



**Newmarket Public Library Board
Regular Board Meeting
Wednesday, September 17, 2014
Newmarket Public Library Board Room**

- Present:** Joan Stonehocker – Chair
Tara Brown
Tom Hempen
Wes Playter
- Staff Present:** Todd Kyle, CEO
Linda Peppiatt, Deputy CEO
Lianne Bond, Administrative Coordinator
- Regrets:** Michael Castro
John Taylor
Tom Vegh – Vice Chair

The Chair called the meeting to order at 5:20 pm

1. Adoption of Agenda Items

- i) Adoption of Regular Agenda
- ii) Adoption of the Closed Session Agenda
- iii) Adoption of Consent Agenda items

The Chair asked if there were any additions to the agenda.

Motion 14.09.322

**Moved by Tom Hempen
Seconded by Tara Brown**

That Agendas i) to iii) be adopted as presented.

Carried

2. Declarations

None were declared.

3. Consent Agenda Items:

- i) Adoption of the Regular Board Meeting Minutes for Wednesday, June 18, 2014
- ii) Strategic Operations Report for Summer, 2014
- iii) Library Statistical Data for August, 2014
- iv) Monthly Bank Transfer

Motion 14.09.323

**Moved by Tom Hempen
Seconded by Tara Brown**

That Consent Agenda Item i) to iv) be received as presented.

Carried

4. Motion to Convene into a Closed Session

Motion 14.09.324

**Moved by Wes Playter
Seconded by Tara Brown**

That the Library Board convene into a closed session at 5:21 pm for the purposes of discussing labour relation matters.

Carried

Motion 14.09.325

**Moved by Wes Playter
Seconded by Tom Hempen**

That the Library Board move out of the closed session at 5:30 pm.

Carried

Motion arising from the Closed Session:

Motion 14.09.326

**Moved by Tom Hempen
Seconded by Wes Playter**

That the Library Board receive the report on annual economic adjustments for non-union staff.

Carried

5. Policies

i) Policy Review Schedule

An updated Policy Schedule was reviewed by the Library Board.

ii) Health and Safety Policy

No changes were recommended for the Health and Safety Policy.

iii) Accessibility Standards for Customer Service Policy

No changes were recommended for the Accessibility Standards for Customer Service Policy.

iv) Recruitment and Selection Policy

The Recruitment and Selection Policy has been revised to comply with Integrated Standards Regulation on employment.

v) Social Media Policy

The Social Media Policy has been revised to address risk points not covered in the original policy.

Motion 14.09.327

Moved by Tara Brown
Seconded by Wes Playter

That the Library Board receive the Policy Review Schedule as presented, and approve the Health and Safety Policy, Accessibility Standards for Customer Service Policy, Recruitment and Selection Policy and the Social Media Policy as presented.

Carried

6. Reports

i) Second Quarter Financial Statements

The Library continues to be on target for the second quarter of 2014 in both expenditures and revenue.

Motion 14.09.328

Moved by Tom Hempen
Seconded by Wes Playter

That the Library Board receive the second quarter financial statement as presented.

Carried

7. Business Arising

- i) Action List

The Board reviewed Action List. No updates or changes were made.

8. New Business

- i) eBook Equity Pricing Campaign

The Ottawa Public Library has requested other Public Libraries in Ontario participate in their campaign to ask Federal and Provincial Governments to investigate the pricing of eContent for Libraries. The Library Board was asked to repeat the motion put forth by Ottawa Public Library.

Motion 14.09.329

Moved by Wes Playter

Seconded by Tom Hempen

WHEREAS the Newmarket Public Library is committed to providing equitable access to information and services regardless of format and customer demand for eBooks and eMagazines is increasing; and

WHEREAS Newmarket Public Library staff are working together with publishers to find mutually beneficial solutions so that public library customers have access to the wide range of eBooks and eMagazines they have available to them in a physical printed copy; and

WHEREAS the specialized market terms for libraries provided by some publishers for the purchase of eBooks and eMagazines restrict the Newmarket Public Library's ability to purchase these materials for public use, resulting in an inequity of access to electronic content, significant constraints on the Newmarket Public Library budget, and an undermining of the Newmarket Public Library's ability to fulfill its role;

THEREFORE BE IT RESOLVED that the Town of Newmarket Public Library Board:

1. request that the Department of Canadian Heritage and the Ontario Ministry of Tourism, Culture and Sport investigate publishers' restrictive practices in making eBooks and eMagazines available to public libraries, including the higher prices charged to public libraries; and
2. request staff bring the issues faced by libraries in obtaining access to eBooks and eMagazines to the attention of the Competition Bureau of Canada.

AND THAT the Ottawa Public Library Board be informed of this resolution and copied on letters sent to this effect.

9. Date(s) of Future Meetings

The next regular Library Board meeting will be Wednesday, October 15, 2014 at 5:00 pm in the Library Board room

10. Adjournment

Motion 14.09.330

**Moved by Tara Brown
Seconded by Wes Playter**

That there being no further business meeting adjourned at 6:10 pm.

Joan Stonehocker
Chair

Todd Kyle, CEO
Secretary/Treasurer