



**COMMITTEE OF THE WHOLE** 

Monday, January 12, 2015 at 1:30 PM Council Chambers

Agenda compiled on 12/01/2015 at 11:53 AM

#### Additions & Corrections to the Agenda

Additional items to this Agenda are shown under the Addendum header.

#### **Declarations of Pecuniary Interest**

#### **Presentations & Recognitions**

- 1. Mr. Adrian Kawun Manager, Service Planning, York Region Transit regarding p. 1 the YRT/Viva 2015 Annual Service Plan for the Town of Newmarket.
- 2. PowerPoint presentation by the Director of Recreation and Culture regarding the p. 16 Cultural Master Plan Report Card - 2nd Edition.

#### Deputations

3. Ms. Laurie Smith regarding a review and amendment to Zoning By-law 2010 - 40 p. 62 related to Recreational Vehicles.

#### **Consent Items (Items #4-15)**

 Correspondence from Ms. Jeahlisa Bridgeman, Program Assistant, National p. 73 Eating Disorder Information Centre requesting proclamation of February 1 -February 7, 2015 as "Eating Disorder Awareness Week" in the Town of Newmarket.

Recommendation:

a) THAT the correspondence dated December 22, 2014 from Jeahlisa Bridgeman, Program Assistant, National Eating Disorder Information Centre be received and the following recommendations be adopted:

i) THAT the Town of Newmarket proclaim February 1 to February 7, 2015 as "Eating Disorder Awareness Week";

ii) AND THAT the proclamation be advertised in the Town Page advertisement and on the Town's website www.newmarket.ca 5. Correspondence from Ms. Donna L. McLarty, Town Clerk, Town of Richmond p. 75 Hill dated December 17, 2014 regarding Canada Post Residential Mail Delivery Services.

#### Recommendation:

a) THAT the correspondence from Donna L. McLarty, Town Clerk, Town of Richmond Hill dated December 17, 2014 regarding Canada Post Residential Mail Delivery Services be received.

6. Correspondence from Lake Simcoe Region Conservation Authority (LSRCA) p. 77 regarding Public Information Centres - Watershed Development Guidelines Review.

#### Recommendation:

a) THAT the correspondence from the Lake Simcoe Region Conservation Authority (LSRCA) regarding Public Information Centres - Watershed Development Guidelines Review be received.

7. Development and Infrastructure Services - Joint Planning and Building Services p. 78 and Engineering Services Information Report 2014-44 regarding the Greenbelt Cycling Route.

A member of Council has requested that this Information Report be placed on the agenda for discussion.

Recommendation:

a) THAT Development and Infrastructure Services - Joint Planning and Building Services and Engineering Services Information Report 2014-44 regarding the Greenbelt Cycling Route be received.

 Community Services - Recreation and Culture Information Report 2014-32 dated p. 84 December 29, 2014 regarding Outdoor Skating Rinks - Pilot Programs Follow Up.

A member of Council has requested that this Information Report be placed on the agenda for discussion.

Recommendation:

a) THAT Community Services - Recreation and Culture Information Report 2014-32 dated December 29, 2014 regarding Outdoor Skating Rinks - Pilot Programs Follow Up be received.

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9. Development and Infrastructure Services - Engineering Services Report 2015-06 p. 87 dated January 12, 2015 regarding Yonge Street Sidewalk – Tom Taylor Trail to Savage Road.

The Commissioner of Development and Infrastructure Services and the Director of Engineering Services recommend:

THAT Development and Infrastructure Services - Engineering Services Report 2015-06 dated January 12, 2015 regarding Yonge Street Sidewalk – Tom Taylor Trail to Savage Road be received and the following recommendation be adopted:

a) THAT additional funding of \$97,161.44 be provided from reserves to enable staff to award and complete the project.

10. Joint Development and Infrastructure Services - Public Works Services and p. 90 Corporate Services - Financial Services Report 2015-08 dated January 5, 2015, regarding 2015 Pre-Budget Approval for Vehicles and Equipment.

The Commissioner of Development and Infrastructure Services, Commissioner of Corporate Services, Director of Public Works Services and the Director of Financial Services recommend:

a) THAT Joint Development and Infrastructure Services – Public Works Services and Corporate Services – Financial Services Report 2015-08 dated January 5, 2015 regarding 2015 Pre-Budget Approval for Vehicles and Equipment be received and the following recommendation(s) be adopted:

i) THAT Council provides pre-budget approval for the replacement of the vehicles and equipment in the attached list (Appendix 1).

ii) AND THAT staff be authorized and directed to do all things necessary to give effect to these recommendations.

11. Newmarket Public Library Board Minutes of November 19, 2014. p. 104

The Newmarket Public Library recommends:

a) THAT the Newmarket Public Library Board Minutes of November 19, 2014 be received.

12. Appointment Committee Minutes of January 6, 2015.

The Appointment Committee recommends:

THAT the Appointment Committee Minutes of January 6, 2015 be received.

13. Item 6 of the Appointment Committee Minutes of January 6, 2015 regarding Appointments to the Main Street District Business Improvement Area Board of Management.

The Appointment Committee recommends to Council:

a) THAT the following people be appointed to the Main Street District Business Improvement Area Board of Management:

- Anne Martin Siegfried Wall Glenn Wilson Olga Paiva Carmina Pereira Elizabeth Buslovich Rory Rodrigo Jackie Playter
- 14. Appointment Committee (Closed Session) Minutes of January 6, 2015.

The Appointment Committee recommends:

THAT the Appointment Committee (Closed Session) Minutes of January 6, 2015 be received.

15. List of Outstanding Matters.

Recommendation:

a) THAT the list of Outstanding Matters be received.

#### Action Items

#### **Correspondence & Petitions**

#### **Reports by Regional Representatives**

#### **Notices of Motion**

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p. 108

p. 112

#### Motions

#### **New Business**

#### **Closed Session (if required)**

The Closed Session Agenda and Reports will be circulated under separate cover (Goldenrod).

16. Personal matters about an identifiable individual, including municipal or local board employees - Main Street District Business Improvement Area Board of Management Directors recommended for appointment. (if required)

#### **Public Hearing Matters**

 Development and Infrastructure Services Report - Planning and Building p. 116 Services 2014-18, related Council Extract and Public Meeting Notice regarding a Proposed Official Plan and Zoning By-law Amendment and Proposed Draft Plan of Subdivision - 955 and 995 Mulock Drive.

#### Addendum (Additions and Corrections)

17a. Comments related to Item 17 - Public Hearing Matter regarding a Proposed p. 127 Official Plan and Zoning By-law Amendment and Proposed Draft Plan of Subdivision - 955 and 995 Mulock Drive.

#### Adjournment

# York Region Transit (YRT/Viva) 2015 Annual Service Plan

Presentation to Council Town of Newmarket

> Adrian Kawun January 12, 2015



York Region Transit (YRT/Viva) 2015 Annual Service Plan

York Region

slide 1

### **Overview**

- o YRT/Viva Services
- o Transit System Cycle
- o 2015 Annual Service Plan
- o 2015 Projects
- o 2015 Service Initiatives
- o AODA Compliance
- o Next Steps
- o Questions/Comments

### ANNUAL TRANSIT SERVICE PLAN



#### THE FUTURE OF PUBLIC TRANSIT





### **YRT/Viva Services**



Conventional 358 vehicles	Viva BRT 123 vehicles	Mobility Plus 101 vehicles
• 25 base routes	• Five Viva BRT routes	• Door-to-door shared ride accessible
• 29 local routes (includes Dial-a-Ride)		Family of Services
• 37 High School Specials		Five Community Bus routes
• 10 TTC routes		
• 10 GO Shuttles		
Six Express routes		
One seasonal route		

#### Diverse service meets the transit needs of York Region



York Region Transit (YRT/Viva) 2015 Annual Service Plan



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### **Transit System Cycle**





York Region Transit (YRT/Viva) 2015 Annual Service Plan



January 12, 2015

## 2015 Service Plan Goals

- Service improvements
- Route restructuring
- Service frequency adjustments
- Elimination of duplicate services
- Construction mitigation
- New services



### Twenty service initiatives are recommended for 2015



York Region Transit (YRT/Viva) 2015 Annual Service Plan



# 2015 Annual Service Plan

#### **Planning Process**

- System review
- Transit Service Guidelines
- Key Performance Indicators
- Customer service requests
- Route performance and cost recovery
- Fleet Availability

### **Consultation Process**

- Municipal meetings
- Public Information Centres
- Stakeholders information sessions
- On-bus surveys
- Social media and yrt.ca



Extensive consultation with the public, stakeholders, Regional and municipal staff



York Region Transit (YRT/Viva) 2015 Annual Service Plan January 12, 2015



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### Service Initiatives - Proposed





York Region Transit (YRT/Viva) 2015 Annual Service Plan

York Region

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### Service Initiatives - Existing





York Region Transit (YRT/Viva) 2015 Annual Service Plan

January 12, 2015



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### Service Initiatives - Proposed





York Region Transit (YRT/Viva) 2015 Annual Service Plan



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January 12, 2015

### **Service Initiatives**





York Region Transit (YRT/Viva) 2015 Annual Service Plan

January 12, 2015



## **Customer Service**

- Mobile websites
- Social media
- Real-time information at bus stops and terminals
- LCD screens
- Customer Relationship Management System
- Community outreach programs
- YRT/Viva mobile application
- Partnerships (Crime Stoppers/York Regional Police)
- Customer satisfaction surveys



#### YRT/Viva offers the tools customers need to access and use the system



York Region Transit (YRT/Viva) 2015 Annual Service Plan



January 12, 2015

# 2015 Projects

- Spadina Subway Extension Transit Strategy
- Viva Network Expansion Plan
- Commuter parking lot
- Para-transit solution (PRESTO)
- Pan Am and Parapan Am Games
- Viva bus garage (OMSF)
- North Division bus garage
- Rapidway commissioning (Viva yellow, Davis Drive)
- Transportation Master Plan



### 2015 projects prepare YRT/Viva for system growth and service expansion



York Region Transit (YRT/Viva) 2015 Annual Service Plan



January 12, 2015

### **AODA Compliance**

The Transit Accessibility Plan outlines YRT/Viva and Mobility Plus obligations under the AODA:

2017 Pre-boarding announcements

Accessibility performance measures have been identified and are required to be in the transportation specific section of the York Region 2013-2021 Multi-Year Accessibility Plan.





York Region Transit (YRT/Viva) 2015 Annual Service Plan



January 12, 2015

## **Next Steps**

YORK REGION TRANSIT

- Present the 2015 Annual Service Plan to local Councils
- Communicate 2015 service changes to customers and residents
- Implement 2015 service changes in February, April and June
- Begin the 2016 Annual Service Plan process
- Continue the 2016 to 2020 Five-Year Service Plan process







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### **Questions/Comments**





York Region Transit (YRT/Viva) 2015 Annual Service Plan January 12, 2015





# Cultural Master Plan 2<sup>ND</sup> Status Report

### September 2011 To December 2014

### Main Highlights of This Report



### 1. Public Art Policy and Plan

- The Public Art Policy and Plan project began in 2013.
- The consulting firm of Workshop Architecture Inc. provided professional guidance in the development of the Policy and Plan.
- Council approved the Newmarket Public Art Policy and Plan in 2014.

### 2. Trail Markers



- On May 27, 2013 the Town of Newmarket unveiled 10 natured inspired trail markers along the Tom Taylor Trail.
- Artists Donald Chretien and Jim Menken collaborated to craft these totems out of wood and metal.

### 3. Secondary Plan



- The Secondary Plan for Newmarket Urban Centres was adopted by the Town in 2014
- The Secondary Plan established provisions for an urban public realm (parks, meeting places and urban squares)
- Public art policies have been included in the Secondary Plan

### 4. Newmarket Arts Council



- Newmarket Arts Council hosted a logo design contest. Viven Hung a recent graduate of Newmarket High School won the contest.
- Membership recruitment is underway.
- Newmarket Arts Council recently hosted a song writer event.

### 5. Downtown Action Plan



 Funding was received through a Creative Community Prosperity Fund grant and a final report is forthcoming in the new year.

### **Additional Highlights**



- Buskerfestival and Street Art Celebration
  - Featured street performances, yarn bombing and a giant Knitting Nancy
- Savour Downtown
  - An initiative of the Downtown Action Plan

### **Additional Highlights**



- Arts Speak
  - A platform for poetry, spoken word, musical, cultural and performance based expression
- Cultural Map
  - Updated annually by a summer student

### **Current initiatives**



- Downtown Action Plan report to council
- Old Town Hall opening
- 2015 Public Art Commissions
  - Fairy Lake
  - Old Town Hall
  - Keith Bridge



# Questions



### CULTURAL MASTER PLAN STATUS REPORT: 2<sup>ND</sup> EDITION SEPTEMBER 2011 TO DECEMBER 2014

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### Cultural Master Plan Report Card

### Introduction

The Town of Newmarket is moving forward in our 10-year journey as we continue to develop and embrace arts and culture. Newmarket has successfully passed the second stage of the Cultural Master Plan and we are proud of our accomplishments. The public art Kilometre Trail Markers along Tom Taylor Trail, Rebel Heartland and Savour Downtown are just a few of the featured highlights. Initiatives such as these continue to make Newmarket rich in culture and one of the most desirable places to live in Canada. Newmarket truly is *well* beyond the ordinary!

#### Table of Contents

THEME 1: Awareness & Advocacy

**THEME 2: Cultural Sector Development** 

**THEME 3: Cultural Sites & Facilities** 

**THEME 5: Integrated Planning** 

THEME 7: Historic Core as a Cultural Centre

THEME 8: Cultural Outreach to Neighbourhoods, Youth and Newcomers

> Please note: Themes 4 & 6 tasks and actions were not addressed during current reporting dates and have not been included.

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#### Awareness & Advocacy

### CULTURAL MAPPING 2012 to 2014





Since the launch of Newmarket's Cultural Map, it has had two technological updates. One of the updates was to include a Civic Art feature.

Public awareness regarding the Cultural Map has been a key focus. Public engagement initiatives have been included in the 2013 Culture Days and featured in the Recreation Activity Guide on the "Cultural" page.

# Theme One ACCOMPLISHMENTS ª

Mixed media painting by Katja Van den Enden
#### **THEME 1: AWARENESS & ADVOCACY**

- A cultural section has been incorporated into each guide to deliver information about culturally relevant organizations, special events and programming.
- Cultural partnerships continue to blossom with organizations such as York Region Arts Council and Multimedia Film Festival of York Region. As a result of these partnerships, cross-promotional opportunities between the organizations and the Town of Newmarket have begun.
- The Special Events guide now includes culturally relevant articles on its own dedicated pages. The entire guide is in the redesign phase to make it more user-friendly and to continue to highlight cultural information.
- Culture Pages are now featured online. Visit www.newmarket.ca and click on "Lifestyle" then "Arts & Culture" for updated information regarding Arts & Culture programs, events, art calls and more.

- Newmarket staff members continue to sit on the York Region Arts Council board. Recently a Newmarket Community Representative was also invited to sit on the York Region Arts Council board.
- The Recreation & Culture department co-hosted an Arts Grants Writing Workshop in partnership with the York Region Arts Council and the Ontario Arts Council in the spring of 2013.
- The Recreation & Culture department continues to pass along relevant Newmarket cultural events and information to *www.yorkscene.com*, Central Counties Tourism's website as well as other cross-promotional publications.
- The Recreation & Culture department continues to use social media (such as Twitter) to promote all activities related to culture, events, news and updates.

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NEWMARKET ARTS COUNCIL (NAC) 2012 to 2014

# NEWMARKET ARTS COUNCIL UPDATE



- Interviews for board members were completed by end of January 2013. As a result of the interviews, nine community representatives from across all cultural sectors were selected and began the inaugural Newmarket Arts Council (NAC) board.
- The NAC board has been meeting on a monthly basis since February 2013. The Town of Newmarket Council has provided approval for operational seed money for three years. At the end of that period, NAC is expected to be self-sustaining.

 To date, they have completed their governance, constitution, financial management set-up, vision and mission statements, and are exploring non-profit status. ŝ

 A designated Recreation & Culture staff member continues to support and offer guidance to the emerging NAC board.



# Logo Contest

NAC would like to congratulate Vivien Hung on winning the Logo Contest in June. Vivien is a recent graduate of Newmarket High School and is studying Digital Media at York University. NAC's new logo resembles "quick scribbles, like the ones made when an idea suddenly comes to mind," says Vivien.

# **Finding the Right Fit**

NAC has ratified its constitution and bylaws. It has completed a visioning exercise which has established the needs within the community. This was achieved through extensive interviews with key businesses and with art leaders, artists, and performing artist communities.









# CULTURAL PARTNERSHIPS 2011 to 2014

Many joint initiatives were undertaken between Recreation & Culture and Economic Development departments, including the Downtown Newmarket Action Plan, the Savour Downtown walking restaurant tour and public art projects.

