



# AGENDA

## CYFS - JCC

Tuesday, January 6, 2015 at 9:30 AM  
Town of Newmarket - Cane A & B

Agenda compiled on 17/12/2014 at 11:22  
AM

### Approval of Minutes

1. Central York Fire Services - Joint Council Committee Minutes of September 2, 2014. p. 1

The Fire Chief recommends:

THAT the Central York Fire Services - Joint Council Committee Minutes of September 2, 2014 be approved.

### Items

2. Election of Chair and Vice-Chair.

The floor will be opened for nominations of Chair and Vice-Chair of the Central York Fire Services - Joint Council Committee.

By-law 2001-146, as amended by By-law 2007-139 states the following:

"The committee shall elect a Chair and Vice-Chair bi-annually from its members to coincide with the Council term of office. At any given time the Chair and Vice-Chair shall not both be members from the same municipality and the appointments shall rotate bi-annually (i.e. where an Aurora member is Chair for one two (2) year term, a Newmarket member shall be Chair the subsequent two (2) year term; and so on). Each shall serve for a two (2) year term, unless a shorter term is determined by the Committee."

3. Central York Fire Services - Joint Council Committee 2015 Meeting Schedule. p. 4

The Fire Chief recommends:

THAT the Central York Fire Services - Joint Council Committee 2015 Meeting Schedule be approved.

4. PowerPoint Presentation regarding Central York Fire Services - Joint Council Committee Orientation. p. 5

### **Closed Session (if required)**

5. Verbal Report (Labour Relations).

Verbal Report by the Director of Human Resources (Newmarket) regarding a labour relations matter. (if required)

### **Adjournment**



## Approval of Minutes

1. Central York Fire Services - Joint Council Committee Minutes of July 15, 2014.

Moved by: Councillor Kerwin  
 Seconded by: Councillor Gallo

THAT the Central York Fire Services - Joint Council Committee Minutes of July 15, 2014 be approved.

**Carried**

## Items

2. Correspondence from the Town of Aurora regarding Appointment to the Joint Council Committee (Central York Fire Services).

Moved by: Councillor Kerwin  
 Seconded by: Councillor Gallo

a) THAT the correspondence from the Town of Aurora regarding Appointment to the Joint Council Committee (Central York Fire Services) be received;

b) AND THAT Mayor Geoffrey Dawe be welcomed to the Joint Council Committee.

**Carried**

3. Joint Central York Fire Services and Corporate Services Report 2014-33 dated July 17, 2014 regarding the 2014 Central York Fire Services Budget Report - Second Quarter.

The Director of Financial Services/Treasurer, Town of Newmarket, provided an overview of the report. Discussion ensued regarding training grants, development charges in the Town of Aurora, and transfer of Newmarket's training reserve funds to the Central York Fire Services Asset Replacement Fund.

Moved by: Councillor Emanuel  
 Seconded by: Councillor Abel

a) THAT the Joint Central York Fire Services and Corporate Services Report 2014-33 dated July 17, 2014 regarding the 2014 Central York Fire Services Budget Report - Second Quarter be received for information purposes;

b) AND THAT the Town of Newmarket be requested to transfer the balance in its Fire Training Reserve to Central York Fire Services' Asset Replacement Fund.

**Carried**

## **New Business**

- a) Councillor Emanuel advised that this meeting would be his last and thanked the Committee and staff for their support over the past 11 years.
- b) Councillor Kerwin thanked Councillor Emanuel for his work with the Joint Council Committee and summarized some of the highlights of his terms on the Joint Council Committee. In addition, Councillor Kerwin advised that he was struck by a car on July 5 and thanked Central York Fire Services staff for their rapid response and assistance.
- c) The Fire Chief advised that a Public Information Centre will be planned this fall in order to obtain input from the public regarding the Draft Master Fire Plan.

## **Closed Session**

The Chair advised that there was no requirement for a Closed Session.

## **Adjournment**

Moved by: Councillor Emanuel

Seconded by: Councillor Abel

THAT the meeting adjourn.

**Carried**

There being no further business, the meeting adjourned at 9:42 a.m.

