that \$26 million will be completed.

This will result in an estimated \$60 million in capital carryovers.

A capacity review re-sorted and re-prioritized capital requests

In addition to the \$60 million in capital carryovers, there have been another \$30.5 million of new requests for 2020. These projects were diligently reviewed to determine if we had the capacity for them – the operational capacity to deliver them, and the financial capacity to fund them.

Each project was then sorted into one of the following categories.

Cancelled - \$4.3 million of projects were eliminated. These are projects that are no longer supported by the sponsoring department. They might be redundant or no longer required.

Deferred - \$35.7 million of projects have been deferred. These are projects that are supported by the sponsoring department but we do not currently have the capacity to deliver them. This could be because of priority (operational capacity) or funding (financial capacity). In this category are projects that are not tender ready. Projects in this category that had been previously granted funding by Council (carryovers) are to have their funding removed. These projects must be re-submitted for approval to go forward. This may occur in future years or on the budget year if capacity becomes available.

Capital Spending Authority (CSA) - \$50.5 million of projects are requesting capital spending authority. There is both the operational and financial capacity to deliver these projects. They are in process, tender ready, or are the cost to get tender ready.

The Capital Spending Authority is the total of all capital expenditures approved by Council and may span more than one year. This differs from the Capital Budget which is the annual component and includes approval of the required funding. The Capital Program is the list of projects to be delivered by the Capital Budget.

The requested CSA of \$50.5 million includes a \$39.5 million budget for 2020 and an \$11 million budget for 2021. The 2021 commitment is for the 2nd phase of projects that span two years - \$6.2 million for the new fire station and \$4.8 million for the smart meter project.

The following table provides an overview of how the capital budget has been re-sorted and re-prioritized

	New Requests	Carry-overs	Total
In \$ millions			
Category total	30.5	60.0	90.5
Cancelled	- 0.3	- 3.6	- 3.9
Deferred	- 21.2	- 14.9	- 36.1
Capital Spending Authority	9.0	41.5	50.5
2020	8.2	31.3	39.5
2021	0.8	10.2	11.0

There are major projects in the Capital Spending Authority

To test the reasonability of operational capacity, major projects – those that have a high cost to effort ratio – should be identified. There are \$16.7 million in the 2020 budget. These items do not significantly distract staff in Engineering, Public Works and Procurement from delivering on the rest of the capital program.

	2020	2021	Total
In \$ millions			
Fire station 4-5	6.2	6.2	12.4
Other fire capital	4.4		4.4
Water meters	4.8	4.8	9.6
Parks development	1.3		1.3
	16.7	11.0	27.7
Other projects	22.8		22.8
Total	39.5	11.0	50.5

Fire Station 4-5 has a previously approved budget of \$11 million. The Joint Council Committee has conditionally requested a 15% increase. The opening is scheduled for 2021 and the costs have been spread over the two years. This project is managed by Town of Aurora staff.

Other fire capital includes 3 fire vehicles (\$2.7 million) and other items which are mostly managed by CYFS staff.

Water meters is the introduction of advanced metering infrastructure, a.k.a - smart meters. \$10 million has been previously approved for this project. Installations are to start in 2020 and the majority should be completed by the end of 2021. Staff have been seconded and contracted for this project.

Park development covers payments to developers for two parks – Glenway and Sundial.

That leaves all of the other projects, a total of \$22.8 million.

\$22.8 million for other projects should be achievable

Excluding the purchase of the Mulock Farm in 2018, the Town spends approximately \$20 million in capital expenditures annually. 2019 is expected to reach \$26 million. On that basis, we should have the operational capacity to deliver the capital program.

There is adequate funding for the 2020 capital budget

The following tables summarized the required sources of funding for the 2020 capital budget. This includes both new requests and previously approved budgets (carryovers).

	New requests	Carryovers	Total
	In \$ millions		
Asset Replacement Funds:			
Tax-supported	2.22	5.60	7.82
Water/wastewater	2.10	1.10	3.20
Stormwater	0.50	0.40	0.90
DC's	1.70	12.99	14.69
General	0.29	0.16	0.45
Reserves	0.00	1.12	1.12
Gas Tax	1.30	5.16	6.46
Other	0.04	4.82	4.86
Total	8.15	31.35	39.50

The capital budget restrictions were adhered to with one minor exception. CYFS will be drawing on its Asset Replacement Fund. This has been provided for in its Asset Management Plan and its 10-year operating budget forecast. In addition, it will be making transfers of its operating surpluses to its ARF. This has been approved by JCC (the Joint Council Committee).

To supplement its ARF, Stormwater will be drawing on the Stormwater Management Pond Maintenance reserve to fund appropriate projects.

Not all Growth capital is covered by DC's (Development Charges). Some service categories are subject to a mandatory 10% discount and need an additional source of funding. The 2020 request includes a project that is not eligible for DC funding. The total requirement of \$190,000 will be covered by growth reserve fund.

Procedural changes are being introduced for 2020

A new approach to capital budgeting is being introduced.

Capacity reviews will be performed to ensure that we have both the operational and financial ability to deliver on our capital program. This will ensure the credibility of the program.

The "tender ready" approach means that projects will only be included in the budget if they are:

- Tender ready – all set to go, just waiting for budget approval
- Getting tender ready – the costs, if any, such as design that are required to get a project tender ready. The resulting project will still need to be submitted for separate approval when it is tender ready
- Active projects that have been previously approved

Regular reporting will be expanded. This will track the progress of the projects in the annual program. It will adjust the program for projects if it is determined that they will not be active or completed in the current year. In that scenario a request will be made to modify/cancel the project or defer it to the next year. If this opens up capacity, or if capacity already exists, there could be requests to add deferred projects to the program. However, these adjustments must remain within the approved annual budget. This process will be tested over the year.

Conclusion

The 2020 capital budget includes some significant procedural changes. In conjunction with that, we are commencing a comprehensive overhaul of our financial policies and strategies. An overarching fiscal framework, comparable to that of York Region, is targeted to be presented to Council in May/June of 2020.

Upcoming dates:

- November 11 – Special Committee of the Whole – Tax-supported Operating Budget
- November 25 – Committee of the Whole regular meeting with draft budgets and fees and charges for approval

- December 2 – Target for Council approval of the Budget

There will also be opportunities for Councilors to meet with or to obtain additional information from the Treasurer or other members of staff.

Business Plan and Strategic Plan Linkages

This report links to Council's strategic priority of long-term financial sustainability by developing a multi-year operating and capital budget that aligns with the Budget Policies.

Consultation

Members of the Senior and Operational Leadership Teams participated in the preparation of the budget.

The Library Board approved the Newmarket Public Library budget request on September 18, 2019.

The Joint Council Committee (JCC) approved the Central York Fire Services (CYFS) request on October 24, 2019.

Human Resource Considerations

The capital budget requests do not directly impact staffing levels.

Budget Impact

The Capital Spending Authority includes \$50.5 million in expenditures - \$39.5 million for the 2020 budget and \$11 million for 2021.

The new budget has projects that will generate ongoing operational costs or savings.

In the Tax-supported operating budget

- \$1,012 of additional base costs for the Implementation of Administrative Monetary Penalty System for Parking Offences
- \$12,150 of additional growth costs for Active Transportation Implementation

In the Rate-supported Operating budget

- \$15,000 of savings in water expenses from the Fire Hydrant Barrel Cutter

Attachments

Appendix A – 2020 Capital Budget Summary

Appendix B - 2020 Capital Budget Details

Appendix C – Capital Deferred Projects Summary

Appendix D – Capital Deferred Projects – Details

Appendix E – Cancelled Projects

Approval

Mike Mayes, CPA, CGA, DPA
Director of Financial Services

Esther Armchuk, LL.B
Commissioner, Corporate Services

Contact

For more information on this report, contact: Mike Mayes at 905-953-5300 ext. 2102 or via e-mail at mmayes@newmarket.ca

Appendix A - 2020 CAPITAL BUDGET SUMMARY

DEPARTMENT / AREA	ARF - TAX-SUPPORTED	GAS TAX	W&WW, ARF & RESERVE	STORMWATER ARF & RESERVE	DEVELOPMENT CHARGES	RESERVES & OPERATING	OTHER	TOTAL
PUBLIC WORKS	2,310,000	1,050,000	686,853	-	856,000	529,944	-	5,432,797
ENGINEERING	500,000	5,408,000	2,514,892	904,000	5,914,931	-	-	15,241,823
PLANNING & BUILDING	20,000	-	-	-	342,000	288,000	40,000	690,000
ASSET MANAGEMENT	340,448	-	-	-	-	-	-	340,448
WATER METER PROJECT	-	-	-	-	-	-	4,822,903	4,822,903
CYFS	3,075,002	-	-	-	7,532,601	-	-	10,607,603
RECREATION	-	-	-	-	-	622,906	-	622,906
INFORMATION TECHNOLOGY	1,357,094	-	-	-	-	37,143	-	1,394,237
LIBRARY	218,800	-	-	-	50,000	-	-	268,800
LEGISLATIVE SERVICES	-	-	-	-	-	89,058	-	89,058
TOTAL	7,821,344	6,458,000	3,201,745	904,000	14,695,532	1,567,051	4,862,903	39,510,575

APPENDIX B - 2020 CAPITAL BUDGET DETAILS

Form #	Department / Area	Project Name	Category	Points	2020 Request	ARF - Tax Supported	Water&WW ARF & Reserve	Storm Water ARF & Reserve	DC	General / Operating	Reserves	Gas Tax	Other Funding	Future Operating Impact	2021 Request
BLD 5	395 Mulock Building	LED Lighting at 395 Mulock Dr	Replacement	16	60,000	20,000							40,000		
CYFS 10	CYFS	Equipment for Station 4-5 Pumper	Growth	33	125,000				125,000						
CYFS 11	CYFS	Replacement of Mobile Data Terminals (MDTs)	Replacement	27	40,000	40,000									
CYFS 12	CYFS	Personal Protective Equipment & Uniforms for Replacement Recruits	Replacement	15	120,000	120,000									
CYFS 13	CYFS	Additional Station 4-5	Growth		825,000				825,000						825,000
CYFS 4	CYFS	4 Light Prevention Vehicles	Replacement	13	150,000	150,000									
CYFS 5	CYFS	Lifecycle Replacement of Personal Protective Equipment	Replacement	29	80,000	80,000									
CYFS 6	CYFS	Personal Protective Equipment & Uniforms for New Recruits	Growth	24	35,000				35,000						
CYFS 7	CYFS	Replacement of Equipment	Replacement	15	100,000	100,000									
CYFS 8	CYFS	Resurfacing and Reconstructing of Station 4-2 Parking Lot	Replacement	9	35,000	35,000									
CYFS 9	CYFS	Replacement of Pumper 06-14 - E421	Replacement	27	750,000	750,000									
ENG 1	Engineering -Transportation	Active Transportation Implementation Plan 2020	Growth	21	131,000				131,000					12,150	
ENG 10	Engineering - Capital Project Engineering	Replace South Stairs with Seating Area at Old Town Hall	Replacement		200,000	200,000									
ENG 3	Engineering -Transportation	Harry Walker Parkway East Side Sidewalk	Growth	20	250,000				250,000						
ENG 5	Engineering - Capital Project Engineering	Municipal Infrastructure Projects	Replacement	26	3,800,000		2,000,000	500,000				1,300,000			
FAC 15	PWS - Facilities	Mezzanine Level Blinds at Operations Centre	Growth	19	23,000				23,000						
FAC 18	PWS - Facilities	Roof Safety Guardrail for Ray Twinney Complex and 623 Timothy Street	Mandatory	27	30,000					30,000					
FAC 28	PWS - Facilities	Facilities Asset Replacement	Replacement	28	102,000	102,000									
FAC 5	PWS - Facilities	Vehicle for the Asset Maintenance Through Plumbing	Growth	20	65,000					65,000					
IT 1	Information Technology	Remote Participant Capability to Council Chambers	Service Level Change	10	20,000					20,000					
IT 2	Information Technology	Upgrade / Replace ERP systems	Replacement	27	200,000	200,000									
IT 4	Information Technology	Upgrade/Replace Desktop and Peripheral Equipment	Replacement	21	175,911	175,911									
IT 7	Information Technology	Upgrade/Replace Server Room Equipment	Replacement	26	216,183	216,183									
LEG 1	Legislative Services	Implementation of Administrative Monetary Penalty System for Parking Offences	Service Level Change	29	6,000					6,000					
LEG 2	Legislative Services	Space Planning and construction of new space for Legislative Services	Service Level Change	7	20,000					20,000					
LIB 2	Library	Equipment	Replacement	15	28,800	28,800									
PLN 3	Planning	Mulock Estate Concept Master Plan	Growth	36	300,000				270,000	30,000					
ROAD 5	PWS - Road	Road Patrol Pick-up Truck	Mandatory	28	50,000				50,000						
ROAD 6	PWS - Road	Traffic Safety/Vehicle Mitigation Devices	Service Level Change	20	115,000					115,000					
W&WW 1	PWS - Water & WW	Installation of Automated Anti-stagnant Valves to Manage Drinking Water System	Mandatory	29	40,000						40,000				

APPENDIX B - 2020 CAPITAL BUDGET DETAILS

Form #	Department / Area	Project Name	Category	Points	2020 Request	ARF - Tax Supported	Water&WW ARF & Reserve	Storm Water ARF & Reserve	DC	General / Operating	Reserves	Gas Tax	Other Funding	Future Operating Impact	2021 Request
W&WW 4	PWS - Water & WW	Fire Hydrant Barrel Cutter	Replacement	18	30,000						30,000				
W&WW 5	PWS - Water & WW	Specialized Equipment Purchases	Mandatory	24	30,000		30,000								
	Information Technology	1315016 Wireless Network Access			17,143						17,143				
	Information Technology	1317006 Open Data Project			25,000	25,000									
	Information Technology	1317008 Replace Tax Billing System			50,000	50,000									
	Information Technology	1318006 Replace/Upgrade ERP Systems			590,000	590,000									
	Information Technology	1319037 Upgrade/Replace Server Room Equip.			100,000	100,000									
	Legislative Services	1518010 Vehicle Equipment for Enforce			63,058					63,058					
	Planning & Building	1617012 Land Use&Building Tracking Sys			150,000						150,000				
	CYFS	2113063 Station 4-1 Renovation			785,002	785,002									
	CYFS	2116074 Station 4-5 Design&Constructio			5,401,601				5,401,601						5,401,601
	CYFS	2118072 New Fire Engine -Station 4-5			985,000				985,000						
	CYFS	2119005 Replacement of Auto Extrication Equipment			65,000	65,000									
	CYFS	2119006 Replacement of HazMat Truck			950,000	950,000									
	CYFS	2119008 CYFS Master Fire Plan			125,000				125,000						
	CYFS	2119009 Personal Protective Equipment & Uniforms for New Recruits			36,000				36,000						
	Engineering	3219019 Bridges and Culverts Program			300,000	300,000									
	Engineering	3219020 Municipal Infra. Projects			4,108,000							4,108,000			
	PWS	3219065 Fleet Replacements			1,586,853	1,000,000	586,853								
	PWS	3219067 Road Resurfacing Program			1,050,000							1,050,000			
	Engineering	4013011 SWMP Management Master Plan			30,000			30,000							
	Engineering	4019016 SWM Pond Clean Outs/Retrofits			374,000			374,000							
	PWS	4417024 Advanced Metering			4,822,903								4,822,903		4,822,903
	Engineering	4418032 Water/WW Study Implementation			514,892		514,892								
	Asset Management	4718063 Asset Mgmt. Strategy Implement			340,448	340,448									
	Engineering	5217034 Glenway Park Development			1,100,000				1,100,000						
	Engineering	5217044 Trail Implementation			299,600				299,600						
	Engineering	5218039 Sundial Park Development			230,020				230,020						
	PWS	5218040 Replace Sports Field Lighting			1,000,000	1,000,000									
	Engineering	5218047 Hasket Park TL&Breathing Space			1,650,000				1,650,000						

APPENDIX B - 2020 CAPITAL BUDGET DETAILS

Form #	Department / Area	Project Name	Category	Points	2020 Request	ARF - Tax Supported	Water&WW ARF & Reserve	Storm Water ARF & Reserve	DC	General / Operating	Reserves	Gas Tax	Other Funding	Future Operating Impact	2021 Request
	Engineering	5219014 Trails&Off-Road Act. Trans.			300,000				300,000						
	Engineering	5219021 Recreation Playbook Impl.			1,954,311				1,954,311						
	PWS	5219043 Trail Lighting at Parks			500,000				450,000	50,000					
	PWS	5219052 Pickup Trucks for Parks			90,000				81,000	9,000					
	PWS	5219053 Trucks&Equip. for Pks New Crew			150,000				135,000	15,000					
	PWS	5219056 Forestry-Stump Grinder and Trailer			130,000				117,000	13,000					
	PWS	5219057 Sport Field Lighting Phase II			170,000	170,000									
	PWS	5318055 Fernbank Farmhouse Maintenance			232,944						232,944				
	PWS	5319032 Museum Carpet			38,000	38,000									
	Recreation	5718014 Theatre Renovation			622,906						622,906				
	Planning & Building	6818020 Community Energy Plan Implemn.			100,000						100,000				
	Planning & Building	6819060 Urban Design Guidelines			80,000				72,000	8,000					
	Library	9109104 Alternative Delivery Options			50,000				50,000						
	Library	9117069 Furniture & Equipment			20,000	20,000									
	Library	9118065 Computer Hardware &Software			170,000	170,000									
Total 2020 Capital Budget Detail					39,510,575	7,821,344	3,131,745	904,000	14,695,532	444,058	1,192,993	6,458,000	4,862,903	12,150	11,049,504

APPENDIX C - CAPITAL DEFERRED PROJECT SUMMARY

DEPARTMENT / AREA	ARF - TAX-SUPPORTED	GAS TAX	W&WW, ARF & RESERVE	STORMWATER ARF & RESERVE	DEVELOPMENT CHARGES	RESERVES & OPERATING	OTHER	TOTAL
PUBLIC WORKS	7,625,564	1,995,000	475,000	-	1,265,194	851,500	85,000	12,297,258
ENGINEERING	6,839,424	- 720,000	1,741,500	3,810,000	4,999,825	777,000	-	17,447,749
PLANNING & BUILDING	495,000	-	-	-	450,000	495,000	30,000	1,470,000
LEGISLATIVE SERVICES	-	-	-	-	-	48,000	-	48,000
CYFS	-	-	-	-	6,226,601	-	-	6,226,601
FINANCE	-	-	-	-	-	43,290	-	43,290
INFORMATION TECHNOLOGY	260,000	-	-	-	-	105,000	-	365,000
RECREATION	412,000	-	-	-	95,000	107,500	-	614,500
WATER METER PROJECT	-	-	-	-	-	-	4,822,903	4,822,903
COMMUNICATIONS	-	-	-	-	-	25,000	-	25,000
GENERAL GOVERNMENT	-	-	-	-	190,000	4,377,417	-	4,567,417
LEGISLATIVE SERVICE	-	-	-	-	-	8,237	-	8,237
LIBRARY	-	-	-	-	390,851	-	-	390,851
STRATEGIC INITIATIVES	-	-	-	-	-	-	81,000	81,000
TOTAL	15,631,988	1,275,000	2,216,500	3,810,000	13,617,471	6,837,944	5,018,903	48,407,806
LESS: PROJECTED 2019 EXPENDITURES								12,700,000
NET DEFERRED PROJECTS								35,700,000

Appendix D - Capital Budget Deferred - Details												
Form #	Department / Area	Project Name	Capital Request	ARF - Tax Supported	Water&WW ARF & Reserve	Storm Water ARF & Reserve	DC	General / Operating	Reserves	Gas Tax	Other Funding	Future Operating Impact
PLN 1	Planning	Strategic Climate Change Sustainability Plan	60,000	-			-	-	30,000	-	30,000	-
BLD 3	395 Mulock Building	Security Camera Replacement - 395 Mulock Office	50,000	25,000			-	25,000	-	-	-	-
BLD 4	395 Mulock Building	Crime Prevention Through Environmental Design Review Implementation	45,000	-			-	45,000	-	-	-	-
2 Planning	Planning	South of Davis Drive Area (SODA) Study	100,000	-			90,000	10,000	-	-	-	-
1 Building	395 Mulock Building	395 Mulock Building Asset Replacement	130,000	130,000			-	-	-	-	-	-
2 Building	395 Mulock Building	Boiler Replacement - 395 Mulock Drive	40,000	40,000			-	-	-	-	-	500
5 Engineering	Engineering - Capital Project Engineering	Municipal Infrastructure Projects	3,200,000	3,200,000				-	-	-		-
6 Engineering	Engineering - Capital Project Engineering	Bridges and Culverts Program	1,427,900	1,427,900			-	-	-	-	-	-
7 Engineering	Engineering - Capital Project Engineering	Trails & Multi-Use Path	1,331,000	-			1,331,000	-	-	-	-	68,000
Engineering - C	Engineering - Capital Project Engineering	Mulock Estate Property	170,000				153,000		17,000			
2 Engineering	Engineering -Transportation	Mulock Drive Multi Use Path Feasibility and Design Study	200,000				200,000	-	-	-	-	-
4 Engineering	Engineering -Development	Old Main Street Tertiary Plan - Engineering Master Plan	150,000				150,000	-	-	-	-	-
8 Engineering	Engineering - Capital Project Engineering	Streetscaping	73,000				73,000	-	-	-	-	-
9 Engineering	Engineering - Capital Project Engineering	Mulock Estate Property	150,000				135,000	-	15,000	-	-	42,000
30 Facilities	Engineering	Hollingsworth Arena Demolition	700,000				-	-	700,000	-	-	10,000
1 Storm Water	Engineering - Storm Water	Low Impact Development and New Stormwater Management Facilities	1,500,000			1,500,000						36,000
2 Storm Water	Engineering - Storm Water	Stormwater Pond Clean Outs/ Retrofits	1,100,000			1,100,000						
2 Water &WW	PWS - Water & WW	Water Main Structural Relining	200,000	200,000								
3 Water &WW	PWS - Water & WW	Purchase of Water Main Swabbing Trailer and Equipment	50,000					50,000				(50,000)
6 Water &WW	PWS - Water & WW	Pressure Regulating Valves (PRVs) / Pressure Zone Bypass	200,000					200,000				
7 Water &WW	PWS - Water & WW	Confined Space Assessment Program	25,000					25,000				
1 Road	PWS - Road	Operations Centre Yard Improvements	100,000	-			100,000	-	-	-	-	-
2 Road	PWS - Road	Kingdale Road Shoulder Rehabilitation	293,000	293,000			-	-	-	-	-	-
3 Road	PWS - Road	2020 Road Resurfacing Program	1,995,000	-			-	-	-	1,995,000	-	-
4 Road	PWS - Road	Fleet Replacements	1,700,000	1,700,000			-	-	-	-	-	-
1 Parks	PWS - Parks	Tree Canopy Increasing Planting	90,000	-			-	-	90,000	-	-	-
2 Parks	PWS - Parks	Rubber Surfacing for Playgrounds	445,000	222,500			-	222,500	-	-	-	-
3 Parks	PWS - Parks	Paving of Limestone Walkways at Ken Sturgeon Park	140,000	70,000			70,000	-	-	-	-	-
4 Parks	PWS - Parks	Truck and Equipment for Parks Response Crew	85,000	-			76,500	8,500	-	-	-	4,000
5 Parks	PWS - Parks	Truck and Equipment for Marianneville Glenway Property Maintenance	115,000	-			103,500	11,500	-	-	-	9,000
6 Parks	PWS - Parks	Fairy Lake Boardwalk	550,000	550,000			-	-	-	-	-	-
7 Parks	PWS - Parks	Tree Management Software	27,000	-			-	-	27,000	-	-	10,000

Appendix D - Capital Budget Deferred - Details												
Form #	Department / Area	Project Name	Capital Request	ARF - Tax Supported	Water&WW ARF & Reserve	Storm Water ARF & Reserve	DC	General / Operating	Reserves	Gas Tax	Other Funding	Future Operating Impact
8 Parks	PWS - Parks	Ice Breaker Equipment For Sidewalk Winter Maintenance	25,000	-			-	25,000	-	-	-	-
9 Parks	PWS - Parks	Fairy Lake Parking Lot Asphalt Top Coat	50,000	50,000			-	-	-	-	-	-
10 Parks	PWS - Parks	Ball Diamond Backstops Replacement	200,000	200,000			-	-	-	-	-	-
11 Parks	PWS - Parks	Foamstream	80,000	-			-	80,000	-	-	-	(4,000)
12 Parks	PWS - Parks	Art Ferguson Parking Lot	225,000	225,000			-	-	-	-	-	-
13 Parks	PWS - Parks	Blower Turbine Tractor Attachment	35,000	-			31,500	3,500	-	-	-	-
14 Parks	PWS - Parks	Field and Diamond Drainage	170,000	170,000			-	-	-	-	-	-
15 Parks	PWS - Parks	Art Ferguson Interlocking	50,000	50,000			-	-	-	-	-	-
16 Parks	PWS - Parks	Fairy Lake Pavilions	350,000	350,000			-	-	-	-	-	-
17 Parks	PWS - Parks	Mobile Vacuum	85,000	-			76,500	8,500	-	-	-	-
1 Facilities	PWS - Facilities	Arena 2 Foundation Waterproofing at Ray Twinney Complex	20,000	20,000			-	-	-	-	-	-
2 Facilities	PWS - Facilities	Youth Centre Multi-Purpose Room Upgrade and Commercial Grade Game Replacements	20,000	20,000			-	-	-	-	-	-
3 Facilities	PWS - Facilities	Exterior Block Wall and Stone Rehabilitation at Magna Centre	25,000	25,000								
4 Facilities	PWS - Facilities	Ray Twinney Fenestration Replacement and LED Upgrade (Grant Opportunity)	210,000	125,000							85,000	
6 Facilities	PWS - Facilities	Arena 2 Roof Replacement at Ray Twinney Complex	1,500,000	1,500,000			-	-	-	-	-	-
7 Facilities	PWS - Facilities	Operations Centre Security System	55,000	-			-	55,000	-	-	-	3,900
8 Facilities	PWS - Facilities	Ray Twinney Pool Change Rooms - Construction Phase	250,000	250,000			-	-	-	-	-	-
9 Facilities	PWS - Facilities	Ray Twinney Complex Lobby and Common Area Renovation	80,000	80,000			-	-	-	-	-	-
10 Facilities	PWS - Facilities	Replacement of Ray Twinney Dry Sprinkler System	25,000	25,000			-	-	-	-	-	-
11 Facilities	PWS - Facilities	Door Hardware and Security System Audit/Implementation	50,000	-			-	50,000	-	-	-	-
12 Facilities	PWS - Facilities	Garage CO System Installation in Bay Area at Operations Centre with Connection to Exhaust System	20,000	-			-	20,000	-	-	-	-
13 Facilities	PWS - Facilities	Senior's Centre Washroom Accessibility Upgrade	75,000	75,000			-	-	-	-	-	-
14 Facilities	PWS - Facilities	Designated Substance Surveys Various Buildings	50,000	-			-	50,000	-	-	-	-
16 Facilities	PWS - Facilities	Gorman Pool Security System & Monitoring	10,000	-			-	10,000	-	-	-	-
17 Facilities	PWS - Facilities	Park Washrooms Accessibility Upgrades - Rene Bray Park	22,000	22,000			-	-	-	-	-	-
20 Facilities	PWS - Facilities	Green Roof Reconditioning at Operations Centre	70,000	70,000			-	-	-	-	-	-
21 Facilities	PWS - Facilities	Glycol Heating System Repairs at Operations Centre	50,000	50,000			-	-	-	-	-	-
22 Facilities	PWS - Facilities	Fairgrounds Park Building Rehabilitation	20,000	20,000			-	-	-	-	-	-
23 Facilities	PWS - Facilities	Magna Centre Fire Door Replacement	35,000	35,000			-	-	-	-	-	-
24 Facilities	PWS - Facilities	Greenhouse Operating System at Operations Centre	50,000	-			-	50,000	-	-	-	-
25 Facilities	PWS - Facilities	Shower Stalls Replacement in the Pool and Track Change Rooms at the Magna Centre	30,000	30,000			-	-	-	-	-	-
26 Facilities	PWS - Facilities	Fluid Cooler for Plant at Magna Centre	220,000	220,000			-	-	-	-	-	-
29 Facilities	PWS - Facilities	Gorman Pool Site Improvements - Design and Construction	40,000	40,000			-	-	-	-	-	-
CYFS 13	CYFS	Additional Station 4-5	825,000				825,000					

Appendix D - Capital Budget Deferred - Details												
Form #	Department / Area	Project Name	Capital Request	ARF - Tax Supported	Water&WW ARF & Reserve	Storm Water ARF & Reserve	DC	General / Operating	Reserves	Gas Tax	Other Funding	Future Operating Impact
FIN 1	Financial Services	E-Billing Interface for the TXM Software	43,290					50,000			(6,710)	
IT 5	Information Technology	Town Marquee Signs (Magna)	90,000	60,000				30,000				
IT 6	Information Technology	IT Strategies & Plans	75,000					75,000				
LEG 3	Legislative Services	New Vehicle and Equipment	48,000					48,000				2,300
REC 1	Recreation & Culture	1/2 Ice Rink Divider for Magna Centre	12,000	12,000								
REC 2	Recreation & Culture	Audio System Replacement/Updates - Magna	200,000	200,000								(2,500)
REC 3	Recreation & Culture	Audio System Replacement/Updates - RTRC	200,000	200,000								(2,500)
REC 5	RC & PWS Facilities	Meeting Room Expansion- MP Room #3	44,500				40,000	4,500				(31,300)
REC 6	RC & PWS Facilities	Magna Centre- Board Room/MP #5 Meeting Room Expansion	59,000				55,000	4,000				(30,500)
	PWS	5218049 Greenhouse Operating System	20,000						20,000			
	PWS	5319025 RJT Maint. & Improvements	40,000						40,000			
	PWS	5214037 Fairgrounds Improvement	59,284	59,284								
	PWS	5218045 Netting for Ball Diamonds	68,780	68,780								
	PWS	5219051 Story Pod	30,000	30,000								
	PWS	5219054 Equipment for Trail Impl.	150,000				135,000	15,000				
	PWS	5219058 Sport Field Prot. Net Phase II	250,000	250,000								
	PWS	3918022 Street Lights on Bathurst St.	90,000				90,000					
	PWS	3219062 NMK Community Centr.Surge Tank	150,000	150,000								
	PWS	3219063 Cedar Street Lighting	40,000	40,000								
	PWS	3219064 Street Lighting for Mulock Dr.	70,000	-			70,000					
	PWS	3219066 Portable Info. Signs (solar)	65,000						65,000			
	PWS	4717065 Upgrade Fuel Management System	90,000	90,000								
	PWS	5318053 Satellite Building-Glenway	512,194				512,194					
	PWS	3219065 Fleet Replacements	650,000	650,000								
	PWS	4417024 Advanced Metering	4,822,903								4,822,903	
	Engineering	3218023 Davis/Bathurst Sidewalk& Light	50,000				50,000					
	Engineering	4017028 Wayne/Waratah SWM Facility	405,825				405,825					
	Engineering	3218028 Streetscaping-VIVA Project	390,000				390,000					
	Engineering	3219019 Bridges and Culverts Program	2,030,524	2,030,524								
	Engineering	3218023 Davis/Bathurst Sidewalk& Light	1,457,000				1,457,000					
	Engineering	4013011 SWMP Management Master Plan	30,000			30,000						
	Engineering	4416032 Water/WW Servicing Study Impl	1,081,500		1,081,500							