The Cultural Map has been updated to include public art collections, municipal art collections and artist listings.

A close working relationship with the Newmarket Public Library has been developed to cross-promote all relevant cultural programming and special event opportunities. Cross-promotion strategies have included use of technologies, space, staff resources and display showcase opportunities.

# CULTURAL INITIATIVES 2011 to 2014

ArtBridges, a combined celebration of Doors Open and Culture Days, was hosted by the Newmarket Public Library, the Town of Newmarket Recreation & Culture department, the Writers' Community of York Region, the Downtown Newmarket Business Association, Newmarket businesses and Downtown Newmarket, in collaboration with local artists.

From 11 a.m. to 3 p.m. on Saturday, September 28, 2013, artists transformed Downtown Newmarket into an engaging place of art experience, whether it was visual, musical, theatrical or literary. Downtown Newmarket was alive with cultural opportunities for all.

As part of the celebration, a brand new program called ARTSPEAKS was launched. ARTSPEAKS engages performers of acoustic music, performance artists, singers, poets, and spoken word poets – via open mic at three select Main Street Business locations in Downtown Newmarket. Overall, some 25 business owner-operators participated in Culture Days.



### **REBEL HEARTLAND 2012**

Architecture, Recreation, Culture and Heritage (ARCH) held a successful re-enactment celebrating the 1837 Rebellion called Rebel Heartland on September 29, 2012. After the huge success, a film was created to commemorate the event.



#### **THEME 2: CULTURAL SECTOR DEVELOPMENT**

- The Town has been busy creating a Cultural Master Plan Report Card that provides updates on a semi-annual or annual basis.
- Town staff have informed and educated others about cultural initiatives via newsletters and Town Hall presentations, and have been discussing development opportunities with Senior Management.

#### THEME 3

#### Cultural Sites & Facilities

# CULTURAL SITES & FACILITIES 2011 to 2014

The Public Art Plan and policy process began in the late fall of 2011 with the creation of a terms of reference framework document, which has laid the path for engaging a consultant and the potential scope of work.

A Request for Proposal (RFP) was prepared by Recreation & Culture staff in concert with the Public Art Technical Committee to engage a consultant to develop the Public Art Program and Policies. The RFP went out in September 2012.

The consulting firm of Workshop Architecture Inc. was selected to deliver the project. The project was underway in early January 2013.

Completed consultation includes interdepartmental Technical Committee feedback, a public survey, phone interviews with key stakeholders, Council workshop and Public Information Centre. A draft executive summary is available on the Town of Newmarket's website. Visit *www.newmarket.ca* and click on "Lifestyle" then "Arts & Culture" for more information.

#### Council approved the Newmarket Public Art Policy and Plan in June 2014.

## **Trail Markers**

On May 27, 2013, the Town of Newmarket unveiled 10 nature-inspired trail markers also known as "totems" or "doodems" along the Tom Taylor Trail. The trail marker art installations were made possible through a donation by the Town of Newmarket and Emterra Group. Artists Donald Chrétien and Jim Menken collaborated to craft these totems out of wood and metal to capture the spirit of the environment and our Ojibwe heritage.



# Theme Three CCOMPLISHMENTS 5 1

#### **THEME 3: CULTURAL SITES & FACILITIES**

• Community Gardens commenced in 2011 by York Region Food Network after a neighbourhood consultation took place. In 2012, Council approved additional site improvements as well as an additional 22 plots. Way-finding signage on Mulock Drive East and West has been added, and a community feast celebrating the new signage and fall harvest took place in the fall of 2012.

#### **THEME 4: FINANCING CULTURAL DEVELOPMENT**

• Tasks and actions were not addressed during current reporting dates.

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#### **THEME 5**

# Integrated Planning

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# **SECONDARY PLAN**

The Secondary Plan for Newmarket Urban Centres was initiated in 2010 and has been adopted by the Town in 2014. Among other things, the Secondary Plan will establish provisions for an urban public realm – including passive and active parks and meeting places such as parks and urban squares which may incorporate art, culture, and heritage – that contributes to a sense of place and clear identity within this area centred on Yonge Street and Davis Drive.

Public art policies have been included in the Secondary Plan that build upon and implement the Public Art Plan and Policy.

The Secondary Plan provides specific bonusing requirements to be sought by the Town as provided for in Section 37 of the Planning Act.

#### Council approved the Secondary Plan in June 2014.

# NEW Downtown Action Plan

In August 2012, the Town of Newmarket Recreation & Culture department and the Economic Development department applied for, and received, a Creative Communities Prosperity Fund Grant.

The joint submission by both departments demonstrated a forward-thinking direction under the Community Services portfolio. This integrated culture into local planning and decision-making to generate new opportunities for economic growth. This also strengthens the cultural and economic vitality of our downtown and community as a whole.

A portion of the grant provides funds to engage a consultant to assist in creating an economic development plan, which will contain a multi-year implementation strategy, deliverables, and associated action plans.

The grant has also provided for additional marketing, promotion and implementation of Arts and Culture initiatives that advance economic development. It is intended that all actionable initiatives become self-sustaining.

Community Services staff have worked in concert with the consultative process through February 2014 to bring a report to the Ad Hoc Committee for presentation. A final report and recommendations will go forward to Council in April 2015.



#### **THEME 5: INTEGRATED PLANNING**

• Planning staff brought a report to the Committee of the Whole in August 2010 regarding the establishment of a Heritage Conservation District for the lower Main Street area, which was approved by Council in 2013.

#### **THEME 6: CULTURAL INDUSTRIES**

• Tasks and actions were not addressed during current reporting dates.

#### THEME 7

Historic Core as a Cultural Centre

# SAVOUR DOWNTOWN 2012 to 2014

An initiative of the Downtown Action Plan funded by the Province of Ontario, Savour Downtown is a great example of how local groups and organizers can pull together to create a unique cultural experience in our community.

# ABOUT SAVOUR DOWNTOWN

Tour guides from the Architectural, Recreation, Culture and Heritage (ARCH) Committee and Friends of the Museum walked groups along Main Street while providing information on the history, architecture and little-known facts about the Town. As the tour progressed, groups stopped in at five downtown restaurants and enjoyed entertainment and locally sourced food and beverages, prepared as part of custom menus designed for the special event.

Hometown businesses, volunteers and sponsors provided a window into the vibrant cultural and commercial scenes in Newmarket – the first of many events like it in the Town's future. 52



#### THEME 7: HISTORIC CORE AS A CULTURAL CENTRE

• The Town of Newmarket's new urban park was named Newmarket Riverwalk Commons and opened on September 30, 2011. On December 10, 2011, the refurbished Community Centre & Lions Hall and the Tim Hortons Skating and Water Feature were officially unveiled and has since been the site for countless cultural performances and events.

#### THEME 8

#### Cultural Outreach to Neighbourhoods, Youth and Newcomers

# ARTSPEAKS 2012 to 2014

A partnership between the Town of Newmarket's Recreation & Culture department and the Newmarket Public Library, ARTSPEAKS provides a platform and voice for poetry, spoken word, musical expression, cultural expression, performance-based expression and local art. Delivered on a quarterly basis, Sunday afternoons from 1 to 4 p.m. the event is free of charge and invites locals to perform for a local audience. Launched during Culture Days in 2013, the event is gaining in popularity. Check out the Culture pages for more information.

Visit *www.newmarket.ca* and click on "Lifestyle" then "Arts & Culture" for more information.

# Live art on display at ARTSPEAKS 2013



#### THEME 8: CULTURAL OUTREACH TO NEIGHBOURHOODS, YOUTH AND NEWCOMERS

• The Recreation & Culture department has been working closely with South Asian communities to support the delivery of the South Asian Festival. This event is delivered annually in September.

Photo provided by Greg King

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The Cultural Master Plan's success is a result of a collaboration between the Town of Newmarket, residents, community groups and businesses, all of whom who share a passion of developing the community through arts and culture.



#### TOWN OF NEWMARKET

## Cultural Master Plan Status Report: 2<sup>nd</sup> Edition

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If you require this document in an alternative format, please contact 905-895-5193

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Please complete this form to speak at a meeting of Town Council or Committee of the Whole. If filling out by hand please print clearly.

Please email to clerks@newmarket.ca, fax to 905-953-5100 or mail or drop off at Legislative Services Department, Town of Newmarket Municipal Offices, 395 Mulock Drive, PO Box 328, STN Main, L3Y 4X7

Subject: Looking to review and amend Bylaw 2010-40 -Recreational Vehicles			
Date of Meeting: January 12, 2015 Agenda Item No.:			
✓ I wish to address Council / Committee			
I request future notification of meetings			
Name: Laurie Smith			
Organization / Group/ Business represented:			
Address: Postal Code:			
Email:			
Home Phone: Business Phone:			

Be advised that all Council and Committee of the Whole meetings are audio-video recorded and live streamed online. If you make a presentation to Council or Committee of the Whole, your presentation becomes part of the public record and you will be listed as a presenter in the minutes of the meeting. We post our minutes online, so the listing of your name in connection with the agenda item may be indexed by search engines like Google.

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Director of Legislative Services/Town Clerk, Town of Newmarket, 395 Mulock Drive, P.O. Box 328, STN Main, Newmarket, ON L3Y 4X7; Telephone 905 895-5193 Ext. 2211 Fax 905-953-5100.

Your Worship, Councillors, and staff:

l am here today to discuss your by-law 2010-40 and specifically section 5.8.2 regarding parking of trailers and recreational vehicles as it pertains to zones R1 and R2

Your bylaw, which was first applied in the early 1980's, allows for parking these vehicles on the interior side yards which, considering the size of most lots, cannot be done. It also allows for temporary parking of 72 total hours in any one calendar month.

Issues:

- 1) How can it be enforced? And how is it enforced?
- 2) In order to prove that a trailer or recreational vehicle is in contravention the data required would have to include 72 hours per site per month.
- 3) These trailers/residential vehicles are licensed under the Highway traffic act and can therefore be parked on streets where parking is allowed. This could in part circumvent the 5.8.2 rule. This could create issues with the travelled portion of the road adding more problems than anyone wishes to have. Taking away parking is not the answer to this either and would be seen as an attempt to enforce your by-law without justification.
- 4) This By-Law is discriminatory. This is a complaint driven By-Law. As such people can park their trailer/recreational vehicle as long as no one complains whereas others can't. This is totally discriminatory and creates neighbor disputes that are unnecessary.
- 5) In one afternoon we travelled less than ¼ of Newmarket and witnessed in excess of 250 violation of rule 5.8.2. Because of the timing of this survey the majority of these violations was related to summer activities and includes very few winter related infractions (i.e. Snowmobile trailers). If the Town received complaints from everyone on those streets how would you enforce the By-law? As mentioned before a minimum of 72 hours per month per infraction would be required. If any of those decided to fight it in court the time allotted would increase dramatically.
- 6) What is the purpose of the by-law? I could not see any reference in the by-law as to the purpose of this section. In our own situation there are no safety issues as the trailer is well back from the road and in fact another vehicle can be parked in front of the trailer and not cause any traffic site line issues.
- 7) I have been informed by someone in the Town's By-Law department that utility trailers are currently exempt from this rule. Why is this the case? This seems to be another situation of discrimination as these trailers can also be used for recreational purposes such as hauling ATV's or snowmobiles.
- 8) Economically speaking this could have an impact on local businesses that sell these vehicles and accessories, not to mention fuel in both the vehicles doing the towing and the possible fuel requirements of the items being towed. If we have no plausible way of having them on our property then we and others may not be able to own them.

While researching By-Law data we began discussing the rigidity of 5.8.2 and feel the By-Law could be relaxed to some degree. Possibly by allowing a single trailer of a certain size limit to be parked on the front yard provided it is on a driveway and does not obstruct the sidewalks or roadway. We began looking at neighboring communities and discovered on such community, Bradford West Gwillimbury, had recently relaxed their restrictions on trailers and recreational vehicles in 2007. After speaking with Jacob Kaven, Planning Services Assistant for Bradford West Gwillimbury, we obtained a copy of that community's report of the planning department and have provided if for reference. As the document is available I won't waste any time other than to say we agree with the information as it pertains to possible changes to Newmarkets By-Law rule 5.8.2.

I'm sure the obvious question of 'what solution would I propose' exists in your minds. In respon se we have prepared a possible rough draft of a replacement to rule 5.8.2 and included it as suc h. We would be happy to be part of any discussions in the future to possibly assist the planning department with at least one perspective of the citizens of Newmarket.

In closing I would ask that section 5.8.2 of by-law 2010-40 be reviewed with the hopes that my concerns be considered. If the Council still believes that there should be rigid restrictions on such vehicles in residential areas I would suggest that you at least allow them on a seasonal basis based on usage. Perhaps to coincide with the parking By-Law related to snow removal whi ch uses the dates November 1<sup>st</sup> and April 15<sup>th</sup>.

Thank you for your time.

#### Draft of Possible Proposed By-Law Rule 5.8.2

5.8.2 Recreational Vehicles or Trailers in a Residential Zone

The following regulations apply to the parking and storage of recreational vehicles and trailers on lots within any residential zone:

- i) Definitions:
  - Recreational Vehicle: a vehicle or trailer which may provide short term occupancy that is intended and used exclusively for travel, recreation and vacationing, designed to be towed or propelled by a motor vehicle or self-propelled, and includes such vehicles commonly known as travel trailers, camper trailers, truck campers, motor homes or other similar travel vehicles but does not include a mobile home, boat, personal watercraft, snowmobile, ATV or other similar vehicles used for recreational pursuits.
  - 2) Trailer: Notwithstanding above definition, means any item with at least two wheels and a tongue for the purpose of attaching to a motor vehicle in order to be towed, and include such items commonly known as box trailers, utility trailers, enclosed trailers, snowmobile trailers, boat trailers, car trailers, personal watercraft trailers, ATV trailers, motorcycle trailers, landscape trailers, commercially operated trailers, or other similar trailers.
- ii) Where a recreational vehicle or trailer is stored internally, such vehicle or trailer must be wholly contained within the dwelling unit or private garage or carport.
- iii) Only one recreational vehicle or trailer and associated load may be externally parked on a lot in any residential zone up to a maximum of 7 meters in length and 2.6 meters in height (including associated load) exclusive of hitch or tongue in accordance with the following:

ZONE	LOCATION OF EXTERNAL PARKING OR STORAGE
R1, R2	Located entirely on a driveway in the front yard. Notwithstanding the above, on an interior side yard (behind the front wall of the main building) or rear yard provided a space between the recreational vehicles or trailer and the lot line is not less than 1 metres and 7.6 metres respectively, and a recreational vehicle or trailer only in a rear yard may be up to 10 metres in length and 4 metres in height (excluding lights, antennas and other such ancillary items).

R3, R4, R5	No outdoor parking or storage permitted. Parking and storage only permitted
	ina building and shall only occupy spaces that are additional to the minimum
	parking requirements for the use

 iv) Notwithstanding Section 5.8.2 (iii), no more than one recreational vehicle or trailer of any size (and in addition to the one allowed recreational vehicle or trailer) may be temporarily parked or stored on a lot for two periods of time not to exceed 48 hours per period in any one calendar month.



#### **REPORT OF THE PLANNING DEPARTMENT**

DATE: May 8, 2007

TO: Chair Roughley and Members of Committee of the Whole

**SUBJECT:** Proposed Zoning Provisions for Off-Street Parking in Residential Areas

**SUBMITTED BY:** Geoff McKnight, Director of Planning

#### 1. **RECOMMENDATIONS:**

- 1.1 That the report entitled "Proposed Zoning Provisions for Off-Street Parking in Residential Areas", be received; and
- 1.2 That the amending zoning by-law attached hereto, which revises the off-street parking provisions of residential zones within Zoning By-law 2263, be approved.

#### 2. PREAMBLE:

Over the past several months, the town has been inundated with complaints about various commercial vehicles and RVs parking on residential lots. Concerns have been expressed with the aesthetics of such vehicles, sightlines of oncoming traffic being obscured, and sidewalks being blocked. The three current by-laws either have no provisions that control this matter, or the provisions are awkwardly worded and largely unenforceable. The purpose of this report is to recommend a zoning by-law amendment that provides updated off-street parking provisions for residential areas.

#### 3. BASIC DATA PERTAINING TO THE MATTER:

#### 3.1 BACKGROUND:

The town's current zoning by-law provisions for off-street parking were first applied in the early-1970's. Since that time, parking patterns and practices have evolved. In days past, it was most common to find one or two passenger vehicles parked in a driveway; today, there are a broad variety and number of vehicle types and sizes parking in residential areas.
PAGE 2

This has led to concerns with the aesthetic quality of neighbourhood streetscapes and the implications of off-street parking on vehicular and pedestrian safety. The town has received numerous complaints over the years respecting the number and type of vehicles parked off-street in residential areas. Attempts to resolve these complaints have occasionally been frustrated as discrepancies exist among vehicle definitions and other provisions (or lack thereof) in zoning by-laws. This has led to interpretive confusion by both staff and the public, and has made it difficult to consistently and effectively control off-street parking in an appropriate manner.

