



**Additions & Corrections to the Agenda**

**Declarations of Pecuniary Interest**

**Approval of Minutes**

1. Main Street District Business Improvement Area Board of Management Minutes of September 16, 2014.

**Financial Report**

2. Verbal Financial Report

**Committee Reports**

3. Verbal Committee Reports
4. Annual General Meeting
5. Candle Light Parade
6. Signage

**New Business**

**Closed Session (if required)**

**Adjournment**

7. Next Meeting is November 18, 2014 at the Community Centre and Lions Hall, 200 Doug Duncan Drive at 7:30 p.m.



Town of Newmarket  
**MINUTES**

**MAIN STREET DISTRICT  
BUSINESS IMPROVEMENT AREA  
BOARD OF MANAGEMENT**  
Tuesday, September 16, 2014 at 7:30 p.m.

Community Centre and Lions Hall  
200 Doug Duncan Drive Hall # 1

A meeting of the Main Street District Business Improvement Area Board of Management was held on Tuesday, September 16, 2014 at 7:30 p.m. in Hall # 1, Community Centre, 200 Doug Duncan Drive.

**Members**

**Present:** Jackie Playter, Chair  
Nancy Barnard  
Adrian Cammaert  
Steven Gilbert  
Anne Martin  
Siegfried Wall (7:50 to 8:30 p.m.)

**Absent:** James Elliott  
Nancy Gerry  
Councillor Sponga

**Guests:** Olga Paiva, Canada T  
Ken and Vickie Sparks, Good Vibes on Main

**Staff:** C. Kallio, Economic Development Officer  
L. Moor, Council/Committee Coordinator

Jackie Playter in the Chair.

The meeting was called to order at 7:32 p.m.

**ADDITIONS**

Nancy Barnard advised of an addition to the agenda being a verbal status update regarding the 2014 Jazz Festival by Vickie Sparks.

**DECLARATIONS OF INTEREST**

None.

**1. MAIN STREET DISTRICT BUSINESS IMPROVEMENT AREA BOARD OF MANAGEMENT MINUTES – SEPTEMBER 16, 2014 – ITEM 1  
APPROVAL OF MINUTES**

Main Street District Business Improvement Area Board of Management Minutes of July 15, 2014.

**Moved by Steven Gilbert  
Seconded by Adrian Cammaert**

**THAT the Main Street District Business Improvement Area Board of Management Minutes of July 15, 2014 be approved.**

**CARRIED**

**2. MAIN STREET DISTRICT BUSINESS IMPROVEMENT AREA BOARD OF MANAGEMENT MINUTES – SEPTEMBER 16, 2014 – ITEM 2  
COMMITTEE REPORTS**

The Economic Development Officer provided a verbal financial update of Board expenditures to date and advised of the current balance. Discussion ensued regarding needed supplies to host the Candle Light Parade.

**Moved by Steven Gilbert  
Seconded by Nancy Barnard**

**THAT the Main Street District Business Improvement Area Board of Management approves \$200.00 for anticipated expenses related to the Candle Light Parade event.**

**CARRIED**

**3. MAIN STREET DISTRICT BUSINESS IMPROVEMENT AREA BOARD OF MANAGEMENT MINUTES – SEPTEMBER 16, 2014 – ITEM 3  
COMMITTEE REPORTS**

- a) A. Cammaert provided a verbal status update regarding the October, 2014 scheduled installation of the tourist directional signage on Highway 404 that will guide travellers to historic Main Street.
- b) Discussion ensued regarding the recently installed courtesy signage requesting dismounting of bicycles, skateboards etc. on Main Street. A suggestion was made to request the installation of one or two bicycle racks along the Main Street sidewalks.

- c) Vicki Sparks provided a verbal update regarding the Jazz Festival event; she advised that the scheduled activities on the Friday of the Civic Holiday weekend were rained out.

Siegfried Wall arrived at 7:50 p.m.

- d) Discussion ensued regarding the payment of entertainers and the requirement of a separate bank account that has monthly fees associated with a chequing account. The Economic Development Officer advised that he would converse with the Town's Treasurer regarding this matter and report back at a future meeting.

**4. MAIN STREET DISTRICT BUSINESS IMPROVEMENT AREA BOARD OF MANAGEMENT MINUTES – SEPTEMBER 16, 2014 – ITEM 4**  
**ANNUAL GENERAL MEETING**

The Chair advised that the Main Street District Business Improvement Area Board of Management Annual General Meeting is scheduled for November 10, 2014 in Hall # 3 of the Community Centre and Lions Hall located at 200 Doug Duncan Drive, beginning at 7:30 p.m.

The Economic Development Officer provided a verbal update regarding the election process to be conducted at the meeting.

**5. MAIN STREET DISTRICT BUSINESS IMPROVEMENT AREA BOARD OF MANAGEMENT MINUTES – SEPTEMBER 16, 2014 – ITEM 5**  
**NEW BUSINESS**

- a) S. Wall queried the Economic Development Officer regarding the progress of the Clock Tower development, the Old Town Hall and the status of the Town's Secondary Plan. The Economic Development Officer provided a verbal update regarding these matters.
- b) A.Martin queried those present about the perception of Main Street as a whole with various boarded up buildings.
- c) A.Cammaert queried the Economic Development Officer about the status of the Lower Main Street Heritage Conservation District designation. The Economic Development Officer advised that the Heritage Conservation District designation is on hold as a result of the Clock Tower submission to the Ontario Municipal Board.

**Moved by Steven Gilbert  
Seconded by Nancy Barnard**

**THAT the meeting adjourn.**

**CARRIED**

There being no further business, the meeting adjourned at 8:30 p.m.

\_\_\_\_\_  
Date

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Jackie Playter, Chair