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Date

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Councillor Twinney

**JCC - JOINT COUNCIL COMMITTEE****MEETING SCHEDULE FOR 2015  
(Typically the first Tuesday of each month)**

<b>DATE/TIME/LOCATION</b>
<b>January 6 – 9:30 a.m. to 12:30 p.m. Town of Newmarket – Cane A &amp; B</b>
<b>February 3 - 9:30 a.m. to 12:30 p.m. Town of Aurora – Leksand Room</b>
<b>March 3 - 9:30 a.m. to 12:30 p.m. Town of Newmarket – Cane A &amp; B</b>
<b>April 7 - 9:30 a.m. to 12:30 p.m. Town of Aurora – Leksand Room</b>
<b>May 12 – 9:30 a.m. to 12:30 p.m. Town of Newmarket – Mulock Room</b>
<b>June 16 – 9:30 a.m. to 12:30 p.m. Town of Aurora – Leksand Room</b>
<b>July – Call of the Chair</b>
<b>August – Call of the Chair</b>
<b>September 8 – 9:30 a.m. to 12:30 p.m. Town of Newmarket – Cane A &amp; B</b>
<b>October 6 – 9:30 a.m. to 12:30 p.m. Town of Aurora – Leksand Room</b>
<b>November 3 – 9:30 a.m. to 12:30 p.m. Town of Newmarket – Cane A &amp; B</b>
<b>December – Call of the Chair</b>

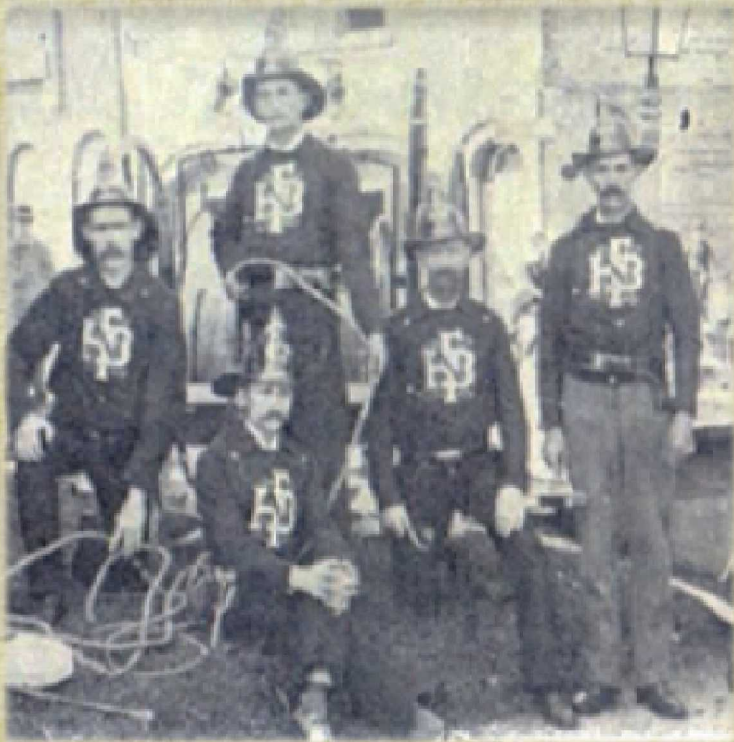


# JCC Orientation January 2015



December 16, 2014

# Fire Protection History



Firefighters have been protecting Aurora and Newmarket since the 1800's and while uniforms, equipment, apparatus and tactics have advanced over the years, the level of dedication and determination to help the citizens of the community has not waived.

We strive to protect the public and their property in the safest, most operationally effective and cost effective manner possible.



# Legislation affecting CYFS

- Fire Protection and Prevention Act
- Municipal Act
- Occupational Health and Safety Act
- Municipal Freedom of Information and Privacy Protection Act
- Emergency Management and Civil Protection Act
- Highway Traffic Act
- Provincial Offences Act
- Development Charges Act
- Environmental Protection Act
- Workplace Safety and Insurance Act
- Technical Standards Act
- Employment Standards Act
- Coroners Act
- Pesticides Act
- Day Nurseries Act
- Labour Relations Act
- Bill C-45
- Dangerous Goods Transportation Act
- Municipal By-laws



# Municipal Responsibilities

- Fire Protection and Prevention Act 1997
- Every municipality shall,
  - (a) establish a program in the municipality which must include public education with respect to fire safety and certain components of fire prevention; and
  - (b) provide such other fire protection services as it determines may be necessary in accordance with its needs and circumstances.
- Shared responsibilities

Two or more municipalities may appoint a community fire safety officer or a community fire safety team or establish a fire department for the purpose of providing fire protection services in those municipalities.