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### 3.2 PROVISIONS FOR OFF-STREET PARKING:

Staff have reviewed the Town's current provisions and have formulated a new strategy for off-street parking. In essence, the strategy suggests that parking standards should:

- accommodate vehicles traditionally and commonly associated with residential communities;
- provide limited flexibility for larger multi purpose and recreational vehicles; and
- prohibit vehicles which by their size (height or length) hinder sightlines along the street or sidewalk, and/or significantly detract from the aesthetics of the neighbourhood.

Considering the three principles, an effort has been placed on creating standards that are performance based rather than arbitrarily created (i.e. if a vehicle is within an appropriate maximum permitted size, it should be permitted to park on a residential lot regardless of the vehicle type or how it is used).

Continuing on this basis, off-street parking provisions and new zoning definitions have been crafted that consider the size and location of the parked vehicle, rather than vehicle type. The intent is to amend the former Bradford By-law (2263), as it applies to the urban area.

Specifics of the proposed standards are as follows (draft by-law amendment is attached):

- Vehicles parked in the front and flankage yards may not exceed 2.6 metres in height and 6.7 metres in length. These areas are the most visible areas of a residential lot; therefore vehicles parked in these areas should be compatible in scale with the dwelling. The proposed maximum vehicle dimensions are comparable to that of an average size garage, and they provide a reasonable and effective means of ensuring this compatibility.
- Vehicles parked in the rear and side yards may not exceed 4.0 metres in height and 10.0 metres in length. These areas can potentially provide greater space and screening for parked vehicles. By allowing for an additional 50% for vehicle height and length, the resulting maximum dimensions provide for a broader variety of vehicles.
- A maximum of 4 vehicles, one of which may be a trailer (towed cargo to be considered part of the trailer), can park on the exterior of a lot. The intent of this provision is to avoid the impression of parking lots appearing on residential lots. This provision does not apply to vehicles parked within enclosed structures.
- *Inoperative vehicles must be within an enclosed structure.* This remains consistent with existing provisions.

### 3.3 PUBLIC AND AGENCY CONSULTATION:

Notice of council's intent to revise its off-street residential parking provisions was circulated to internal departments and commenting agencies in mid August, 2006. No concerns or objections to the draft provisions were received.

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A public meeting was held May 9, 2006. Several people spoke at the meeting and correspondence was received afterwards. The following summarizes the comments received and the manner in which they are addressed by the proposed amendment.

### 3.3.1 Maximum vehicle dimensions are challenged

Several comments were received with respect to the dimensions proposed for maximum vehicle height and width – particularly in the front yard. It's fair to say there was an even number of those who felt the dimensions were too large vs. too small. Considering the equal split, staff recommend the dimensions remain as originally proposed.

The principle for the front yard parking dimensions is that vehicles should generally not be any larger than a garage. The proposed maximums of 2.6-m in height and 6.8-m in length are slightly larger than a typical garage, and are quite accommodating of a broad range of vehicle types and sizes. For example, a Ford Expedition, which is one of the larger SUV's on the market, is 2-m high and 5.6-m long – dimensions that easily fit within the front yard parameters.

For those with a legitimate argument in support of larger vehicles, a variance can be sought through the committee of adjustment.

### 3.3.2 New provisions will only apply to urban area

The town is currently served by three zoning by-laws. A review of the by-laws is underway and staff anticipate that a new, consolidated by-law will be ready for council's consideration by the end of the year. At this point, it is recommended that the revised parking provisions apply only to By-law 2263, which applies to much of the Bradford urban area. Off-street parking issues are more acute within the urban area and there does not seem to be a compelling reason to apply them broadly at this time. This stance will allay concerns voiced by some residents of the rural area.

The effectiveness of the new provisions will be monitored over the upcoming months and staff will advise council as to the best manner of incorporating them into the new zoning bylaw.

### 3.3.3 Some exemptions are warranted

Several valid reasons for exempting certain vehicles from the maximum dimensions were brought to staff's attention. One issue is with respect to vehicles that respond to emergency situations – the particular example is from an employee of a gas utility that must respond to gas leaks and related emergencies on an on-call basis. By parking the required vehicle (which exceeds the maximum height allowance) at home, the individual can respond to emergencies quickly. Staff have included provisions within the by-law that exempt emergency response vehicles from the maximum length and height stipulations. Temporary exemptions have also been added to allow for over-sized vehicles required for delivering to or servicing the premises on that lot, as well as to facilitate the loading and unloading of recreational vehicles.

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Regardless of these exemptions, it should be noted that all vehicles must not obstruct sidewalks or boulevards.

### 3.4 CONCLUSIONS:

The draft by-law amendment has been crafted to provide clearer rules for the parking of vehicles in residential areas. As with any zoning by-law, council can monitor its success and revise it over time.

### 4. EFFECT ON TOWN FINANCES:

### 4.1 CURRENT YEAR:

None anticipated.

### 4.2 FUTURE YEARS:

Clearer zoning provisions will be easier to enforce, which in turn, should lead to a higher rate of successful prosecutions. Added costs associated with any increase in by-law enforcement effort should therefore be offset by increased fine revenue.

### 5. ATTACHMENTS:

#1 – Draft Zoning By-law Amendment

Respectfully submitted,

Geoff McKnight, MCIP, RPP Director of Planning

Approved for Agenda by,

Jay Currier, MBA Town Manager

# **Corporation of the Town of Bradford West Gwillimbury**

### BY-LAW 2007-0??

Being a By-law to amend By-law 2263 (the Zoning By-law of the former Town of Bradford), as amended, to add off-street parking provisions for residential zones.

WHEREAS By-law 2263, as amended, is the main comprehensive Zoning By-law of the former Town of Bradford;

AND WHEREAS By-law 2263, as amended, is deemed to be the Zoning By-law of the Town of Bradford West Gwillimbury insofar as it pertains to all lands located in the former Town of Bradford that are now part of the Town of Bradford West Gwillimbury;

AND WHEREAS the Council of the Corporation of the Town of Bradford West Gwillimbury deems it appropriate to amend Zoning By-law 2263, as amended, to add off-street parking provisions for residential zones;

AND WHEREAS authority is granted under Section 34 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRADFORD WEST GWILLIMBURY ENACTS AS FOLLOWS:

By-law 2263, as amended, is hereby further amended by deleting section 3:35 and replacing section 4.15 with the following:

### "4.15 RESIDENTIAL PARKING

No person shall, in any Residential Zone, use any lot, building or structure for the parking or storage of vehicles except in accordance with the following provisions:

### 4.15.1 Vehicle Definition:

Notwithstanding section 2.108, the definition of "vehicle" shall not include "road building machine" for the purposes of this by-law.

### 4.15.2 Parking in the Front Yard:

Parking in the front yard shall be restricted to parking on a driveway; the said driveway shall in no case exceed a width of 7.3 metres or 50% of the lot frontage, whichever is the lesser.

### 4.15.3 Maximum Size of Vehicle:

- (i) A maximum of 4 vehicles, only one of which may be a trailer (towed cargo is to be considered a part of the trailer), each not exceeding 6.7 metres in length and 2.6 metres in height may be parked on the exterior of any lot in a residential zone, except in a side or rear yard, in which case the maximum height allowed for a vehicle is 4.0 metres and the maximum length is 10.0 metres. Height is to be measured between average grade and the vehicle's highest point (excluding lights, antennas and other such items ancillary to the vehicle's body).
- (ii) Any vehicle parked or stored in a side or rear yard must be set back at least 1.0 metre from the nearest lot line.
- (iii) Any vehicle parked in a side yard may not project into the front yard of the lot unless it is parked on a driveway.
- (iv) No part of any front or flankage yard except a driveway may be used for the parking or storage of vehicles and no vehicle may encroach onto any road allowance.

(V) The parking of an inoperative vehicle is not permitted on any lot in a residential zone unless it is entirely within an enclosed building or structure. An "inoperative vehicle" shall be defined as a vehicle that is mechanically inoperative, and/or is in a state that precludes immediate use.

4.15.4 Exceptions to Section 4.15.3:

Notwithstanding section 4.15.3(i):

- any vehicle, regardless of size, shall be permitted to park on a lot in a Residential Zone on a temporary basis, for the purpose of delivering to or servicing the premises on that lot.
- (ii) emergency response vehicles, regardless of size, shall be permitted to park on a lot in a Residential Zone. An "emergency response vehicle" shall be defined as a vehicle adorned with warning lights, beacons and/or strobes, and utilized for the purpose of responding to medical, personal, hazardous and other such emergencies, and shall include vehicles utilized by public and private utility companies in the practice of responding to emergency situations.
- (iii) tourist trailers, regardless of size, shall be permitted to park on a lot in a Residential Zone on a temporary basis, for the purpose of loading and unloading various personal effects."

THIS By-law shall come into force and take effect pursuant to the provisions of the *Planning Act*, R.S.O. 1990, c. P.13, as amended.

READ A FIRST, SECOND, AND THIRD TIME AND FINALLY PASSED THIS 15<sup>TH</sup> DAY OF MAY, 2006.

CLERK

MAYOR



200 Elizabeth St., ES 7-421, Toronto, ON M5G 2C4 ph 416-340-4156 | f 416-340-4736 | tf 1-800 NEDIC-20 | nedic@uhn.ca www.nedic.ca

December 22<sup>nd</sup>, 2014

Dear Mayor Van Bynen,

I am writing to request a proclamation from the Town of Newmarket of the week of February 1<sup>st</sup> to February 7<sup>th</sup> 2015 as Eating Disorder Awareness Week (EDAW). EDAW has been commemorated across Canada since 1988 by established eating disorder organizations, education and public health institutions, and concerned members of the public. It draws attention to the causes, prevalence and impact of eating disorders.

Eating disorders are the number one cause of death among all psychiatric illnesses and are the third most common cause of death in teenage girls. In fact, 5-8% of Canadian girls will experience an eating disorder in their lifetime. However, eating disorders can develop in anyone, regardless of age, ethno-racial background, socioeconomic status, gender or ability. Unfortunately, stigma and secrecy still surround eating disorders, causing many people who are suffering to refrain from seeking help, and to struggle in silence.

We know that through open, supportive dialogue, we can help break the shame and silence that affect nearly 1 million Canadians that are living with a diagnosed eating disorder and the millions of others who are struggling with unhealthy food and weight preoccupation. EDAW is a time to increase awareness about eating disorders, their impact and to shed light on the dangerous and pervasive myths that surround them. It is a time of year when Canadians can learn more about eating disorders and about the resources that are available for individuals and family members who are impacted by them.

The National Eating Disorder Information Centre (NEDIC) was a founding member of the international drive to institute EDAW. Founded in 1985, NEDIC is Canada's oldest national organization dedicated to helping those with eating disorders. We provide education and information as well as support and referral for those with eating disorders, their families, friends and health care professionals. Since our toll-free helpline became available to Canadians from coast to coast in 2013, we have spoken with thousands of individuals, parents, friends, and teachers who are seeking help and information. It is through our outreach and education efforts, that we are able to support these individuals in their struggle to find hope and healing.

Municipal recognition of EDAW would help to affirm the experiences of those with a friend, family member, or important person in their life who is dealing with this life-threatening mental illness, and draw attention to the need for eating disorder prevention, research, treatment, and resources. Below, please find the goals of Eating Disorder Awareness Week 2015.

Please proclaim EDAW in Newmarket and help raise awareness and hope among the many who are impacted by this illness.

For more information about Eating Disorder Awareness Week and this request, please contact me.

Thank You.

Kind Regards,

Jeahlisa Bridgeman Program Assistant

# **Eating Disorder Awareness Week 2015**

### Goal:

To reduce the prevalence of anorexia, bulimia, dieting and other disordered eating through a public awareness campaign that educates, informs and engages Canadians to talk about eating disorders.

### **Objectives:**

- 1. To provide information on eating disorders, dieting and weight preoccupation, addressing social factors and dispelling common myths.
- 2. To launch a national media campaign designed to heighten awareness of EDAW and to make connections between eating disorders, body-image problems and self-esteem.
- **3.** To advocate for widespread changes in social attitudes and gender stereotyping by emphasizing an individual's identity and personhood rather than external appearance.
- 4. To encourage individuals with eating disorders and their families to acknowledge the problem, to encourage and direct them to appropriate resources, and to provide them with information and support.
- 5. To educate professionals on the importance of primary and secondary prevention, and to provide professional development for educators and health care workers.
- **6.** To make governments aware of the need for additional funding for health promotion, primary prevention and treatment programs.
- 7. To celebrate the natural diversity of body sizes and shapes.



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December 17	7, 2014
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Andrew Brouwer Town of Newmarket 395 Mulock Drive Newmarket ON L3Y 4X7

CORPORATE	RVICES
INCOMING MAIL	REFD C
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Dear Andrew Brouwer:

### Re: Canada Post Residential Delivery Service

Richmond Hill Town Council, at its meeting on December 15, 2014, approved the following resolution:

"Whereas Canada Post requested a key staff person in the planning department of Richmond Hill to assist Canada Post in their efforts to replace door to door mail delivery with community mailboxes (C.M.B.) in Wards 2,4,5 and 6; and,

Whereas moving to C.M.B. delivery would be especially hard on seniors and people living with mobility and health challenges and could undermine their ability to live independently and will be compounded during inclement weather; and,

Whereas the proposed change would entail the downloading of responsibilities, costs, and liabilities to local governments, such as paving, lighting, snow removal, and policing related to vandalism and mail theft; and,

Whereas this proposed change would have an adverse economic effect on our communities with regards to the loss of jobs; and,

Whereas this proposed change to Canada's postal system is unprecedented in other G7 countries;

Therefore be it resolved that:

Prior to any service adjustments being implemented by Canada Post and prior to any assistance by Richmond Hill Town Staff, the Town of Richmond Hill as part of our service responsibilities to our residents requires:

(continued)

- 2. The Town Hall meetings are to be hosted by the local member of Parliament (M.P.) and/or other elected representatives of the community, with Canada Post representatives and all other local councillors to discuss what kind of postal services Richmond Hill residents need; and,
- 3. That the Town of Richmond Hill will not endorse Canada Post actions prior to the consultation process being satisfactorily completed; and.
- 4. The Town of Richmond Hill send a letter to Deepak Chopra, Chief Executive Officer, Canada Post, to inform Canada Post that the Town of Richmond Hill supports the existing delivery system and wishes to retain this valuable service for our communities; and,
- 5. That the Town of Richmond Hill send a copy of this motion to the Honourable Lisa Raitt, Minister of Transport, York Regional Council and all other municipalities in the York Region and the G.T.A. for endorsement and to the Association of Municipalities of Ontario, the Federation of Canadian Municipalities, all York Region M.P.'s and M.P.P.'s."

In accordance with Council's directive, the foregoing Council resolution in this regard has been forwarded to your attention.

If you require any further information, please contact my office at 905-771-2529.

Sincerely,

Geolur

for

Donna L. McLarty Town Clerk

# Public Information Centres LSRCA Watershed Development Guidelines

The Lake Simcoe Region Conservation Authority (LSRCA) is currently undertaking a comprehensive review of our Watershed Development Guidelines. The purpose of these Information Centres is to receive input on the revised Guidelines.

Draft #1 of the LSRCA's Watershed Development Guidelines were posted on the Authority's Website on July 21, 2014 for 60 days. LSRCA's member municipalities, neighboring conservation authorities and a variety of stakeholders were provided with a notice of Public Consultation associated with the Authority's Watershed Development Guidelines. The comments received have been reviewed and where appropriate, incorporated into the document. This revised draft (#2) has posted on the LSRCA Website for an additional 60 day review period, which will end on February 28, 2015.

### Dates and Locations of the PIC's

### Town of Innisfil Municipal Office- Room B and C

2101 Innisfil Beach Road, Innisfil, L9S 1A1 Tuesday, January 27, 2015 from 3 to 5 p.m. and 7 to 9 p.m.

### **Town of East Gwillimbury - Holland Landing Community Centre Simcoe Room** 19513 Yonge St. Holland Landing, L9N 1L8 Thursday, January 29, 2015 from 3 to 5 p.m. and 7 to 9 p.m.