Appendix D - Capital Budget Deferred - Details												
Form #	Department / Area	Project Name	Capital Request	ARF - Tax Supported	Water&WW ARF & Reserve	Storm Water ARF & Reserve	DC	General / Operating	Reserves	Gas Tax	Other Funding	Future Operating Impact
	Engineering	5218047 Hasket Park TL&Breathing Space	250,000				250,000					
	Engineering	5219059 RJT Complex Parking Lot Rehab	1,101,000	1,101,000								
	Engineering	5219014 Tails&Off-Road Act. Trans.	450,000				405,000	45,000				
	Planning & Building	6818016 Official Plan Review	250,000				225,000	25,000				
	Planning & Building	6818017 Heritage Conserv. Dist. Update	50,000				45,000	5,000				
	Planning & Building	6818019 Residential Parking Review	100,000				90,000	10,000				
	Planning & Building	4708289 Community Centre Lands	345,000						345,000			
	Planning & Building	5319002 Cooling Tower Replacement	300,000	300,000								
	Communications	1018002 Web Project &AODA Compliance	25,000					25,000				
	Recreation & Facilities	5217042 SK8 Park Ramps Design	7,500					7,500				
	Recreation & Facilities	5315090 AV Equipment -Community Centre	6,500						6,500			
	Recreation & Facilities	5315094 Omnivex System-CommunityCentre	10,000						10,000			
	General Government	1015100 UrbanCorridorLand-future trail	245,000						245,000			
	General Government	1015101 UrbanCorridorLand-road allownc	190,000				190,000					
	General Government	1015113 UrbanCorridorBrthg-Design&Cons	25,065						25,065			
	General Government	1016085 Strategic Land Purchase	1,257,352						1,257,352			
	General Government	1017100 MF-Due Diligence & Restoration	2,700,000						2,700,000			
	General Government	1018003 Maintenance Equipment-Mulock Farm	150,000						150,000			
	Information Technology	1318008 GIS Upgrade & Replacement	75,000	75,000								
	Information Technology	1319036 Upgrade/Replace GIS Systems	50,000	50,000								
	Information Technology	1319040 Town Website Upgrade	75,000	75,000								
	Legislative Services	1506830 Records Management Project	8,237					8,237				
	Library	9109104 Alternative Delivery Options	140,851				140,851					
	Library	9110116 New Library Design	250,000				250,000					
	Recreation	5718013 Culture Master Plan	75,000						75,000			
	Strategic & Innovation	5218048 Vehicle Charging Stn-RWC	81,000								81,000	
	CYFS	2116074 Station 4-5 Design&Constructio	5,401,601				5,401,601					
			48,407,806	16,951,988	1,081,500	2,630,000	13,617,471	1,301,737	5,817,917	1,995,000	5,012,193	64,900
LESS: PROJECTED 2019 EXPENDITURES			12,700,000									
NET DEFERRED PROJECTS			35,700,000									

Appendix E - Cancelled Projects											
Department / Area	Project Name	Capital Request	ARF - Tax Supported	Water&WW ARF & Reserve	Storm Water ARF & Reserve	DC	General / Operating	Reserves	Gas Tax	Other Funding	Future Operating Impact
	3215041 Viva Next Yonge St-Infras.Impr	167,133				167,133					
	3216019 Davis Dr./Yonge St Consulting	100,000				100,000					
	3218025 Yonge St.N to Green Ln Consult	500,000				500,000					
	3217016 Access to Bogartown Curve	55,000						55,000			
	3217021 Road Infrastructure Need Study	217,897	217,897								
	4018034 Low Impact Development(LID)	200,000		200,000							
	4717060 Downtown Parking Solution	236,936				236,936					
	4717061 CCLParking Sub Committee Study	300,000				300,000					
	5219014 Tails&Off-Road Act. Trans.	1,337,000				1,337,000					
	5319024 Haskett Park Washroom Replacement	150,000	150,000								
	5314023 Magna Block Repair	66,165	66,165								
	5316057 Heating System for Hose Reel	9,506						9,506			
	5316063 Repeater Cell Phone Sv Upgrade	50,000						50,000			
	5318059 REALice Wate Treatment	42,500						42,500			
	5316067 Signage-Seniors &OTH	50,000						50,000			
	5319023 Power Generators for Magna Centre	75,000						75,000			
	5319033 Youth Ctr. Epoxy Floor Repair	20,000						20,000			
	5317056 Operation Ctr Storage	47,795						47,795			
	3918022 Street Lights on Bathurst St.	40,000				40,000					
	5316058 Lift for Stage	10,000						10,000			
	5218044 Outdoor Train	100,000	100,000								
	6818021 Urban Ct. Road Center Line Study	200,000				200,000					
LIB 1	Computer Hardware/Software	124,500	124,500								
REC 4	Newmarket Theatre Technical Component Asset Replacement	116,710	116,710								
IT 3	Upgrade/Replace GIS	50,000	50,000								
		4,266,142	825,272	200,000	0	2,881,069	0	359,801	0	0	0



Mayor & Members of Council
Town of Newmarket
P.O. Box 328 Station Main,
Newmarket, Ontario L3Y 4X7

Dear Mr. Mayor & Members of Council

Re – 2020 Preliminary Draft Budget

I request the Old Main Street North Tertiary Plan to be included in the 2020 Capital Budget for the required Engineering Master Plan work.

The Spring run-off and heavy rains pool deep water, especially on the north end and causes flooding of the road more and more frequently.

Respectfully submitted,
Everett Baker,
218 Main street North
Newmarket



Mayor & Members of Council
Town of Newmarket
395 Mulock Drive
P.O. Box 328 Station Main,
Newmarket, Ontario L3Y 4X7

Dear Mr. Mayor & Members of Council

Re – 2020 Preliminary Draft Budget

I request the Old Main Street North Tertiary Plan to be included in the 2020 Capital Budget for the required Engineering Master Plan work.

It should be a priority because of the hazards it presents to both drivers and pedestrians especially during the Spring run-off. The rain water and any residual water from the melting snow tends to pool quite significantly especially at the north end of the road causing flooding. This flooding is occurring more frequently especially during the heavy periods of rain which are becoming more prevalent with our changing climate.

Respectfully submitted,
Teresa Rogers and Lloyd McKee
238 Main St N, Newmarket, ON
L3Y 9B2
905 716 0052



Town of Newmarket

Minutes

Committee of the Whole

Date: Monday, November 4, 2019

Time: 12:30 PM

Location: Council Chambers
Municipal Offices
395 Mulock Drive
Newmarket, ON L3Y 4X7

Members Present: Mayor Taylor
Deputy Mayor & Regional Councillor Vegh
Councillor Simon
Councillor Woodhouse
Councillor Twinney
Councillor Morrison
Councillor Kwapis
Councillor Broome
Councillor Bisanz

Staff Present: J. Sharma, Chief Administrative Officer
E. Armchuk, Commissioner of Corporate Services
P. Noehammer, Commissioner of Development & Infrastructure Services
I. McDougall, Commissioner of Community Services
L. Lyons, Director of Legislative Services/Town Clerk
J. Unger, Acting Director of Planning & Building Services
F. Scott, Manager of Regulatory Services
J. Grossi, Legislative Coordinator

For consideration by Council on November 11, 2019.

The meeting was called to order at 12:30 PM.

Mayor Taylor in the Chair.

Deputy Mayor and Regional Councillor Vegh in the Chair for the discussion of Item 9.1:
Motion - Indigenous Land Recognition Plaque.

1. Additions & Corrections to the Agenda

The Clerk advised of the following additions to the revised agenda:

- Item 4.1: Deputation by David Kempton regarding Prioritizing Cycling Infrastructure on Mulock Drive
- Item 5.4: Request for Demolition Permit - 1075 Gorham Street Staff Report was distributed with the addendum
- Item 5.14: Petition regarding Traffic Calming Measures/Speed Mitigation at William Roe Boulevard and Dixon Boulevard was distributed with the addendum

Moved by: Councillor Kwapis

Seconded by: Deputy Mayor & Regional
Councillor Vegh

1. That the additions to the agenda be approved.

Carried

2. Declarations of Pecuniary Interest

- Councillor Kwapis declared a conflict related to Item 5.1 Site Specific Exemption to Interim Control By-law 2019-04 for 178 Parkview Crescent. He advised that he resides on the Parkview Crescent.
- Councillor Morrison declared a conflict related to Item 5.1 Site Specific Exemption to Interim Control By-law 2019-04 for 178 Parkview Crescent. He advised that his parents reside on Parkview Crescent.

3. Presentations & Recognitions

None.

4. Deputations

4.1 Prioritizing Cycling Infrastructure on Mulock Drive

David Kempton provided a deputation regarding the multi use paths (MUPs) outlined in the Prioritizing Cycling Infrastructure on Mulock Drive report and the need for east/west cycling pathways in Newmarket.

Moved by: Councillor Morrison

Seconded by: Councillor Kwapis

1. That the deputation provided by David Kempton regarding Prioritizing Cycling Infrastructure on Mulock Drive be received.

Carried

5. Consent Items

Moved by: Councillor Broome

Seconded by: Councillor Woodhouse

1. That sub-items 5.4, 5.8, 5.9, 5.10, 5.11, 5.12, and 5.13 be adopted on consent. See following sub-items 5.1, 5.2, 5.3, 5.5, 5.6, 5.7 and 5.14 for motions

Carried

5.1 Site Specific Exemption to Interim Control By-law 2019-04 for 178 Parkview Crescent

Moved by: Deputy Mayor & Regional
Councillor Vegh

Seconded by: Councillor Woodhouse

1. That the report entitled Site Specific Exemption to Interim Control By-law 2019-04 for 178 Parkview Crescent dated November 4th, 2019 be received; and,
2. That Council approve the requested site-specific exemption to Interim Control By-law 2019-04 for 178 Parkview Crescent and adopt the attached exemption by-law.

Carried

Councillor Morrison and Councillor Kwapis took no part in the discussion or vote on the foregoing matter due to a declared conflict.

5.2 Site Specific Exemption to Interim Control By-law 2019-04 for 844 Magnolia Avenue

Moved by: Councillor Twinney

Seconded by: Councillor Simon

1. That the report entitled Site Specific Exemption to Interim Control By-law 2019-04 for 844 Magnolia Avenue dated November 4th, 2019 be received; and,
2. That Council approve the requested site-specific exemption to Interim Control By-law 2019-04 for 844 Magnolia Avenue and adopt the attached exemption by-law.

Carried

5.3 Application for Zoning By-Law Amendment 247 and 251 Kathryn Crescent

Moved by: Councillor Kwapis

Seconded by: Councillor Woodhouse

1. That the report entitled Application for Zoning By-Law Amendment 247 and 251 Kathryn Crescent dated May 21, 2019 be received; and,
2. That application for Zoning By-Law amendment, as submitted by Kariminejad Nobari, for lands on the north side of Kathryn Crescent, be denied; and,
3. That Reza Hayati, Sunrise Constrade Corp., 7368 Yonge Street, Unit 210, Thornhill, L4J 8H9 be notified of this action.

Carried

5.4 Request for Demolition Permit - 1075 Gorham Street

1. That the report entitled Request for Demolition Permit - 1075 Gorham Street dated November 4, 2019 be received; and,
2. That the subject property known as 1075 Gorham Street be Designated under Part IV of the Ontario Heritage Act; and,
3. That Staff be authorized to publish and serve Council's Notice of Intention to Designate as per the requirements of the Ontario Heritage Act; and,
4. That if there are no objections to the designation in accordance with the provisions of the Ontario Heritage Act, Staff be authorized to place a designation by-law before Council for adoption; and,
5. That if there are any objections in accordance with the provisions of the Ontario Heritage Act, the Clerk be directed to refer the proposed designation to the Ontario Conservation Review Board; and,
6. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

5.5 Prioritizing Cycling Infrastructure on Mulock Drive

Moved by: Councillor Simon

Seconded by: Deputy Mayor & Regional
Councillor Vegh

1. That the report entitled Prioritizing Cycling Infrastructure on Mulock Drive dated November 4, 2019 be received; and,
2. That the 5-year Active Transportation Implementation Plan now includes the Mulock MUP as a priority; and,
3. That Staff proceed with a Feasibility Study and Design for the Mulock Drive multi-use path (MUP); and,
4. That funding sources be sought from York Region, or from provincial and federal grant programs for the study, design and construction of the Mulock MUP; and,
5. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

5.6 Electric Vehicle Charging Station Project – Notification of Ontario Power Generation (OPG) Grant Partnership

Moved by: Councillor Kwapis

Seconded by: Councillor Woodhouse

1. That the report entitled Electric Vehicle Charging Station Project – Notification of OPG Grant Partnership Submission dated November 4, 2019 be received; and,
2. That Council supports Newmarket's inclusion in Ontario Power Generation's (OPG) grant application to Natural Resources Canada's Zero-Emissions Vehicle Infrastructure Program (ZEVIP) to apply for funding to purchase and install electric vehicle charging stations in public parking locations owned by the Town; and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

5.7 Parking Enforcement Initiative – Pay It Forward Program

An alternate motion was presented and it noted below in bold.

Moved by: Councillor Bisanz

Seconded by: Councillor Simon

1. That the report entitled Parking Enforcement Initiative – Pay It Forward Program dated November 4, 2019 be received; and,
2. **That Council approve Staff initiating a Pay It Forward Pilot Program to be applied to the Town of Newmarket CARE Fund (Creating Accessible Recreation for Everyone) in lieu of monetary fines for parking enforcement at various times throughout the year; and,**
3. **That Staff report back to Council within 18 months; and,**

4. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

5.8 Heritage Newmarket Advisory Committee Meeting Minutes of September 3, 2019

1. That the Heritage Newmarket Advisory Committee Meeting Minutes of September 3, 2019 be received.

5.9 Appointment Committee Meeting Minutes of September 3, 2019

1. That the Appointment Committee Meeting Minutes of September 3, 2019 be received.

5.10 Appointment Committee Meeting (Closed Session) Minutes of September 3, 2019

1. That the Appointment Committee Meeting (Closed Session) Minutes of September 3, 2019 be received.

5.11 Main Street District Business Improvement Area Board of Management Meeting Minutes of September 18, 2019

1. That the Main Street District Business Improvement Area Board of Management Meeting Minutes of September 18, 2019 be received.

5.12 Newmarket Public Library Board Meeting Minutes of September 18, 2019

1. That the Newmarket Public Library Board Meeting Minutes of September 18, 2019 be received.

5.13 Outstanding Matters List

1. That the list of outstanding matters be received.

5.14 Petition regarding Traffic Calming Measures/Speed Mitigation at William Roe Boulevard and Dixon Boulevard

Moved by: Councillor Kwapis

Seconded by: Councillor Bisanz

1. That the petition regarding Traffic Calming Measures/Speed Mitigation at William Roe Boulevard and Dixon Boulevard be referred to Staff.

Carried

6. Action Items

None.

7. Reports by Regional Representatives

None.

8. Notices of Motions

None.

9. Motions

9.1 Indigenous Land Recognition Plaque (Mayor Taylor)

Moved by: Mayor Taylor

Seconded by: Councillor Twinney

1. That Council direct staff to work with Indigenous community members and organizations in Newmarket to create a land recognition statement to be permanently installed on the front of the Town Offices on National Indigenous Peoples Day 2020.

Carried

10. New Business

10.1 Multi-Use Pathways

Moved by: Councillor Simon

Seconded by: Councillor Broome

1. That Council direct Staff to report back in 2020 regarding the best practices and options for improving the signage and markings on the Tom Taylor Trail system.

Carried

11. Closed Session

Mayor Taylor advised that there was no requirement for a Closed Session.

12. Public Hearing Matter

None.

13. Adjournment

Moved by: Councillor Morrison

Seconded by: Councillor Broome

1. That the meeting be adjourned at 1:59 PM.

Carried

John Taylor, Mayor

Lisa Lyons, Town Clerk

Deputation and Further Notice Request Form

Please complete this form to speak at a meeting of Town Council or Committee of the Whole or to receive further notification regarding an item on the agenda. If filling out by hand please print clearly.

Please email to clerks@newmarket.ca, fax to 905-953-5100 or mail or drop off at Legislative Services Department, Town of Newmarket Municipal Offices, 395 Mulock Drive, PO Box 328, STN Main, L3Y 4X7

Name: David Kempton	
Organization / Group/ Business represented: Cycle Newmarket	
Address: [REDACTED]	Postal Code: [REDACTED]
Daytime Phone No: [REDACTED]	Home Phone:
Email: [REDACTED]	Date of Meeting: Nov. 4
Is this an item on the Agenda? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Agenda Item No: Consent Item 5.5
<input type="checkbox"/> I request future notification of meetings	<input checked="" type="checkbox"/> I wish to address Council / Committee
Describe in detail the reason for the deputation and what action you will be asking Council/Committee to take (if applicable): We wish to provide comment regarding Item 5.5: Prioritizing Cycling Infrastructure on Mulock Drive.	
Do you wish to provide a written or electronic communication or background information <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please submit all materials at least 5 days before the meeting.	

Deputation Guidelines:

- Deputations related to items on the agenda can be accommodated up to and including the meeting day;
- Deputations related to items not on the agenda may be scheduled within sixty (60) days of receipt of this form;
- Deputations will not be heard on a matter decided upon by Council until ninety (90) days have passed from the date of the matter's disposition by Council;
- Deputations are limited to 5 minutes.

Be advised that all Council and Committee of the Whole meetings are audio-video recorded and live streamed online. If you make a presentation to Council or Committee of the Whole, your presentation becomes part of the public record and you will be listed as a presenter in the minutes of the meeting. We post our minutes online, so the listing of your name in connection with the agenda item may be indexed by search engines like Google.

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Director of Legislative Services/Town Clerk, Town of Newmarket, 395 Mulock Drive, P.O. Box 328, STN Main, Newmarket, ON L3Y 4X7; Telephone 905 895-5193 Ext. 2211 Fax 905-953-5100



Town of Newmarket
395 Mulock Drive P.O. Box 328,
Newmarket, Ontario, L3Y 4X7

Email: info@newmarket.ca | Website: newmarket.ca | Phone: 905-895-5193

Site Specific Exemption to Interim Control By-law 2019-04 for 178 Parkview Crescent

Staff Report to Council

Report Number: 2019-103

Department(s): Planning and Building Services

Author(s): A. Slattery

Meeting Date: November 4, 2019

Recommendations

1. That the report entitled Site Specific Exemption to Interim Control By-law 2019-04 for 178 Parkview Crescent dated November 4th, 2019 be received; and,
2. That Council approve the requested site-specific exemption to Interim Control by-law 2019-04 for 178 Parkview Crescent and adopt the attached exemption by-law.

Purpose

The purpose of this report is to recommend to Council the approval of a site specific amendment to Interim Control By-law 2019-04 for subject property 178 Parkview Crescent.

Background

Council passed Interim Control By-law 2019-04 on January 21, 2019. On May 27, 2019 Council approved a Site Specific Exemption Process for Interim Control By-law 2019-04. The exemption process consists of the review of proposed residential dwellings or additions within the subject area of the Interim Control By-law on a case-by-case basis, to determine their compatibility with existing neighbourhood character. Council approval is required to grant a site-specific exception from the Interim Control By-law.

Discussion

On September 9th, 2019, Planning Services received a request for exemption from Interim Control By-law 2019-04, for subject property 178 Parkview Crescent. The applicant is proposing to add a single-storey addition to the rear of the existing dwelling, and an attached garage to the side of the existing dwelling. The proposed attached garage will replace an existing detached garage and shed.

A map of the subject property can be found attached to this report.

The proposed single-storey rear addition would increase the gross floor area of the entire dwelling from approximately 103.44 square metres to approximately 144.27 square metres. The addition will not increase the height of the dwelling. The proposed attached garage would be approximately 72.49 square metres in size.

Interim Control By-law 2019-04 prohibits the expansion of gross floor area of residential dwellings by 25% or more. The proposed addition would expand the gross floor area of the existing dwelling by approximately 39%.

The proposal can be found attached to this report.

Staff have reviewed the proposal and provide the following comments based on the exemption process as approved by Council.

Physical Character

- The subject property is zoned Residential Exception (R1-D-119) Zone which permits a maximum lot coverage of 35% for a single-storey dwelling. The proposed addition and attached garage will increase the lot coverage to approximately 29%.
- The proposed addition will not alter roof lines, or the height of the dwelling, and is consistent with existing slopes, ridges and rooflines of the neighbouring properties.
- The proposed single-storey addition will result in a dwelling consistent in size with neighbouring properties.
- The proposed addition will meet all zoning requirements of the R1-D-119 Zone, including yard setbacks, height and lot coverage requirements.
- The proposed attached garage will be replacing an existing shed and detached garage, and will be setback further from the side lot line than the existing structures.
- The proposed addition and attached garage will be appropriate relative to the size of the lot.
- The proposed dwelling and garage will not result in over-development of the lot.

Streetscape Character

- The design of the proposed addition (style, height, mass) will result in a dwelling in-keeping with the existing character of the neighbourhood, which is comprised of moderately-sized single-storey dwellings along Parkview Crescent.
- The proposed addition will be constructed to the rear of the existing dwelling, and the proposed attached garage will not be closer to the front lot line than the front main wall of the existing dwelling, maintaining existing sight lines and a uniform built form.
- The proposed dwelling will not significantly change the character of the streetscape, which is comprised of moderately-sized single-storey dwellings.

Town staff are of the opinion that the proposed dwelling will not compromise the character of the neighbourhood. As such, staff recommend that the request for exemption of 178 Parkview Crescent from Interim Control By-law 2019-04 be approved by Council, and that the attached by-law be adopted.

Conclusion

It is recommended that Council grant a site-specific exception for 178 Parkview Crescent, Newmarket, from Interim Control By-law 2019-04 by adopting the attached exemption by-law.

Business Plan and Strategic Plan Linkages

The proposed development supports Council's 2018-2022 Strategic Priorities which aim to ensure a thriving community that is supportive of community engagement.

Consultation

Planning staff have circulated the exemption request to abutting and adjacent property owners, as per the Council-approved exemption process for Interim Control By-law 2019-04. Staff have not received any objections to the proposal.

Human Resource Considerations

N/A

Budget Impact

There is no budget impact associated with this report.

Attachments

- Location Map
- Proposal

- Proposed By-law

Approval

Jason Unger, Acting Director of Planning & Building Services

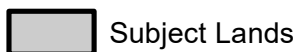
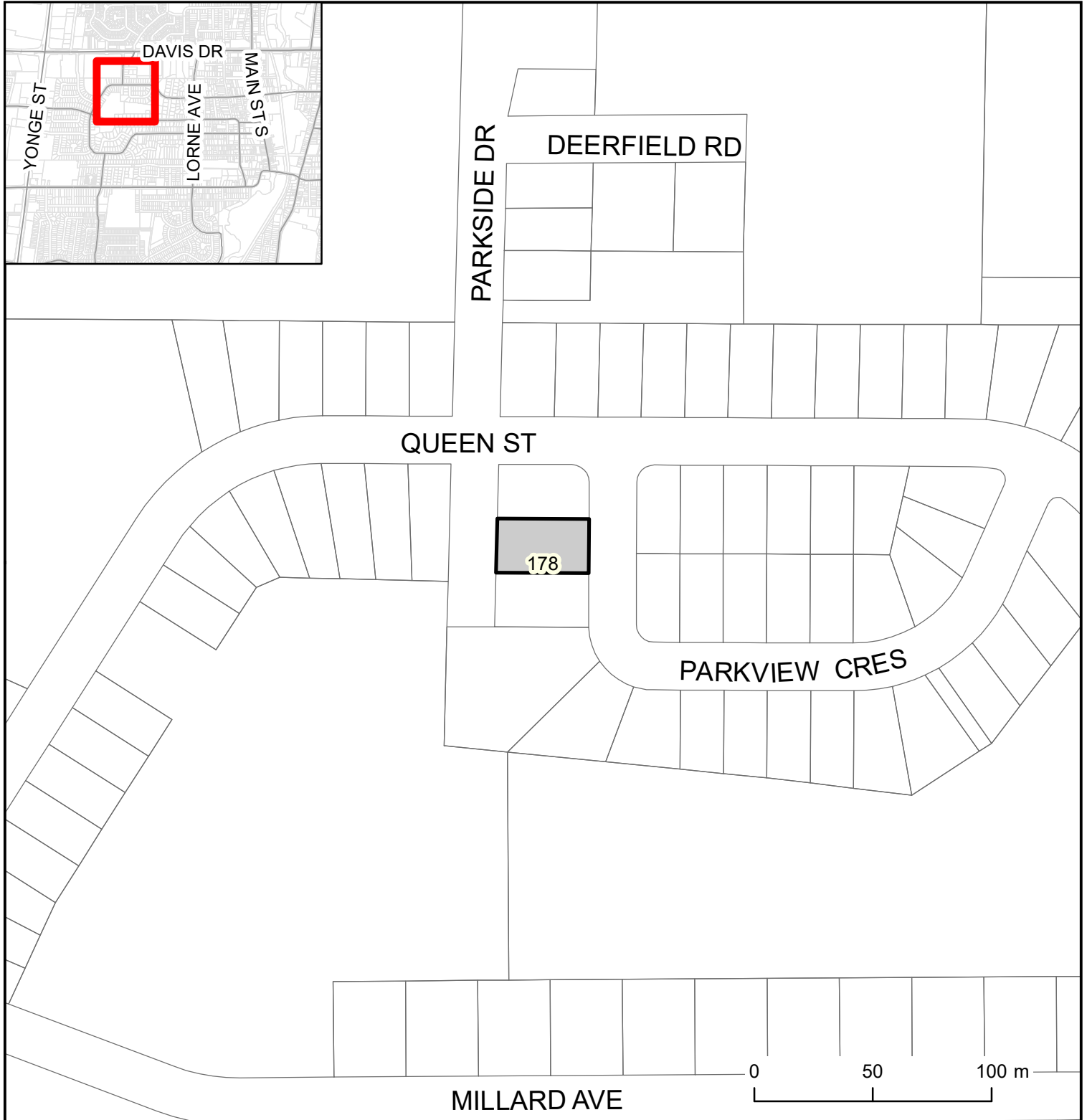
Peter Noehammer, Commissioner of Development & Infrastructure Services

Contact

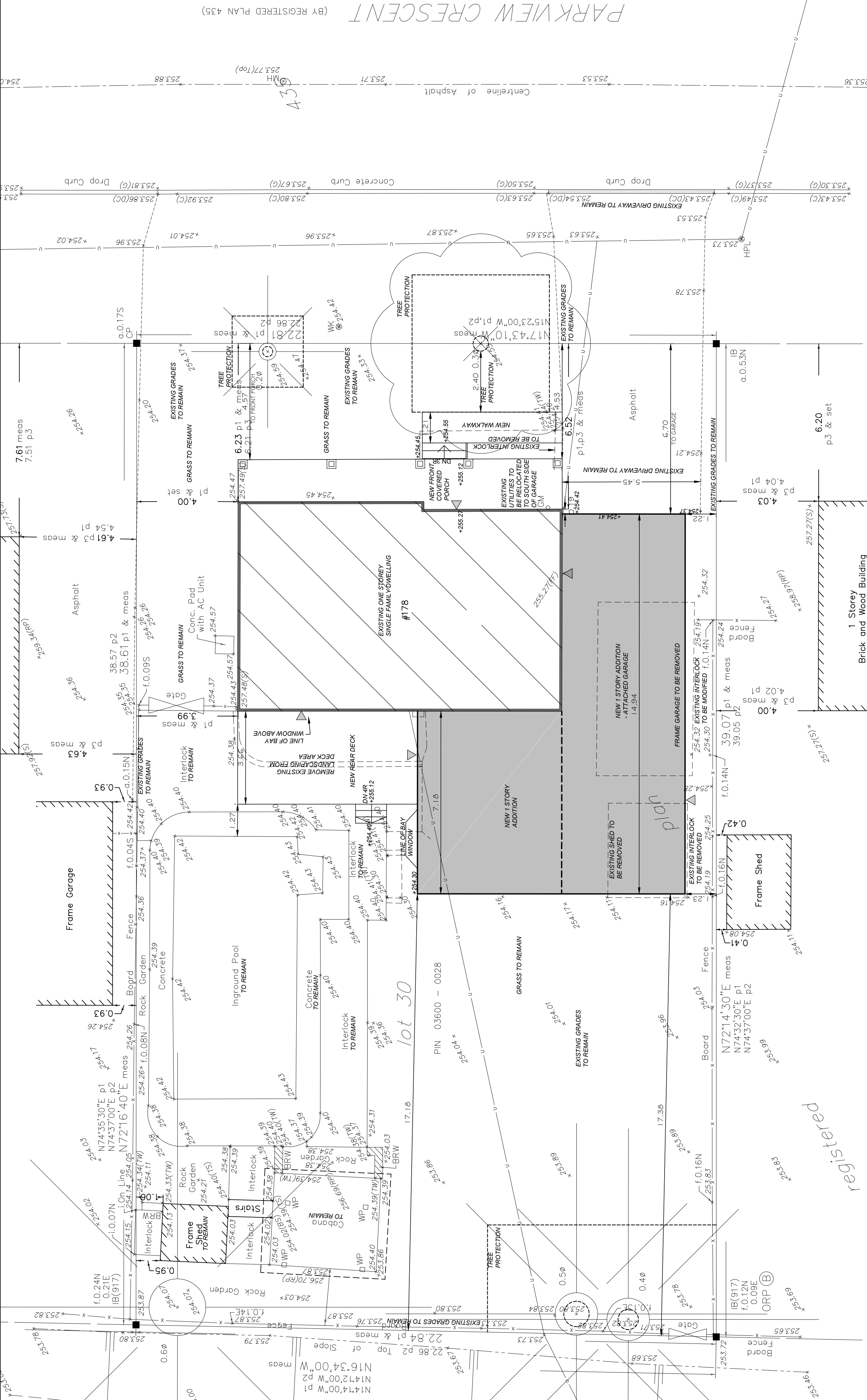
Alannah Slattery, Planner & Secretary Treasurer aslattery@newmarket.ca

LOCATION MAP

178 PARKVIEW CRESCENT



ALL CONSULTANTS AND CONTRACTORS SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS PRIOR TO CONSTRUCTION. THIS DRAWING IS COPYRIGHTED INSTRUMENT OF SERVICE AND IT REMAINS THE PROPERTY OF FIRST STEP DESIGN LTD. NO PART OF THIS DRAWING IS TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT THE WRITTEN CONSENT OF FIRST STEP DESIGN. THE DRAWING IS NOT ISSUED FOR BUILDING PERMIT UNLESS IT IS STAMPED AND SIGNED BY A PROFESSIONAL ENGINEER REGISTERED IN THE PROVINCE OF ONTARIO. IT IS NOT TO BE USED FOR ANY OTHER PURPOSES WITHOUT THE WRITTEN CONSENT OF FIRST STEP DESIGN. DO NOT SCALE DRAWING.