# Consolidated Fire Services

- Consolidation of Aurora and Newmarket Fire Departments January 2002
- One Fire Chief reporting to both Councils through the JCC
- Proportionate Cost Sharing
  - § Assessed value of lands in each municipality
  - § Total number of incidents during the previous year
  - § Population of each community



# Joint Council Committee

- JCC is charged with the responsibility of providing and administering a borderless, single tier level of fire protection and prevention services throughout the entire geographic area for both the Towns of Aurora and Newmarket, in accordance with the Consolidated Fire and Emergency Services Agreement, as well as the obligations contained in the Fire Protection and Prevention Act as amended and any regulations passed thereunder.



# JCC Meetings

- Generally scheduled for 1<sup>st</sup> Tuesday of the month
- July, August and December are at Call of the Chair
- Meeting locations alternate between Town Halls
- Meetings are open to the public
- In-Camera sessions as required



# Newmarket Support Services

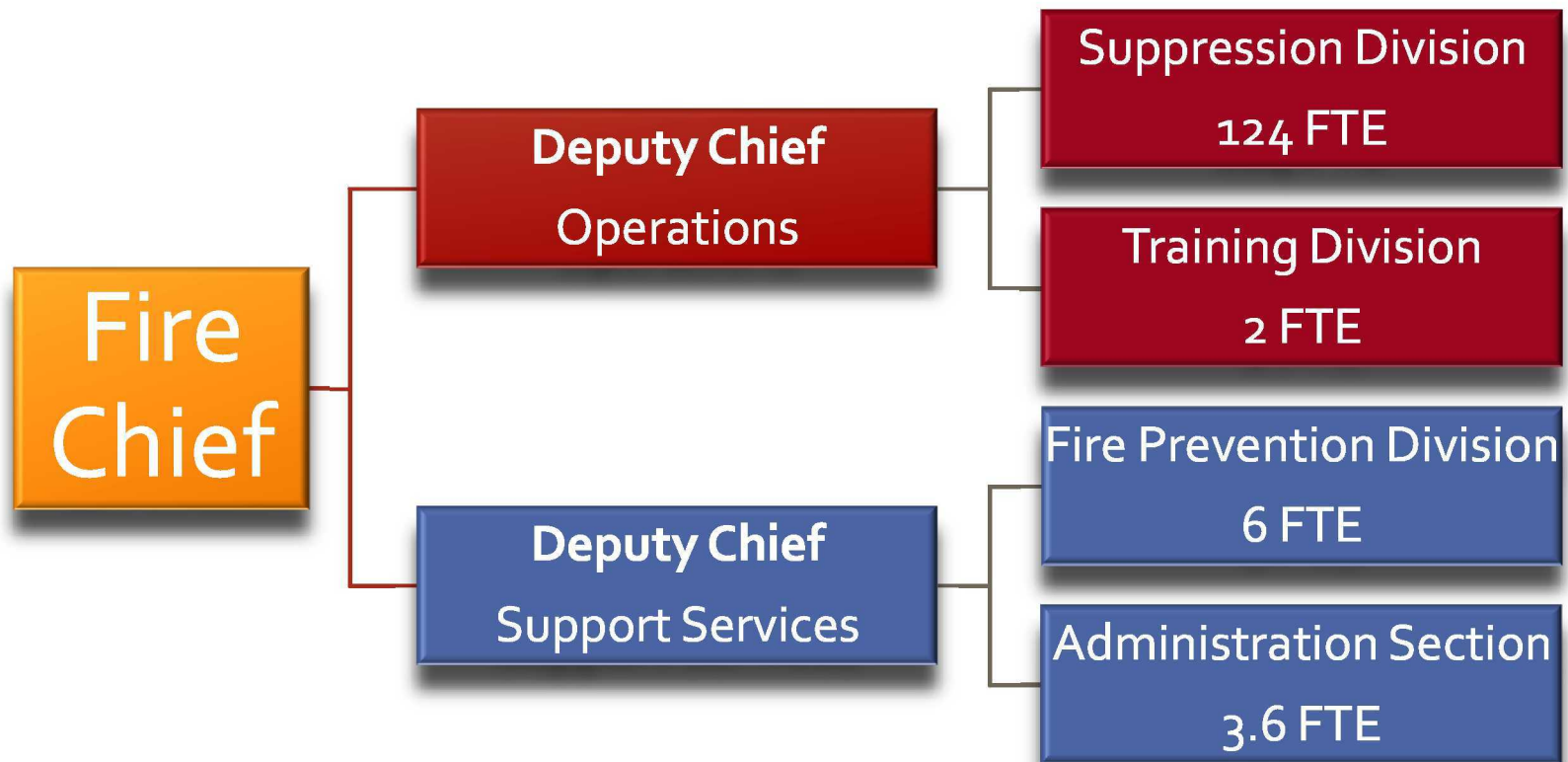
The Town of Newmarket is the “Employer” for Central York Fire Services

