



Newmarket Public Library Board  
Regular Board Meeting  
Wednesday, December 18, 2013  
Newmarket Public Library Board Room

**Present:** Joan Stonehocker – Chair  
Tom Vegh – Vice Chair  
Tara Brown  
Michael Castro (*arrived at 5:25 pm*)  
John Taylor

**Staff Present:** Todd Kyle, CEO  
Linda Peppiatt, Deputy CEO  
Lianne Bond, Administrative Coordinator

**Regrets:** Tom Hempen  
Wes Playter

The Chair called the meeting to order at 5:05 p.m.

**1. ADOPTION OF AGENDA ITEMS:**

- i) Adoption of Regular Agenda
- ii) Adoption of the Closed Session Agenda
- iii) Adoption of Consent Agenda items

The Chair asked if there were any additions to the agenda.

***Motion 13.12.277***

**MOVED BY TOM VEGH  
SECONDED BY JOHN TAYLOR**

**THAT** Agendas i) to iii) be adopted as presented.

**CARRIED**

**2. DECLARATIONS**

None were declared.

**3. CONSENT AGENDA ITEMS:**

- i) Adoption of the Regular Board Meeting Minutes for Wednesday, November 20, 2013
- ii) Adoption of the Closed Session Meeting Minutes for Wednesday, November 20, 2013
- iii) 2014 Economic Adjustment for Non-Union Employees
- iv) Strategic Operations Report for November, 2013
- v) Library Statistical Data
- vi) Monthly Bank Transfer

***Motion 13.12.278***

**MOVED BY JOHN TAYLOR  
SECONDED BY TARA BROWN**

THAT Consent Agenda Item i) be received as amended and items ii) to iv) be received as presented.

**CARRIED**

**4. MOTION TO CONVENE INTO A CLOSED SESSION**

There were no Closed Session items.

**5. POLICIES**

i) Social Media Policies

The CEO advised the Library Board of the topics presented at a recent workshop on social media and workplaces issues. The Library Board was asked whether in light of the information from this presentation, should revisions be considered for the Library's Social Media and Public Relations Policies. The Library asked that the Town of Newmarket Human Resources Department and Town of Newmarket Legal Services be consulted before any revisions are made to these policies.

***Motion 13.12.279***

**MOVED BY JOHN TAYLOR  
SECONDED BY TARA BROWN**

THAT the Library Board consult with the Town of Newmarket Human Resources Department and Legal Services regarding Town of Newmarket Polices on the Library's Social Media and Public Relations Policies.

**CARRIED**

**6. REPORTS**

i) Overdue Fines for Seniors

The Library Board was advised that currently seniors are exempt from inter-library loan fines and late returns of inter-library loans are charged to the Library. The CEO proposed that the Membership Policy be revised to indicate that inter-library loan fines apply equally to seniors.

***Motion 13.12.280***

**MOVED BY TARA BROWN  
SECONDED BY JOHN TAYLOR**

THAT the Library Board approve a revised Membership Policy indicating that seniors (aged 65 and over) are subject to the same overdue fines for inter-library loan items as all other library patrons.

**CARRIED**

## 7. BUSINESS ARISING

- i) Action List

The Board reviewed the Action List. The Library Board requested further information regarding Action Item 15-11 Quarterly Information Report to Town of Newmarket Council.

## 8. NEW BUSINESS

- i) Food for Fines Amnesty

Library Board members discussed Food for Fines Amnesty and other events the Library could hold in support of the community.

- ii) Integrated Accessibility Training for Library Board Members

Board members completed the Creating an Accessible Newmarket: Accessibility for Ontarians with Disabilities Act, 2005 Training Module

*Note that the training session to Library Board members was presented after the Board meeting adjourned at 5:40 pm.*

## 9. DATE(S) OF FUTURE MEETINGS

The next regular Library Board meeting will be Wednesday, January 15, 2014 at 5:00 pm in the Library Board room

## 10. ADJOURNMENT

***Motion 13.12.281***

**MOVED BY JOHN TAYLOR  
SECONDED BY MICHAEL CASTRO**

**THAT** there being no further business the meeting adjourned at 5:40 p.m.

**CARRIED**

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Joan Stonehocker  
Chair

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Todd Kyle, CEO  
Secretary/Treasurer