Beverley G. Booth, Manager, Planning, Regulations & Enforcement 905.895.1281 x 230 or b.booth@lsrca.on.ca





INFORMATION REPORT TOWN OF NEWMARKET 395 Mulock Drive P.O. Box 328 Newmarket, ON L3Y 4X7

www.newmarket.ca info@newmarket.ca 905.895.5193

### December 18, 2014

### DEVELOPMENT & INFRASTRUCTURE SERVICES- JOINT PLANNING AND BUILDING SERVICES AND ENGINEERING SERVICES REPORT – INFORMATION REPORT 2014-44

- TO: Mayor Van Bynen Members of Council Chief Administrative Officer SLT
- SUBJECT: Greenbelt Cycling Route
- ORIGIN: Planning and Building Services and Engineering Services

### PURPOSE OF THIS REPORT

The purpose of this report is to update Council and SLT on minor modifications to the Greenbelt Cycling Route within Newmarket. This report replaces the Information Report circulated in October 2014. The October Report was delayed consideration due to the election schedule and was scheduled to be dealt with at the first meeting in January 2015.

### COMMENTS

In accordance with the Procedure By-law, any Member of Council may request this Information Report be placed on an upcoming Committee of the Whole agenda for discussion.

### Background

In June 2014 the Council endorsed a proposed alignment of the Greenbelt Route within the Town of Newmarket as proposed by the Waterfront Regeneration Trust. The June 16, 2014 staff report may be accessed through the following link:

### http://newmarket.siretechnologies.com/sirepub/cache/2/gst5rftoagqengif2azzlx3h/1485910202014 114532440.PDF

The Greenbelt Cycling Route extends from Niagara Region to Northumberland County and is intended to provide a cycling tourism experience in southern Ontario. The route through Newmarket is identified on Map 1.

Since June 2014 a number of technical considerations have been raised that requires modifications to the location of the cycling route. These are outlined below.

### West of Yonge Street

The route originally was planned to follow the current park trail through Armstrong Family Park, however, the access to the trail within the Armstrong Family Park does not have a curb cut to facilitate easy access by cyclists from Joe Persechini Drive onto the park trail.

An alternate route is recommended on Shoniker Drive, connecting to a short Town owned block that connects to the main trail. See Attached Map 2.

From staff's perspective, the recommended alternative route is preferred for two reasons, namely: the trail would be maintained on the road rather than traverse through a neighbourhood scale park and the rerouting would remove the need to undertake a curb cut at the park.

### East of Yonge Street

East of Yonge there are two trail routes- an alternate on-road unsigned route along Yonge Street and a second route along Savage Road to Foxtail Trail that connects to the Tom Taylor Trail. (See Map 1)

It has been noted that Foxtail Ridge is a one-way street for the short segment (+/- 35 m) south of Savage Road. This would require that cyclists would be going the "wrong way" on this one way street. In order to prevent this, and to continue to identify Foxtail Ridge as the route, a separate north bound route would need to be identified on Widdifield Ave. to Cassie Road to connect back to Savage Road.

It is staffs' opinion that two routes, a northbound and a southbound route, would be confusing to the cycling public.

Two options have been considered as described below:

- 1. Savage Road Cassie Road Widdifield Ave. Foxtail Ridge Tom Taylor Trail; and
- 2. Savage Road Jelly Ave. Bosworth Crt.- Tom Taylor Trail.(See Attached Map 3)

Staff is recommending Option 2 for the following reasons:

- it provides a more direct and intuitive route to the Tom Taylor Trail than Option 1;
- it includes a greater length on the Tom Taylor Trail and therefore a more scenic cycling experience;
- it provides a more direct connection to Newmarket's Historic Downtown and therefore provides an opportunity, with appropriate directional signage, to encourage a side trip to the historic Downtown and thereby enhance the tourism opportunities of the route.

Page 2

Directional and way-finding signage is being implemented by the Greenbelt Trust in conjunction with the posting of the Greenbelt Cycling Route. In addition to the typical signage, staff recommends that signage include direction to Newmarket's Historical Downtown in the area of Jelly Avenue and Botworth Crt.

### **BUSINESS PLAN AND STRATEGIC PLAN LINKAGES**

This report supports the following components of the Strategic Plan: Living Well - emphasis on active lifestyles and recreational opportunities: and Well-connected – providing for walking and biking trails, paths and lanes.

### CONSULTATION

Consultation has occurred with the Waterfront Trust, York Region and Engineering Services.

### HUMAN RESOURCE CONSIDERATIONS

a) Not applicable to this report.

### **BUDGET IMPACT**

Operating Budget (Current and Future) None at this time. Capital Budget

None at this time.

# CONTACT

For more information on this report, contact Marion Plaunt, Senior Planner, Policy at 905 953-5300 Ext. 2459 or at mplaunt@newmarket.ca.

Marion Plaunt, MES, MCIP, RPP Senior Planner – Policy Planning & Building Services

Richard Nethery, B.E.S., MCIP, RPP Director of Planning & Building Services

Peter Noehammer, P. Eng. Commissioner Development and Infrastructure Services

Jason Vinger, B.E.S., M.PI, MCIP, RPP Assistant Director of Plenning Planning & Building Services

Rachel Prudhomme, M.Sc., P. Eng. Director, Engineering Services



### Map 1 Greenbelt Route Aurora/ Newmarket









COMMUNITY SERVICES – Recreation and CultureTown of Newmarketwww.newmarket.ca395 Mulock Drivewww.newmarket.caP.O. Box 328, STN MainT: 905 895.5193Newmarket, ONL3Y 4X7F: 905 953 5113

December 29, 2014

### COMMUNITY SERVICES – RECREATION & CULTURE INFORMATION REPORT # 2014-32

TO: Members of Council

COPY: Bob Shelton, CAO Anita Moore, Commissioner of Corporate Services Peter Noehammer, Commissioner of Development and Infrastructure Services Ian McDougall, Commissioner of Community Services Members of OLT

SUBJECT: Outdoor Skating Rinks – Pilot Programs Follow Up

ORIGIN: Community Services - Recreation and Culture

### COMMENTS

The purpose of this report is to provide Council with an update on the two pilot programs recently approved by Council that will create more opportunity for outdoor skating in Newmarket. In accordance with the Procedure Bylaw, any member of Council may request an Information Report to be placed on a future Committee of the Whole agenda for discussion.

The Town of Newmarket currently operates 1 outdoor skating surface at Riverwalk Commons. This skating feature was open daily from 9 am to 10:30 pm. The ice surface and surrounding space was designed to facilitate leisure skating. This ice surface was designed to operate as an unsupervised space, with staff regularly flooding the ice to maintain good ice quality. Over the last two weeks the ice surface has been regularly staffed during the evening time periods to ensure appropriate use of the facility.

At the December 15<sup>th</sup> Council Meeting, formal approval was given to try two pilot programs:

- 1) End of Night Pick Up Hockey at Riverwalk Commons
- 2) Community Run Outdoor Rink

Council further approved that up to two applications would be considered for the 2015 winter season to operate Community Run Outdoor Rinks.

### End of Night Pick Up Hockey at Riverwalk Commons

In response to a growing trend where participants were playing hockey each evening, sometimes as early as 8:30 pm, it was recommended that the ice surface at Riverwalk Commons be designated for pick up hockey from 10 pm to Midnight, daily. This has been happening daily since December 16<sup>th</sup>, 2014. There have been staff on site prior to 10 pm to inform the public that hockey would be permitted from 10 pm until midnight. The area has been heavily signed as well. Overall, these actions have dramatically improved the tensions that were happening prior to the launch of this pilot program. There have been some reported cases of vandalism in the area. Staff have met with participants and are continuing to monitor this. Should

the vandalism continue, the pilot program may be cancelled. However, since meeting with participants, there has been improvement.

### Community Run Outdoor Rink

An expression of interest was sent out to the community for a community group or group of individuals to operate a community run rink at a site where the town can provide land and water. An application package outlining process and requirements was developed and is available through the Recreation & Culture Department.

The criteria for selecting a rink were established and included the following: *Primary* 

- 1. The site must have access to ongoing, winterized water.
- 2. A volunteer community member must step forward as the Rink Coordinator and at least 15 volunteer community members must be included as Rink Helpers.
- 3. There must be access to off street parking.

Secondary

- 1. Impact on spring usage of the space would be considered.
- 2. Presence of lights would allow for greater programming opportunity.
- 3. Presence of other winter facilities in close proximity would also be a factor.

There were three applications submitted:

- 1. Tennis Courts at Lions Park Church Street
- 2. Field at Whipper Billy Watson Park Bathurst St and Clearmeadow Blvd
- 3. Field at Ken Sturgeon Park Lockwood Circle

Of the three applications submitted, only Lions Park met all three of the primary criteria. As such, the application for Lions Park is approved and the Rink Coordinator will be notified. Given that the original report Council resolution stipulated that up to 2 sites be considered, with no additional budgetary impact, only Lions Park will be approved for the 2015 season.

With respect to the other two applications, both applications do not meet the requirement of ongoing, winterized water. They do meet the other two primary requirements and do meet the secondary requirements. Both sites would be positive as they represent different quadrants of the Town. Additionally, both applications have engaged residents who have eagerly stepped forward to run this Community Rink. The cost to convert the water source to a winterized source would be approximately \$2,500. It would involve providing heat to the building.

A comprehensive evaluation of the program will be done at the end of the season. At that time all costs, time commitments and overall success will be evaluated and winterizing of additional sites can be considered.

### **BUSINESS PLAN AND STRATEGIC PLAN LINKAGES**

Living Well

• Emphasis on active lifestyles and recreational opportunities Well Balanced

Recreational facilities and services

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Community Services – Recreation & Culture Information Report #2014-32 December 29, 2014 Page 3 of 3

- Youth and seniors' facilities and programs
- Well-equipped & Managed
  - Fiscal responsibility

Well Respected

• Being tradition-based and forward thinking

### **BUDGET IMPACT**

There is no direct budget impact at this time.

### CONTACT

For more information on this report, please contact Colin Service, Director of Recreation & Culture at <u>cservice@newmarket.ca</u> or at extension 2601.

Colin Service, Director of Recreation & Culture



# 87



COMMUNITY SERVICES – ENGINEERING SERVICES

TOWN OF NEWMARKET 395 Mulock Drive P.O. Box 328 Newmarket, ON L3Y 4X7

www.newmarket.ca info@newmarket.ca 905.895.5193

DATE: January 12, 2015

### DEVELOPMENT & INFRASTRUCTURE SERVICES REPORT ENGINEERING SERVICES 2015-06

TO: Committee of the Whole

SUBJECT: Yonge Street Sidewalk- Tom Taylor Trail to Savage Road

ORIGIN: Engineering Services

### RECOMMENDATION

THAT Development & Infrastructure Services Report – Engineering Services 2015-06, dated January 12, 2015, be received and the following recommendation be adopted:

1. THAT additional funding of \$97,161.44 be provided from reserves to enable staff to award and complete the project.

### PURPOSE/BACKGROUND

In 2013, Council requested that an interim sidewalk be built along the east side of Yonge Street from the Tom Taylor Trail to Savage Road. Council originally established a \$100,000.00 budget for the interim sidewalk. This section of sidewalk would provide a safe walking connection from the Tom Taylor Trail to Savage Road where it would link up with an existing sidewalk and bus stop. In May of 2014, Council approved additional funding in the amount of \$145,000.00 required for the construction of an extensive retaining wall that would be required due to difficult and steeply sloping terrain on the project site.

The sidewalk is being labelled as "interim" because it is expected that this section of road will be urbanized by York Region sometime in the future. If this section of road were to be urbanized today, it would eliminate the need for the extensive retaining wall and would also reduce the amount of grading required, thereby reducing the high capital cost of construction. However, Staff has discussed the intention of urbanization of this section of road will not be urbanized until after 2021. They were not able to supply any specific starting year, nor any commitment to proceed with the urbanization.

The Town's consulting engineer has completed the detailed design for all proposed works. The Bid call was advertised on Biddingo and our Bid Opportunity Website and tenders closed on Wednesday November 12, 2014, 3:00pm. Five (5) bids were received by the Corporate Services – Procurement Services Department. The bids are summarized in Table 1.

Vendor	Unofficial Calculated SubTotal
Blackstone Paving & Construction	
Limited	\$ 443,498.06
Trisan Construction	\$ 588,563.28
Peltar Paving	\$ 668,640.00
Ashland Paving Ltd.	\$ 1,086,696.19
Lomco Limited	\$ 1,123,290.00

### TABLE 1: Bid Results

Copies of all five (5) Bids were sent to the designated department and to the Town's Engineering Consultant for review.

Blackstone Paving and Construction Limited had the lowest bid, coming in at \$443,498.06; however, some provisional items had been included in the bid documents by the Town. Two (2) of these provisional items will not be required and can be removed from the tender, thereby reducing the total tender value by \$165,004.90. The first provisional item that can be removed is an alternative type and style of retaining wall, which had a tender cost of \$140,227.30. The second provisional item that can be removed is an alternative base material which had a tender cost of \$24,777.60. Neither of these items will be used on the project. With the removal of these two provisional items the total bid for award will now be \$278,493.16 instead of \$443,498.06. The total project cost of \$342,161.44 includes \$278,493.16 for the tender, as well as \$63,668.28 for Engineering Fees, Surveys, Geotechnical Fees, Contingencies and Taxes.

The bid prices for the concrete sidewalk, retaining walls, grading, topsoil and sodding came in higher than originally estimated. Furthermore, the removal and replacement of an existing cedar rail fence on private property had to be added to the project as a result of a grading conflict and the requirement for safe construction practices, thereby adding more to the final tender price.

If Council decides to proceed and allocates the required additional funding for this project, the Engineering and Procurement Departments are confident that the recommended Contractor has the experience, capability and equipment to successfully complete the works.

As stated previously, urbanization would eliminate the need for the extensive retaining wall and would also smooth out the excessive grading, thereby saving the initial high capital cost of the wall, grading works and replacement cedar rail fence, as well as any future maintenance costs associated with the wall. Although the Region has no plans to urbanize this section of Yonge Street at this time, they have nonetheless completed the resurfacing of Yonge Street in the summer of 2014. As part of the resurfacing work, York Region has widened the paved shoulder area of the road from 1.0m to 2.25m, resulting in a significant improvement to the paved shoulder width and conditions that existed before 2014.

Council may wish to defer the project until such a time that York Region urbanizes this section of road. The Town would then partner with York Region to build a proper sidewalk without needing a retaining wall and excessive grading, but there is no way of knowing when that might occur. However, if Council chooses to direct staff to move ahead with the sidewalk project in 2015, an additional \$97,161.44 would be required from reserves due to the higher than expected tendered cost for the concrete sidewalk, substantive retaining wall, topsoil, sod, and excessive grading.

### **BUSINESS PLAN AND STRATEGIC PLAN LINKAGES**

• Well-equipped & managed...Fiscal responsibility, clear vision of the future and aligned corporate/business plans.

### HUMAN RESOURCE CONSIDERATIONS

No Impact to current staffing levels.

### BUDGET IMPACT

### **Operating Budget**

If Council directs staff to maintain this section of sidewalk in the winter months, plowing and salting are estimated to cost between \$500.00 and \$1,000.00 per year.

### Capital Budget

If Council directs staff to defer this project, staff requests that the budget for this project be returned to reserves. However, if Council would like to proceed with the project, additional budget funds of \$97,161.44 will be required from the reserves which will increase the project budget to a total of \$342,161.44, inclusive of contingency (10%) and tax (1.76%).

### CONTACT

For more information on this report please contact Meredith Goodwin at 905-953-5300 extension 2518 or email, <u>mgoodwin@newmarket.ca</u>

Meredith Goodwin, C.E.T Manager of Capital Projects

Peter Noehammer, P.Eng. Commissioner of Development & Infrastructure Services

Rachel Prudhomme, M.Sc., P.Eng Director, Engineering Services



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January 5, 2015

### JOINT DEVELOPMENT AND INFRASTRUCTURE REPORT – PUBLIC WORKS SERVICES AND CORPORATE SERVICES – FINANCIAL SERVICES REPORT - 2015-08

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TO: Committee of the Whole

SUBJECT: 2015 Pre-Budget Approval for Vehicles and Equipment

ORIGIN: Director, Public Works Services

### RECOMMENDATION

THAT Joint Development and Infrastructure Services – Public Works Services and Corporate Services – Financial Services Report 2015-08 dated January 5, 2015 regarding 2015 Pre-Budget Approval for Vehicles and Equipment be received and the following recommendation(s) be adopted:

- 1. THAT Council provides pre-budget approval for the replacement of the vehicles and equipment in the attached list (Appendix 1).
- 2. AND THAT staff be authorized and directed to do all things necessary to give effect to these recommendations.

### COMMENTS

### <u>Purpose</u>

The purpose of this report is to provide additional information and seek pre-budget approval of the listed vehicles and equipment replacement, as the budget will not be approved until the second quarter of 2015.

### Summary

Some vehicles and equipment in the Public Works Services Department need to be replaced in 2015. These vehicles and equipment are used for roads, water and wastewater, facilities and parks daily maintenance purposes. Due to the election, the 2015 budget will not be approved before April 2015; however, tenders are best to go out in January 2015. Therefore, pre-budget approval is required for these items.