Administrative Support Services provided by Newmarket to CYFS include;

- § Human Resources
- § Audit
- § Payroll
- § Information Technology
- § Fleet Maintenance
- § Facility Maintenance
- § Corporate Communications
- § GIS / Mapping
- § Legal Services
- § Clerk’s Office
- § Engineering Department
- § Building Department
- § Procurement
- § By-Law Enforcement



# Central York Fire Services



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# Fire Protection Services

Today, Fire Protection Services are provided in alignment with the Office of the Fire Marshal's "Three Lines of Defence"

- Public Education & Fire Prevention
- Fire Safety Standards & Code Enforcement
- Emergency Response



# Public Education Programs

- Stay Fire Smart Program
- School Tours / Inspections
- School Fire Drills
- Junior Fire Fighter Program
- TAPP- C
- Seniors Learn not to Burn Program
- CYFS Open House in each Community



# Vulnerable Occupancies

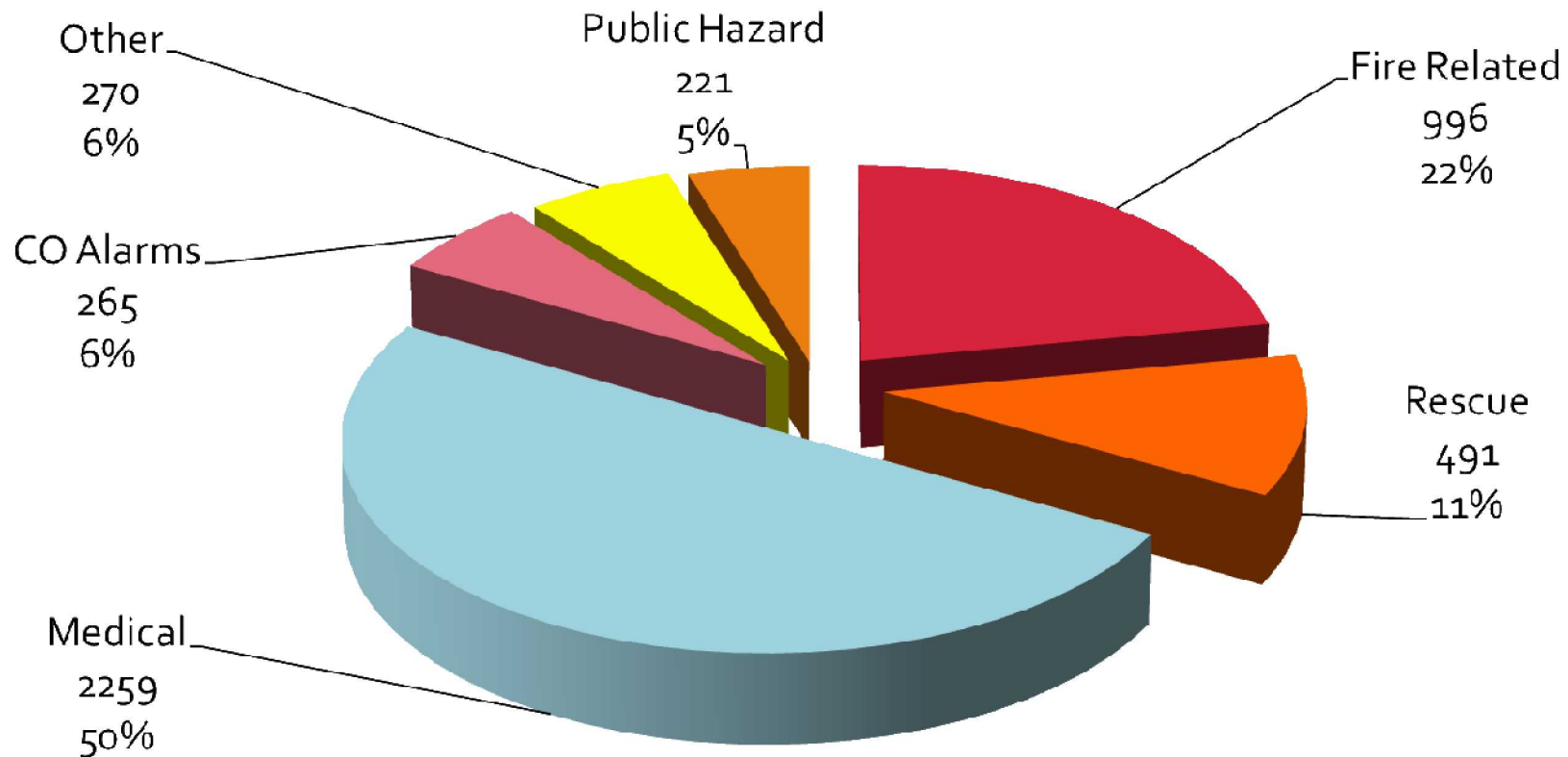
## Nursing Homes and Retirement Homes

- § 17 facilities in primary response area  
(including Southlake Hospital)
- § Fire Prevention staff conduct annual inspections
- § Evacuation drills are part of the process
- § Fire Code Changes – all care facilities will require sprinkler protection under new legislation
- § 14 facilities currently have sprinkler protection

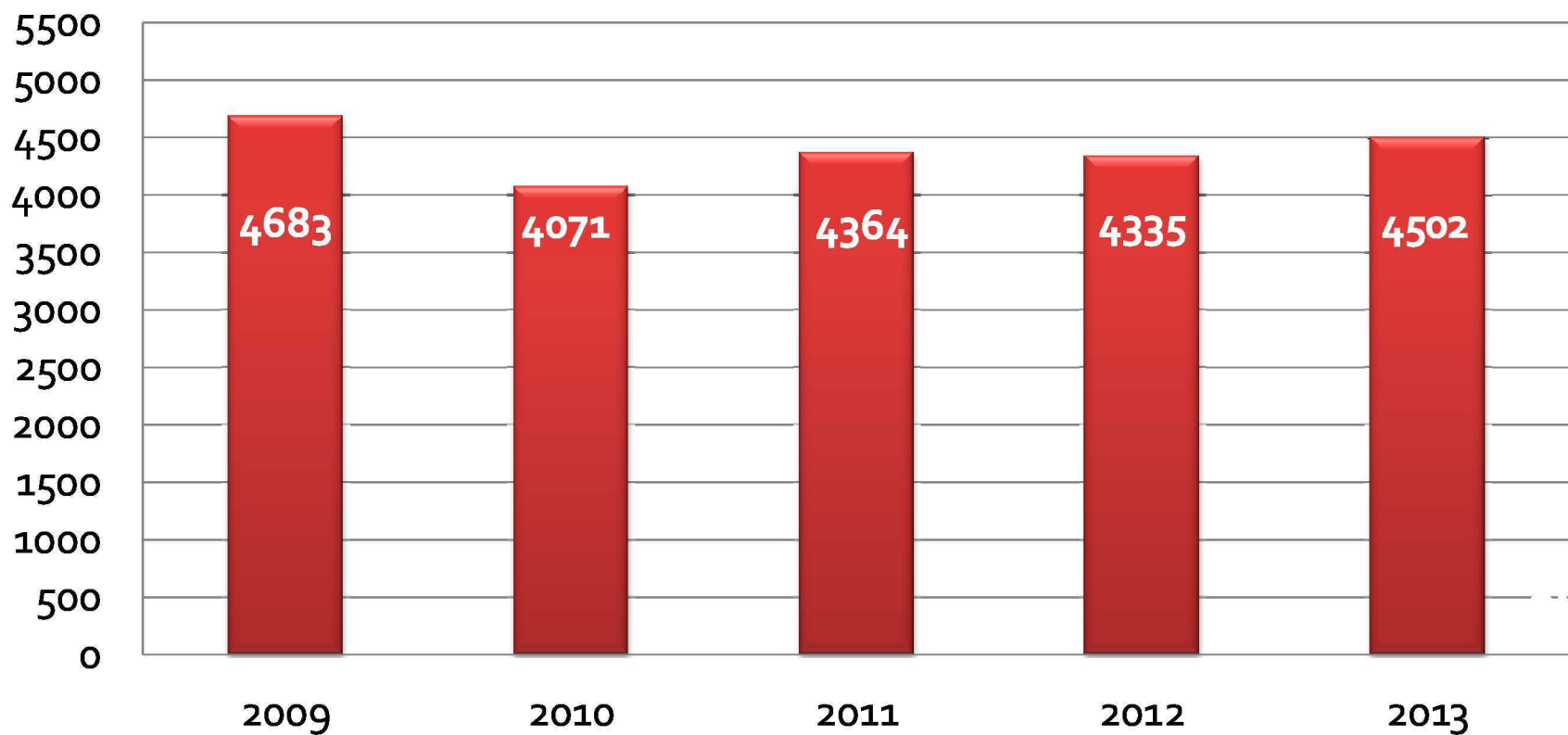
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# Emergency Incident Types