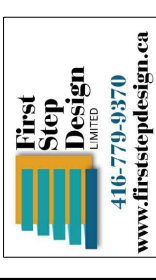
1 SITE PLAN
Scale: 1:100

This Site Plan is based on a SURVEYORS REAL PROPERTY REPORT Plan prepared by LLOYD & PURCELL ONTARIO LAND SURVEYORS dated XXXXXX 2019

2 SITE STATISTICS
Town of Newmarket Zoning By-law 2010-40 Consolidated Dec. 2013
R1-D - 119

LOT AREA:	PERMITTED	PROPOSED
885.85 m ²		
MAXIMUM LOT COVERAGE	1 storey 35% 310.04 m ²	EXISTING DWELLING 103.44 m ² PROPOSED ADDITION 40.83 m ² PROPOSED GARAGE 72.49 m ² PROPOSED FRONT PORCH 22.89 m ² FRAME SHED 5.78 m ² CABANA 15.27 m ² TOTAL LOT COVERAGE 260.70 m ² = 29.4%
SETBACKS	PERMITTED	PROPOSED
FRONT (EAST) YARD	6.9 m between average of neighbours	6.23 m EXISTING TO REMAIN 4.53 m TO FRONT PORCH
NORTH SIDE YARD	1.2 m	3.99 EXISTING TO REMAIN
SOUTH SIDE YARD	1.2 m	1.2 m
REAR (WEST) YARD	7.5 m	17.18 m
CALCULATION OF FRONT AVERAGE GRADE		
	1 254.37 2 254.42 3 254.45 4 254.47	
FRONT AVERAGE GRADE		

MAX. HEIGHT FROM FRONT GRADE	PERMITTED	PROPOSED
8.5 m		7.16 m TOP OF ROOF 281.59
CALCULATION OF FINISHED OVERALL AVERAGE GRADE		
	1 254.37 2 254.42 3 254.45 4 254.47 5 254.43 6 254.30 7 254.16 8 254.16	
FINISHED OVERALL AVERAGE GRADE		254.35
MAX. HEIGHT FROM OVERALL GRADE	PERMITTED	PROPOSED
8.5 m		7.24 m TOP OF ROOF 281.59



PROJECT ADDRESS:
178 PARKVIEW CRES.
NEWMARKET, ON

DRAWING TITLE:
SITE PLAN

PROJECT NUMBER:
1532

DRAWN BY:
CH

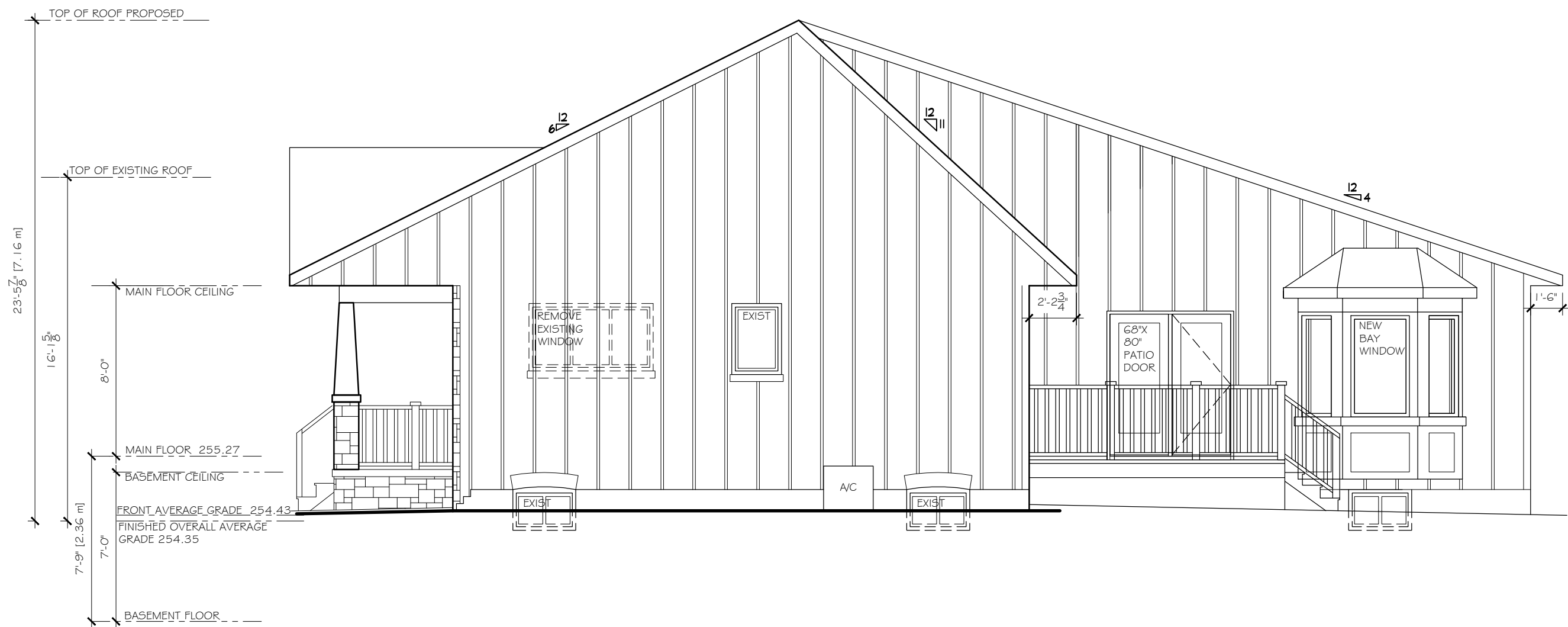
DATE:
JUNE 2019

SCALE:
1:100

DRAWING NUMBER:
A-1.0



1 EAST (FRONT) ELEVATION
Scale: 3/16" = 1'-0"



1 NORTH ELEVATION
Scale: 3/16" = 1'-0"

4	2019 - 08 - 27	ISSUED FOR REVIEW
3	2019 - 08 - 08	ISSUED FOR REVIEW
2	2019 - 07 - 18	ISSUED FOR REVIEW
1	2019 - 06 - 25	ISSUED FOR REVIEW
NO.	DATE	DESCRIPTION

REVISIONS	
NORTH	



PROJECT ADDRESS:
178 PARKVIEW CRES.
NEWMARKET, ON

DRAWING TITLE:
PROPOSED EAST AND NORTH
ELEVATIONS

PROJECT NUMBER: 1932

DRAWN BY: CM

DATE: JUNE 2019

SCALE: 3/16" = 1'-0"

DRAWING NUMBER:

A-3.1



Corporation of the Town of Newmarket

By-law 2019-

A By-law to grant a site specific exemption for the property with the Municipal address of 178 Parkview Crescent, Newmarket, from Interim Control By-law 2019-04.

WHEREAS on January 21, 2019, Council for the Town of Newmarket enacted Interim Control By-law No. 2019-04 to control the erection of, or additions resulting in, any large scale dwellings within defined areas of the Town of Newmarket.

AND WHEREAS on November 4, 2019 Newmarket Council considered a request for an exemption to Interim Control by-law 2019-04 for the property with the Municipal Address of 178 Parkview Crescent.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF NEWMARKET ENACTS AS FOLLOWS:

1. Interim Control By-law 2019-04 is hereby amended by adding the following section:

9b. Notwithstanding Section 1 of this By-law, on the lands described as 178 Parkview Crescent, Newmarket, there shall be permitted the construction of an attached garage, and the addition of a single-storey addition resulting in a total Gross Floor Area not exceeding 145 square metres.

Enacted this 4th day of November, 2019.

John Taylor, Mayor

Lisa Lyons, Town Clerk



Town of Newmarket
395 Mulock Drive P.O. Box 328,
Newmarket, Ontario, L3Y 4X7

Email: info@newmarket.ca | Website: newmarket.ca | Phone: 905-895-5193

Site Specific Exemption to Interim Control By-law 2019-04 for 844 Magnolia Avenue Staff Report to Council

Report Number: 2019-104

Department(s): Planning and Building Services

Author(s): A. Slattery

Meeting Date: November 4, 2019

Recommendations

1. That the report entitled Site Specific Exemption to Interim Control By-law 2019-04 for 844 Magnolia Avenue dated November 4th, 2019 be received; and,
2. That Council approve the requested site-specific exemption to Interim Control by-law 2019-04 for 844 Magnolia Avenue and adopt the attached exemption by-law.

Purpose

The purpose of this report is to recommend to Council the approval of a site specific amendment to Interim Control By-law 2019-04 for subject property 844 Magnolia Avenue.

Background

Council passed Interim Control By-law 2019-04 on January 21, 2019. On May 27, 2019 Council approved a Site Specific Exemption Process for Interim Control By-law 2019-04. The exemption process consists of the review of proposed residential dwellings or additions within the subject area of the Interim Control By-law on a case-by-case basis, to determine their compatibility with existing neighbourhood character. Council approval is required to grant a site-specific exception from the Interim Control By-law.

Discussion

On September 17th, 2019, Planning Services received a request for exemption from Interim Control By-law 2019-04, for subject property 844 Magnolia Avenue. The applicant is proposing to add a second storey addition to the existing single-storey dwelling.

A map of the subject property can be found attached to this report.

The proposed second-storey addition would increase the gross floor area of the entire dwelling from approximately 174.1 square metres to approximately 320.9 square metres. The proposed addition would increase the building height from approximately 5 metres to approximately 8.6 metres.

Interim Control By-law 2019-04 prohibits the expansion of gross floor area of residential dwellings by 25% or more. The proposed addition would expand the gross floor area of the existing dwelling by approximately 84%.

The proposal can be found attached to this report.

Staff have reviewed the proposal and provide the following comments based on the exemption process as approved by Council.

Physical Character

- The subject property is zoned Residential (R1-D) Zone which permits a maximum height of 10.7 metres for a two-storey dwelling. The proposed addition will increase the dwelling height to approximately 8.6 metres.
- The design of the roof of the proposed addition is consistent with existing slopes, ridges and rooflines of the neighbouring properties.
- Although the proposed re-construction will increase the gross floor area from 174.1 square metres to 320.9 square metres, the dwelling will be appropriate relative to the size of the lot.
- The proposed second-storey addition will result in a dwelling consistent in size with neighbouring properties.
- The proposed dwelling will meet all zoning requirements of the R1-D Zone, including yard setbacks, height and coverage requirements.
- The proposed dwelling will not result in over-development of the lot.

Streetscape Character

- The design of the proposed dwelling (style, height, mass) will result in a dwelling in-keeping with the existing character of the neighbourhood, which is comprised of moderately-sized single- and two-storey dwellings along Magnolia Avenue.
- The proposed addition will not negatively impact existing street lines.

- The proposed dwelling will not significantly change the character of the streetscape, which is comprised of moderately-sized single- and two-storey dwellings.
- The dwelling is largely obstructed by mature vegetation, reducing visual impacts from street view.

Town staff are of the opinion that the proposed second-storey addition will not compromise the character of the neighbourhood. As such, staff recommend that the request for exemption of 844 Magnolia Avenue from Interim Control By-law 2019-04 be approved by Council, and that the attached by-law be adopted.

Conclusion

It is recommended that Council grant a site-specific exception for 844 Magnolia Avenue, Newmarket, from Interim Control By-law 2019-04 by adopting the attached exemption by-law.

Business Plan and Strategic Plan Linkages

The proposed development supports Council's 2018-2022 Strategic Priorities which aim to ensure a thriving community that is supportive of community engagement.

Consultation

Planning staff have circulated the exemption request to abutting and adjacent property owners, as per the Council-approved exemption process for Interim Control By-law 2019-04. Staff have not received any objections to the proposal.

Human Resource Considerations

N/A

Budget Impact

There is no budget impact associated with this report.

Attachments

- Location Map
- Proposal
- Proposed By-law

Approval

Jason Unger, Acting Director of Planning & Building Services

Site Specific Exemption to Interim Control By-law 2019-04 for 844 Magnolia Avenue

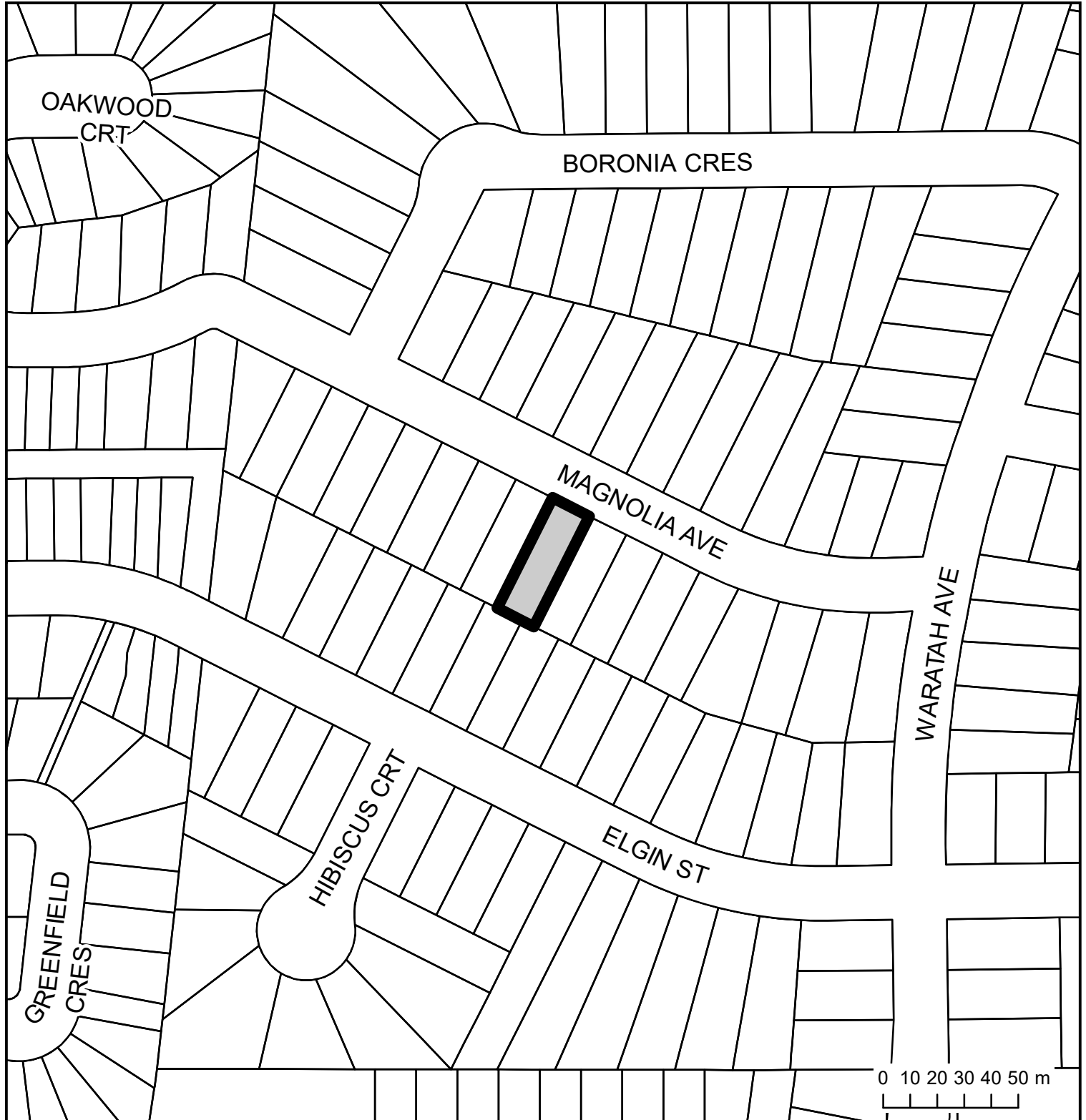
Peter Noehammer, Commissioner of Development & Infrastructure Services


Contact

Alannah Slattery, Planner & Secretary Treasurer aslattery@newmarket.ca

LOCATION MAP

844 Magnolia Ave

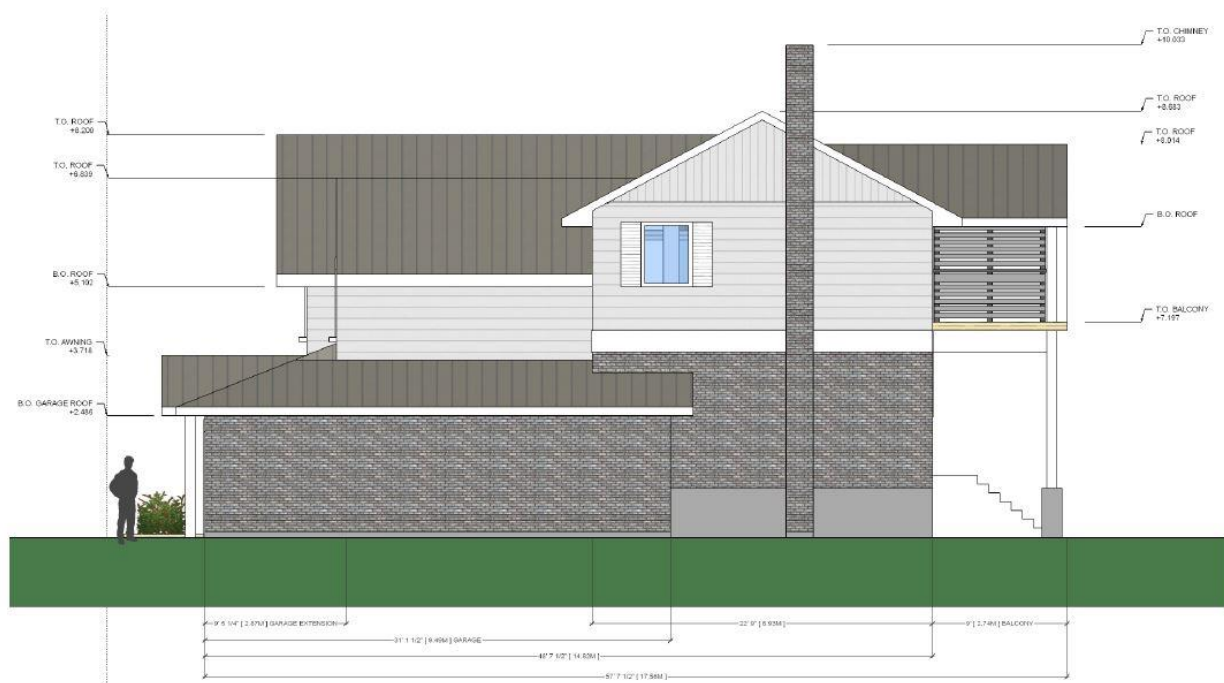


 Subject Lands



TOWN OF NEWMARKET PLANNING DEPARTMENT







Corporation of the Town of Newmarket

By-law 2019-

A By-law to grant a site specific exemption for the property with the Municipal address of 844 Magnolia Avenue, Newmarket, from Interim Control By-law 2019-04.

WHEREAS on January 21, 2019. Council for the Town of Newmarket enacted Interim Control By-law No. 2019-04 to control the erection of, or additions resulting in, any large scale dwellings within defined areas of the Town of Newmarket.

AND WHEREAS on November 4, 2019 Newmarket Council considered a request for an exemption to Interim Control by-law 2019-04 for the property with the Municipal Address of 844 Magnolia Avenue.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF NEWMARKET ENACTS AS FOLLOWS:

1. Interim Control By-law 2019-04 is hereby amended by adding the following section:

9b. Notwithstanding Section 1 of this By-law, on the lands described as 844 Magnolia Avenue, Newmarket, there shall be permitted the construction of a second-storey addition to the existing dwelling, resulting in a total Gross Floor Area not exceeding 325 square metres.

Enacted this 4th day of November, 2019.

John Taylor, Mayor

Lisa Lyons, Town Clerk



Town of Newmarket
395 Mulock Drive P.O. Box 328,
Newmarket, Ontario, L3Y 4X7

Email: info@newmarket.ca | Website: newmarket.ca | Phone: 905-895-5193

Application for Zoning By-Law Amendment 247 and 251 Kathryn Crescent Staff Report to Council

Report Number: 2019-105

Department(s): Planning Services

Author(s): Dave Ruggle

Meeting Date: November 4, 2019

Recommendations

1. That the report entitled Application for Zoning By-Law Amendment 247 and 251 Kathryn Crescent dated May 21, 2019 be received; and,
2. That application for Zoning By-Law amendment, as submitted by Kariminejad Nobari, for lands on the north side of Kathryn Crescent, be denied; and,
3. That Reza Hayati, Sunrise Constrade Corp., 7368 Yonge Street, Unit 210, Thornhill, L4J 8H9 be notified of this action.

Executive Summary

Staff have reviewed the development proposal for the subject lands against the relevant Provincial, Regional and local policy documents. As the application for Zoning Bylaw amendment to facilitate the two lots at 247 and 251 Kathryn Crescent to be divided, permitting the development of 3 two storey dwellings on 3 lots with 12.19 metres frontage, lot areas between 395 and 400 square metres and reduced side yard setbacks is, in the opinion of staff, not consistent with the intent of the compatibility policies of the Official Plan, staff recommends that Council deny this application for the reasons outlined in this report.

Purpose

The purpose of this report is to provide Council with the details of the application, the comments received, the planning framework, and to make a final recommendation for Council's consideration.

Background

An application for Zoning By-Law Amendment has been submitted by Siavash Kariminejad Nobari, Zahar Kariminejad Nobari and Faras Kariminejad Nobari (Kariminejad Nobari) to rezone the subject land from the Residential Detached Dwelling 15m (R1-D-119) zone to the Residential Detached Dwelling 12m (R1-E) zone to facilitate the division of these two lots into three separate building lots for single detached dwellings generally as shown on the attached conceptual development plan. If this rezoning application is approved, the applicant will be required to apply for consent to sever the property. A public meeting has taken place on August 26, 2019 where a number of residents provided comments on the proposal.

Discussion

Site Description

- The Subject lands currently contain two single storey, single detached dwellings, both with a ground floor area of approximately 120 metres.
- 247 Kathryn Crescent has a lot area of approximately 610m²
251 Kathryn Crescent has a lot area of approximately 585m²
- There are 5 mature trees on the subject lands. One significant tree in the front yard is proposed to be removed (discussed further in this report)
- The surrounding land uses are:
 - North: Low density residential on Kathryn Crescent and Avenue Road
 - South: Low density residential on Kathryn Crescent, some commercial and service uses on Eagle Street
 - West/East: Existing low density residential

Policy Review

A Place to Grow (2019)

A Place to Grow is the growth plan for the greater golden horseshoe designed to support economic prosperity, protect the environment and help communities achieve a high quality of life. In this Plan, growth is directed to settlement areas and focused in delineated built up and strategic growth areas. The Town of Newmarket Official Plan identifies growth areas and intensification targets for the Urban Centres and provides guidance and criteria for the type of intensification that will be seen in the stable and emerging residential areas. The implementation of A Place to Grow is through upper tier, single tier and local municipal Official Plans.

Provincial Policy Statement

The Provincial Policy Statement provides policy direction on matters of provincial interest related to land use planning and development. As a key part of Ontario's policy-led planning system, the Provincial Policy Statement sets the policy foundation for regulating the development and use of land. It also supports the provincial goal to enhance the quality of life for the citizens of Ontario.

The Provincial Policy Statement provides for appropriate development while protecting resources of provincial interest, public health and safety, and the quality of the natural environment. The Provincial Policy Statement supports improved land use planning and management, which contributes to a more effective and efficient land use planning system.

The Town of Newmarket is considered a "Settlement Area" for the purposes of the PPS and indicates that Settlement Areas shall be the focus of growth and development. The PPS indicates that planning authorities shall identify appropriate locations for intensification and redevelopment. Through the Official Plan the Town has identified intensification areas and identified the types of intensification that may occur in residential areas subject to compatibility criteria.

This proposal fails to fully satisfy the requirement of the PPS and A Place to Grow as the proposal does not conform to the Official Plan policies relating to compatibility.

Official Plan Considerations

The Subject Property is designated Stable Residential on Schedule A - Land Use Plan to the Town's Official Plan. The main objectives of the Stable Residential designation are to sustain and enhance the character and identity of existing residential communities as well as encourage the preservation and maintenance of existing housing stock.

Section 3.9 of the Official Plan indicates that infill units through the creation of new lots consistent with the size and form of housing in the neighbourhood as a whole is a permitted form of intensification within the Stable Residential designation. The creation of new lots for the purpose of infilling shall be permitted subject to compatibility with the scale of the surrounding neighbourhood, the physical suitability of the site to accommodate the proposal, availability of hard services and road access requirements.

As the proposed rezoning is intended to facilitate consent applications to create a total of 3 building lots, compliance with Section 16.1.5 Consents is required. This section indicates that applications for consents shall only be granted where:

- a. the severance is for the purpose of infilling within existing development;
- b. a plan of subdivision is not necessary;
- c. the number of lots created is three or less;
- d. the lot can be adequately serviced by sanitary sewage disposal, water supply, and storm drainage facilities;
- e. no extension, improvement or assumption of municipal services is required;

- f. the lot will have frontage on an improved public road, and access will not result in traffic hazards;
- g. the lot will not restrict the ultimate development of adjacent lands;
- h. the size and shape of the lot conforms with the requirements of the Zoning By-law, is appropriate to the use proposed and compatible with adjacent lots; and,**
- i. the consent complies with all relevant provisions of this Plan.**

Section 16.1.1 of the Official Plan discusses the items that need to be considered by Council when considering an amendment to the zoning bylaw:

- a. the proposed change is in conformity with this Plan;**
- b. the proposed uses are compatible with adjacent uses, and where necessary, buffering is provided to ensure visual separation and compatibility between uses;**
- c. potential nuisance effects upon adjacent uses are mitigated;
- d. adequate municipal services are available;
- e. the size of the lot is appropriate for the proposed uses;**
- f. the site has adequate road access and the boundary roads can accommodate the traffic generated;
- g. the on-site parking, loading and circulation facilities are adequate; and,
- h. public notice has been given in accordance with the Planning Act.

In reviewing the above considerations, it is apparent that this proposal is primarily an exercise in compatibility as there are no servicing issues, onsite parking can be accommodated and the legislative process has been adhered to. Staff have identified policies of the Official Plan above to which the proposed amendment does not appear to conform – namely, that the proposed development is not compatible with the adjacent uses and that the size of the lot is not appropriate for the proposed uses.

The question of compatibility is one that requires consideration of the surrounding context of land use and built form. Different land uses can exist in proximity and be compatible, whether the use is defined by difference of activities or of built form. When new development is proposed to create land uses that differ in type and built form, the Town's Official Plan directs that they be designed in context with the existing built environment; new development should take into consideration the size, scale, and orientation of buildings in relation to surrounding conditions. The proposed development, while still comprised of single detached structures on individual lots, does not represent an appropriate consideration of the existing built form based on the proposed size of the structures and lots, and thus is not compatible.

Based on the available information, it does not appear that the proposed development meets the requirements of the policies identified above in bold.

Established Neighbourhoods Compatibility Study and Interim Control By-Law

As noted above, section 3.9 of the Official Plan indicates that infill units through the creation of new lots consistent with the size and form of housing in the neighbourhood as a whole is a permitted form of intensification within the Stable Residential designation. This is to ensure that the creation of new lots is compatible with the scale of the surrounding neighbourhood. This is further discussed under “Compatibility” below.

The Town’s Official Plan is, in part, a response to the Provincial Growth Plan and as such has identified areas for intensification, being the Provincial Urban Centre, the Regional Urban Centre and the Historic Downtown Centre. The majority of the existing residential areas in Newmarket are designated Stable Residential, which, according to the Plan, will see limited intensification.

As residential trends in Newmarket are shifting from suburban growth to urban intensification and redevelopment, concerns have been raised regarding the compatibility of new homes or additions to existing homes that comply with the current zoning by-law regulations, but are considered to be out of character with the built form of the established neighbourhoods in which they are located.

One of the fundamental objectives of planning and zoning is to ensure compatibility between properties and land uses. Compatibility is achieved in part by regulating land use and built form.

Council directed staff to initiate a study of existing established neighbourhoods to examine the regulatory framework of the Town's Zoning By-law and Official Plan and propose recommendations for amendments that will assist in maintaining the existing character of the neighbourhoods. This study is anticipated to be complete in the first quarter of 2020 with new policies related to character compatibility being recommended for Council approval.

Interim Control By-law (ICB) 2019-04, which regulates new residential buildings and additions, was passed by Town Council on January 21, 2019 and is a temporary by-law put in place while Council studies the issues of compatibility in established neighbourhoods. Council directed staff to bring forward the by-law to prevent significant new residential dwellings and additions until such time as they implement new policies to address the issue. The intent is that the neighbourhoods will be defined and studied to determine the important aspects and characteristics of the neighbourhoods, and to draft policies and standards for new buildings and additions in an attempt to ensure compatibility with the existing homes.

As this application for Zoning By-Law Amendment was submitted and declared complete prior to the enactment of the Interim Control By-law, it is not subject to the ICB policies.

Compatibility and Zone Standards

The existing neighbourhood is predominantly low density residential with a majority of single detached dwellings. There are various small scale commercial establishments along Eagle Street as well as some institutional uses including the pioneer cemetery to the south. A new townhouse development is currently under construction on Eagle Street to the south of this proposal.

To assist in the review of this proposal, a neighbourhood analysis has been completed looking at lot dimensions, frontage and coverage, along with heights, setbacks and prominent features. The area of this neighbourhood analysis is shown below, and consists of approximately 110 properties.



The central issue of this application is whether the creation of three lots and the development of a detached dwelling on each, will be consistent with the established character, lot pattern and prevailing built form of the neighbourhood.

Lot Sizes – maintaining consistent lot sizes in a neighbourhood contributes to its character. Within the study area, the lot areas range from 417.77sq.m. to 3355.39sq.m. When removing the one lot at 208 Avenue Road as a significant outlier, the average lot

size is 647.5sq.m. The application proposes 3 lots with areas of approximately 400 square metres each.

Lot frontages – There is a considerable range of lot frontages in the study area with the smallest lot frontage being 14.87m. There are 6 dwellings with a frontage of approximately 15m, there are 39 lots with a frontage between 15m and 17m, there are 26 lots with a frontage between 17m and 19m and there are 42 lots with a frontage greater than 19m. The average lot frontage in the study area is 18.5m. The application is proposed a lot frontage of 12.19m per lot. Lot frontages contribute to the character of the neighbourhood by ensuring a consistent spacing and rhythm of the streetscape.

Lot coverage – Lot coverage relates to how much of the lot is being taken up by a structure. Within the study area, there are 77 lots with an existing coverage 25% or less, 32 lots with a coverage between 26 and 33% and 4 lots with a coverage between 33 and 38%. The applicant is proposing coverage between 33 to 34.6% for the three lots.

Building Heights – Within the neighbourhood study area, the majority of dwellings are 1 storey or 1.5 storeys (back or side split or living space in the roofline) with only 8 dwellings being two storeys in height. The applicant is proposing the three dwellings be 2 storeys (9.4m) in height.

Building Setbacks – This section of Kathryn Crescent generally has a front yard building setback of approximately 8 metres. The proposed front yard setback for the three dwellings is proposed between 6.3 and 7.1m. The existing rear yard setbacks for the lots that are in close proximity to the subject lands (11 surrounding lots) is approximately 15m. The applicant is requesting rear yard setbacks of 9.37 to 10.16m. Side yard setbacks vary throughout the study area ranging from 1.2m to over 5m in some cases. In most cases, there is a building separation between 3m and 7m. The applicant is proposing side yard setbacks of 1.2 on one side and 0.65m-1.11m on the other.