### BACKGROUND

Joint Development & Infrastructure Services and Corporate Services Report 2014-40, 2015 Interim Appropriations (Appendix 4) indicated Recommendation for Council to provide pre-budget approval for the replacement of the vehicles and equipment. During the Committee of the Whole discussion, additional information was requested before approval was to be given. This Report provides the requested information about rationale for vehicle replacement, vehicle replacement guidelines, maintenance hours and proceeds from disposed assets. This information in presented in Appendices 1, 2 & 3.

Early approval of a portion of the 2015 Capital Budget to accommodate these requested fleet and equipment orders is essential. Early approval is required to ensure tenders can be issued and equipment ordered as soon as possible to receive delivery in a timely way for seasonal needs (e.g., spring/summer sod maintenance). If tenders are delayed and requests are approved only after other corporations have already placed their orders, further delay of the equipment could result in missing the machinery's operating season altogether.

Delays also increase the maintenance costs for older equipment with a longer replacement lead time (e.g., Zamboni). Early approval reduces the risk of the replacement machine becoming inoperative and increases the chances of favorable pricing pending other orders. Early approval will also ensure operational efficiencies are maintained. As an example, having the new equipment in place before the spring season starts ensures start-up maintenance is performed on one piece of equipment rather than two.

Additional consideration is also given to the balance of receiving the most for trade in value of used vehicles versus the estimated cost to maintain the vehicle over the next year. If it is expected that maintenance cost will be minimal, equipment replacement is delayed and analyzed over the next operating year. The Supervisor of Fleet, along with the Supervisor of the user group area determines the need for replacement on an annual basis. Further information is included in the Vehicle and Equipment Replacement Scheduling Guidelines attached.

With respect to the methodology, pre-budget approval means Council is authorizing the expenditures, but it is not formal budget approval, which requires appropriate public notice. Council has approved the Operating and Capital Financial Policy (FIN 2-01) which provides for these circumstances. In section B part 5 of the document: Capital Budget Financial Controls, it states:

Until the Capital Budget has been approved by Council, no department will commence any Capital project that was not authorized in prior years unless: Approval was granted by Council through a report outside the budget process;

Procedures for obtaining services/materials for the above will be in accordance with the Town's Purchasing Bylaw.

All capital projects in accordance with 5 above will be included in and be part of the Capital Budget.

### **BUSINESS PLAN AND STRATEGIC PLAN LINKAGES**

This report links to Newmarket's key strategic directions in being Well Managed through fiscal responsibility.

### CONSULTATION

The Director, Financial Services/Treasurer had previously included this equipment in Joint Report 2014-40, 2015 Interim Appropriations.

### **BUDGET IMPACT**

The Town's usual practice is to adopt its budgets prior to the start of the fiscal year. When this has not been possible, Council has approved the Operating and Capital Financial Policy (FIN 2-01) which provides for prior approval when requested.

The listed vehicles and equipment are due to be replaced in 2015 for a total of \$1,363,200 and will be included in the formal 2015 Capital Budget requests. All equipment listed is to be funded by the Asset Replacement Fund.

### **CONTACT**

For more information on this report, contact: Christopher Kalimootoo at 905-953-5300, ext. 2551 or via e-mail at <u>ckalimootoo@newmarket.ca</u>

Christophér Kalimootoó, P. Eng. Director, Public Works Services

Peter Noehammer, P. Eng. Commissioner, Development & Infrastructure Services

Attachment

Mike Mayes, CGA Difector, Financial Services/Treasurer

Anita Moore

Commissioner, Corporate Services

Appendix 1 – 2015 Vehicles & Equipment Replacement Requests – Public Works (1 pg.) Appendix 2 – Vehicle and Equipment Replacement Scheduling Guidelines

Appendix 2 – Venice and Equipment Replacement Ceneduling Appendix 3 – Disposed Assets Net Proceeds 2012 – 2014

Appendix 4 – Joint Report D&IS and CS 2014-40

# Appendix 1

Remaining Years of Service - 1 year or less 2015 Capital Budget Item

2014 Capital Budget Item

										Fleet N	laintenan	ce Hours		
Department	Mileage / Hours	Description	Mdl Yr	Unit Co		Replacement /alue	Years of Service	Remaining Years of Service	Status	Last 2 Years		Since 2002	Rational for replacement	Notes
Roads Dept	-	Trailer	01	\$ 2,7	29	\$3,500	-15	i 1	. Poor	13.00	21.00	87.50		2015
Parks Dept	311 HRS	Field Sweeper 77-100-BH	03	\$ 29,7	81 ;	\$ 33,900	-10	-1	Poor	0.00	7.50	139.00	In 2014 replacement list	2015
Fleet Maintenance	28519 KMS	2 Ton Service Truck White F450	05	\$ 55,7	74	\$ 60,000	-7	/ -2	Moderate	24.00	30.50	166.50		Defer to 2016
Facilities Maintenance	66750 KMS	3/4 Ton Ext Van 2500 White	05	\$ 27,4	84	\$ 34,000	-10	) 1	Poor	18.00	31.00	139.00	Too costly or maintenance	2015
Parks Dept	525 HRS	Propane Fork Lift FG25T-14	05	\$ 28,0	02	\$ 30,000	-10	) 1	Good	5.50	6.50	18.00		Defer to 2016
Parks Dept	2973 HRS	Trackless MT5TD Articulating	05	\$ 134,2	53	\$ 137,600	-10	) 1	Poor	387.75	423.25	1070.00	Reached end of life cycle, seeing increased costs	2015
Road/Water/Waste	6254 HRS	924G	05	\$ 183,3	62	\$ 193,000	-10	) 1	Moderate	125.00	177.00	488.50		2015
Facilities	3748 HRS	Zamboni 520	06	\$ 78,9	34	\$ 84,000	-10		Moderate	97.50	137.00		No forward movement of machine until it's warmed up. Hydraulic motor replacement soon. Estimated cost \$6000	2015
Parks Dept	4512 HRS	Jacobsen 16' Mower	06	\$ 73,9	_	\$ 78,700			Moderate	155.50			Health & Safety - not suitable for cutting slopes	2015
Facilities	665 HRS	UtilityTruck \Spray Applicator	07	\$ 24,3					Good	72.00			Operational Issues for staff resulting in equipment failures. New equipment will be fully electric anticipate less operational issues.	2015
Water Dept	177034 KMS	Water Meter Van	07	\$ 29,3	00	\$ 32,250	-10	) 2	Poor	29.50	61.50	153.50	High mileage and general poor condition for vehicle	2015
Parks Dept	72439 KMS	2 Ton Dump F350 White	08	\$ 47,8	52 ;	\$ 61,000	-7	1	Very Poor	88.50	113.50	257.00	Very poor condition inside and out	2015
Roads Dept	96535 KMS	F350 Superduty	08	\$ 48,7	63	\$ 72,500	-7	, <u>1</u>	Poor	73.00	127.50		Increasing out of service times for engine related issues. Major mechanical transmission failure Dec 2014. Repair	2015
Parks Dept	1529 HRS	John Deere 3320 #1	08	\$ 31,5	94	\$ 40,000	-10	) 3	Moderate	164.50	209.00	460.25	estimate was \$14,196.76. Replacement unit would be approximately \$40,000	2015
Roads Dept	77879 KMS	3 Ton Dump Truck White	08	\$ 57,2	67	\$ 67,500	-7	v <u>1</u>	Poor	53.50	73.00		Company no longer in business. Parts and product support almost nil.	2015
Parks Dept	60424 KMS	Ton Dump Truck White	08	\$ 57,2	67	\$ 92,500	-7	· <u>1</u>	Poor	85.00	130.50	353.00	Company no longer in business. Parts and product support almost nil.	2015
Roads Dept		1 Ton Cube Van	08	\$ 35,6			_		Poor	57.00			High mileage and general poor condition for vehicle	2015
Parks Dept	1797 HRS	Jacobson Tri King 1900D Mower	08	\$ 10,0					Poor	4.50				2015
Parks Dept	49053 KMS	2500 Pickup White 4x4	09	\$ 27,5			_		Moderate	95.00			Too costly or maintenance	2015
Parks Dept	38654 KMS	3500 Pickup White 4Door	09	\$ 42,7					Moderate	36.00				Defer to 2016
Parks Dept	42976 KMS	3500 Pickup White 4Door	09	\$ 42,7					Moderate	49.50				Defer to 2016
Parks Dept	701 HRS	10' Rotary Mower-R311T	11	\$ 60,0					Good	110.50			Health & Safety - not suitable for cutting slopes	2015
Parks Dept	815 HRS	10' Rotary Mower-R311T	11	\$ 60,0					Good	138.50			Health & Safety - not suitable for cutting slopes	2015
Parks Dept	681 HRS	10' Rotary Mower-R311T	11	\$ 60,0					Good	97.50			Health & Safety - not suitable for cutting slopes	2015
Road/Water/Waste	-	Culvert Steamer	94	\$ 8,7	_				Poor	0.00				2015
Road/Water/Waste	-	Olmpian Cat Genarator D30p1	99	\$ 39,3			-15	i C	Moderate	11.00	11.00	18.50	Dated/emergency back up	2015
Parks Dept		Fairy Lake Fountain	09	\$ 33,0	00	\$ 30,000	-5	<b>i</b>	Moderate				Major part needing replacement	2015
					9	\$ 1,363,200				1991.75	2807.25	6508.50		

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# 94 Appendix 2

### <u>Fleet Services</u> <u>Vehicle and Equipment Replacement Scheduling Guidelines</u>

### **Current Replacement Schedule**

Light Trucks and Vans	10 Years
Light Trucks with Snow Plows	7 Years
Heavy Plow Trucks with Sanders	7 Years
Heavy Trucks (1 Ton+) and Cube Vans	7 Years
Trailers	15 Years
Large Mowers and Tractors	10 Years
10ft Rotary Mowers	7 Years
Small Mowers and Parks Equipment	10 Years
Heavy Equipment, Back Hoes, Loader and Sweeper	10 Years
Ice Resurfacing Machine (Zamboni)	10 Years
Diesel Powered Zero Turn Lawn Mowers	7 Years

\* This schedule has been compiled through decades of experience, past performance of equipment, out of service time and average cost of maintenance.

\*\* This schedule is reviewed on a regular basis and may change pending average vehicle overall quality and technology changes within the vehicle sector.

### **Annual Review**

Each vehicle and piece of equipment undergoes an annual review and the following is considered:

- If the condition is good on the last year of the replacement schedule, the replacement is deferred.
- If the condition is poor, replacement could be early (on occasion).
- Analysis of data such as type of maintenance required (regular maintenance vs. major repairs) and hours previously spent on the vehicle or expected to be spent over the next year.
- Availability of parts is noted available suppliers, possible discontinued parts
- Analysis of risk of failure and magnitude of possible failure back up vehicles available, liability of non-performance due to not having equipment
- Possible trade in value

### **Efficient Service Years**

As vehicle and equipment attain more years of service, it is likely to have decreased reliability and increased out of service time and repair costs. The preventative maintenance also becomes more extensive such as transmission services, major engine tune up and fuel injection services. These maintenance jobs are not required to be performed as often under the current replacement schedule as these major type of repair usually occur after the above noted years.

### Advantages to Newer Fleet

There are number of advantages to having a modernized fleet. This includes:

- Reducing greenhouse gases
- Improving fuel economy thereby reducing fuel costs
- Limiting the need for updating and retrofitting dated assets to meet the changes in industry requirements and work performed.
- Having newest technology to maximize Health and Safety (i.e. back up cameras, larger windows, brighter lights)
- Extending service intervals, some as high as 16,000 kilometres. With fewer services, less oil will be used and disposed.
- Allowing Public Works Services to carry and maintain the correct number of vehicles and equipment without needing spares to provide coverage of older less reliable vehicle and equipment.
- Aesthetics and uniform looking fleet to best represent the corporation

### Vehicle and Equipment Coverage

There are currently no backup vehicles or equipment for light trucks, light trucks with plows, heavy trucks, cube vans, sidewalk tractors, lawn mowers or heavy equipment. There are two (2) spare ice resurfacing machines and one (1) 5 ton snow plow truck. As most vehicles and equipment have specialized apparatus for specific tasks, a department is often short of a vehicle during routine maintenance and repairs. Having spare assets could give a department some coverage reducing impact on daily operations when the vehicle or equipment is under maintenance or repairs. There is often a need for specialized equipment that is not available to rent and therefore certain work cannot be done while the vehicle or equipment is in for repair. Depending on the potential risk, magnitude and liability, it may be advantageous to obtain additional stock for such cases.

# Appendix 3 Disposed Assets Net Proceeds 2012 - 2014

		2	2012		
Disposal Year	Mdl Yr	Description	Dept	Net Proceeds (after fees)	Disposal Date
2012	01	John Deere 4300	Parks Dept	\$ 7,211.36	28/01/2012
2012	01	Salt Spreader Pm1 4	Parks Dept	(included in sale	28/01/2012
2012	00	Back-Hoe 4 Wheel Lb75	Road/Water/Waste	\$ 31,211.36	28/01/2012
2012	89	Fire Truck Cargo 8000	Gorham St. Firehall #1	\$ 2,881.02	28/01/2012
2012	00	Genie Lift	Facilities	\$ 12,762.24	31/03/2012
2012	03	5 Ton Dump White Fl80	Road/Water/Waste	\$ 37,231.71	31/03/2012
2012	02	16' Mower 580d	Parks Dept	\$ 8,166.01	07/05/2012
2012	01	Back-Hoe 4 Wheel 214e	Road/Water/Waste	\$ 31,584.16	23/06/2012
2012	02	Jumping Jack BS600	Water Dept	\$ 494.03	29/09/2012
2012	01	5420	Parks Dept	\$ 17,369.09	29/09/2012
2012	05	3/4 Ton Ext Pickup 2500 White	Facilities Maintenance	\$ 11,430.14	29/09/2012
2012	06	Veermer BC1400 XL WoodChipper	Parks Dept	\$ 20,313.12	29/09/2012
2012	02	S10	Facilities Maintenance	\$ 2,754.02	29/09/2012
2012	05	3/4 Ton 4x4 White 2500 HD	Roads Dept	\$ 8,180.14	29/09/2012
2012	05	F350 1 Ton Pickup White	Parks Dept	\$ 8,350.50	29/09/2012
2012	05	F450 2 Ton Dump w/plow White	Roads Dept	\$ 11,950.50	29/09/2012
2012	08	105 Hp Propane Power Edger	Facilities	\$ 89.82	29/09/2012
2012	06	Smart C7 Car	Building And Bylaws	\$ 2,257.34	29/09/2012
2012	07	Cat Skidsteer 262CXPS	Parks Dept	\$ 19,553.82	29/09/2012
2012	05	3/4 Ton 4x4 White 2500 HD	Water Dept	\$ 10,560.67	27/10/2012
2012	05	F350 1 Ton Pickup White	Parks Dept	\$ 8,160.67	27/10/2012
2012	06	7 Ton Dump Plow & Wing M2-106V	Road/Water/Waste	\$ 37,914.88	27/10/2012
2012	06	7 Ton Dump Plow & Wing M2-106V	Road/Water/Waste	\$ 33,414.88	27/10/2012
2012		Fire Truck MODEL E148064S	MaCaffrey St. Fire Hall #2	\$ 400,000.00	09/11/2012
2012		Pickup White Canyon	Building And Bylaws	\$ 2,138.75	
		· ·		\$ 725,980.23	1

Disposal				Net	Proceeds	Disposal
Year	Mdl Yr	Description	Dept	(aft	er fees)	Date
			2013			
Disposal				Net	Proceeds	Disposal
Year	Mdl Yr	Description	Dept	(aft	er fees)	Date
2013	88	Fire Truck - Volvo	Aurora Fire Hall #3	\$	10,525.00	25/02/2013
2013	97	Tc44h	Parks Dept	\$	40,533.28	24/08/2013
2013	03	2 Ton Dump F450	Parks Dept	\$	8,491.20	24/08/2013
2013	02	Slide In Sander Pv358est	Roads Dept	\$	10.53	24/08/2013
2013	05	A5 60" Power Angle Blade	Parks Dept	\$	628.77	24/08/2013
2013	04	Kubota Model RTV 900-T	Parks Dept	\$	6,889.44	24/08/2013
2013	05	9HP LPG Power Edger Elec.Start	Facilities	\$	39.82	24/08/2013
2013	03	3/4 Ton Van 2500	Facilities Maintenance	\$	5,072.61	19/10/2013
2013	03	3/4 Ton Van 2500	Facilities Maintenance	\$	5,072.61	19/10/2013
2013	11	Field Lazer Sprayer	Parks Dept	\$	157.20	19/10/2013
				\$	77,420.46	

	2014													
Disposal				Net	Proceeds	Disposal								
Year	Mdl Yr	Description	Dept	(aft	er fees)	Date								
2014	06	Hot Mix Transporter	Roads Dept	\$	3,042.08	26/04/2014								
2014	05	John Deere 72" Mower	Parks Dept	\$	4,030.14	26/04/2014								
2014	05	John Deere 72" Mower	Parks Dept	\$	4,030.14	26/04/2014								
2014	04	Zamboni 520	Facilities	\$	10,000.00	09/09/2014								
2014	87	Fire Truck - MR686P	Gorham St. Firehall #1	\$	10,525.00	10/09/2014								
2014	00	Top Dresser Td460	Parks Dept	\$	1,167.71	24/09/2014								
2014	02	Portable Welder Ranger 250	Parks Dept	\$	1,527.01	24/09/2014								
2014	10	3 Yard Slid In Sander 9300-H	Parks Dept	\$	1,257.54	24/09/2014								
2014	11	10.5 HP Power Edger Elec Start	Facilities	\$	89.82	24/09/2014								
2014	08	Ram 2500 Pickup White	Parks Dept	\$	13,252.75	24/09/2014								
				\$	48,922.19									





Mike Mayes, Director Financial Services/Treasurer

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November 21, 2014

### JOINT DEVELOPMENT & INFRASTRUCTURE SERVICES - PUBLIC WORKS SERVICES AND CORPORATE SERVICES REPORT - FINANCIAL SERVICES - 2014-40

- TO: Mayor Tony Van Bynen and Members of Council Committee of the Whole
- SUBJECT: 2015 Interim Appropriations
- ORIGIN: Director, Financial Services/Treasurer

### **RECOMMENDATIONS**

THAT Joint Development & Infrastructure Services - Public Works Services and Corporate Services Report - Financial Services - 2014-40 dated November 21, 2014 regarding 2015 Interim Appropriations be received and the following recommendations be adopted:

- 1. THAT Council provide pre-budget approval for the replacement of the vehicles and equipment in the attached list (Appendix A).
- 2. AND THAT staff be authorized and directed to do all things necessary to give effect to these recommendations.