# Emergency Response Data

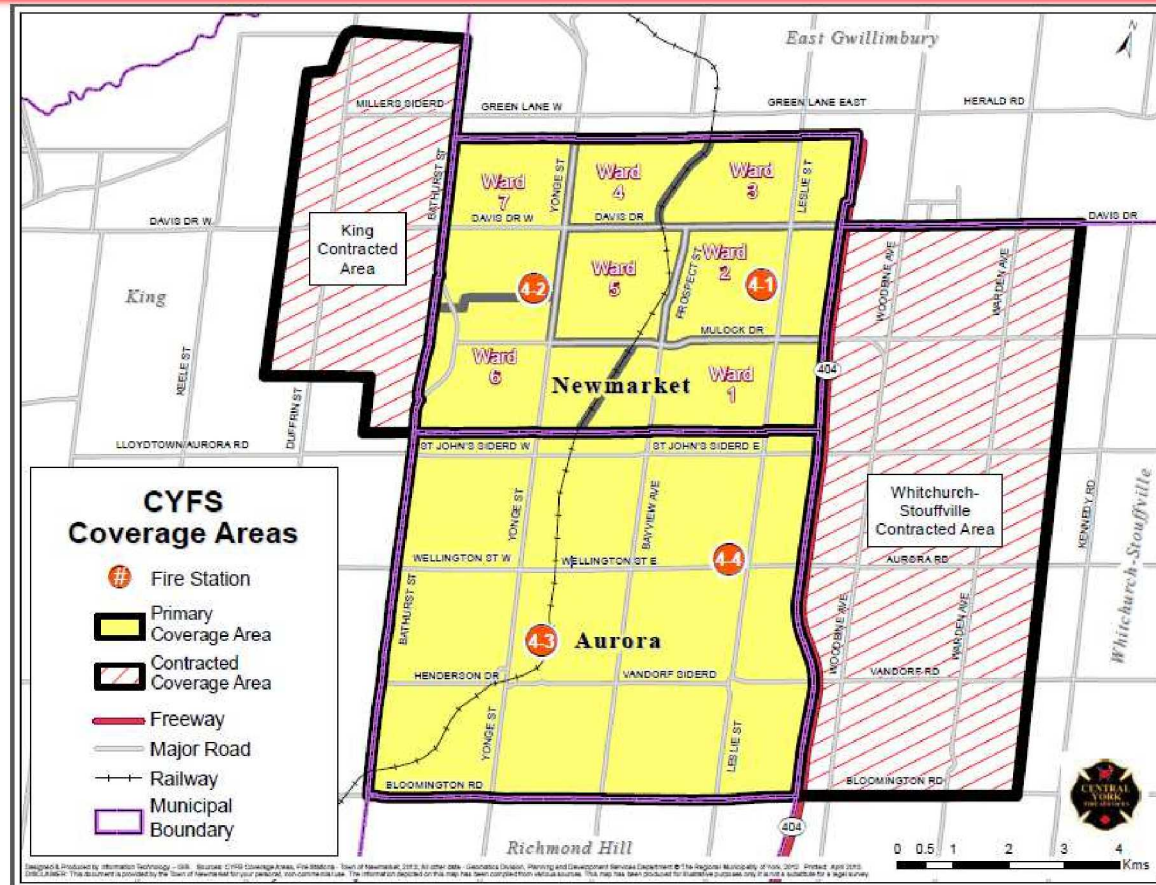


# Fire Services

- Mutual Aid
- Automatic Aid
- Fire Protection Agreements



# Primary Response Area



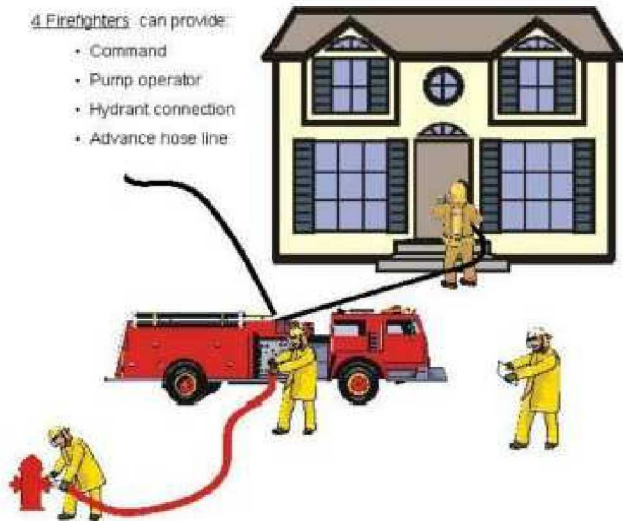
# Deployed Resources

## INITIAL RESPONSE

Able