Prominent Features/Streetscape – The single storey nature of the dwellings along with building setbacks gives this street a very open and airy feel. Typically, garages are single car and attached to the dwelling however variation exist throughout the study area with two car garages and detached garages in the rear yard. The study area has a significant amount of mature landscaping in both the front and rear yards of lots.

The lot fabric and physical character of the neighbourhood is one of consistently larger lots with dwellings built well below the existing maximum lot standards. It is predominantly a neighbourhood of 1 and 1.5 storey dwellings with generous setbacks. It is the opinion of staff that the proposal to divide two lots into three lots of reduced frontages, increased lot coverage, and reduced setbacks is not harmonious with the streetscape and predominant built form character of the neighbourhood. The proposal, as applied for, would result in mass and height that is out of keeping with the surrounding neighbourhood and does not maintain the general intent and purpose of the Official Plan.

Public Meeting

The statutory public meeting for this application was held on Monday August 26, 2019 where a number of residents spoke to and provided written comments on the proposed rezoning application.

A petition against this proposal with approximately 190 signatures was also provided to Council at this meeting with signatures from residents near and further abroad from the lands under application.

The comments heard at the public meeting were largely regarding the compatibility of the proposal with the immediate and surrounding community.

Residents indicated that the proposal is not fitting for the neighbourhood aesthetics noting an issue with height, shadow impacts, parking and neighbourhood character. A loss of privacy was also cited along with a perception that if approved, this proposal would lower home value in the neighbourhood. Finally, stormwater management and grading impacts were of concern.

The compatibility issues noted have been discussed above in this report under “Compatibility and Zone Standards”.

Departmental and Agency Comments

The Town has received comments from utilities issuing no objections.

Engineering Services have provided comments on the application that relate to stormwater management, grading and drainage. While additional review is required if this application is approved, Engineering Services are satisfied that that a Holding Provision under the Planning Act can be implemented in the amending zoning bylaw to ensure these issues are addressed prior to the construction of any dwelling.

Conclusion

As the application for Zoning Bylaw amendment to facilitate the division of two lots at 247 and 251 Kathryn Crescent into three lots occupied by two storey dwellings with 12.19 metres frontage, lot areas between 395 and 400 square metres and reduced side yard setbacks is, in the opinion of staff, not consistent with the intent of the compatibility policies of the Official Plan. Staff recommend Council deny this application for the reasons outlined in this report.

Business Plan and Strategic Plan Linkages

This report has linkages to the broader Official Plan policies relating to building a strong community by implementing growth management to create a clear vision for existing residential neighbourhoods.

Consultation

A statutory public meeting as required under the Planning Act was held on August 26, 2019. Further details on this meeting are provided above.

Human Resource Considerations

None.

Budget Impact

Operating Budget (Current and Future)

The appropriate planning application fees have been received for Zoning By-law amendment. The Town would also receive revenue from development charges as required by the Town's development charges by-law, and increased property tax assessment revenue would be collected from the development of these lands in the event the applications are approved.

Capital Budget

There are no direct capital budget impacts as a result of this report.

Attachments

1. Location Map
2. Proposed Site Plan
3. Proposed streetscape elevation (3D view)

Approval

Dave Ruggle
Senior Planner, Community Planning

Adrian Cammaert
Acting Manager, Planning Services

Jason Unger
Acting Director, Planning and Building Services

Peter Noehammer
Commissioner, Development and Infrastructure Services

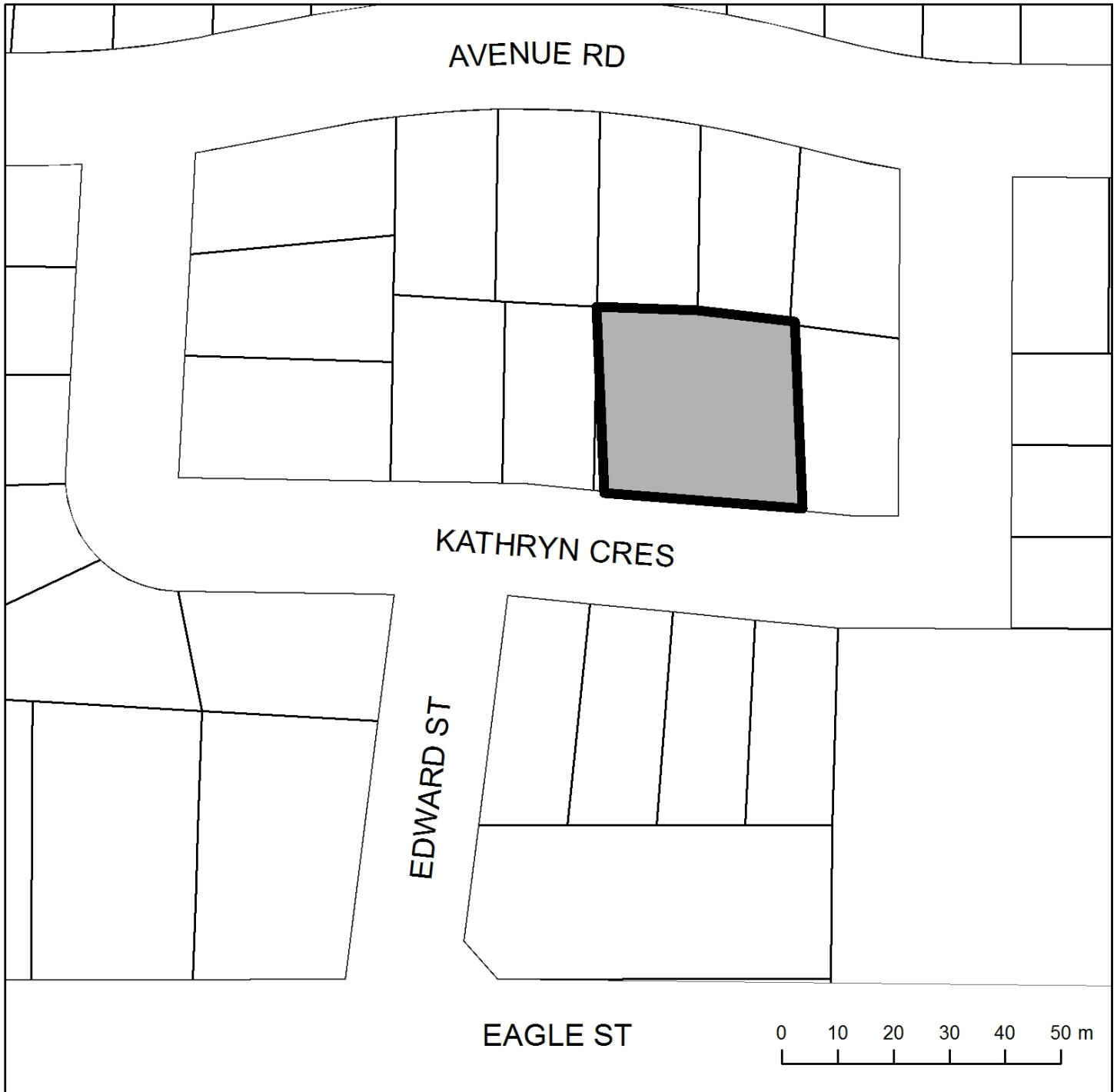
Contact

For more information on this report, please contact: Adrian Cammaert, Acting Manager, Planning, at 905-953-5321; acammaert@newmarket.ca

LOCATION MAP

247 and 251 Kathryn Crescent

Town of Newmarket



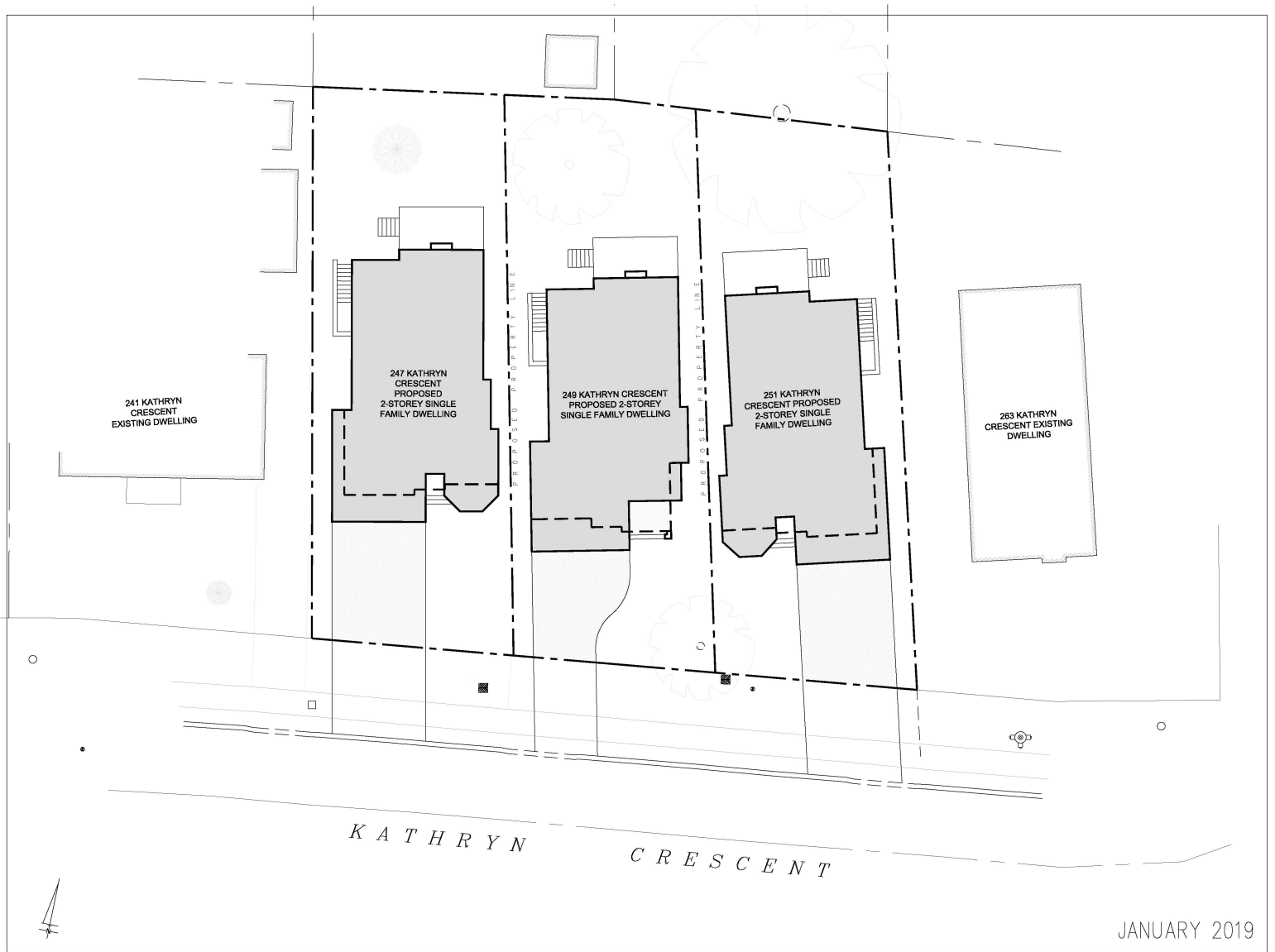
 Subject Lands

TOWN OF NEWMARKET PLANNING DEPARTMENT

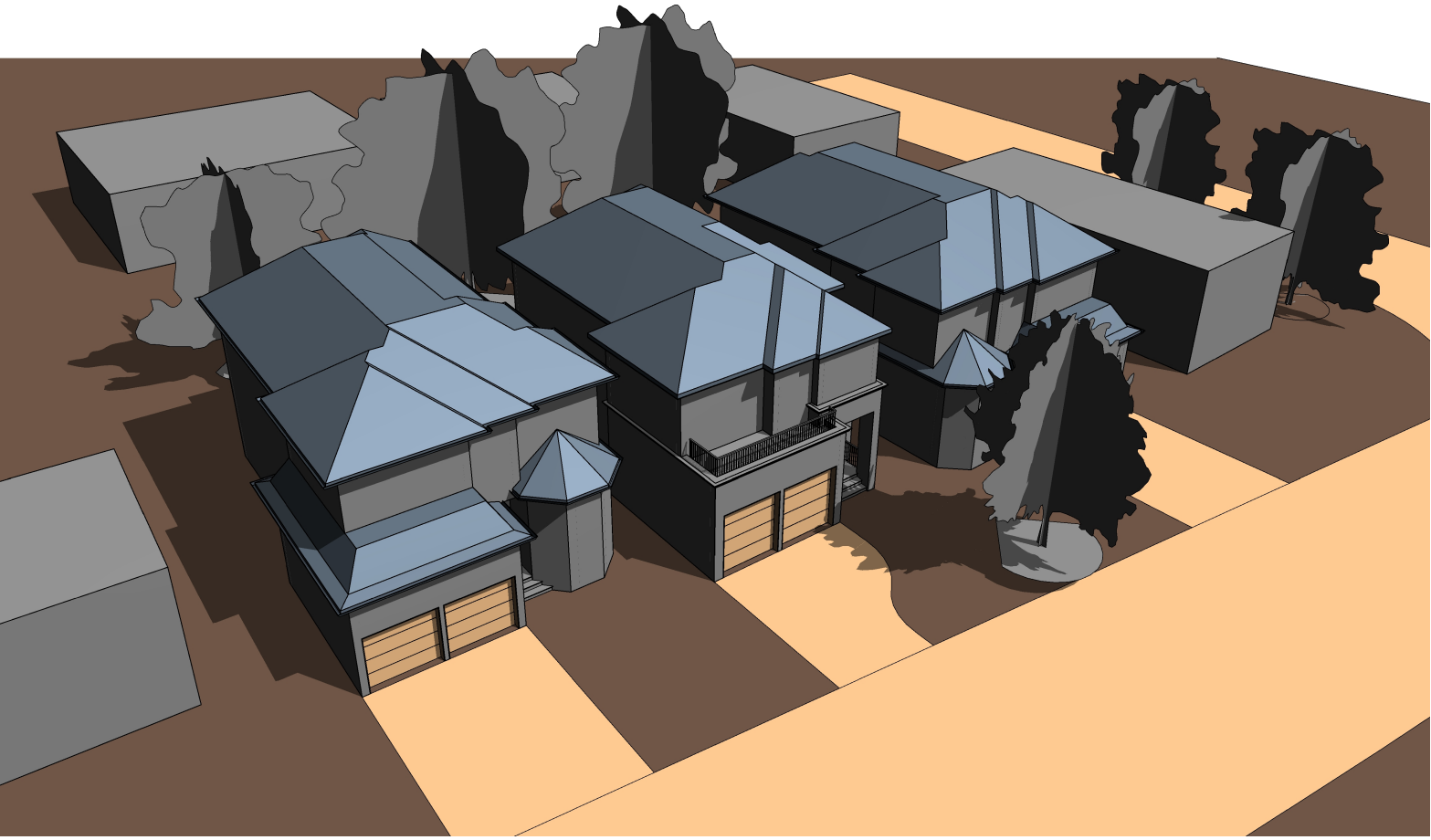


Designed & Produced by Information Technology – GIS Printed: January, 2019. Land Parcel Boundaries - © Teranet Inc. and its suppliers. All rights reserved. NOT A PLAN OF SURVEY, 2015. Zoning - Town of Newmarket, 2015. DISCLAIMER: This mapping is based on the POLARIS parcel fabric product compiled using Land Registry System records and recent surveys and control points where available. This mapping is a representation of the earth's surface and provides estimates of area and distance. This map has been produced for illustrative purposes only. It is not a substitute for a legal survey.

T:\DI Services\Planning\Dave\file related documentation\247 251 Kathryn\location map for complete application.mxd



JANUARY 2019





Town of Newmarket
395 Mulock Drive P.O. Box 328,
Newmarket, Ontario, L3Y 4X7

Email: info@newmarket.ca | Website: newmarket.ca | Phone: 905-895-5193

Request for Demolition Permit - 1075 Gorham Street Staff Report to Council

Report Number: 2019-112

Department(s): Planning Services

Author(s): Adrian Cammaert

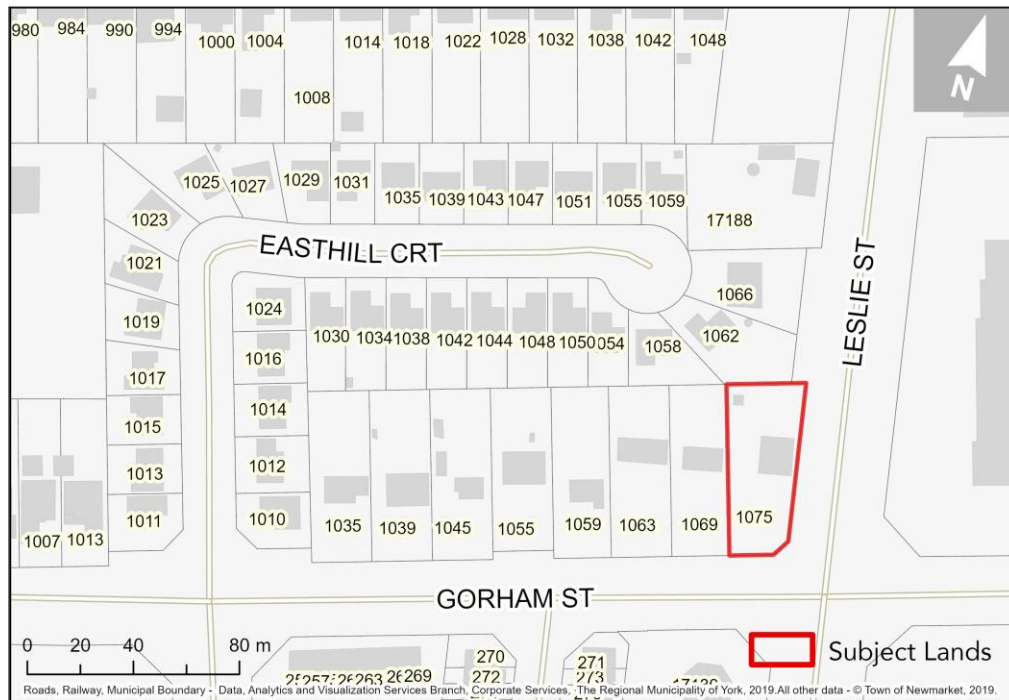
Meeting Date: November 4, 2019

Recommendations

1. That the report entitled Request for Demolition Permit - 1075 Gorham Street dated November 4, 2019 be received; and,
2. That the subject property known as 1075 Gorham Street be Designated under Part IV of the Ontario Heritage Act; and,
3. That Staff be authorized to publish and serve Council's Notice of Intention to Designate as per the requirements of the Ontario Heritage Act; and,
4. That if there are no objections to the designation in accordance with the provisions of the Ontario Heritage Act, Staff be authorized to place a designation by-law before Council for adoption; and,
5. That if there are any objections in accordance with the provisions of the Ontario Heritage Act, the Clerk be directed to refer the proposed designation to the Ontario Conservation Review Board; and,
6. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Purpose

The purpose of this Report is to recommend to Council that the subject property known as 1075 Gorham Street (Drew House) be Designated under Part IV of the Ontario Heritage Act. The location of the subject property is shown below, with elevations:



Background

A request was submitted to the Town on September 20, 2019 to demolish the residence located on the subject property. Under the Ontario Heritage Act, Council has 60 days to render a formal decision. This 60 day timeline ends on November 19.

Due to a staffing situation, the recommendations of this Report are based on the findings of the Town's heritage consultants, which were in turn based on a review of all available background information, a site visit and the opinion of the Heritage Newmarket Advisory Committee.

Discussion

2002 Heritage Designation Report

A Heritage Designation Report was completed in 2002 by students at Humber College (entitled Drew Residence: Reasons for Designation, Humber College, 2002). Access to the interior of the residence is not currently possible as it is under private ownership. This Report contains photographs on the interior, including insets of millwork, and is therefore a key piece of information used to determine the heritage attributes of the residence. The Report discusses many architectural and historical considerations of the property and residence, and makes the following recommendation:

"Drew house is recommend for designation for its historical importance to the town of Newmarket because of its age and Canadian craftsmanship. This house is rich in the Neo-Classical and Regency style. It is a great example of finely detailed mouldings by Canadian craftsmen. This early Canadian residence should definitely be preserved."

Listed Property

The subject property is not currently designated under the Ontario Heritage Act, however it is listed in the Town's Heritage Registry. This registry is the official list or record of cultural heritage properties identified as being important to the community, and includes properties that are, and are not, designated.

The registry states the following for the subject property in terms of heritage value/importance:

- Lands were originally designated a Crown Reserve.
- The Crown sold the lands to King's College, part of the University and Colleges at Toronto – leased to local farmers.
- Half of the lands were sold to William Beverly Robinson (Toronto Lawyer), William Roe (Town Post master and prominent business man), and John Thompson (Physician and Surgeon) in 1853.
- Lands purchased by William Andrew Clarke in 1853 and he subdivided it into lots.
- This lot was sold to Henry Mintern in 1854.

Request for Demolition Permit - 1075 Gorham Street

- Minter was a local carpenter and he built the present residence.

Heritage Newmarket Advisory Committee

The Heritage Newmarket Advisory Committee considered the matter at a Special meeting on October 16, 2019. The motion from the draft minutes is as follows:

“That the Heritage Newmarket Advisory Committee recommend heritage designation of the property located at 1075 Gorham Street as the property retains many of its original characteristics and as it represents one of the last remaining structures of Bogarttown, taking into account the 2002 Heritage Designation Report.”

Town’s Heritage Consultants’ Opinion

As noted, Staff are relying largely on the opinion of the Town’s heritage consultants, ERA Architects Inc., regarding the heritage significance of the subject property. This Opinion Letter is included as Attachment 1.

This Opinion Letter states that the residence was constructed in the early 1850s, and is a “rare surviving example of a pre-Confederation Ontario Regency cottage”. In addition, the Opinion Letter states that the building “retains the form, massing, and numerous features that are characteristic of Regency cottages in Ontario” and finally notes that “Architectural details of the structure include decorative false columns on the corners of the exterior, the hipped roof, the symmetrical façade, and large six over six hung windows with decorative head and sill details.”

ERA Architects conclude that the subject property meets the Ontario Regulation 9/06 criteria for Designation under Part IV of the Ontario Heritage Act.

Next Steps

Should Council agree with the recommendation to designate the property under Part IV of the Ontario Heritage Act, the Town’s heritage consultants and/or Town staff will prepare a “Notice of Intention to Designate”. This creates a 30 day opportunity for objection, wherein Council’s decision to designate the property may be appealed to the Heritage Conservation Review Board. If this occurs, the Town’s heritage consultants will be required to prepare a more fulsome designation report and potentially represent the Town at the Heritage Conservation Review Board.

Should Council disagree with the recommendation to designate the property, staff would be in a position to issue the requested demolition permit.

Should no objections be received within 30 days after the date of the publication of notice in the newspaper, or an objection is filed but the Heritage Conservation Review recommends designation, staff would be in a position to prepare the designating by-law.

Conclusion

There is a sound and supportable basis to designate the property under Part IV of the Ontario Heritage Act.

Business Plan and Strategic Plan Linkages

Heritage Designation recognizes, promotes and protects heritage resources, which strengthens the sense of community and helps achieve Extraordinary Places and Spaces.

Consultation

The demolition request was circulated to, and considered by, the Heritage Newmarket Advisory Committee.

Human Resource Considerations

None.

Budget Impact

Consulting fees were required for the preparation of the Opinion Letter.

In the event that the designation is appealed, additional consulting fees will be required to further assess the property and possibly represent the Town at the Heritage Conservation Review Board.

Attachments

1 – Heritage Opinion Letter, prepared by ERA Architects Inc., dated October 28, 2019

Approval

Adrian Cammaert, MCIP, RPP, CNU-A
Acting Manager of Planning Services

Jason Unger, MCIP, RPP
Acting Director of Planning and Building Services

Peter Noehammer, P. Eng.
Commissioner of Development & Infrastructure Services

Contact

Adrian Cammaert, Acting Manager of Planning Services, acammaert@newmarket.ca

Request for Demolition Permit - 1075 Gorham Street



ERA Architects Inc.
#600-625 Church St
Toronto ON, M4Y 2G1

October 28, 2019

Sent by EMAIL

Mr. Adrian Cammaert
Acting Manager, Planning Services
Planning and Building Services
395 Mulock Drive
Newmarket, Ontario L3Y 4X7
acammaert@newmarket.ca

R E : 1075 Gorham Street, Newmarket, Ontario

Dear Adrian,

The Town of Newmarket engaged ERA Architects to provide recommendations on an application received by the Town for the demolition of the structure located at 1075 Gorham Street ('Subject Property'). The property is listed on the Town's Municipal Register but is not Designated under the *Ontario Heritage Act*.

To inform its recommendations, ERA was provided with the following background documentation: Correspondence from local historian M. Paul Millard (September 13, 2002) and the report *Drew Residence: Reasons for Designation* (Humber College, 2002). Historical sources were reviewed to supplement this background documentation, including historical maps and aerial photographs. The Town of Newmarket's Municipal Registry was consulted as further reference. ERA also consulted the Heritage Newmarket Advisory Committee in a telephone conversation on October 28, 2019.

An assessment of the exterior of the property was made on October 24, 2019, with access limited to the public realm. A condition assessment was not conducted.

The structure is a rare surviving example of a pre-Confederation Ontario Regency cottage constructed during the mid-19th century. Both Millard's findings and Humber College's report suggest the property was constructed in the early 1850s. These findings were based on historical records as well as an analysis of architectural elements, construction methods, and materials used by early settlers in the Newmarket and Bogarttown communities.

While components of the structure have been modified from their original design, the building retains the form, massing, and numerous features that are characteristic of Regency cottages in Ontario. The Regency cottage emerged in Ontario throughout the 1820s-70s and is characterized by its low profile (1 or 1-½ storeys), symmetrical elevations (3-to-5 bay façade with large windows), hipped roof, and classical motif finishes. Architectural details of the structure include decorative false columns on the corners of the exterior, the hipped roof, the symmetrical façade, and large six over six hung windows with decorative head and sill details. There are two wings located on the north side of the building that were not

addressed in the background documentation. These wings include a number of details which are in keeping with the central structure's character such as the decorative false columns on the corners as well as the size, style and construction methods for the windows and window finishes. The dates of construction for the two wings on north side of the building are undetermined at this time.

The Subject Property is located on a portion the 200-acre Crown Reserve on lot 33, Concession 2 in Whitchurch Township that was surveyed in 1802 by John Stegman. Subsequent ownership and subdivision of the acreage changed numerous times throughout the early-to-mid 19th century. Under the ownership of William Andrew Clarke, a merchant of Toronto, 100 acres of the property was subdivided into "Villa Lots" that fronted Gorham Road (known today as Gorham Street). In 1854, Henry Mintern, a carpenter and resident of East Gwillimbury purchased lots 34 and 35 located at the corner of Gorham Street and Leslie Street. The structure was built between Mintern's purchase of the lands in 1854 and 1861, as the building is noted on the 1861 Whitchurch Township Census.

Based on our assessment, the Subject Property at 1075 Gorham Street meets the Ontario Regulation 9/06 criteria for Designation under Part IV of the *Ontario Heritage Act*.

At the time of writing this assessment, ERA was unaware of the specific reasons that prompted the demolition application. ERA would be pleased to meet with you and potentially the property owner to assist in resolving any concerns related to the identification of cultural heritage value on the property. Additionally, ERA would be pleased to assist in preparing a Notice of Intention to Designate should the Town of Newmarket decide to pursue Designation.

Sincerely,



Michael McClelland, Principal
E.R.A. Architects Inc.

DREW RESIDENCE

Reasons for Designation

Address:

1075 Gorham Street
Newmarket, Ontario L3Y 5G9

For:

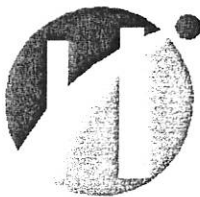
Yuri Sura

Prepared by:

Dave Finley 801 563 693
Jeff Hillen 801 303 140

Date:

December 1, 2002



HUMBER COLLEGE

School of Applied Technology

DREW RESIDENCE

1) ADDRESS

1075 Gorham Street
Newmarket, Ontario L3Y 5G9
Part Lot 2, Registered Plan 383
Regional Municipality of York

2) ORIGINAL OWNER

Dating of the house was difficult. It has been concluded that Henry Minthorn (Mintren), a carpenter built the house in 1855. A plaque stating this has been placed on site.

3) PRESENT OWNER

Richard Anthony Drew and
Stella Joy Drew

4) BUILDING USE

Single Family Residence

5) ARCHITECT

Unknown. Since the original owner appears to be a carpenter it seems he built the house himself.

6) ARCHITECTURAL QUALITIES & DESCRIPTION

6.1 EXTERIOR

a) Materials

Basement Construction:	Partial basement with stone and mortar walls
Exterior Wall Construction:	All wood framing with exterior wood cladding and detailed corner moldings

b) Features

Roof Shape:	Hipped roof
Roof Trim:	Wood trim, no decoration or detailing
Roofing Type:	New plywood and asphalt shingles (renovation)
Typical Window:	
Main Entrance:	Since remove. However, previously centrally located with evidence of a broad-flat headed transom remain. This is indicative of the Regency Style.



6.2 INTERIOR

a) Materials

Flooring:	Pine plank floors
Walls:	Original plaster
Ceiling:	Original plaster
Trim:	Decorative Trim

b) Features

The symmetrical square shaped building is typical of a Regency style. The floors are pine plank flooring. The entire interior is finished with hand-made decorative door and wall trims and mounted on traditional plaster finish walls. All of the original windows are still featuring six/six panes of drawn glass. The roof construction is of historical roof joists and rafter construction. The original materials and method of construction found on this house today illustrates the tradition and history this building comes from.

6.3) DESCRIPTION

a) Room Functions

The floor plan of the original house has been modified to suit a modern living style with the aid of new additions.

Bedroom 1	Main sleeping space
Bedroom 2	Sitting area, occasionally used for guest sleeping area
Living Room	Lounge area and socializing space. Large window excite the space with light.
Front Entry	Turned into an office. Currently used for bookkeeping. Removed Flat Broad-Headed Transom. Currently a 1950's bay window.

b) Planning

Square and symmetrical in shape this building is typical of a Regency style. This square shape eliminates extra costs in complicated construction, and is also easy and fast to build. The close space is very compact and cozy, depicting close-knit families functions.

6.4) ARCHITECTURAL

a) Characteristics

This is a one storey hipped roof residential building still in good condition. All existing windows and mouldings remain and require no maintenance or replacement. All the new asphalt shingles are indicative of new construction, however parts of the existing shake roofing remain under the new roofing system.



b) Features

This residence has many great architectural features in both Neo-Classical and Regency. It has decorative false column in the corners of the existing exterior (Neo-Classical). Wooden cladding and large six/six hung windows with exaggerated head and sill profile (Regency). A recently removed board flat-headed transom entryway and a low hip roof with no attic space.

7) SITE CONSIDERATIONS

7.1) CONTEXT & RELATIONSHIP

This residence sits directly adjacent to a main artery roadway. Developments in mainly new residential have recently surrounded this antique residence. Private access to the site is provided by a curved gravel drive off Gorham Street and ending with an access to Leslie Street. The house is protected on the west with chain-link fencing and on the east by thick landscaping. Green paint on the wood exterior blends perfectly with the surrounding landscaping.