### **COMMENTS**

### Purpose

Interim appropriations are required to fund operating and capital spending in 2015, as the budget will not be approved until after December 31, 2014. Spending authority for operating expenditures has been previously delegated to staff and is being sought for specific capital expenditures.

### Budget Impact

Operating budget – expenditures will be limited to items that are included in the base budget. There will be no new expenditures, no enhancements or new spending prior to Council approval of the 2015 operating budget.

Capital budget – the listed vehicles and equipment to be replaced, for a total of \$1,393,200, will be included in the 2015 Capital Budget request and can be funded by the Asset Replacement Fund.

### **Background**

For the last three years, operating and capital budgets have been approved in December, prior to the commencement of the new fiscal period.

Authority is required to approve payments for 2015 capital spending prior to Council adoption of the 2015 budget. At this time, it is projected that the budget will not be finalized until April of 2015.

Council has approved the Operating and Capital Financial Policy (FIN 2-01) which provides for these circumstances and delegates authority for operational spending.

In section C., Operating Budget Financial Controls:

6. No expenditure will be incurred until the budget for the current fiscal year has been approved by Council unless:

- a) An appropriation for a similar item existed in the previous year's Operating Budget and the expenditure does not exceed 50% of the amount appropriated in the previous year's Operating Budget;
- b) Approval was granted by Council through a report outside the budget process;
- c) An emergency occurred requiring expenditures and the Chief Administrative Officer approved such expenditures. Where such authorization is given, a subsequent report detailing the emergency will be prepared for Council's information by the Chief Administrative Officer.

7. All operating expenditures in accordance with 6 above will be included in and be part of the Operating budget.

Similarly, in section B., Capital Budget Financial Controls:

5. Until the Capital Budget has been approved by Council, no department will commence any Capital project that was not authorized in prior years unless:

- a) Approval was granted by Council through a report outside the budget process;
- b) An emergency occurred requiring capital expenditures and the Chief Administrative Officer approved such expenditures. Where such authorization is given, a subsequent report detailing the emergency and the financing of such will be prepared for Council's information by the Chief Administrative Officer.

Procedures for obtaining services/materials for the above will be in accordance with the Town's Purchasing Bylaw.

6. All capital projects in accordance with 5 above will be included in and be part of the Capital Budget.

Pre-budget approval means Council is authorizing the expenditures, but it is not formal budget approval, which requires appropriate public notice.

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### Analysis & Options

### Interim appropriations for operating expenditures

The 2015 interim appropriations of \$53,163,504 for operations are 50% of the 2014 budgeted operating expenditures.

	Approved 2014 expenditures	2015 appropriation
Town portion (excluding areas listed below)	\$56,975,206	\$28,487,603
Newmarket Downtown Development Business Area (BIA)	\$30,000	\$15,000
Newmarket Public Library	\$3,668,618	\$1,834,309
Central York Fire Services (Newmarket's share)	\$14,560,013	\$7,280,006
Water and Wastewater Rate Groups	\$31,093,172	\$15,546,586
Total operating budget	\$106,327,009	\$53,163,504

In compliance with Operating and Capital Financial Policy (FIN 2-01):

- the interim expenditures will be included in the 2015 Operating budget request
- · expenditures will be limited to items that are included in the base budget
- there will be no new expenditures, no enhancements or new spending prior to Council approval of the 2015 operating budget, unless specific Council approval is given

### Interim appropriations for capital expenditures

The vehicles and equipment in the attached list are used for roads, water and wastewater, facilities, and parks maintenance and are due to be replaced in 2015. These replacement requests total \$1,393,200 (Appendix A) and will be included as part of the formal 2015 Capital Budget submission.

In general, early approval of a portion of the 2015 Capital Budget, to accommodate these requested fleet and equipment orders, is essential. This allows for some equipment to be ordered as soon as possible to receive delivery in a timely way for seasonal needs (e.g., spring/summer sod maintenance), and for equipment with a longer lead time to acquire (e.g., Zamboni). It reduces the possible risk of the replacement machine becoming inoperative.

As these vehicles and equipment are replacements, they should be funded from the Asset Replacement Fund (ARF).

The 2014 Capital budget included \$23,730,863 in new requests and \$27,683,262 in items carried over from previous years, for a total budget of \$51,414,125. Contributions to the Asset Replacement Fund in 2014 were budgeted to be \$13,921,388. The request outlined in this report represents 2.71% of the total 2014 capital budget and 10.01% of the 2014 budget for ARF contributions.

In compliance with Operating and Capital Financial Policy (FIN 2-01):

- the interim expenditures will be included in the 2015 Capital budget request
- expenditures will be limited to items that are included on the attached list (Appendix A)

### **BUSINESS PLAN AND STRATEGIC PLAN LINKAGES**

This report links to Newmarket's key strategic directions in being Well Managed through fiscal responsibility.

### CONSULTATION

Capital requests were provided by the Director of the Public Works Services who confirmed the urgency of the need.

### HUMAN RESOURCE CONSIDERATIONS

Not applicable to this report.

### BUDGET IMPACT

The Town's usual practice is to adopt its budgets prior to the start of the fiscal year. When this has not been possible, the Town, similar to most municipalities, works within an interim appropriation. Council has approved the Operating and Capital Financial Policy (FIN 2-01) which provides for these circumstances.

All expenditures approved as part of the Interim Appropriation will be included in the 2015 operating and capital budget requests.

### Operating Budget (Current and Future)

Operating budget – expenditures will be limited to items that are included in the base budget. There will be no new expenditures, no enhancements or new spending prior to Council approval of the 2015 operating budget. 102

### Capital Budget

Capital budget – the vehicles and equipment to be replaced (per Appendix A), for a total of \$1,368,200, will be included in the 2015 Capital Budget request and can be funded by the Asset Replacement Fund.

### CONTACT

For more information on this report, contact Mike Mayes at 905-953-5300, ext. 2102, or via email at <u>mmayes@newmarket.ca</u> or Chris Kalimootoo, Director, Public Works Services at 905-953-5300 ext. 2551 or via email at <u>ckalimootoo@newmarket.ca</u>

Mike Mayes, CPA CGA Director, Financial Services/Treasurer

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Anita Mooré, AMCT Commissioner, Corporate Services

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Peter Noehammer Commissioner, DIS Services

Chris Kalimootoo/ Director, Public Works Services

MM/nh Attachment

1. 2015 Capital Budget Items (Appendix A – 1 pg.)

# Appendix A 2015 CAPITAL BUDGET ITEMS

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Notes	2015	2015	2015	2015	2015	2015	2015		2015	2015	2015	2015	3,500 2015	72,500 2015	2015	2015	Slope/H/S	60,000 Health & Safety Issues with current Equipment	60,000 Health & Safety Issues with current Equipment	60,000 Health & Safety Issues with current Equipment	32,250 High mileage, poor condition		84,000 1 year build/to supply
Unit Cost	\$ 34,000	\$ 137,600	\$ 33,900	\$ 43,000	\$ 67,000	\$ 61,000	\$ 92,500	\$ 33,000	\$ 25,000	\$ 19,000	\$ 49,000	\$ 193,000 2015	\$ 3,500	\$ 72,500	\$ 67,500 2015	\$ 48,750 2015	\$ 78,700	\$ 60,000	\$ 60,000	\$ 60,000	\$ 32,250	\$ 38,000	\$ 84,000
Description	Van	Sidewalk Tractor (Trackless)	Field Sweeper 77-100-BH	2500 Pickup White 4x4 with Plow	3500 Pickup White 4Door	2 Ton Dump F350 White	Ton Dump Truck White Plow/Sander	Fairy Lake Fountain	Jacobson Tri King 1900D Mower	Culvert Steamer	Olmpian Cat Genarator D30p1	924G CAT Loader	Trailer	F350 Superduty	3 Ton Dump Truck White/Plow	1 Ton Cube Van	16 ft. Mower	10' Rotary Mower-R311T	10' Rotary Mower-R311T	10' Rotary Mower-R311T	Water Meter Van	UtilityTruck \Spray Applicator	Zamboni 520
Dept	Facilities	Parks Dept	Parks Dept	Parks Dept	Parks Dept	Parks Dept	Parks Dept	Parks Dept	Parks Dept	Road/Water/Waste	Road/Water/Waste	Road/Water/Waste	Roads Dept	Roads Dept	Roads Dept	Roads Dept	Parks Dept	Parks Dept	Parks Dept	Parks Dept	Water Dept	Facilities	Facilities
Unit #	05-10	05-19	03-21	00-02	90-60	08-12	08-19		8-26	94-01	99-35	02-20	01-36	08-13	08-18	08-21	90-90	11-19	11-20	11-21	07-15	07-12	06-04
Newmarket Public Library Inspiring Growth

### Newmarket Public Library Board Regular Board Meeting Wednesday, November 19, 2014 Newmarket Public Library Board Room

Present:

Joan Stonehocker – Chair (arrived at 5:08 PM) Tom Vegh – Vice Chair Tara Brown – (arrived at 5:12 PM) Michael Castro – (arrived at 5:20 PM) Tom Hempen John Taylor (left at 5:45 PM) Wes Playter (left at 6:00 PM)

Staff Present: Todd Kyle, CEO Linda Peppiatt, Deputy CEO Lianne Bond, Administrative Coordinator

In the absence of the Chair, the Vice-Chair called the meeting to order at 5:05 pm

#### 1. Adoption of Agenda Items

- a) Adoption of Regular Agenda
- b) Adoption of the Closed Session Agenda
- c) Adoption of Consent Agenda items

The Vice-Chair asked if there were any additions to the agenda. **Motion 14.11.337** 

#### Moved by John Taylor Seconded by Tom Hempen

That Agendas a) to c) be adopted as presented.

Carried

#### 2. Declarations

None were declared.

#### 3. Consent Agenda Items:

- a) Adoption of the Regular Board Meeting Minutes for Wednesday, October 15, 2014
- b) Strategic Operations Report for October, 2014
- c) Library Statistical Data for October, 2014
- d) Monthly Bank Transfer
- e) Correspondence from Michael Coteau, Minister, Ontario Ministry of Tourism, Culture and Sport re: 2014-15 Public Library Operating Grant

- f) Correspondence Responses regarding e-Book Equity Pricing Letters from:
- g) The Honorable Shelly Glover, P.C., M.P., Minister of Canadian Heritage and Official Languages
- h) Michael Coteau, Minister, Ontario Ministry of Tourism, Culture and Sport
- i) Richard Taylor, Deputy Commissioner, Competition Bureau of Canada

Motion 14.10.338

### Moved by Wes Playter Seconded by John Taylor

That Consent Agenda Item a) to i) be received as presented.

Carried

#### 4. Motion to Convene into a Closed Session

There were no closed session items.

#### 5. Business Arising

a) 2015 Draft Capital and Operating Budget

The CEO reviewed the draft 2015 Operating budget with Library Board members.

Motion 14.11.339

#### Moved by John Taylor Seconded by Tom Vegh

**That** the Library Board directs the CEO to bring back to the next regularly scheduled Board meeting the draft 2015 Operating Budget with lists of options to meet a two percent increase.

#### Carried

The Chair took over the meeting at 5:15 pm

The Library Board reviewed the proposed enhancements for Library operations in 2015. The Board discussed the proposed Library Development Officer enhancement and requested further information on this initiative and that the remaining enhancements be brought back the next Board meeting for further review.

#### Motion 14.11.340

Moved by Tom Vegh Seconded by Wes Playter **That** the Library Board direct the CEO to bring to the regularly scheduled Board meeting in March, 2015, a full report on the feasibility of a Library Development Officer.

#### Carried

Motion 14.11.341

#### Moved by Tom Vegh Seconded by Wes Playter

**That** the Library Board receive the 2015 Operating Budget Growth and Enhancement Initiatives as presented.

#### Carried

The CEO reviewed the 2015 Capital Budget requests with the Library Board. The Library Board discussed the capital budget requests and asked that they be brought back to the next regularly scheduled Board meeting for further review.

#### Motion 14.11.342

#### Moved by Tara Brown Seconded by Michael Castro

That the Library Board receive the 2015 Capital Budget requests as presented.

#### Carried

b) Action List

The Board reviewed Action List. No updates or changes were made.

#### 6. New Business

There was no new business.

#### 7. Date(s) of Future Meetings

The next regular Library Board meeting will be Wednesday, December 17, 2014 at 5:00 PM in the Library Board room

#### 8. Adjournment

Motion 14.11.343

#### Moved by Tom Vegh Seconded by Tara Brown

**107** That there being no further business meeting aujourned at 6:35 PM.

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Joan Stonehocker Chair

Todd Kyle, CEO Secretary/Treasurer





Tuesday, January 6, 2015 at 2:00 PM Council Chambers

The meeting of the Appointment Committee was held on Tuesday, January 6, 2015 in Council Chambers, 395 Mulock Drive, Newmarket.

- Members Present: Mayor Van Bynen Councillor Bisanz Councillor Twinney Staff Present: A. Brouwer, Director of Legislative Services/Town Clerk L. Lyons, Deputy Clerk C. Kallio, Economic Development Officer C. Finnerty, Council/Committee Coordinator
  - K. Paribok, Council/Committee Coordinator

The Director of Legislative Services/Town Clerk opened the meeting at 2:00 p.m.

1. Selection of Chair of the Appointment Committee

The Director of Legislative Services/Town Clerk explained the nomination process and opened the floor for nominations.

Moved by: Mayor Van Bynen Seconded by: Councillor Bisanz

THAT Councillor Twinney be appointed Chair of the Appointment Committee.

### Carried

Councillor Twinney in the Chair.

# Additions & Corrections to the Agenda

None.

# **Declarations of Pecuniary Interest**

None.

# **Deputations/Presentations**

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None.

# **Approval of Minutes**

2. Appointment Committee Minutes of August 26, 2014.

Moved by: Mayor Van Bynen Seconded by: Councillor Bisanz

THAT the Appointment Committee Minutes of August 26, 2014 be approved.

Carried

# **Items for Discussion**

3. Verbal Overview by the Director of Legislative Services/Town Clerk regarding the Appointment Committee Terms of Reference.

The Director of Legislative Services/Town Clerk provided an overview of the Appointment Committee mandate.

4. Verbal Overview by the Director of Legislative Services/Town Clerk regarding the January 19, 2015 Council Workshop addressing the Committee Structure Options.

The Director of Legislative Services/Town Clerk provided an overview of the Committee Structure options that will be presented at the Council Workshop on January 19, 2015. Matters regarding public engagement, areas of improvement, and a structure that integrates the municipality with the community in a meaningful way have been considered through the review process. Discussion ensued regarding the Committee interview process and measures to ensure consistency through the process.

# **Closed Session**

5. Personal matters about an identifiable individual, including municipal or local board employees - Main Street District Business Improvement Area Board of Management recommended for appointment.