to commence *limited* rescue or fire fighting with 4 firefighters

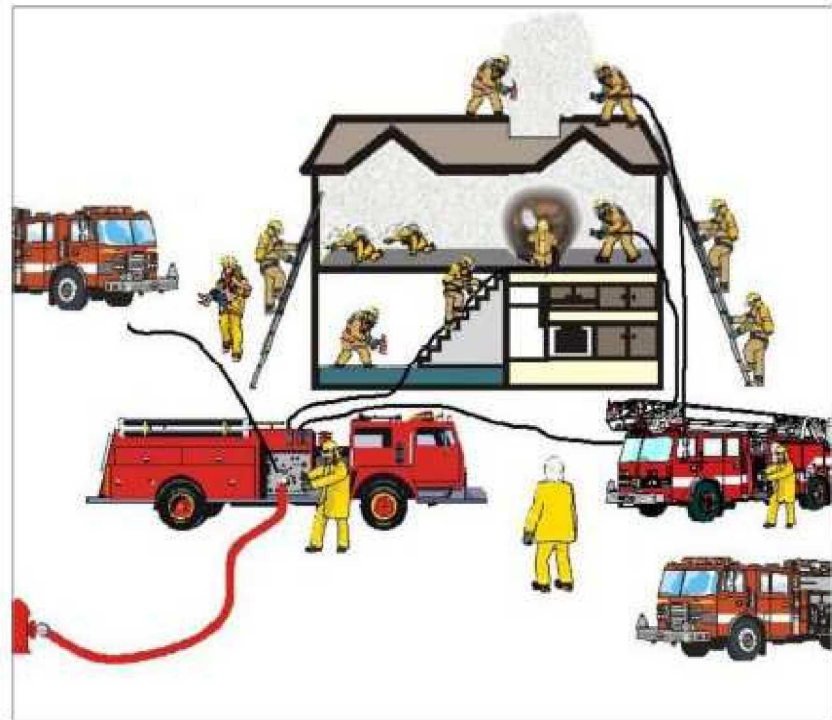
4 Firefighters can provide:

- Command
- Pump operator
- Hydrant connection
- Advance hose line



(Source: Previous OFMEM Public Fire Safety Guidelines)