7.2 LANDSCAPING

The house is surrounded in all directions with vast landscaping. The attractive landscape of trees and bushes protect the entire residence from the adjacent noisy Leslie Street. This extensive landscaping provides a variety of shade throughout the property. The site slopes slightly to the Southwest allowing drainage on this very deep lot. There are also gardens spread around the site featuring an array of flowers.

8) HISTORICAL CONSIDERATION

8.1) BACKGROUND

The land was actually a crown reserve until 1824. After 1824 an unknown person had landownership until around 1853. It is assumed that Henry Minthorn (Mintren), a carpenter built the house in starting in 1853 and finished by 1855.

8.2) QUALITY

The Neo-Classical and Regency style of this building is identified throughout this residence. The entranceway (recently removed) included a flat broad-headed transom. The finely detailed baseboard trim and window and door mouldings are straight from the Neo-Classical style. The quality of this woodwork is performed by Canadian craftsmen and should be kept intact.

9) STATE OF THE BUILDING

9.1) EXTERIOR FABRIC CONDITION

The existing foundation is stone and concrete. The Southside of the foundation appears to be repaired sometime after the original foundation was laid. No noticeable cracks, leakage, or settlement is noticeable. The exterior wood cladding has fared well over the years. Along the top of the foundation wall slight dry rot is noticeable, but not unusual



for a house of this age. The windows are in good shape and appear to be sealed to the outside elements. A new asphalt shingle roof has replaced the original depleted shake roofing. Eaves trough and downspouts are in excellence condition. However, a main structural floor beam, that spans south to north through the building, is bearing in the foundation. This will cause concern in the future as a result of accelerated dry rot, and the chance of termite infestation into the structure.

9.2) INTERIOR FABRIC CONDITION

The low foundation walls are of stone and concrete with a poured concrete slab. The frame of the building is of typical wood construction. Slight dry rot is noticeable in the floor joists adjacent to the foundation walls. Floors are pine plank flooring all of which are in good condition. All interior walls are plaster, painted or wall papered; Underlying condition could not be noted, but appear in good condition. The only noticeable disturbance in the interior wall and floor finish is in the living room where it appears a wall has been removed during a renovation. No noticeable settlement around windows or doors. No apparent leakage at ceiling level indicates a sealed roofing system currently and historically. The hipped roof joists are in very good condition and roof insulation is adequate.

9.3) STRUCTURAL STABILITY

The original residence is in good structural stability. No differential settlement in foundation wall is evident. Although slight dry rot is noted in floor joist adjacent to foundation walls, no obvious deflection in wood beams are apparent. Windows and doors seem square and plumb indicating a strong exterior wood frame. As noted before roof joists are good quality and do not need repair or replacement. The structural floor beam should be kept under observation for any increase in dry rot or noticeable deflection.

10) SOURCE & BIBLIOGRAPHY

Corporation of the Town of Newmarket (1999). A Brief History of the Town of Newmarket. Retrieved November 15, 2002, from Town of Newmarket web site - www.town.newmarket.on.ca

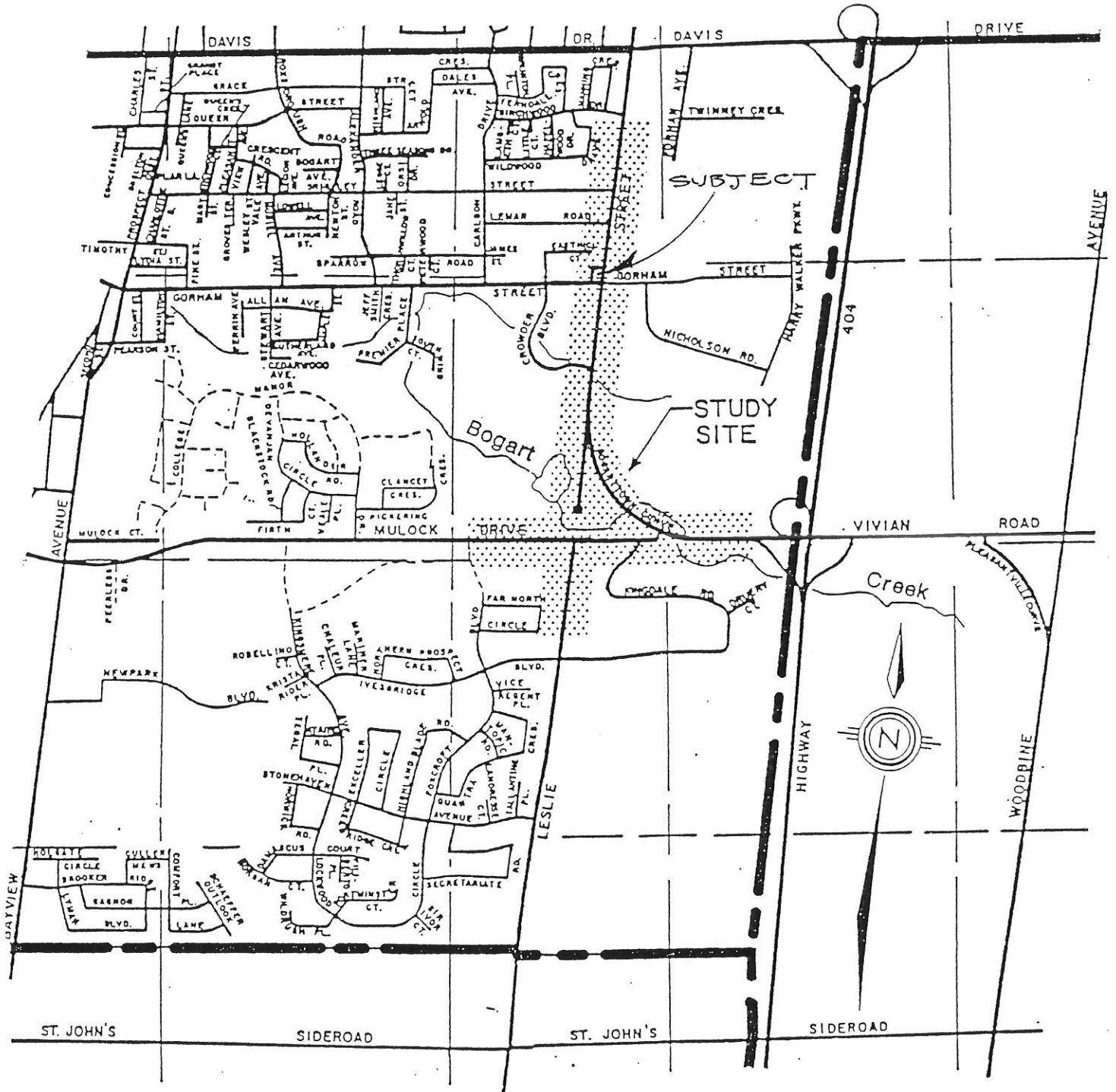
11) RECOMMENDATIONS

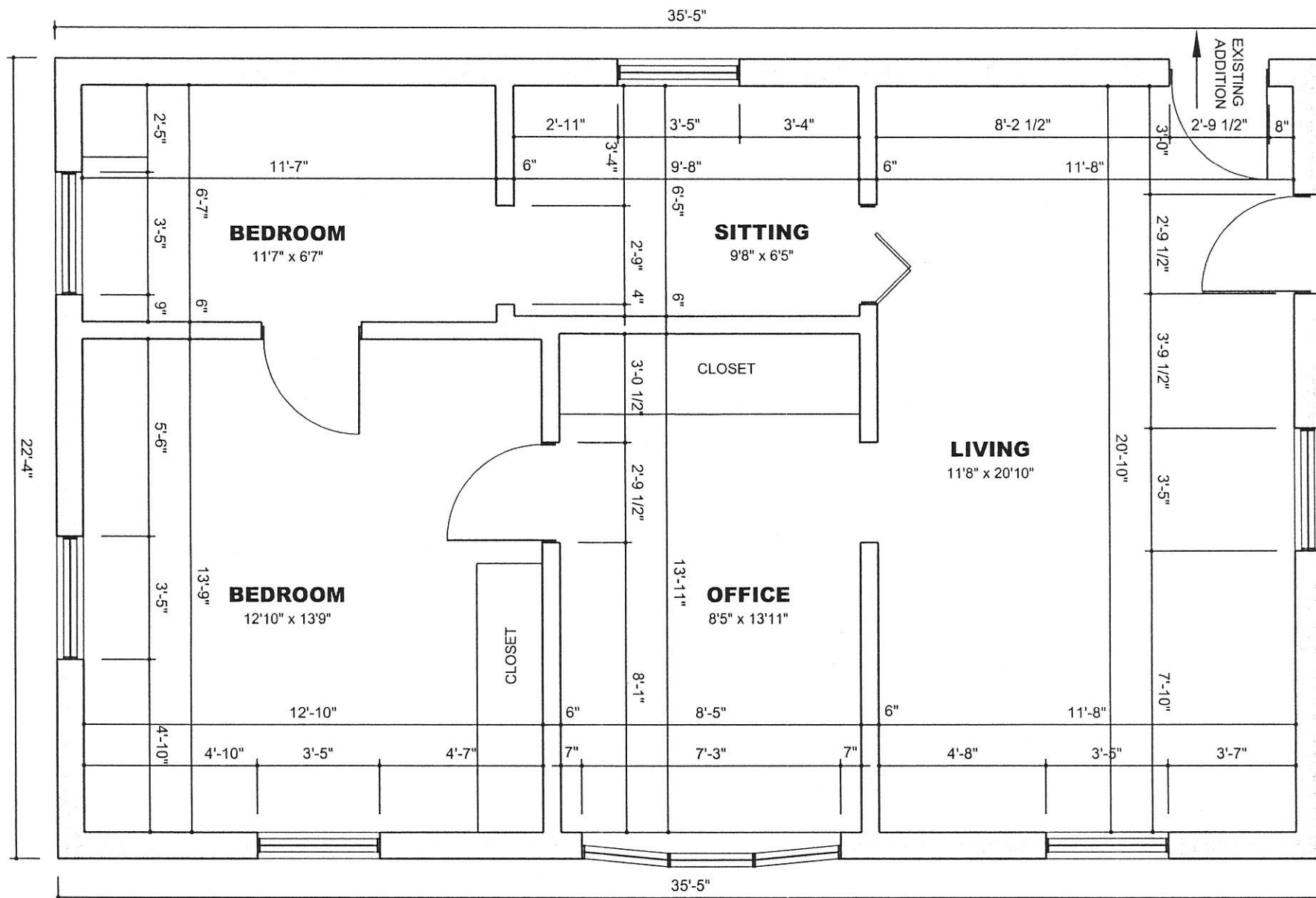
Drew house is recommend for designation for its historical importance to the town of NewMarket because of its age and Canadian craftsmanship. This house is rich in the Neo-Classical and Regency style. It is a great example of finely detailed mouldings by Canadian craftsmen. This early Canadian residence should definitely be preserved.



Town of Newmarket

Subject Area





FLOOR PLAN AS RENOVATED

SCALE: 1/4" = 1'-0"

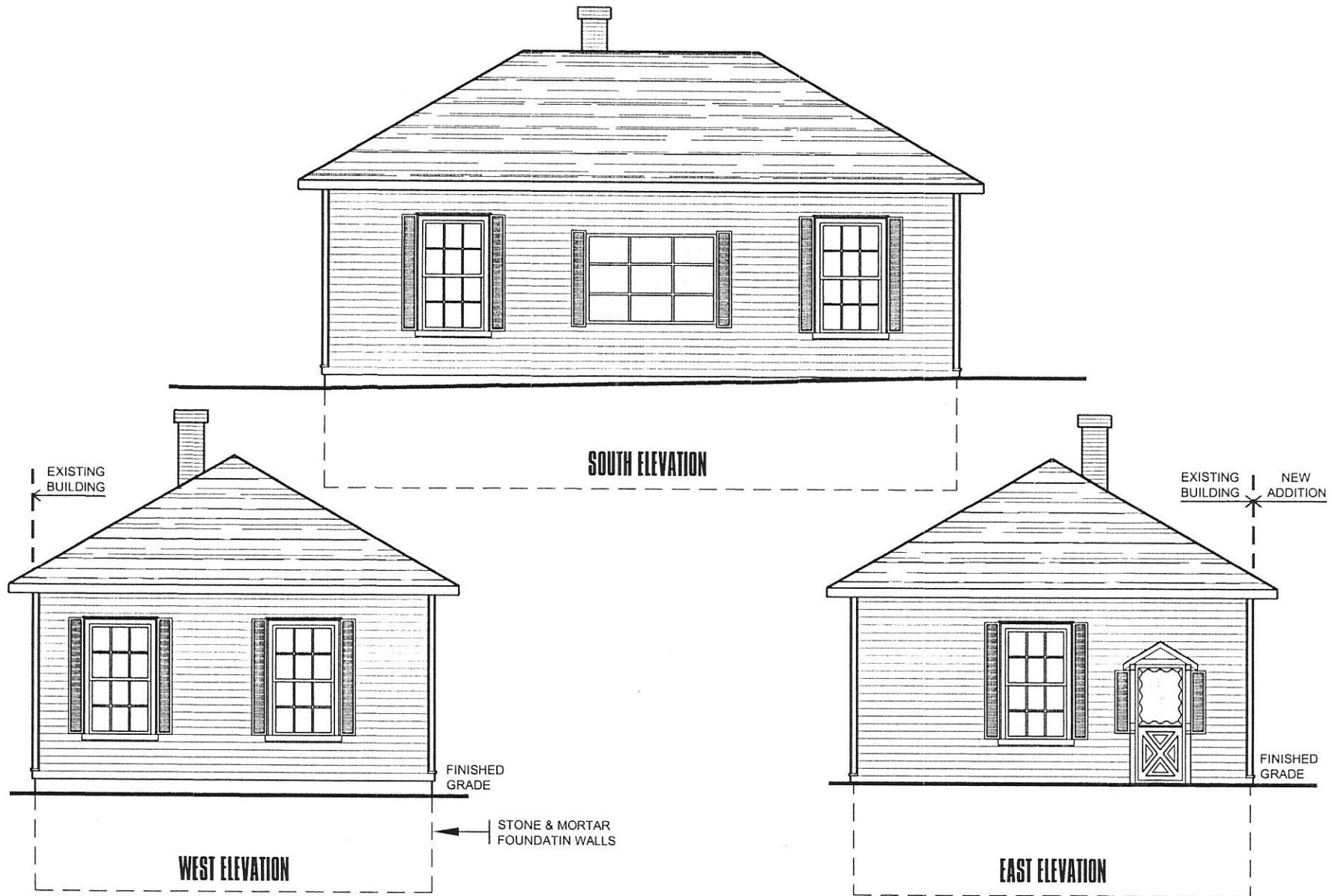
DREW HOUSE

ADDRESS: 1075 GORHAM STREET
NEWMARKET, ONTARIO

DRAWN BY: DAVE FINLEY
JEFF HILLEN

HUMBER COLLEGE
School of Applied Technology

DATE PLOTTED: NOV 28, 2002
SCALE: 1/4" = 1'-0"



ELEVATIONS AS RENOVATED

SCALE: 1/8" = 1'-0"

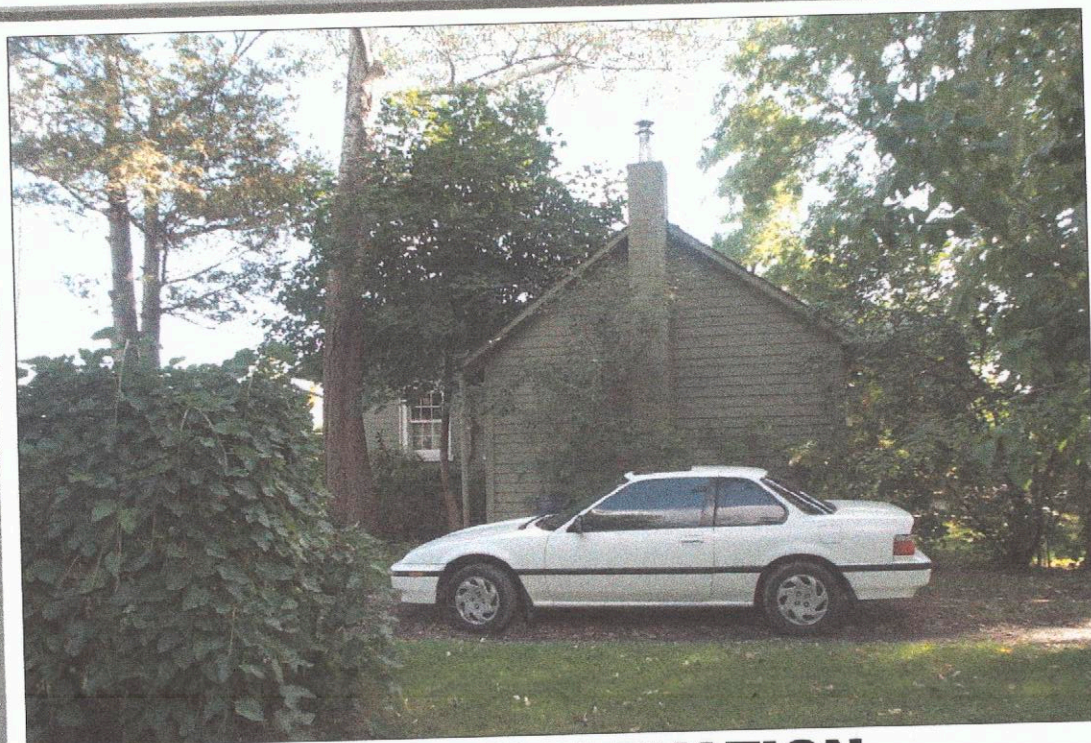
DREW HOUSE

ADDRESS: 1075 GORHAM STREET
NEWMARKET, ONTARIO

DRAWN BY: DAVE FINLEY
JEFF HILLEN

HUMBER COLLEGE
School of Applied Technology

DATE PLOTTED: NOV 28, 2002
SCALE: 1/8" = 1'-0"



NORTH ELEVATION



EAST ELEVATION



SOUTH ELEVATION



WEST ELEVATION



MAIN ENTRANCE, WEST FACE OF BUILDING

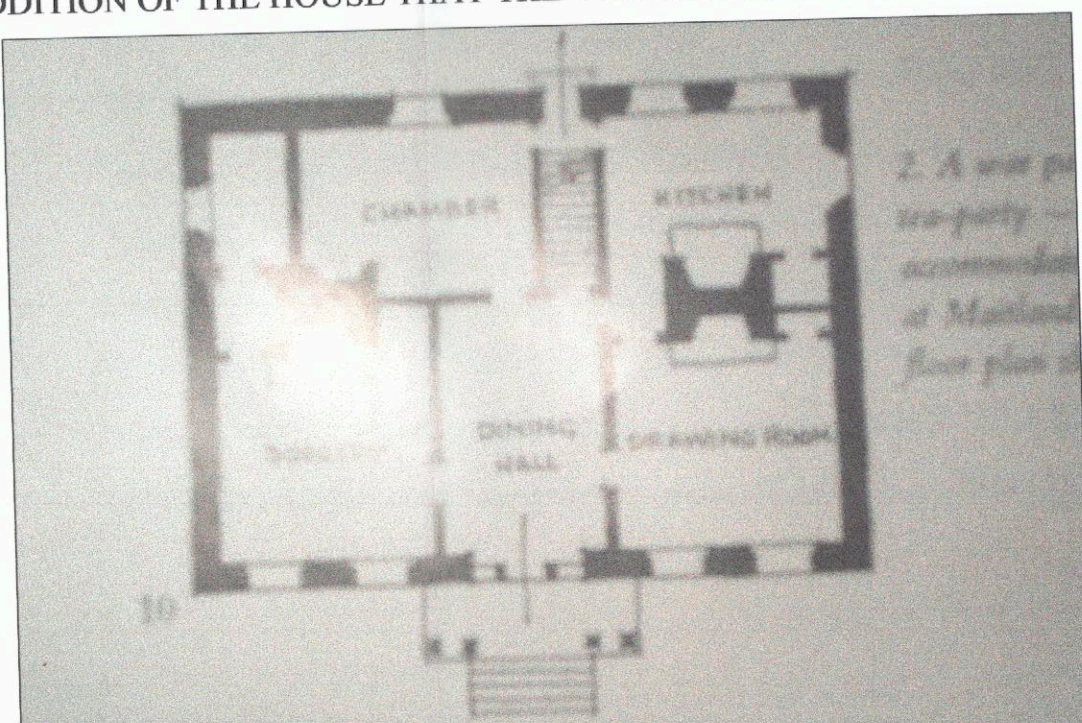
PIC. 1



CORNER COLUMN

PIC. 3

WHAT PLACES THE BUILDING IN NEO-CLASSICAL IS THE ANTIQUE DETAILED MOULDINGS FOUND AROUND THE DOORS AND WINDOWS IN THE INTERIOR. IT IS FOR THIS REASON THAT I CHOSE TO DO DETAILS OF THE MOULDINGS. THE OLD ENTRY ALSO APPEARS TO HAVE A BROAD FLAT-HEADED TRANSOM OVER THE DOOR. EVEN THE EXPRESSIONAL PRESENTATION OF THE STRUCTURE, SEEN AT THE EDGES OF THE BUILDING BY THE DETAILED COLUMNS (see pic. 3), EXPRESS THE IDEA OF NEO-CLASSICAL STYLE THAT THE BUILDING SHOULD CONSIST SOLELY OF THE ELEMENTS THAT SUPPORT THE BUILDING.



REGENCY FLOOR PLAN

PIC. 4

THIS NEO-CLASSICAL/REGENCY HOUSE IS LOCATED AT 1075 GORHAM ST. IN NEWMARKET ONTARIO AND IS OWNED BY TONY DREW. AS A RESULT OF THE UNKNOWN CONSTRUCTION DATE OF THE BUILDING, IT MAKES IDENTIFYING THE ARCHITECT OF THE HOUSE IMPOSSIBLE. WHAT IS SUSPECTED IS THE ORIGINAL OWNER OF THE BUILDING WAS A CARPENTER AND BUILT THE HOUSE USING THE REGENCY STYLE. THE BUILDING HAS GONE THROUGH MANY RENOVATIONS, AND AS A RESULT HAS ALTERED THE ORIGINAL FLOOR PLAN TO WHAT THEY ARE TODAY. FOR EXAMPLE DURING A RENOVATION THE FRONT ENTRY WAS REMOVED AND FILLED IN WITH A WINDOW (see pic.2), CAUSING THE WEST SIDE OF THE HOUSE TO BECOME THE NEW ENTRY (see pic.1).

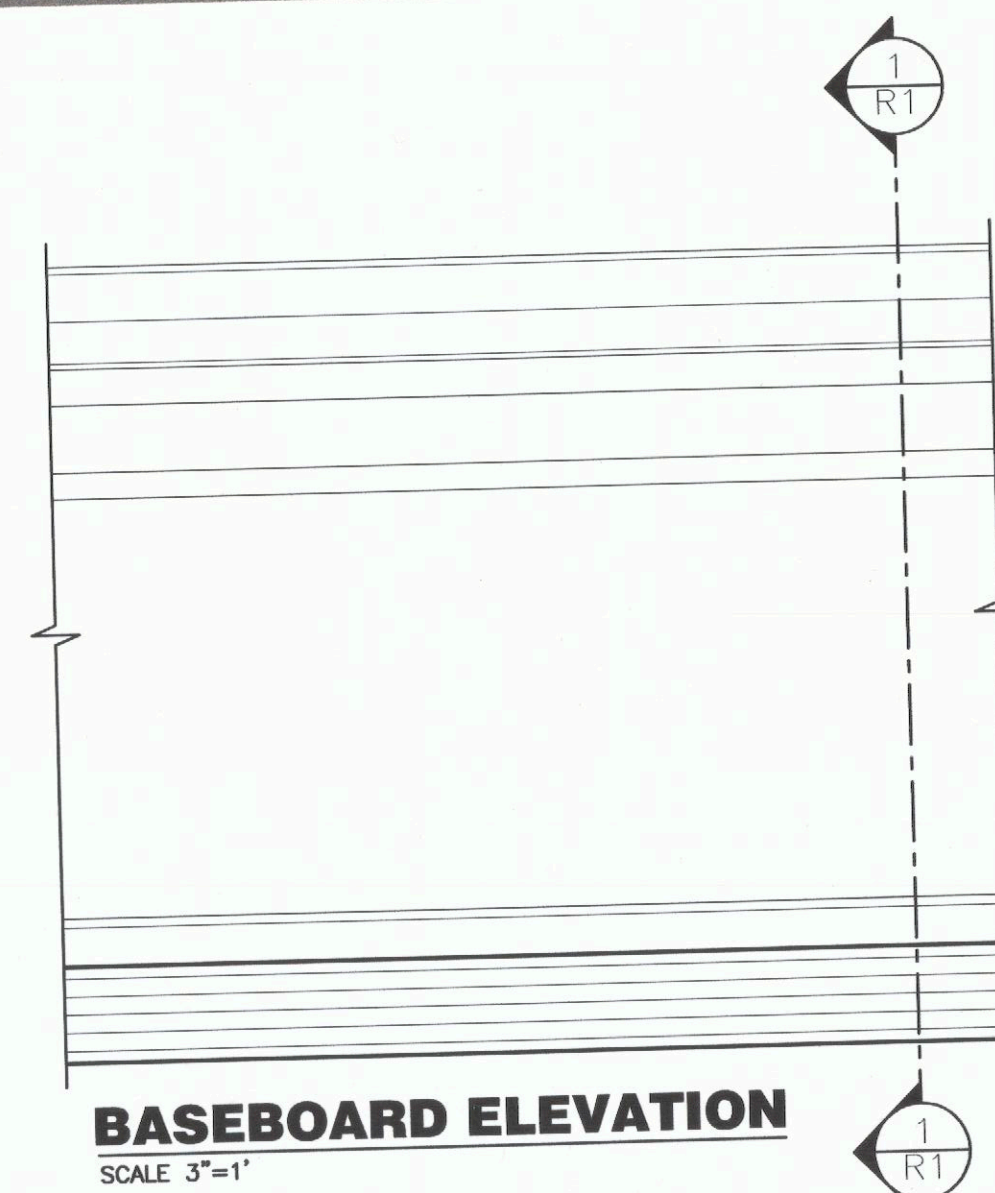
THE HOUSE CAN BE PLACED IN BOTH NEO-CLASSICAL AND REGENCY BECAUSE OF THE TYPICAL DETAILS USED IN BOTH STYLES FOUND ON THE BUILDING. THE CHARACTERISTIC STYLES OF REGENCY FOUND ON THIS HOUSE IS FOUND IN THE SYMMETRICAL SQUARE SHAPED FLOOR PLAN (see pic. 4) AND HIP ROOF. TYPICALLY REGENCY STYLE BUILDINGS HAVE A VERANDAH. IT IS POSSIBLE THAT DURING A RENOVATION AND/OR ADDITION OF THE HOUSE THAT THE VERANDAH WAS REMOVED.



