



# Central York Fire Services

## Minutes

### Joint Council Committee

Date: Wednesday, May 15, 2019  
Time: 9:30 AM  
Location: Council Chambers  
Municipal Offices  
395 Mulock Drive  
Newmarket, ON L3Y 4X7

Members Present: Councillor Bisanz, Town of Newmarket, Vice-Chair  
Councillor Gallo, Town of Aurora  
Councillor Gilliland, Town of Aurora  
Deputy Mayor & Regional Councillor Vegh, Town of Newmarket  
Councillor Broome, Town of Newmarket

Members Absent: Mayor Mrakas, Town of Aurora

Staff Present: E. Armchuk, Commissioner of Corporate Services, Town of Newmarket  
I. Laing, Fire Chief, Central York Fire Services  
R. Volpe, Deputy Chief, Central York Fire Services  
C. Duval, Assistant Deputy Chief, Central York Fire Services  
J. Gaertner, Acting Director of Finance – Treasurer, Town of Aurora  
M. Mayes, Director of Financial Services/Treasurer, Town of Newmarket  
D. Schellenberg, Manager of Finance & Accounting, Town of Newmarket  
L. Georgeff, Director of Human Resources, Town of Newmarket  
K. Saini, Deputy Town Clerk, Town of Newmarket

The meeting was called to order at 9:34 AM.  
Councillor Bisanz in the Chair.

#### 1. Additions & Corrections to the Agenda

The following additions and corrections were made to the agenda:

- 2018 Annual Report was moved to Presentations
- Closed Session Item 8.1 regarding Labour relations or employee negotiations as per Section 239 (2) (d) of the Municipal Act, 2001 was added to the agenda.

**2. Declarations of Pecuniary Interest**

None.

**3. Presentations**

**3.1 2018 Annual Report**

Chief Laing provided a presentation regarding the 2018 Annual Report. The presentation included an overview of the department's organization, an update on Fire Station 4-5 and ongoing public education programs. The presentation also included a report of emergency response data and the budget overview for 2018.

Moved by: Councillor Broome

Seconded by: Councillor Gilliland

1. That the 2018 Annual Report be received for information purposes.

**Carried**

**4. Deputations**

None.

**5. Approval of Minutes**

**5.1 Central York Fire Services – Joint Council Committee Meeting Minutes of March 5, 2019**

Moved by: Councillor Broome

Seconded by: Councillor Gilliland

1. That the Central York Fire Services - Joint Council Committee Meeting Minutes of March 5, 2019 be approved.

Carried

## 6. Items

### 6.1 Motor Vehicle Collision Cost Recovery Program

An alternate motion was presented and is noted below in bold.

Moved by: Councillor Broome

Seconded by: Councillor Gilliland

1. That Fire Services Report 2019-03 Motor Vehicle Collision (MVC) Cost Recovery Program dated 2019-04-11 be received; and,
2. **That staff be directed to provide further information at the next Joint Council Committee meeting regarding the insurance policy process and information from another municipality that has implemented the program.**

Carried

### 6.2 Fire Learning Management System Software

Moved by: Deputy Mayor & Regional  
Councillor Vegh

Seconded by: Councillor Gilliland

1. That Fire Services Report 2019-04 Fire Learning Management System Software dated 2019-04-18 be received; and,
2. That Joint Council Committee (JCC) recommend seeking the required procurement related approvals for Central York Fire Service (CYFS) to enter into a long-term, non-competitive agreement with the current web based Fire Learning Management System (FLMS) service provider, being Stillwater Consulting Limited, at a cost of approximately \$153,000.00 over a ten (10) year time frame and renewable annually thereafter for support, maintenance and licence fees based on available approved budgets.

**Carried**

**6.3 CYFS Budget Report - First Quarter 2019**

Moved by: Councillor Gilliland

Seconded by: Deputy Mayor & Regional  
Councillor Vegh

1. That the report entitled CYFS Preliminary Budget Report - First Quarter dated May 7, 2019 be received for information purposes.

**Carried**

**7. New Business**

**7.1 Fire Ops 101**

Councillor Bisanz advised of the Fire Ops 101 event on June 7, 2019, which is a daylong workshop that provides Members of Council with an opportunity to participate in fire fighting and rescue operation scenarios.

**8. Closed Session**

**8.1 Labour relations or employee negotiations as per Section 239 (2) (d) of the Municipal Act, 2001.**

Moved by: Councillor Broome

Seconded by: Councillor Gallo

1. That the Joint Council Committee resolve into Closed Session to discuss Labour relations or employee negotiations as per Section 239 (2) (d) of the Municipal Act, 2001.

**Carried**

The Joint Council Committee resolved into Closed Session at 11:23 AM.

The Joint Council Committee (Closed Session) Minutes are recorded under separate cover.

The Joint Council Committee resumed into Open Session at 11:34 AM.

Moved by: Councillor Gilliland

Seconded by: Councillor Broome

1. That the confidential direction provided to staff in Closed Session Report 2019-05 be approved.

**Carried**

**9. Adjournment**

Moved by: Councillor Broome

Seconded by: Deputy Mayor & Regional  
Councillor Vegh

1. That the meeting adjourn at 11:35 AM.

**Carried**

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Councillor Bisanz, Vice-Chair

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Date