Moved by: Mayor Van Bynen Seconded by: Councillor Bisanz

THAT the Appointment Committee resolve into Closed Session for the purpose of discussing personal matters about an identifiable individual, including municipal or local board employees.

### Carried

The Committee resolved into Closed Session at 2:06 p.m.

The Appointment Committee (Closed Session) Minutes are recorded under separate cover.

The Committee resumed into Public Session at 2:17 p.m.

6. Appointments to the Main Street District Business Improvement Area Board of Management.

Moved by: Councillor Bisanz Seconded by: Mayor Van Bynen

THAT the following people be appointed to the Main Street District Business Improvement Area Board of Management:

Anne Martin Siegfried Wall Glenn Wilson Olga Paiva Carmina Pereira Elizabeth Buslovich Rory Rodrigo Jackie Playter

### Carried

# **New Business**

None.

# Adjournment

Moved by: Councillor Bisanz Seconded by: Mayor Van Bynen

THAT the meeting adjourn.

Carried

There being no further business, the meeting adjourned at 2:29 p.m.

Date

Councillor Twinney, Chair



# **TOWN OF NEWMARKET**

### **Outstanding Matters**

	Item Subject	Recommendation	Date to come back to Committee	Comments
4.	Committee of the Whole Minutes – March 21, 2011 – Item 6 Community Services Report – ES 2011-15 Northwest Newmarket Quadrant – Traffic Monitoring Status Update	<ul> <li>THAT Engineering Services staff bring a repor back to Town Council with the results of all studies including mitigation measures if required, and nex steps.</li> </ul>	+	Part of Active Transportation Plan coordinated by Planning Department.
2.	Committee of the Whole Minutes – April 8, 2013 – Item 13 Community Services – Recreation and Culture Development and Infrastructure Services – PWS/ES Planning & Building Services Joint Report 2013-05 Future use of Fernbank Farmhouse	<ul> <li>THAT staff be authorized to issue a request fo proposals with the intent of securing a suitable charitable and/or not for profit organization dedicated to serving Newmarket for use of the Fernbank Farmhouse;</li> <li>AND THAT staff report back recommending a tenant along with operating and capita projections.</li> </ul>		Report and Lease arrangements to be reported back Successful proponent on hold, further information to follow update.
3.	Committee of the Whole Minutes – April 7, 2014 – Item 2 – Deputation – Newmarket Theatre	<ul> <li>THAT the deputation by Mr. John Dowsor regarding the financial details associated with Newmarket Theatre and the Very Useful Theatre Company be received and referred to staff for a comprehensive review along with a comparison o how much sports facilities are subsidized;</li> <li>AND THAT such review include consultation with key stakeholders including members of the theatre community to be reported back to Committee of the Whole within a 60 day time frame.</li> </ul>		Information Report with recommendations to be distributed (Q3 2014)

Strikethrough indicates that the item will be removed from the outstanding list prior to the next OLT meeting Bold indicates that the item will be on the upcoming agenda

Last revisions made on Decemer 29, 2014

(Updated and including Committee of the Whole Minutes of Decemer 8, 2014)

	Item Subject	Recommendation	Date to come back to Committee	Comments	
4.	Council - January 20, 2014 – Item 33	D & I Services Report – ES 2013-49 Checking Consultant Professional Consulting Services Contract Extension	Q2, 2015		
		THAT Council approve the execution of the Professional Consulting Services Agreement with R.J. Burnside Associates Ltd. for a period of up to two (2) years from the date of Council approval to provide checking consulting services at preferred client discounted rates adjusted annually in accordance with industry standards;			
		AND THAT staff report back to Council after a year and a half with options regarding the Checking Consultant Professional Consulting Services Contract.			
5.	Council - February 10, 2014 – Item 22	D & I Services – PWS 2014—08 Emerald Ash Borer Long Term Management Plan – Update	Q1, 2015	Annual Update to be provided by Information Report	
		THAT staff continue to proceed with the proposed recommendations in the Town of Newmarket Emerald Ash Borer Long Term Management Plan;			
		AND THAT staff report back to Council in the fall of 2014 with an annual update on the Emerald Ash Borer Long Term Management Plan.			113_
6.	Council - May 5, 2014 – Item 54	Motion: Councillor Emanuel	Q1, 2015		
		THAT staff report back to Council on the implementation of improved signage and advertising for notification regarding Official Plan and Zoning By-law Amendments.			
7.	Council - May 5, 2014 – Item 52	D & I Services Report PWS 2014-21 – Sidewalk Snow Clearing	2015 Budget Deliberations		
		THAT staff report back to Council with a detailed plan for sidewalk, walkway and trail clearing as part of the 2015 budget process;			
		AND THAT staff obtain comments from the Accessibility Advisory Committee on the sidewalk, walkway and trail clearing process.			

	Item Subject	Recommendation	Date to come back to Committee	Comments
8.	Council - May 5, 2014 – Item - 13	Marianneville Developments THAT Council direct staff to organize a public meeting after the Ontario Municipal Board releases its written decision and within this term of Council, on what has been learned about the Official Plan Amendment, Zoning By- law Amendment and Draft Plan of Subdivision for Mariannevile Developments Limited (Glenway) process and the effects of future development as York Region prepares for growth.	Q1, 2015	Report on process to come forward to Council in Q1, 2015.
9.	Council – June 23, 2014 – Item 3	Mr. Scott Cholewa regarding a petition for a splash pad in the Copper Hills subdivision (Ward 1). THAT the deputation of Mr. Scott Cholewa regarding a petition for a splash pad in the Frank Stronach Park be received; AND THAT the request for a splash pad in Frank Stronach Park be referred to the 2015 budget process and added to the Recreation Master Plan.	Q1, 2015	Item to be referred to as part of the Recreation Playbook process.
10.	Council - September 8, 2014 – Item 31	Gigabit Corridor Pilot Project THAT staff provide a further report to Council with RFP results, including alternate options if necessary, implementation recommendations and budget impact.	Q1, 2015	RFP released January 6, 2015
11.	Council - September 8, 2014 – Item 32	Tom Taylor Crescent Proposed Walkway THAT staff explore all options associated with alternate treatments including conveyancing and naturalization for that area and report back to Committee of the Whole.	Q2, 2015	
12.	Council – September 29, 2014 – Item 28 Petition - Construction of a splash pad in Ward 6	THAT the petition from Mr. Ian Johnston regarding construction of a splash pad in Ward 6 be referred to staff.	Q2, 2015	Part of Recreation Playbook process.

	Item Subject	Recommendation	Date to come back to Committee	Comments
13.	Council - September 29, 2014 – Item 32 Motion	Motion THAT a staff report reviewing GO Train operations including east-west road connections, grade separations, speed within the downtown core, frequency of train whistles at the train intersections located at Water Street, Timothy Street and Davis Drive and the implementation of a regulated Signaled Pedestrian Crossing at Water Street, Doug Duncan Drive and Fairy Lake be referred to the 2015 budget deliberations.	Q1, 2015	Report on process to come forward to Council in Q1, 2015.
14.	Council – December 15, 2014 – Item 7	<ul> <li>Corporate Services Report - Financial Services 2014-36 dated November 24, 2014 regarding 2015 User Fees and Charges - Water and Wastewater Rates.</li> <li>a) THAT Corporate Services Report - Financial Services 2014-36 dated November 24, 2014 regarding 2015 User Fees and Charges - Water and Wastewater Rates be received and the following recommendations be adopted:</li> <li>i) THAT the attached Schedule 'A' being the Town of Newmarket Water and Wastewater Rates be approved and adopted by By-law;</li> <li>ii) AND THAT the Water and Wastewater Rate adjustments come into full force and effect as of January 1, 2015;</li> <li>iii) AND THAT staff be directed to update the 6-Year Water and Wastewater Financial Plan and to include further review of the rate structure in this update.</li> </ul>		715
15.	Council - December 15, 2014 – Item 25	<ul> <li>Joint Development and Infrastructure Services - Public Works Services and Corporate Services Report - Financial Services 2014-40 dated November 21, 2014 regarding 2015 Interim Appropriations.</li> <li>a) THAT Joint Development and Infrastructure Services - Public Works Services and Corporate Services Report - Financial Services 2014-40 dated November 21, 2014 regarding 2015 Interim Appropriations be deferred to the next scheduled Committee of the Whole meeting;</li> <li>b) AND THAT Staff provide an itemized list of the units sold and their sale price.</li> </ul>	January 12, 2015	



PLANNING AND BUILDING SERVICES Town of Newmarket 395 Mulock Drive P.O. Box 328, STN Main Newmarket, ON L3Y 4X7

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April 17, 2014

# DEVELOPMENT AND INFRASTRUCTURE SERVICES/PLANNING & BUILDING SERVICES **REPORT 2014-18**

- TO: Committee of the Whole
- SUBJECT: Application for Official Plan and Zoning Bylaw Amendment and Draft Plan of Subdivision 955 and 995 Mulock Drive North Side of Mulock Drive, West of Leslie Street Lorne Park Gardens Inc. D9-NP 13 28, D12-NP 13 28, D14-NP 13 28

ORIGIN: Planning and Building Services

# RECOMMENDATIONS

THAT Development and Infrastructure Services/Planning and Building Services Report 2014-18 dated April 17, 2014 regarding Application for Official Plan Amendment, zoning bylaw amendment and Draft Plan of Subdivision be received and the following recommendation(s) be adopted:

- THAT the Application for Official Plan Amendment, zoning by-law amendment and a) Draft Plan of Subdivision, as submitted by Lorne Park Gardens Inc. for lands being composed of part of Lot 31, Concession 2 E.Y.S., Municipally known as 955 and 995 Mulock Drive be referred to a public meeting.
- AND THAT the public meeting be scheduled at such time as issues of tree b) preservation and road access have been further advanced.
- AND THAT following the public meeting, issues identified in this Report, together C) with comments of the public, Committee, and those received through the agency and departmental circulation of the application, be addressed by staff in a comprehensive report to the Committee of the Whole, if required.
- AND THAT Jim Levac, Weston Consulting, 201 Millway Avenue, Suite 19 Vaughan, d) ON L4K 5K8 be notified of this action.

### COMMENTS

# Location and Surrounding Land Uses

The Subject Lands are located on the north side of Mulock Drive, west of Leslie Street (See Location Map attached). The property has an area of approximately 2 hectares and has a frontage

The second

on Mulock Drive of approximately 124 metres. The properties are municipally known as 955 and 995 Mulock Drive.

The subject properties currently contain two single family dwellings with various accessory structures. The following are the adjacent land uses:

North: Existing Townhouse Condominium dwellings (Creekfront Way)

South: Existing Single and Semi detached dwellings (Foxcroft Blvd.)/Fernbank Community Gardens/open space

East: Existing Townhouse Condominium dwellings (On Bogart Circle)

West: Newmarket High School/existing hydro substation

# Proposal

The applicant is proposing to amend the existing Stable Residential designation to allow for the proposed townhouse dwelling type. The application also proposes to rezone the subject lands from the Residential Detached Dwelling 60m zone (R1-A) to the Residential Townhouse Dwelling 3 (R4-R) zone to permit a common element condominium consisting of 85 at grade townhomes within 13 townhouse blocks on the subject lands. The access is proposed to a single full turn access to and from Mulock Drive located on the east side of the site. The development proposal as shown would remove approximately 0.49 hectares of woodland and preserve approximately 0.28 hectares at the north end of the site.

# **Preliminary Review**

### Official Plan Considerations

The subject property is designated Stable Residential on Schedule "A" Land Use Plan in the 2006 Official Plan. The Stable Residential permitted uses include single and semi detached dwellings, but would preclude townhomes. The applicant is applying to amend the existing designation on the subject lands to permit ground related townhomes.

Section 3.9 of the Official Plan regarding intensification in stable residential areas indicates that the creation of new lots for the purposes of infilling shall be permitted subject to compatibility with the scale of the surrounding neighbourhood, they physical suitability of the site to accommodate the proposed infill housing, availability of hard services and road access requirements.

The proposed development is generally compatible with the surrounding uses being townhome dwellings to the immediate north and east; Newmarket High School to the west and a development of single and semi detached dwellings on the south side of Mulock Drive, a regional road.

With regard to the physical suitability of the site to accommodate the proposed development, the lands drop significantly from Mulock Drive to the rear limit of the proposed development requiring a number of retaining walls which, while permitted, the Town attempts to minimize the amount and

heights of retaining walls as they are a maintenance burden for Town, and if on private property, the homeowner would be required to maintain at their cost. If this proposal is approved, Engineering Services have indicated any walls should be part of the condominium common elements to be the responsibility of the future condominium corporation. The plan as proposed would require the removal of a significant amount of the existing woodlot on the property. The preservation of the woodlot is discussed further in this report.

The availability of hard services to accommodate the development is discussed further in this report under Sanitary Sewage, Water Distribution, and Storm Drainage respectively.

Road access is also discussed further below under Roads and Traffic.

### Zoning Bylaw Consideration

The Subject Property is currently zoned Residential Detached Dwelling 60m zone (R1-A) by Bylaw Number 2010-40, as amended. The Applicant wishes to rezone the Subject Property to the Residential Townhouse Dwelling 3 (R4-R) to implement the plan. The applicant has also requested additional relief from the R4-R performance standards that will continue to be reviewed as we proceed through the process.

Staff will utilise Section 16.1.1, policy 3 in the Town's Official Plan with regards to the Zoning By-Law Amendment:

- "3. In considering an amendment to the Zoning By-Law, Council shall be satisfied that:
  - a. the proposed change is in conformity with this Plan;
  - b. the proposed use is compatible with adjacent uses, and where necessary, buffering is provided to ensure visual separation and compatibility between uses;
  - c. potential nuisance effects upon adjacent uses are mitigated;
  - d. adequate municipal services are available;
  - e. the size of the lot is appropriate for the proposed use;
  - f. the site has adequate road access and the boundary roads can accommodate the traffic generated;
  - g. the on-site parking, loading and circulation facilities are adequate; and,
  - h. public notice has been given in accordance with the Planning Act."

As this development proposal does not have servicing allocation, the Holding (H) provisions of the Planning Act will be required in the event the property is rezoned.

### Woodlot Preservation

As noted above, the applicant is proposing to retain 0.28ha and remove 0.49ha of the woodlot located on the northern portion of this property. The applicant has provided information through an Environmental Impact Study and the Planning Justification Report that would indicate the woodlot is not significant in terms of the Lake Simcoe Protection Plan and as the lands are not designated Natural Heritage in the Official Plan; the removal of the woodlot is permitted.

Section 9.3.2, under the Natural Heritage policies, includes the following provisions that would apply town wide.

Council shall promote and establish programs to increase the tree cover of the entire Town from its current level of 9% to 12%. The means to achieve this target include:

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- a. active tree planting, particularly within Town-owned parks and undeveloped portions of the East Holland River and Bogart Creek Floodplains;
- b. infilling gaps within and between existing woodlots; and,
- c. allowing natural vegetation succession to occur selectively within undeveloped areas.
- d. continue to contribute to the environmental protection of Lake Simcoe and the East Holland River Watershed by maintaining partnerships with the Lake Simcoe Region Conservation Authority (LSRCA) and non-government organizations; and,
- e. encourage a program of tree planting and tree preservation in accordance with the Town's Tree Preservation, Protection, Replacement and Enhancement Policy so that all residential areas are provided with a sufficient number of trees to maintain a high standard of amenity and appearance.

The Lake Simcoe Region Conservation Authority have provided comments in relation to the woodlot, indicating that this woodlot could meet the criteria to be considered significant (under the Region of York Official Plan and the Provincial Policy Statement) as there is no gap in the canopy and it is greater than 4 hectares in size. The LSRCA recommend that the EIS reassess the evaluation of the woodlands significance on this property and address the policies related to the presence of significant woodlands as part of this development proposal.

Region of York – the town has not yet received comments from the Region of York. As the LSRCA are suggesting the woodlot may be considered significant under the Region of York Official Plan, comments from the region are required to further advance the analysis of the woodlot.

As there are outstanding issues in relation to woodlot preservation that could have considerable impact on the design of the plan, staff are recommending that the required statutory public meeting not be scheduled until such time as the discussion regarding the preservation requirements for the woodlot be advanced.

### Parkland

No parkland dedication is proposed for this development. While there are significant recreation facilities on the south side of Mulock Drive at the Magna Centre, there are no town parks within close proximity to this site. The closest being College Manor Park at the north end of College Manor Drive. Private outdoor amenity space should be considered for this development.

### Roads and Traffic

Mulock Drive is a Regional Road under the jurisdiction of the Region of York. At the time of writing this report, comments from the Region have not been received.

Comments from the Town's Engineering Services have requested further clarification on items contained in the Traffic Impact Study. The submitted Traffic Impact Study indicates that site lines are adequate for full turning to and from the property. Engineering Services require further

explanation on this issue as the development on the south side of Mulock Drive did not have sufficient sight lines for an intersection at this location.