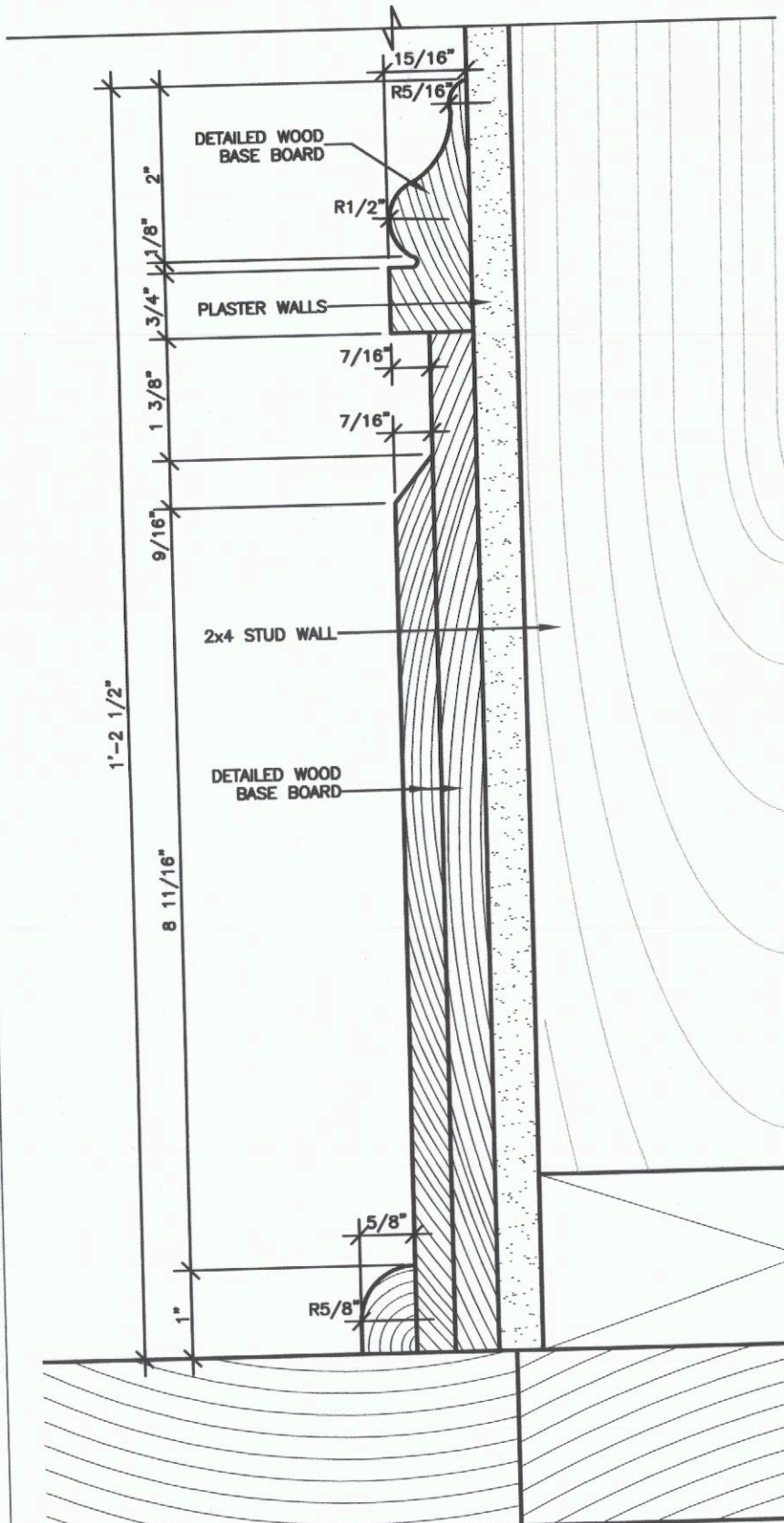
LIVING ROOM WINDOW



LIVING ROOM TO OLD ENTRY DOOR WAY



BASEBOARD ELEVATION
SCALE 3"=1"



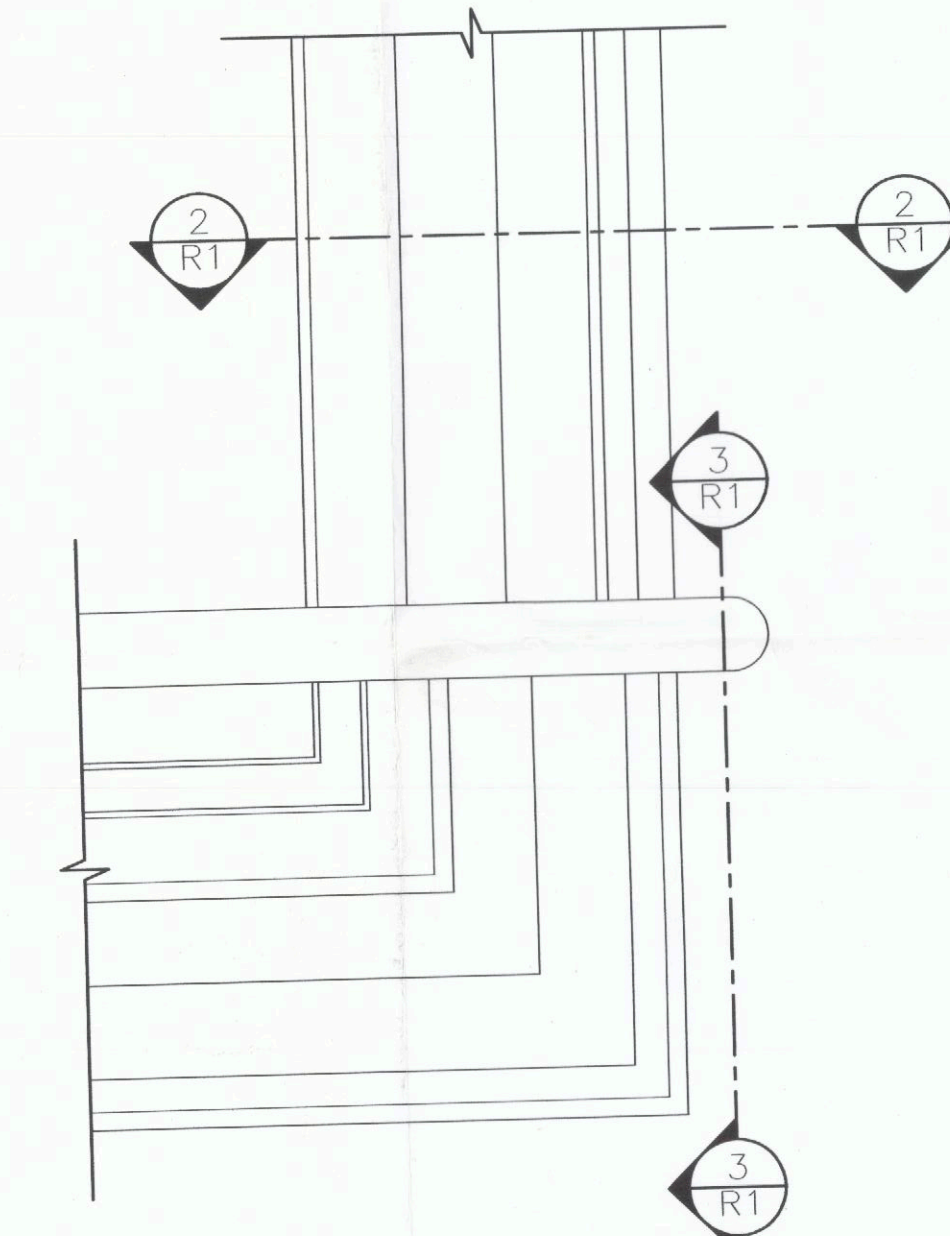
BASEBOARD SECTION
SCALE 6"=1"



BASEBOARD
NOT SCALED



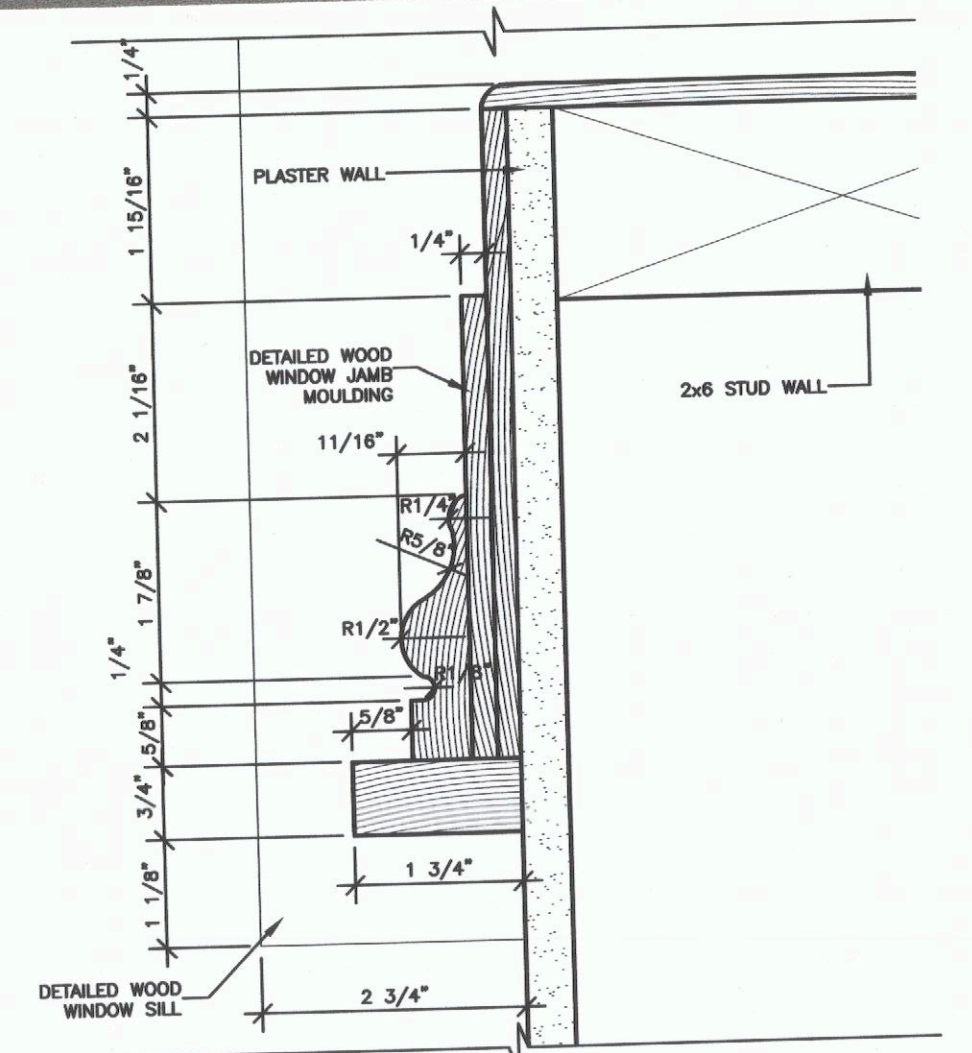
WINDOW JAMB
NOTE SCALED



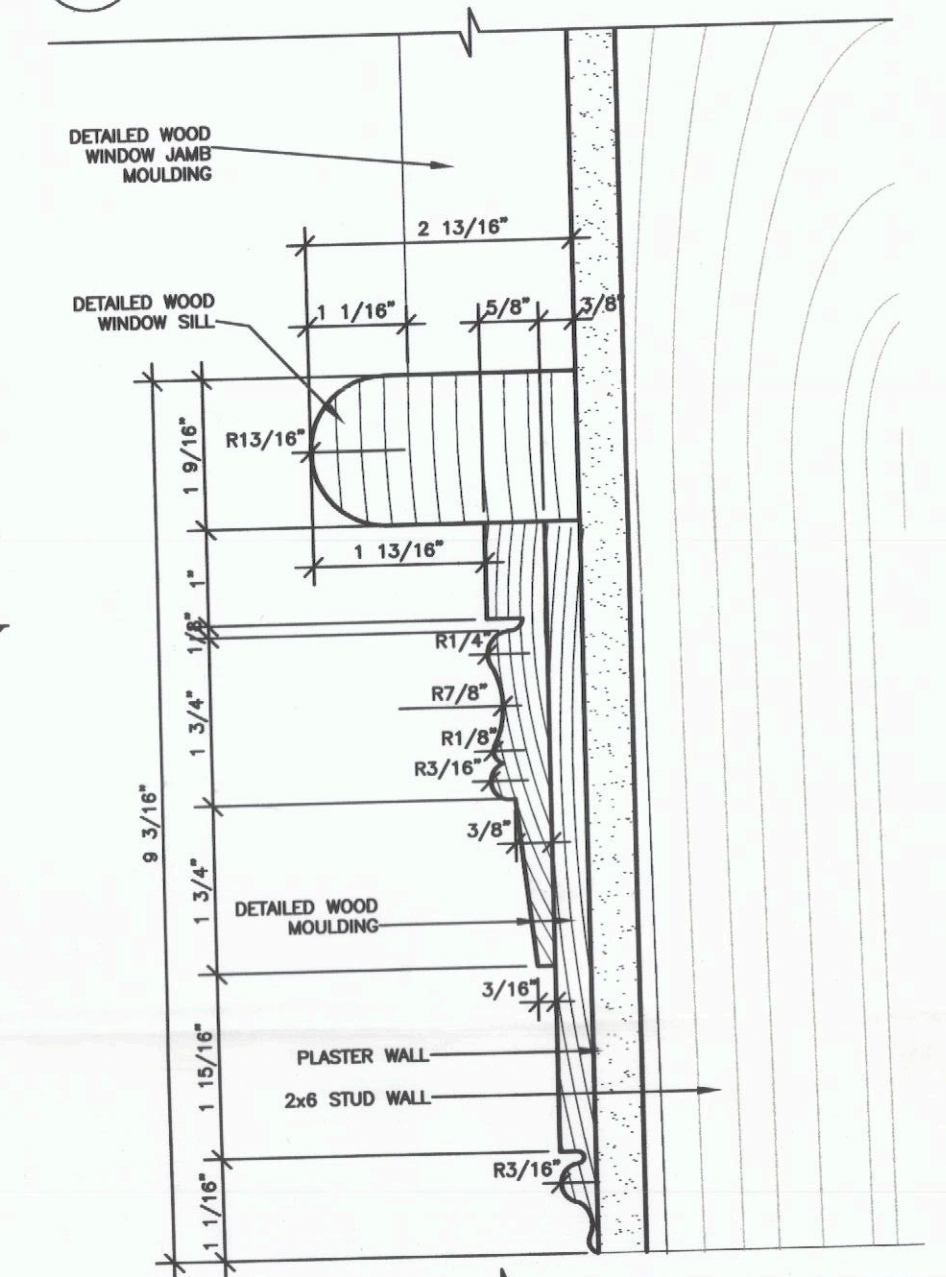
WINDOW JAMB/SILL ELEVATION
SCALE 3"=1"



WINDOW SILL AND TRIM
NOT SCALED



WINDOW JAMB SECTION
SCALE 6"=1"



WINDOW SILL SECTION
SCALE 6"=1"



CLIENT
TONY DREW

PROJECT TITLE
BUILDING DETAILS OF NINETEENTH CENTURY HOUSE
NEWMARKET ONTARIO

DRAWING TITLE
WINDOW SILL, JAMB AND BASEBOARD DETAILS

SCALE AS NOTED DATE PLOTTED OCT 2 2002
DATE 2 OCT 2002 CAD. DRAWING PROJECT 2
DRN BY DAVE FINLEY DRAWING No **R1**



THIS HOUSE IS LOCATED IN NEW MARKET AT 1075 GORHAM STREET. IT IS ASSUME THE ORIGINAL OWNER, A CARPENTER, BUILT THE HOUSE FOR HIS FAMILY.

ALTHOUGH THE HOUSE HAS BEEN BUTCHERED BY RENOVATIONS AND ALTERATION THE ARCHITECTURAL STYLE OF THIS BUILDING SEEMS TO BE A CROSS BETWEEN NEO-CLASSICAL AND REGENCY.

THE SYMMETRICAL SQUARE SHAPED BUILDING AND HIP ROOF PUTS THIS BUILDING IN THE REGENCY STYLE. IT IS MISSING THE VERANDA THAT IS A TRADEMARK OF THE REGENCY STYLE. HOWEVER DURING A RENOVATION THE FRONT ENTRY WAS REMOVED AND FILLED IN WITH A 1950's BAY WINDOW. THE NEW ENTRY IS ON THE SIDE OF THE HOUSE. IT IS POSSIBLE THE VERANDA WAS REMOVE AT THIS TIME AS WELL.



THE FRONT ENTRY IS THE FIRST PLACE WHERE YOU CAN FIND DETAILS TO PLACE A BUILDING IN A PARTICULAR STYLE. SINCE THE FRONT ENTRY HAS BEEN REMOVED IT MAKES THIS HOUSE HARD TO PLACE.

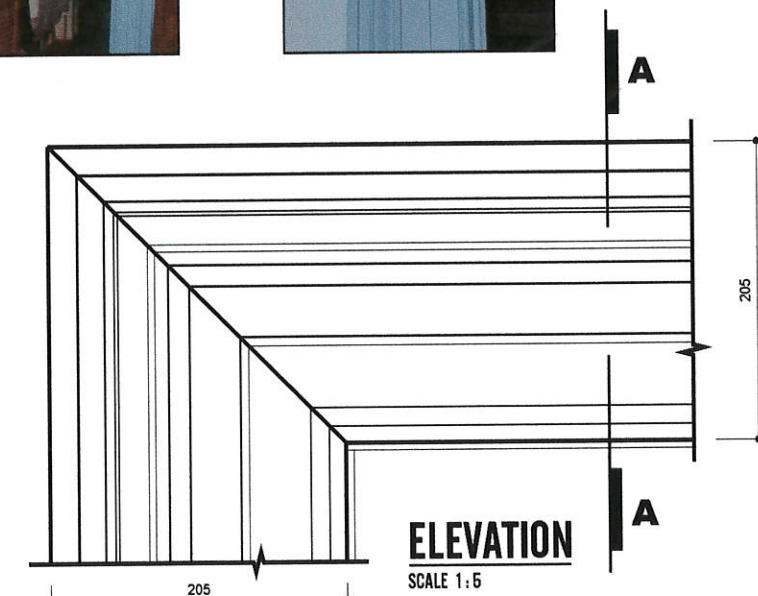
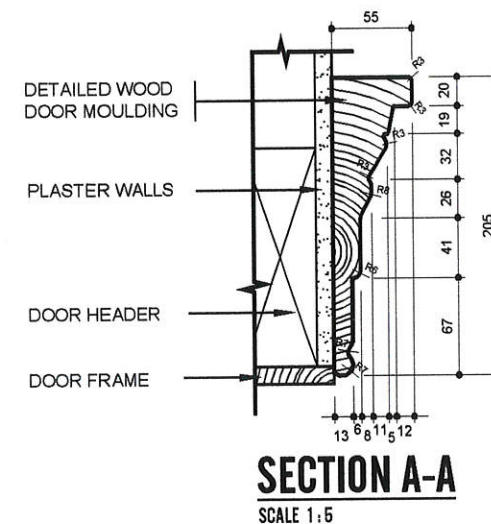
THE NEO-CLASSICAL STYLE COMES FROM THE OLD ENTRANCEWAY AND ANTIQUE DETAILED MOULDINGS AROUND DOORS AND WINDOWS ON THE INTERIOR (DETAIL A). THE OLD ENTRANCEWAY APPEARS TO HAVE A BROAD FLAT-HEADED TRANSOM OVER THE DOOR.

ANOTHER ASPECT OF NEO-CLASSICAL IS THE EXPRESSION OF STRUCTURE. CLASSIC ARCHITECTURE DETERMINED THAT A BUILDING SHOULD CONSIST SOLELY OF THE ELEMENTS THAT SUPPORT THE BUILDING. AS SEEN IN THIS BUILDING THE COLUMNS AT THE EDGES OF THE BUILDING ARE DETAILED TO EXPRESS THIS CLASSIC IDEA (DETAIL B).



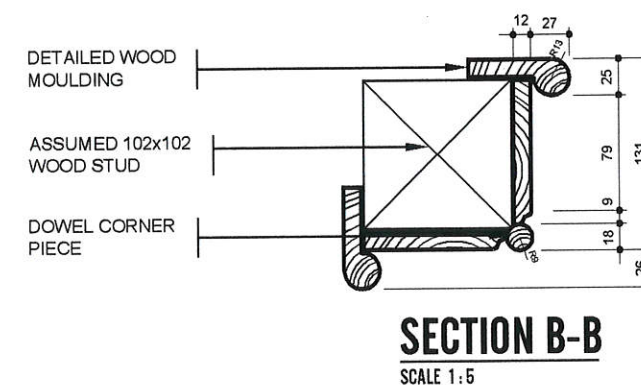
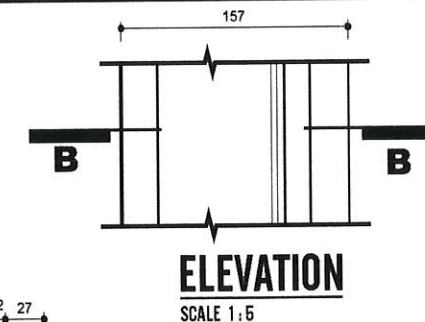
DETAIL A

DOOR MOULDING



DETAIL B

EXTERIOR BUILDING CORNER DETAIL



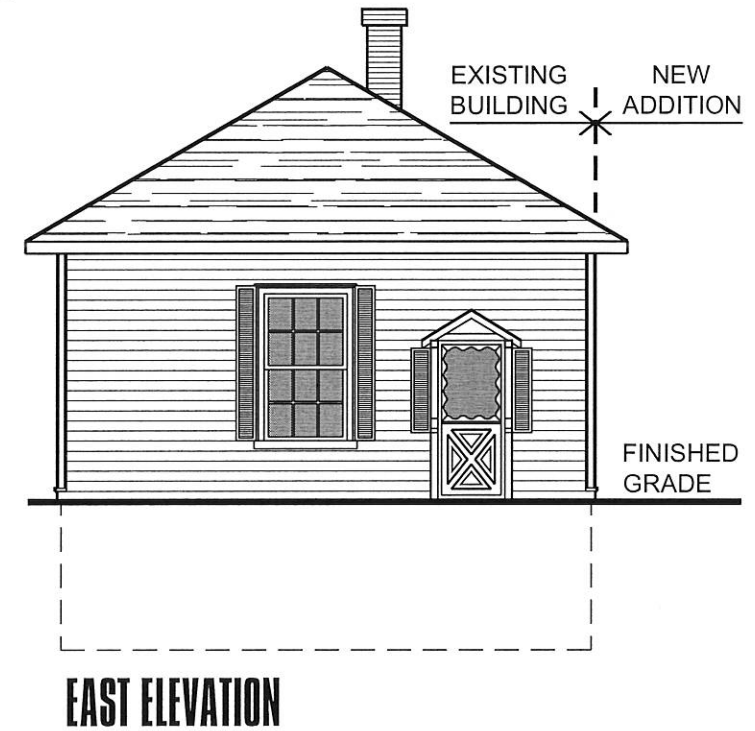
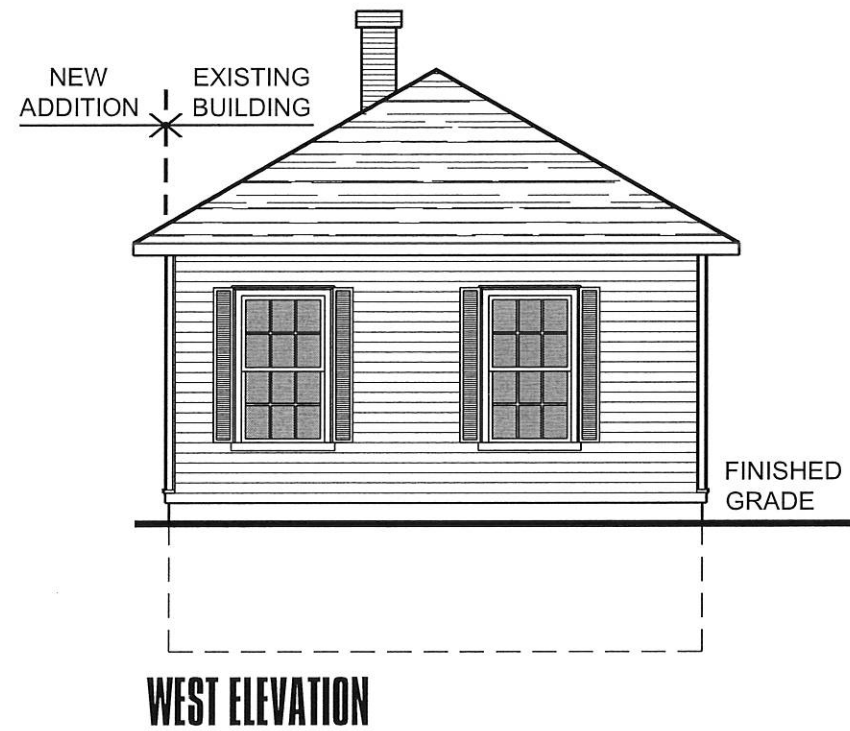
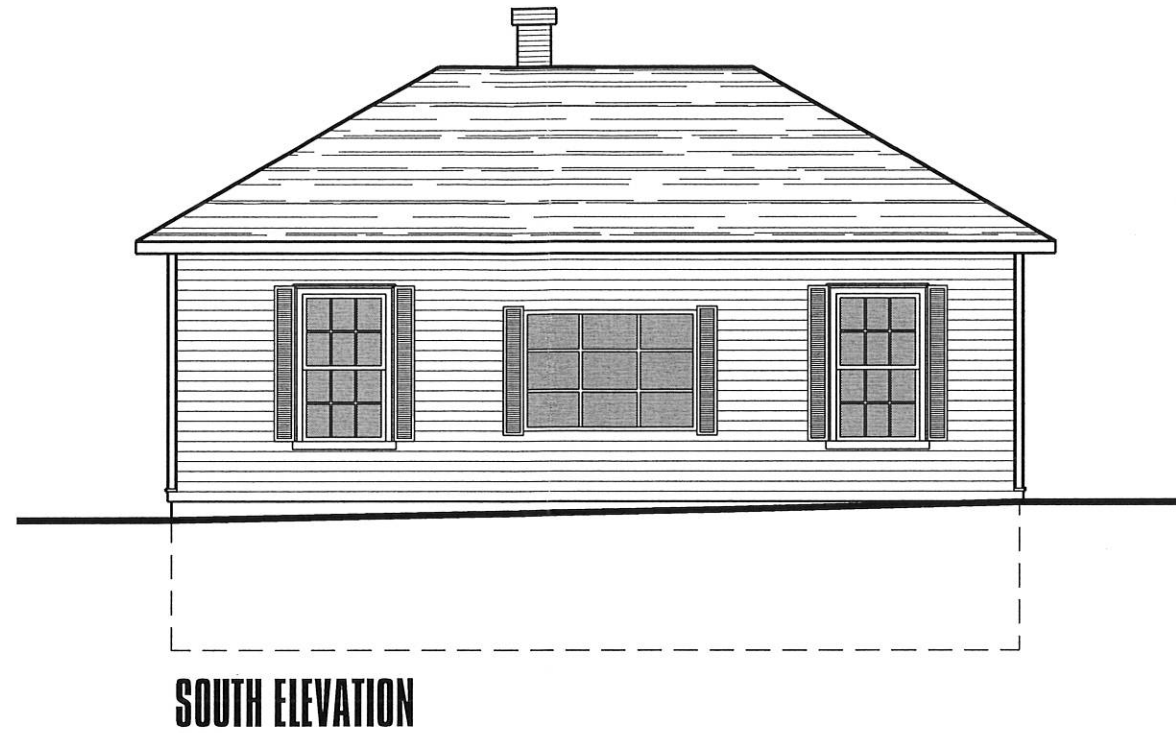
BUILDING - DREW HOUSE
OWNER - TONY DREW
LOCATION - NEW MARKET, ON

PROJECT 1:

DETAILS OF A 19TH CENTURY BUILDING

 **HUMBER COLLEGE**
School of Applied Technology

DRAWN BY: JEFF HILLEN
DATE: OCTOBER 7, 2002
COURSE: RENOVATION AND RESTORATION



ELEVATIONS AS RENOVATED

SCALE: 1/8" = 1'-0"

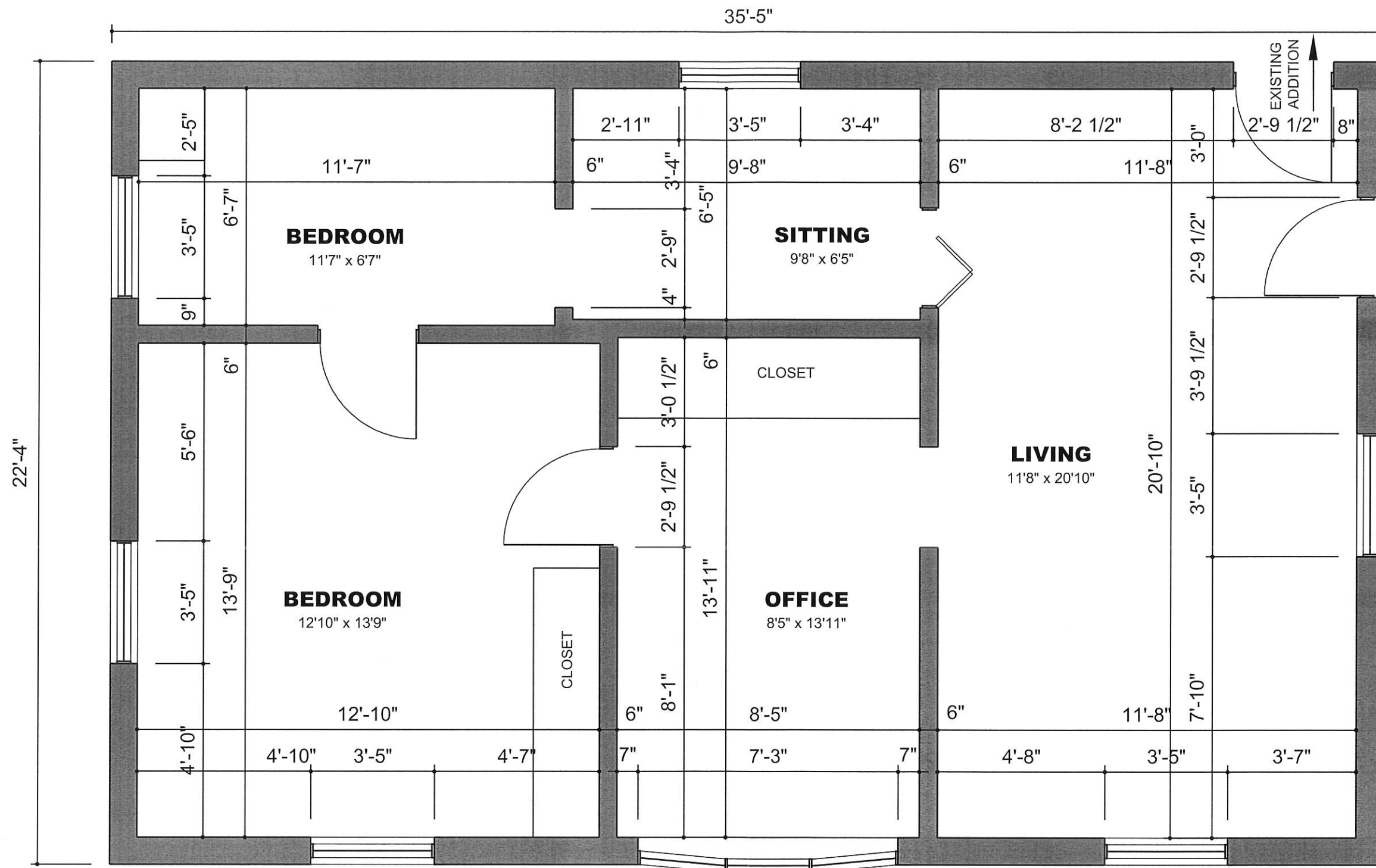
DREW HOUSE

ADDRESS: 1075 GORHAM STREET
NEWMARKET, ONTARIO

DRAWN BY: DAVE FINLEY
JEFF HILLEN

 **HUMBER COLLEGE**
School of Applied Technology

DATE PLOTTED: NOV 28, 2002
SCALE: 1/8" = 1'-0"



FLOOR PLAN AS RENOVATED

SCALE: 5/16" = 1'-0"

DREW RESIDENCE

ADDRESS: 1075 GORHAM STREET
NEWMARKET, ONTARIO

DRAWN BY: DAVE FINLEY
JEFF HILLEN

HUMBER COLLEGE
School of Applied Technology

DATE PLOTTED: NOV 28, 2002
SCALE: 5/16" = 1'-0"



Town of Newmarket
395 Mulock Drive P.O. Box 328,
Newmarket, Ontario, L3Y 4X7

Email: info@newmarket.ca | Website: newmarket.ca | Phone: 905-895-5193

Prioritizing Cycling Infrastructure on Mulock Drive Staff Report to Council

Report Number: 2019-99

Department(s): Engineering Services

Author(s): M. Kryzanowski, Manager, Transportation Services

Meeting Date: November 4, 2019

Recommendations

1. That the report entitled Prioritizing Cycling Infrastructure on Mulock Drive dated November 4, 2019 be received; and,
2. That the 5-year Active Transportation Implementation Plan now includes the Mulock MUP as a priority; and,
3. That Staff proceed with a Feasibility Study and Design for the Mulock Drive multi-use path (MUP); and,
4. That funding sources be sought from York Region, or from provincial and federal grant programs for the study, design and construction of the Mulock MUP; and,
5. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Purpose

The purpose of this report is to discuss the prioritization of the design and construction of the Mulock Drive multi-use path (MUP) as part of the workplan from the Town's Active Transportation Implementation Plan (ATIP).

Background

At the regular meeting on April 15, 2019, Town Council adopted the following:

That staff be directed to prepare a report on prioritizing cycling infrastructure on Mulock Drive to enhance the work of the Secondary Plan that is underway and to better connect the community to the Mulock Farm Park (item 9.4.20).

During that meeting, the ATIP was presented to Town Council for endorsement. The ATIP was developed by an Engineering Consultant hired by the Town, and it was the subject of public consultation with Newmarket residents and cycling groups. The Plan includes both on-street cycling infrastructure and off-road trail construction that were prioritized based on connectivity through the Town's network, and feedback received from residents and cyclists. No regional roads were included in the ATIP at that time.

Since the ATIP was finalized, there have been significant changes at the Town, such as the Town's purchase and proposed development of the Mulock Farm estate, an announcement for a Mulock GO station, and a Mulock GO Station Secondary Plan being prepared by the Town. The recent purchase of the Mulock Farm property creates some urgency for the Town to look at prioritizing Mulock Drive for the development of an active transportation route in the form of a MUP. As well, Mulock Drive is increasingly becoming a more widely used corridor for all modes of travel.

Engineering staff has submitted a request as part of the 2020 capital budget to undertake a feasibility study to determine the type and width of MUP to be used, where the MUP should be located on Mulock Drive (north side, south side or combination), what the alignment should be and what the estimated cost would be. The feasibility study would include field and survey work and design activities.

A feasibility study is needed before proceeding to the design because of the number of constraints along the Mulock Drive corridor and boulevards in this location, such as the Holland River crossing, the Regional Road arterial intersections, numerous driveways, underground and surface utilities, existing sidewalks, trees, space constraints and other obstacles and challenges such as bus shelters and other street furniture.

Discussion

The Mulock Drive Multi Use Path (MUP) would connect the existing bike lanes on Harry Walker Parkway to the bike lanes on Bathurst Street. The MUP would offer a major local and regional connection, serving Newmarket High School, the Magna Centre and the future Mulock GO station. It would cross the tracks and the Holland River, connect to the future Yonge Street cycling facility being built as part of the vivaNext Yonge bus rapid way project, and serve the Mulock Estate.