## FULL RESPONSE



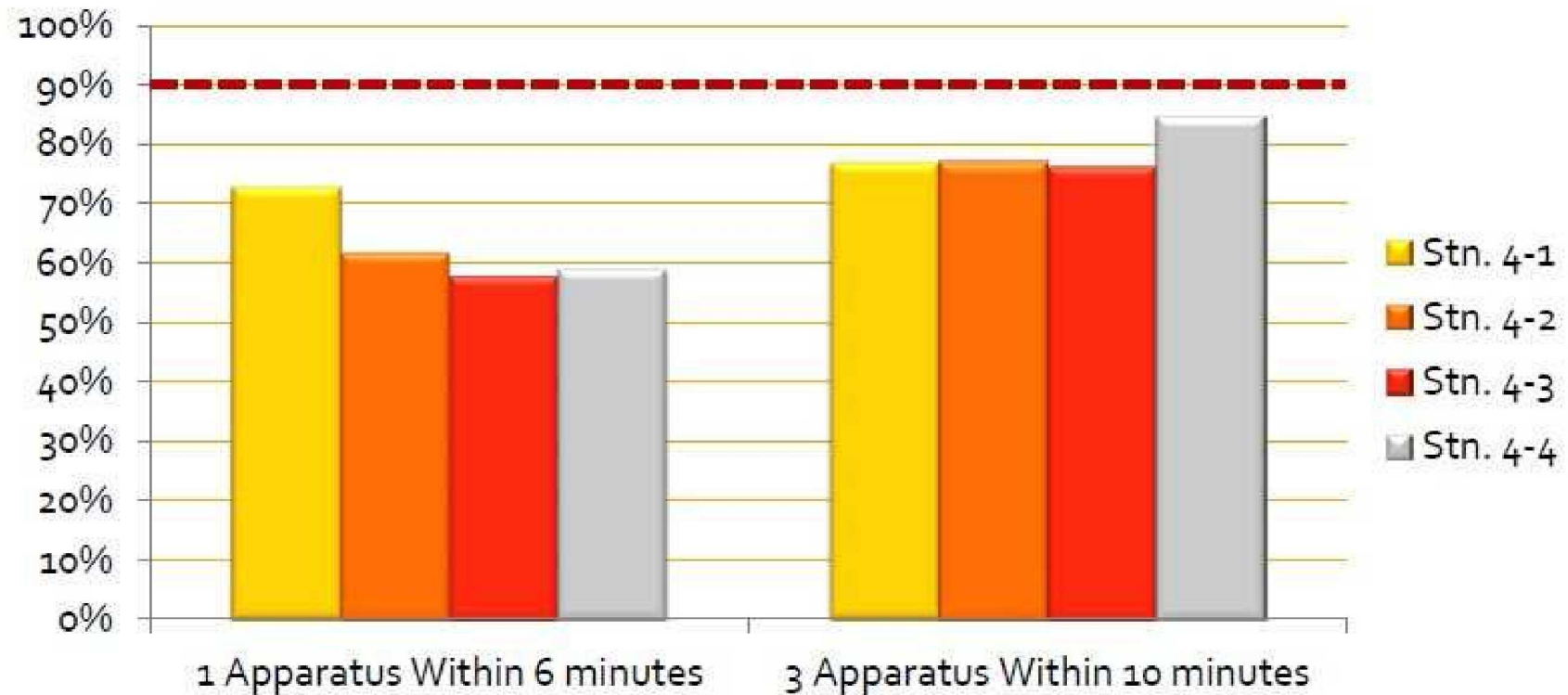
# Current Service Levels

- Transaction Time 60 seconds
- Turn Out Time 60 seconds
- Travel Time 240 seconds
- First Crew Arrival (4 FF) within 6 minutes
- 3 Crews Arrival (12 FF) within 10 minutes

§ CYFS strives to achieve these benchmarks 90% of the time



# 2013 Response Data



# Master Fire Plan (MFP)

- MFP reviewed every 5 years
- Dillon Consulting completed draft Master Fire Plan 2014
- **PIC scheduled for 7 PM, January 8<sup>th</sup>, 2015**

## § Key Topics

- Response criteria/ Service Levels
- Fire station locations
- Staffing Levels

## § Timelines

- New development increases level of risk in both communities (Aurora; 2C Lands, Newmarket; Glenway, Toth farm)



# MFP Key Issues

- Initial Response (Capability and Timeliness)
- Depth of Response
- Fire Station Locations
- Support Staff
- Suppression Staff



# Firefighter's Association

- Firefighter's Association IAFF Local 2511
  - § Association membership includes 132 of 139 full time staff
  - § International Association of Fire Fighters (IAFF)
  - § Ontario Professional Fire Fighters Association (OPFFA)
- Current collective agreement 2013-2015
  - § Arbitration award was handed down in late November 2014
  - § First contract term into a future year since consolidation



# Collective Agreement

- Firefighters do not have the right to strike
- Arbitration types
  - § Interest Arbitration assists the parties to achieve a renewal collective agreement when local negotiations are not successful
  - § Rights Arbitration is the final step in dealing with a perceived violation of the collective agreement (better known as a rights grievance)

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# Arbitration Key Outcomes

- Wages – January 1, 2013 – December 31, 2015
- Rate differential for Captains, Acting Captains, Training Officers and Fire Prevention Officer to 116% from 115%
- Promotional Language
- Officer Development Program
- Referral of 24 hour shift back to the parties

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# 2014 Budget

	<b>Total Budget</b>	<b>Newmarket (59.75%)</b>	<b>Aurora (40.25%)</b>
Approved 2014 Operating Budget	\$22,049,022	\$13,240,438	\$8,808,584
Approved 2014 Capital Budget	\$188,000	Asset Replacement Fund	Asset Replacement Fund

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# Budget Considerations

- Operating Budget 2015
- Capital Budget
  - § Asset Replacement Fund (ARF)
  - § Development Charges Act (DCA)



# Proudly Protecting Aurora and Newmarket



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