



## Minutes

## Central York Fire Services - Joint Council Committee

Tuesday, June 12, 2018 at 10:30 AM

Town of Newmarket

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The meeting of the Central York Fire Services - Joint Council Committee was held on Tuesday, June 12, 2018 in the Council Chambers, Town of Newmarket, 395 Mulock Drive, Newmarket, Ontario.

### Members Present

Newmarket:

Councillor Twinney, Chair  
Councillor Hempen

Aurora:

Councillor Thompson, Vice Chair (10:35 AM to 11:25 AM)  
Councillor Abel  
Councillor Mrakas

Regrets:

Councillor Bisanz, Newmarket

### Staff Present

Newmarket:

R.N. Shelton, Chief Administrative Officer  
M. Mayes, Director of Financial Services/Treasurer  
D. Schellenberg, Manager of Finance & Accounting  
L. Georgeff, Director of Human Resources  
A. Walkom, Council Committee Coordinator, Recording Secretary

Aurora:

D. Nadorozny, Chief Administrative Officer  
D. Elliot, Director of Financial Services/Town Treasurer

Central York Fire Services:

I. Laing, Fire Chief

Guests:

Paul McIntosh, Thomas Brown Architects  
Chris Kubbinga, Thomas Brown Architects

The meeting was called to order at 10:35 AM with Councillor Twinney in the Chair.

### Additions & Corrections to Agenda

None.

### Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

## **Presentations**

### **1. Central York Fire Services Headquarters Station 4-5 Presentation**

Chris Kubbinga provided a presentation of the plans for the headquarters station building. The presentation included a three dimensional computer model of the building and showed the floor plans and features of the building.

Moved by: Councillor Thompson  
Seconded by: Councillor Mrakas

1. That the presentation regarding Central York Fire Services Headquarters Station 4-5 be received.

**Carried**

### **2. CYFS 2017 Annual Report**

The Fire Chief provided a presentation entitled "CYFS 2017 Annual Report." The presentation included an overview of the organizational structure, ongoing public education programs, emergency responses and the challenges facing CYFS.

Moved by: Councillor Abel  
Seconded by: Councillor Thompson

1. That the presentation entitled CYFS 2017 Annual Report be received.

**Carried**

### **3. Central York Fire Services 10-year Financial Plan**

Town of Newmarket Treasurer M. Mayes and Manager of Finance & Accounting D. Schellenberg provided a presentation entitled "Central York Fire Services 10-year Financial Plan." The presentation included an overview of the asset management plan, the 10 year financial outlook and the next steps for the CYFS 2019 Budget.

Moved by: Councillor Hempen  
Seconded by: Councillor Abel

1. That the presentation entitled Central York Fire Services 10-year Financial Plan be received.

**Carried**

## Deputations

There were no deputations.

## Approval of Minutes

### 4. Central York Fire Services – Joint Council Committee Meeting Minutes of March 6, 2018

Moved by: Councillor Mrakas  
Seconded by: Councillor Hempen

1. That the Central York Fire Services - Joint Council Committee Meeting Minutes of March 6, 2018 be approved.

**Carried**

## Items

### 5. Central York Fire Services Headquarters 4-5

Moved by: Councillor Abel  
Seconded by: Councillor Thompson

1. That Report No. OPS18-011 be received; and
2. That Joint Council Committee approve the final design of Station 4-5; and
3. That Joint Council Committee authorize the Task Force to proceed with Phases 4, 5 and all outstanding services identified in the RFP submitted by Thomas Brown Architects in the amount of \$345,000, excluding disbursements and taxes.

**Carried**

### 6. Correspondence from the Honourable Marie-France Lalonde, Minister of Community Safety and Correctional Services re: Three new fire safety regulations under the Fire Protection and Prevention Act (FPPA)

Moved by: Councillor Abel  
Seconded by: Councillor Mrakas

1. That the correspondence from the Honourable Marie-France Lalonde, Minister of Community Safety and Correctional Services regarding: three new fire safety regulations under the Fire Protection and Prevention Act be received.

**Carried**

**7. CYFS Budget Report – First Quarter 2018**

Moved by: Councillor Mrakas  
Seconded by: Councillor Abel

1. That the report entitled CYFS Preliminary Budget Report – First Quarter dated May 28, 2018 be received for information purposes.

**Carried**

**New Business**

**8. York Region Northern Six Fire Services Collaboration**

The Fire Chief advised that the York Region Northern Six municipalities have been working closely with CAOs to improve efficiency in working with the other services.

**Closed Session (if required)**

Councillor Twinney advised that there was no requirement for a closed session.

**Adjournment**

Moved by: Councillor Mrakas  
Seconded by: Councillor Hempen

1. That the Central York Fire Services Joint Council Committee adjourn at 11:59 AM.

**Carried**

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Date

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Councillor Twinney, Chair