The MUP will likely consist of a two-way, 3.0 metre wide path on the boulevard, isolated from vehicular traffic. Staff will seek opportunities for funding through York Region and provincial / federal infrastructure grants to lower the Town's costs.

It is difficult to estimate the cost of construction for the MUP along Mulock Drive which is why the Feasibility Study is so important. Once the Feasibility Study is completed, staff

can return to Council before a preliminary design is obtained and a cost estimate calculated.

Conclusion

Both the Mulock MUP and the ATIP networks are important parts of the overall active transportation plan for the Town. It is recommended that the ATIP 5-year plan (currently completing the first year) proceed as recommended by the consultant and by the stakeholders who participated in the public consultations. As well, it is recommended that Staff pursue funding/approval for the feasibility study and detailed design. Multiple funding sources in the form of grants, York Region funding, or any other source, should be explored to fund some or all of the study, design and construction of the Mulock MUP.

Business Plan and Strategic Plan Linkages

Both the ATIP program and the Mulock MUP project conform to Council's Strategic Priority of Safe Transportation. Under the theme of Safe Transportation, item #2 states:

Continue to implement the traffic mitigation strategy and Active Transportation Plan and explore / advance an off-road Mulock multi-use path.

Consultation

No external consultation was undertaken in the preparation of this report, although extensive consultation was undertaken to determine the priorities of the ATIP.

Human Resource Considerations

None.

Budget Impact

The Feasibility Study and Design cost will be requested in the 2020 budget.

Attachments

None.

Approval

Rachel Prudhomme, Director, Engineering Services

Peter Noehammer, Commissioner, Development & Infrastructure Services

Contact

For more information or questions regarding this report, please contact Mark Kryzanowski, Manager, Transportation Services, at 905-895-5193 extension 2508 or MKryzanowski@newmarket.ca.



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Electric Vehicle Charging Station Project – Notification of OPG Grant Partnership Submission Staff Report to Council

Report Number: 2019-106

Department(s): Innovation & Strategic Initiatives

Author(s): Brett Morrow

Meeting Date: November 4, 2019

Recommendations

1. That the report entitled *Electric Vehicle Charging Station Project – Notification of OPG Grant Partnership Submission* dated November 4, 2019 be received; and,
2. That Council supports Newmarket's inclusion in Ontario Power Generation's (OPG) grant application to Natural Resources Canada's Zero-Emissions Vehicle Infrastructure Program (ZEVIP) to apply for funding to purchase and install electric vehicle charging stations in public parking locations owned by the Town; and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Purpose

To notify Council of Newmarket's inclusion in OPG's grant application to the ZEVIP program for funding to purchase and install five electric vehicle charging stations in four of Newmarket's most popular public locations.

Background

Natural Resources Canada opened the Zero-Emissions Vehicle Infrastructure Program (ZEVIP) on August 18, 2019 with applications due on September 18, 2019. Newmarket staff were approached by OPG staff in early September with a proposal to partner on a ZEVIP grant submission. The ZEVIP grant will fund 50% of the total project cost for the

purchase and installation of electric vehicle charging stations. Different types of charging stations have different funding contribution limits (see below).

Type of Charging Station	Maximum Funding
Level 2 (208 / 240 V) charging station	\$5,000 per connector*
Fast-charging station (from 20 kW to < 50 kW)	\$15,000 per station
Fast-charging station (from 50 kW and above)	\$50,000 per station

Newmarket staff have coordinated with staff at Newmarket-Tay Power and have come to the conclusion that level 2 charging stations are most appropriate for installation at the public locations outlined in Part II below.

Discussion

I. Ontario Power Generation Partnership Opportunity

Ontario Power Generation (OPG) approached the Town of Newmarket and a number of other eligible site applicants with an offer to partner on a Zero-Emissions Vehicle Infrastructure Program (ZEVIP) grant application. OPG will write the ZEVIP grant and apply on behalf of eligible site hosts to receive the funding to purchase and install the charging stations in the site hosts community. The proposal is as follows:

1. If OPG's ZEVIP grant application is successful OPG will complete all station deployment (site planning, station procurement, and construction/installation) and on-going operational services (network operations/reporting, servicing/maintenance, and driver support) for the stations in exchange for a fixed annual cost of \$1100-\$2000 per charging station. The cost per station is dependent on the complexity of the construction/installation at the site.
2. In addition to the fixed annual cost per station the site hosts will also fund the electricity costs to operate the charging stations
3. Site hosts are free to set user prices for vehicle charging while OPG collects the revenue and transfers it back to the site hosts
4. Site hosts are responsible for all non-charging station site maintenance (ex. Snow removal)

The benefits of partnering with OPG rather than Newmarket applying independently are:

1. Newmarket avoids the high upfront costs of charging station installation
2. OPG manages the procurement process for the electric vehicle charging stations reducing the workload for site hosts while being in a position to negotiate better prices per-unit through economies of scale (if successful, OPG will be procuring 92 electric vehicle charging stations for all site host partners).
3. OPG manages the reporting relationship with Natural Resources Canada reducing site host staff workloads

II. Newmarket's EV-Charging Stations and Potential Installation Locations

Newmarket has provided OPG with a list of four public Town-owned locations for the installation of five electric vehicle charging stations. The electric vehicle charging stations will be “level-2” which can fully charge a car in approximately 5-6 hours. Each charging station will have two ports which will require two dedicated parking spots (total of ten charging ports with ten dedicated parking spaces). The municipal locations provided to OPG were:

1. Town of Newmarket Municipal Offices (395 Mulock Drive). There will be one charging station (two ports) installed in the north parking lot and a second charging station (two ports) installed in the south parking lot for a total of four charging ports.
2. Magna Center (800 Mulock Drive). There will be one charging station (two ports) installed in the most cost efficient parking spots (likely south-east parking lot at the entrance)
3. Riverwalk Commons (P3). There will be one charging station (two ports) installed at the most cost efficient parking spots in the P3 lot.
4. Riverwalk Commons (Doug Duncan). There will be one charging station (two ports) installed at the most cost efficient parking spots on Doug Duncan Drive, east of Riverwalk Commons.

Conclusion

As of September 19, 2019 OPG has confirmed that they have submitted the ZEVIP grant and received a confirmation receipt from Natural Resources Canada. Natural Resources Canada is now evaluating applications and plan to notify applicants of their funding status by late November 2019. Contracts with successful applicants are currently planned to be signed in January 2020 with all projects being completed 18 months after contract execution. Staff will report back to Council and continue internal consultations if OPG's ZEVIP grant is successful

Business Plan and Strategic Plan Linkages

Well-planned and connected. Strategically planning for the future to improve access and enhance travel to, from, and within Newmarket.

Consultation

Inter-departmental consultations through an EV-Charging Station working group have been on-going since early 2019. Newmarket staff have met a number of times with staff from Newmarket-Tay Power to coordinate future electric vehicle charging station installations. Newmarket-Tay Power are supportive of the proposed locations.

If OPG's grant application is successful additional internal consultations with appropriate Public Works Services and Legislative Services staff will take place to ensure effective project coordination.

Human Resource Considerations

None.

Budget Impact

If the OPG grant is successful there will be operating costs associated with the installation of the electric vehicle charging stations for which funds have already been allocated. Depending on the complexity and cost of installation there will be an annual fixed rate cost of \$1100-\$2000 per station plus the hydro costs associated with operating the stations.

The fixed costs Newmarket will pay to OPG will be in the range of \$5500-\$10,000 per year with the electricity costs to operate the stations estimated to be approximately \$3000-\$5000 depending on usage. The total annual costs to the Town will range from \$8,500-\$15,000 depending on installation complexity and usage of stations.

These costs will be offset by the revenues generated by the charging stations which site hosts are free to set. Internal analysis has been completed that suggests charging \$1.50 per hour coupled with low initial usage of stations would generate between \$4000-\$6000 annually with revenues rising as charging station usage or price charged per hour rises.

Attachments

None.

Approval

Susan Chase, Director, Innovation & Strategic Initiatives

Contact

For more information please contact Brett Morrow at bmorrow@newmarket.ca or at 905-953-5300 x.2037



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Email: info@newmarket.ca | Website: newmarket.ca | Phone: 905-895-5193

Parking Enforcement Initiative – Pay It Forward Program Staff Report to Council

Report Number: 2019-107

Department(s): Legislative Services

Author(s): Flynn Scott, Manager of Regulatory Services

Meeting Date: November 4, 2019

Recommendations

1. That the report entitled Parking Enforcement Initiative – Pay It Forward Program dated November 4, 2019 be received; and,
2. That Council approve staff initiating a Pay It Forward program in lieu of a monetary fine for parking enforcement at various times throughout the year; and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Purpose

The purpose of this report is to provide Council with information related to parking enforcement and to request consideration on an education program to supplement parking tickets throughout the year.

Background

In preparation for the 2019 holiday season, members of Council inquired with Staff regarding opportunities for the Town to participate in a positive initiative pertaining to parking enforcement.

The Customer Services Department receives many parking-related complaints annually. The Town employs eight (8) full time parking enforcement officers to respond to formal complaints and to conduct proactive patrols of specific parking-related offences. Regulatory Services recognizes both the contentious nature of a parking enforcement

program and the demand for services to monitor and respond to parking issues throughout the community. While enforcement through ticketing can be compulsory, achieving voluntary compliance through public education is a key objective of the Regulatory Services Department.

When researching holiday initiatives related to parking enforcement, “Toys for Tickets” is notably a popular program choice throughout many communities, wherein parking tickets are eligible to be paid by donation of a toy or gift card of equal or greater value. The program offers an alternative method to paying a parking ticket and the program can be structured various ways to outline specific dates and types of violations eligible to participate.

The Town of Newmarket was recently invited to participate in a “Toys for Tickets” initiative, led by the Township of King. The program proposed the donation of a toy in exchange for a parking ticket received between November 1st and November 15th in relation to vehicles parked between the hours of 2:00 AM and 6:00 AM.

Discussion

“Toys for Tickets” Program Considerations

While the proposed initiative is positive, important considerations were documented when researching implications to the Town of Newmarket. For example, participating or interested communities such as Aurora, Bradford, East Gwillimbury, Georgina, King, and Orillia have smaller populations and therefore see minimal impact throughout the duration of the program pertaining to administration and financial implications. When comparing the number of tickets issued within Newmarket to other participating municipalities, the impact demonstrated is significantly disproportionate.

Further research was conducted to determine if like-sized communities have successfully implemented a “Toys for Tickets” initiative to determine the success of this program. The City of Brampton piloted the project in 2017 but discontinued in subsequent years due to challenges surrounding the administrative process and budget constraints in supporting the program moving forward.

Overall Implications

A major challenge in running a “Toys for Tickets” initiative in Newmarket surrounds the dates proposed by neighbouring communities: November 1st initiates the 2:00 AM to 6:00 AM parking restrictions for the Town. An increased focus on enforcement transpires at this time, in order to provide snow plows with safe and clear access to the Town’s roadways. Town Staff considered running the program during later dates, however, neighbouring communities identified challenges in postponing these dates due to the administrative processes required to ensure the toys are donated prior to December 24th. For example, tickets issued between November 1st and November 15th are permitted 30 days to make payment pursuant to legislation, resulting in members of the public being granted until potentially December 15th to opt-in for participation of the program. This leaves a minimal timeframe to ensure the toys reach the appropriate destination for donation and disbursement.

Alternative Program Options – “Courtesy Parking Ticket: Pay it Forward”

Town Staff conducted further research to explore an alternative program option. The City of Victoria, British Columbia, has operated a voluntary “pay it forward” initiative over the past 20 years and continues to document success. Their model substitutes parking tickets received between December 10th and December 24th with “Courtesy Parking Tickets” (warnings) in the form of a letter. The letter advises the offender that they have parked in contravention of a by-law, that they are receiving a warning rather than a ticket for the violation, and invites the individual to “pay it forward” by donating to a local food bank or charity in lieu of the violation. The program does not require the individual to make a donation, but the City of Victoria has reported success by increasing positive community relations and promoting local donations over the holiday season. A sample of Victoria’s courtesy letter is attached to this report for reference (see **Attachment 1**).

In determining the feasibility of administering this type of program, the overall impact is projected to be quite low: the program will require no additional administrative processes regarding the collection of donations – the option is voluntary and the onus is placed on the individual to choose if they wish to “pay it forward”. Similarly, there would be no administration required to identify and establish processes and procedures between departments regarding the financial recovery, balancing, and voiding of tickets in exchange for toys donated – a challenge that was highlighted by the City of Brampton.

Considerations of an alternative to traditional parking enforcement

While most communities run a “Toys for Tickets” program leading up to December 25th, Town Staff recommend moving forward with a “Pay it Forward” educational parking program to be offered throughout the year. With Newmarket becoming an increasingly diverse community, Town Staff propose implementing this program during various occasions (i.e. beyond the month of December), as well as pertinent times of the year

when education on parking restrictions will be an effective strategy (i.e. education within school zones at the start of the school year). The goal of this program will be to achieve compliance in a positive manner while promoting local donations. Rather than issuing warnings subjectively per officer, the program will be implemented strategically with a specific focus identified each time it is organized in order to support multiculturalism and local donations within the Town of Newmarket. Key considerations will be reviewed prior to each time the program is implemented, including the length of time the program will be run and when to focus on education for on-street parking initiatives.

The “Pay it Forward” program is projected to have a low budget impact due to parking enforcement officers already issuing a large number of warning tickets throughout the peak holiday seasons in an effort to remain educational and provide leniency. Town Staff propose to substitute standard warning notices that are already being issued during these times with a “Courtesy Parking Ticket” notice in an effort to promote “paying it forward” and donating to a local foodbank or charity of the individual’s choice. The financial impact will remain low due to merely restructuring current practices by the Town in an effort to increase educational awareness.

A sample of the Town’s proposed Courtesy Parking Ticket is attached to this report for reference (see **Attachment 2**). In an effort to keep donations local, the letter will refer to the Town’s website, which will have the names and addresses/website links to various Newmarket charities and foodbanks. A comprehensive call-out to all charitable organizations will be conducted to ensure those wishing to participate are included on this list.

Current Town of Newmarket Holiday Initiatives

In addition to the “Pay it Forward” parking initiative proposed for 2019, it is relevant to note the other incredible programs that the Town of Newmarket supports throughout various seasons:

- 1) Spring Food Drive
- 2) Fall/Thanksgiving Food Drive
- 3) Pumpkin Contest (proceeds to Newmarket Food Pantry)
- 3) Salvation Army Holiday + Toy/Food Drive

Conclusion

Town Staff do not recommend moving forward with the “Toys for Tickets” program in 2019 due to the financial impact, administration required to support its operation, and overall concerns for road clearance during snow plow removal.

However, the implementation of the “Pay it Forward” parking initiative program beginning in December 2019 and carrying forward in subsequent years is feasible due to low-impact to administration, budget, and staff resources required.

Staff will continue to monitor and research other opportunities as they arise, as well as conduct a review of the program to ensure demonstrated success

Business Plan and Strategic Plan Linkages

This report aligns with Council’s Strategic Pillar regarding Safe Transportation (Streets): Providing exceptional transportation experiences across all modes through continuous improvement of accessibility, safety and speed reduction.

Consultation

Consultation with communities currently participating in the “Toys for Tickets” program, as well as communities interested in participating, has been conducted. Consulted communities include: Aurora, Bradford, Brampton, East Gwillimbury, Georgina, King, Kingston, and Orillia.

The City of Victoria, British Columbia, was consulted to confirm their annual success with a “Courtesy Parking Ticket: Pay it Forward” model.

Human Resource Considerations

Not applicable.

Budget Impact

“Courtesy Parking Ticket: Pay it Forward” Program

Town Staff are proposing to move forward with a “Pay it Forward” program due to being low-impact on administration, budget, and staff resources. Overall, the financial implications on revenue remain low due to Staff proposing to run the program during periods when warning tickets are more commonly issued. For example, the potential revenue loss for running the program between December 14th and January 2nd is estimated to be approximately \$13,000. This program is also feasible to operate year-round; during various seasons and throughout key educational enforcement opportunities. This program will construct a strategic approach to educational parking enforcement and offer a positive alternative to donate to a local foodbank or charity.

Attachments

Attachment 1 – Sample of City of Victoria’s Courtesy Parking Ticket

Attachment 2 – Draft Sample of Town of Newmarket’s Courtesy Parking Ticket

Approval

Lisa Lyons

Director of Legislative Services/Town Clerk

Esther Armchuk

Commissioner of Corporate Services

Contact

For more information contact Flynn Scott, Manager of Regulatory Services at fscott@newmarket.ca.



Newmarket

COURTESY PARKING TICKET PAY IT FORWARD

Issued by the Town of Newmarket

We noticed that you were unable to make it back to your vehicle before the time limit posted.
(message to change according to the parking infraction)

Instead of issuing you a parking ticket, the Town of Newmarket invites you to pay it forward
and support a local Newmarket charity of your choice instead.

DID YOU KNOW?

- The Newmarket Food Pantry averages 400 visits per month and assists over 1,100 clients each month. More than 30 per cent of the Newmarket Food Pantry's clients are under the age of 18.
- Inn from the Cold welcomed approximately 5,115 attendees within a span of 154 nights of service and served 24,972 meals in 2018.
- Belinda's Place provides support, services and emergency housing for women in need.
- The Town of Newmarket has a CARE Fund (Creating Accessible Recreation for Everyone) that aims to give residents of all ages the opportunity to participate in recreational programming, by offering them financial assistance.

For a list of local charities in Newmarket that you can help support, visit newmarket.ca/payitforward
With your support, together, we can help those in need and make Newmarket even better.

THANK YOU

Town of Newmarket
Legislative Services, Parking Enforcement

ATTACHMENT #2

Courtesy PARKING TICKET

We noticed that you were unable to make it back to your vehicle in time before your on-street parking ran out.

Rather than issue a parking ticket, we invite you to pay it forward and donate to a foodbank or local charity of your choice.

Did You Know:

- You can pay for on-street parking on your phone with the City's ParkVictoria app? Download it for free from the App Store or Google Play.
- The ParkVictoria app sends you alerts when your parking time is running out and refunds unused time.
- Need more time? ParkVictoria enables you to extend your parking time up to the maximum time zone limit posted.

Happy Holidays
FROM THE CITY OF VICTORIA



victoria.ca/parking
parkingservices@victoria.ca
250.361.0260



Town of Newmarket

Minutes

Heritage Newmarket Advisory Committee

Date: Tuesday, September 3, 2019

Time: 7:00 PM

Location: Mulock Room
Municipal Offices
395 Mulock Drive
Newmarket, ON L3Y 4X7

Members Present: Billie Locke, Chair
Gord McCallum, Vice-Chair
Councillor Bisanz
David McLennan

Members Absent: Norman Friend
Mitch Sauder
Joan Seddon

Staff Present: A. Walkom, Legislative Coordinator

The meeting was called to order at 7:01 PM. Billie Locke in the Chair.

1. Additions & Corrections to the Agenda

None.

2. Declarations of Pecuniary Interest

None.

3. Presentations/Deputations

None.

4. Approval of Minutes

4.1 Heritage Newmarket Advisory Committee Meeting Minutes of June 4, 2019

Moved by: David McLennan

Seconded by: Councillor Bisanz

1. That the Heritage Newmarket Advisory Committee Meeting Minutes of June 4, 2019 be approved.

Carried

5. Correspondence

None.

6. Items

6.1 Heritage Plaque Research

Billie Locke provided an update regarding an offer from Richard MacLeod to provide training on property research related to Heritage Plaques. The Committee discussed the training and which Members would like to attend.

6.2 Workplan Discussion

The Legislative Coordinator provided an update to the Committee's workplan which has been reformatted for the new term.

6.3 Liberty Tree

The Committee discussed the Liberty Tree which is located between Botsford Street and Timothy Street and is recognized as the oldest tree in Newmarket. Recent construction has paved over part of the root system of the tree. The Committee discussed the proposed Protection of Trees on Private Property by-law which could affect trees on private property such as the Liberty Tree.

Moved by: Gord McCallum

Seconded by: David McLennan

1. That the Heritage Newmarket Advisory Committee request that staff provide an update on the status of the Protection of Trees on Private Property by-law.

Carried

7. Reports of Committee Members

7.1 Designated Property Maintenance and Concerns

There were no updates on these items.

7.1.1 Site Plaques

7.1.2 Residence Plaques

7.1.3 Heritage Location Plaques

8. Sub Committee Reports

8.1 Elman W. Campbell Museum Board

Billie Locke advised that the Museum garage sale in August raised \$700 for the Museum. She also advised that the summer events had seen good attendance.

8.2 Lower Main Street South Heritage Conservation District Advisory Group

There was no update on this item.

9. New Business

(1) The Committee discussed the need to find a new supplier for the Heritage plaques. Committee Members will research new potential sources and report back.

10. Adjournment

Moved by: Gord McCallum

Seconded by: Councillor Bisanz

1. That the meeting be adjourned at 7:38 PM

Carried

Chair

Date



Town of Newmarket

Minutes

Appointment Committee

Date: Tuesday, September 3, 2019

Time: 1:30 PM

Location: Cane Room
Municipal Offices
395 Mulock Drive
Newmarket, ON L3Y 4X7

Members Present: Mayor Taylor
Deputy Mayor & Regional Councillor Vegh, Vice Chair

Members Absent: Councillor Twinney, Chair

Staff Present: K. Saini, Deputy Town Clerk
D. Schellenberg, Manager of Accounting & Finance

The meeting was called to order at 1:30 PM.
Deputy Mayor & Regional Councillor Vegh in the Chair.

1. Additions and Corrections

None.

2. Declarations of Pecuniary Interest

None.

3. Presentations and Deputations

None.

4. Approval of Minutes

4.1 Appointment Committee Meeting Minutes of June 10, 2019

Moved by: Mayor Taylor

Seconded by: Deputy Mayor & Regional
Councillor Vegh

1. That the Appointment Committee Meeting Minutes of June 10, 2019 be approved.

Carried

4.2 Appointment Committee Meeting (Closed) Minutes of June 10, 2019

Moved by: Deputy Mayor & Regional
Councillor Vegh

Seconded by: Mayor Taylor

1. That the Appointment Committee Meeting (Closed) Minutes of June 10, 2019 be approved.

Carried

5. Items for Discussion

None.

6. Closed Session

6.1 Personal matters about an identifiable individual, including municipal or local board employees, as per Section 239 (2) (b) of the Municipal Act, 2001 - Applications to the Audit Committee

Moved by: Deputy Mayor & Regional
Councillor Vegh

Seconded by: Mayor Taylor

That the Appointment Committee resolve into a Closed Session for the purpose of discussing personal matters about identifiable individuals as per Section 239 (2) (b) of the Municipal Act.

Carried

The Appointment Committee resolved into Closed Session at 1:38 PM.

The Appointment Committee (Closed Session) Minutes are recorded under separate cover.

The Appointment Committee resumed into Open Session at 1:48 PM.

7. New Business

None.

8. Adjournment

Moved by: Mayor Taylor

Seconded by: Deputy Mayor & Regional
Councillor Vegh

1. That the Appointment Committee meeting adjourn at 1:49 PM.

Carried

Deputy Mayor & Regional Councillor Vegh, Vice Chair

Date



Town of Newmarket

Minutes

Main Street District Business Improvement Area Board of Management

Date: Wednesday, September 18, 2019

Time: 7:00 AM

Location: Serpa Studio
Old Town Hall
460 Botsford Street
Newmarket, ON L3Y 1T1

Members Present: Tom Hempen, Chair
Councillor Kwapis
Councillor Twinney
Rob Clark
Debbie Hill
Mark Iacovetta
Omar Saer
Ken Sparks

Members Absent: Allan Cockburn, Vice Chair
Jennifer McLachlan

Staff Present: F. Scott, Manager of Regulatory Services
F. DiPassio, Supervisor of Licensing & Parking Enforcement
E. Bryan, Business Development Specialist
J. Grossi, Legislative Coordinator

The meeting was called to order at 7:00 AM.
Tom Hempen in the Chair.

1. Additions and Corrections to the Agenda

The Chair advised that there were no additions or corrections to the agenda.

2. Declarations of Pecuniary Interest

- Ken Sparks declared a conflict related to Items 4.1 & 7.3 regarding a deputation from Snapd Inc. He advised his wife works for Snapd Inc.

3. Presentations & Recognitions

3.1 Parking Enforcement

The Manager of Regulatory Services provided an update outlining the current parking enforcement activities. He discussed the development of a long term parking solution and reviewed current practices.

The Members of the Main Street District Business Improvement Area Board of Management queried Staff regarding the availability of statistics detailing tickets issued in specific areas.

Moved by: Omar Saer

Seconded by: Councillor Twinney

1. That the presentation provided by the Manager of Regulatory Services regarding Parking Enforcement be received.

Carried

3.2 Film Permit Overview

The Supervisor of Licensing & Parking Enforcement provided information regarding the Film Policy and Film Permit application process.

The Members of the Main Street District Business Improvement Area Board of Management queried Staff on communication with the BIA regarding film policies, and best practices of neighbouring municipalities.

Moved by: Councillor Kwapis

Seconded by: Councillor Twinney

1. That the presentation provided by the Manager of Regulatory Services regarding a Film Permit Overview be received.

Carried

4. Deputations

4.1 snapd Inc.

Daniel Ramlogan, Snapd Inc, provided a deputation regarding the Newmarket BIA Holiday Program. He outlined the proposed program and asked the Members of the Main Street District Business Improvement Area Board of Management for their support and monetary donation towards a contest prize.

The Members of the Main Street District Business Improvement Area Board of Management queried the deputant regarding promotion requirements.

Moved by: Rob Clark

Seconded by: Omar Saer

1. That the deputation provided by Daniel Ramlogan regarding Snapd Inc. Newmarket BIA Holiday Program be received.

Carried

Ken Sparks took no part in the discussion or vote on the foregoing matter due to a declared conflict.

5. Approval of Minutes

5.1 Main Street District Business Improvement Area Board of Management Minutes of August 21, 2019

Moved by: Councillor Kwapis

Seconded by: Councillor Twinney

1. That the Main Street District Business Improvement Area Board of Management Minutes of August 21, 2019 be approved.

Carried

6. Items

6.1 Street Events Update

The Members advised that the Street Events subcommittee had not met since the last Main Street District Business Improvement Area Board of Management Meeting.

6.1.1 Soofa Update

The Business Development Specialist provided an update on the soofa data from the downtown area. She outlined the data availability and reporting timelines.

The Members of the Main Street District Business Improvement Area Board of Management queried Staff regarding public education opportunities.

6.2 Strategic Priority Update

6.2.1 Strategic Plan Consultant

That the Main Street District Business Improvement Area Board of Management discussed the strategic plan process and possibility of single-sourcing for a strategic plan consultant.

Moved by: Councillor Kwapis

Seconded by: Omar Saer

1. That the Main Street District Business Improvement Area Board of Management dissolve the strategic priority sub-committee.

Carried

Moved by: Omar Saer

Seconded by: Councillor Kwapis

1. That the Main Street District Business Improvement Area Board of Management oppose a single source process to hire a strategic plan consultant; and,
2. That a strategic priority sub-committee composed of Deb Hill, Rob Clark and Tom Hempen be formed to develop a scope document.

6.3 Garbage Update

Councillor Kwapis advised that the next taskforce meeting is October 29, 2019 and an update will be provided at the November Main Street District Business Improvement Area Board of Management Meeting.

The Members discussed garbage pick up on Main Street and the surrounding area.

6.4 Parking Update

Councillor Kwapis advised that a report was on the September 23, 2019 Committee of the Whole agenda regarding Implementation of the Administrative Monetary Penalty System (AMPS), and provided an update on long term parking solutions.

6.5 Staff Update

6.5.1 Financial Update

The Business Development Specialist provided an update regarding Main Street District Business Improvement Area 2019 remaining budget and outstanding items.

6.5.2 Financial Incentive Program Staff Working Group Update

The Business Development Specialist provided an update on the Financial Incentive Staff Working Group, and advised that updates will continue to be brought to Main Street District Business Improvement Area Board of Management Meetings to ensure communication with the business owners.

7. New Business

7.1 Strategic Plan Consultant Budget

The Members discussed the need to increase the budget for hiring a strategic plan consultant to ensure quality candidates apply.

Moved by: Rob Clark

Seconded by: Councillor Kwapis

1. That the Main Street District Business Improvement Area Board of Management increase the allocation of funds towards hiring a strategic priority facilitator up to \$10,000.

Carried

7.2 Laneway Lights Pilot

Councillor Kwapis advised that a pilot project related to lighting in the laneway beside Chip & Malt was available. He outlined that the Main Street District Business Improvement Area would be responsible for the cost of the light fixtures and Town of Newmarket Staff would provide installation at no cost.

Moved by: Omar Saer

Seconded by: Councillor Twinney

1. That the business owners on either side of the laneway be approached by the Main Street District Business Improvement Area Board of Directors to approve the installation of the lights; and
2. That the capital expenditure of the light fixtures be approved.

Carried

7.3 Snapd Inc Deputation

Moved by: Omar Saer

Seconded by: Rob Clark

1. That the Main Street District Business Improvement Area Board of Management provide funding in the amount of \$500 to Snapd Inc for the 2019 BIA Newmarket Holiday Program.

Carried

Ken Sparks took no part in the discussion or vote on the foregoing matter due to a declared conflict.

7.4 Santa Claus Parade - Best Float

1. That the Main Street District Business Improvement Area Board of Management provide funding in the amount of \$100 towards sponsorship for the Best Float in the 2019 Newmarket Santa Claus Parade; and,
2. That Rob Clark act as the judge for the Best Float in the 2019 Newmarket Santa Claus Parade.

7.5 Santa Shuffle

Tom Hempen provided an update from Nancy Harrison regarding the Santa Shuffle event.

7.6 Advertising

The Main Street District Business Improvement Area Board of Management discussed the current advertising budget for the remainder of 2019.

Moved by: Ken Sparks

Seconded by: Omar Saer

1. That the Main Street District Business Improvement Area Board of Management allocate up to \$3000 towards advertising.

Carried

Moved by: Councillor Twinney

Seconded by: Councillor Kwapis

1. That the Main Street District Business Improvement Area Board of Management form an advertising sub-committee composed of Omar Saer, Rob Clark, and Ken Sparks.

Carried

7.7 Holiday Party Sub-Committee

Moved by: Omar Saer

Seconded by: Mark Iacovetta

1. That the Main Street District Business Improvement Area Board of Management form a holiday party sub-committee composed of Councillor Twinney, Tom Hempen, and Deb Hill.

Carried

7.8 2019 Annual General Membership Meeting

The Main Street District Business Improvement Area Board of Management discussed possible dates for the 2019 Annual General Membership Meeting.

8. Closed Session

Tom Hempen advised that there was no requirement for a closed session.