Engineering Services also note that the proposed driveway is proposed to operate at a poor level of services (LOS F) in the future. The report notes, but does not undertake a gap analysis to determine if appropriate gaps are available. It is suggested that a gap study be undertaken to determine if sufficient gaps are available to accommodate the development traffic.

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As the Region if York have not provided comments and there are significant outstanding issues relating to access to the site, it is recommended that the required public meeting not be scheduled until staff have a better understanding of the traffic implications and impacts on and from the proposed development.

### Sanitary Sewage

Sanitary sewage from the proposed development will discharge to the existing stub sewer located in the neighbouring On Bogart Pond development. Engineering services have confirmed the flow from this proposed development was allowed in the design for the existing development. The applicant is to confirm ownership of the stub sewer and provide confirmation that they have legal permission to access this sewer located on neighbouring lands. The developer of the neighbouring lands will be seeking to obtain reimbursement from this developer for sewer oversizing costs incurred to accommodate this development.

### Water Distribution

The water supply section of the FSR has been reviewed by MMM Group on behalf of the Town. A number of issues have been identified that are to be addressed prior to the application being recommended for approval.

### Storm Drainage

Stormwater from the proposed development will be controlled on site and will discharge in the neighbouring On Bogart Pond development. Engineering services are satisfied that the measures proposed can provide adequate quantity and quality controls. The applicant is to provide confirmation that legal access is available to the storm sewer located in the neighbouring property.

### Grading

Engineering Services note that the grades on site drop in excess of 10m from Mulock Drive northerly to the rear limit of the proposed development. A significant amount of retaining walls will be required to achieve reasonable internal road grades. The maintenance of these walls should not lie with the individual home owners but be included as common elements and be maintained by the future condominium corporation.

#### Noise analysis

The noise report has indicated that noise mitigation in the form of a 2.2m noise attenuation fence is required where there are proposed dwelling side yards are exposed to Mulock Drive. The analysis also requires an upgrade to the current noise mitigation barrier on the adjacent Hydro

lands of 5.5m being a combination of berm and fence. It is unclear at this point how the mitigation will be constructed. Staff will require hydro's comments and approval for this proposal.

### Servicing Allocation

Servicing allocation has not been granted for this proposed draft plan of subdivision.

### **Provincial Policy Statement**

The Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest related to land use planning and development. As a key part of Ontario's policy-led planning system, the PPS sets the policy foundation for regulating the development and use of land. It also supports the provincial goal to enhance the quality of life for the citizens of Ontario.

Planning decisions shall be consistent with the Provincial Policy Statement. The PPS provides for appropriate development while protecting resources of provincial interest, public health and safety, and the quality of the natural environment. The PPS supports improved land use planning and management, which contributes to a more effective and efficient land use planning system.

The Provincial Policy Statement is intended to be read in its entirety and the relevant polices are to be applied to each situation.

Section 2.1.4 of the PPS under the Natural Heritage Section indicates that development shall not be permitted in significant woodlands south and east of the Canadian Shield. Significant, in regard to woodlands, means "...an area which is ecologically important in terms of features such as species composition, age of trees and stand history; functionally important due to its contribution to the broader landscape because of its location, size or due to the amount of forest cover in the planning area; or economically important due to site quality, species composition, or past management history".

As noted above, and specifically in the comments from the Lake Simcoe Region Conservation Authority, the applicant is to reassess the evaluation of the woodlands significance on this property and address the policies related to the presence of significant woodlands as part of this development proposal.

# Departmental and Agency Comments

Engineering Services have provided comments on the submitted reports outlined above.

### Agency Comments

The Town has also received comments from various agencies that will be addressed throughout the planning process.

# BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

This application has linkages to the Community Strategic Plan as follows:

<u>Well-equipped and Managed</u>: by providing opportunities for varied housing types, affordability and densities

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# COMMUNITY CONSULTATION POLICY

The recommendations of this report refer the applications to the statutory public meeting as required by the Planning Act.

### BUDGET IMPACT

Operating Budget (Current and Future)

The appropriate planning application fees have been received for Official Plan amendment, zoning bylaw amendment and draft plan of subdivision. The Town will also receive revenue from development charges and assessment revenue with the development of this subdivision in the event the applications are approved.

Capital Budget

There is no direct capital budget impact as a result of this report.

# CONTACT

For more information on this report, contact: Dave Ruggle, Senior Planner – Community Planning, at 905-953-5321, ext 2454; druggle@newmarket.ca

# **Attachments**

1 - Location Map

2 - Proposed site plan

Commissioner Development and Infrastructure Services

Senior Planner - Community Planning

Director of Planhing and Building Services



Development and Infrastructure Services/Planning and Building Services Report - Planning 2014-18 Lorne Park Gardens Inc. – Zoning By-law/Official Plan Amendments/ Draft Plan Subdivision April 17, 2014 Page 9 of 9



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	REF'D TO	COPY TO		REF'D TO	COPY TO
Mayor Tony Van Bynen			Development & Infrastructure Services, Commissioner of		
Reg. Councillor Taylor			Community Services, Commissioner of		
Councillor Vegh			Corporate Services, Commissioner of		
Councillor Kerwin			Planning & Building Services, Dir. of		
Councillor Twinney			Recreation & Culture, Dir. of		
Councillor Hempen			Human Resources, Dir. of		
Councillor Sponga			Engineering Services Dir. of		
Councillor Di Muccio			Public Works Services, Dir. of		
Councillor Emanuel			Financial Services, Dir. of		
			Legal Services, Dir. of		
CAO			Legislative Services, Dir. of		
OTHER:			Corporate Communications, Dir. of		
			Chief Building Official		
PENDING AGENDAS: COW			Economic Development Officer		
COUNCIL			Information Technology, Dir. of		
JCC		-	Fire Chief		
			Purchasing Manager		
Letter: File:			ORIGINAL REPORT IN DEPARTMENT BINDER	√	

39. Development and Infrastructure Services - Planning and Building Services Report 2014-18 dated April 17, 2014 regarding Application for Official Plan and Zoning Bylaw Amendment and Draft Plan of Subdivision, 955 and 995 Mulock Drive, North Side of Mulock Drive, West of Leslie Street, Lorne Park Gardens Inc.

a) THAT Development and Infrastructure Services/Planning and Building Services Report 2014-18 dated April 17, 2014 regarding Application for Official Plan Amendment, Zoning By-law Amendment and Draft Plan of Subdivision be received and the following recommendations be adopted:

i) THAT the Application for Official Plan Amendment, Zoning By-law Amendment and Draft Plan of Subdivision, as submitted by Lorne Park Gardens Inc. for lands being composed of part of Lot 31, Concession 2 E.Y.S., municipally known as 955 and 995 Mulock Drive be referred to a public meeting;

ii) AND THAT the public meeting be scheduled at such time as issues of tree preservation and road access have been further advanced;

iii) AND THAT following the public meeting, issues identified in this report, together with comments of the public, Committee, and those received through the agency and departmental circulation of the application, be addressed by staff in a comprehensive report to the Committee of the Whole, if required;

iv) AND THAT Mr. Jim Levac, Weston Consulting, 201 Millway Avenue Suite 19 Vaughan ON L4K 5K8 be notified of this action.



PLANNING & BUILDING SL

Town of Newmarket 395 Mulock Drive P.O. Box 328, STN Main Newmarket, ON L3Y 4X7 www.newmarket.ca planning@newmarket.ca T: 905.953.5321 F: 905.953.5140

#### PUBLIC MEETING CONCERNING A PROPOSED OFFICIAL PLAN AND ZONING BY-LAW AMENDMENT AND PROPOSED DRAFT PLAN OF SUBDIVISION

TAKE NOTICE that the Council of the Corporation of the Town of Newmarket will hold a Public Meeting on:

### MONDAY JANUARY 12, 2015 AT 7:00 P.M.

in the **Council Chambers at the Municipal Offices, 395 Mulock Drive**, to consider a proposed Zoning By-Law Amendment under Section 34 of the Planning Act, RSO 1990, c. P. 13 as amended and a proposed Official Plan amendment under Section 17 of the Planning Act, RSO 1990, c. P. 13 as amended and a proposed Plan of Subdivision under Section 51 (20) (a) of the Planning Act, RSO 1990, c. P. 13 as amended.

An application has been submitted for an Official Plan Amendment, Zoning By-Law Amendment, Draft Plan of Subdivision for lands located on the north side of Mulock Drive, west of Leslie Street, municipally known as 955 and995 Mulock Drive. The net effect of this application is to permit a common element condominium consisting of 73 ground related townhomes. Specifically, the applicant proposes a re-designation from Stable Residential to Emerging Residential and a zoning change from Residential Detached Dwelling 60m (R1-A) zone to Residential Townhouse Dwelling 3 (R4-R) and Open Space (OS) zones.



**ANY PERSON** may attend the public meeting to make written or verbal representation either in support of or in opposition to the proposed Official Plan and Zoning By-Law Amendments or Draft Plan of Subdivision. If you wish to use the Town's audio/visual system, please contact the Clerk's Office not later than noon on the day of the meeting to make the appropriate arrangements. Should you be unable to attend the public meeting, your written submission will be received up to the time of the meeting.

**IF YOU WISH TO BE NOTIFIED** of the adoption of the proposed Official Plan and Zoning By-Law Amendments or Draft Plan of Subdivision, you must make a written request to the Town of Newmarket, 395 Mulock Drive, P.O. Box 328, STN MAIN NEWMARKET, ON L3Y 4X7

**IF A PERSON OR PUBLIC BODY** does not make oral submissions at a public meeting or make written submissions to the Town of Newmarket before the by-law is passed or the Draft Plan approved, the person or public body is not entitled to appeal the decision of the Town of Newmarket to the Ontario Municipal Board.

**IF A PERSON OR PUBLIC BODY** does not make oral submissions at a public meeting, or make written submissions to the Town of Newmarket before the by-law is passed or the draft plan approved, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there is reasonable grounds to do so.

**ADDITIONAL INFORMATION** relating to the proposed Official Plan and Zoning By-Law Amendments and Draft Plan of Subdivision is available for inspection between 8:30 a.m. and 4:30 p.m. on weekdays at the Municipal Offices, 395 Mulock Drive, Newmarket.

Dated December 12, 2014

Direct any inquiries to the Planning Department 905-953-5321 Please refer to File No. D9-NP 13 28. D12-NP 13 28, D14-NP 13 28



I write in relation to the above planning application. I have examined the proposed zoning amendment and draft plan and I know the site well. I wish to object strongly to the development of these townhomes in this location.

I feel the town has more than enough housing development ongoing and would not benefit from further pursuing more housing in such a small area. This land could be used in a way that would benefit the community as whole and not one individual family. This area could easily be fenced off to create a leash free dog park. There are many residents in the area with dogs and since you already have approved housing development in the surrounding area there will be even more residents with dogs.

Another use for the land could be a park for all the current residents in the area to enjoy. The need to preserve green space plus engage children in physical fitness should be of great interest to the town.

As of this moment there is so much wildlife in the area and building homes on that land would result in them losing their habitats. Any given morning I wake up and see wild rabbits and deer grazing on that exact land. It would be sad to live in a town that takes this for granted.

I also question whether or not the house currently on that property is a historical home. I believe it is and would new homes result in the tear down of this home?

Please do not grant the zoning amendment. The last thing we need is more homes on such a small area of land.

Thank you from a resident that lives next to that lot of land

Planning & Building Services, Town of Newmarket, 395 Mulock Drive, Newmarket, L3Y 4X7

On Bogart Circle, Newmarket, ON. L3Y 8T4

December 22nd 2014

Dear Sir,

#### File No. D9-NP 13 28, D12-NP 13 28, D14-NP 13 28

We would like to object to the proposed Zoning By-Law, Official Plan and Plan of Subdivision amendments relating to the above file number and municipally know as 955 and 995 Mulock Drive.

We believe it is critical that a comprehensive traffic and safety plan be completed and the necessary changes made prior to any approval of the above plan.

At all times of day and particularly 7am to 9am and 3 pm to 7pm it is very difficult to exit On Bogart Circle onto Mulock Drive. We note many residents, including ourselves, taking huge risks to try and merge with traffic heading west and worse, cutting across 4 lanes of traffic to turn east towards the 404.

The current flow of traffic is creating unnecessary risks to the health and safety of Bogarts Pond residents and we believe the amendments under the plan above which are within a few metres of Bogart Circle will significantly compound the risks to health and safety.

Furthermore, there is already a risk of delays and safety issues for emergency vehicles gaining access and egress to and from Bogarts Pond. This will only be increased if the new subdivision is approved.

It seems prudent for developers and the Town of Newmarket to avoid any liability should accidents occur or emergency vehicles be delayed due to the inevitable increase in local traffic that this proposed amendments will cause.

Thank you for your kind attention to our concerns.

Vours/faithfully

#### Ruggle, Dave

 From:
 Card, Eileen

 Sent:
 January-07-15 8:05 AM

 To:
 Ruggle, Dave

 Subject:
 FW: Re circulation file # D9-NP 13 28, D12-NP 13 28,D14-NP 13 28

FYI

E

Eileen Card Administrative Assistant – Planning Town of Newmarket Planning & Building Services 395 Mulock Drive P.O. Box 328, STN Main NEWMARKET, ON L3Y 4X7 Telephone: 905-953-5300, Press 2 and then 2455 Fax: 905-953-5140 ecard@newmarket.ca www.newmarket.ca

#### From:

Sent: January-06-15 8:08 PM To: Planning Cc: Kerwin, Dave Subject: Re circulation file # D9-NP 13 28, D12-NP 13 28,D14-NP 13 28

The proposed subdivision of 73 town homes on the stated property will increase traffic by at least 73 more vehicles, and most homes will have 2, we would estimate that would mean at least 120 vehicles.

On the basis of increased traffic, on a street that is already difficult to turn left from Mulock onto Leslie.currently. It is often necessary to start illegal merging at the brow of the hill for the turn at peak traffic times., it often takes 3 to 4 light changes before the turn can be completed.

The residents of the Bogart Circle homes located off Mulock, already have great difficulty exiting for a turn East bound on Mulock, imagine adding the residents from lots 955 and 995 Mulock Drive Also the school is at the top of the hill, and if anyone is around between 7;30 and 8 in the morning it is a traffic disaster, parents trying to get their kids to school, and the bus traffic..

It is our understanding that a traffic study will be done, but at what hours? It should be done when traffic is the heaviest, that would be from 7:30-9:00am and 3:00-7:00 pm., to get a true picture of the volume in the area.

We understand that we must accept development, but it should not be at the risk of the safety of the existing residents, and the students of Newmarket High School

Thank you for the opportunity to voice my concern..

J Bogart Mill Trail Newmarket, On. L3Y 8V5

# Finnerty, Chrisanne

From: Sent: To: Subject: Ruggle, Dave January-12-15 11:32 AM Finnerty, Chrisanne FW: Mulock Vistas Comments

HI Chrisanne, Below is the only other comment I have received. Dave

From: <sup>1</sup> Sent: January-08-15 9:00 PM To: Ruggle, Dave Subject: Mulock Vistas Comments

Hi Dave, yes, it is me again.

• Thank you again for your time earlier this week to discuss the Forrest Green proposal which will impact the properties north of the pond and the proposed Mulock Development.

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- I have reviewed the minutes from Council which included info about the Mulock Vistas
- I am naturally concerned re: the trees and protection of same on the property for the proposed Mulock site.
- I do not oppose the construction of Townhomes, but I do oppose the destruction of yet more trees
- I believe the developer could be innovative in the way trees could be saved and incorporated into the plan

As you know, the entire quadrant on the North/West side of Leslie and Mulock is interconnected as far as: -forest cover throughout the quadrant -wildlife trails and linkages

We also need to address:

-the respect of the environment and the greening initiatives of the Town of Newmarket -our tree bylaws

-our municipal and regional goals regarding forest and tree cover = greening

-the history in this area – preserving something of our past and this area is certainly a contributing quadrant to the history of Newmarket and Bogarttown and the roots of our community

-the Mayor made a statement during the 2010 election – generally stating that lands for development will occur along the Yonge St. corridor and this is certainly not in that location

-there is a way to preserve this group of trees in respect of our municipal commitment to the environment. -also from a direct marketing strategy, the more trees on the proposed development site, can only translate into greater value for their townhomes – people want green, people want trees, people want nature

Please use this email as my objection to any impact on the forested area of the proposed Mulock development and keep my name on any circulation list for the Town and Planning Department.

Thanking you in advance for your consideration in this manner. Please confirm that you have received my email and recorded by objection.

All the best.

1111 - 4 1 5 1-50 ACEL

Marketing, Communications, Community Engagement, Public, Media & Government Relations, Mature Lifestyles, Sales & Special Events, Funding, Public Meetings & Facilitation