9. Adjournment

Moved by: Omar Saer

Seconded by: Councillor Twinney

1. That the meeting be adjourned at 9:10 AM.

Carried

Tom Hempen, Chair

Date



Newmarket Public Library Board

Minutes

Date: Wednesday, September 18, 2019
Time: 5:30 PM
Location: Newmarket Public Library Boardroom
Newmarket Public Library
438 Park Avenue
Newmarket ON L3Y 1W1

Members Present: Darcy McNeill, Chair (joined by phone)
Jane Twinney, Vice Chair
Kelly Broome
Darryl Gray
Victor Woodhouse

Members Absent: Leslee Mason
Art Weiss

Staff Present: Linda Peppiatt, Deputy CEO
Todd Kyle, CEO
Lianne Bond, Administrative Coordinator

The Vice Chair called the meeting to order at 5:30 pm

1. Adoption of Agenda Items

- 1.1 Adoption of the Regular Agenda
- 1.2 Adoption of the Closed Session Agenda
- 1.3 Adoption of the Consent Agenda Items

Motion 19-09-49

Moved by Kelly Broome

Seconded by Darryl Gray

That agenda items 1.1 to 1.3 be adopted as presented

Carried

2. Declarations

None were declared.

3. Consent Agenda Items

- 3.1 Adoption of the Regular minutes for Wednesday, June 19, 2019
- 3.2 Adoption of the Special Meeting minutes for August 6, 2019
- 3.3 Adoption of the Closed Session minutes for August 6, 2019
- 3.4 Strategic Operations Report for June, July and August, 2019
- 3.5 Second Quarter Statistical Report
- 3.6 Monthly Bank Transfer
- 3.7 Second Quarter Financial Statement
- 3.8 Annual Renewal of Policies

Motion 19-09-50

Moved by Kelly Broome

Seconded by Victor Woodhouse

That Consent Agenda items 3.1 to 3.8 be approved and adopted as presented.

Carried

4. Business Arising

4.1 Marketing and IT Realignment Agreements

A high-level summary on the marketing and I.T. realignment agreements was presented to the Library Board. The Board tabled this item so that further discussion could be held in Closed Session as it related to personal matters about an identifiable individual.

4.2 Library Advocacy during Election Campaigns

The Library Board discussed the proposed revision to the Town of Newmarket Use of Corporate Resources and Election Campaign Activities Policy related to Library advocacy during election campaigns.

Motion 19-09-51

Moved by Victor Woodhouse

Seconded by Darryl Gray

That the Library Board receive the report on Library Advocacy during election campaigns;

And That it be added to the Action List further discussion.

Carried

4.3 2020 Operating and Capital Budget Requests

The Library Board reviewed the draft 2020 Operating and Budget Requests.

Motion 19-09-52

Moved by Victor Woodhouse

Seconded by Darryl Gray

That the Library Board approve the 2020 Operating and Capital Budget requests for submission to the Town of Newmarket Council.

Carried

4.4 Library Board Action List

The Library Board reviewed the Action List.

Motion 19-09-53

Moved by Kelly Broome

Seconded by Victor Woodhouse

That the Library Board receive the Action List as presented.

Carried

5. New Business

5.1 Reciprocal Borrowing Request from Bradford West Gwillimbury Public Library

The Board reviewed the report regarding Bradford West Gwillimbury Public Library's request to have a reciprocal borrowing arrangement with Newmarket Public Library.

Motion 19-09-54

Moved by Darryl Gray

Seconded by Kelly Broome

That the Library Board approve a reciprocal borrowing agreement with Bradford West Gwillimbury Public Library contingent on similar approval by the Bradford West Gwillimbury Public Library.

Carried

5.2 Drug and Alcohol Policy

The C.E.O. recommended that the Library Board adopt the Town of Newmarket Drug and Alcohol Policy to apply to library employees which aligns with new legislative frameworks surrounding cannabis, smoking and vaping.

Motion 19-09-55

Moved by Victor Woodhouse

Seconded by Darryl Gray

That the Library receive the report on Drug and Alcohol Policy;

And That the Library Board approve the Drug and Alcohol Policy as presented to be applicable to Library employees.

Carried

5.3 York Region Inclusion Charter

The report on the York Region Inclusion Charted asked that the Library Board endorse the York Region Inclusion Charter so that it can be shared in the Library facility as well as on the Library website.

Motion 19-09-56

Moved by Darryl Gray

Seconded by Kelly Broome

That the Library Board receive the report on York Region Inclusion Charter;

And that the Library Board endorse the Inclusion Charter for York Region;

And that the wording be customized so it is applicable to Newmarket Public Library as an employer and as a public service provider and be brought to the Library Board.

Carried

6. Closed Session (If Required)

Motion 19-09-57

Moved by Victor Woodhouse

Seconded by Kelly Broome

That the Library Board move in to closed session at 6:22 pm to discuss personal matters about an identifiable individual.

Carried

Motion 19-09-58

Moved by Victor Woodhouse

Seconded by Kelly Broome

That the Library Board move out of Closed Session at 6:37 pm.

Carried

Motion arising from Closed Session:

Motion 19-09-59

Moved by Darryl Gray

Seconded by Kelly Broome

THAT the Library Board receive the report on Marketing and IT realignment agreements;

And That the Library Board authorize the C.E.O. to execute and implement the one-year pilot Information Technology Joint Steering Committee, effective October 15, 2019;

And That the Library Board authorize the C.E.O. to execute and implement the one-year pilot Service Level Agreement Between Town of Newmarket Recreation & Culture/Marketing & Sponsorship and Newmarket Public Library, effective October 15, 2019;

And That the Library Board direct the C.E.O. to report on a regular basis to the Board on the progress and outcome measures related to these pilots and make recommendations to the Board regarding the future status of the agreements after the completion of the pilot year.

Carried

7. Dates of Future Meetings

7.1 The next Regular Board meeting is scheduled for Wednesday, October 16, 2019 at 5:30 pm in the Library Board room.

8. Adjournment

Motion 19-09-60

Moved by Victor Woodhouse

Seconded by Kelly Broome

That there being no further business the meeting adjourn at 6:38 pm.

Carried

Jane Twinney, Vice-Chair

Todd Kyle, Secretary/Treasurer

Town of Newmarket

Outstanding Matters List (2018 – 2022 term of Council)

As of October 23, 2019

	Originating Meeting Date and Subject	Recommendation and Responsible Department	Target Quarter / Timeframe	Staff Comments
Q4, 2019				
1.	Meeting Date: Committee of the Whole – April 9, 2018 Subject: Council Remuneration	Recommendations: 2. That Council refer the consultant and staff report to the new term of Council to be considered along with updated information at that time and to allow for phasing of any further adjustments to occur if necessary; and, Responsible Department: ➤ Office of the CAO/Human Resources	Q4, 2019	
3.	Meeting Date: Committee of the Whole - September, 25, 2017 Subject: Report 2017-16 Vacant Building Report – Window Wrap Program	Recommendation: 2. That staff be directed to report back on Option 2, a Window Wrap program. Responsible Departments: ➤ Legislative Services ➤ Economic Development	Q4, 2019	Information report to be distributed
4.	Meeting Date: Committee of the Whole – March 18, 2019 Subject: Construction Vibration Issues	Recommendations: 5. That staff investigate options for existing sites where construction activity will cause significant vibrations. Responsible Departments: ➤ Planning and Building Services & Engineering Services	Q4, 2019	
5.	Meeting Date: Committee of the Whole – August 28 – Motion Subject: Item 3 of Accessibility Advisory Committee Meeting Minutes of March 23 re: Accessibility in the downtown area	Recommendation: 1. That the Operational Leadership Team recommends that the following recommendation be referred to staff for review and report: a. That The Accessibility Advisory committee recommends to Council that Council consider ways to make as many entrances to Main Street buildings as accessible as possible. Responsible Departments: ➤ Legislative Services (lead), Planning and Building Services, Engineering Services & Legal Services	Q4, 2019	Joint Meeting to be scheduled with Business Improvement Area and Newmarket Accessibility Advisory Committee Chairs

	Originating Meeting Date and Subject	Recommendation and Responsible Department	Target Quarter / Timeframe	Staff Comments
6.	Meeting Date: Committee of the Whole – April 8, 2019 Subject: Hollingsworth Arena and Future Ice Allocation Considerations	Recommendations: 3. That the Town of Newmarket operate with six ice pads and report back annually on the status of ice allocations, and ability to accommodate users; and 6. That within six months staff bring back a report on any plans for public amenity use at this location; and, Responsible Department: ➤ Recreation & Culture Services	Q4, 2019	
9.	Meeting Date: Committee of the Whole – April 8, 2019 Subject: Cycling Infrastructure – Mulock Drive	Recommendations: 2. That staff be directed to prepare a report on prioritizing cycling infrastructure on Mulock Drive to enhance the work of the Secondary Plan that is underway and to better connect the community to the Mulock Farm Park. Responsible Department: ➤ Engineering Services	Q4, 2019	Report on Committee of the Whole - November 4, 2019 Agenda
10.	Meeting date: Committee of the Whole – March 19, 2018 Subject: 500 Water Street Parking Information Report 2018-11 (Cachet Parking Lot)	Recommendation: 3. That the Community Centre Lands Task Force work form the basis of a report back to Council, to be brought forward in Q1/Q2, 2019. Responsible Department: ➤ Engineering Services/ Community Centre Lands Task Force	Q4, 2019	
11.	Meeting Date: Committee of the Whole – February 25, 2019 Subject: Recognition of the Widdifield Family	Recommendations: 1. That staff be directed to investigate options that will recognize the area east of the river and west of Doug Duncan Drive, that lies between Timothy and Water St to be recognized in some format by a commemorative plaque or other option that acknowledges and demonstrates the background and history of an area known to be Widdifield Park; and, 2. That Mike Widdifield of Newmarket be notified of any proposals. Responsible Department: ➤ Recreation / Parks	Q4, 2019	Information Report to be provided

	Originating Meeting Date and Subject	Recommendation and Responsible Department	Target Quarter / Timeframe	Staff Comments
12.	Meeting Date: Committee of the Whole - February 26, 2018 Subject: Newmarket Public Library Study Implementation	Recommendations: 2. That Council refer the further consideration and direction with respect to library facility needs study to the 2018 – 2022 Council Strategic Priority setting process. Responsible Department: ➤ Community Services/Newmarket Public Library	Q4, 2019	
13.	Meeting Date: Committee of the Whole – April 29, 2019 Subject: 2018-2022 Council Strategic Priorities	Recommendations: 2. That Staff report back to Council with respect to a fulsome, ongoing communications plan (completed) and an overall performance measurement approach intended to track and present progress. Responsible Department: ➤ Strategic Priority Staff Working Group	Q4, 2019	
14.	Meeting Date: Committee of the Whole - September 23, 2019 Subject: Established Neighbourhoods Compatibility Study	Recommendation: Established Neighbourhoods Compatibility Study Responsible Department: ➤ Planning and Building Services	Q4, 2019	Special Committee of the Whole scheduled December 2, 2019
15.	Meeting Date: Committee of the Whole – June 17, 2019 Subject: Ward 1 Traffic Petitions	Recommendation: 1. That the petitions regarding traffic issues in Ward 1 be received and referred to staff. • Atkins Drive – Speed Mitigation • Helena Court – Parking • Kingsmere Avenue – Stop sign Responsible Departments: ➤ Engineering Services	Q4, 2019	
Q1, 2020				
16.	Meeting Date: Special Committee of the Whole – May 14, 2019 Subject: Ranked Ballots	Recommendation: 3. That Staff report back to Council with respect to referendum questions for the 2022 Municipal Election; and, Responsible Departments: ➤ Legislative Services	Q1, 2020	

	Originating Meeting Date and Subject	Recommendation and Responsible Department	Target Quarter / Timeframe	Staff Comments
17.	Meeting Date: Committee of the Whole - August 26, 2019 Subject: Traffic & Parking Petitions	Recommendations: <ol style="list-style-type: none"> 1. That the petition regarding Parking Restrictions on Helmer Avenue be referred to Staff; and, 2. That the petition regarding Traffic Calming Measures/Speed Mitigation on Flagstone Way be referred to Staff; and, 3. That the petition regarding Traffic Calming Measures/Speed Mitigation on Simcoe Street be referred to Staff. Responsible Departments: <ul style="list-style-type: none"> ➤ Engineering 	Q1, 2020	
18.	Meeting Date: Committee of the Whole - April 30, 2018 Subject: Heritage Designations - York Region Administrative Building and Newmarket Canal System	Recommendations: <ol style="list-style-type: none"> 1. The Strategic Leadership Team/Operational Leadership Team recommend that the following be referred to staff for review and report: <ol style="list-style-type: none"> a. That the Heritage Newmarket Advisory Committee propose to the Region of York that the Administration Centre building be designated, due to its noted architect; and, b. That the Heritage Newmarket Advisory Committee recommend the Town of Newmarket designate the Newmarket Canal system. Responsible Department: <ul style="list-style-type: none"> ➤ Planning and Building Services 	Q1, 2020	
19.	Meeting Date: Committee of the Whole - September 23, 2019 Subject: All Way Stop at Dover Crescent and Burford Street	Recommendations: <ol style="list-style-type: none"> 1. That the traffic issue related to an all-way stop at Dover Crescent and Burford Street be referred to Staff. Responsible Departments: <ul style="list-style-type: none"> ➤ Engineering Services 	Q1, 2020	
20.	Meeting Date: Council - September 9, 2019 Subject: All Way Stop at Dover Crescent and Burford Street	Recommendations: <ol style="list-style-type: none"> 1. That the deputation by Joseph Coupal regarding a Request for an All-way Stop at the Intersection of London Road and Harewood Boulevard be received and referred to staff Responsible Departments: <ul style="list-style-type: none"> ➤ Engineering Services 	Q1, 2020	

	Originating Meeting Date and Subject	Recommendation and Responsible Department	Target Quarter / Timeframe	Staff Comments
21.	Meeting Date: Committee of the Whole - June 17, 2019 Subject: Protection of Trees on Private Property	Recommendations: 4. That following the internal and public consultation, issues identified in this report, together with comments from the public, and Committee, be addressed by staff in a comprehensive report to the Committee of the Whole with a draft by-law; and, Responsible Department: ➤ Planning Services	Q1, 2020	PIC at the iWonder Event completed.
22.	Meeting Date: Committee of the Whole – June 17, 2019 Subject: Youth Engagement, Diversity and Inclusivity, and Consultation on the Environment	Recommendation: 3. That staff be directed to plan a Climate Change Open House for Fall 2019 (completed) and a Spring 2020 e-Waste Collection event as part of a one-year pilot environmental consultation program and report back in 2020 with a review of this program; Responsible Departments: ➤ Engineering Services, Public Works Services	Q1, 2020	
Q2, 2020				
23.	Meeting Date: Committee of the Whole - September 23, 2019 Subject: Derelict Properties	Recommendations: 1. That Staff circulate an information report related to derelict properties, including information regarding demolition requirements and any impediments that may apply. Responsible Departments: ➤ Legislative Services ➤ Planning & Building	Q2, 2020	
25.	Meeting Date: Committee of the Whole - April 30, 2018 Subject: Asset Replacement Fund Strategy	Recommendation: 1. That the Asset Replacement Fund Strategy be referred to staff for further information and be brought back to Council for consideration at a later date. Responsible Departments: ➤ Financial Services	Q2, 2020	

	Originating Meeting Date and Subject	Recommendation and Responsible Department	Target Quarter / Timeframe	Staff Comments
26.	Meeting Date: Council – December 5, 2016 Subject: Report 2016-25 – 178, 170, 184, 188, 190 and 194 Main Street S.	Recommendation: 1. That in 120 days, staff be directed to bring back an amendment to the Heritage Conservation District Plan and By-law for consideration of Council that would outline the criteria which would need to be met by applicants in order to be considered for approval for a fourth storey set back from the street by a minimum of 15 (fifteen) feet. Responsible Department: ➤ Planning and Building Services	Q2, 2020	
Q3, 2020				
27.	Meeting Date: (1) Committee of the Whole - November 6, 2017 (2) Committee of the Whole – April 9, 2018 (Temporary Parking Exemption Report) Subject: Residential Parking	Recommendations: (1) 1. That Development and Infrastructure Services Engineering Services and Planning and Building Services - Report 2017-45 dated November 6th, 2017 regarding Residential Parking Review be received and the following recommendations be adopted: c. That, subject to budget approval, staff be directed to undertake a review of the Parking By-law and report back to Committee of the Whole with recommendations on improvements to parking matters discussed in this report. (2) 5. That the Temporary Parking Exemption Program be implemented as a pilot project and reviewed as part of the overall residential parking review scheduled for Q1/Q2, 2019 Responsible Department: ➤ Planning and Building Services / Legislative Services	Q3, 2020	CW held on June 10, 2019
Q4, 2020				
28.	Meeting Date: Committee of the Whole - September 23, 2019 Subject: Town-Wide Mitigation Strategy - Traffic Calming Policy Public Consultation Report	Recommendations: 2. That Staff report back to Council in up to 12 months regarding various initiatives raised in this report. Responsible Departments: ➤ Engineering	Q4, 2020	

	Originating Meeting Date and Subject	Recommendation and Responsible Department	Target Quarter / Timeframe	Staff Comments
29.	Meeting Date: Committee of the Whole – June 17, 2019 Subject: Single Use Plastics	Recommendation: <ol style="list-style-type: none"> That Council direct staff to bring back a report which outlines the roles and responsibilities of the Province, the Region and the Town in relation to recycling and diversion and provides the following: <ol style="list-style-type: none"> information on what work is currently being done to address the reduction and eventual elimination of single use plastics; and, clear options for Council to consider to ensure the town is taking steps within its jurisdiction to reduce and eventually eliminate single use plastics. Responsible Departments: <ul style="list-style-type: none"> ➤ SLT to determine 	TBD	
2021				
30.	Meeting Date: Council – January 18, 2016 – Item 35 Subject: 2015-44 – Proposed Trail from Yonge Street to Rita's Avenue	Recommendation: <ol style="list-style-type: none"> That staff provide alternate trail options for this area at a lower cost. That Item 35 of the Council Minutes of December 14, 2015 being Joint Development and Infrastructure Services - Planning and Building Services and Engineering Services Report 2015-44 dated November 19, 2015 regarding a proposed trail from Yonge Street to Rita's Avenue be reconsidered; and, That staff provide alternate trail options for this area at a lower cost, including the option of extending the trail through George Luesby Park along Clearmeadow Boulevard to Yonge Street and further connecting the trail from Flanagan Court/Rita's Avenue to the George Luesby Park Trail; and, That staff also include in the report the option of installing lighting along the George Luesby Park Trail. Responsible Department: <ul style="list-style-type: none"> ➤ Planning and Building Services ➤ Engineering Services 	2021	Deferred subsequent to VivaNext construction

Quaker Hill Neighbours – We Need Your Help!

May 2019

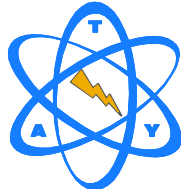
The Intersection of William Roe & Dixon Blvd. has become increasingly dangerous and has been witness to too many accidents and near misses. We are working with Town Council to remedy the problem before someone gets hurt.

Three areas of concern: William Roe East & West; Intersection of William Roe & Dixon Blvd.; Dixon Blvd. North & South.

Armed with as many signatures as possible; this Petition will be presented to our Ward 5 Councilor, Bob Kwapis; who will then present to Council with a proposal for impact studies and an efficient resolution.

PLEASE SIGN THE PETITION:

Note: This petition has been redacted to remove personal information. Original document contains 164 signatures.



590 Steven Court, Newmarket, Ontario L3Y 6Z2
Tel: [905] 895-2309
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Email: nmhydro@nmhydro.ca

Newmarket-Tay Power Distribution Ltd.

November 6, 2019

Newmarket –Tay Power Distribution Ltd. Report of the President

TO: Council of The Town of Newmarket

SUBJECT: Newmarket –Tay Power Distribution Ltd. Director Nomination Process

ORIGIN: President, Newmarket – Tay Power Distribution Ltd.

RECOMMENDATIONS:

THAT the Newmarket – Tay Power Distribution Ltd. Report of the President dated November 6, 2019 regarding the process for a director search for the board of directors of Newmarket – Tay Power Distribution (“NT Power”) be received and the following recommendations be adopted:

WHEREAS the existing NT Power Board of Directors consists of four Non-Municipal appointees, the Mayor of Newmarket, the Mayor of Tay and the President of NT Power

AND WHEREAS a new strategic framework developed by NT Power in 2018 recommended that the Board of Directors be comprised of five Non-Municipal Directors, the Mayor of Newmarket and the Mayor of Tay;

AND WHEREAS the Municipal Council of the Town of Newmarket and the Municipal Council of the Township of Tay approved the new composition of the NT Power Board of Directors in May of 2018;

AND WHEREAS in accordance with Article 3 of the NT Power Shareholders Agreement, the NT Power Board of Directors (the “Board”), with input from the professional recruiting firm of Boydens has identified a list of candidates from which to select a nominee to be appointed as the fifth Non-Municipal Director at the next NT Power annual general meeting;

NOW THEREFORE BE IT RESOLVED by the Municipal Council of the Corporation of the Town of Newmarket as follows:

- 1. THAT the Mayor, one Councillor to act as Committee Chair and one Councillor to act as a Committee member be appointed to an ad-hoc joint committee of the Councils of the Town of Newmarket and the Township of Tay (the “Joint**

Director Nomination Process

Committee”) for the express purposes of considering the list of candidates for the fifth Non-Municipal Director.

Introduction:

In 2017, NT Power retained the consulting firm of Decision Partners and initiated development of a 20-year strategic plan for NT Power that will result in iterative annual Business Plans to protect the interests of its Shareholders, customers and the utility. A number of other initiatives were also underway:

- The Ontario Energy Board (“the OEB”) had initiated a proceeding to examine the governance of electric and gas distribution utilities and issued a draft report of their findings and reporting requirements.
- NT Power was in the process of acquiring Midland Power Utility Corporation (“MPUC”), forming affiliate companies (Envi Networks Ltd.) and examining other opportunities for business expansion in response to Municipal Council’s hold and grow strategy.
- At the request of Town of Newmarket staff, Newmarket Hydro Holdings Inc. (NHHI”) retained the consulting firm of Grant Thornton to examine and make recommendations on the NHHI and Tay Hydro Inc. corporate structure going forward.

Both decision Partners and Grant Thornton recommended that the board of NT Power would remain at seven directors with all being fully independent. The municipal CAOs or their appointed delegate would be invited to attend board meetings of NT Power and any affiliate companies. When this recommendation was reviewed by Newmarket and Tay Councils, it was decided to keep the Mayors of Newmarket and Tay on the board of NT Power and move to five independent (Non-Municipal) directors.

In accordance with the NT Power Shareholders Agreement (the “Agreement”), the Board struck a Nominating Committee (the “Committee”) consisting of chair B. Betts, and directors C. Prattas, B. Gabel and J. Taylor to; with input from a professional recruiting firm and utilizing corporate governance best practices, provide the shareholders with a recommended list of candidates from which to select nominees to be elected directors with respect to all then vacant director positions or all director positions which will be vacant as at the next annual general meeting of NT Power. A minimum of two candidates are to be provided for each vacancy.

The Board retained the services of Boydens to conduct a director search. Working with Boydens the committee has identified three candidates for consideration by the shareholders.

The shareholders are now required to strike a five-person ad-hoc joint committee consisting of two members of council from each of Tay and Newmarket and a joint committee chair for the express purposes of considering the candidates and making a final selection of one of them for consideration for election by the shareholders to the

Director Nomination Process

Board as part of the next annual general meeting of NT Power in the spring of 2020.
The Board recommends that the Mayors of each of Newmarket and Tay be appointed to this ad-hoc committee.

[Original signed by]

P.D. Ferguson, P.Eng. President
Newmarket – Tay Power Distribution Ltd.

Corporation of the Town of Newmarket

By-law 2019-68

A By-law to amend by-law 2011-24, as amended, to regulate traffic within the Town of Newmarket.
(Schedule III – Stop Signs).

Whereas it is deemed necessary to amend By-law 2011-24, as amended, being a By-law to Regulate Traffic within the Town of Newmarket.

Therefore be it enacted by the Council of the Corporation of the Town of Newmarket as follows:

1. That Schedule III of the Traffic Bylaw 2011-24 be amended by deleting:
 - a) Knapton Drive at William Booth Avenue 2 way
eastbound on Knapton Drive;
 - b) Knapton Drive at William Booth Avenue 2 way
westbound on Knapton Drive; and,
2. That Schedule III of the Traffic Bylaw 2011-24 be amended by adding:
 - a) Knapton Drive at Sawmill Valley Drive 4 way
eastbound on Knapton Drive;
 - b) Knapton Drive at Sawmill Valley Drive 4 way
westbound on Knapton Drive;
 - c) William Booth Avenue at Knapton Drive 4 way
northbound on William Booth Drive;
 - d) William Booth Avenue at Knapton Drive 4 way
southbound on William Booth Drive: and,
3. That Schedule III of the Traffic Bylaw 2011-24 be amended by adding:
 - e) Tango Crescent at William Booth Avenue 1 way
eastbound on Tango Crescent.

Enacted this 11th day of November, 2019.

John Taylor, Mayor

Lisa Lyons, Town Clerk



Corporation of the Town of Newmarket

By-law 2019-70

A By-law To Exempt Certain Lands From The Part Lot Control Provisions Of The Planning Act.

(Marianneville Developments Limited) Blocks 121 and 122, Registered Plan 65M-4587.

Whereas it is deemed advisable to exempt certain lands from the provisions of Section 50(5) of the Planning Act, R.S.O. 1990, c.P.13;

And whereas the land use to be accommodated by the exemption, the parcel to be created, and any remaining parcel, are in conformity with the governing Official Plan and are permitted and in conformity with the Zoning By-law in effect for the area in question;

And whereas Plan 65M-4587 was registered on November 28, 2017 and the construction of the units in Blocks 121 and 122 have now advanced to a point where it is appropriate to enact the required By-law;

Therefore be it enacted by the Council of the Corporation of the Town of Newmarket as follows:

1. That the provisions of Section 50(5) of the Planning Act, R.S.O. 1990, c.P. 13 do not apply to the lands described as Blocks 121 and 122, Registered Plan 65M-4587, further described as Parts 1 through 26 inclusive, on Plan 65R-38656, Town of Newmarket, Regional Municipality of York.
2. And that the Municipal Solicitor or designate be authorized and directed to electronically sign and register this By-law on title.
3. And that this By-law will lapse after a period of 2 years from the date of enactment.

Enacted this 11th day of November, 2019.

John Taylor, Mayor

Lisa Lyons, Town Clerk

Corporation of the Town of Newmarket

By-law 2019-71

A By-law to grant a site specific exemption for the property with the Municipal address of 178 Parkview Crescent, Newmarket, from Interim Control By-law 2019-04.

Whereas on January 21, 2019. Council for the Town of Newmarket enacted Interim Control By-law No. 2019-04 to control the erection of, or additions resulting in, any large scale dwellings within defined areas of the Town of Newmarket.

And whereas on November 4, 2019 Newmarket Council considered a request for an exemption to Interim Control by-law 2019-04 for the property with the Municipal Address of 178 Parkview Crescent.

Now, therefore, be it resolved that the Council of the Corporation of the Town of Newmarket enacts as follows:

1. Interim Control By-law 2019-04 is hereby amended by adding the following section:

9b. Notwithstanding Section 1 of this By-law, on the lands described as 178 Parkview Crescent, Newmarket, there shall be permitted the construction of an attached garage, and the addition of a single-storey addition resulting in a total Gross Floor Area not exceeding 145 square metres.

Enacted this 11th day of November, 2019.

John Taylor, Mayor

Lisa Lyons, Town Clerk



Corporation of the Town of Newmarket

By-law 2019-72

A By-law to grant a site specific exemption for the property with the Municipal address of 844 Magnolia Avenue, Newmarket, from Interim Control By-law 2019-04.

Whereas on January 21, 2019. Council for the Town of Newmarket enacted Interim Control By-law No. 2019-04 to control the erection of, or additions resulting in, any large scale dwellings within defined areas of the Town of Newmarket.

And whereas on November 4, 2019 Newmarket Council considered a request for an exemption to Interim Control by-law 2019-04 for the property with the Municipal Address of 844 Magnolia Avenue.

Now, therefore, be it resolved that the Council of the Corporation of the Town of Newmarket enacts as follows:

1. Interim Control By-law 2019-04 is hereby amended by adding the following section:

9b. Notwithstanding Section 1 of this By-law, on the lands described as 844 Magnolia Avenue, Newmarket, there shall be permitted the construction of a second-storey addition to the existing dwelling, resulting in a total Gross Floor Area not exceeding 325 square metres.

Enacted this 11th day of November, 2019.

John Taylor, Mayor

Lisa Lyons, Town Clerk



Corporation of the Town of Newmarket

By-law 2019-73

A By-law to amend by-law 2019-63, as amended, being a by-law to regulate parking within the Town of Newmarket.
(Schedule IV – No Parking).

Whereas it is deemed necessary to amend By-law 2019-63, as amended, being a By-law to Regulate Parking within the Town of Newmarket.

Therefore be it enacted by the Council of the Corporation of the Town of Newmarket as follows:

THAT Schedule IV (No Parking) of the Parking Bylaw 2019-63, as amended, be further amended by deleting the following:

Road	Side	Between	Prohibited Times
Harry Walker Parkway	East	Davis Drive to its north limit	Anytime
Harry Walker Parkway	West	South side of Ringwell Drive to a point 100 feet southerly thereof	Anytime
Harry Walker Parkway	West	A point 100 feet south of Kerrisdale Boulevard to a point 100 feet north of Kerrisdale Blvd.	Anytime
Harry Walker Parkway	West	A point 30 metres north of Stellar Drive to Davis Drive	Anytime
Harry Walker Parkway South	East	From 150 metres north of Gorham Street to Mulock Drive	Anytime
Harry Walker Parkway South	West	From 150 metres north of Gorham Street to Mulock Drive	Anytime

THAT Schedule IV (No Parking) of Parking Bylaw 2019-63, as amended, be further amended by adding the following:

Road	Side	Between	Prohibited Times
Harry Walker Parkway North	Both	Davis Drive to its north limit	Anytime
Harry Walker Parkway South	Both	Davis Drive to Mulock Drive	Anytime
Stackhouse Road	Both	Leslie Street to Harry Walker Parkway South	Anytime

Enacted this 11th day of November, 2019.

John Taylor, Mayor

Lisa Lyons, Town Clerk

Corporation of the Town of Newmarket

By-law 2019-74

A By-law to confirm the proceedings of a meeting of Council – November 11, 2019

Whereas s. 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 provides that the powers of a municipal corporation shall be exercised by its Council; and,

Whereas s. 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25 provides that a municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and,

Whereas the Council of the Town of Newmarket deems it advisable to pass such a by-law;

Therefore be it enacted by the Council of the Corporation of the Town of Newmarket as follows:

1. That subject to Section 3 of this by-law, every decision of Council, as evidenced by resolution or motion, taken at the meeting at which this by-law is passed, shall have the same force and effect as if each and every one of them had been the subject matter of a separate by-law duly enacted;
2. And that the execution and delivery of all such documents as are required to give effect to the decisions taken at the meeting at which this by-law is passed and the resolutions passed at that meeting are hereby authorized;
3. And that nothing in this by-law has the effect of giving to any decision or resolution the status of a by-law where any legal prerequisite to the enactment of a specific by-law has not been satisfied;
4. And that any member of Council who disclosed a pecuniary interest at the meeting at which this by-law is passed shall be deemed to have disclosed that interest in this confirmatory by-law as it relates to the item in which the pecuniary interest was disclosed.

Enacted this 11th day of November, 2019.

John Taylor, Mayor

Lisa Lyons, Town Clerk